

# memorandum

DATE: SEP 18 1986

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REPLY TO: RW-24  
ATTN OF:

'86 SEP 29 AIO:21

SUBJECT: Announcement of October '86 "Closed" Quality Assurance Coordinating Group (QACG) Meeting

TO: Jeff Neff, SRPO  
Don Vieth, WMPO  
Lee Olson, BWID  
Sally Mann, CPO

WM Record File 405 WM Project 1  
 Docket No. \_\_\_\_\_  
 PDR   
 LPDR \_\_\_\_\_  
 Distribution: RDM Delligatti  
 Kennedy Bilborn  
 DHedges Linehan  
 (Return to WM, 623-SS) GAnkrum *af*

Attached is the proposed agenda for the QACG Meeting to be held in Columbus, Ohio, on October 22 and 23, 1986. Please let me know of any desired changes or additions. The October 22nd session will be closed to the NRC, States, Tribes and Public. The October 23rd session will be open to representatives of the NRC, and affected States and Tribes; it is not open to members of the Public.

The purpose of the meetings are to: discuss the status of HQ-OGR and Project Office QA Programs, review results of recent audits, and to discuss/resolve quality related concerns and problems.

The main objectives of the meetings are to: reach agreement on QA Supplements No. 6 and 11, receive comments from QACG Members, NRC, States, and Tribes, on the HQ-OGR QA Plan, including Supplements and QIP's, and to receive and discuss comments on draft Supplement No. 12, "Protocol for Observers on DOE QA Audits". Attached are copies of draft Supplements No. 6, 11, and 12.

All attendees are to contact the QACG secretary Lib Ibe (202-646-6661), about your planned attendance, and furnish to him by October 17, 1986 your name, organization, and phone number so that arrangements can be made with Battelle for badges. The meeting on October 22 will be in the offices at 1375 Perry Avenue. On October 23 it will be held at Battelle Project Management Offices at 505 King Avenue. A badge for both days' meetings can be picked up at the receptionist's desk at 1375 Perry Avenue or at the 505 King Avenue entrance for the second day's meeting.

Please be prepared to provide copies of each handout you plan to distribute during the open and closed sessions of the meeting (50 copies recommended).

8610140018 860918  
PDR WASTE  
WM-1 PDR

*Carl Newton*  
Carl Newton, Chairman  
Quality Assurance Coordinating Group

cc w/attachments:  
QACG Members

QACG Members

Pierre Saget & John Silverwood  
BWIP Project Office  
DOE Richland  
710 Jadwin Ave.  
P. O. Box 550  
Richland, WA 99352

Mike Nicol  
Rockwell Hanford Operations  
Energy Systems Group  
Rockwell International  
P. O. Box 800  
Richland, WA 99352

Jake Lefman & Clarence Williams  
Battelle  
Project Management Division  
505 King Avenue  
Columbus, OH 43201

John Rinaldi  
U.S. Dept. of Energy  
2753 S. Highland Dr.  
Las Vegas, NV 89109

Buck Patzer  
Battelle  
Project Management Division  
505 King Avenue  
Columbus, OH 43201

Stan Klein  
The Valley Bank Ctr.  
101 Convention Ctr. Drive  
Suite 407  
Las Vegas, NV 89109

Bud Kehew  
Project Manager & Energy Division  
Crystalline Project Office  
U. S. Dept. of Energy  
9800 S. Cass Ave.  
Argonne, IL 60439

Jim Blaylock  
U.S. Dept. of Energy  
Waste Management Project Ofc.  
Nevada Operations Ofc.  
2753 S. Highland Drive  
Las Vegas, NV 89109

Jerry Reese  
U. S. Dept. of Energy  
SRPO  
505 King Ave.  
Columbus, OH 43201

Mike Flannigan  
Project Manager and Energy Division  
U.S. Dept. of Energy  
9800 S. Cass Avenue  
Argonne, IL 60439

QACG Meeting  
in Columbus, Ohio on  
October 22, 1986  
(Closed to NRC, States, Tribes and Public)

TENTATIVE AGENDA

October 22

- |  |   |             |
|--|---|-------------|
| 1. Opening Remarks . . . . .   | C. Newton                                       | 8:30-9:30   |
| • Introduction of Attendees  |   |             |
| • Interactions with NRC  |   |             |
| 2. Report on OCRWM Overview Guidance . . . . .                                       | M.E. Langston                                   | 9:30-10:00  |
| BREAK . . . . .  |   | 10:00-10:30 |
| 3. Report on West Valley Activities . . . . .  | J. Pope   | 10:30-11:00 |
| 4. Report on SR Project QA Program . . . . .   | W. Baker  | 11:00-11:30 |
| 5. Report on NQA Standard Committee . . . . .  | C. Williams                                     | 11:30-12:00 |
| LUNCH . . . . .  |   | 12:00-1:30  |
| 6. Status Report on Common QA Training . . . . .                                     | M. Nicol  | 1:30-2:00   |
| 7. Lessons Learned from Audits . . . . .   | All   | 2:00-2:30   |
| 8. Comments on Adoption of NQA-1-1986 . . . . .                                      | All   | 2:30-3:00   |
| BREAK . . . . .  |   | 3:00-3:30   |
| 9. Make-up and technical participation . . . . .                                     | C. Williams/<br>in QA audits . . . . . B. Kehew | 3:30-4:00   |
| 10. Approval of QA Supplement #11 . . . . .  | C. Newton                                       | 4:00-4:30   |
| 11. Recommendations on QA Supplements . . . . .                                      |   | 4:30-5:00   |
| • Supplement #12 . . . . .   | K. Sommer                                       |             |
| • Revision of Att. B to Supplement #8 . . . . .                                      | L. Ibe  |             |
| 12. Reaching Closure on Applicability of<br>OGR QA Plan and QA Supplements . . . . . | All   | 5:00-5:30   |
| 13. Plan Agenda for Next QACG Meeting . . . . .                                      | All   | 5:30-5:45   |

QACG Meeting  
in Columbus, Ohio on  
October 23, 1986  
(Open to NRC, States, Tribes; Closed to Public)

TENTATIVE AGENDA

October 23

- |  |             |             |
|--|-------------|-------------|
| 1. Opening Remarks . . . . .   | C. Newton   | 8:30-8:45   |
| • Introduction of Attendees  |             |             |
| 2. Status of OGR QA Program . . . . .                                  | C. Newton   | 8:45-9:30   |
| • Status of OGR QA Plan and QA Supplements                             |             |             |
| • Involvement of States and Tribes in DOE-HQ and<br>Project Activities |             |             |
| BREAK . . . . .  |             | 9:30-10:00  |
| 3. Progress Reports on Project QA Activities . . . . .                 | P. Saget    | 10:00-11:00 |
| (Audits, Surveillances, Training) . . . . .                            | J. Blaylock | 11:00-12:00 |
| LUNCH . . . . .  |             | 12:00-1:30  |
| Progress Reports on Project QA Activities . . . . .                    | J. Reese    | 1:30-2:30   |
| BREAK . . . . .  |             | 3:00-3:30   |
| 4. Comments on OGR QA Plan and Other Items                             |             |             |
| /Issues . . . . .  | NRC         | 3:00-3:45   |
|  | States      | 3:45-4:30   |
|  | Tribes      | 4:30-5:15   |