

APR 15 1986

Docket No. 50-341

The Detroit Edison Company
ATTN: Frank E. Agosti
Vice President
Nuclear Operations
6400 North Dixie Highway
Newport, MI 48166

Dear Mr. Agosti:

SUBJECT: REQUALIFICATION PROGRAM EVALUATION

In a telephone conversation between Mr. R. D. Lanksbury, Chief Examiner, and Mr. J. Coleman, arrangements were made for an evaluation of the requalification program at the Fermi II Power Plant. The evaluation visit is scheduled for the week of July 28, 1986.

For this visit, the direct involvement of the NRC examiner in your examining process can vary from simply monitoring examinations administered by your training personnel to NRC-administered written, oral and simulator examinations. When the NRC examiner arrives at the site, he will meet with the appropriate facility personnel and brief them at that time as to the extent of his direct involvement in the examinations. For the examiner to adequately prepare for this visit, it will be necessary for the facility to furnish the approved reference material listed in Enclosure 1, "Reference Material Requirements for Requalification Program Evaluations," by May 28, 1986. Mr. J. Coleman has been advised of our reference material requirements and where they are to be sent.

The facility management is responsible for providing adequate space and facilities in order to properly conduct the written examinations. Enclosure 2, "Administration of Operator/Senior Operator Licensing Written Examinations," describes our requirement for conducting these examinations. Mr. J. Coleman has also been informed of these requirements.

This request for information was approved by the Office of Management and Budget under Clearance Number 3150-0101, which expires June 30, 1986.

Comments on burden and duplication may be directed to the Office of Management and Budget, Reports Management Room 3208, New Executive Office Building, Washington, D. C. 20503.

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F. E. Agosti

APR 15 1986

Thank you for your consideration in this matter. If you have any questions on the evaluation process, please contact Mr. R. D. Lanksbury at (312) 790-5579.

Sincerely,

~~Original~~ Signed By C. W. Hehl

Charles W. Hehl, Chief
Operations Branch

Enclosures:

- 1. Reference Material Requirements
for Requalification Program
Evaluation
- 2. Administration of Operator
Licensing Written Examinations

cc w/enclosures:

- L. P. Bregni, Licensing
Engineer
- P. A. Marquardt, Corporate
Legal Department
- J. Coleman, Training
Supervisor
- DCS/RSB (RIDS)
Licensing Fee Management Branch
- Resident Inspector, RIII
- Ronald Callen, Michigan
Public Service Commission
- Harry H. Voigt, Esq.
Nuclear Facilities and
Environmental Monitoring
Section
- Monroe County Office of
Civil Preparedness

cc w/o enclosures:

- M. D. Lynch, Project Manager,
NRR
- B. A. Boger, Branch Chief, OLB

RIII

WPH
RDL
Lanksbury/mab
04/14/86

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B
Burdick
4/15/86

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Wright
Wright
4/15/86

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Hehl

ENCLOSURE 1

REFERENCE MATERIAL REQUIREMENTS FOR REQUALIFICATION PROGRAM EVALUATION

1. All administrative procedures (as applicable to reactor operation or safety)
2. All integrated plant procedures (normal or general operating procedures)
3. Emergency procedures (emergency instructions, abnormal, or special procedures)
4. Standing orders (important orders which are safety-related to and may supersede the regular procedures)
5. Fuel-handling and core-loading procedures (initial core-loading procedure, when appropriate)
6. Annunciator procedures (alarm procedures, including set points)
7. Radiation protection manual (radiation control manual or procedures)
8. Emergency Plan Implementing Procedures
9. Technical Specifications
10. Lesson plans (training manuals, plant orientation manual, systems descriptions)
11. Systems operating procedures
12. Piping and instrumentation diagrams, electrical single-line diagrams, or flow diagrams
13. Procedure Index (alphabetical by subject)
14. Malfunction and Initial Condition Material for Simulator

All of the above referenced material should be approved, final issues and should be so marked. Uncontrolled, preliminary, or other such issues will not be acceptable. All procedures and reference material should be bound or in the form used by the control room operators, with appropriate indexes or tables of contents to ensure efficient use.

ENCLOSURE 2

Administration of Reactor/Senior Reactor Operator
Licensing Written Examinations

Operator Licensing Branch requirements are:

1. A single room shall be provided for completing the written examination. The location of this room and supporting restroom facilities shall be such as to prevent contact with all other facility and/or contractor personnel during the duration of the written examination. If necessary, the facility should make arrangements for the use of a suitable room at a local school, motel, or other building. Obtaining this room is the responsibility of the licensee.
2. Minimum spacing is required to ensure exam integrity as determined by the chief examiner. Minimum spacing should be one candidate per table, with 3 foot spacing between tables. No wall charts, models, and/or other training materials shall be present in the examination room.
3. Suitable arrangements are to be made by the facility if the candidates are to have lunch, coffee, etc. These arrangements shall comply with Item 1 above. These arrangements will be reviewed by the examiner and/or proctor.
4. A copy of the written examination and answer key shall be given to the utility training department after the last candidate has turned in his completed examination. The utility will then have until the end of the exam week to provide comments and supporting documentation to suggest changes or corrections to the examination and answer key. The utility may provide these comments in writing to the Chief Examiner before he leaves the site or forward them to the Operator Licensing Section Chief in the appropriate regional office.
5. The licensee will provide pads of 8-1/2 x 11" lined paper in unopened packages for each candidate's use in completing the examination. The examiner will distribute these pads to the candidates. All reference material needed to complete the examination will be furnished by the examiner. Candidates can bring pens, pencils, calculators or slide rules into the examination room and no other equipment or reference material is allowed.
6. Only black ink or dark pencils should be used for writing answers to questions.