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I. PURPOSE

- A. The purpose of this procedure is to provide guidance for proper conduct in the Control Room and for the proper manning of the Control Room.

II. PROCEDURE

A. Control Room Area.

- 1. The Control Room is defined as the area within the security wall. The area outside the security wall is defined as the Control Room observation area.
- 2. Within the Control Room security wall is the Shift Supervisor's office. Generally most business with the Shift Supervisor will be conducted at the window located in the security wall.

B. Authorization For Entry.

- 1. No personnel, except those assigned a job requiring access, operations personnel, and members of SORC are to enter the Control Room unless specifically authorized by the Division Manager of Nuclear Operations, Operations Manager, or Operations Supervisor.
- 2. When entering the Control Room, each individual will ensure his presence and purpose is known by the Control Room Operators. He will take care not to interfere with the requirements of the operations personnel in maintaining continued safe station operations.
- 3. The Shift Supervisor, and in his absence the Control Room Operator, has the responsibility to ensure all functions in the Control Room are carried out in a professional and safe manner, and prevent unnecessary personnel from loitering in the area.
- 4. The Shift Supervisor, and in his absence the Control Room Operator, has the authority to control access to the Control Room of station or visiting personnel. During abnormal operating conditions station support personnel will be directed to the Technical Support Center by the Shift Supervisor or Control Room Operator.

C. Visitors.

- 1. In general, all visitors will be confined to the Observation Area outside the Control Room. Authorized visitors to the Control Room will be required to inform the Shift Supervisor or Control Room Operator of their presence and will remain clear of the Control Room panels.

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D. Conduct Of Personnel In Control Room.

1. Operating and all other personnel shall adhere to rules and regulations pertaining to good conduct in and about the Control Room. Good conduct shall mean holding noise levels to a minimum, maintaining a conscientious work attitude, following instructions closely, and demonstrating the ability to cooperate with supervisors and subordinates.
2. Operating personnel shall refrain from taking food or drink to control consoles.
3. Personnel shall leave the Control Room area when directed by the Shift Supervisor or Control Room Operator.
4. All personnel will contribute to the implementation and maintenance of good housekeeping activities in the Control Room. The Control Room shall be kept in a clean and orderly condition.

E. Manipulation Of Controls.

1. Only a licensed Reactor Operator shall manipulate reactor controls or direct another to manipulate these controls.
2. Any time any control is placed in an out of normal position due to a malfunction or maintenance and is not under an Equipment Clearance Order, it shall be designated by a small magnetic base red arrow on a white background. Additionally, annunciators and other indicators which may be out of service or require particular attention may be indicated by a red arrow. Nuisance alarms may also be marked with a red arrow as outlined in Alarm Procedure 2.3.1, General Alarm Procedure.
3. All Operators are responsible to believe and respond to instrument indications until they are shown to be incorrect.

F. Manning Of Control Room And Control Room Watch Requirements.

1. Station manning requirements are detailed in Technical Specifications and as the NRC updates the Technical Specifications to be in conformance with the most recently published NRC guidelines.
2. There shall be nine people on shift subject to several minimum staffing criteria below:
 - a. Shift manning as described in Technical Specifications.

AND

- b. Normal operating crew makeup.
 - 1) Shift Supervisor (SRO).

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- 2) Control Room Supervisor (SRO).
 - 3) Two ROs (Balance of Plant Operator and Reactor Operator).
 - 4) Three Station Operators Licensed Station Operators may be assigned as Station Operators.
 - 5) One Chemistry/Health Physics Technician.
 - 6) One STA.
- c. One SRO must be in the Control Room at all times during power operation, startup, or hot shutdown.
 - d. Two licensed persons must be in the Control Room at all times during power operation, startup, or hot shutdown.
 - e. One RO or SRO must be in view of the front Control Room panels at all times.
 - f. Two people must be in the Control Room at all times per our Security Plan.
 - g. The STA function is not normally manned during cold shutdown conditions except during testing as directed by the Division Manager of Nuclear Operations as he deems necessary.
 - h. The Communications Technician function is assigned to one of the Station Operators. The assigned Communications Technician must report to the Control Room to make required notification within 10 minutes of notification of a problem requiring the Communications Technician function is manned.

III. REFERENCES

- A. CNS Technical Specifications.

IV. ATTACHMENTS

- A. None.

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