



University of Missouri-Rolla
Nuclear Reactor Facility

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January 25, 1999

Document Control Room
U.S. Nuclear Regulatory Commission
MS 10-D-21
Washington, D.C. 20555

50-123

Dear Sirs:

This letter request approval to proceed with a change in organizational structure at the UMR Reactor Facility. In particular, we would like to combine the Reactor Director and Reactor Manger positions into a single position entitled Reactor Director and eliminate the Reactor Manager position.

Over the past many years, the reactor has been staffed with a 1 FTE (full time equivalent) Reactor Manager and a 0.25 FTE Reactor Director. Over the past 2 ½ years, the Reactor Manager has been serving the dual role of Reactor Manager and Acting Reactor Director. (This was communicated to NRC via letter dated August 14, 1996). It is now our desire to officially consolidate the positions.

ANSI/ANS-15.1, "The Development of Technical Specifications for Research Reactors" addresses administrative staffing for research reactors. Section 6.1 discusses the organizational structure and states that separate positions for Director and Manager (referred to as Supervisor) is "conditional and is intended for facilities with routine multi-shift operations". Typically, the UMR Reactor is only active during normal working hours and does not engage in routine multi-shift operations. The guidance is clear in that it neither requires nor recommends separate Director and Manager positions for facilities such as ours.

The requested change is being pursued at the direction of the Dean of the School of Mines and Metallurgy in agreement with Chancellor John Park as shown in the memo provided in Attachment 1.

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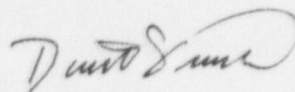
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The proposed change involves the revision of page 37 and page 38 of the facilities Technical Specifications. The proposed change pages are provided in Attachment 2. In particular, the reference to the Reactor Manager position is eliminated from the text and the organizational chart and minimum qualifications for the Director have been stipulated. The requested change has been approved by the campus Radiation Safety Committee.

Thank you for your attention to this matter. Please inform us as soon as possible with your decision on this request.

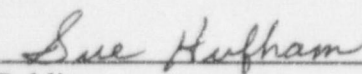
Sincerely



David W. Freeman
UMR Reactor Manager and
Acting Director

DWF/mk

Signed before me this 25th Day of January, 1999.



Notary Public

SUE HUFHAM
NOTARY PUBLIC STATE OF MISSOURI
PHELPS COUNTY
MY COMMISSION EXP. AUG. 30, 2000

Attachment 1. Memo from Dr. Lee W. Saperstein, Dean of the School of Mines and Metallurgy, Requesting Consolidation of Manager and Director Positions.



School of Mines and Metallurgy

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MEMORANDUM

David
TO: Dr. David W. Freeman, Reactor Manager

FROM: Lee W. Saperstein, Dean, School of Mines and Metallurgy

lee
DATE: August 3, 1998

RE: Consolidation of positions

With the consent of both Dr. Park and the faculty members of the Department of Nuclear Engineering, it is my intent to consolidate the positions of Reactor Director and Reactor Manager into one, namely, the Reactor Director. It is also my intent to ask you to serve as Reactor Director.

Before we take official steps to make this consolidation happen, it seems to me that we ought to consult with the Nuclear Regulatory Commission to see if they have any reactions, positive or negative, or concerns with this move. Would you please establish contact with them on this move and let me know their reaction.

Inasmuch as we have spoken informally about this, I know that you are aware that this move is made possible by your recent award of the Ph. D. degree. Congratulations again on your research and other accomplishments that led to the degree. I hope very shortly to be able to announce to the university community the establishment of your enhanced responsibilities.

lws

cc: J. Park
A. Kumar