

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT			1. CONTRACT ID CODE	PAGE OF PAGES 1 5
2. AMENDMENT/MODIFICATION NO. Five (5)	3. EFFECTIVE DATE April 11, 1986	4. REQUISITION/PURCHASE REQ. NO. ADM-85-214, dtd 4/18/86	5. PROJECT NO. (If applicable)	
6. ISSUED BY U.S. Nuclear Regulatory Commission Division of Contracts, AR 2223 Washington, D.C. 20555		7. ADMINISTERED BY (If other than Item 6)		

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) BEMW, Inc. Counseling and Training Associates 7984D Old Georgetown Road Bethesda, Maryland 20814		(v)	9A. AMENDMENT OF SOLICITATION NO.
		X	9B. DATED (SEE ITEM 11) NRC-10-85-214
			10A. MODIFICATION OF CONTRACT/ORDER NO 3/5/85
			10B. DATED (SEE ITEM 13)
CODE	FACILITY CODE		

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

☐ The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers ☐ is extended, ☐ is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS, IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

(v)	A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.
X	Clause 52.243-1, "Changes--Fixed Price - Alternate 1"
	B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).
	C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:
X	Mutual agreement of the parties
	D. OTHER (Specify type of modification and authority)

E. IMPORTANT: Contractor ☐ is not, ☒ is required to sign this document and return 3 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

The purpose of this modification is to provide additional specified counseling sessions to NRC employees. This action is being taken through issuance of a priced definitized change order as specified herein. Accordingly, make the following changes.

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(Continued on page 2)

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Irene N Mendelson Pres		16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Elois Wiggins, Contracting Officer	
15B. CONTRACTOR/OFFEROR Irene N. Mendelson (Signature of person authorized to sign)	15C. DATE SIGNED 5/19/86	16B. UNITED STATES OF AMERICA BY Elois Wiggins (Signature of Contracting Officer)	16C. DATE SIGNED 5/33/86

1. Under Section C - Description/Specification/Work Statement, Section C.3 is modified as follows:

C.3 Assistance to NRC in Providing both an Outplacement Program for Employees Affected by a Reduction in Force (completed March 4, 1986) and a Placement Program for Employees Affected by a Reorganization and Staff Reduction.

C.3.1 The NRC's Division of Organization and Personnel implemented a comprehensive Outplacement Program which provided up to 12 employees affected by reduction in force (RIF), assistance in their search for employment outside the Federal Government. These employees were classified as follows: Engineers (structural, chemical), Geologists, Health Physicists, Environmental Scientists, Environmental and Anti-Trust Economists, a Site Analyst and a Land Use Analyst.

The Placement Program will provide up to 25 employees assistance in their search for employment outside their present office. These employees are classified as follows: Staff Engineers (Nuclear Engineers), Technical Assistant (Nuclear Engineer), Policy Analysts, a Technical Information Assistant and Secretaries.

The Contractor shall assist and provide these scientific, technical and clerical personnel of the U.S. Nuclear Regulatory Commission with the following:

- a. Research of local (Washington, D.C. commuting area) data base on employers to provide employees with corporations that have job opportunities matching their skills and expertise (provided only if desired by affected employee(s)).
- b. Assist employees with making applications (preparation of resumes, SF-171s) for and follow up on specifically identified jobs.
- c. Assist employees with preparing necessary marketing tools to meet the requirements of any specific job.
- d. Counseling to further develop their interviewing skills.

C.3.2 Procedures

For the purposes of this change order, the NRC Project Officer shall be Mona Hicks. Under the Outplacement Program the contractor had met with the Project Officer

within one week of effective date of January 13, 1986, at which time the Project Officer provided the contractor with a list identifying affected employees and employees who have expressed interest in participating in the Outplacement Program. Within one week of the effective date of this change order, the contractor shall meet with the Project Officer and Project Officer shall provide contractor with same information for the Placement Program as was provided for the Outplacement Program.

Before receiving any contractor assistance in the Outplacement and Placement Programs, employees must register with the contractor for these programs.

C.3.3 Group Counseling Session with Project Officer

The contractor and Project Officer shall set up a mutually agreed upon time, date and place within the NRC to schedule a one hour group counseling session for the Outplacement Program and a two hour group counseling session for the Placement Program on topics a. through d. cited in paragraph C.3.1. These group counseling sessions shall be scheduled before November 23, 1985 for the Outplacement Program and before April 11, 1986 for the Placement Program.

C.3.4 Individual and Group Counseling Sessions/Job Development

At the request of affected employees in the Outplacement and Placement Programs, the contractor shall schedule and present individual and group counseling sessions to these employees, as well as perform job development data base research. The individual sessions for the Outplacement Program shall be four hours in length whereas the individual sessions for the Placement Program shall be two hours in length. The group sessions for the Placement Program shall be two hours in length. Individual and group sessions for both Outplacement and Placement Programs shall be set up at mutually agreed times between the contractor and the affected employee. They shall take place at the NRC. All individual counseling sessions for the Outplacement Program shall be completed prior to final termination date for affected employees, currently established as November 22, 1985, with an extension up until January 31, 1986. Regarding the Placement Program, individual and group counseling sessions shall be completed by the end of Fiscal Year 1986 (September 30, 1986). However, for the purposes of this change order, this date may be extended, and the contract then will be modified to reflect the new date. (The Project Officer shall advise the contractor in writing of the final termination date.) The topics to be covered at these sessions are those stated in a. through d. of paragraph C.3.1. Each individual employee shall receive no more than three individual counseling sessions for the

Outplacement Program and no more than two individual counseling sessions for the Placement Program. Each group session shall not exceed a total of 10 sessions. Please see Item 2 for number of initial schedule sessions. Upon completion of the Outplacement and Placement Programs, the contractor shall submit two separate reports for each program containing a list of the employees counseled; the dates and time spent with each participant; and a summation of general employee response. This report shall be forwarded to:

U.S. Nuclear Regulatory Commission
Attention: Ms. Mona Hicks, W-417
Division of Organization and Personnel
Washington, D.C. 20555

(1 copy to Division of Contracts)

2. Pricing. The pricing for items cited in this modification is as follows:

Outplacement Program

	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Item C.3.3. - Job Development	1 each	\$3,101.00	\$3,101.00
Item C.3.4. - Individual Counseling Sessions	49 each	\$ 75.00	\$3,675.00
		TOTAL AMOUNT	\$6,776.00

Placement Program

	<u>Quantity</u>	<u>Unit Price</u>	<u>Total</u>
Item C.3.3. - Group Counseling Sessions (2 hours each session)	10*	\$300.00	\$3,000.00

*Note: The initial sessions scheduled for Group Counseling will be estimated at five (5) sessions. However, subsequent sessions may be scheduled for a total not to exceed ten (10) sessions. The subsequent sessions, however, must have prior written approval of Project Officer before they are scheduled.

Item C.3.4. - Individual Counseling Sessions (2 hours each session)	50**	\$150.00	\$7,500.00
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**Note: The initial sessions scheduled for Individual Counseling will be estimated at twenty-eight (28) sessions. However, subsequent sessions may be scheduled for a total not to exceed fifty (50) sessions. The subsequent sessions, however, must have prior written approval of Project Officer before they are scheduled.

3. This modification has no impact on the amount obligated and the total contract amount, which remains at \$160,585.00.
4. In consideration of the modification agreed to herein, as complete equitable adjustments for the changes stated in said modification, the contractor hereby releases the Government from any and all liability under this contract, for further equitable adjustments attributable to such facts or circumstances giving rise to the contract changes required by the modification.
5. All other terms and conditions remain the same.