WVNS RECORD OF REVISION

DOCUMENT

If there are changes to the controlled document, the revision number increases by one. Indicate changes by one of the following:

- Placing a vertical black line in the margin adjacent to sentence or paragraph that was revised.
- Placing the words GENERAL REVISION at the beginning of the text.
- Placing either FC#> or PC#> (whichever applies) in the left-hand margin at the beginning of the paragraph or section where the field/page change has been made AND placing a vertical black line in the margin adjacent to the actual change.
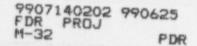- Placing the words "New-Type Revision" or "On-Hold" in the description of changes.

Example:

The vertical line in the margin indicates a change. |

FC1>   The FC#> in the margin along with the vertical line
            (redline) indicates a change. |

Rev. No.	Description of Changes	Revision On Page(s)	Dated
0	Original Issue	All	9/95
PC1	Addition of submittal of ERO rosters to EM on a quarterly or as needed basis.	2 & 7	10/13/95
1	General Revision	All	11/06/96
PC1	Step 5.4 added "and Timely Notification Center (TNC)"	2	12/31/97
2	Minor Change Revision	1, 2, 3, & 4	06/10/98
PC1	Section 5.1 - Removed "non-dosimetry"	2	06/18/9:
	Section 5.5 - Added: "WVDP ERO Training Annual Refresher" (EM153C.F)	2	
	Section 2.2 - Moved WVDP-193 to the front of Emergency	4	
	Section 2.3.3 - Added: site	4	
	Section 2.3.4 - Deleted step referencing TR100C	4	
PC2	Section 2.8 - Change to ensure annual documented review of required training for ERO members per EMAP 206.	5	06/25/99
	Attachment C - Deleted "Waste Management Manager"	7	

WVNS RECORD OF REVISION CONTINUATION FORM

Rev. No.	Description of Changes	Revision On Page(s)	Dated

2.5   Document participation in drills and exercises as part of emergency training. The following documentation system will be used:

- The first two identifiers will be "EM" for Emergency Management, followed by a year identifier, i.e. "96", the next identifier will be sequentially numbered from 01 to 99 to indicate the number of drill and/or exercise conducted, and the final identifier will be either "D" for a drill or "E" for an exercise.

Example - EM9601D, "Human Resources\News Media Competency Drill".

2.6   Identify minimum training requirements for all members of the on-site Emergency Response Organization (ERO).

2.7   Communicate requirements and expectations to on-site Response Team Cognizant Managers and ensure that liaisons conduct/facilitate training required for their cognizant field response team.

PC2>   2.8   Ensure annual documented review of required training for ERO members is completed per EMAP-206, "Emergency Management Department Internal Self-Assessment Program," Section 7.5A and Attachment D-1, "Functional Area Element Review - Emergency Response Organization."

2.9   Forward training records to the RM Department in accordance with T-60.

2.10   Review and update the emergency management portions of the Visitor Orientation video tape, General Employee Training, Radworker and HAZWOPER manuals, and the Annual Mandatory Briefing.

Attachment B

TRAINING AND DEVELOPMENT MANAGER

1.0 Administrative Guidelines

The Training and Development Manager is responsible to ensure preparation and presentation of appropriate training material for WVDP personnel and visitors.

2.0 Administrative Duties

2.1 Incorporate information from Emergency Management Implementing Procedure (EMIP)-101 into the initial WVDP General Employee Training (GET) and biennial refresher (TR236Q).

2.2 Ensure that emergency management training is prepared, conducted and documented in accordance with WVDP-126.

2.3 Incorporate Emergency Management procedures from Emergency Management Implementing Procedure (EMIP)-101 into the "Annual Mandatory Briefing." (TR508B)

PC2>**RESPONSE TEAM COGNIZANT MANAGERS**

1.0 Administrative Guidelines

The ERO Response Team Cognizant Managers will ensure that the required training for ERO response teams is completed and updated rosters are maintained. The ERO Response Team Cognizant Managers and their respective teams are:

Table 1
Minimal Training Requirements for Response Teams

Cognizant Manager	Response Team	Minimal Required Training
Radiation Protection Manager	Radiological Controls Team	Radiological Control "A" Technician Qualified (RS109o)
Security Manager	Security Force	Security Officer Qualified (SE223Q)
Environmental Laboratories Manager	Environmental Monitoring Team	-Practical demonstrations of applicable Emergency Environmental Monitoring procedures (900 series). -Respiratory, Rad Worker 2, and Hazwoper (29 CFR 1910.120 (e)) qualified
Emergency Management	Emergency Medical Response Team	-Emergency Medical Technician (EMT) Basic (NY state certified), Bloodborne Pathogen trained, & Rad Worker 1 Qualified -Certified First Responder if part of Operations Response Team
DELETED	HazMat Team	-OSHA 29 CFR 1910.120 (q)(6)(iii) "Hazardous Material Technician" Qualified -SCBA practical (every 6 months) -Respiratory, Rad Worker 2, and Hazwoper (29 CFR 1910.120 (e)) qualified
Main Plant Operations Manager	Operations Response Team -Fire Brigade (FB) -Confined Space Rescue (CSR) Team	**FB**- NFPA 600-Incipient Stage Fire Brigade-Level 1 trained **CSR**- OSHA 29 CFR 1910.146 (k) - Rescue and Emergency Services" Qualified -SCBA practical (every 6 months)- FB & CSR -Respiratory, Rad Worker 2, and Hazwoper (29 CFR 1910.120 (e)) qualified- FB & CSR -Certified First Responders qualified

NOTE: There is no specific roster of Search and Reentry personnel; a Search and Reentry team is assembled from trained members of other field response teams. Search and Reentry training is included in HazMat and Radiological Controls response team training.

2.0 <u>Administrative Duties</u>

2.1 Identify an individual to act as liaison with Emergency Management for the purpose of planning, scheduling, presenting and documenting emergency preparedness training.

2.2 Assure initial training and annual retraining of on-site ERO response teams.

2.3 Confirm training and drill requirements are completed; maintain and update current roster of qualified team members quarterly or as needed. Forward training records to Records Management with copies to Emergency Management.