

BOMB THREAT

EMERGENCY COORDINATOR/DIRECTOR

EMERGENCY PROCEDURE C-09, REV. 1, 09/15/98

COMMUNICATE/EVACUATE/EVALUATE

DIRECTOR

- ___ 1. **DO NOT USE!!!** two-way radio communications, cellular telephones or pagers during a bomb threat emergency. Communicate via the regular telephone system, the Voice Communications System (VCS) or messengers.
- ___ 2. Assume overall responsibility as lead responder for resolution of a bomb threat.
- ___ 3. Analyze bomb threat information and make an immediate decision to evacuate (or not), partial or total.
- ___ 4. Restrict access to the plant site as deemed prudent.
- ___ 5. Instruct Security to make announcements regarding the situation, evacuation steps and actions to be taken.
- ___ 6. Assemble the Emergency Staff.
- ___ 7. Assure accountability of all personnel on-site as needed.

SEARCH COORDINATOR

- ___ 1. Assemble and direct the SEARCH GROUP in response to the bomb threat and report to the Emergency Director.
- ___ 2. Coordinate search activities with the Emergency Director and Security/Services Manager

SECURITY/SERVICES MANAGER

- ___ 1. Communicate with Emergency Director and Search Coordinator regarding information received about the bomb threat.
- ___ 2. Assist Search Coordinator during bomb search.

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REQUEST/CLASSIFY/NOTIFY

- ___ 1. Immediately notify the South Carolina Law Enforcement Division (SCLED) and the Richland County Sheriff's Office.
- ___ 2. A bomb threat is automatically classified as an **ALERT** Emergency.

CLASSIFIED AT

TIME: _____

- ___ 3. Notify SC-DHEC within 15 minutes. **TIME:** _____
- ___ 4. Notify Richland County after SC-DHEC. **TIME:** _____
- ___ 5. Notify US-NRC within 60 minutes. **TIME:** _____
- ___ 6. American Nuclear Insurers **TIME:** _____
- ___ 7. WESTINGHOUSE CORPORATE
Energy Systems Emergency Committee **TIME:** _____
CNFD General Manager **TIME:** _____
Environmental Affairs **TIME:** _____

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RESPOND/PROTECT/CONTROL

SEARCH COORDINATOR

- 1. **DO NOT USE!!!** two-way radio communications, cellular telephones or pagers during the search. Communicate via the regular telephone system, VCS or messengers.
- 2. Direct the SEARCH GROUP* to search assigned areas for the explosive device(s).
- 3. Instruct each SEARCHER to update the Emergency Operations Center as soon as information is available.
- 4. Keep the Emergency Director up-to-date on the status of the SEARCH GROUP'S progress.
- 5. If a suspect device is found, an immediate isolation zone will be established evacuating all personnel from the danger area if not already done.
- 6. Under no circumstances will site personnel attempt to handle the explosive device.
- 7. Have the Emergency Director request assistance from SCLED and the Sheriff's Office in removal of the device.
- 8. Inform the Emergency Director when the bomb has been disarmed and further danger is not expected.

* The SEARCH GROUP consists of select plant personnel trained in the techniques of bomb search.

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TERMINATE/REPORT

- ___ 1. Bomb disarmed. TIME: _____
- ___ 2. Verify with SEARCH COORDINATOR, SECURITY/SERVICES MANAGER and other response groups that all necessary actions have been taken.
Coordinator___ Director___ Brigade___ HP___
Medical___ Security___
- ___ 3. Obtain authorization from SEARCH COORDINATOR for general reentry. TIME: _____
- ___ 4. Instruct Security to announce situation is under control, and for personnel to return to work stations.
- ___ 5. Terminate plant warning systems as needed.
- ___ 6. Restore emergency equipment to standby/ready status.
- ___ 7. Prepare press release.
- ___ 8. Close incident with Regulatory Agencies.
- ___ 9. Restore facility to normal status.
- ___ 10. Draft and submit formal report to SC-DHEC.
- ___ 11. Draft and submit formal report to US-NRC.