



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D. C. 20555

PDR-06

MAY 23 1986

Mr. Steven C. Sholly  
MHB Technical Associates  
1723 Hamilton Avenue, Suite K  
San Jose, CA 95125

IN RESPONSE REFER  
TO FOIA-86-206

Dear Mr. Sholly:

This is in further response to your letter dated March 21, 1986, in which you requested, pursuant to the Freedom of Information Act, five categories of records regarding the Office of Nuclear Reactor Regulation's (NRR) filing systems prior to and following its reorganization. This also confirms your conference call on April 28, 1986, with Hazel Smith of NRR, and Mary Jean Pool of my staff, in which you were informed that for most of the branches NRR did not have formal file listings.

The records listed on Appendix B are being placed in the Public Document Room (PDR). Also being placed in the PDR are 34 pages of handwritten and typed NRR file descriptions subject to items C and E of your request.

This completes action on your request.

Sincerely,

A handwritten signature in cursive script that reads "Donnie H. Grimsley".

Donnie H. Grimsley, Director  
Division of Rules and Records  
Office of Administration

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Item D

1. 01/22/86 Memo to All NRR Employees and Other Occupants of the Phillips Building fm. Funches, Subject: Physical Moves Within the Phillips Building Complex and the Air Rights Building (4 pages)
2. January 23, 1986 Memo to Novak, Thru: Youngblood fm. Marilee Duncan, Subject: Authorized Furniture Allowances for Office Relocations (1 page)
3. January 28, 1986 Memo to All Occupants of the Phillips Building fm. Funches, Subject: Physical Moves Within the Phillips Building Complex (3 pages)

For your information, the Plant Systems Branch (PSB), DPL-A has 16 boxes of documents that they do not need for this new organization; formerly the Radiological Assessment Branch, Division of Systems Integration. These documents will be destroyed.

Item E

4. Accident Evaluation Branch (listing of Jan. 1985). There is no record of how this material was distributed between the appropriate branches in the Division of Boiling Water Reactor Licensing (DBL); Div. of Pressurized Water Reactor Licensing-A (DPL-A) and Div of Pressurized Water Reactor Licensing-B (DPL-B) (2 pages)
5. Memo dated December 14, 1982 from F. Congel, Subject: RAB Archival Files. These files remain with W. Meinke, Plant Systems Branch, DBL, P-1108. (2 page)
6. Memo dated April 30, 1982 from W. Meinke to Radiological Assessment Branch members, subject: Microfiche Files, NUREG Documents, Case Work, Archival Files. This information remains with W. Meinke, P-1108. (1 page)
7. METB Subject File (Jan. 1985) There is no record as to how this material was distributed between appropriate branches in DBL, DPL-A, DPL-B (8 pages)
8. Index of AEB Files. There is no record as to how this material was distributed among appropriate branches in DBL, DPL-A, DPL-B (10 pages)
9. Reading File for CSB. There is no record as to where this material has been transferred (2 separate listings) (19 and 30 pages)
10. Listing of filing previously maintained by Asst. Director for Reactor Systems (W. Houston's old group) (1 page)
11. Listing of files maintained by TOSB, Room P-433 (3 pages)
12. Listing of filing maintained by R. Ballard's old Branch, Division of Engineering(19 pages)



# TECHNICAL ASSOCIATES

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March 21, 1986

Mr. Donnie H. Grimsley, Director  
Division of Rules and Records  
Office of Administration  
U.S. Nuclear Regulatory Commission  
Washington, D.C. 20555

FREEDOM OF INFORMATION  
ACT REQUEST

FOIA-86-206

Rec'd 3-25-86

SUBJECT: FOIA Request for NRR Filing Systems

Dear Mr. Grimsley:

In late 1985/early 1986, the Commission's Office of Nuclear Reactor Regulation underwent a significant reorganization. In regards to this reorganization and the new NRR organization, and pursuant to the Freedom of Information Act (10 C.F.R. Part 9), please make available at the Commission's Public Document Room at 1717 H Street, N.W., single copies of records in the following categories:

- A. Copies of the current organization charts for the overall Office of Nuclear Reactor Regulation organization and for each division therein (i.e., PWR-A Division, PWR-B Division, BWR Division, Safety Review and Oversight Division, and Human Factors Technology Division).
- B. Listing(s) of the current staffing by name, position, division, and branch of each person employed by NRC who is assigned to any division of the Office of Nuclear Reactor Regulation.
- C. Descriptions of all current document filing and document control systems used within all divisions and branches within the Office of Nuclear Reactor Regulation, including the name or designation assigned to the system and the physical location of the system and the documents contained therein.
- D. Copies of all instructions, memoranda, and any other type of communication to NRR employees concerning the retention of official agency records and personal (unofficial) records (this includes files both before and subsequent to the recent reorganization of NRR).
- E. Descriptions of all document filing and document control systems in use within the Office of Nuclear Reactor Regulation immediately prior to the recent NRR reorganization, including the name or designation assigned

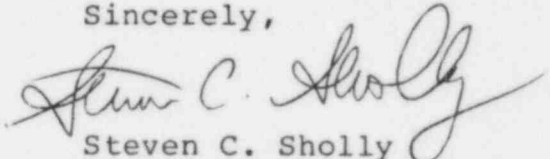
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to the system and the current physical location of the system and the documents contained therein.

If upon or following receipt of this request there is any decision (whether written or orally communicated) made to destroy, discard, or otherwise make unavailable by any means, or to transfer to any other NRC organization any records contained in the above-mentioned filing or document control systems, this request shall be deemed to include a request to retain copies of each such record in existence as of the date of this request, and to make publicly available each such document.

If you or your staff have any questions concerning this request, please contact me immediately at (408) 266-2716. Your prompt attention to this request is appreciated.

Sincerely,

A handwritten signature in cursive script, appearing to read "Steven C. Sholly".

Steven C. Sholly  
Associate Consultant