

ADMINISTRATIVE CONTROLS

- f. Administrative procedures shall be developed and implemented to limit the working hours of unit staff who perform safety-related functions; e.g., senior reactor operators, reactor operators, health physics technicians, auxiliary operators, and key maintenance personnel. Adequate shift coverage shall be maintained without routine heavy use of overtime. The objective shall be to have operating personnel work a nominal 40-hour week while the plant is operating.

In the event that unforeseen problems require substantial amounts of overtime to be used, or during extended periods of shutdown for refueling, major maintenance or major plant modifications, on a temporary basis, the following guidelines shall be followed:

1. An individual will not be permitted to work more than 16 hours straight (not including shift turnover time).
2. There will be a break of at least 8 hours (which can include shift turnover time) between work periods.
3. An individual will not work more than 16 hours in any 24-hour period, nor more than 24 hours in any 48-hour period, nor more than 72 hours in any 7-day period (all excluding shift turnover time).
4. Except during extended shutdown periods, the use of overtime should be considered on an individual basis and not for the entire staff on a shift.
5. Any deviation from the above guidelines for the minimum shift complement defined in Technical Specification Table 6.2-1 and health physics technicians shall be reviewed and approved by the Plant Manager, his designee (Emergency Director) or higher authority. Any deviation from the above guidelines for key maintenance personnel shall be reviewed and approved by the maintenance superintendent or his designee (group supervisor).

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