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May 27, 1988

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James P. Gleason, Chairman  
Dr. Jerry R. Kline  
Mr. Frederick J. Shon  
Atomic Safety and Licensing Board  
East-West Towers  
4350 East-West Highway  
Bethesda, Maryland 20814

Gentlemen:

Enclosed, pursuant to the Board's Bench Order today, are the Suffolk County Emergency Planning documents received yesterday by counsel for LILCO from the County, along with covering letters from counsel for the County.

Copies are being served today on all parties as indicated by the attached service list.

Respectfully submitted,

*Donald P. Irwin*

Donald P. Irwin

Attachments

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8806030299 880527  
PDR ADOCK 05000322  
G PDR

DS03

LILCO, May 27, 1988

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CERTIFICATE OF SERVICE

OFFICE OF SECRETARY  
DOCKETING & SERVICE  
BRANCH

In the Matter of  
**LONG ISLAND LIGHTING COMPANY**  
(Shoreham Nuclear Power Station, Unit 1)  
Docket No. 50-322-OL-3

I hereby certify that copies of letters from Lawrence Coe Lanpher to Dennis Sisk dated May 24 and May 25, 1988 with attachments described therein and consisting of various Suffolk County Emergency Planning documents were served this date upon the following by by Federal Express as indicated by one asterisk, or by first-class mail, postage prepaid.

James P. Gleason, Chairman \*  
Atomic Safety and Licensing Board  
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Secretary of the Commission  
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Atomic Safety and Licensing  
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DATED: May 27, 1988

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Donald P. Irwin  
Donald P. Irwin *jam*

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LAWRENCE COE LANPHER  
(202) 778-9011

May 24, 1988

VIA TELECOPY

Dennis Sisk, Esq.  
Hunton & Williams  
P.O. Box 1535  
707 E. Main Street  
Richmond, Virginia 23212

RECEIVED

MAY 26 1988

HUNTON & WILLIAMS

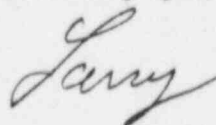
Dear Dennis:

I have received from the County a document entitled "County of Suffolk Emergency Operations Plan." I am informed that it is about 750 pages in length -- I have not attempted to count. At any rate, it contains a variety of documents, including one entitled "County of Suffolk Disaster Preparedness Plan," which I presume to be item 2(c) mentioned in your May 10 letter. A Brookhaven plan also is included in the basic document.

The "plan" contains many home phone numbers which must be redacted. Since it got here by Express Mail about 3 p.m. today, we cannot get it out to you tonight. It will go out Federal Express tomorrow unless you would like to have someone from your D.C. office pick it up. I expect it will be ready in the morning. Please call Liz Ray, my secretary, if you want to pick it up.

We are continuing to look for other documents responsive to your requests. They will be forwarded to you as they are received. I also expect to have a deposition date(s) shortly.

Sincerely yours,



Lawrence Coe Lanpher

cc: Richard J. Zahnleuter, Esq.  
Edwin J. Reis, Esq.  
William R. Cumming, Esq.  
Stephen B. Latham, Esq.

# KIRKPATRICK & LOCKHART

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LAWRENCE COE LANPHER  
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May 25, 1988

VIA FEDERAL EXPRESS

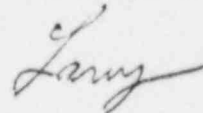
Dennis Sisk, Esq.  
Hunton & Williams  
P.O. Box 1535  
707 E. Main Street  
Richmond, Virginia 23212

Dear Dennis:

Enclosed is the plan I mentioned in my letter of May 24. This plan conforms precisely to what was received from the County, except:

- The original document was in one volume, with material printed on both sides of the page. In making copies, it was easier to copy on a single side, particularly so that the redacting ink (see below) would not mar succeeding pages.
- We have redacted home telephone numbers. Where it is unclear whether a particular number is home or business, the number is redacted. We likewise have redacted home addresses.

Sincerely yours,



Lawrence Coe Lanpher

Enclosure

cc w/o encl: Richard J. Zahnleuter, Esq.  
Edwin J. Reis, Esq.  
William R. Cumming, Esq.  
Stephen B. Latham, Esq.

A. GENERAL

1. INTRODUCTION - Prepared by State.

I. STATUTORY AUTHORITY

Statutory authority for disaster preparedness and civil defense in the State of New York is contained, primarily in the following:

- A. Executive Law, Article 2-B - State and Local Natural and Man-made Disaster Preparedness.
- B. Unconsolidated Laws. Sections 9101 et seq., as amended, known as the New York State Defense Emergency Act.

II. BACKGROUND

It is the responsibility of government at all levels to take extraordinary action when necessary to prevent or mitigate the loss of life, health and property of its citizens caused, or threatened, by natural or man-made disasters, or by enemy attack and to take such actions as necessary to prevent or minimize the occurrence of such events.

A wide variety of disasters, often caused or compounded by mankind's own acts, cause loss of life, property and income, disrupt the normal functions of government, communities and families, and cause great suffering. Government must provide for preparations to prevent, meet, defend against and recover from the dangers and problems arising from these emergencies with the least possible interference with the existing division of the powers of such government. Further, a joint effort, public and private, is needed to mobilize resources at every level - federal, state and local - for effective organization to prepare for and meet disasters of all kinds.

A mutual benefit can be derived by the State and its political sub-  
divisions by the integration of their natural disaster and peacetime  
emergency response functions with the civil defense program, thus  
utilizing local government and emergency services organizations for  
the response to both natural and man-made disaster and to attack.

Toward this end the State enacted legislation creating the Disaster Preparedness Commission which is responsible for the preparation, response and recovery from, the effects of natural and man-made disasters. This legislation charges the Commission with the specific responsibility to "coordinate and, to the extent possible and feasible, integrate commission activities, responsibilities and duties with those of the civil defense commission (Executive Law, §21(3)(j))." To further enhance this consolidation of effort, the legislation designates the Chief of Staff to the Governor, who is also the State Civil Defense Director, as the Secretariat to the Disaster Preparedness Commission and directs that he "shall provide such staff services as may be necessary (Executive Law, §21(2))."

### III. ORGANIZATION

#### A. Disaster Preparedness Commission

The State Disaster Preparedness Commission, in the Executive Department, consists of nineteen members, including sixteen heads of State departments and agencies and three members appointed by the Governor, two of whom are chief executives. The sixteen members who hold their membership by virtue of being heads of State departments and agencies are: The Commissioners of Transportation, Health, Energy, Division of Criminal Justice



Services, Education, Social Services, Commerce, Agriculture and Markets, Housing and Community Renewal, General Services, and Environmental Conservation, the Superintendent of State Police, the Secretary of State, the Chairman of the Public Service Commission, the Industrial Commissioner, and the Chief of Staff to the Governor, who serves as Secretariat to the Commission. The Chairman of the Commission is designated by the Governor.

B. Civil Defense Commission

The State Civil Defense Commission, in the Division of Military and Naval Affairs of the Executive Department, consists of the same members as the members of the Disaster Preparedness Commission and, in addition, the Superintendents of Banking and Insurance, the Chairman of the Workmen's Compensation Board and the Director of the Division of Veteran's Affairs. The Chief of Staff to the Governor is, by law, the State Director of Civil Defense and the chief executive officer of the Commission with broad powers to execute its duties and powers.

C. Office of Disaster Preparedness

The Chief of Staff to the Governor has established the Office of Disaster Preparedness within the Division of Military and Naval Affairs to provide staff services for these two Commissions and to fulfill his duties and responsibilities in disaster preparedness and civil defense under the law. This Office is under the immediate supervision of the Deputy Director, Disaster Preparedness Program, with a small staff to provide

and coordinate immediate and long range planning, radiological, communications, warning, police, and administrative matters. This staff is augmented by pre-assigned and trained operational personnel from other State agencies, Federal agencies, non-government agencies, and volunteers in an emergency.

The Office of Disaster Preparedness, with its functions and staff, is located in the State Emergency Operating Center (EOC), Public Security Building, State Campus, Albany. The EOC contains communications, lodging, medical, emergency power, and other facilities necessary to conduct operations and maintain key personnel, including the Governor and his staff, during a disaster situation.

#### D. District Offices

There are six District Offices established as part of the Office of Disaster Preparedness to assist the local jurisdictions in their preparedness functions and coordinate operations during an emergency. Each District operates out of an EOC complete with State and County communications. These Districts, their locations, and the counties comprising them are listed in order of succession should the State EOC be unable to carry out its function:

<u>District</u>	<u>Location</u>	<u>Counties</u>
Central	Oneida	Cortland, Herkimer, Jefferson, Lewis, Madison, Oneida, Oswego, Onondaga, and St. Lawrence.
Western	Batavia	Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Livingston, Monroe, Niagara, Orleans and Wyoming.

## EMERGENCY OPERATIONS PLAN

STATE OF NEW YORK

SUFFOLK COUNTY, N. Y.

<u>District</u>	<u>Location</u>	<u>Counties</u>
Lake	Newark	Cayuga, Chemung, Ontario, Schuyler, Seneca, Steuben, Tioga, Tompkins, Wayne, and Yates.
Northern	Glens Falls	Clinton, Essex, Franklin, Fulton, Hamilton, Montgomery, Saratoga, Warren, and Washington.
Eastern	Oneonta	Albany, Broome, Chenango, Columbia, Delaware, Greene, Otsego, Rensselaer, Schenectady, and Schoharie.
Southern	Poughkeepsie	Dutchess, Nassau, Orange, Putnam, Rockland, Suffolk, Sullivan, Ulster, and Westchester Counties, and the City of New York.

Each District Office is under the immediate supervision of a District Director, who is assisted in his day-to-day activities by a small staff. In an emergency this staff would be augmented by the addition of pre-assigned and trained State agency personnel, non-government agencies, and volunteers.

E. Local Jurisdictions

The chief executive of a county, city, town, or village is responsible by law for disaster preparedness and disaster response operations in his jurisdiction. The chief executive of a county or city is also responsible for civil defense to perform the duties required for such preparedness. He may appoint a director to head this office and assist him in fulfilling this responsibility.

To provide for a consistent and uniform response to all types of disasters it is prudent that the county or city civil

defense director be designated to coordinate all disaster response activities within the jurisdiction.

#### IV. PLANNING CONCEPT

The Executive Law requires the State to prepare and maintain a disaster preparedness plan to minimize the effects of disasters. This plan is to include, but not be limited to, responsibilities and actions for: (1) disaster prevention, (2) disaster response, and (3) disaster recovery. It is to be approved by the Governor and reviewed and updated annually by the Disaster Preparedness Commission. Local disaster preparedness plans are essential in order to minimize potential disasters and their effects, provide for effective local response upon the occurrence of a disaster and to facilitate local recovery. These local plans constitute an essential part of the statewide disaster preparedness program, for without such local disaster planning, no State disaster program can be fully effective.

The Defense Emergency Act requires the Civil Defense Commission to adopt and make effective a comprehensive plan for the civil defense of the State. This Act also requires every county and city to prepare and make effective a plan of civil defense conforming to the plan, regulations and orders of the Commission and to submit that plan to the Commission for its approval.

For these reasons the State of New York Emergency Operations Plan and its Annexes will constitute the one basic document for State and local emergency response to natural, man-made disasters, other emergencies of sufficient magnitude to require a coordinated

effort, and nuclear attack. The Executive Law requires that this Plan be submitted to the Governor for his approval: any changes or revisions to the Basic Plan or its Annexes will be made by the State Office of Disaster Preparedness. Assistance and advice will be provided to local jurisdictions through the District Offices for the development of such Appendices to the Plan and its Annexes as may be required to reflect local conditions and procedures. All such material developed by local jurisdictions or any revisions thereto shall be submitted to the Office of Disaster Preparedness promptly upon completion to facilitate State coordination of disaster operations and the rendering of assistance to stricken areas.

EMERGENCY OPERATIONS PLAN

STATE OF NEW YORK  
COUNTY OF SUFFOLK

A. GENERAL

2. BASIC PLAN - Prepared by State.

## BASIC PLAN

I. PURPOSE

The purpose of this plan is to provide for measures that can be taken to prevent or reduce the effects of potential or actual disasters and to provide a coordinated response by Federal, State and local agencies and private organizations to protect life, health and property and restore essential services within the State of New York in the event of disaster. As used in this plan, the word "disaster" includes natural and man-made disasters and enemy attack unless otherwise specified.

II. SCOPE

The plan provides for actions to mitigate hazards, the early notification of responsible agencies, the initiation of protective action to safeguard life, health and property, the subsequent evaluation of the severity of the disaster, and the coordination of assistance furnished by all levels of governmental and private agencies. It does not diminish the responsibility and initiative of State agencies or local governments in carrying out their statutory disaster relief roles.

Primary responsibility for disaster relief rests with the local political subdivisions in which the disaster occurs. State assistance in the form of personnel, equipment, supplies, services, and facilities, other than the extension of credit, will be provided when local resources are clearly insufficient to cope with the effects of the disaster. When an agency, or its head, has statutory responsibility to initiate protective actions to achieve

the purpose of this plan in a specified type of disaster, the head of the agency, or his designee, will direct the implementation of such actions.

The Division of Military and Naval Affairs (DMNA) will coordinate the assistance to be furnished by various Federal and State agencies, by political subdivisions and other organizations that have the capability to implement and execute rescue, relief and rehabilitation functions. The Office of Disaster Preparedness has been organized within the DMNA to carry out this function. All Federal disaster aid to the State and its political subdivisions will be coordinated by the Office of Disaster Preparedness.

### III. SITUATION

A disaster is the occurrence or imminent threat of widespread or severe damage, injury, or loss of life or property resulting from any cause producing sufficient impact to disrupt the orderly functioning of public and private enterprise.

No area of the State is secure from the effects of emergencies or disasters. Natural or man-made disasters occur frequently in various parts of the State and can be of sufficient magnitude to require State or Federal assistance or minor enough to be contained and handled within a county or city without outside assistance.

A nuclear attack, should it ever occur, would have State-wide effects. Planning and preparation to protect lives, health and property from the impact of these events and for immediate and



long range recovery efforts are essential.

A. TYPES OF DISASTERS

1. Natural disaster include, but are not limited to, flood, drought, abnormal tide, fire, hurricane, earthquake, tornado, windstorm, or other storm, landslide or other catastrophe. Such dangers can strike at any time, possibly with little or no warning.
2. Man-made disasters include, but are not limited to, nuclear facility accidents, rail, truck, or aircraft accidents, accidents at chemical, fuel or explosive production plants or in the transportation or handling of hazardous material, usually occurring with little or no warning. Additional man-made disasters include nuclear blackmail, space debris re-entry, hazardous waste disposal, pollution and failure of water supplies, resource shortages (including energy supplies), epidemics and air contamination.
3. Nuclear attack on the United States would cause damage and destruction from blast and fires, as well as from immediate and fallout radiation. In addition, chemical and biological agents may be employed.

B. CAPABILITIES

1. Initial Response

The initial response to a disaster takes place in the affected community or communities. The specific actions taken vary with the character and intensity of the dis-

aster, and the capacity of individuals and institutions to meet human needs. Local governmental and private sector resources would be employed. When the resources of the affected community are inadequate to deal with the situation, State and Federal assistance would be provided as required. The provision of State and Federal disaster assistance is coordinated by the State Office of Disaster Preparedness.

2. Disaster Preparedness

- a. Disaster preparedness is constituted government functioning in an emergency by disaster or the threat of disaster. The disaster preparedness function, unlike martial law, is not a separate authority with its own command and control structure which supercedes civil authority. Rather, it is the structuring of governmental functions to cope with emergency situations.
  
- b. Disaster preparedness involves not only actions leading to the preservation of life and property prior to and during an emergency period, but also the mobilization of governmental and private resources of the State for eventual recovery and resumption of normal life activity. Coordination of these survival and recovery functions is essential to the success of the disaster preparedness mission.

3. Response to Nuclear Attack

In the event of a threat of imminent nuclear attack on this

CONFIDENTIAL

country, there are two basic alternatives that can be used for the protection of life and health. If a period of international crises should indicate the likelihood of nuclear attack the Governor may direct relocation of populations from high risk areas in New York State. These high risk areas are primarily composed of military facilities and urban high population centers. Preparations for this option are known as Crisis Relocation Planning (CRP). A second alternative, if a nuclear attack is expected with little or virtually no warning, is for the Governor to direct all citizens to seek protection "in place" by utilizing the best available shelter, such as home basements and public fallout shelters. Preparations for this option are known as Community Shelter Planning (CSP). Community Shelter Plans are also a component of Crisis Relocation Plans.

4. Stages of Management

- a. Protection. Protection activities include hazard mitigation, such as wise land use management, advance disaster planning, preparation and training for emergency operations, and the prediction and prevention of disasters where possible.
- b. Emergency Operations. Actions taken to directly cope with the effects of a disaster extending over a period of hours or days.
- c. Restoration. Actions which must be taken to re-establish public and private operations.
- d. Recovery. Actions required over a period of months or years to facilitate the long term social and economic viability of the disaster area.

IV. CONCEPTA. STATUTORY AUTHORITY

This plan is fundamentally promulgated under the authority of the New York State Defense Emergency Act as amended, and New York State Executive Law, Article 2-B.

B. ORGANIZATION FOR DISASTER PREPAREDNESS FUNCTIONS

The magnitude of the problems that confront all levels of government in New York State as a consequence of disasters or emergencies can require that government heads and their department heads, or representatives thereof, be grouped in an Emergency Operating Center. At that time, the head of the disaster preparedness organization acts as an aide to, and may be delegated authority to act for, the head of his particular level of government. He coordinates the activities of those public agencies and private organizations which have specific emergency missions. Those emergency services for which there is no counterpart in government or in recognized private organizations will be carried out by personnel designated by the appropriate head of government. Such personnel may be recruited from government, industry, and volunteers from the general public.

Many natural or man-made disasters will require the

establishment of a field office at the scene of a disaster. The staffing of this field office will depend upon the severity of the disaster and the types of assistance required.

C. PRINCIPLES OF DISASTER PREPAREDNESS FOR THE STATE OF NEW YORK

1. The State Division of Military and Naval Affairs, Office of Disaster Preparedness, will promote county and local emergency preparedness through programs of guidance and education, and by seeking county and local conformance to applicable law.
2. Priorities for making available personnel, supplies and equipment, and other assistance will be established:
  - a. For the preservation of life, health and safety of persons including provision for adequate social and medical services.
  - b. For the preservation of law and order.
  - c. For the protection of property.
  - d. For the restoration of essential government service, including continuity of government.

- e. For the restoration of other services in the public interest, such as public utilities, water supply, or means of mass transportation.
3. Disaster Preparedness requires the following actions:
    - a. Educating the public in the proper actions to be taken in preparation for, during, and after all types of disasters. In case of enemy attack this information is based on local Community Shelter and Crisis Relocation Planning and on advisories provided by the Radiological Intelligence Section.
    - b. Developing emergency plans and standard operating procedures to be implemented by emergency forces when required and to test and evaluate them.
    - c. Updating periodically all plans and systems in order to properly manage and conserve resources.

D. NOTIFICATION

All reports relative to imminent or actual disasters will be reported promptly to a District Office, the Deputy Director, Disaster Preparedness Program, or to the State Warning Point by the National Warning

System (NAWAS) or by telephone (518 457-2200).

NAWAS, a dedicated federal, state and local telephone network, will be the primary means of disseminating an ATTACK WARNING, changes in Posture Readiness (see Section VI), severe weather information, or any information on other situations where a danger to life and/or property exists or may exist.

E. ASSUMPTIONS

1. Threats

- a. Floods occur at frequent intervals in New York State as a result of heavy rains, melting snow or ice jams.
- b. Tornadoes, severe thunderstorms, winter storms and other severe weather occur at frequent intervals causing loss of life, damage to property and an impact on local communities.
- c. Explosions, fires, accidents, earthquakes, civil disturbances, environmental emergencies and other emergencies can occur.
- d. The effects of an enemy attack introduced either directly or through clandestine methods could reach all parts of New York State in a matter of minutes with nuclear, chemical, biological, or conventional weapons, which could

cause:

- (1) Blast and fire damage of immense proportions resulting from nuclear weapons.
  - (2) Fallout radiation hazard over thousands of square miles from nuclear surface bursts.
  - (3) Chemical or biological hazards.
  - (4) Severe damage to communication systems, thus hampering various response and intelligence efforts.
  - (5) A serious detrimental human psychological effect making emergency functions more difficult to carry out.
- e. Nuclear blackmail and other high-technology terrorist actions could occur in New York State.

These and other emergencies can occur in proportions beyond the existing capability of a political subdivision to deal with the consequences.

2. Warning

- a. Disasters can occur with little or no warning.



- b. Most weather related disasters are preceded by a period of warning based on weather forecasts.
- c. Floods may be forecast well before they occur, the exception being, flash floods which can occur without warning.
- d. Prior to an enemy attack there probably would be a period of extreme international tension which would permit certain increased readiness measures to be taken by governments at all levels, including relocation from high risk areas, if so directed.

3. Protective Measures During A Disaster

- a. Emergency preparedness measures can be taken to reduce the effects of any type of disaster.
- b. There are defensive measures that can be taken against the effects of a nuclear accident or attack including fallout protection, relocation, radiological exposure control and decontamination.
- c. There are existing mutual aid agreements

between governments.

- d. Governments, in most cases, could continue to coordinate emergency operations from their Emergency Operating Centers or alternate operating centers.

4. Post-disaster Period

- a. The Office of Disaster Preparedness will cooperate to the fullest with other New York State agencies in providing needed aid and assistance to disaster areas and in coordinating federal aid and recovery programs.
- b. All levels of government and the private sector will cooperate in programs for recovery to provide for:
  - (1) Food, clothing, housing and other survival necessities.
  - (2) Continuity or reinstatement of the executive, administrative, legislative and judicial systems of government.
  - (3) Reestablishment of social, fiscal, and economic order.
  - (4) Restoration of public utilities and essential services.

- (5) Radiological monitoring, weapon effects reporting, and damage and casualty assessment in the event of nuclear accident or attack.

V. OPERATIONS

A. NORMAL READINESS

Governments at all levels will plan, organize, staff, train and test emergency services to provide for the change from normal government operations to emergency operations for all possible disasters. Community Shelter Plans, Crisis Relocation Plans, Military Support Plans, Emergency Resource Management Plans and agreements with volunteer organizations and other emergency plans will be integrated into Standard Operating Procedures to this Plan and be maintained up-to-date and readily available at all levels of government.

B. INCREASED READINESS

Governments at all levels will review and revise as necessary Standard Operating Procedures to improve operational readiness and invoke preparedness measures to mitigate effects when warned of an impending disaster.

C. EMERGENCY PERIOD

Governments at all levels will implement emergency

Postures of Readiness will be used only for enemy attack situations:

A. X-RAY

Posture of Readiness 5 (POSREADY 5): Normal day-to-day operational activity.

B. STARLIGHT

Posture of Readiness 4 (POSREADY 4): Commence minimum operational activity because of increased tension.

C. MOONLIGHT

Posture of Readiness 3 (POSREADY 3): The deteriorating international situation requires a partial alert and increased operational activity.

D. SUNLIGHT

Posture of Readiness 2 (POSREADY 2): An attack is imminent and a full alert and complete operational activity is required.

E. THUNDERBOLT - ATTACK WARNING

Posture of Readiness 1 (POSREADY 1): An attack has been launched.

On reduction of tensions, the code word BACKTRACK will be announced to allow State, District, and local Disaster Preparedness organizations to determine the degree to

which they could approach normal activity and revert to a previously applicable posture of readiness.

During this stage the Emergency Operating Centers would probably remain fully staffed but other actions, consistent with the prevailing radiological situation and based on immediate needs, might be instituted.

## VII. RESPONSIBILITIES

The responsibilities of government at all levels include but are not limited to:

### A. DIRECTION AND CONTROL - ANNEX A

To provide for the staffing and functioning during emergency operations; to analyze the disaster and take effective action by directing government services to preserve lives and property; conserve and distribute available resources; and conduct restoration and recovery activities.

### B. ADMINISTRATION - ANNEX B

To provide the Emergency Operating Center staff and other necessary personnel with living and operating necessities during a disaster period; to provide accountability for State and federal disaster assistance.

### C. VACANT

D. COMMUNICATIONS AND WARNING - ANNEX D

To determine, obtain and provide required communications in preparation for, during, and after disasters; to provide timely warning of impending disaster and to ensure immediate dissemination to all levels of government and the public.

E. FIRE - ANNEX E

To direct and coordinate fire prevention and control activities, search and rescue of persons trapped by, or exposed to fire and to provide the capability, including the necessary equipment and training, of responding to hazardous materials emergencies.

F. HEALTH - ANNEX F

To coordinate health and medical services for the emergency care and treatment of casualties resulting from enemy attack or other disasters, including preventative and remedial measures to cope with the effects of radiological, biological or chemical agents; to insure the safety of food and water supplies and to provide for the disposition of the dead.

G. MANPOWER - ANNEX G

To mobilize and manage civilian manpower in support of essential activities and to administer Federal

programs as directed.

H. POLICE - ANNEX H

To direct, coordinate and control police action to maintain law and order; to protect life and property, guard vital and strategic facilities, control ingress and egress of disaster areas and to expedite and render aid to movement of military and civil defense forces and evacuees.

I. PUBLIC INFORMATION - ANNEX I

To increase public awareness of disaster preparedness activities, to provide a flow of accurate and official information and detailed instructions to the general public and to control rumors through all media and other means available, immediately before, during and after a disaster.

J. PUBLIC WORKS - ANNEX J

To restore to usable condition, or provide emergency replacement for, essential facilities and public services such as streets, highways, bridges, canals, water and sanitation systems, gas, electricity and public buildings; to regulate the use of highway and other transportation systems; to mobilize publicly owned construction and sanitation equipment and personnel into public works teams.

K. RADIOLOGICAL INTELLIGENCE - ANNEX K

To measure and report fallout and other weapon effects and advise on hazards and protective measures in the event of nuclear attack; to coordinate Civil Air Patrol (CAP) support in aerial radiological surveys; and to provide for the utilization of civil defense radiological resources in support of peacetime disaster requirements.

L. RESOURCES - ANNEX L

To direct resources mobilization and management operations and economic stabilization measures in preparation for, during and after a disaster.

M. SCHOOLS - ANNEX M

To direct and coordinate action for the safety and welfare of pupils and personnel of public, private and parochial schools and for the maximum utilization of available school facilities in preparation for, during and after a disaster.

N. RESCUE - ANNEX N

To direct and coordinate actions to locate and save lost or trapped persons and to assist in the recovery of critical supplies and material from affected areas.



O. SOCIAL SERVICES - ANNEX O

To provide lodging, food, clothing, financial assistance, registration, locator and other human needs services to disaster victims, and to provide Chaplain services as required.

P. VOLUNTEER AGENCIES - ANNEX P

To integrate Red Cross, Salvation Army, Civil Air Patrol, and other volunteer organizations' services with governmental disaster prevention, response and recovery activities.

SUPPORTING PLANS AND AGREEMENTS

1. New York State Emergency Plan for Radiation Accidents
2. Division of Military and Naval Affairs
  - A. Operation Plan 1, New York State Area Command, Military Support of Civil Defense during a national emergency (Federal service only)
  - B. Operation Plan NADREL (Natural Disaster Relief)
  - C. New York State Civil Disturbance Plan (Garden Plot)
  - D. Pamphlet 500-1, Use of troops, equipment and facilities, New York State Military Forces
3. Memoranda of Understanding
  - A. Between State Agencies
  - B. With Volunteer Organizations
  - C. With Business and Industry
4. Interstate Civil Defense and Disaster Compact
5. Civil Emergency Planning Agreement Between the U.S. and Canada
6. New York State Response Plan for Peacetime Nuclear Emergencies
7. Corps of Engineers Emergency Plans (500 Series)
  - A. New York District
  - B. Buffalo District
  - C. Baltimore District
  - D. Philadelphia District
  - E. Pittsburgh District
8. Dam Failure Plans
9. Community Shelter and Crisis Relocation Plans
10. New York State Emergency Resources Management Plan

A. GENERAL

3. LEGISLATIVE AUTHORITY - Legal Statues

Signed into Law.

# STATE OF NEW YORK

Cal. No. 262

7265-B

*App # 56*  
*Chapter 640*

## IN SENATE

January 16, 1978

Introduced by Sens. B. C. SMITH, ANDERSON, AUER, BRONSTON, BRUNO, CAEMMERER, CONKLIN, FLYNN, GOODMAN, HALPERIN, JOHNSON, LaVALLE, LEVY, MARCHI, MARINO, PATERSON, PISANI, PRESENT, ROLISON, SCHERMERHORN, STAFFORD, TRUNZO, VOLKER, WARDER—read twice and ordered printed, and when printed to be committed to the Committee on Finance—reported favorably from said committee, ordered to special report, ordered to first and second report, ordered to a third reading, amended and ordered reprinted, changing its place in the order of third reading—again amended and ordered reprinted, retaining its place in the order of third reading

AN ACT to amend the executive law in relation to disaster preparedness, creating the disaster preparedness commission, providing for state and local disaster planning, prevention, response and recovery, to amend the New York State defense emergency act, and to repeal section ten of the executive law, section six hundred fifty-six-a of the county law and section sixty, subdivisions six, seven and eight of section two hundred nine-m, sections two hundred nine-n and two hundred nine-o of the general municipal law relating thereto

*The People of the State of New York, represented in Senate and Assembly, do enact as follows:*

- 1 Section 1. The legislature hereby finds and declares that a wide variety of
- 2 disasters, often caused or compounded by mankind's own acts, cause loss of life,
- 3 property and income, disrupt the normal function of government, communities
- 4 and families, and cause great human suffering. The legislature further finds that
- 5 it must provide for preparations to prevent, meet, defend against and recover
- 6 from, dangers and problems arising from these emergencies with the least
- 7 possible interference with the existing division of the powers of the government.
- 8 The legislature finds that a joint effort, public and private, is needed to
- 9 mobilize the resources of individuals, business, labor, agriculture, and
- 10 government at every level—[federal, state and local]—for effective organization to
- 11 prepare for and meet natural and man-made disasters of all kinds.
- 12 The legislature finds that the state must give leadership and direction to this
- 13 important task of establishing an emergency disaster preparedness program for
- 14 the protection of each person in the state.
- 15 The legislature finds that a mutual benefit can be derived by the state and its

KX PLANATHON—Matter in italics is new; matter in brackets [ ] is old law to be omitted.

1 political subdivisions by the integration of their natural disaster and peacetime  
 2 emergency response functions with the civil defense program, thus utilizing local  
 3 government and emergency services organizations for response to both natural  
 4 and man-made disaster and to attack.

5 The legislature finds that local disaster preparedness plans are essential in  
 6 order to minimize potential disasters and their effects, provide for effective local  
 7 responses when disasters occur and facilitate local recovery. The legislature  
 8 further finds that local plans constitute an essential part of the statewide disaster  
 9 preparedness program and that without local disaster planning, no state disaster  
 10 program can be fully effective.

11 § 2. Section ten of the executive law is hereby repealed.

12 § 3. Such law is hereby amended by adding a new article two-B to read as  
 13 follows:

14 **ARTICLE 2-B**

15 **STATE AND LOCAL NATURAL AND MAN-MADE DISASTER PREPAREDNESS**

16 Section 20. Natural and man-made disasters; policy; definitions.

17 21. Disaster preparedness commission established; meetings; powers and  
 18 duties.

19 22. State disaster preparedness plans.

20 23. Local disaster preparedness plans.

21 24. Local state of emergency; local emergency orders by chief executive.

22 25. Use of local government resources in a disaster.

23 26. Coordination of local disaster preparedness forces and local civil  
 24 defense forces in disasters.

25 27. Continuity of local governments.

26 28. State declaration of disaster emergency.

27 28-a. Post disaster recovery planning.

28 29. Duration of state agency assistance in a disaster emergency.

29 29-a. Suspension of other laws.

30 29-b. Use of civil defense forces in disasters.

31 § 20. Natural and man-made disasters; policy; definitions. 1. It shall be the  
 32 policy of the state that:

33 a. local government and emergency service organizations continue their essential  
 34 role as the first line of defense in times of disaster, and that the state provide  
 35 appropriate supportive services to the extent necessary;

36 b. local chief executives take an active and personal role in the development and  
 37 implementation of disaster preparedness programs and be vested with authority and  
 38 responsibility in order to insure the success of such programs;

39 c. state and local natural disaster and emergency response functions be coordinated  
 40 in order to bring the fullest protection and benefit to the people;

41 d. state resources be organized and prepared for immediate effective response to  
 42 disasters which are beyond the capability of local governments and emergency service  
 43 organizations; and

44 e. state and local plans, organizational arrangements, and response capability  
 45 required to execute the provisions of this article shall at all times be the most effective  
 46 that current circumstances and existing resources allow.

47 2. As used in this article the following terms shall have the following meanings:

48 a. "disaster" means occurrence or imminent threat of wide spread or severe  
 49 damage, injury, or loss of life or property resulting from any natural or man-made  
 50 causes, including, but not limited to, fire, flood, earthquake, hurricane, tornado, high  
 51 water, landslide, mudslide, wind, storm, wave action, volcanic activity, epidemic, air  
 52 contamination, blight, drought, infestation, explosion, radiological accident or water  
 53 contamination.

54 b. "state disaster emergency" means a period beginning with a declaration by the  
 55 governor that a disaster exists and ending upon the termination thereof.

1 c. "municipality" means a public corporation as defined in subdivision one of  
2 section sixty-six of the general construction law and a special district as defined in  
3 subdivision sixteen of section one hundred two of the real property tax law.

4 d. "commission" means the disaster preparedness commission created pursuant to  
5 section twenty-one of this article.

6 e. "emergency services organization" means a public or private agency,  
7 organization or group organized and functioning for the purpose of providing fire,  
8 medical, ambulance, rescue, housing, food or other services directed toward relieving  
9 human suffering, injury or loss of life or damage to property as a result of an  
10 emergency, including non-profit and governmentally-supported organizations, but  
11 excluding governmental agencies.

12 f. "chief executive" means:

13 (1) a county executive or manager of a county;

14 (2) in a county not having a county executive or manager, the chairman or other  
15 presiding officer of the county legislative body;

16 (3) a mayor of a city or village, except where a city or village has a manager, it  
17 shall mean such manager; and

18 (4) a supervisor of a town, except where a town has a manager, it shall mean such  
19 manager.

20 § 21. Disaster preparedness commission established; meetings; powers and  
21 duties. 1. There is hereby created in the executive department a disaster preparedness  
22 commission consisting of the commissioners of transportation, health, state energy  
23 office, division of criminal justice services, education, social services, commerce,  
24 agriculture and markets, housing and community renewal, general services, and  
25 environmental conservation, the superintendent of state police, the secretary of state,  
26 the chairman of the public service commission, the industrial commissioner, the chief  
27 of staff to the governor, and three additional members, to be appointed by the governor,  
28 two of whom shall be chief executives. The governor shall designate the chairman of the  
29 commission. The members of the commission, except those who serve ex officio, shall  
30 be allowed their actual and necessary expenses incurred in the performance of their  
31 duties under this article but shall receive no additional compensation for services  
32 rendered pursuant to this article.

33 2. The commission, on call of the chairman, shall meet at least twice each year and  
34 at such other times as may be necessary. The agenda and meeting place of all regular  
35 meetings shall be made available to the public in advance of such meetings and all such  
36 meetings shall be open to the public. The commission shall establish quorum  
37 requirements and other rules and procedures regarding conduct of its meetings and  
38 other affairs. The chief of staff to the governor shall serve as secretarial to the com-  
39 mission and provide such staff services as may be necessary.

40 3. The commission shall have the following powers and responsibilities:

41 a. study all aspects of man-made or natural disaster prevention, response and  
42 recovery;

43 b. request and obtain from any state or local officer or agency any information  
44 necessary to the commission for the exercise of its responsibilities;

45 c. prepare state disaster preparedness plans, to be approved by the governor, and  
46 report such plans and report thereon by March thirty-first of each year to the governor  
47 and the legislature. In preparing such plans, the commission shall consult with  
48 federal and local officials, emergency service organizations, and the public as it deems  
49 appropriate;

50 d. prepare, keep current and distribute to chief executives and others an inventory  
51 of programs directly relevant to prevention, minimization of damage, readiness,  
52 operations during disasters, and recovery following disasters;

53 e. direct state disaster operations and coordinate state disaster operations with  
54 local disaster operations following the declaration of a state disaster emergency;

55 f. unless it deems it unnecessary, create, following the declaration of a state  
disaster emergency, a temporary organization in the disaster area to provide for

1 integration and coordination of efforts among the various federal, state, municipal  
2 and private agencies involved. The commission, upon a finding that a municipality is  
3 unable to manage local disaster operations, may, with the approval of the governor,  
4 direct the temporary organization to assume direction of the local disaster operations  
5 of such municipality, for a specified period of time, and in such cases such temporary  
6 organization shall assume direction of such local disaster operations, subject to the  
7 supervision of the commission. In such event, such temporary organization may  
8 utilize such municipality's local resources, provided, however, that the state shall not  
9 be liable for any expenses incurred in using such municipality's resources.

10 g. assist in the coordination of federal recovery efforts and coordinate recovery  
11 assistance by state and private agencies.

12 h. provide for periodic briefings, drills, exercises or other means to assure that all  
13 state personnel with direct responsibilities in the event of a disaster are fully familiar  
14 with response and recovery plans and the manner in which they shall carry out their  
15 responsibilities, and coordinate with federal, local or other state personnel. Such  
16 activities may take place on a regional or county basis, and local and federal  
17 participation shall be invited and encouraged.

18 i. submit to the governor and the legislature by March thirty-first of each year an  
19 annual report which shall include but need not be limited to:

20 (1) a summary of commission and state agency activities for the year and plans for  
21 the ensuing year with respect to the duties and responsibilities of the commission;

22 (2) recommendations on ways to improve state and local capability to prevent  
23 prepare for, respond to and recover from disasters;

24 (3) the status of the state and local plans for disaster preparedness and response,  
25 including the name of any locality which has failed or refused to develop and  
26 implement its own disaster preparedness plan and program, and

27 j. coordinate and, to the extent possible and feasible, integrate commission  
28 activities, responsibilities and duties with those of the civil defense commission.

29 § 22. State disaster preparedness plans. 1. The commission shall prepare a state  
30 disaster preparedness plan and submit such plan to the governor for approval no later  
31 than one year following the effective date of this act. The governor shall act upon such  
32 plan by July first of that year. The commission shall review such plans annually.

33 2. The purpose of such plans shall be to minimize the effects of disasters by: (i)  
34 identifying appropriate measures to prevent disasters, (ii) developing mechanisms to  
35 coordinate the use of resources and manpower for service during and after disaster  
36 emergencies and the delivery of services to aid citizens and reduce human suffering  
37 resulting from a disaster, and (iii) provide for recovery and redevelopment after  
38 disaster emergencies.

39 3. Such plans shall be prepared with such assistance from other agencies as the  
40 commission deems necessary, and shall include, but not be limited to:

41 a. Disaster prevention. Plans to prevent and minimize the effects of disasters shall  
42 include, but not be limited to:

43 (1) identification of potential disasters and disaster sites;

44 (2) recommended disaster prevention projects, policies, priorities and programs,  
45 with suggested implementation schedules, which outline federal, state and local roles;

46 (3) suggested revisions and additions to building and safety codes, and zoning and  
47 other land use programs;

48 (4) suggested ways in which state agencies can provide technical assistance to  
49 municipalities in the development of local disaster prevention plans and programs;

50 (5) such other measures as reasonably can be taken to prevent disasters or mitigate  
51 their impact.

52 b. Disaster response. Plans to coordinate the use of resources and manpower for  
53 service during and after disaster emergencies and to deliver services to aid citizens and  
54 reduce human suffering resulting from a disaster emergency shall include, but not be  
55 limited to:

- 1 (1) centralized coordination of resources, manpower and services, utilizing
- 2 existing organizations and lines of authority and centralized direction of requests for
- 3 assistance;
- 4 (2) the location, procurement, construction, processing, transportation, storing,
- 5 maintenance, renovation, distribution or use of materials, facilities and services;
- 6 (3) a system for warning populations who are or may be endangered;
- 7 (4) arrangements for activating state, municipal and volunteer forces, through
- 8 normal chains of command so far as possible and for continued communication and
- 9 reporting;
- 10 (5) a specific plan for rapid and efficient communication, and for the integration
- 11 of state communication facilities during a state disaster emergency, including the
- 12 assignment of responsibilities and the establishment of communication priorities, and
- 13 liaison with municipal, private and federal communication facilities;
- 14 (6) a plan for coordinated evacuation procedures, including the establishment of
- 15 temporary housing and other necessary facilities;
- 16 (7) criteria for establishing priorities with respect to the restoration of vital services
- 17 and debris removal;
- 18 (8) a plan for the continued effective operation of the criminal justice system;
- 19 (9) provisions for training state and local government personnel and volunteers in
- 20 disaster response operations;
- 21 (10) providing information to the public;
- 22 (11) care for the injured and needy and identification and disposition of the dead;
- 23 (12) utilization and coordination of programs to assist victims of disasters, with
- 24 particular attention to the needs of the poor, the elderly, the handicapped, and other
- 25 groups which may be especially afflicted;
- 26 (13) control of ingress and egress to and from a disaster area;
- 27 (14) arrangements to administer federal disaster assistance; and
- 28 (15) a system for obtaining and coordinating disaster information including the
- 29 centralized assessment of disaster effects and resultant needs.
- 30 c. Recovery. Plans to provide for recovery and redevelopment after disaster
- 31 emergencies shall include, but not be limited to:
- 32 (1) measures to coordinate state agency assistance in recovery efforts;
- 33 (2) arrangements to administer federal recovery assistance; and
- 34 (3) such other measures as reasonably can be taken to assist in the development and
- 35 implementation of local disaster recovery plans.
- 36 § 23. Local disaster preparedness plans. 1. Each county, except those contained
- 37 within the city of New York, and each city is authorized to prepare disaster
- 38 preparedness plans. The disaster preparedness commission shall provide assistance
- 39 and advice for the development of such plans.
- 40 2. The purpose of such plans shall be to minimize the effect of disasters by (i)
- 41 identifying appropriate local measures to prevent disasters, (ii) developing
- 42 mechanisms to coordinate the use of local resources and manpower for service during
- 43 and after disasters and the delivery of services to aid citizens and reduce human
- 44 suffering resulting from a disaster, and (iii) providing for recovery and
- 45 redevelopment after disasters.
- 46 3. Plans for coordination of resources, manpower and services shall provide for a
- 47 centralized coordination and direction of requests for assistance.
- 48 4. Plans for coordination of assistance shall provide for utilization of existing
- 49 organizations and lines of authority.
- 50 5. In preparing such plans, cooperation, advice and assistance shall be sought
- 51 from local government officials, regional and local planning agencies, police agencies,
- 52 fire departments and fire companies, local civil defense agencies, commercial and
- 53 volunteer ambulance services, health and social services officials, community action
- 54 agencies, organizations for the elderly and the handicapped, other interested groups
- 55



1 and the general public. Such advice and assistance may be obtained through public  
2 hearings held on public notice, or through other appropriate methods.

3 6. All plans for disaster preparedness developed by local governments or any  
4 revisions thereto shall be submitted to the commission by December thirty-first of each  
5 year to facilitate state coordination of disaster operations.

6 7. Such plans shall include, but not be limited to:

7 a. Disaster prevention. Plans to prevent and minimize the effects of disasters shall  
8 include, but not be limited to:

- 9 (1) identification of potential disasters and disaster sites;
- 10 (2) recommended disaster prevention projects, policies, priorities and programs,  
11 with suggested implementation schedules, which outline federal, state and local roles;
- 12 (3) suggested revisions and additions to building and safety codes and zoning and  
13 other land use programs;
- 14 (4) such other measures as reasonably can be taken to prevent disasters or mitigate  
15 their impact.

16 b. Disaster response. Plans to coordinate the use of resources and manpower for  
17 service during and after disasters and to deliver services to aid citizens and reduce  
18 human suffering resulting from a disaster shall include, but not be limited to:

19 (1) centralized coordination of resources, manpower and services, utilizing  
20 existing organizations and lines of authority and centralized direction of requests for  
21 assistance;

22 (2) the location, procurement, construction, processing, transportation, storing,  
23 maintenance, renovation, distribution or use of materials, facilities and services  
24 which may be required in time of disaster;

25 (3) a system for warning populations who are or may be endangered;

26 (4) arrangements for utilizing municipal and volunteer forces, through normal  
27 chains of command so far as possible, and for continued communication and  
28 reporting;

29 (5) a specific plan for rapid and efficient communication and for the integration  
30 of local communication facilities during a disaster including the assignment of  
31 responsibilities and the establishment of communication priorities and liaison with  
32 municipal, private, state and federal communication facilities;

33 (6) a plan for coordination evacuation procedures including the establishment of  
34 temporary housing and other necessary facilities;

35 (7) criteria for establishing priorities with respect to the restoration of vital services  
36 and debris removal;

37 (8) a plan for the continued effective operation of the criminal justice system;

38 (9) provisions for training local government personnel and volunteers in disaster  
39 response operations;

40 (10) providing information to the public;

41 (11) care for the injured and needy and identification and disposition of the dead;

42 (12) utilization and coordination of programs to assist victims of disasters, with  
43 particular attention to the needs of the poor, the elderly, the handicapped, and other  
44 groups which may be especially affected;

45 (13) control of ingress and egress to and from a disaster area;

46 (14) arrangements to administer state and federal disaster assistance;

47 (15) procedures under which the county, city, town, village or other political  
48 subdivision and emergency organization personnel and resources will be used in the  
49 event of a disaster;

50 (16) a system for obtaining and coordinating disaster information including the  
51 centralized assessment of local disaster efforts and resultant needs; and

52 (17) continued operation of governments of political subdivisions.

53 c. Recovery. Local plans to provide for recovery and redevelopment after disasters  
54 shall include, but not be limited to:

55 (1) recommendations for replacement, reconstruction, removal or relocation of

1 damaged or destroyed public or private facilities, proposed new or amendments to  
 2 zoning, subdivision, building, sanitary or fire protection regulations and  
 3 recommendations for economic development and community development in order to  
 4 minimize the impact of any potential future disasters on the community.

5 (2) provision for cooperation with state and federal agencies in recovery efforts.

6 (3) provisions for training and educating local disaster officials or organizations  
 7 in the preparation of applications for federal and state disaster recovery assistance.

8 § 24. Local state of emergency; local emergency orders by chief executive. 1.  
 9 Notwithstanding any inconsistent provision of law, general or special, in the event of  
 10 a disaster, rioting, catastrophe, or similar public emergency within the territorial  
 11 limits of any county, city, town or village, or in the event of reasonable apprehension  
 12 of immediate danger thereof, and upon a finding by the chief executive thereof that the  
 13 public safety is imperiled thereby, such chief executive may proclaim a local state of  
 14 emergency within any part or all of the territorial limits of such local government.  
 15 Following such proclamation and during the continuance of such local state of  
 16 emergency, the chief executive may promulgate local emergency orders to protect life  
 17 and property or to bring the emergency situation under control. Such orders may,  
 18 within any part or all of the territorial limits of such local government, provide for:

19 a. the establishment of a curfew and the prohibition and control of pedestrian and  
 20 vehicular traffic, except essential emergency vehicles and personnel;

21 b. the designation of specific zones within which the occupancy and use of  
 22 buildings and the ingress and egress of vehicles and persons may be prohibited or  
 23 regulated;

24 c. the regulation and closing of places of amusement and assembly;

25 d. the suspension or limitation of the sale, dispensing, use or transportation of  
 26 alcoholic beverages, firearms, explosives, and flammable materials and liquids;

27 e. the prohibition and control of the presence of persons on public streets and  
 28 places;

29 f. the suspension within any part or all of its territorial limits of any of its local  
 30 laws, ordinances or regulations, or parts thereof subject to federal and state  
 31 constitutional, statutory and regulatory limitations, which may prevent, hinder, or  
 32 delay necessary action in coping with a disaster or recovery therefrom whenever (1) a  
 33 request has been made pursuant to subdivision seven of this section, or (2) whenever  
 34 the governor has declared a state disaster emergency pursuant to section twenty-eight  
 35 of this article. Suspension of any local law, ordinance or regulation pursuant to this  
 36 paragraph shall be subject to the following standards and limits:

37 (i) no suspension shall be made for a period in excess of five days, provided,  
 38 however, that upon reconsideration of all the relevant facts and circumstances, a  
 39 suspension may be extended for additional periods not to exceed five days each during  
 40 the pendency of the state of emergency;

41 (ii) no suspension shall be made which does not safeguard the health and welfare of  
 42 the public and which is not reasonably necessary to the disaster effort;

43 (iii) any such suspension order shall specify the local law, ordinance or  
 44 regulation, or part thereof suspended and the terms and conditions of the suspension;

45 (iv) the order may provide for such suspension only under particular  
 46 circumstances, and may provide for the alteration or modification of the requirements  
 47 of such local law, ordinance or regulation suspended, and may include other terms  
 48 and conditions;

49 (v) any such suspension order shall provide for the minimum deviation from the  
 50 requirements of the local law, ordinance or regulation suspended consistent with the  
 51 disaster action deemed necessary; and

52 (vi) when practicable, specialists shall be assigned to assist with the related  
 53 emergency actions to avoid adverse effects resulting from such suspension.

54 8. A local emergency order shall be effective from the time and in the manner  
 55 prescribed in the order and shall be published as soon as practicable in a newspaper of

1 general circulation in the area affected by such order and transmitted to the radio and  
 2 television media for publication and broadcast. Such orders may be amended,  
 3 modified and rescinded by the chief executive during the pendency or existence of the  
 4 state of emergency. Such orders shall cease to be in effect five days after promulgation  
 5 or upon declaration by the chief executive that the state of emergency no longer exists,  
 6 whichever occurs earlier. The chief executive nevertheless may extend such orders for  
 7 additional periods not to exceed five days each during the pendency of the local state of  
 8 emergency.

9 3. The local emergency orders of a chief executive of a county shall be executed in  
 10 triplicate and shall be filed within seventy-two hours or as soon thereafter as  
 11 practicable in the office of the clerk of the governing board of the county, the office of  
 12 the county clerk and the office of the secretary of state. The local emergency orders of a  
 13 chief executive of a city, town or village shall be executed in triplicate and shall be filed  
 14 within seventy-two hours or as soon thereafter as practicable in the office of the clerk of  
 15 such municipal corporation, the office of the county clerk and the office of the  
 16 secretary of state.

17 4. Nothing in this section shall be deemed to limit the power of any local  
 18 government to confer upon its chief executive any additional duties or responsibilities  
 19 deemed appropriate.

20 5. Any person who knowingly violates any local emergency order of a chief  
 21 executive promulgated pursuant to this section is guilty of a class B misdemeanor.

22 6. Whenever a local state of emergency is declared by the chief executive of a local  
 23 government pursuant to this section, the chief executive of the county in which such  
 24 local state of emergency is declared, or where a county is wholly contained within a  
 25 city, the mayor of such city, may request the governor to remove all or any number of  
 26 sentenced inmates from institutions maintained by such county in accordance with  
 27 section ninety-three of the correction law.

28 7. Whenever a local state of emergency has been declared pursuant to this section,  
 29 the chief executive of the county in which the local state of emergency has been  
 30 declared, or where a county is wholly contained within a city, the chief executive of the  
 31 city, may request the governor to provide assistance under this chapter, provided that  
 32 such chief executive determines that the disaster is beyond the capacity of local  
 33 government to meet adequately and state assistance is necessary to supplement local  
 34 efforts to save lives and to protect property, public health and safety, or to avert or  
 35 lessen the threat of a disaster.

36 8. The legislature may terminate by concurrent resolution, such emergency orders  
 37 at any time.

38 § 25. Use of local government resources in a disaster. 1. Upon the threat of  
 39 occurrence of a disaster, the chief executive of any political subdivision is hereby  
 40 authorized and empowered to and shall use any and all facilities, equipment,  
 41 supplies, personnel and other resources of his political subdivision in such manner as  
 42 may be necessary or appropriate to cope with the disaster or any emergency resulting  
 43 therefrom.

44 2. Upon the threat or occurrence of a disaster, a chief executive may request and  
 45 accept assistance which is coordinated and directed by the county chief executive as  
 46 provided in section twenty-six of this article.

47 3. A chief executive may also request and accept assistance from any other political  
 48 subdivision and may receive therefrom and utilize any real or personal property or the  
 49 service of any personnel thereof on such terms and conditions as may be mutually  
 50 agreed to by the chief executives of the requesting and assisting political subdivisions.

51 4. Upon the receipt of a request for assistance made pursuant to subdivision two or  
 52 three of this section, the chief executive of any political subdivision may give, loan or  
 53 lease, on such terms and conditions as he may deem necessary to promote the public  
 54 welfare and protect the interests of such political subdivision, any services, equipment,  
 55 facilities, supplies or other resources of his political subdivision. Any loan or lease of

1 real or personal property pursuant to this subdivision, or any transfer of personnel  
2 pursuant herein, shall be only for the purpose of assisting a political subdivision in  
3 emergency relief, reconstruction, or rehabilitation made necessary by the disaster.

4 5. A political subdivision shall not be liable for any claim based upon the exercise  
5 or performance or the failure to exercise or perform a discretionary function or duty  
6 on the part of any officer or employee in carrying out the provisions of this section.

7 6. The chief executive, when requesting assistance pursuant to this section may  
8 request assistance from the civil defense and disaster preparedness forces of any other  
9 political subdivision, but only if the civil defense and disaster preparedness forces of  
10 the type being requested have already been utilized within the political subdivisions  
11 requesting assistance. The chief executive of any political subdivision receiving such a  
12 request is hereby authorized and empowered, subject to the provisions of section  
13 twenty-six of this article, to respond thereto.

14 7. Any power or authority conferred upon any political subdivision by this section  
15 shall be in addition to and not in substitution for or limitation of any power or au-  
16 thority otherwise vested in such subdivision or any officer thereof.

17 § 26. Coordination of local disaster preparedness forces and local civil defense  
18 forces in disasters. 1. Upon the threat or occurrence of a disaster, the chief executive of  
19 a county may coordinate requests for assistance made by the chief  
20 executive of any political subdivision within the county.

21 2. Coordination of assistance shall utilize existing organizations and lines of  
22 authority and shall utilize any disaster preparedness or civil defense plans prepared  
23 by the affected municipality.

24 3. A chief executive of any elected or appointed county, city, town or village  
25 official shall not be held responsible for acts or omissions of disaster preparedness  
26 forces or civil defense forces when performing disaster assistance.

27 § 27. Continuity of local governments. 1. Every county, except those wholly  
28 contained within a city, every city, every town and every village shall have power to  
29 provide by local law, and every other public corporation, district corporation or public  
30 benefit corporation shall have power to provide by resolution, for its continuity and  
31 that of its elective and appointive officers, including members of its legislative or  
32 governing body when, in the event of a disaster and the emergency conditions caused  
33 thereby, any of such officers is unable to discharge the powers and duties of his office  
34 or is absent from the political subdivision. In any such local law or resolution,  
35 provision may be made that the removal of a disability or the termination of an  
36 absence from the political subdivision of an officer higher on a list or order of  
37 succession provided therein to an office shall not terminate the service in such office of  
38 an individual lower on such list or order of succession who is temporarily filling such  
39 office. Notwithstanding the provisions of any general or special law or city or village  
40 charter, a local law or resolution adopted pursuant to this section may be made  
41 effective without approval at a mandatory or permissive referendum but in no case  
42 shall such local law or resolution become effective until one certified copy thereof has  
43 been filed with the clerk of the political subdivision or other appropriate official  
44 designated for such purpose by the respective legislative or governing body, one cer-  
45 tified copy thereof has been filed in the office of the state comptroller and three certified  
46 copies thereof have been filed in the office of the secretary of state.

47 No provision of this subdivision shall be construed or interpreted as affecting the  
48 validity of any ordinance, local law or resolution enacted prior to April first, nineteen  
49 hundred seventy-nine or actions taken thereunder by the government of any county,  
50 city, town or village.

51 8. The provisions of this section shall not be applicable in any case where the  
52 continuity of the government of a political subdivision or that of any of its elective or  
53 appointive officers is otherwise provided for by or pursuant to law.

54 3. This section shall be construed liberally. The powers herein granted shall be in  
55 addition to and not in substitution of any power granted, procedure provided or  
56 provision made in any other law.

1 § 28. State declaration of disaster emergency. 1. Whenever the governor, on his  
2 own initiative or pursuant to a request from one or more chief executives, finds that a  
3 disaster has occurred or may be imminent for which local governments are unable to  
4 respond adequately, he shall declare a disaster emergency by executive order.

5 2. The executive order shall include a description of the disaster, and the affected  
6 area. Such order or orders shall remain in effect for a period not to exceed six months  
7 or until rescinded by the governor, whichever occurs first. The governor may issue  
8 additional orders to extend the state disaster emergency for additional periods not to  
9 exceed six months.

10 3. Whenever the governor shall find that a disaster is of such severity and  
11 magnitude that effective response is beyond the capabilities of the state and the affected  
12 jurisdictions, he shall make an appropriate request for federal assistance available  
13 under federal law, and may make available out of any funds provided under the  
14 governmental emergency fund or such other funds as may be available, sufficient  
15 funds to provide the required state share of grants made under any federal program for  
16 meeting disaster related expenses including those available to individuals and  
17 families.

18 § 28-a. Post disaster recovery planning. Whenever a state disaster emergency has  
19 been declared any county, city, town or village included in such disaster area shall  
20 prepare a local recovery and redevelopment plan, unless it shall be deemed to be  
21 unnecessary or impractical by the commission.

22 (a) A local recovery and redevelopment plan shall include, but need not be limited  
23 to: plans for replacement, reconstruction, removal or relocation of damaged or  
24 destroyed facilities; proposed new or amended regulations such as zoning,  
25 subdivision, building or sanitary ordinances and codes; and plans for economic  
26 recovery and community development. Such plans shall take into account and to the  
27 extent practicable incorporate relevant existing plans and policies and such plans  
28 shall take into account the need to minimize the potential impact of any future  
29 disasters on the community.

30 (b) Proposed plans shall be presented at a public hearing upon five days notice  
31 published in a newspaper of general circulation in the area affected and transmitted  
32 to the radio and television media for publication and broadcast. Such notice shall state  
33 the time and place of the hearing and indicate where copies of the proposed plan may  
34 be inspected or obtained. Any county, city, town or village required to prepare a  
35 recovery and redevelopment plan pursuant to this subsection may, upon mutual  
36 agreement with any other such county, city, town or village, hold a joint hearing to  
37 consider such recovery and redevelopment plan.

38 (c) Such plans shall be prepared within forty-five days after the declaration of a  
39 state disaster and shall be transmitted to the commission. The commission shall  
40 provide its comments on the plan within ten days after receiving such plan.

41 (d) A plan shall be adopted by such county, city, town or village within ten days  
42 after receiving the comments of the commission. The adopted plan may be amended at  
43 any time in the same manner as originally prepared, revised and adopted.

44 (e) The adopted plan shall be the official policy for recovery and redevelopment  
45 within the municipality.

46 (f) Nothing in this section shall preclude any municipality from applying for any  
47 federal funds.

48 § 29. Direction of state agency assistance in a disaster emergency. Upon the  
49 declaration of a state disaster emergency the governor may direct any and all agencies  
50 of the state government to provide assistance under the coordination of the disaster  
51 preparedness commission. Such state assistance may include: (1) utilizing, lending,  
52 or giving to political subdivisions, with or without compensation therefor, equipment,  
53 supplies, facilities, services of state personnel, and other resources, other than the  
54 extension of credit; (2) distributing medicine, medical supplies, food and other  
55 consumable supplies through any public or private agency authorized to distribute the  
same; (3) performing on public or private lands temporary emergency work essential

1 for the protection of public health and safety, clearing debris and wreckage, making  
 2 emergency repairs to and temporary replacements of public facilities of political  
 3 subdivisions damaged or destroyed as a result of such disaster, and (4) making such  
 4 other use of their facilities, equipment, supplies and personnel as may be necessary to  
 5 assist in coping with the disaster or any emergency resulting therefrom.

6 § 29-a. Suspension of other laws. 1. Subject to the state constitution, the federal,  
 7 constitution and federal statutes and regulations, and after seeking the advice of the  
 8 commission, the governor may by executive order temporarily suspend specific  
 9 provisions of any statute, local law, ordinance, or order, rule or regulation, or part  
 10 thereof, of any agency during a state disaster emergency, if compliance with such  
 11 provisions would present, hinder, or delay action necessary to cope with the disaster.

12 2. Suspensions pursuant to subdivision one of this section shall be subject to the  
 13 following standards and limits:

14 a. no suspension shall be made for a period in excess of thirty days, provided,  
 15 however, that upon reconsideration of all of the relevant facts and circumstances, the  
 16 governor may extend the suspension for additional periods not to exceed thirty days  
 17 each;

18 b. no suspension shall be made which does not safeguard the health and welfare of  
 19 the public and which is not reasonably necessary to the disaster effort;

20 c. any such suspension order shall specify the statute, local law, ordinance, order,  
 21 rule or regulation or part thereof to be suspended and the terms and conditions of the  
 22 suspension;

23 d. the order may provide for such suspension only under particular circumstances,  
 24 and may provide for the alteration or modification of the requirements of such statute,  
 25 local law, ordinance, order, rule or regulation suspended, and may include other  
 26 terms and conditions;

27 e. any such suspension order shall provide for the minimum deviation from the  
 28 requirements of the statute, local law, ordinance, order, rule or regulation suspended  
 29 consistent with the disaster action deemed necessary; and

30 f. when practicable, specialists shall be assigned to assist with the related  
 31 emergency actions to avoid needless adverse effects resulting from such suspension.

32 3. Such suspensions shall be effective from the time and in the manner prescribed  
 33 in such orders and shall be published as soon as practicable in the state bulletin.

34 4. The legislature may terminate by concurrent resolution executive orders issued  
 35 under this section at any time.

36 § 29-b. Use of civil defense forces in disasters. 1. The governor may, in his  
 37 discretion, direct the state civil defense commission to conduct a civil defense drill  
 38 under its direction, in which all or any of the civil defense forces of the state may be  
 39 utilized to perform the duties assigned to them in a civil defense emergency, for the  
 40 purpose of protecting and preserving human life or property in a disaster. In such  
 41 event, civil defense forces in the state shall operate under the direction and command of  
 42 the state director of civil defense, and shall possess the same powers, duties, rights,  
 43 privileges and immunities as are applicable in a civil defense drill held at the  
 44 direction of the state civil defense commission under the provisions of the New York  
 45 state defense emergency act.

46 2. Local use of civil defense forces. a. Upon the threat or occurrence of a disaster,  
 47 and during and immediately following the same, and except as otherwise provided in  
 48 paragraph d of this subdivision, the county chief executive may direct the civil defense  
 49 director of a county to assist in the protection and preservation of human life or  
 50 property by holding a civil defense drill and training exercise at the scene of the  
 51 disaster and at any other appropriate places within the county, in which all or any  
 52 civil defense forces may be called upon to perform the civil defense duties assigned to  
 53 them.

54 b. The civil defense forces of the county shall be regarded as a reserve disaster force  
 55 to be activated, in whole or in part, by the county civil defense director upon the  
 56 direction of the county chief executive when the county chief executive, in his

1 discretion, is convinced that the personnel and resources of local municipal and  
2 private agencies normally available for disaster assistance are insufficient adequately  
3 to cope with the disaster.

4 c. Except as provided in paragraph d of this subdivision, the county chief executive  
5 may exercise the power conferred upon him in paragraph a of this subdivision, or  
6 may deactivate the civil defense forces of the county in whole or in part, on his own  
7 motion or upon the request of the chief executive officer of a village, town or city  
8 located within the county of which he is an officer.

9 d. Where the local office of civil defense in a city is independent of the county office  
10 of civil defense and is not consolidated therewith, the county chief executive may direct  
11 the civil defense director of the county to render assistance within such city only when  
12 the chief executive officer of such city has certified to him that the civil defense forces of  
13 the city have been activated pursuant to the provisions of subdivision three of this  
14 section and that all resources available locally are insufficient adequately to cope with  
15 the disaster.

16 e. When performing disaster assistance pursuant to this section, county civil  
17 defense forces shall operate under the direction and command of the county civil  
18 defense director and his duly authorized deputies, and shall possess the same powers,  
19 duties, rights, privileges and immunities they would possess when performing their  
20 duties in a locally sponsored civil defense drill or training exercise in the civil or  
21 political subdivision in which they are enrolled, employed or assigned civil defense  
22 responsibilities.

23 f. The chief executive officer of a city shall be responsible for the conduct of disaster  
24 operations within the city, including the operations directed by the county civil defense  
25 director when rendering disaster assistance within a city pursuant to this section.

26 g. Outside of a city, the sheriff of the county, and in Nassau county the  
27 commissioner of police of the county of Nassau, shall supervise the operations of the  
28 civil defense director when rendering peace officer duties incident to disaster  
29 assistance. The sheriff and such commissioner may delegate such supervisory power  
30 to an elected or appointed town or village official in the area affected.

31 h. Neither the chief executive officer of a city, nor the county chief executive, nor  
32 any elected or appointed town or village official to whom the county chief executive has  
33 delegated supervisory power as aforesaid shall be held responsible for acts or  
34 omissions of civil defense forces when performing disaster assistance.

35 i. City use of civil defense forces. a. Upon the threat or occurrence of a disaster  
36 and during and immediately following the same, and except as otherwise provided in  
37 paragraph d of this subdivision, the chief executive of a city may direct the civil  
38 defense director of the city to assist in the protection and preservation of human life or  
39 property by holding a civil defense drill and training exercise at the scene of the  
40 disaster and at any other appropriate places within the city, in which all or any civil  
41 defense forces may be called upon to perform the civil defense duties assigned to them.

42 b. The civil defense forces of the city shall be regarded as a reserve disaster force to  
43 be activated, in whole or in part, by the city civil defense director upon the direction of  
44 the chief executive officer of the city when the latter, in his discretion, is convinced that  
45 the personnel and resources of local municipal and private agencies normally  
46 available for disaster assistance are insufficient adequately to cope with the disaster.

47 c. Except as provided in paragraph d of this subdivision, the chief executive officer  
48 of a city may exercise the power conferred upon him in paragraph a of this  
49 subdivision, or may deactivate the civil defense forces of the city in whole or in part, on  
50 his own motion or upon the request of the head of the city police force.

51 d. Where the local office of civil defense in a city is under the jurisdiction of a  
52 consolidated county office of civil defense as provided in the New York state defense  
53 emergency act, the chief executive officer of such city seeking the assistance of civil  
54 defense forces in the protection and preservation of human life or property within  
55 such city because of such disaster, must request the same from the county chief

1 executive in which such city is located, in the same manner as provided for assistance  
2 to towns and villages in subdivision two of this section.

3 e. When performing disaster assistance pursuant to this subdivision, city civil  
4 defense forces shall operate under the direction and command of the city civil defense  
5 director and his duly authorized deputies, and shall possess the same powers, duties,  
6 rights, privileges, and immunities they would possess when performing their duties in  
7 a locally sponsored civil defense drill or training exercise in the city in which they are  
8 enrolled, employed or assigned civil defense responsibilities.

9 f. Where the city civil defense forces have been directed to assist in local disaster  
10 operations pursuant to paragraph a of this subdivision, and the chief executive officer  
11 of the city is convinced that the personnel and resources of local municipal and private  
12 agencies normally available for disaster assistance, including local civil defense  
13 forces, are insufficient adequately to cope with the disaster, he may certify the fact to  
14 the county chief executive and request the county chief executive to direct the county  
15 civil defense director to render assistance in the city, as provided in subdivision two of  
16 this section.

17 g. The chief executive officer of a city shall be responsible for the conduct of disaster  
18 operations within the city, including the operations directed by the county civil defense  
19 director, when rendering disaster assistance within a city pursuant to this  
20 subdivision.

21 h. Neither the chief executive officer of a city, nor the county chief executive, shall  
22 be held responsible for acts or omissions of civil defense forces when performing  
23 disaster assistance.

24 § 4. Subdivision one of section twenty of chapter seven hundred eighty-four  
25 of the laws of nineteen hundred fifty-one, constituting the New York state  
26 defense emergency act, as amended by chapter four hundred sixty-four of the  
27 laws of nineteen hundred seventy-five, is hereby amended to read as follows:

28 1. There is hereby created in the executive department a state civil defense  
29 commission to consist of the (commissioner of transportation, the chairman of  
30 the public service commission, the superintendent of banking and insurance, the  
31 commissioners of health, education, social services, commerce, agriculture and  
32 markets, conservation, housing and community renewal, general services, the  
33 industrial commissioner, the chairman of the workmen's compensation board,  
34 the director of the division of veterans' affairs, the secretary of state, the  
35 superintendent of state police, the chief of staff to the governor, two local  
36 directors to be selected by the governor and one additional member, to be  
37 appointed by the governor by and with the consent of the senate. The member so  
38 appointed by the governor may be the state director. In the event of a vacancy  
39 on the commission caused by the resignation, death, or inability to act of the  
40 member appointed by the governor, the state director appointed pursuant to this  
41 section shall act in place and stead of such member until a successor is appointed.  
42 The governor shall designate one of the members of the commission to be the  
43 chairman thereof) same members as the members of the emergency services  
44 commission as established in article two-B of the executive law. The commission  
45 may provide for its division into subcommittees and for action by such  
46 subcommittees with the same force and effect as action by the full commission.  
47 The members of the commission, except for those who serve ex officio, shall be  
48 allowed their actual and necessary expenses incurred in the performance of their  
49 duties under this article but shall receive no additional compensation for services  
50 rendered pursuant to this article.

51 § 5. Section six hundred fifty-six-a of the county law, is hereby repealed.

52 § 6. Section sixty, subdivisions six, seven and eight of section two hundred  
53 nine-m, section two hundred nine-n and section two hundred nine-o of the  
54 general municipal law, are hereby repealed.

55 § 7. This act shall take effect on the first day of April, nineteen hundred  
seventy-nine.



# STATE OF NEW YORK

13135

## IN ASSEMBLY

June 21, 1978

CHAPTER 641

Introduced by COMMITTEE ON RULES—(at request of M. of A. Kremer, Stephens)—read once and referred to the Committee on Ways and Means

**AN ACT to amend the executive law, in relation to state and local natural and man-made disaster preparedness and to amend the New York state defense emergency act, in relation to membership of the state civil defense commission**

*The People of the State of New York, represented in Senate and Assembly do enact as follows:*

1 Section 1. Subdivision one of section twenty-six of the executive law, as  
2 added by senate bill no. 7265 relating to disaster preparedness, is hereby  
3 amended to read as follows:

4 1. Upon the threat or occurrence of a disaster, the chief executive of a county  
5 may coordinate responses for requests for assistance made by the chief executive  
6 [or] of any political subdivision within the county.

7 § 2. Section twenty-eight-a of such law, as added by such bill is hereby  
8 amended to read as follows:

9 § 28-a. Post disaster recovery planning. 1. Whenever a state disaster  
10 emergency has been declared any county, city, town or village included in such  
11 disaster area shall prepare a local recovery and redevelopment plan, unless [it  
12 shall be deemed to be unnecessary or impractical by the commission] the  
13 legislative body of the municipality shall determine such plan to be unnecessary or  
14 impractical. Prior to making such determination, the municipality shall notify the  
15 commission of its intent to forgo preparation and provide an opportunity to  
16 comment to the commission. Within fifteen days after the declaration of a state  
17 disaster, any county, city, town or village included in such disaster area shall report  
18 to the commission whether the preparation of a recovery and redevelopment plan has  
19 been commenced, and if not, the reasons for not preparing such plan. Within sixty  
20 days after the declaration of a state disaster, the commission shall report to the  
21 governor and the legislature the status of local recovery and redevelopment plans,  
22 including the names of any municipality which has failed or refused to commence the  
23 development of a recovery and redevelopment plan.

24 2. The commission shall provide technical assistance in the development of such  
25 plans upon the request of such county, city, town or village.

EXPLANATION—Matter in circles is new; matter in brackets [ ] is old law to be omitted.

1 [(a)] 3. A local recovery and redevelopment plan shall include, but need not  
2 be limited to: plans for replacement, reconstruction, removal or relocation of  
3 damaged or destroyed facilities; proposed new or amended regulations such as  
4 zoning, subdivision, building or sanitary ordination and rules; and plans for  
5 economic recovery and community development. Such plans shall take into  
6 account and to the extent practicable incorporate relevant existing plans and  
7 policies and such plans shall take into account the need to minimize the  
8 potential impact of any future disasters on the community.

9 [(b)] 4. Proposed plans shall be presented at a public hearing upon five days  
10 notice published in a newspaper of general circulation in the area affected and  
11 transmitted to the radio and television media for publication and broadcast.  
12 Such notice shall state the time and place of the hearing and indicate when  
13 copies of the proposed plan may be inspected or obtained. Any county, city,  
14 town, or village [required to prepare] preparing a recovery and redevelopment  
15 plan pursuant to this subdivision may, upon mutual agreement with any other  
16 such county, city, town or village, hold a joint hearing to consider such recovery  
17 and redevelopment plan.

18 [(c)] 5. Such plans shall be prepared within forty-five days after the  
19 declaration of a state disaster and shall be transmitted to the commission. The  
20 commission shall provide its comments on the plan within ten days after  
21 receiving such plan.

22 [(d)] 6. A plan shall be adopted by such county, city, town or village within  
23 ten days after receiving the comments of the commission. The adopted plan may  
24 be amended at any time in the same manner as originally prepared, revised and  
25 adopted.

26 [(e)] 7. The adopted plan shall be the official policy for recovery and  
27 redevelopment within the municipality.

28 [(f)] 8. Nothing in this section shall preclude any municipality from  
29 applying for or accepting and receiving any federal funds.

30 § 2. Subdivision one of section twenty of chapter seven hundred eighty-four  
31 of the laws of nineteen hundred fifty-one, constituting the New York state  
32 defense emergency act, as amended by such bill, is hereby amended to read as  
33 follows:

34 1. There is hereby [created] continued in the division of military and naval  
35 affairs in the executive department a state civil defense commission to consist of  
36 the [(commissioner of transportation, the chairman of the public service  
37 commission, the superintendents of banking and insurance, the commissioners  
38 of health, education, social services, commerce, agriculture and markets,  
39 conservation, housing and community renewal, general services, the industrial  
40 commissioner, the chairman of the workmen's compensation board, the director  
41 of the division of veterans' affairs, the secretary of state, the superintendent of  
42 state police, the chief of staff to the governor, two local directors to be selected  
43 by the governor and one additional member, to be appointed by the governor  
44 and with the consent of the senate. The member so appointed by the governor  
45 may be the state director. In the event of a vacancy on the commission caused  
46 by the resignation, death, or inability to act of the member appointed by the  
47 governor, the state director appointed pursuant to this section shall act in place  
48 and stead of such member until a successor is appointed] same members as the  
49 members of the disaster preparedness commission as established in article ten-B of  
50 the executive laws. In addition, the superintendents of banking and insurance, the  
51 chairmen of the workers' compensation board and the director of the division of  
52 veterans' affairs shall be members. The governor shall designate one of the  
53 members of the commission to be the chairman thereof. The same members as the  
54 members of the emergency services commission as established in article ten-B of  
55

1 the executive law]. The commission may provide for its own staff and  
 2 subcommittees and for action by such subcommittees with the same force and  
 3 effect as action by the full commission. The members of the commission, except  
 4 for those who serve ex officio, shall be allowed their actual and necessary  
 5 expenses incurred in the performance of their duties under this article but shall  
 6 receive no additional compensation for services rendered pursuant to this  
 7 article.

8 § 4. This act shall take effect on the same day as senate bill no. 7265 relating  
 9 to disaster preparedness.

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## COMMAND AND CONTROL

I. MISSION

To enable government at all levels in the State to exert prompt and effective leadership in any disaster.

II. RESPONSIBILITY AND ORGANIZATIONA. RESPONSIBILITY

1. Ultimate responsibility for relief and recovery from disasters occurring in New York State rests with the Governor. Similarly, responsibility for relief and recovery from disasters occurring within a political subdivision of the State rests with the chief executive or administrative head of that political subdivision.
2. Under the Laws of the State of New York the Division of Military and Naval Affairs is charged with all civil defense and natural or man-made disaster coordination responsibilities. The Chief of Staff to the Governor, the administrative head of the Division, is the State Director of Civil Defense.
3. When directed by the Governor any or all State agencies are authorized to, and shall, provide such assistance as may be required of them. The integration and coordination of all disaster assistance shall be directed by the State Director.
4. The State Director and directors at all levels shall plan, organize, staff, and develop an operational capability as required by the Laws of the State of New York and other annexes to this plan. They shall develop and keep current necessary appendices to this plan and its annexes.

5. Directors at all levels will institute and maintain a training program to ensure a fully operational staff during a disaster.

B. APPOINTMENT

1. State

The State Director will appoint a Deputy Director of Civil Defense and a permanent staff to assist in carrying out his duties and responsibilities. When required, this staff will be augmented by representatives of other State agencies and private organizations.

2. District

The State Director will appoint a District Director, Deputy District Director and a permanent staff for each district. When required, this staff will be augmented by representatives of other State agencies and private organizations.

3. Local Jurisdictions

The chief executive of a county or city is responsible by law for civil defense preparedness in his jurisdiction and for creating an office of civil defense to perform the duties required for such preparedness. He may appoint a civil defense director to assist him in fulfilling this responsibility. Similarly, the chief executive, or administrative head, of a county, city, town, village or district is responsible for natural and man-made disaster operations in his jurisdiction. To provide for a consistent and uniform response to all types of disasters it is prudent for the county or city civil defense director to also be designated by these officials to coordinate all disaster responses affecting their jurisdictions.

C. STRUCTURE

1. State

- a. The State Director has created, within the Division of Military and Naval Affairs, the Office of Disaster Preparedness to assist him to exercise the functions, powers and duties delegated to him under the New York State Defense Emergency Act, Chapter 10 of the Executive Law, and other applicable laws.
- b. Under direction of the Governor, through the State Director, all State disaster services will operate at predesignated sites. Such State personnel as are necessary to the disaster operations shall be located at the State Emergency Operating Center which is the point of origin of orders and instructions by the State to District Emergency Operating Centers and from there to local governments and the general public. District Emergency Operating Centers shall also be designated and staffed to be the point of origin of orders and instructions in the event the State Emergency Operating Center is inoperative.
- c. During and after a natural or man-made disaster, or during the recovery period following enemy attack, field operations at the sight will often be necessary. Such field offices as are established will be staffed by representatives of State and Federal agencies designated by the State Director.

2. District

District Directors shall act for and on behalf of the State Director with regard to all matters within their district in preparation for and during disasters of any sort, acting as an extension of the command and control functions of State government.

3. County

County directors, subject to the direction and control of their chief executives, will coordinate their county's disaster response activities and coordinate all requests for outside assistance through their District Director.

4. City

a. City directors, subject to the direction and control of their chief executives, will coordinate their city's response activities within their city, where necessary keeping the county director advised and coordinating all requests for outside assistance through the county director.

b. The City of New York, comprising five counties, will normally report through the Southern District as a part of that District. However, in consideration of its large population, its complexity and its unique geographic location, in an emergency, and by agreement between the City Director and the State Director, it may report directly to the State Emergency Operating Center if circumstances require.

5. All other political subdivisions will keep the county director advised of their disaster response activities and coordinate all requests for outside assistance through the county director.

6. Consolidated Jurisdictions

A county and one or more cities within the county may consolidate for the purpose of performing any or all civil defense functions for both the county and such city or cities. The county director in charge of such an office will have the same civil defense responsibilities as outlined above for the county and such city or cities. A similar arrangement for other disaster operations should be developed between the affected counties and cities.

D. STAFF REQUIREMENTS

1. State

- a. The State Director may employ personnel under the classified service, or may appoint technical advisors outside the classified service to carry out the State disaster preparedness program.
- b. State agency heads, with the concurrence of the State Director, shall appoint directors and staff for disaster preparedness services at the State Emergency Operating Center and/or established field offices, delegating to them appropriate authority and responsibilities for planning and operations.

2. District

- a. State agency heads shall appoint suitable members of their staff to each District Emergency Operating Center for disaster preparedness service, delegating to them appropriate authority and responsibilities for planning and operations in preparation for and during disasters.
- b. District Directors shall recruit volunteers as necessary to provide an adequate emergency staff.

3. County and City

Supervision and staffing of county and city disaster preparedness organizations and their sections and services will depend upon the availability of personnel, the needs of the jurisdiction and guidance provided by State and federal levels.

III. OPERATIONS

A. NORMAL READINESS

Directors at all levels will carry out all responsibilities as set forth in Section II of this annex.



B. INCREASED READINESS

1. Enemy Attack

Governments at all levels will implement Standing Operating Procedures for increased readiness in accordance with directives of the State Director.

2. Other Disasters

Governments involved in the disaster will execute Standing Operating Procedures for increased preparedness measures necessary to mitigate the effects of the potential disaster.

C. EMERGENCY PERIOD

1. Enemy Attack

When "Attack Warning" is received, governments at all levels will execute Standing Operating Procedures to fulfill the Command and Control mission.

2. Other Disasters

Affected governments at all levels will execute Standing Operating Procedures applicable to the disaster.

D. POST-EMERGENCY PERIOD

Directors at all levels will work with Federal and State agencies in: assessing damage; maintaining or reestablishing government authority and essential public facilities and services; providing emergency food, housing and medical services; and placing into effect economic controls as directed by the Governor or federal authority.

IV. SUPPLY

Directors at all levels will establish and maintain inventory controls to insure operational capability of the Emergency Operating Centers.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Chain of Command

Command and control shall be from the State Director to the District Director to the County Director to the City Director except as detailed in Section II.C.4.b. of this annex.

2. Succession

A line of succession shall be established at all levels to provide an orderly continuity should any person with disaster responsibilities be unable for any reason to carry out such responsibilities.

3. Emergency Operating Centers

a. State and District

State and District Emergency Operating Centers have been established at designated locations.

b. Local Jurisdictions

County and City Emergency Operating Centers have been or will be established by the appropriate chief executive.

B. COMMUNICATIONS

Communications at all levels will operate in accordance with the provisions of Annex D.

APPENDICES

1. State Defense Council and State Civil Defense Commission
2. Succession to Command
3. Line of Authority
4. Local Executive Orders
5. Jurisdictions
6. EOC Floor Plan
7. Directory of Emergency Staff
8. Increased Readiness and Attack Warning
9. Natural and Man-Made Disaster Operations
10. EOC Activation
11. EOC Operations
12. Situation Reports

EMERGENCY OPERATION PLAN  
ANNEX A

SUFFOLK COUNTY

COMMAND & CONTROL

APPENDIX 1 Not applicable  
to the county

ANNEX A  
COMMAND AND CONTROL  
APPENDIX 2  
SUCCESSION TO COMMAND  
ATTACHMENT d  
LINES OF SUCCESSION TO THE  
LOCAL CHIEF EXECUTIVE AND OFFICIALS

LINES OF SUCCESSION

1. A line of succession shall be established at all levels to provide an orderly continuity should any person with disaster responsibilities be unable for any reason to carry out such responsibilities.
2. Attachment D indicates the lines of succession within the County of Suffolk.
3. A standard form (attached) is provided so that all County Departments having an emergency responsibility, report in a uniform manner.
4. Lines of Succession reports may be updated as required but shall be updated not less than once a year.

LINES OF SUCCESSION

TABLE OF CONTENTS

<u>Page</u>	<u>Department</u>	<u>Page</u>	<u>Township</u>
1.	County Executive	26.	Babylon
2.	Division of Emergency Preparedness	27.	Huntington
3.	County Police	28.	Islip
4.	County Sheriff	29.	Smithtown
5.	Department of Public Works	30.	Brookhaven
6.	Department of Health Services	31.	Riverhead
7.	Department of Social Services	32.	Southampton
8.	Dept. Fire, Rescue & Emerg. Services	33.	East Hampton
9.	Department of Law	34.	Southold
10.	County Clerk	35.	Shelter Island
11.	Department of General Services		
12.	Department of Labor		
13.	Planning Department		
14.	Department of Probation		
15.	Department of Agriculture (USDA)		
16.	Department of Parks and Recreation		
17.	Board of Elections		
18.	Legislature		
19.	BOCES I		
20.	BOCES II		
21.	BOCES III		
22.	County Office for the Aging (Human Resources)		
23.	Suffolk County Water Authority		
24.	Civil Air Patrol (Suffolk Group)		
25.	Department of Audit and Control		

Updated April 1985

DEPARTMENT OF COUNTY EXECUTIVE LINE OF SUCCESSION 1985:

1. Elected or ~~Incumbent~~ <sup>Incumbent</sup> Official

Name PETER F. COHALAN Title SUFFOLK COUNTY EXECUTIVE  
Address [REDACTED]  
Phone: [REDACTED] Home 516-360-4000 Office

2. Duly Authorized Deputies

A. Name JOHN C. GALLAGHER Title CHIEF DEPUTY COUNTY EXECUTIVE  
Address [REDACTED]  
Phone [REDACTED] Home 516-360-4000 Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

3. Emergency Interim Successors

A. Name HOWARD C. DeMARTINI Title DEPUTY COUNTY EXECUTIVE-ADMIN.  
Address [REDACTED]  
Phone [REDACTED] Home 516-360-4000 Office

B. Name FRANK R. JONES Title DEPUTY COUNTY EXECUTIVE-ADMIN.  
Address [REDACTED]  
Phone [REDACTED] Home 516-360-4000 Office

C. Name LOUIS SOLEO Title DEPUTY COUNTY EXECUTIVE-FINANCIAL AFFS.  
Address [REDACTED]  
Phone [REDACTED] Home 516-360-4000 Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

Date of Completion 4/30/85

Peter F. Cohalan  
Signature of Elected or Incumbent Official  
1.



DIVISION OF Emergency Preparedness LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name William E. Regan Title Director  
Address [REDACTED]  
Phone: [REDACTED] Home 924-4400 x311 Office

2. Duly Authorized Deputies

A. Name John V. Bilello Title CEEC (Deputy Director)  
Address [REDACTED]  
Phone [REDACTED] Home 516-924-4400x3070 Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

3. Emergency Interim Successors

A. Name G. Berkley Bennett Title Operations Officer  
Address [REDACTED]  
Phone [REDACTED] Home 516-924-4400 x310 Office

B. Name Richard Boughton Title Resources Management Officer  
Address [REDACTED]  
Phone [REDACTED] Home 516-924-4400x308 Office

C. Name Richard W. Jones Title Radiological Defense Officer  
Address [REDACTED]  
Phone [REDACTED] Home 924-4400 x300 Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

Date of Completion May 6, 1985

William E. Regan  
Signature of Elected or Incumbent Official

FR

DEPARTMENT OF SUFFOLK COUNTY POLICE LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Dewitt C. Tredex Title Police Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 286-5000 Office

2. Duly Authorized Deputies

A. Name James A. Caples, Jr. Title Chief Inspector  
Address [REDACTED]  
Phone [REDACTED] Home 286-5000 Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

3. Emergency Interim Successors

A. Name David Buckley Title Chief of Headquarters  
Address [REDACTED]  
Phone [REDACTED] Home 286-5000 Office

B. Name Elmer Wurtz Title Chief of District  
Address [REDACTED]  
Phone [REDACTED] Home 286-5000 Office

C. Name John Gallagher Title Chief of Detectives  
Address [REDACTED]  
Phone [REDACTED] Home 286-5000 Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

Date of Completion 4-24-85

[Signature]  
Signature of Elected or Incumbent Official

DEPARTMENT OF SUFFOLK COUNTY SHERIFF

LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name JOHN P. FINNERTY Title SHERIFF  
Address [REDACTED]  
Phone: [REDACTED] Home 548-3205 Office

2. Duly Authorized Deputies

A. Name JEROME J. LINDER Title UNDER SHERIFF  
Address [REDACTED]  
Phone [REDACTED] Home 548-3208 Office

B. Name PATRICK O'FARRELL Title CHIEF DEPUTY SHERIFF  
Address [REDACTED]  
Phone [REDACTED] Home 548-3211 Office

3. Emergency Interim Successors

A. Name CARMINE FLAMMIA Title CHIEF OF STAFF  
Address [REDACTED]  
Phone [REDACTED] Home 548-3220 Office

B. Name ANNE BERNAGOZZI Title ADMIN. ASSISTANT TO THE SHERIFF  
Address [REDACTED]  
Phone [REDACTED] Home 548-3206 Office

C. Name SALVATORE ROMANO Title WARDEN  
Address [REDACTED]  
Phone [REDACTED] Home 548-3281 Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

Date of Completion April 17, 1985

Jerome J. Linder  
Signature of Elected or Incumbent Official  
Jerome J. Linder Under Sheriff

DEPARTMENT OF Public Works LINE OF SUCCESSION 1985.

1. Elected or Incumbent Official

Name A. Barton Cass Title Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 924-4300 x 340 Office  
Yaphank

2. Duly Authorized Deputies

A. Name William R. Suckow Title Chief Deputy Commissioner  
Address [REDACTED]  
Phone [REDACTED] Home 360-4916 Office  
Hauppauge

B. Name Charles J. Bartha Title Commissioner  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 x 341 Office  
Yaphank

3. Emergency Interim Successors

A. Name C. Roger Meeker Title Chief Engineer  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 x 551 Office  
Yaphank

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

C. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

Date of Completion April 10, 1985

A. Barton Cass  
Signature of Elected or Incumbent Official

DEPARTMENT OF HEALTH SERVICES LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name David Harris, M.D., M.P.H. Title Commissioner

Address [REDACTED]

Phone: [REDACTED] Home (516) 348-2700 Office

2. Duly Authorized Deputies

A. Name None Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

3. Emergency Interim Successors

A. Name Martin Mayer, MD Title Deputy Director of Public Hlth  
Chief, Bur. of Epidemiology &  
Disease Control

Address [REDACTED]

Phone [REDACTED] Home (516) 348-2757 Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

C. Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

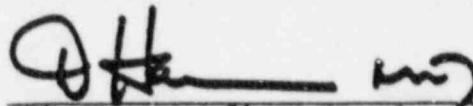
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

Date of Completion 4/11/85



Signature of Elected or Incumbent Official

DEPARTMENT OF SOCIAL SERVICES LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Alice A. Amrhein Title Commissioner

Address [REDACTED]

Phone: [REDACTED] Home 348-2306 Office 666-8430 Beeper

2. Duly Authorized Deputies

A. Name William W. Bartsch, Jr. Title Deputy Commissioner

Address [REDACTED]

Phone: [REDACTED] Home 348-2212 Office

B. Name Janet Bosselman Title Deputy Commissioner

Address [REDACTED]

Phone: [REDACTED] Home 348-2307 Office

3. Emergency Hotline Numbers

A. Public Hotline Number 348-4010

B. Unpublished Hotline Number 348-4020

Date of Completion 3/29/85

[Signature]  
Signature of Elected or Incumbent Official  
Alice A. Amrhein, Commissioner

DEPARTMENT OF Fire - Rescue & Emergency LINE OF SUCCESSION 1985:

1. Elected or Incumbent Official

Name HERBERT DAVIS Title Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 286-5347 Office

2. Duly Authorized Deputies

A. Name DAVID FISCHER Title CHIEF FIRE MARSHAL  
Address [REDACTED]  
Phone [REDACTED] Home 286-5359 Office

B. Name WILLIAM REGAN Title DIRECTOR  
Address [REDACTED]  
Phone [REDACTED] Home 924-4400 Office

3. Emergency Interim Successors

A. Name DAVID FISCHER Title CHIEF FIRE MARSHAL  
Address [REDACTED]  
Phone [REDACTED] Home 286-5315 Office

B. Name WILLIAM REGAN Title DIRECTOR  
Address [REDACTED]  
Phone [REDACTED] Home 924-4400 Office

C. Name JAMES JOHNSON Title ACT. CHIEF FIRE MARSHAL  
Address [REDACTED]  
Phone [REDACTED] Home 286-5359 Office

D. Name JOHN BILIZZO Title SENIOR DIRECTOR  
Address [REDACTED]  
Phone [REDACTED] Home 924-4400 Office

Date of Completion 5/7/85

[Signature]  
Signature of Elected or Incumbent Official

DEPARTMENT OF LAW LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name MARTIN BRADLEY ASHARE Title County Attorney  
Address [REDACTED]  
Phone: [REDACTED] Home 360-4049 Office

2. Duly Authorized Deputies

A. Name Eugene Kelley Title Chief Deputy County Atty  
Address [REDACTED]  
Phone [REDACTED] Home 360-4049 Office

B. Name Arlene R. Lindsay Title Deputy County Atty.  
Address [REDACTED]  
Phone [REDACTED] Home 360-4049 Office

3. Emergency Interim Successors

A. Name John C. Bivona Title Bureau Chief, Municipal Svcs.  
Address [REDACTED]  
Phone [REDACTED] Home 360-5130 Office

B. Name Robert Kearon Title Bureau Chief, Torts Bureau  
Address [REDACTED]  
Phone [REDACTED] Home 360-4049 Office

C. Name Robert J. Cimino Title Bureau Chief, Litigation  
Address [REDACTED]  
Phone [REDACTED] Home 360-4049 Office

D. Name Patrick J. Barton Title Bureau Chief, Family Court  
Address [REDACTED]  
Phone [REDACTED] Home 360-5764 Office

Date of Completion 4/17/85

Martin Bradley Ashare  
Signature of Elected or Incumbent Official  
Martin Bradley Ashare



1. Elected or Incumbent Official

Name Juliette A. Kinsella Title County Clerk  
Address [REDACTED]  
Phone: \_\_\_\_\_ Home (516) 548-3400 Office \_\_\_\_\_

2. Duly Authorized Deputies

A. Name Eduard R. Hines Title Chief Deputy County Clerk  
Address [REDACTED]  
Phone [REDACTED] Home (516) 548-3402 Office \_\_\_\_\_

B. Name Hugo E. Mascari Title Sr. Deputy County Clerk  
Address [REDACTED]  
Phone [REDACTED] Home (516) 548-3178 Office \_\_\_\_\_

3. Emergency Interim Successors

A. Name Elaine A. Leirer Title Sr. Deputy County Clerk  
Address [REDACTED]  
Phone \_\_\_\_\_ Home (516) 548-3451 Office \_\_\_\_\_

B. Name Lori J. Neppell Title Assistant to the County Clerk  
Address [REDACTED]  
Phone \_\_\_\_\_ Home (516) 548-3400 Office \_\_\_\_\_

C. Name George W. Hubbard Title Deputy County Clerk  
Address [REDACTED]  
Phone [REDACTED] Home (516) 548-3436 Office \_\_\_\_\_

D. Name Laura G. Masterson Title Deputy County Clerk  
Address [REDACTED]  
Phone [REDACTED] Home (516) 548-3436 Office \_\_\_\_\_

Date of Completion April 12, 1985

[Signature]  
Signature of Elected or Incumbent Official

DEPARTMENT OF GENERAL SERVICES LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name James E. Reese Title Commissioner  
Address [REDACTED]  
Phone [REDACTED] Home 348-40606 Office

2. Daily Authorized Deputies

A. Name VACANT Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

3. Emergency Interim Successors

A. Name John F. Randolph Title County Executive Asst. V.  
Address [REDACTED]  
Phone [REDACTED] Home 348-4182 Office

B. Name Vincent J. Forcillo Title Facilities Space Manager  
Address [REDACTED]  
Phone [REDACTED] Home 348-4442 Office

C. Name Benedict M. Carlonzo Title General Services Manager  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 x 299 Office

D. Name Charles R. Skinner Title Director of Information Mgmt  
Address [REDACTED]  
Phone [REDACTED] Home 360-5078 Office

Date of Completion April 23, 1985

James E. Reese  
Signature of Elected or Incumbent Official

DEPARTMENT OF LABOR LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name RAYMOND C. ALLMENDINGER Title Commissioner

Address [REDACTED]

Phone: [REDACTED] Home 348-2001 Office

2. Duly Authorized Deputies

A. Name JOHN R. O'DONNELL Title Senior Deputy Commissioner

Address [REDACTED]

Phone [REDACTED] Home 348-2002 Office

B. Name Denis Pryor Title Assistant to the Commissioner

Address [REDACTED]

Phone [REDACTED] Home 348-2004 Office

3. Emergency Interim Successors

A. Name JAMES S. SANDERS Title Chief Deputy Commissioner

Address [REDACTED]

Phone [REDACTED] Home 348-2068 Office

B. Name GEORGE A. MASON Title Deputy Commissioner

Address [REDACTED]

Phone [REDACTED] Home 348-2005 Office

C. Name GEORGE S. CARR Title Assistant Deputy Commissioner

Address [REDACTED]

Phone [REDACTED] Home 661-8600 X-288 Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

Date of Completion 4-12-85

Raymond C. Allmendinger  
Signature of Elected or Incumbent Official

DEPARTMENT OF PLANNING LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Lee E. Koppelman Title Director of Planning  
Address [REDACTED]  
Phone: [REDACTED] Home 360-5189 Office

2. Duly Authorized Deputies

A. Name Arthur Kunz Title Asst. Director of Planning  
Address [REDACTED]  
Phone [REDACTED] Home 360-5191 Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

3. Emergency Interim Successors

A. Name NONE Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

C. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

Date of Completion 4/11/85

Lee E. Koppelman  
Signature of Elected or Incumbent Official

DEPARTMENT OF \_\_\_\_\_ PROBATION \_\_\_\_\_ LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Edward N. Draffin Title Director  
Address [REDACTED]  
Phone: [REDACTED] Home 924-4300, x200 Office

2. Duly Authorized Deputies

A. Name Frank D. Bossert Title Deputy Director  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300, x202 Office

B. Name William P. Benjamin Title Deputy Director  
Address [REDACTED]  
Phone [REDACTED] Home 360-4238 Office

3. Emergency Interim Successors

A. Name Herman Grackin Title Principal Probation Officer  
Address [REDACTED]  
Phone [REDACTED] Home 360-5263 Office

B. Name Norman, J. Taer Title Principal Probation Officer  
Address [REDACTED]  
Phone [REDACTED] Home 668-2600, x313 Office

C. Name George L. Proferes Title Principal Probation Officer  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300, x241 Office

D. Name Leroy F. MacSorley Title Principal Probation Officer  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300, x223 Office

Date of Completion April 11, 1985

[Signature]  
Signature of Elected or Incumbent Official

DEPARTMENT OF Agricultural Stabilization and Conservation Service LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Frank Bender Title County Executive Director  
USDA Agricultural Stabilization and Conservation Service  
Address 127 E. Main Street, Riverhead, NY 11901  
Phone: [REDACTED] Home 516-727-2732 Office

2. Duly Authorized Deputies

A. Name Allan Connell Title District Conservationist  
USDA/Soil Conservation Service  
Address 127 E. Main Street, Riverhead, NY 11901  
Phone [REDACTED] Home 516-727-2315 Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

3. Emergency Interim Successors

A. Name William Sanok Title County Agent  
Address [REDACTED]  
Phone [REDACTED] Home 516-727-7850 Office

B. Name Carlos Rodriguez Title County Supervisor  
Address [REDACTED]  
Phone \_\_\_\_\_ Home 516-727-5666 Office

C. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

Date of Completion 4/11/85

[Signature]  
Signature of Elected or Incumbent Official

## DEPARTMENT OF Parks, Recreation &amp; Conservation LINE OF SUCCESSION 1985

## 1. Elected or Incumbent Official

Name John D. Chester Title CommissionerAddress [REDACTED]Phone: [REDACTED] Home 567-1706 Office

## 2. Duly Authorized Deputies

A. Name Henry A. Berger Title Chief Deputy Comm.Address [REDACTED]Phone [REDACTED] Home 567-1867 OfficeB. Name Anthony J. Notarfrancesco Title Deputy Comm.Address [REDACTED]Phone [REDACTED] Home 567-1700 Office

## 3. Emergency Interim Successors

A. Name Schuyler Corwin Title SuperintendentAddress [REDACTED]Phone [REDACTED] Home 567-1708 OfficeB. Name Lawrence J. Hynes Title Chief Park RangerAddress [REDACTED]Phone [REDACTED] Home 567-1713 OfficeC. Name Thomas Downs Title Park Supervisor IIIAddress [REDACTED]Phone [REDACTED] Home 286-1330 OfficeD. Name Richard Jorgensen Title Park Supervisor IIIAddress [REDACTED]Phone [REDACTED] Home 692-8833 or  
421-4655 OfficeE. Name William Sickles Title Park Supervisor IIIAddress [REDACTED]Phone [REDACTED] Home 727-5999 OfficeDate of Completion 04/11/85John D. Chester  
Signature of Elected or Incumbent Official

RECEIVED APR 13 1985

EMERGENCY OPERATIONS PLAN  
ANNEX A, APPENDIX 2, ATTACHMENT D

STATE OF NEW YORK  
COUNTY OF SUFFOLK

DEPARTMENT OF Board of Elections (Democrat) LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name George Wolf Title Commissioner of Elections  
Address [REDACTED]  
Phone: [REDACTED] Home 924-4300 ex 447 Office

2. Duly Authorized Deputies

A. Name Gerald Edelstein Title Deputy Commissioner  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 ex 451 Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

3. Emergency Interim Successors

A. Name Bernard McSweeney Title Assistant Commissioner  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 ext 537 Office

B. Name Joan Bryant Title Deputy Voting Mach. Technician  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 ex 454 Office

C. Name Kathleen Carll Title Voting Machine Technician  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 ex. 353 Office

D. Name Angelo Baranello Title Chief Voting Mach. Tech.  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 ext. 539 Office

Date of Completion 4/11/85

George Wolf  
Signature of Elected or Incumbent Official



DEPARTMENT OF BOARD OF ELECTIONS (REPUBLICAN) LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name William J. Canary, Jr. Title Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 924-3128 Office

2. Duly Authorized Deputies

A. Name Gerald Berger Title Deputy Commissioner  
Address [REDACTED]  
Phone [REDACTED] Home 924-3015 Office

B. Name Edward Ecker Title Assistant Commissioner  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 Office

3. Emergency Interim Successors

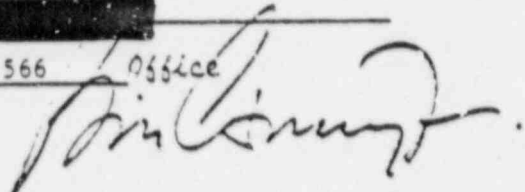
A. Name Eugene Reyar Title Administrative Assistant  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 Office

B. Name Jillian Borzone Title Administrative Assistant  
Address [REDACTED]  
Phone [REDACTED] Home 924-3015 Office

C. Name Cathy Richter Title Administrative Assistant  
Address [REDACTED]  
Phone [REDACTED] Home 924-3015 Office

D. Name Lance Smith Title Director of Campaign Finance  
Address [REDACTED]  
Phone [REDACTED] Home 924-4300 ext. 566 Office

Date of Completion April 11, 1985

  
Signature of Elected or Incumbent Official  
COMMISSIONER WILLIAM J. CANARY, JR. 17A

DEPARTMENT OF BOCES I, Suffolk County LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Dr. Raymond A. DeFeo Title District Superintendent  
Address [REDACTED]  
Phone: [REDACTED] Home 288-6400 Office

2. Duly Authorized Deputies

A. Name Mr. Carmine Antonelli Title Assistant Superintendent  
Address [REDACTED]  
Phone [REDACTED] Home 288-6400 Office

B. Name Mr. Frank Perry Title Assistant Superintendent  
Address [REDACTED]  
Phone [REDACTED] Home 288-6400 Office

3. Emergency Interim Successors

A. Name Dr. Gerald LaMantia Title Administrative Assistant  
to the District Superintendent  
Address [REDACTED]  
Phone [REDACTED] Home 288-6400 Office

B. Name Mr. Vincent Franco Title Building Principal, Occupational  
Address [REDACTED]  
Phone [REDACTED] Home 288-6400 Office

C. Name Mr. Thomas Aylmer Title Building Principal, Spec. Educ.  
Address [REDACTED]  
Phone None Home 288-6400 Office

D. Name Mr. Scott Wheaton Title Supervisor, Occupational Educ.  
Address [REDACTED]  
Phone [REDACTED] Home 288-6400 Office

Date of Completion 4-11-85

Raymond A. DeFeo  
Signature of Elected or Incumbent Official

Board of Cooperative Educational Services  
DEPARTMENT OF Second Supervisory District of LINE OF SUCCESSION 1985  
Suffolk County  
201 Sunrise Highway, Patchogue, NY 11772

1. Elected or Incumbent Official

Name James Hines Title Executive Officer / District Superintendent  
Address [REDACTED]  
Phone: [REDACTED] Home 289-2200 Office Ext. 200, 201, 202

1. Duly Authorized Deputies

A. Name Dr. Philip Wood Title Assistant Superintendent  
Address [REDACTED]  
Phone [REDACTED] Home 289-2200 Office Ext. 204

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

3. Emergency Interim Successors

A. Name Dr. John McGowan Title Assistant Superintendent  
Address [REDACTED]  
Phone [REDACTED] Home 289-2200 Office Ext. 206

B. Name Stanley Packman Title Director of Administrative Services  
Address [REDACTED]  
Phone [REDACTED] Home 289-2200 Office Ext. 237

C. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

Date of Completion 4/11/85

James Hines  
Signature of Elected or Incumbent Official

EMERGENCY OPERATIONS PLAN  
ANNEX A, APPENDIX 2, ATTACHMENT D

STATE OF NEW YORK  
COUNTY OF SUFFOLK

DEPARTMENT OF BOCES III, Suffolk County  
507 Deer Park Rd., Dix Hills, NY LINE OF SUCCESSION 1985  
11746

1. Elected or Incumbent Official

Name Dr. Edward J. Murphy Title District Superintendent  
Address [REDACTED]  
Phone: [REDACTED] Home 549-4900 ext. 201 Office

2. Duly Authorized Deputies

A. Name Joseph Singleton Title Deputy Superintendent  
Address [REDACTED]  
Phone [REDACTED] Home 549-4900 ext. 204 Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

3. Emergency Interim Successors

A. Name Robert F. Boonin Title Assistant Superintendent  
Address [REDACTED]  
Phone [REDACTED] Home 549-4900 Ext. 222 Office

B. Name Paul Dupuis Title Assistant Superintendent  
Address [REDACTED]  
Phone [REDACTED] Home 549-4900 Ext. 205 Office

C. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

Date of Completion 4/23/85

Edward J. Murphy  
Signature of Elected or Incumbent Official

RECEIVED APR 29 1985

EMERGENCY OPERATIONS PLAN  
ANNEX A, APPENDIX 2, ATTACHMENT D

STATE OF NEW YORK  
COUNTY OF SUFFOLK

DEPARTMENT OF HUMAN RESOURCES/OFFICE FOR THE AGING LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name ADELAIDE F. SILKWORTH Title DIRECTOR  
Address [REDACTED]  
Phone: [REDACTED] Home 348-5313 Office

2. Duly Authorized Deputies

A. Name JOHN BIANCHET Title DEPUTY DIRECTOR  
Address [REDACTED]  
Phone [REDACTED] Home 348-5315 Office

B. Name JOAN WESTERVELT Title DEPUTY DIRECTOR  
Address [REDACTED]  
Phone [REDACTED] Home 348-5314 Office

3. Emergency Interim Successors

A. Name JOAN RINDE Title FOOD SVCS SUPERVISOR  
Address [REDACTED]  
Phone [REDACTED] Home 348-5316 Office

B. Name WILL GRANT Title PROGRAM COORDINATOR  
Address [REDACTED]  
Phone [REDACTED] Home 348-5327 Office

C. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

Date of Completion 4/25/85

Adelaide Silkworth  
Signature of Elected or Incumbent Official

DEPARTMENT OF SUFFOLK COUNTY WATER AUTHORITY LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Walter C. Hazlett Title Executive Director  
Address [REDACTED]  
Phone: [REDACTED] Home 589-5200 Office

2. Duly Authorized Deputies

A. Name Eugene Sidoti Title Deputy Executive Director,  
Controller  
Address [REDACTED]  
Phone [REDACTED] Home 589-5200 Office

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

3. Emergency Interim Successors

A. Name H. C. Knohler Title Director of Distribution  
Address [REDACTED]  
Phone [REDACTED] Home 589-5200 Office

B. Name Richard R. Heinrichs Title Superintendent  
Address [REDACTED]  
Phone [REDACTED] Home 665-0662 Office

C. Name Barnard T. Hanrahan Title Director, Commercial  
Office Operations  
Address [REDACTED]  
Phone [REDACTED] Home 589-5200 Office

D. Name William J. Schickler Title Chief Engineer  
Address [REDACTED]  
Phone [REDACTED] Home 589-5200 Office

Date of Completion May 20, 1985

Signature of Elected or Incumbent Official

DEPARTMENT OF Civil Air Patrol LINE OF SUCCESSION 1983

1. *Elected or Incumbent Official*

Name Capt Joseph R. Sanchez CAP Title Civil Defense Coordinator  
Address [REDACTED]  
Phone: [REDACTED] Home 288-4200 x 288 Office

2. *Duly Authorized Deputies*

A. Name Capt Arthur Sperling CAP Title Emergency Services Officer  
Address [REDACTED]  
Phone [REDACTED] Home 981-8880 (516) Office

B. Name Lt Col. John Marek CAP Title Commander, Suffolk Group  
Address [REDACTED]  
Phone [REDACTED] Home 516-575-6152 Office

3. *Emergency Interim Successors*

A. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

B. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

C. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office \_\_\_\_\_

Date of Completion \_\_\_\_\_

\_\_\_\_\_  
*Signature of Elected or Incumbent Official*

DEPARTMENT OF Audit and Control LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Joseph R. Caputo Title Suffolk County Comptroller  
Address [REDACTED]  
Phone: [REDACTED] Home 360-5040/5038 Office

2. Duly Authorized Deputies

A. Name Charles K. Stein Title Chief Deputy Comptroller  
Address [REDACTED]  
Phone [REDACTED] Home 360-5032 Office

B. Name Joseph Poerio Title Deputy Comptroller  
Address [REDACTED]  
Phone [REDACTED] Home 360-5037 Office

3. Emergency Interim Successors

A. Name James A. Poitras Title Chief Accountant  
Address [REDACTED]  
Phone [REDACTED] Home 360-5051 Office

B. Name Gerald Thurman Title Chief Auditor  
Address [REDACTED]  
Phone [REDACTED] Home 360-5064 Office

C. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

D. Name \_\_\_\_\_ Title \_\_\_\_\_  
Address \_\_\_\_\_  
Phone \_\_\_\_\_ Home \_\_\_\_\_ Office

Date of Completion April 17, 1985

Joseph R. Caputo  
Signature of Elected or Incumbent Official



RECEIVED APR 17 1985

EMERGENCY OPERATIONS PLAN  
ANNEX A, APPENDIX 2, ATTACHMENT D

STATE OF NEW YORK  
COUNTY OF SUFFOLK

TOWN OF BABYLON LINE OF SUCCESSION 1985

1. INCUMBENT OFFICIAL

NAME Anthony Noto TITLE Supervisor  
ADDRESS [REDACTED]  
TELEPHONE \_\_\_\_\_ HOME 957-3072 OFFICE \_\_\_\_\_

2. DULY AUTHORIZED DEPUTY

NAME Louis J. Maestri TITLE Deputy Supervisor  
ADDRESS [REDACTED]  
TELEPHONE \_\_\_\_\_ HOME 957-3077 OFFICE \_\_\_\_\_

3. EMERGENCY INTERIM SUCCESSORS (As appointed by incumbent)

NAME Gilbert Kanse, Jr. TITLE Chief Fire Inspector  
Fire Prevention  
ADDRESS [REDACTED]  
TELEPHONE \_\_\_\_\_ HOME 957-3069 OFFICE \_\_\_\_\_

NAME Gordon D. Canary TITLE Asst. to the Supervisor  
ADDRESS [REDACTED]  
TELEPHONE \_\_\_\_\_ HOME 957-3076 OFFICE \_\_\_\_\_

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE \_\_\_\_\_

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE \_\_\_\_\_

Date of Completion \_\_\_\_\_

Signature of Incumbent Official \_\_\_\_\_

TOWN OF ISLIP LINE OF SUCCESSION 1985

1. INCUMBENT OFFICIAL

NAME MICHAEL A. LoGRANDE TITLE Supervisor  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 224-5506 OFFICE

2. DULY AUTHORIZED DEPUTY

NAME GREGORY W. MUNSON TITLE Deputy Supervisor  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 224-5503 OFFICE

3. EMERGENCY INTERIM SUCCESSORS (As appointed by incumbent)

NAME GUY GERMANO TITLE Town Attorney  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 224-5550 OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

Date of Completion 4/26/85

Michael A. LoGrande  
Signature of Incumbent Official

RECEIVED MAY 01 1985

EMERGENCY OPERATIONS PLAN  
ANNEX A, APPENDIX 2, ATTACHMENT D

STATE OF NEW YORK  
COUNTY OF SUFFOLK

TOWN OF Brookhaven LINE OF SUCCESSION 1985

1. INCUMBENT OFFICIAL

NAME Henrietta Acampora TITLE Supervisor  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 654-7806 OFFICE

2. DULY AUTHORIZED DEPUTY

NAME Eric J. Russo TITLE Deputy Supervisor  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 654-7806 OFFICE

3. EMERGENCY INTERIM SUCCESSORS (As appointed by incumbent)

NAME Thomas Liguori TITLE Comm., Public Safety  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 654-7881 OFFICE

NAME Anthony Rignola TITLE Deputy Comm., Public Safety  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 654-7881 OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

Date of Completion 4/26/85

Henrietta Acampora  
Signature of Incumbent Official

TOWN OF East Hampton LINE OF SUCCESSION 1985

1. INCUMBENT OFFICIAL

NAME Judith Hope TITLE Supervisor  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 324 4140 OFFICE

2. DULY AUTHORIZED DEPUTY

NAME Randall T. Parsons TITLE Councilman  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 324 4140 OFFICE

3. EMERGENCY INTERIM SUCCESSORS (As appointed by incumbent)

NAME Russell S. Stein TITLE Town Attorney  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 267 3850 OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

Date of Completion 4/15/85

Judith Hope  
Signature of Incumbent Official  
Judith Hope

RECEIVED APR 19 1985

EMERGENCY OPERATIONS PLAN  
ANNEX A, APPENDIX 2, ATTACHMENT D

STATE OF NEW YORK  
COUNTY OF SUFFOLK

TOWN OF SOUTHOLD LINE OF SUCCESSION 1985

1. INCUMBENT OFFICIAL

NAME Francis J. Murphy TITLE Supervisor

ADDRESS [REDACTED]

TELEPHONE [REDACTED] HOME 516 - 765-1800 OFFICE

2. DULY AUTHORIZED DEPUTY

NAME Frank A. Kujawski, Jr. TITLE Deputy Supervisor

ADDRESS [REDACTED]

TELEPHONE [REDACTED] HOME 516-298-8471 x40 OFFICE

3. EMERGENCY INTERIM SUCCESSORS (As appointed by incumbent)

NAME H. Daniel Winter TITLE Chief of Police

ADDRESS [REDACTED]

TELEPHONE [REDACTED] HOME 516-765-1801 OFFICE

NAME Raymond C. Dean TITLE Superintendent of Highways

ADDRESS [REDACTED]

TELEPHONE [REDACTED] HOME 516 - 765-3140 OFFICE

NAME Judith T. Terry TITLE Town Clerk

ADDRESS [REDACTED]

TELEPHONE [REDACTED] HOME 516 - 765 - 1801 OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_

ADDRESS \_\_\_\_\_

TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

Date of Completion April 17, 1985

[Signature]  
Signature of Incumbent Official  
Francis J. Murphy, Supervisor

RECEIVED APR 16 1985

EMERGENCY OPERATIONS PLAN  
ANNEX A, APPENDIX 2, ATTACHMENT D

STATE OF NEW YORK  
COUNTY OF SUFFOLK

TOWN OF SHELTER ISLAND LINE OF SUCCESSION 1985

1. INCUMBENT OFFICIAL

NAME George Kontje TITLE Supervisor  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 749-0015 OFFICE

2. DULY AUTHORIZED DEPUTY

NAME Louis H. Price TITLE Deputy Supervisor  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME OFFICE

3. EMERGENCY INTERIM SUCCESSORS (As appointed by Incumbent)

NAME Kenneth Lewis TITLE Councilman  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME OFFICE

NAME George Ferrer TITLE Chief of Police  
ADDRESS [REDACTED]  
TELEPHONE [REDACTED] HOME 749-0600 OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

NAME \_\_\_\_\_ TITLE \_\_\_\_\_  
ADDRESS \_\_\_\_\_  
TELEPHONE \_\_\_\_\_ HOME \_\_\_\_\_ OFFICE

Date of Completion 4-15-85

[Signature]  
Signature of Incumbent Official

COMMAND AND CONTROL

I. MISSION

To enable Suffolk County to exert prompt and effective leadership in any disaster.

II. RESPONSIBILITY AND ORGANIZATION

A. Responsibility

1. Responsibility for relief and recovery from disasters occurring within Suffolk County rests with the County Executive. See also Suffolk County Charter, Executive Law Article XI and S.O.P. H-03-A, dated 6/27/80, on file in Operations Room.
2. The Suffolk County Div. of Emergency Preparedness is charged with all man-made and natural disaster coordination responsibilities. The Chief of Staff to the County Executive shall be the Director of the Div. of Emergency Preparedness.
3. The integration and coordination of all disaster assistance in the county shall be directed by the Suffolk County Div. of Emergency Preparedness.
4. The Director of the Suffolk County Div. of Emergency Preparedness shall plan, organize, staff and develop an operational capability as required by the laws of the State of New York. He shall develop and keep current necessary appendices to this plan and its annexes.
5. The Director of the Suffolk County Div. of Emergency Preparedness will institute and maintain a training program to ensure a fully operational staff during a disaster.

B. APPOINTMENT

The County Executive is responsible by law for emergency preparedness (civil defense) in his jurisdiction and for creating an office with responsibility for performing such duties. He may appoint a director to assist him in fulfilling this responsibility. It is prudent for this department to be designated by the County Executive as coordinator of all disaster response affecting his jurisdiction. See Suffolk County Charter, Article XI for Executive Law, and S.O.P H-03-A, dated 6/27/80, on file in the Operations Room.

C. STRUCTURE

1. Suffolk County

The Suffolk County Division of Emergency Preparedness Director, subject to the direction of the County Executive will coordinate all requests for outside assistance through the Southern District of the New York State Department of Military and Naval Affairs.

2. Townships

Each township will keep the Suffolk County Div. of Emergency Preparedness Director advised of their disaster response activities and will coordinate all requests for outside assistance through the Suffolk County Division of Emergency Preparedness.

D. STAFF REQUIREMENTS

Supervising and staffing of the County Disaster Preparedness organization and its sections will depend upon the availability of personnel, the needs of the jurisdiction and guidance provided by the State and Federal Levels.

III. OPERATIONS

A. NORMAL READINESS

The Suffolk County Div. of Emergency Preparedness will execute Standing Operating Procedures for increased readiness in accordance with directives of the State Dept. of Military and Naval Affairs.

B. INCREASED READINESS

1. Enemy Attack

The Suffolk County Div. of Emergency Preparedness will execute Standing Operating Procedures for increased readiness in accordance with directives of the New York State Dept. of Military and Naval Affairs.

2. Other Disasters

The Suffolk County Div. of Emergency Preparedness will execute Standing Operating Procedures for increased preparedness measures necessary to mitigate the effects of a potential danger. .

C. EMERGENCY PERIOD

1. Enemy Attack

When an "Attack Warning" is received, the Suffolk County Div. of Emergency Preparedness will execute Standing Operating Procedures to fulfill the Command and Control Mission.



2. Other Disasters

The Suffolk County div. of Emergency Preparedness will execute Standing Operating Procedures applicable to the disaster.

D. POST EMERGENCY PERIOD

The Suffolk County div. of Emergency Preparedness will work with Federal and State agencies in assessing damage, maintaining or reestablishing government authority and essential public facilities and services, and placing into effect economic controls as directed by the Governor or Federal Authority.

IV. SUPPLY

The Suffolk County div. of Emergency Preparedness will establish and maintain inventory controls to insure operational capability of the Emergency Operation Center.

V. CONTROL AND COMMUNICATIONS

A. CONTROL

1. Chain of command

Command and Control shall be from the Suffolk County div. of Emergency Preparedness to various Town and/or Village Disaster Offices.

2. Succession

A line of succession shall be established at all levels to provide an orderly continuity should any person with disaster responsibilities be unable for any reason to carry out such responsibilities.

3. Emergency Operating Center

A County Emergency Operating Center has been established at Yaphank, Long Island.

B. COMMUNICATIONS

Communications at all levels will operate in accordance with the provisions of Annex D.

ANNEX A  
COMMAND AND CONTROL  
APPENDIX 2  
SUCCESSION TO COMMAND  
ATTACHMENT e  
LOCAL LAW ESTABLISHING  
LINES OF SUCCESSION

ARTICLE III \* COUNTY CHARTER

THE COUNTY EXECUTIVE

- Section 301 Elective county executive  
302 Role of county executive  
303 Function of county executive  
304 Delegation of powers and duties to county executive  
305 Qualifications; whole time to duties of office  
306 Term of office  
307 Removal of county executive  
308 Deputy county executives  
309 Temporary disability or absence of county executive  
310 Vacancy in office of county executive

1 Section 301. Elective county executive. There  
2 shall be a county executive elected from the county at  
3 large.

1 Section 302. Role of county executive. The county  
2 executive shall be the chief executive officer of the  
3 county government and its administrative head.

1 Section 303. Function of county executive. In  
2 addition to the functions assigned to the county executive  
3 in other provisions of this charter, the county executive  
4 shall:

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\* As amended after November 1969 referendum  
(See Local Law No. 16-1969); and as  
amended by Local Law No. 15-1972, and Local Law No. 27-1973.

5 (a) have general supervision over all administrative  
6 units of the county, except as otherwise provided in this  
7 charter;

8 (b) except as otherwise provided by law or by this  
9 charter, appoint, with the approval of the county legislature  
10 the heads of every county department and office and the members  
11 of county boards and commissions and appoint, without the  
12 approval of the county legislature, but within the appropriations  
13 therefor, such officers and employees in his own office  
14 as may be necessary for the performance of his duties;

15 (c) discharge his responsibilities in county  
16 budgeting and capital programming, as provided in article  
17 four of this charter;

18 (d) take care that the laws applicable to the  
19 county and that local laws and resolutions of the county  
20 are faithfully executed;

21 (e) investigate and report to the county legislature  
22 the failure of any county officer or other county official  
23 or the head of any administrative agency or institution to  
24 enforce any law or to perform any duty which such official,  
25 agency or institution is required to enforce or perform;

26 (f) report to the county legislature annually at  
27 the close of the fiscal year, or as soon thereafter as  
28 practicable, the financial and other affairs of the county  
29 together with the reports of the departments of county government;

30 (g) present to the county legislature from time  
31 to time such information and recommendations concerning the

32 affairs of the county as he may deem necessary or as the  
33 county legislature may by resolution request.

34 \*(h) direct the planning, development, coordination  
35 and operation of all automated information processing systems.

36 \*\*(i) direct the planning, development, coordination  
37 and operation of mail and messenger service, printing services,  
38 copy and duplicating equipment, telephone communications and  
39 switchboard services.

40 \*\*\* (j) direct the purchasing of and contracting for all  
41 supplies, materials and equipment of every kind and nature for all  
42 county departments, institutions, offices and agencies for which  
43 the county may be liable in accordance with the provisions of the  
44 general municipal law and county law relating to purchasing, except  
45 as may otherwise be provided in this charter.

46 \*\*\* (k) pursuant to such rules and regulations as may be  
47 established by the county legislature or county executive, sell or  
48 lease any surplus or obsolete supplies, materials or equipment or  
49 apply the value of same against the purchase price of supplies,  
50 materials and equipment on a trade-in.

51 \*\*\*\* (l) have authority, jurisdiction, and control over the  
52 rules for the administration of the Suffolk County salary plan  
53 and labor contracts as may be from time to time promulgated by action  
54 of the county legislature or county executive and maintain accurate  
55 updated records on all personnel employed by the county.

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\* As added by Local Law No. 15-1972.  
\*\* As added by Local Law No. 27-1973.  
\*\*\* As added by Local Law No. 30-1974.  
\*\*\*\* As added by Local Law No. 29-1974.

56           \*(m) assist county departments in the recruitment  
57 of new personnel and have responsibility for the planning, design  
58 and administration of training programs for county employees other  
59 than departmental orientation and in-service training programs.

60           \*(n) have authority, jurisdiction and control over the  
61 retirement plan, health insurance plan, dental insurance plan,  
62 tuition reimbursement plans, workmen's compensation and such other  
63 employee health programs which are approved by action of the  
64 County Legislature.

1           Section 304. Delegation of powers and duties to county  
2 executive. The county legislature may, by local law or resolution,  
3 delegate to the county executive the exercise or performance of any  
4 of its powers and duties consistent with law.

1           Section 305. Qualifications; whole time to duties of  
2 office. The county executive shall have been a resident of the  
3 county for at least one year immediately preceding his election  
4 and shall reside in the county during his entire term of office.  
5 He shall give his whole time to the duties of the office.

1           Section 306. Term of office.

2           (a) The county executive's term of office shall be  
3 four years from and including the first day of January next  
4 following his election.

5           (b) The first election of the county executive  
6 having been conducted at the general election held in

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\* As added by Local Law No. 29-1974.

7       nineteen hundred fifty-nine, the election of a county  
8       executive for a full term shall be held each fourth  
9       year thereafter.

1               Section 307. Removal of county executive. The  
2       county executive may be removed by the governor in the  
3       manner provided in section thirty-three of the public  
4       officers law for the removal of other county officers.

1               Section 308. Deputy county executives. The  
2       county executive may appoint one or more deputies, with-  
3       in the appropriation therefor, to assist him in discharg-  
4       ing the responsibilities of his office. The consent of  
5       the legislature to any such appointment shall not be  
6       required.

1               Section 309. Temporary disability or absence of  
2       county executive. The county executive shall designate  
3       one deputy to perform the administrative duties of the  
4       county executive during his temporary absence or disability  
5       and shall file such designation with the county clerk.  
6       The acts so performed by such deputy shall have the same  
7       effect in law as if performed by the county executive.

1               Section 310. Vacancy in office of county executive.

2               (a) If the office of county executive becomes vacant  
3       other than by expiration of the term, the deputy county  
4       executive designated under section three hundred nine  
5       shall become acting county executive with the full powers  
6       of the office until the vacancy is filled in accordance  
7       with paragraph (b) or (c) of this section.

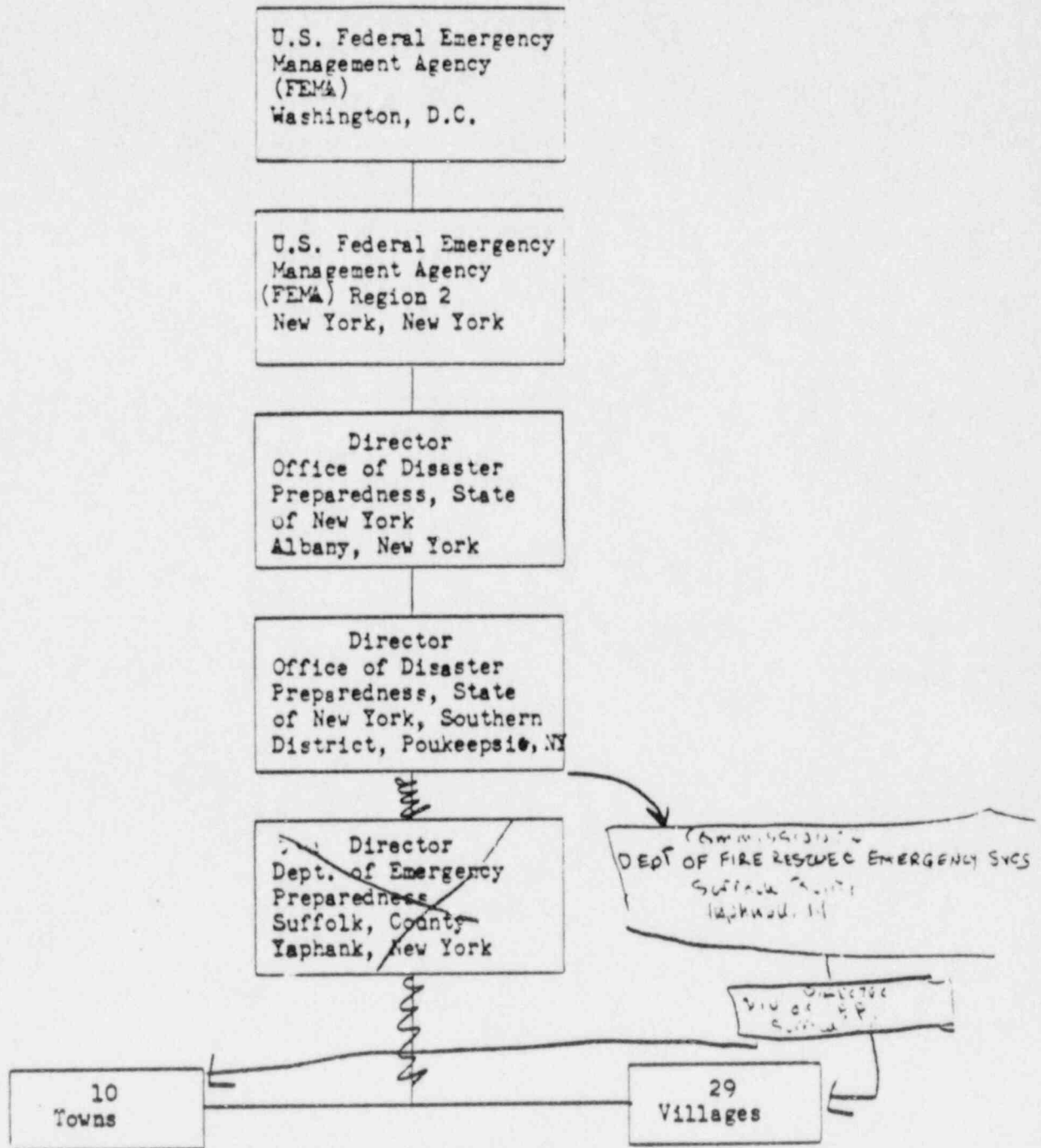
8           (b) The county legislature may within thirty days  
9 of the occurrence of a vacancy in the office of county  
10 executive other than by expiration of the term enact a  
11 resolution, which shall not be subject to veto, providing  
12 for a special election to fill the office for the balance  
13 of the unexpired term. Such special election shall be  
14 scheduled for the earliest date permissible under the  
15 election law and the person elected shall take office  
16 immediately upon certification of the results of the  
17 election by the board of elections.

18           (c) If the vacancy is not filled by special  
19 election under paragraph (b) of this section, it shall  
20 be filled at the first general election after the  
21 occurrence of such vacancy at which such vacancy can  
22 lawfully be filled by election. At such general  
23 election the successor shall be elected for the balance  
24 of the unexpired term and shall take office on the  
25 first day of January following the election.



ANNEX A  
COMMAND AND CONTROL  
APPENDIX 3  
LINE OF AUTHORITY

EMERGENCY PREPAREDNESS CHANNELS  
FOR DIRECTION AND CONTROL  
NORMAL AND EMERGENCY OPERATIONS

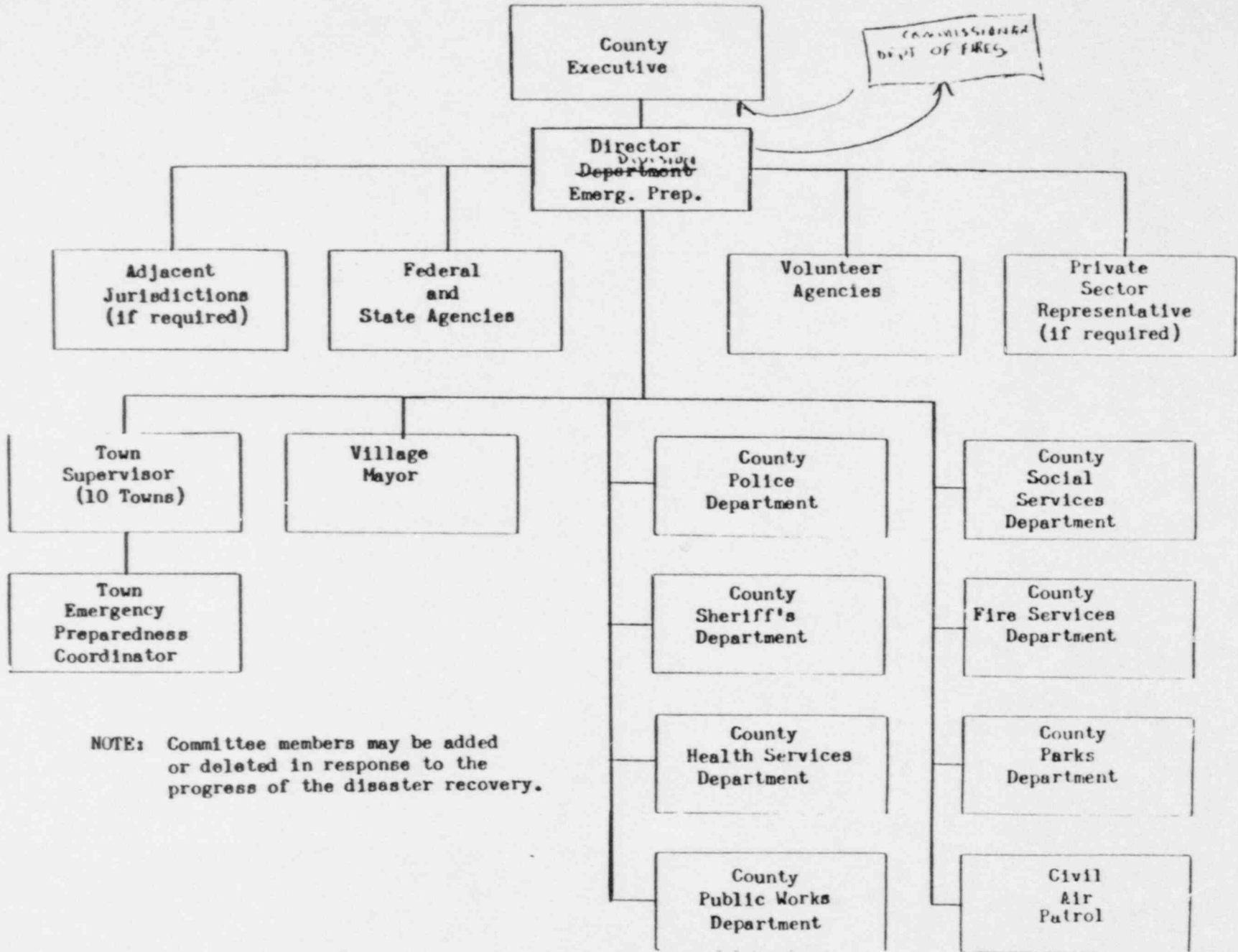


Directors of Emergency Preparedness  
39 Political Subdivisions  
in Suffolk County, New York

COUNTY DISASTER RECOVERY COMMITTEE

EMERGENCY OPERATIONS PLAN  
ANNEX A, App. 3

STATE OF NEW YORK  
COUNTY OF SUFFOLK

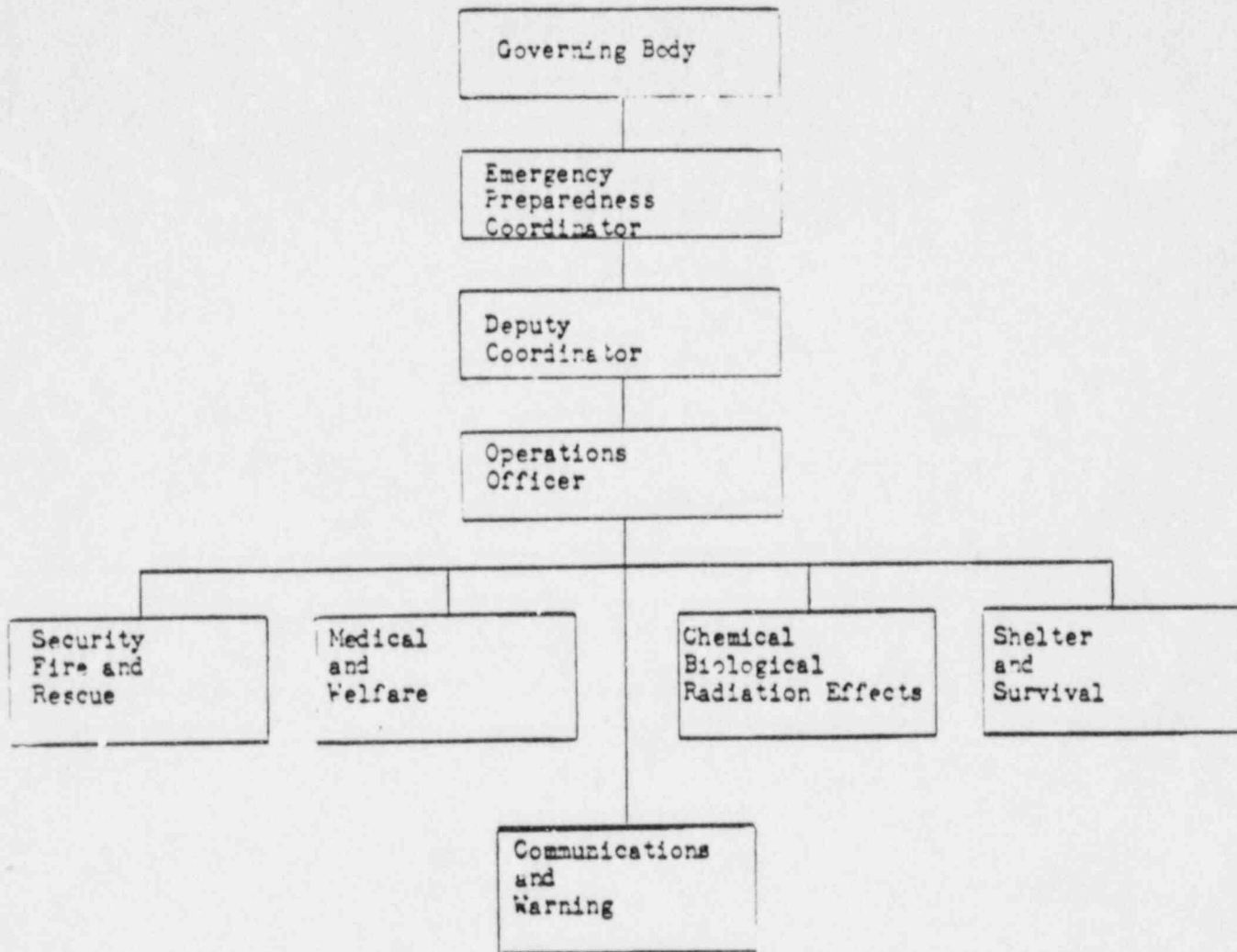


NOTE: Committee members may be added or deleted in response to the progress of the disaster recovery.

4-

1/8/82  
4/3/85

SUGGESTED ORGANIZATIONAL STRUCTURE  
FOR TOWNS AND VILLAGES



1. This structure should be considered a minimum requirement.
2. Expand this structure in keeping with population of political entity.
3. Smaller towns and villages may have one person responsible for more than one function.
4. For a more effective Emergency Preparedness structure, towns and villages may function under a single organization by mutual agreement.

*Emergency Operations Plan*  
**Some Changes  
 For FEMA**

*Annex A  
 App-3*



FEMA will have a different visual image as well as a new official seal. The motto, *Paro Ac Bello Merita*, is Latin for "Service in Peace and War," indicating the agency's responsibility in all types of emergencies: natural, man-made and nuclear. The American bald eagle and shield are adapted from The Great Seal of the United States and represent vigilance and preparedness. The triangle in the shield represents civil defense. The arrow and olive branch symbolize FEMA's response in war and peace.

*Please note* →

**A NEW DIRECTION**

The Federal Emergency Management Agency (FEMA) has undergone a major realignment effective June 8, 1981. A new organizational chart is printed below. The changes are the result of efforts to bring more unity to the agency and to make it more effective in its response to the needs of state and local emergency managers.

Most noticeable changes are the absence of "Mitigation and Research" and "Disaster Response and Recovery" as major administrative units in FEMA and the addition of "State and Local Programs and Support" and "Resource Management and Administration."

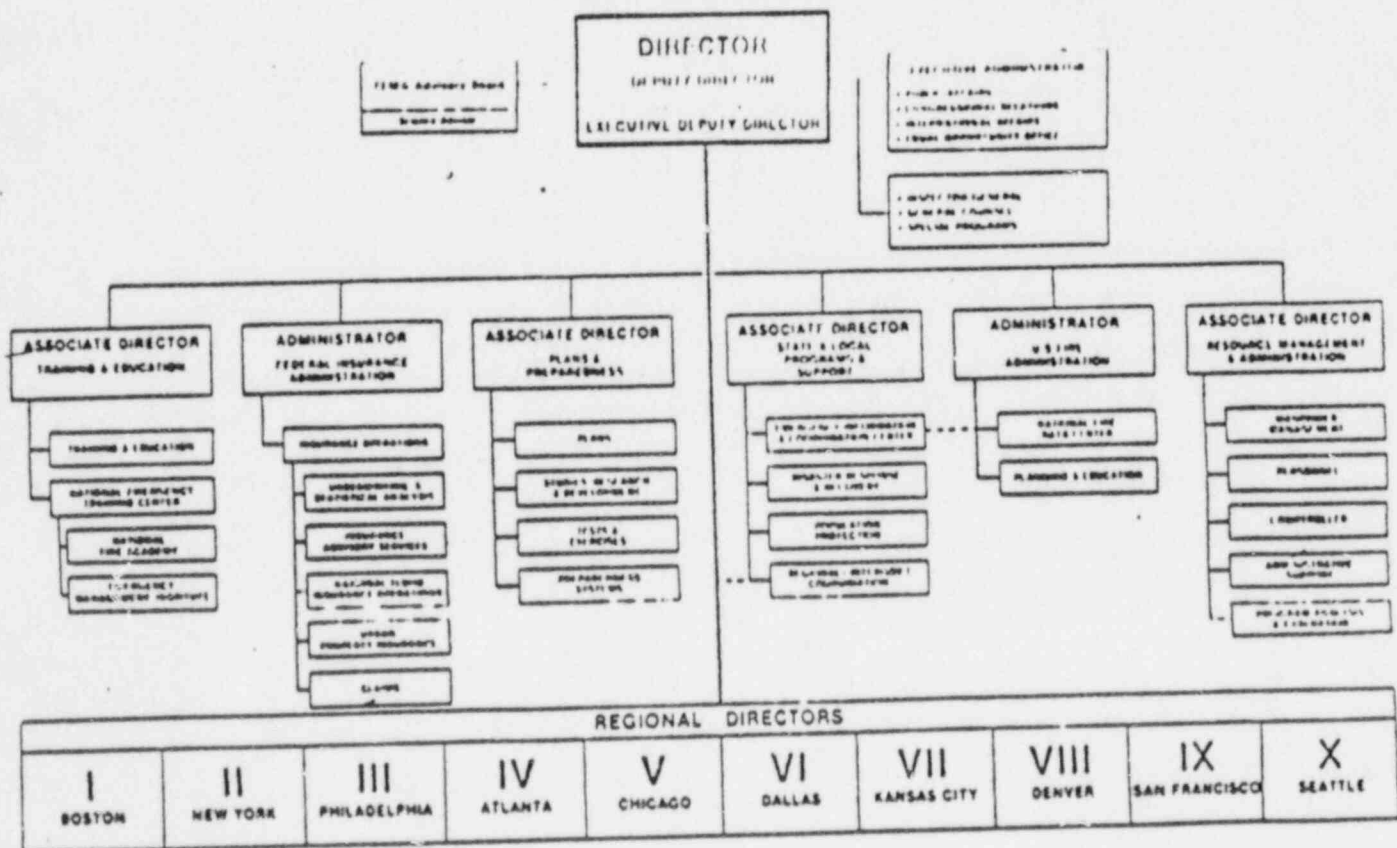
A new National Emergency Training Center has also been established. Both the Emergency Management Institute and the U.S. Fire Academy will report to the center, thereby providing a more cost-effective way of using training and education funds.

The changes are not cosmetic—they represent a new philosophy and a new beginning.

**A NEW HOME**

Beginning in July 1981, elements of FEMA will begin their move to a new headquarters building located at 5th and C Streets, S.W., in Washington, D.C. For the first time since the creation of the agency, FEMA headquarters elements will be located in one building. The mailing address for the agency will remain the same: Federal Emergency Management Agency, Washington, D.C. 20472.

**ORGANIZATION  
 FEDERAL EMERGENCY MANAGEMENT AGENCY**



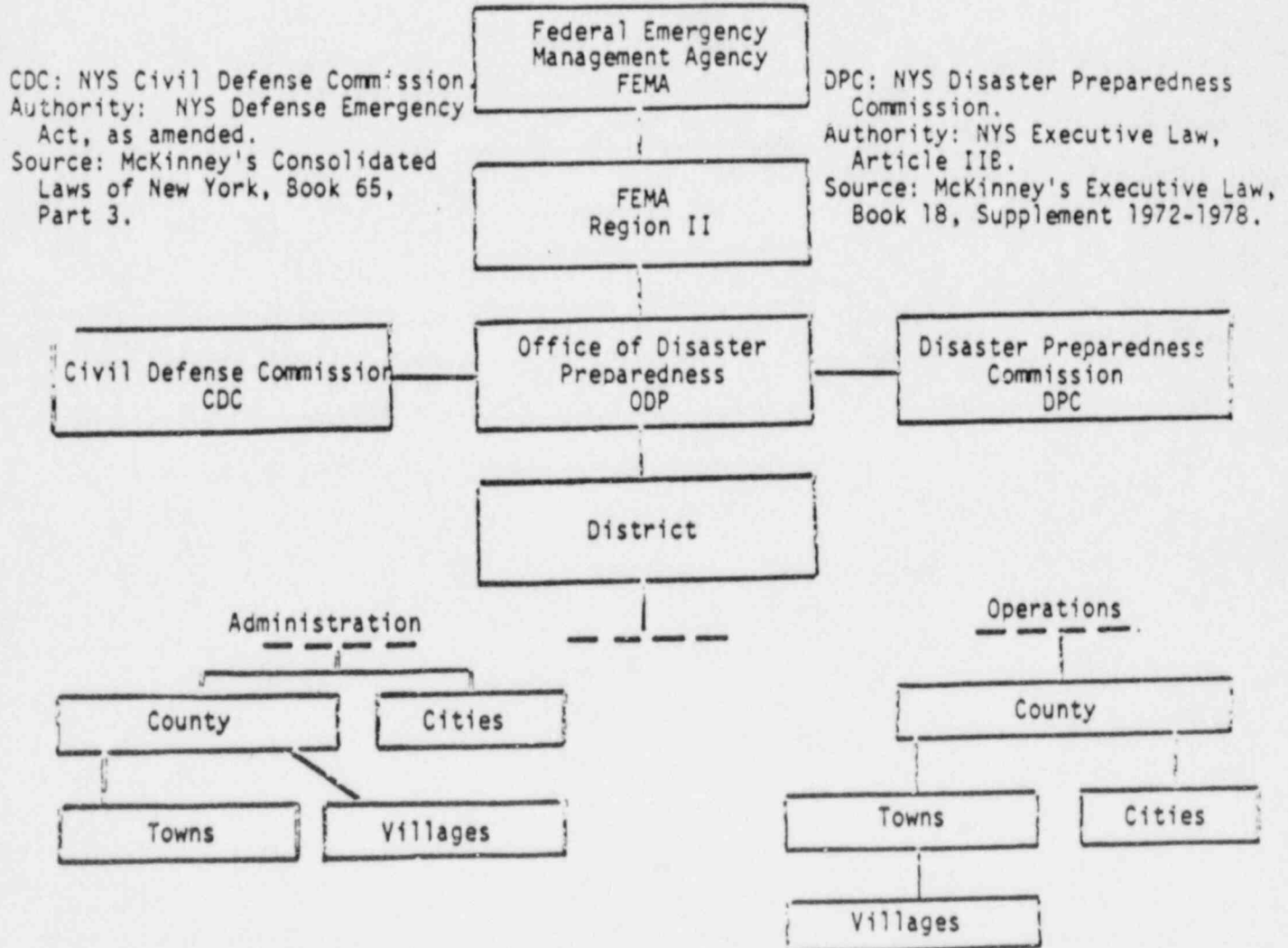
*L. J. ...*

June 8, 1981



STATE OF NEW YORK  
DIVISION OF MILITARY AND NAVAL AFFAIRS  
OFFICE OF DISASTER PREPAREDNESS  
WESTERN DISTRICT OFFICE  
P. O. BOX 602  
221 STATE STREET  
BATAVIA, NEW YORK 14020

CHAIN OF COMMAND  
FEDERAL, STATE & LOCAL AGENCIES  
CIVIL DEFENSE DISASTER PREPAREDNESS



N.B. Cities refers to those with independent civil defense/disaster preparedness offices, not part of a consolidated city/county office as established under the D.E.A.  
Thus for purposes of general administration of programs they are dealt with directly by state, but under emergency operations status they will normally work thru their county office.

ANNEX A  
COMMAND AND CONTROL  
APPENDIX 4  
LOCAL EXECUTIVE ORDERS

COUNTY CHARTER, ARTICLE XI\*, DATED 9-30-74

DIVISION OF EMERGENCY PREPAREDNESS

Section 1101. Department Established

1102. Powers and duties

1103. Other laws

1 Section 1101. Department established.

2 There will be a division of emergency preparedness,  
3 the head of which shall be the director of emergency preparedness.  
4 He shall be appointed by the county executive and shall serve at  
5 his pleasure. Within the appropriations, therefore, the director  
6 shall appoint sub-officers and employees of said department as may  
7 be established by action of the county legislature.

1 Section 1102. Powers and duties.

2 The division of emergency preparedness shall provide  
3 and maintain a plan of emergency services for the protection of  
4 life and property in Suffolk county when threatened by natural  
5 disasters or enemy attack, conforming to the plans, regulations  
6 and orders of the New York state office of Disaster preparedness  
7 and the federal emergency management agency.

8 (1) Shall maintain and operate the county emergency  
9 operations center, which is designated as the alternate seat of  
10 county government in time of an emergency;

11 (2) Shall be responsible for assembling disaster  
12 information, preparing emergency situation reports, coordinating  
13 and providing assistance when needed for all emergency activities  
14 during extreme emergencies or disasters within Suffolk county;

---

\* As added by Local Law No. 20-1974

NOTE: Original Article XI was repealed by Local Law No. 20-1974



- 15                   (3)     Shall maintain, operate and coordinate the use  
16 of the county civil defense emergency communications network  
17 with those county agencies and services having emergency and  
18 disaster responsibilities;
- 19                   (4)     Shall maintain and monitor the national advance  
20 warning attack system located in the emergency operating center  
21 and implement the county-wide warning system when directed by  
22 the federal and state civil defense agencies;
- 23                   (5)     Shall be responsible for the maintenance, operation  
24 and monitoring of the national sever weather warning network, and  
25 advise all appropriate local officials of threatening hurricanes  
26 or other sever weather conditions which may pose a threat to  
27 life and property in Suffolk county;
- 28                   (6)     Shall keep and maintain current county-wide  
29 emergency equipment and resources information data which can be  
30 used and coordinated during a disaster;
- 31                   (7)     Shall be responsible for the maintenance and  
32 daily operational check of the Suffolk county school alert  
33 warning system;
- 34                   (8)     Shall be responsible for maintaining operational  
35 liaison, in accordance with federal, state and local directives, with  
36 all cooperating provate agencies; that is, salvation army, red cross,  
37 private industry, brookhaven national laboratory, utility companies,  
38 national guard units, civil air patrol, etc.
- 39                   (9)     Shall be responsible for organizing, approving,  
40 recruiting, equipping and training volunteer agencies for emergency  
41 preparedness purposes;

42 (10) Shall identify, locate and plan for the integration\*  
43 with emergency service teams all privately owned construction  
44 and health service equipment, all trained construction, radiological,  
45 health service and sanitation personnel, and all public utility  
46 installation and maintenance personnel;

47 (11) Shall be responsible for securing and maintaining  
48 radiological monitoring equipment, provide for the radiological  
49 training of sufficient volunteers to adequately cover the major  
50 radiological monitoring stations, when needed, in Suffolk county;

51 (12) Shall secure, through the appropriate federal and  
52 state agencies for the various county departments and local  
53 municipalities, usable federal surplus and excess property or  
54 equipment;

55 (13) Shall secure and process requests for federal  
56 and state financial assistance when the county chief executive  
57 declares a state of emergency exists within the county;

58 (14) Shall be the coordinating agency in the processing  
59 and submission of disaster claims and assistance requested by all  
60 political subdivisions as outlined in the directives of the  
61 Federal Emergency Management Agency, and the state office of  
62 Disaster Preparedness.

1 Section 1103. Other Laws.

2 The division of emergency preparedness shall be  
3 maintained and operated in accordance with the federal emergency  
4 management agency and the emergency defense laws of  
5 the state as the same shall be from time to time amended.

6 The division of emergency preparedness is intended  
7 to be, to mean, and to include the term, "civil defense" as the  
8 same appears and as used in section 9122 of the unconsolidated  
9 laws of the state of New York. The department and the director

10 shall have all of the powers and duties conferred upon a local  
11 officer of civil defense and the local director of civil defense  
12 by section 9122 of the consolidated laws.

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\* So in original. Probably should be "integration."



**STANDARD  
OPERATING  
PROCEDURE**

**OFFICE OF THE COUNTY EXECUTIVE**

Date	Number
JUN 27 1980	H-03-A

Approved by:

*Peter F. Cohalan*

PETER F. COHALAN  
Suffolk County Executive

PROCEDURES FOR USE IN THE EVENT OF NATURAL DISASTERS,  
MAN-MADE DISASTERS AND NUCLEAR ATTACK

THIS SOP, H-03-A, IS A COMPLETE REVISION OF SOP H-03, WHICH IS SUPERSEDED. HOLDERS OF THE SOP MANUAL SHOULD REMOVE AND DISCARD SOP H-03, MARCH 4, 1980, AND REPLACE IT WITH THIS DOCUMENT.

1. Purpose. This SOP provides instructions for use by the Suffolk County Government in the event of:
  - a. Natural disasters including, but not limited to, flood, drought, abnormal tides, fire, hurricanes, earthquakes, tornados, windstorms, landslides and other catastrophes.
  - b. Man-made disasters including, but not limited to, nuclear facility accidents, rail, truck, or aircraft accidents, accidents at chemical, fuel or explosive production plants, or in the transportation or handling of hazardous material. Additional man-made disasters include hostage and/or hi-jack emergencies, space debris re-entry accidents, hazardous waste disposal accidents, disaster resulting from pollution, failure of water supplies, disaster relating to resource shortages (including energy supplies), and disaster resulting from an epidemic or air contamination.
  - c. Nuclear attack on the United States causing damage from blast, fire and radiation, or the use of chemical and biological agents.
2. Scope. This procedure applies to all elements of the Suffolk County government.
3. Nature of Changes. This SOP differs from instructions previously issued primarily in that it:
  - a. Makes reference to recently-passed pertinent New York State legislation.
  - b. Removes the requirement to use New York State Form CD-ND-1, Report of Natural Disaster Expenditures, Obligations to Spend and Resources Utilized (Above Normal).
  - c. Modifies the functional statement relating to the Chief Purchasing Agent.

DISTRIBUTION

B; C  
Dir Emerg Prep (50 cy)

4. Background.

a. New York State Executive Law, Article 2-B, STATE AND LOCAL NATURAL AND MAN-MADE DISASTER PREPAREDNESS, states under Section 25, that:

"Upon the threat or occurrence of a disaster, the Chief Executive of any political subdivision is hereby authorized and empowered to and shall use any and all facilities, equipment, supplies, personnel and other resources of his political subdivision in such manner as may be necessary or appropriate to cope with the disaster or any emergency resulting therefrom."

b. New York State Defense Emergency Act:

(1) Imposes upon the County Executive, in the event of enemy attack, the responsibility for the execution and implementation of the Civil Defence provisions of the Act relating to the County.

(2) Requires the County to utilize the resources of existing County Offices, departments, divisions, bureaus, boards or commissions, hereinafter called agencies, and such agencies to extend such services, equipment, supplies and facilities as required of them.

(3) Requires the County Executive by order to direct County agencies and public officers to perform specific duties to execute and implement the relevant Civil Defense provisions of the Act.

5. Policy. Since responsibility for the management and performance of essential functions during a natural disaster, man-made disaster, or nuclear attack, must be established by the County Executive, by virtue of the powers and authority vested in him by the New York State Executive Law, Article 2B, and the New York State Defense Emergency Act, Sections 22, 23 and 25, the County Executive hereby orders that in the event of a disaster or any emergency resulting therefrom:

a. All County officers will continue regular County governmental operations to the extent permitted by the disaster or attack.

b. All County officers, or their designated alternates or successors, who are so directed by the County Executive, will report to the County Emergency Operating Center (Alternate Seat of Government) in Yaphank, Long Island, New York, or such other site indicated, to direct their operations therefrom.

6. Record Keeping. Accurate records of all disaster-related expenses will be maintained by individual agencies to support requests for State or Federal disaster assistance.

7. Responsibilities of the County Executive. The County Executive is responsible for:

a. Conducting natural and man-made disaster and nuclear attack emergency operations.

JUN 27 1960

b. Utilizing, when necessary, the assistance of County civil defense forces as provided in New York State Executive Law, Article 2-B, Section 29-b.

c. Obtaining, when necessary, assistance from the State of New York and other political subdivisions.

8. Disaster Emergency Functions. The following County officers, under the direction of the County Executive, and with the guidance of the County Director of Emergency Preparedness, will direct and coordinate performance of specific emergency civil defense functions to include but not be limited to the following:

a. Director of Emergency Preparedness:

(1) Issue appropriate warnings.

(2) Staff, administer, and oversee the operation of the County Emergency Operating Center (Alternate Seat of Government).

(3) Coordinate the overall functioning of all officials and agencies with emergency responsibilities.

(4) Disseminate information to the populace.

(5) Supervise special defense functions, such as radiological monitoring and reporting, public shelter activities, and provide volunteer services as required.

b. Clerk of the Legislature and Legislative Aides: Act for and on behalf of the Legislature in implementing whatever emergency legislation may be required in accordance with any such authorization that may have been delegated to them by the County Legislature.

c. County Attorney:

(1) Render advice and opinions to the County Executive with regard to:

(a) Continuity of government.

(b) Interpretation, application and implementation of the New York State Defense Emergency Act, as amended, related Defense Emergency laws, New York State Executive Law, Article 2-B, other relevant laws and regulations, and orders of the State Office of Disaster Preparedness.

(2) Draft executive orders and regulations in coordination with the County Executive and the Director of Emergency Preparedness.

d. County Clerk:

(1) Preserve County records.

(2) Administer oaths of office to duly appointed County officials and their successors.

(3) Carry out other essential duties of his office.

JUN 27 1980

e. Commissioner of Police:

- (1) Utilize regular and auxiliary police for maintenance of law and order, including protection of life, property and essential commodities.
- (2) Regulate and control traffic.
- (3) Direct the populace to shelter or other appropriate installations.
- (4) Direct the injured and sick to medical installations, and the homeless to American National Red Cross and other mass-care installations.

f. Sheriff:

- (1) Regulate and control traffic.
- (2) Direct the populace to shelter or other appropriate installations.
- (3) Direct the injured and sick to medical installations, and the homeless to American National Red Cross and other mass-care installations.
- (4) Operate the County jail and provide for safe custody, treatment, care and control of all prisoners within the County.

g. Commissioner of Public Works:

- (1) Clear debris.
- (2) Perform temporary repair and restoration of roads, bridges and transportation facilities.
- (3) Perform related engineering and construction work.
- (4) Provide for the maintenance, temporary modification and repair of the County Emergency Operating Center.
- (5) Provide necessary maintenance and repairs to other essential County facilities.
- (6) Distribute emergency potable water supplies in coordination with the Commissioner of Health Services.

h. Commissioner of Social Services:

- (1) Provide emergency feeding, clothing, lodging and financial assistance.
- (2) Provide information concerning missing relatives.
- (3) Provide authorized assistance to those in need in accordance with the provisions of the Social Welfare Law.

i. Commissioner of Health Services:

- (1) Coordinate the provision of health and medical services to the population, including safeguarding the health of the people, the care and treatment of the ill and injured, and the identification of the dead.

- (2) Coordinate the emergency operations of all hospitals.
- (3) Perform decontamination duties as required.
- (4) Provide coordination of on-site emergency medical services to include transportation of patients to stationary medical facilities.
- (5) Coordinate the distribution of emergency potable water supplies with the cooperation of the Commissioner of Public Works.

j. COMMISSIONER OF FRES:

- (1) Activate the Civil Defense warning system.
- (2) Coordinate the County-wide deployment of equipment for the containing and extinguishing of fires and the removal of trapped and injured persons from damaged buildings.
- (3) Perform decontamination duties as required.
- (4) Provide coordination of on-site emergency medical services to include transportation of patients to stationary medical care facilities.

k. County Comptroller: Carry out, with the advice of other appropriate governmental officers and representatives of the private sector, measures necessary to:

- (1) Stabilize wages; salaries and rents.
- (2) Support indirect monetary, tax and credit measures adopted by the Federal government.

l. Chief Purchasing Agent: Direct the purchasing of and contracting for all supplies, materials and equipment of every kind and nature for all County agencies.

m. Commissioners of Election: Carry out measures to register the populace for the rationing of essential supplies, commodities and equipment.

9. Natural Disaster Operational Assignments. The following agency heads will have field operational responsibility in the types of disaster hereinafter designated:

a. Commissioner of Public Works: flood, tidal wave, earthquake, hurricane, tornado, windstorm, landslide, drought, snow and ice storm, and blizzard operations; and failure of water supply, in coordination with the Commissioner of Health Services.

b. ~~Commissioner of FRES~~ fire, including forest fire operations.

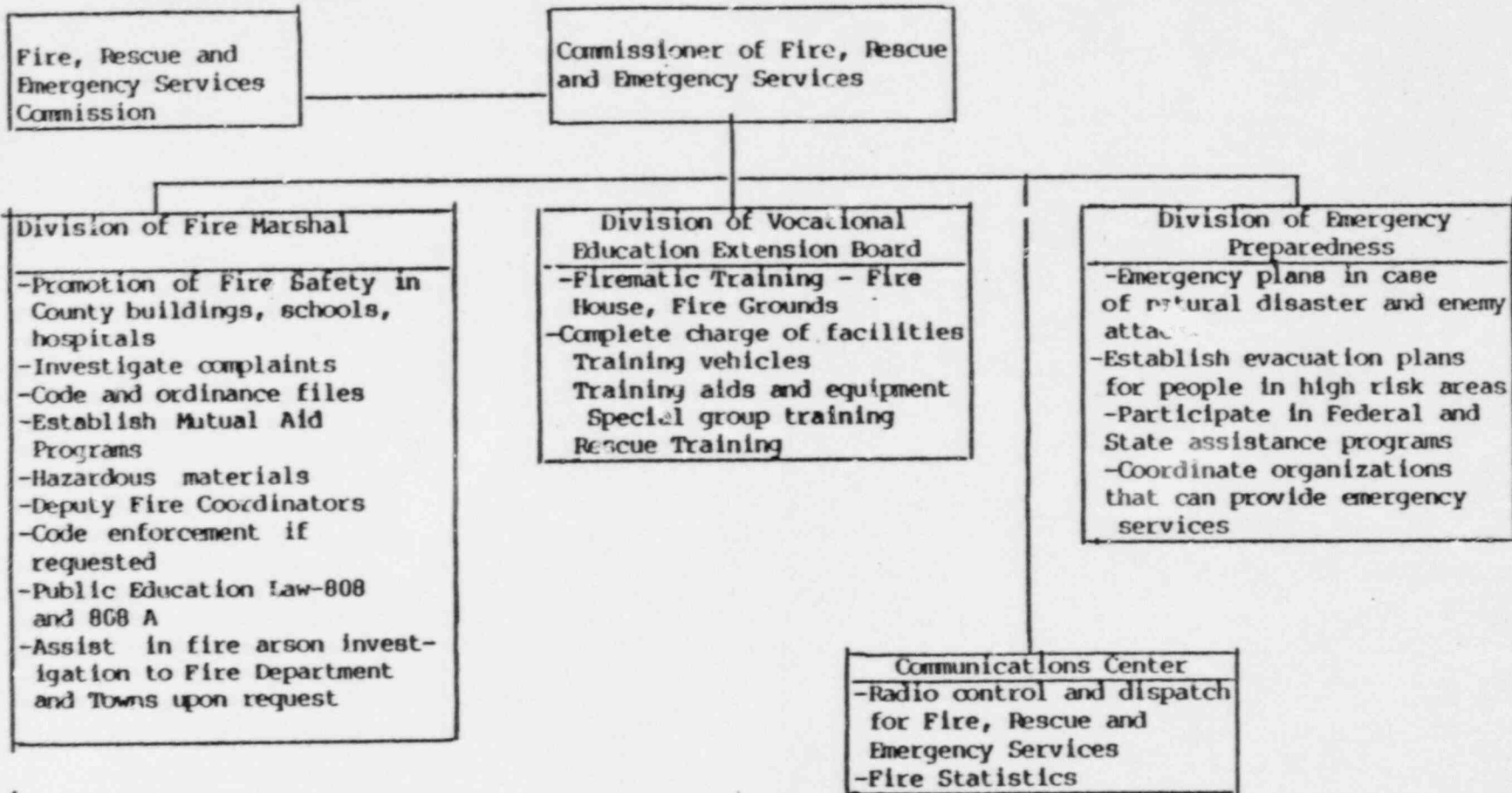
c. Commissioner of Health Services: epidemic operations, radiation accidents, and certification of water supplies.

d. Sheriff and Commissioner of Police: actual or threatened disaster conditions including civil disturbances, which are in the scope of law enforcement agencies.

10. Report Requirement. Each agency head will render to the County Executive, with regard to his/her organization, a report of expenditures, obligations to spend and resources utilized (above normal).

(Emerg Prep)





## PART IV

LOCAL LAW TO AMEND COUNTY CHARTER

Res. No.

Laid on Table

Introduced by the Presiding Officer on request of the County Executive.

A LOCAL LAW AMENDING THE SUFFOLK COUNTY CHARTER IN RELATION TO ARTICLES XI AND XI-A, BY ABOLISHING THE DEPARTMENTS OF EMERGENCY PREPAREDNESS AND FIRE SAFETY AND TRANSFERRING THEIR FUNCTIONS, AS WELL AS THE FUNCTIONS OF THE VOCATIONAL EDUCATION AND EXTENSION BOARD, TO A NEW DEPARTMENT OF FIRE, RESCUE AND EMERGENCY SERVICES.

Section 1. Articles XI and XI-A of the Suffolk County Charter creating the Departments of Emergency Preparedness and Fire Safety are hereby repealed. All powers, duties, functions and responsibilities of said departments are hereby transferred to a new Department of Fire, Rescue and Emergency Services.

Section 2. The Suffolk County Charter is hereby amended by adding a new article to be Article XI, to read as follows:

ARTICLE XIDEPARTMENT OF FIRE, RESCUE AND EMERGENCY SERVICES

Section 1101. Department Established; Commissioner of

Fire, Rescue and Emergency Services

Section 1102. Employees, Deputies

Section 1103. Powers and duties

Section 1104. Fire, Rescue and Emergency Services Commission

Section 1105. Transfer of Personnel

Section 1106. Transfer of Property and equipment

Section 1107. Severability

Section 1108. Adoption

Section 1101. Department established; Commissioner of Fire, Rescue and Emergency Services. There shall be a Department of Fire, Rescue and Emergency Services, the head of which shall be the Commissioner of Fire, Rescue and Emergency Services. The Commissioner shall be the County Fire Coordinator. The Commissioner shall be appointed by the County Executive, subject to the approval of the County Legislature, and shall serve at the pleasure of the County Executive. The County Executive before presenting the name of any person to fill such office to the County Legislature for approval, shall request the County Fire, Rescue and Emergency Services Commission to make a recommendation or recommendations of a person to be appointed to fill such office and shall consider any such recommendation.

Section 1102. Employees, deputies. The Commissioner of Fire, Rescue and Emergency Services may appoint qualified persons to the positions of employment established from time to time by the County Legislature. Subject to the provisions of section two thousand two hundred four of Article XXII of this charter, the Commissioner of Fire, Rescue and Emergency Services may authorize and appoint deputies. The full time Director of the Division of Emergency Preparedness, pursuant to section 9122 of the Unconsolidated Laws of the State of New York, shall be appointed by the County Executive and serve at his pleasure.

Section 1103. Powers and duties. The Department of Fire, Rescue and Emergency Services shall:

(1) maintain and operate the County emergency operations center, which is designated as the alternate seat of County government in time of an emergency;

(2) be responsible for assembling disaster information, preparing emergency situation reports, coordinating and providing assistance, equipment and resources information when needed for all emergency activities during extreme emergencies or disasters within Suffolk County;

(3) maintain, operate and coordinate the use of the County civil defense emergency communications network with those County agencies and services having emergency and disaster responsibilities;

(4) maintain and monitor the national advance warning attack system located in the emergency operating center and implement the County-wide warning system when directed by the Federal and State civil defense agencies;

(5) be responsible for the maintenance, operation and monitoring of the national severe weather warning network, and advise all appropriate local officials of threatening hurricanes or other severe weather conditions which may pose a threat to life and property in Suffolk County;

(6) be responsible for the maintenance and daily operational check of the Suffolk County school alert warning system;

(7) be responsible for maintaining operational liaison, in accordance with Federal, State and local directives, with all cooperating private agencies; that is, Salvation Army, Red Cross, private industry, Brookhaven National Laboratory, utility companies, National Guard Units, Civil Air Patrol, etc.;

(8) be responsible for organizing, approving, recruiting, equipping and training volunteer agencies for emergency preparedness purposes;

(9) identify, locate and plan for the integration with emergency service teams all privately owned construction, radiological, health service and sanitation personnel, and all public installation and maintenance personnel;

(10) be responsible for securing and maintaining radiological monitoring equipment, and provide for the radiological training of sufficient volunteers to adequately cover the major radiological monitoring stations, when needed, in Suffolk County.

(11) secure, through the appropriate Federal and State agencies for the various County departments and local municipalities, usable federal surplus and excess property or equipment;

(12) secure and process requests for federal and state financial assistance when the County Executive declares that a state of emergency exists within the County;

(13) be the coordinating agency in the processing and submission of disaster claims and assistance requested by all political subdivisions as outlined in the directives of the Office of Emergency Preparedness and the State Department of Natural Disaster and Civil Defense;

(14) the Division of Emergency Preparedness shall be maintained and operated in accordance with the Federal Emergency Management Administration and the Emergency Defense Laws of the State as the same appears and shall be from time to time amended.

AUG 15 1983

The Division of Emergency Preparedness is intended to be, to mean and to include the term "civil defense", as the same appears and as used in section 9122 of the Unconsolidated Laws of the State of New York. The Division and the Director shall have all of the powers and duties conferred upon a local office of civil defense and the local director of civil defense by section 9122 of the Unconsolidated Law. The Director shall be under the administrative supervision of the Commissioner of Fire, Rescue and Emergency Services;

(15) dispatch firefighters and fire fighting and emergency vehicles of the fire service in the County on any call for assistance in the event of fire or other emergency and in the case of natural disasters as defined by law, and for any drills or training for such services;

(16) cause the County fire dispatch radio and emergency medical services dispatcher radio to be manned twenty-four hours a day;

(17) establish County plans for mutual aid in the event of fire or other emergencies in which the services of firefighters or rescue personnel would be used;

(18) keep a complete and current record of the inventory of the fire fighting and emergency vehicles of every fire department within the County;

(19) keep a complete and current roster of all officers of all fire departments and fire districts, within the County;

(20) have all of the powers and shall perform all of the duties conferred on County fire coordinators by the Laws of the State of New York;

(21) furnish technical assistance to the fire fighting and fire hazard inspection forces in the County, at their request;

(22) make inspections of school buildings in accordance with the provisions of the N. Y. State Education Law relating to such inspections;

(23) upon request, from a local fire chief or local fire inspector, investigate fires and related incidents;

(24) upon request, where cases of arson have been determined, investigate fires and related incidents and generally assist the Suffolk County Police Arson Squad;

(25) advise and consult with the Department of Consumer Affairs in setting County policy concerning safety and use of fire-related consumer products;

(26) provide for the training of volunteer firemen within Suffolk County with courses designed to meet the needs of the fire service. Courses shall be for training in fire fighting, inspection of structures and investigation of fire explosions and other related incidents and for training in the areas of fire prevention, evacuation and other needed areas to the personnel of hospitals, nursing homes, schools, armed forces, civic groups, industry and County facilities;

(27) act as liaison between the County Executive, the County Fire, Rescue and Emergency Services Commission and the fire fighting forces in the County and the officers and governing bodies thereof;

(28) develop and recommend to the County Fire, Rescue and Emergency Services Commission and the County Legislature, programs and policies for the promotion of the safety of persons against the hazards of fire and explosion;

(29) respond in a timely manner to formal requests entered by the Fire, Rescue and Emergency Services Commission, in matters related to policy and administration of the Department;

(30) establish a library of books and publications relating to modern fire fighting techniques and procedures, including copies of all fire prevention codes and ordinances adopted by the towns and villages in the County, for reference purposes by all interested persons, agencies or districts;

(31) make an annual report of the activities of the department, which report shall be filed with the clerk of the County Legislature not later than the first day of March in each year. Copies of such report shall be furnished to the County Executive, the members of the County Legislature, the members of the County Fire, Rescue and Emergency Services Commission, and to such other County and local fire department officials as the County Executive shall direct;

(32) provide part-time clerical support and office space to the Fire, Rescue and Emergency Services Commission, as available and as budgetarily feasible;

(33) supervise the execution and management of all programs, activities and expenditures of the department;



(34) enter into contracts, with the approval of the County Executive, for the provision of services;

(35) in no way shall the powers and duties of the Department of Fire, Rescue and Emergency Services supersede any general or special State or Federal law. Furthermore, the powers and duties of the Department outlined herein shall not supercede local authority granted under State Home Rule Law, e.g. authority granted to local fire chiefs, fire district officers, and town and village fire inspectors.

Section 1104. Fire , Rescue and Emergency Services Commission.

(1) There shall be a County Fire, Rescue and Emergency Services Commission pursuant to County Law, subsection 225-a. The Commission shall be comprised of seventeen (17) members. Each member shall be appointed by the County Executive with approval of the County Legislature. The term of office for members shall be (3) years, except that of those members first appointed; six shall serve for three (3) years, six shall serve for two (2) years, and five shall serve for one (1) year. At such time that members are reappointed or new members are appointed, the term of office shall be three (3) years.

(2) The County Fire, Rescue and Emergency Services Commission shall include one (1) member from each township and an alternate member, two (2) members from the Suffolk County Fire District Officers Association, two (2) members from the Fire Chiefs Council of Suffolk County, two (2) members from the Suffolk County Volunteer Firemens Association, and one (1) member from the Fire Inspectors Association of Suffolk County and an alternate member. The alternate members shall vote in the absence of the appointed members. The members of the Commission shall be County officers and shall serve without

compensation, however, members shall be reimbursed at standard County rates for travel expenses incurred for meeting attendance. The members of the Fire Advisory Board in office at the time of enactment of this legislation shall continue in office as members of the new Commission until expiration of their current term.

(3) Ex officio members, who shall not vote, shall include, but not be limited to, the Commissioner of Fire, Rescue and Emergency Services, the Fire Marshall or alternate, the Director of Emergency Preparedness or alternate, the Director of VEEB or alternate, and two (2) County Legislators.

(4) The presence of a majority of voting members of the Commission shall constitute a quorum.

(5) It shall be the duty of such Commission to cooperate with the New York State Office of Fire Prevention and Control in effectuating the purposes for which the Division was established in relation to such programs for fire training and mutual aid; to act as a policy making body to the County Executive, the County Legislature, and the Commissioner of Fire, Rescue and Emergency Services in connection with the County participation in such programs for fire training and mutual aid and in connection with County establishment and maintenance of the County Fire Training Academy and mutual aid programs in cases of fire and other emergencies in which the services of firemen would be used; to perform such other duties as the County Legislature may prescribe in relation to fire training and mutual aid in cases of fire and other emergencies in which the services of firemen would be used, excluding emergency and disaster planning done within the Division of Emergency Preparedness.

Section 1105. Transfer of personnel. Those employees in the Departments of Emergency Preparedness and Fire Safety who are employed

in positions the duties of which are substantially similar to those to be performed by personnel in the Department of Fire, Rescue and Emergency Services pursuant to this Local Law shall be transferred to the Department of Fire, Rescue and Emergency Services on the effective date of this Local Law.

Section 1106. Transfer of records property and equipment.

All records, property and equipment presently associated with and utilized in connection with the powers, functions and duties to be assigned to the Department of Fire, Rescue and Emergency Services shall be transferred to that department.

Section 3. Severability. If any provision of this article or the application thereof to any person or circumstances is held unconstitutional the remainder of this article and the application of such provision to other persons or circumstances shall not be affected thereby.

Section 4. This law shall take effect upon filing in the Office of the Secretary of State.

ANNEX A  
COMMAND AND CONTROL  
APPENDIX 5  
JURISDICTIONS

STATE AND DISTRICT  
JURISDICTIONS

STATE OF NEW YORK

NEW YORK STATE



OFFICE OF DISASTER PREPAREDNESS  
DISTRICTS

- PERMANENT DISTRICT OFFICE
- ⊙ STATE E.O.C.

12/75

DISTRICT OFFICES

The local jurisdictions comprising the six districts and the locations of the district offices are as follows:

<i>District</i>	<i>Local Jurisdictions</i>	<i>Location</i>
Central	Cortland, Herkimer, Jefferson, Lewis, Madison, Oneida, Onondaga, Oswego, and St. Lawrence Counties and the Cities of Oneida, Rome and Utica.	P.O. Box 52 213 Union St. Oneida 13421 (315) 363-8524
Eastern	Albany, Broome, Chanango, Columbia, Delaware, Greene, Otsego, Rensselaer, Schenectady and Schoharie Counties.	Upper West St. Oneonta 13820 (607) 432-1771
Lake	Cayuga, Chemung, Ontario, Schuyler, Seneca, Steuben, Tioga, Tompkins, Wayne and Yates Counties.	R.D. #2, Box 3 B Route 31 East Newark 14513 (315) 331-4880
Northern	Clinton, Essex, Franklin, Fulton, Hamilton, Montgomery, Saratoga, Warren and Washington Counties and the City of Plattsburgh.	Aviation and Fox Farm Rds. Glens Falls 12801 (518) 793-6646
Southern	Dutchess, Nassau, Orange, Putnam, Rockland, Suffolk, Sullivan, Ulster and Westchester Counties and the Cities of Middletown, Mount Vernon, Newburgh, New Rochelle, New York*, Peekskill, Port Jervis, White Plains and Yonkers.	Creek Rd. Poughkeepsie 12601 (914) 454-0430
Western	Allegany, Cattaraugus, Chautauqua, Erie, Genesee, Livingston, Monroe, Niagara, Orleans and Wyoming Counties and the Cities of Niagara Falls, North Tonawanda, Olean and Salamanca.	P.O. Box 692 221 State St. Batavia 14020 (716) 343-1465

\* See Annex A, Section II.C.4.b.

SEE SEPARATE BOOK  
FOR UP DATES -  
EACH YEAR

LOCAL OFFICES

SEPARATE COUNTY OFFICES (25)

Allegany	Hamilton	Putnam	Sullivan
Cattaraugus	Lewis	Rockland	Tioga
Clinton	Livingston	Schoharie	Washington
Delaware	Madison	Schuyler	Wayne
Essex	Orange	Seneca	Wyoming
Franklin	Orleans	Suffolk	Yates
Greene			

SEPARATE CITY OFFICES (17)

Middletown	Niagara Falls	Peekskill	Salamanca
Mount Vernon	North Tonawanda	Plattsburgh	Utica
Newburgh	Olean	Port Jervis	White Plains
New Rochelle	Oneida	Rome	Yonkers
New York			

CONSOLIDATED COUNTY-CITY OFFICES (32)

County	City	County	City
Albany	{ Albany	Niagara	Lockport
	{ Cohoes	Monroe	Rochester
	{ Watervliet	Montgomery	Amsterdam
Broome	Binghamton	Oneida	Sherrill
Cayuga	Auburn	Onondaga	Syracuse
Chautauqua	{ Dunkirk	Ontario	{ Canandaigua
	{ Jamestown		{ Geneva
	{ Elmira	Oswego	{ Fulton
Chemung	Norwich		{ Oswego
Chenango	Hudson	Otsego	{ Oneonta
Columbia	Cortland	Rensselaer	{ Rensselaer
Cortland	{ Beacon		{ Troy
	{ Poughkeepsie	St. Lawrence	Ogdensburg
	{ Buffalo	Saratoga	{ Mechanicville
Erie	{ Lackawanna		{ Saratoga Springs
	{ Tonawanda	Schenectady	Schenectady
	{ Gloversville	Steuben	{ Coming
Fulton	{ Johnstown		{ Hornell
	{ Batavia	Tompkins	Ithaca
Genesee	Little Falls	Ulster	Kingston
Herkimer	Watertown	Warren	Glens Falls
Jefferson	{ Glen Cove	Westchester	Rye
Nassau	{ Long Beach		

and recovery activities and for assisting in the total cooperative effort, involving any or all of the other organizations having recognized roles in Recovery. During recovery operations the Committee shall be responsible for developing practical time parameters and activities consistent with this plan, and will insure that there will be adequate communications systems and processes for all County and Local activities.

The Suffolk County Director of the *Division* of Emergency Preparedness will be the executive arm of the Committee during disaster emergencies and will be responsible for making recommendations for agency assignment to the recovery committee.

At the discretion of the Committee, County agencies may be assigned and discontinued as members of the Committee, as problems arise and solutions are decided and acted upon and completed.

The particular needs of each affected area will be determined by the County Executive and private organizations, in conjunction with the Department of Emergency Preparedness. If there has been a presidential disaster declaration, the Recovery Planning Council, as designated by Title VIII, Section 802, of the "Disaster Relief Act of 1974" (Public Law 93-288), will assume responsibilities for helping to determine local needs, related to the disaster emergency, and for the recovery and overall planning efforts.

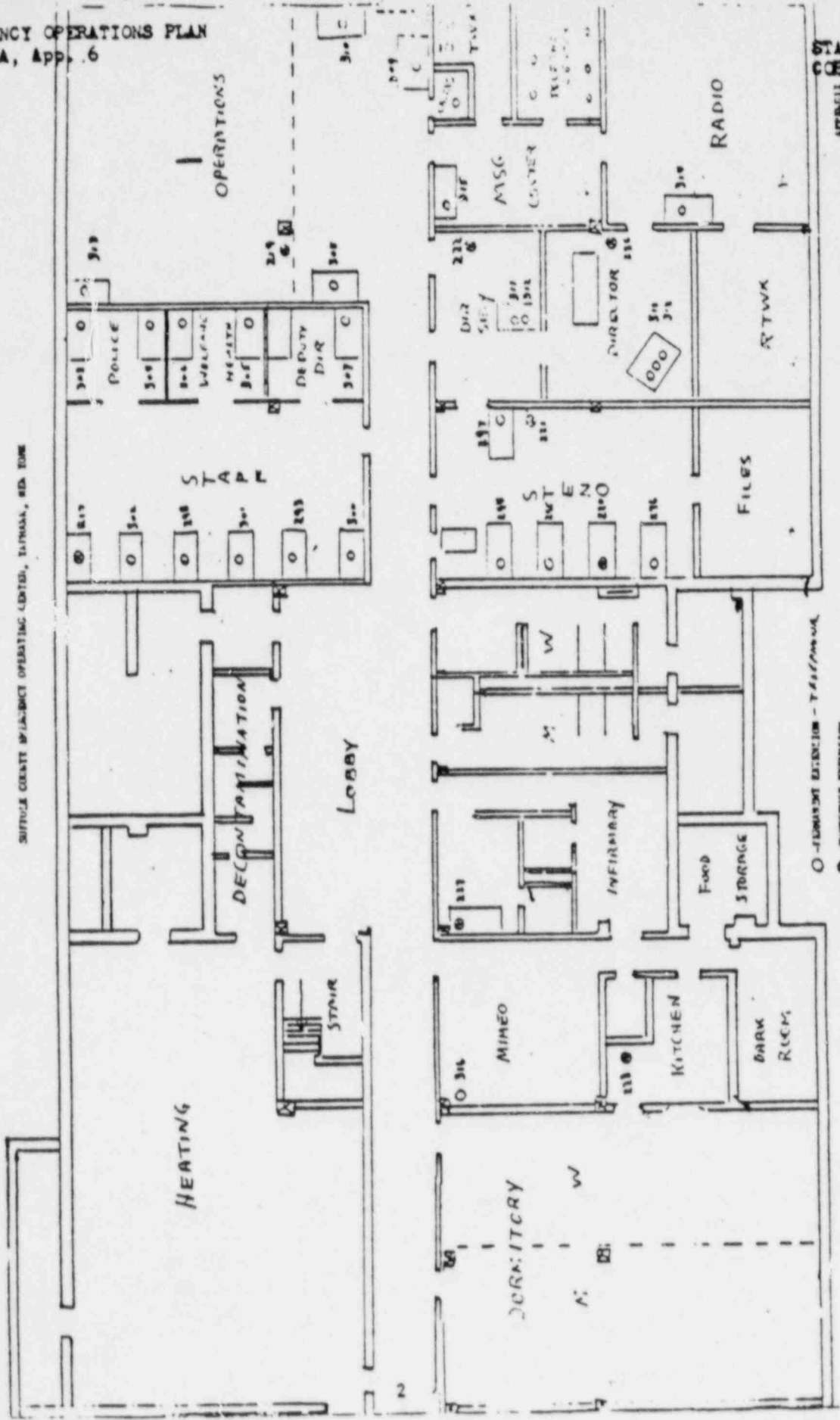
The Director of the *Division* of Emergency Preparedness (DEP) will be the liaison for the Committee between the County Executive and State and Federal agencies, and will coordinate State and Federal assistance programs with perceived needs and the requests of the local jurisdictions.



ANNEX A  
COMMAND AND CONTROL  
APPENDIX 6  
EOC FLOOR PLAN

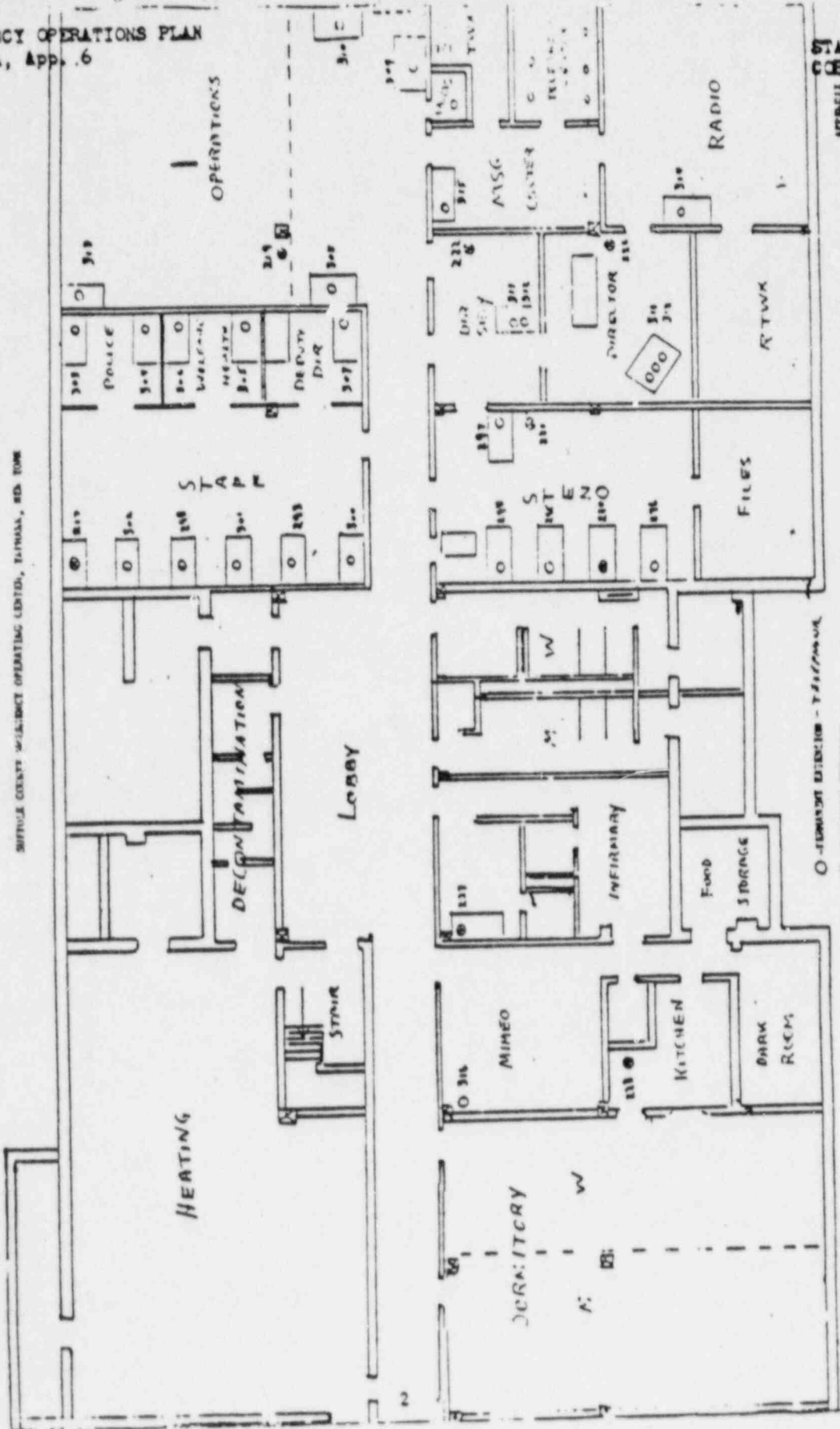
EMERGENCY OPERATIONS PLAN  
 Annex A, App. 6

ANNEX A  
 APPENDIX C  
 STATE OF NEW YORK  
 COUNTY OF SUFFOLK

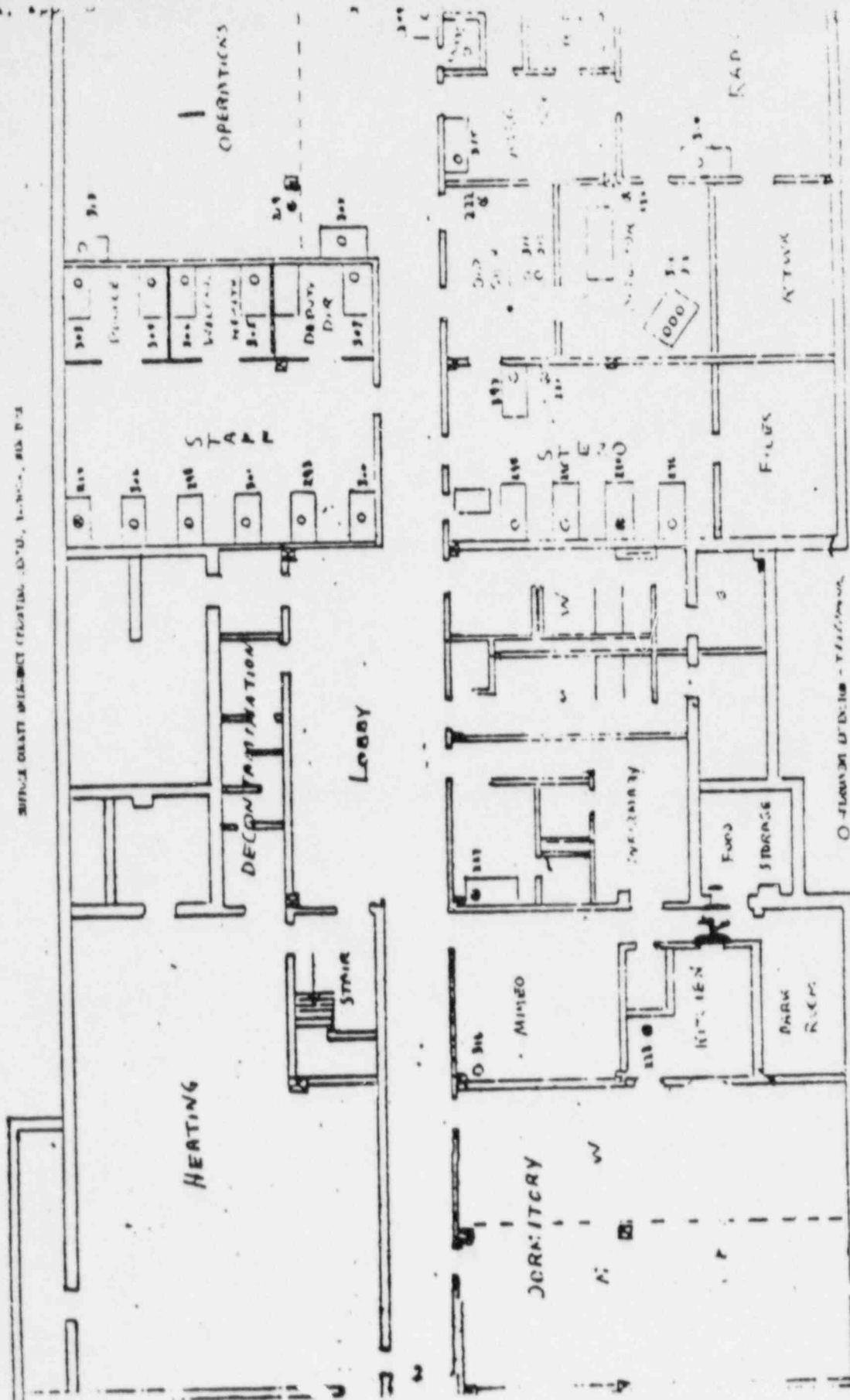


EMERGENCY OPERATIONS PLAN  
Annex A, App. 6

ANNEX A  
APPENDIX C  
STATE OF NEW YORK  
COUNTY OF SUFFOLK



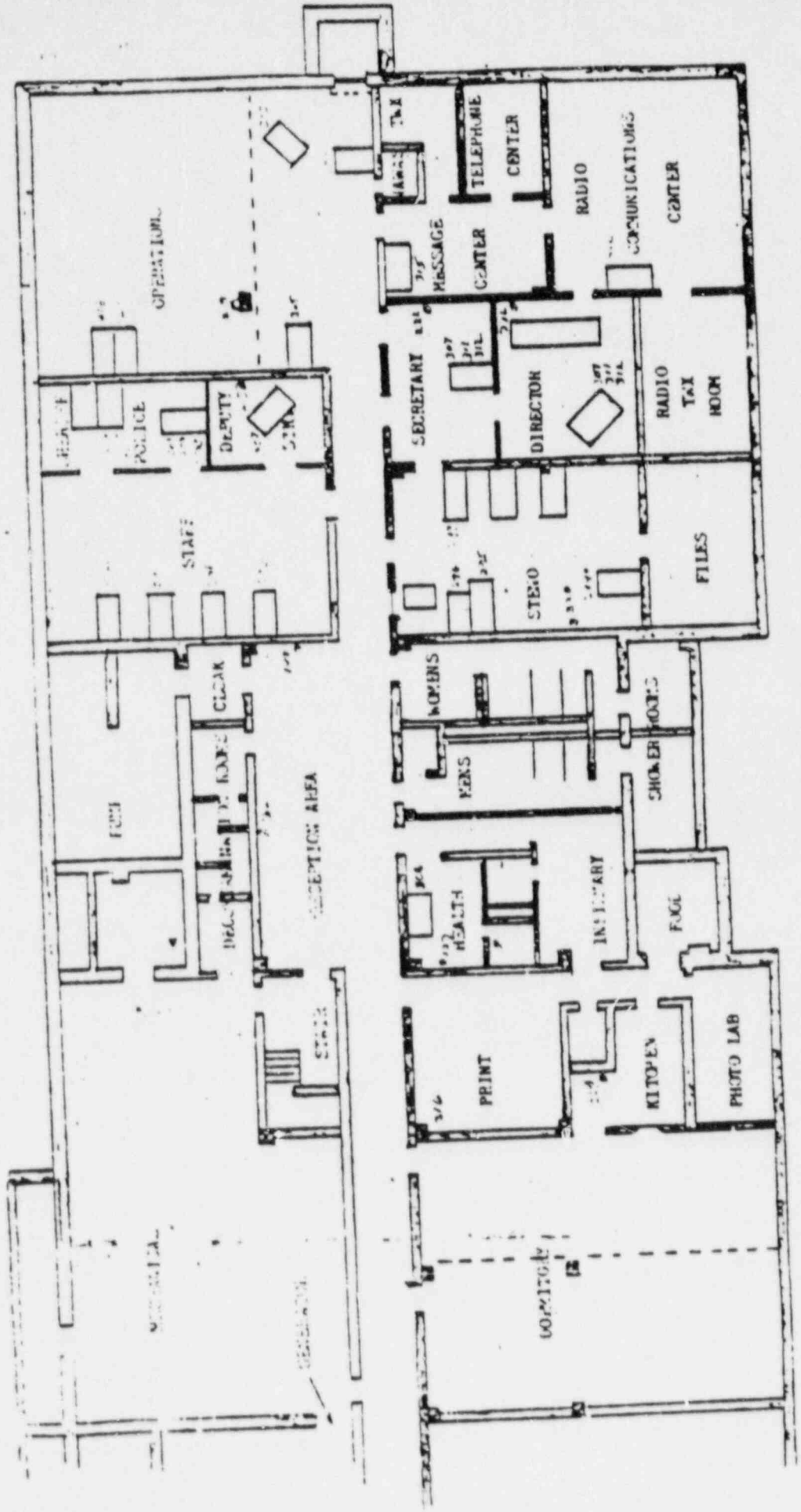
OFFICE GREAT WESTERN COASTING CO. LTD., LONDON, E.C. 4



○ - FLOOR PLAN OF DECONTAMINATION  
 ● - OPERATIONS DEPARTMENT

12/11/6

(ATTACHMENT C & D)



EMERGENCY OPERATIONS PLAN  
ANNEX, App 7

STATE OF NEW YORK  
COUNTY OF SUFFOLK

SUFFOLK COUNTY DEPARTMENT

OF

EMERGENCY PREPAREDNESS



# EMERGENCY DIRECTORY

COUNTY STAFF  
COUNTY SERVICE CHIEFS  
COUNTY AND TOWN OFFICIALS  
EMERGENCY MEDICAL SERVICES

SUFFOLK COUNTY DEPARTMENT OF EMERGENCY PREPAREDNESS

YAPHANK AVENUE, YAPHANK, NEW YORK

4135

7/84

SUFFOLK COUNTY

DEPARTMENT OF EMERGENCY PREPAREDNESS

Please note that the enclosed copy of the updated Directory is RESTRICTED. In addition to the general information provided, there listed certain confidential telephone numbers; therefore, THIS DIRECTORY IS NOT FOR GENERAL DISTRIBUTION.

REVISED MAY 1984

WILLIAM E. REGAN, DIRECTOR  
DEPARTMENT OF EMERGENCY PREPAREDNESS  
P.O. Box 127  
Yaphank Avenue, Yaphank 11980  
924-4400

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OFFICE OF THE COUNTY EXECUTIVE  
H. Lee Dennison Bldg.  
Veterans Memorial Highway  
Hauppauge, 11788  
360-4000  
77-4000

PETER FOX COHALAN, County Executive  
360-4000  
77-4000

203 Academy St.  
[REDACTED]

Riverhead Office  
548-3100  
77-215-3100

JOHN C. GALLAGHER, Chief  
Deputy County Executive  
360-4000  
77-4000

19 View Drive  
[REDACTED]

HOWARD DEMARTINI, Deputy County  
Executive Communications & Intergovernmental  
Relations  
360-4003, 4004  
77-4003, 4004

FRANK JONES, Deputy County Executive  
Administration and Special Projects  
360-4813  
77-4813

165 Candee Avenue  
[REDACTED]

WILLIAM BROTHERTON, Deputy County Executive  
Financial Affairs (Hauppauge)  
360-4013  
77-4013

DENNIS MC CARTHY, Special Assistant to  
County Executive  
360-4811  
77-4811

11 Hillside Avenue  
[REDACTED]

SUFFOLK COUNTY LEGISLATURE

<u>LEGISLATOR</u>	<u>DISTRICT</u>	<u>ADDRESS &amp; PHONE</u>
BLASS, GREGORY	1	11 West 2nd Street Riverhead, 11901 727-7200
ROSSO, JOHN	2	640 Montauk Highway Shirley, 11967 399-0500
FOLEY, JOHN J.	3	31 Oak Street Patchogue, 11772 475-5800
CARACAPPA, ROSE	4	Coram-Selden Off. Bldg. 248-260 Middle Country Rd. Bldg. 1, Suite 3 Selden, 11784 732-2000
ENGLEBRIGHT, STEVEN	5	149 Main Street Setauket, 11733 689-8500
ALLGROVE, DONALD	6	180 East Main Street Smithtown, 11787 724-4888
D'ANDRE, MICHAEL	7	49 Landing Avenue Smithtown, 11787 724-5705
MORGO, JAMES	8	26 Railroad Avenue Sayville, 11782 567-0460
RIZZO, JOSEPH	9	3250 Sunrise Highway East Islip, 11730 581-0621
NOLAN, PHILIP	10	2000 Brentwood Road Brentwood, 11717 231-3110
MAHONEY, PATRICK	11	4 Udall Road West Islip, 11795 661-1800
BACHERTY, SONDR A. M.	12	655 Deer Park Avenue N. Babylon, 11703 661-3425
BECK, ALICE	13	152 N. Wellwood Ave. Lindenhurst, 11757 226-1340
HOWARD, LOUIS Presiding Officer	14	86 Broadway Amityville, 11701 691-4488
PROSPECT, WAYNE	15	1789 E. Jericho Tpk. Huntington, 11743 499-5886
HEANEY, PATRICK	16	424C Montauk Highway P.O. Drawer B East Quogue, 11942 653-6090
DEVINE, JANE R.	17	256 Main Street Huntington, 11743 673-9393
LA BUA, ROBERT <b>MEMBER</b>	18	333 Larkfield Road East Northport, 11731 368-5100

DEPARTMENT OF EMERGENCY PREPAREDNESS  
P.O. BOX 127  
YAPHANK AVENUE, YAPHANK 11980  
924-4400

WILLIAM E. REGAN, Director  
Ext. 311, 312  
77-214-311, 312 - 924-3253



JOHN V. BILELLO, Deputy Director  
Ext. 307  
77-214-307



G. BERKLEY BERNETT, Operations Officer  
Ext. 310 (Direct Line 924-8191)  
77-214-310



DONALD S. TERRELL, Plans & Training  
Ext. 598 Officer  
77-214-598



RICHARD W. JONES, Radiological Defense  
Ext. 300 Officer  
77-214-300



RICHARD BOUGHTON, Resources Officer  
Ext. 309  
77-214-309



LIAISON STAFF

SGT. CARL S. UEHLINGER #313  
Police Liaison, Commanding Officer  
Ext. 304 - 77-214-304



P.O. WILLIAM BROWN #2904  
Police Liaison  
Ext. 303 - 77-214-303



GABRIELLE RENDE, Deputy Sheriff  
Sheriff Liaison Investigator  
Ext. 500 - 77-214-500



ROBERT SHEPPARD, Radiation Control  
Ext. 306  
77-214-306



FRANK X. GOEHLE, Welfare Officer  
Ext. 302  
77-214-302



SECRETARIAL STAFF

SUSAN M. RESENDES, Secretary  
Ext. 311  
77-214-311



MICHELE PELLERITO  
Ext. 294  
77-214-294



IMA

(Individual Mobilization Augmentee)

KEVIN T. CONNELLY, LTC., USAR  
53 Paquatuck Avenue  
East Moriches, 11940

588-1000 (bus.)  
[REDACTED]  
[REDACTED]

JOSEPH PONTRELLO, LTC., USAR  
10 Bennett Avenue  
Huntington Station, 11746

[REDACTED]  
[REDACTED]

JOHN FINKENBERG, MAJ. USAR

451-4635 (bus.)  
[REDACTED]

[REDACTED]  
[REDACTED]

BRUCE COULD, MAJ. USAFR

261-4400 ext. 2921 (bus.)  
[REDACTED]

[REDACTED]  
[REDACTED]

WILLIAM BROWN, SMSGT., USAFR

924-4343 (bus.)  
[REDACTED]

[REDACTED]  
[REDACTED]

ERWIN B. ZILMERMANN, CAPT. USAFR

231-8000 ext 535 (bus.)  
[REDACTED]

[REDACTED]  
[REDACTED]

[REDACTED]  
[REDACTED]

LARCS


SHERIFF

Sheriff's Office  
Riverhead, 11901  
548-3200

Duty Officer  
548-3215

BROOKHAVEN

Department of Public Safety  
Division of Fire Prevention  
20 Medford Avenue  
Patchogue, 11772

Herb Davis,  
Commissioner  


LARCS LOCATION: BROOKHAVEN LANDFILL SITE

Radio: CD-14 Emergency Preparedness Frequency

Equipment: Portable pump, 7½ KW Generator, First Aid  
Fire Fighting Equipment, Grappling Hooks

SOUTHAMPTON

Department of Fire Prevention  
116 Hampton Road  
Southampton, 11968

Ken Jones  


SERVICE CHIEFS

RADEF

JAMES ROESLER  
Brookhaven National Lab.  
Upton, 11973  
282-5051



RADIO

VAN R. FIELD,  
County Radio  
Officer  
Hartman Systems  
Huntington Station 11746  
427-7500 ext 207



RESCUE

SALVATORE FALOTICO  
Floral Glass & Mirror  
895 Motor Parkway  
Hauppauge, 11788  
234-2200



FIRE

DAVE FISCHLER  
S/C Dept. of FRES  
C/D & Firematics Training  
Yaphank Avenue,  
Yaphank, 11980  
286-5357



JOE JARET



WILL STERLING  
286-5341  
77-217-5341





SERVICE CHIEFS

CIVIL AIR PATROL

CAPT. J.R. SANCHEZ  
106 CSS/DW (NYANG)  
Suffolk County Airport  
Westhampton, 11978  
288-4200 ext. 288



CHAPLAIN

REV. JOHN MC GUIRE  
Diocese of Rockville  
Center



TELECOMMUNICATIONS

JOHN RANDOLPH,  
Director  
Bldg. 158  
Hauppauge, 11788  
360-5319, 77-5319



TRANSPORTATION

RICHARD STRANG,  
Director  
Traffic Safety  
Yaphank Avenue  
Department of  
Public Works  
Yaphank, 11980  
924-4300 ext. 389



FOOD SUPPLY

FRANK BENDER,  
Acting Chairman  
USDA Stability &  
Conservation Services  
Room 108  
127 East Main Street  
Riverhead, 11901  
727-2732

SERVICE CHIEFS

SCHOOLS

BOCES I

215 Old Riverhead Road  
Westhampton Beach, N.Y. 11978  
288-6400

DR. RAYMOND DE FEO, District Superintendent

CARMINE ANTONELLI,  
Assistant Superintendent



BOCES II

201 Sunrise Highway  
Patchogue, N.Y., 11772  
289-2200

JAMES HINES, District Superintendent

STANLEY PACKMAN, Director of  
Administrative Services



BOCES III

507 Deer Park Road  
Dix Hills, N.Y., 11746  
549-4900

DR. EDWARD MURPHY, District Superintendent

DR. ARLINE WINERMAN, Coordinator  
Assistant Superintendent



ROBERT BOGNIN



COUNTY DEPARTMENTS

BUILDINGS & GROUNDS & MAINTENANCE

Bldg. 159  
Hauppauge, 11788

WILLIAM SUCKOW, Deputy Commissioner  
360-4916



HENRY CLARK, Bldg. Maint. Mgr.  
924-4400 ext 420  
77-214-420



BILL PREIS, Maintenance Mechanic  
EOC/ASG, Probation Building  
Yaphank, 11980  
924-4400 ext 271  
77-214-271



TELECOMMUNICATIONS

JOHN RANDOLPH, Director  
Bldg. 158  
Hauppauge, 11788  
360-5319, 77-5319



DEPARTMENT OF PUBLIC WORKS  
Yaphank Avenue, Yaphank, 11980

A. BARTON CASS, Commissioner  
924-4300 ext 340  
77-214-340  
Radio: Suff. Co. #1 KEB 676  
Freq. 37.98



ROBERT E. WEBBER, Chief Deputy Comm.  
924-4300 ext 341  
77-214-341  
Radio: Suff. Co. #2 KEB 676  
Freq. 37.98



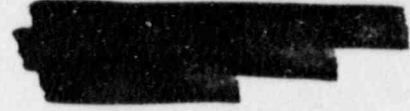
RADIO ROOM: 924-4300 ext 388 (days) 924-4713 (Nights)

COUNTY DEPARTMENTS

DEPARTMENT OF AUDIT AND CONTROL

H. Lee Dennison Bldg.  
Veterans Memorial Highway  
Hauppauge, 11788

JOSEPH R. CAPUTO, Comptroller  
360-5040, 5038  
77-5040, 5038



BOARD OF ELECTIONS

Yaphank Avenue  
Yaphank, 11980

FRANK COVENEY, Commissioner  
924-4300 ext 447  
77-214-447



EVERETT MCNAB, Commissioner  
924-4300 ext 446  
77-214-446



PROBATION DEPARTMENT

Yaphank Avenue  
Yaphank, 11980

RONALD EDEEN, Director  
924-4300 ext 200, 201  
77-214-200, 201



DEPARTMENT OF LABOR

455 Wheeler Road (Rt. 111)  
Hauppauge, 11788

RAYMOND C. ALLMENDINGER, Commissioner  
348-2000  
77-213-2000



DEPARTMENT OF LAW

H. Lee Dennison Bldg.  
Hauppauge, 11788

MARTIN ASHARE, Esq.  
360-4066  
77-4066



DEPARTMENT OF HEALTH SERVICES

225 Rabro Drive  
Hauppauge, 11788  
348-2917

DAVID HARRIS, MD, PHD, Commissioner  
348-2702  
77-233-2703



PAUL D. O'BRIEN, Deputy Commissioner  
348-2707 for Administration  
77-233-2707



DIVISION OF EMERGENCY MEDICAL SERVICES

ROBERT L. DIETRICHSON, Director  
348-2825  
77-233-2825



ARNOLD M. BECKER, Chief Training and  
348-2827 Education Officer  
77-233-2827



JOSEPH MARINO, Training Officer  
348-2823  
77-233-2823



WILLIAM LARKIN, Ambulance Rescue Service  
348-2826  
77-233-2826



DIVISION OF ENVIRONMENTAL HEALTH SERVICES

ALDO ANDREOLI, Director  
348-2781  
77-233-2781



POLLUTION CONTROL NUMBER: 451-4633  
(Evenings, Weekends, Holidays, Emergencies)



DIVISION OF FORENSIC SCIENCES & MEDICAL-LEGAL INVESTIGATION

SIDNEY WEINBERG, Chief Medical Examiner  
Bldg. C-077  
Veterans Memorial Highway  
Hauppauge, 11788  
360-5555, 77-5555

LEO A. DAL CORTIVO, PHD, Chief Toxicologist  
360-5575  
77-233-5575



24 HOUR EMERGENCY NUMBER: 360-5555 (Office of the Medical Examiner)

POISON CONTROL: 542-2323

DEPARTMENT OF HEALTH SERVICES  
225 Rabro Drive East  
Hauppauge, N.Y., 11788  
348-2917

DIVISION OF PUBLIC HEALTH - DISEASE CONTROL & EPIDEMIOLOGY

MAHFOUZ ZAKI, Director  
348-2758  
77-233-2758



RADIATION CONTROL

ROBERT SHEPPARD  
348-2790, 77-233-2790  
924-4400 ext 306, 77-214-306  
(EOC Bldg., Yaphank, 11980)



JACK FINGERHUT  
348-2756  
77-233-2756



DIVISION OF COMMUNITY MENTAL HEALTH SERVICES

JOHN ACKERMAN, Director  
348-2816  
77-233-2816



DIVISION OF PATIENT CARE SERVICES

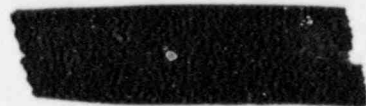
WILLIAM STEIBEL, DDS, MPH, Director  
348-2713  
77-233-2713



DEPARTMENT OF SOCIAL SERVICES

10 Oval Drive  
Hauppauge, 11788  
348-2300

ANITA ROMANO, Director  
348-2305  
77-230-2305



HOME ENERGY ASSISTANCE PROGRAM (HEAP)

10 Oval Drive  
Hauppauge, 11788  
348-4465

ROBERTA WEISINGER  
348-4462  
77-4462



FOR EMERGENCY SITUATIONS

HAUPPAUGE:	10 Oval Drive, Bldg 2	348-4243
HUNTINGTON:	Big "H" Shopping Center	673-3054
NO: AMITYVILLE	Great Neck Rd. & Albany Ave	842-9540
RIVERHEAD:	County Center Bldg.	548-3847

OFFICE OF THE AGING  
65 Jetson Lane  
Hauppauge, 11788  
348-5310

MRS. ADELAIDE SILKWORTH, Director  
348-5313  
77-226-5313



MRS. JOAN RINDE  
348-5316  
77-226-5316



JOHN BLANCHET  
348-5315  
77-226-5315



SENIOR CITIZENS HOT-LINE

WEST  
EAST



OFFICE OF THE HANDICAPPED  
65 Jetson Lane  
Central Islip, 11722  
348-5340

BRUCE BLOWER, Director  
348-5345  
77-226-5345

Deaf Emergency  
924-8811

PARKS, RECREATION & CONSERVATION  
Box 144, Montauk Highway  
West Sayville, 11796

JOHN D. CHESTER, Commissioner  
567-1700



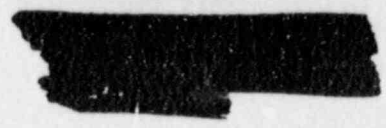
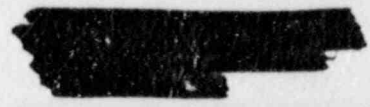
SMITH POINT PARK RANGER  
Communications

281-4277 (24 Hours)

POLICE DEPARTMENT  
Police Headquarters  
Yaphank Avenue  
Yaphank, 11980  
Duty Officer - 286-5000

DE WITT C. TREDER, Police Commissioner  
286-5077

JAMES A. CAPLES, Chief Inspector  
286-5490



SHERIFF  
Center Drive  
Riverhead, 11901  
548-3200

JOHN P. FINNERTY, Sheriff  
Radio Car #21 WYW 912 West End  
Freq. 155.415 WYW 913 East End  
548-3206



WILLIAM T. MC GUIRE, Under Sheriff  
Radio Car #22 WYW 912 West End  
Freq. 155.415 WYW 913 East End  
548-3208



NEW YORK STATE POLICE  
Troop "L"  
3045 Sunrise Highway  
Islip Terrace, 11742

ROBERT SHALVEY, Commander  
277-6190

BARRACKS:                      HAMPTON BAYS                      728-3000



DIVISION OF PURCHASING  
Bldg. 158  
Veterans Memorial Highway  
Hauppauge, 11788  
360-5172

HENRY J. STEIN, Chief Purchasing Agent  
360-5154  
77-5154



GEORGE H. MOOR, Principal Purchasing Agent  
360-5162  
77-5162



TOWN SUPERVISORS & CIVIL DEFENSE COORDINATORS

BABYLON  
200 E. Sunrise Highway  
Lindenhurst, 11757  
957-3000

ANTHONY NOTO, Supervisor  
957-3072  
[REDACTED]

GILBERT C. HANSE, JR. Coord.  
957-3069  
[REDACTED]

HUNTINGTON  
Town Hall  
100 Main Street  
Huntington, 11743  
351-3000

JOHN O'NEIL, Supervisor  
351-3014, 351-3030

W. MC BRIDE 360-5182  
[REDACTED]

HENRY MURER 351-3074  
[REDACTED]

ISLIP  
Town Hall  
655 Main Street  
Islip, 11751  
224-5500

MICHAEL A. LOGRANDE, Supervisor  
224-5500  
[REDACTED]

AL WERNER, Trans. & Avia. Coord.  
Islip-MacArthur Airport  
588-8062  
[REDACTED]

SMITHTOWN  
Town Hall  
99 W. Main Street  
Smithtown, 11787  
360-7512

PATRICK VECCHIO, Supervisor  
360-7600  
[REDACTED]

MIKE J. LINKLETTER  
360-7590  
[REDACTED]

BROOKHAVEN  
Town Hall  
S. Ocean Avenue  
Patchogue, 11772  
654-7800

HENRIETTA ACAMPORA, Supervisor  
654-7806  
[REDACTED]

HERB DAVIS, Comm. Dept. Public  
654-7881, 7882 Safety  
[REDACTED]

TOM LIGUORI, Coord.  
[REDACTED]

TOWN SUPERVISORS & CIVIL DEFENSE COORDINATORS

RIVERHEAD  
Town Hall  
200 Howell Ave.  
Riverhead, 11901  
727-3200

JOSEPH F. JANOSKI, Supervisor  
727-3200  
[REDACTED]

SGT. LAWRENCE MAZZO #8, Coord.  
Riverhead Police Dept.  
54 W. Main Street  
Riverhead, 11901  
[REDACTED]

SOUTHAMPTON  
Town Hall  
116 Hampton Road  
Southampton, 11968  
283-6000

MARTIN LANG, Supervisor  
283-6055  
[REDACTED]

KENNETH JONES, Coord.  
283-6000  
[REDACTED]

SOUTHOLD  
Town Hall  
53095 Main Road  
Southold, 11971  
765-1800

F.J. MURPHY, Supervisor  
765-1800  
[REDACTED]

FRANCIS MURPHY, Coord.  
Old Main Road  
Mattituck, 11952  
298-4055  
[REDACTED]

FISHERS ISLAND  
P.O. Box 485  
Fishers Island, 06390

JUDGE RAYMOND EDWARDS, Coord.  
P.O. Box 485  
Fishers Island, 06390  
788-7646  
[REDACTED]

TOWN SUPERVISORS & CIVIL DEFENSE COORDINATORS

EAST HAMPTON  
Town Hall  
159 Pantigo Road  
East Hampton, 11937  
324-4142

JUDITH HOPE, Supervisor  
324-4140  
[REDACTED]

RICHARD MC GWIN, Coord.  
Westlake Drive  
Montauk, 11954  
668-5990  
[REDACTED]

SHELTER ISLAND  
Town Hall  
44 North Ferry Road  
Shelter Island, 11964  
749-0291

G. KONTJE, Supervisor  
749-0015  
[REDACTED]

TOWNSHIP POLICE DEPARTMENTS

EAST HAMPTON TOWN	THOMAS SCOTT, Chief	324-0024
RIVERHEAD TOWN	ROSCOE C. PALMER, Chief	727-4500
SHELTER ISLAND TOWN	LEONARD G. FERRER, Chief	749-0600
SOUTHAMPTON TOWN	CONRAD TELLER, Chief	728-3400
SOUTHOLD TOWN	DANIEL WINTERS, Chief	765-2600

VILLAGE POLICE DEPARTMENTS

AMITYVILLE	JAMES OLIVER, Chief	264-0400
ASHAROKEN	HENRY C. BROOKS, Chief	261-7400
DERING HARBOR	NO. DEPT. (SHELTER ISLAND)	749-0600
EAST HAMPTON	GLEN F. STONEMETZ, Chief	324-0777
GREENPORT	ROBERT WALDEN, Chief	477-0160
HEAD OF HARBOR	PETER J. LOUGHLIN, Chief	584-7878
HUNTINGTON BAY	HENRY TURNEY, Chief	427-2020
LLOYD HARBOR-ACTING	P. WEHRHEIN, Chief	427-8700
NORTHPORT	ROBERT A. HOWARD, Chief	261-7500
NISSEQUOGUE	THOMAS J. LYNCH, Chief	584-5300
OCEAN BEACH	JOSEPH C. LOEFFLER, Chief	583-5866
QUOGUE	JOHN KALMUS, Chief	653-4175
SAG HARBOR	JOHN HARRINGTON, Chief	725-0058
SALTAIRE	ROCKWELL NORRIS, Chief	583-5572
SOUTHAMPTON	DONALD J. FINLAY, Chief	283-0056
WESTHAMPTON BEACH	JAMES DOYLE, Chief	288-3444

TOWN HIGHWAY SUPERINTENDENTS

<u>BABYLON</u>	JAMES HARRINGTON	957-3161
	[REDACTED]	[REDACTED]
<u>HUNTINGTON</u>	HENRY MURER	351-3074
	[REDACTED]	351-3289
	[REDACTED]	[REDACTED]
<u>ISLIP</u>	JOHN P. PETITO, Commissioner of Public Works	224-5600, 5610
	[REDACTED]	[REDACTED]
<u>SMITHTOWN</u>	JAMES E. DOWLING	360-7500
	[REDACTED]	[REDACTED]
<u>BROOKHAVEN</u>	HAROLD H. MALKMES	732-3571
	[REDACTED]	[REDACTED]
<u>RIVERHEAD</u>	CHARLES BLOSS	727-5620 (24 Hours)
	[REDACTED]	[REDACTED]
<u>SOUTHAMPTON</u>	THOMAS LAVELLE	728-3600, 3606
	[REDACTED]	[REDACTED]
<u>SOUTHOLD</u>	RAYMOND DEAN	734-5211
	[REDACTED]	765-3140
	[REDACTED]	[REDACTED]
<u>EAST HAMPTON</u>	AMATO DISUNNO	324-0925
	[REDACTED]	[REDACTED]
<u>SHELTER ISLAND</u>	FRANK KLENAVICUS	749-1090
	[REDACTED]	[REDACTED]

CHIEF FIRE INSPECTOR OF THE TEN TOWNS OF SUFFOLK COUNTY

<u>BABYLON</u>	GILBERT W. HANSE, JR. [REDACTED]	957-3069 [REDACTED]
<u>BROOKHAVEN</u>	HERBERT W. DAVIS [REDACTED]	654-7881 [REDACTED]
<u>EAST HAMPTON</u>	DAVID A. DISUNNO [REDACTED]	267-8585 [REDACTED]
<u>HUNTINGTON</u>	ROBERT EARLY, SR. [REDACTED]	351-3138 [REDACTED]
<u>ISLIP</u>	WARREN HORST [REDACTED]	224-5478 [REDACTED]
<u>RIVERHEAD</u>	RAYMOND WIWCZAR	727-3200 ext 213 [REDACTED]
<u>SHELTER ISLAND</u>	NONE	
<u>SMITHTOWN</u>	JOHN J. TOISEY [REDACTED]	360-7520 [REDACTED]
<u>SOUTHAMPTON</u>	KENNETH JONES [REDACTED]	283-6000 [REDACTED]
<u>SOUTHOLD</u>	VICTOR LESSAD Chief Building Inspector Town Hall Southold, 11971	765-1802 [REDACTED]

VILLAGE MAYORS

AMITYVILLE	VICTOR S. NIEMI [REDACTED]	264-0400 (24 hours) 264-6000 [REDACTED]
ASHAROKEN	WILLIAM H. KELLY [REDACTED]	261-7098 [REDACTED]
BABYLON	GILBERT HANSE [REDACTED]	669-1212 [REDACTED]
BELLE TERRE	VINCENT BOVE [REDACTED]	928-0020 [REDACTED]
BELLPORT	FRANK TROTTER [REDACTED]	
BRIGHTWATERS	GREGORY M. GIBSON [REDACTED]	665-1280 [REDACTED]
DERING HARBOR	DR. STANLEY GIANNELLI [REDACTED]	749-0020 [REDACTED]
EAST HAMPTON	KEN WESSBERG [REDACTED]	324-0603 [REDACTED]
GREENPORT	GEORGE W. HUBBARD [REDACTED]	477-2385 [REDACTED]
HEAD OF HARBOR	KATE C. LEFFERTS [REDACTED]	584-5550 [REDACTED]
HUNTINGTON BAY	ROBERT P. MILLSPAUGH [REDACTED]	427-2843 [REDACTED]
LAKE GROVE	LILLIAN B. GRIFFIN [REDACTED]	585-2000 [REDACTED]
LINDENHURST	THOMAS H. KOST [REDACTED]	957-5700 [REDACTED]
LLOYD HARBOR	RICHARDSON PRATT [REDACTED]	423-9044 [REDACTED]
NISSEQUOGUE	GORDON HALL [REDACTED]	862-7400 [REDACTED]



VILLAGE MAYORS

NORTH HAVEN

LESTER BELGER

725-1378

[REDACTED]

NORTHPORT

PETER NOLAN

261-8338

261-7502

[REDACTED]

OCEAN BEACH

THOMAS J. SCHWARZ

583-5940

[REDACTED]

OLD FIELD

DEAN DARROW

941-9412

[REDACTED]

PATCHOGUE

NORMAN LECHTRECER

475-4300

[REDACTED]

POQUOTT

OTTO SEEBERG

751-4199

[REDACTED]

PORT JEFFERSON

HAROLD SHEPPOW

473-4724

[REDACTED]

QUOGUE

T. DECKER ORR

653-4498

[REDACTED]

SAG HARBOR

FERDINAND RUNCO

725-0222

[REDACTED]

SALTAIRE

JONATHAN LEIGH

583-5566

[REDACTED]

SHOREHAM

JIM JEHLE

369-6676

[REDACTED]

SOUTHAMPTON

ROY L. WINES, JR.

283-0247

[REDACTED]

THE BRANCH

JOHN LENIHAN

265-1883

[REDACTED]

WESTHAMPTON BEACH

THEODORE B. CONKLIN, JR.

288-1654

[REDACTED]

FEDERAL AGENCIES

FAA  
AIR CONTROL

Addison Reynolds, Facility Chief	NY Center-Islip MacArthur 737-3401, 3402
R. HOWARD, Deputy Facility Chief	737-3402
G. BIGGIO, Assistant Chief	737-3432, 3457
TOUR SUPERVISOR, 24 hour coverage	737-3432

FAA  
OPERATIONS  
AIRWAY FACILITY

WILLIAM BRACKEN, Sector Manager 737-3502


FBI  
Crossroads Executive Center  
Veterans Memorial Highway  
Hauppauge, 11788

JOHN F. GOOD, Supervisory Senior Resident Agent 234-1166

(If no answer call: 212-553-2700)


FIRE ISLAND NATIONAL SEASHORE  
120 Laurel Street  
Patchogue, NY 11772  
289-4810, 4311

JACK HAUPTMAN 475-7085

DON WEIR, Chief Ranger 758-7572 after hours 

IRS  
Brookhaven Service Center  
1040 Waverly Avenue  
Holtsville, 11742  
654-6026

JOSHUA L. RUDICH 

FREDERICK J. CALLAN  
Protective Programs 654-6614 

FEDERAL AGENCIES

SUFFOLK COUNTY USDA EMERGENCY BOARD  
Agricultural Stabilization  
and  
Conservation Service  
127 East Main Street  
Room 108  
Riverhead, 11901  
727-2732

FRANK BENDER  
127 East Main Street  
Room 108  
Riverhead, NY 11901  
727-2732



ALLAN CONNELL  
District Conservationist  
127 East Main Street  
Riverhead 11901  
727-2315



WILLIAM SANOR  
727-5850

CARLOS RODRIGUEZ  
727-5666

ROY WITTICH, District Director  
Farmers Home Administration  
151 Route #52  
PO Box 7145  
Newburgh, NY 12550  
914-564-6880

Same as business

NEW YORK STATE AGENCIES

New York State Armories

BAY SHORE	Co A 1st Battalion 21 Infantry NYARNG 70 Brentwood Road Bay Shore, NY 11706	Capt. M. Chirillo 665-0267
HUNTINGTON	Co C 242nd Signal Battalion NYRANG 100 E. Fifth Street Huntington Station 11746	Lt. Santino 423-7070
NESCONSET	CSC 4th Battalion 242 Infantry NYARNG 148 Smithtown Boulevard Nesconset 11767	LTC Terence J. Slane Bus. 212-881-0400 [REDACTED]
PATCHOGUE	HQS 1st Battalion 242nd Infantry NYARNG 100 Barton Avenue HHC & COC Patchogue, 11772	LTC G. Havens Maj. Acebo [REDACTED]
RIVERHEAD	Co F 42nd Maint. Battalion Route 58 Riverhead, 11901	Capt. Catari [REDACTED]
FEDERAL	US Army Reserve 136 Field Service Co. Rocky Point, 11778	Mike Angland, 1st Sgt. [REDACTED]

AIR NATIONAL GUARD

LTC BERANARD GIERE Deputy Commander	106th Rescue and Recovery Group Suffolk County Airport Westhampton Beach, 11978 288-4200 ext 288
LTC. MASON	Army Aviation Support Facility Hanger "A" LI MacArthur Airport Ronkonkoma, 11779 588-2552

NYS DOT

DISPATCHER	Main: 360-6702	Night: 378-3552
------------	----------------	-----------------

UTILITIES

NEW YORK TELEPHONE      501 North Ocean Avenue      JA RISTUCCIA  
 Room 113  
 Patchogue, 11772  
 654-11772

LI RAILROAD      Jamaica Station Building      Sgt. F.L. OBREMSKI  
 Jamaica 11435      661-0025  
 212-526-0900 x525

LIRR POLICE      LT. PAUL SCHEIDT  
 Jamaica Station  
 212-526-0992,93 (Radio Room)

LILCO      1650 Islip Avenue      JACK FITZPATRICK  
 Brentwood 11717      226-8606  
 348-6190,94,95, 6166,67,68  
 582-9096 (limited dissemination)

GENERAL EMERGENCY NUMBERS

GAS      Brentwood 582-9085  
 Riverhead 727-7300

ELECTRIC      Islip 582-9000  
 Riverhead 727-8400

WATER AUTHORITY      589-5200

157 North Clinton Avenue      HJ MILLER  
 Bay Shore, 11706  
 665-0662

Sunrise Hwy/Pond Road      STEVE BUPNS  
 Oakdale 11769  
 589-5200

SERVICE ORGANIZATIONS

RED CROSS

PATRICIA NOCHER

[REDACTED]

CAROL RICHARDSON

Disaster Services

[REDACTED]

SALVATION ARMY

ELLIS O. HEGLUND,  
Director

Service Extension Bur.  
211 Blue Point Ave.  
Blue Point 11715  
363-6100,6102

[REDACTED]

PAUL VINCENT

[REDACTED]

RICHARD LEWIS

[REDACTED]

SALVATION ARMY EAST NORTHPORT CORPS

LT. MICHAEL SHARP

368-1170

319 Clay Pits Road (Bus.)  
East Northport, 11731

SUFFOLK COUNTY HOSPITALS

BABYLON	Brunswick Hospital Center 366 Broadway Amityville, 11701	Director B. Stein 789-7000
BROOKHAVEN	Brookhaven Memorial Hospital 101 Hospital Road Patchogue, 11772	Francis G. Fosmire Administrator 654-7100
	John T. Mather Memorial Hosp. North Country Road Port Jefferson, 11777	Donald C. Bilhorn Administrator 473-1320
	St. Charles Hospital 200 Belle Terre Road Port Jefferson, 11777	A. Santilli Administrator 473-2800
	University Hospital @ Stony Brook SUNY at Stony Brook Nichols Road Stony Brook, 11794	444-2836 689-8333
HUNTINGTON	Huntington Hospital 270 Park Avenue Huntington, 11743	Elwood A. Opstad Administrator 351-2200
ISLIP	Good Samaritan Hospital 1000 Montauk Highway West Islip 11795	Daniel P. Walsh Administrator 957-4000
	Southside Hospital Montauk Highway Bay Shore 11706	Theodore A. Jospe Administrator 435-3001
RIVERHEAD	Central Suffolk Hospital 1300 Roanoke Avenue Riverhead, 11901	ROBERT ECROYD Administrator 369-6064
SMITHTOWN	St. John's Episcopal Route 25A Smithtown, 11787	George Pozgar Administrator 360-2000
	Smithtown General Hospital Smithtown Bypass & Route 111 Smithtown 11787	Skip Cortney Administrator 979-4066
SOUTHAMPTON	Southampton Hospital 240 Meeting House Lane Southampton 11968	John Pfister Jr. Administrator 283-2600
SOUTHOLD	Eastern Long Island Hospital Manor Place Greenport, 11944	Charles Kuebler Administrator 477-1000

NUTRITION CENTERS

Bay Shore Senior Nutrition Hospitality House 103 Mill Pond Lane Bay Shore 11706	Mrs. DiGregorio [REDACTED]
Bellport Senior Nutrition 1669 Montauk Highway Bellport, 11713	Linda Redcross [REDACTED]
Bridgehampton Senior Nutrition Sag Harbor Road Bridgehampton, 11936	Mr. A. Jackson 233-6000 x232 [REDACTED]
Coram Senior Nutrition Homestead Community Center Homestead Drive Coram, 11727	Mrs. L. Rishofski [REDACTED]
East Hampton Senior Nutrition Methodist Church, 35 Pantigo Road East Hampton, 11946	Mrs. Toscani [REDACTED]
Hampton Bays Senior Nutrition PO Box 974 Hampton Bays 11946	Mrs. Ullman [REDACTED]
Huntington Senior Nutrition 423 Park Avenue Village Huntington, 11743	Mrs. Girrier [REDACTED]
Mastic Beach Senior Nutrition St. Andrews Church, Overlook Drive Mastic Beach, 11951	Mrs. Kriete [REDACTED]
Ocker Nutrition Program 963 Montauk Highway Oakdale 11769	Mrs. Joldersma [REDACTED]
Riverhead Senior Nutrition 201 Howell Avenue Riverhead, 11901	Mrs. Seay [REDACTED]
Rocky Point Senior Nutrition Sons of Italy Hall Route 25A Rocky Point, 11778	Ms. Santoro [REDACTED]
Shinnecock Nutrition Prog. Shinnecock Indian Reservation Southampton, 11968	Ms. Blanche Cuffee [REDACTED]
Smithtown Senior Nutrition Jewish Center, 83 Shirley Court Commack, 11725	Ms. Ann Pinzo [REDACTED]
Wyandanch Nutrition Program 1589 Straight Path Wyandanch 11798	Mrs. Saunders [REDACTED]



SUFFOLK COUNTY AIRPORTS

BROCKHAVEN AIRPORT	Grand Avenue Shirley, 11967	John Rauh, Mgr 281-5100
E. HAMPTON AIRPORT	East Hampton, 11937	Charles Smith, Mgr 537-1130
GRUMMAN AEROSPACE CORP	Grumman Blvd B. 20-07 Calverton, 11933	George Rose, Mgr 369-7188
MACARTHUR AIRPORT	100 Arrival Avenue Ronkonkoma. 11779	Leo Rosche, Asst. Mgr 588-8062
MATTITUCK AIRBASE	Airway Drive Mattituck. 11952	Jay Wickham Mgr. Palmer Schade, Mgr 298-8330
MONTAUK AIRPORT	East Lake Drive Montauk 11954	L. Dick Mgr. 537-0560
REPUBLIC AIRPORT	East Farmingdale, 11735	D. Huber 752-7707
SUFFOLK COUNTY AIRPORT	Westhampton Beach 11978	Joseph LaTrenta, Mgr 288-3600
	AIR NATIONAL GUARD	LTC Giere 288-4200 x 200,202

COLLEGE EMERGENCY CONTACTS

Dowling College  
Idle Hour Boulevard  
Oakdale, 11760

Don Entress  
Director of Safety  
589-6100

St. Joseph's College  
155 Roe Boulevard  
Patchogue, 11772

Joe Santonastasi  
Plant Manager  
654-3200 x111  
[REDACTED]

Southampton College  
Montauk Highway  
Southampton 11968

Frank Hefferman  
Director of Security  
283-4000 x 159

Suffolk County Campus - CW Post  
Second Avenue  
Brentwood, NY 11717

D. Murphy  
Provost  
[REDACTED]

Suffolk County Community College  
533 College Road  
Selden, 11784

Mr. Arnold  
Director of Safety  
451-4210  
[REDACTED]

SUNY @ Farmingdale  
Route 110  
Farmingdale, 11735

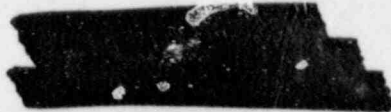
John Gross  
Director of Physical Plant  
420-2017  
[REDACTED]

SUNY @ Stony Brook  
Nichols Road  
Stony Brook, 11794

George B. Marshall  
Director of Safety &  
Environmental Health  
246-4019, 246-3383  
[REDACTED]

DEPARTMENT OF EMERGENCY PREPAREDNESS  
P.O. BOX 127  
YAPHANK AVENUE, YAPHANK 11980  
924-4400

WILLIAM E. REGAN, Director  
Ext. 311, 312  
77-214-311, 312 - 924-3253



JOHN V. BILELLO, Deputy Director  
Ext. 307  
77-214-307



G. BERKLEY BENNETT, Operations Officer  
Ext. 310 (Direct Line 924-8191)  
77-214-310



DONALD S. TERRELL, Plans & Training  
Ext. 598 Officer  
77-214-598



RICHARD W. JONES, Radiological Defense  
Ext. 300 Officer  
77-214-300



RICHARD BOUGHTON, Resources Officer  
Ext. 309  
77-214-309

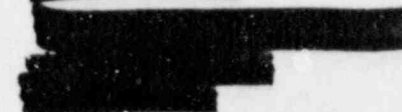


LIAISON STAFF

SGT. CARL S. UEHLINGER #313  
Police Liaison, Commanding Officer  
Ext. 304 - 77-214-304



P.O. WILLIAM BROWN #2904  
Police Liaison  
Ext. 303 - 77-214-303



GABRIELLE RENDE, Deputy Sheriff  
Sheriff Liaison Investigator  
Ext. 500 - 77-214-500



ROBERT SHEPPARD, Radiation Control  
Ext. 306  
77-214-306



FRANK X. GOEHLE, Welfare Officer  
Ext. 302  
77-214-302



SECRETARIAL STAFF

SUSAN M. RESENDES, Secretary  
Ext. 311  
77-214-311



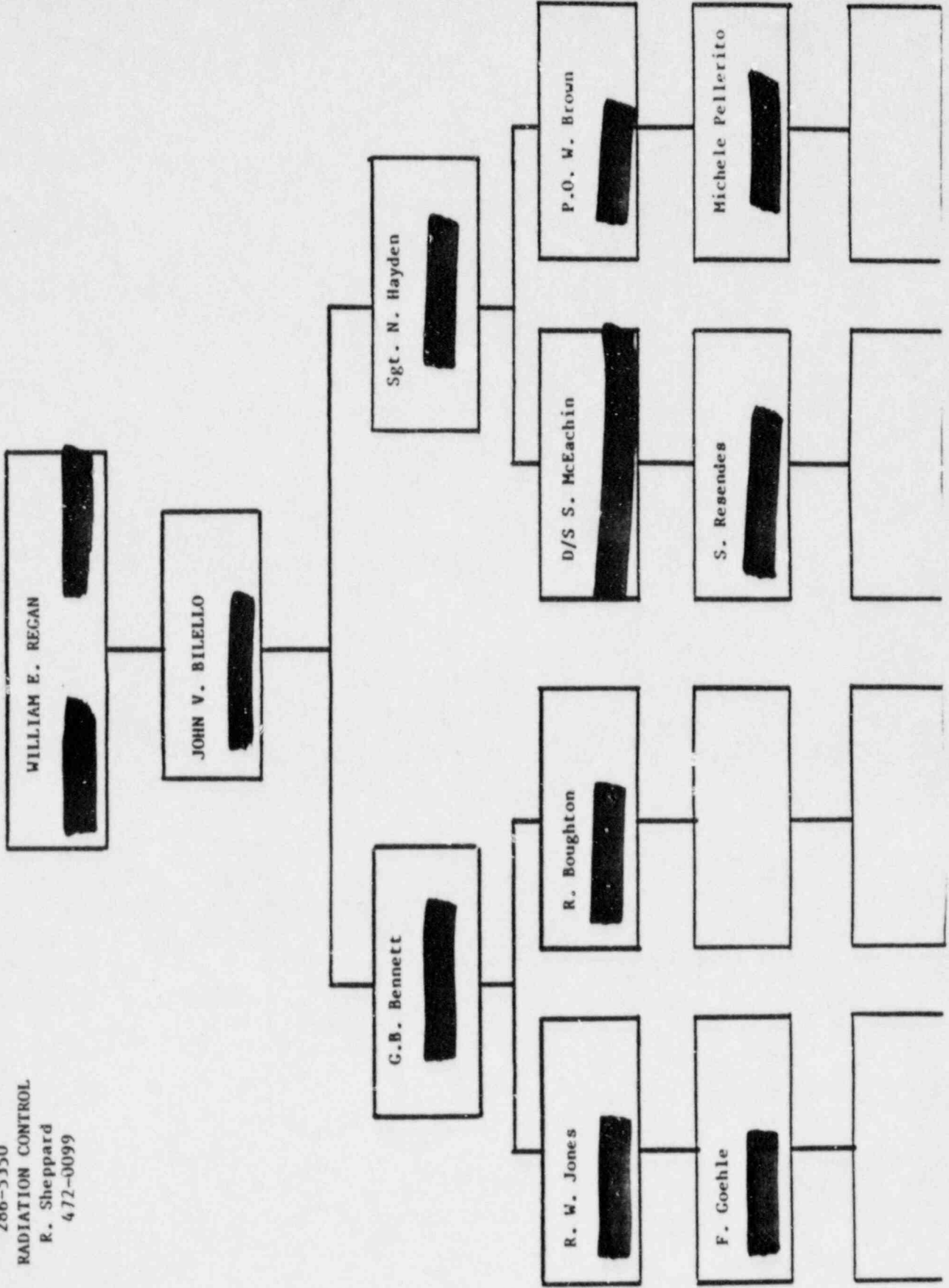
MICHELE PELLERITO  
Ext. 294  
77-214-294



DIVISION OF EMERGENCY PREPAREDNESS

TELEPHONE (FAN-OUT) 0156/85

COUNTY FIRE CONTROL  
286-5350  
RADIATION CONTROL  
R. Sheppard  
472-0099



ANNEX A

COMMAND AND CONTROL

APPENDIX B

INCREASED READINESS AND ATTACK WARNING

COUNTY OF SUFFOLK

DISASTER PREPAREDNESS PLAN

January 1, 1981

William E. Regan, Director  
DIVISION OF EMERGENCY PREPAREDNESS  
Yaphank Avenue  
Yaphank, N. Y.  
11980  
Tel: 516-924-4400

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## EXECUTIVE SUMMARY

### INTRODUCTION

The plan developed for Suffolk County to use and be guided by is a direct result of new State legislation (Article 2-B of the New York State Executive Law) and the growing realization of a need to improve the County's handling of disaster situations. Traditionally, this concern has focused on the immediate time when a disaster strikes a portion of the County, but, when studying ways to improve County response, the need for a much wider view becomes evident. This plan attempts to take such a wider view.

Before a disaster situation occurs, the County should be undertaking preventive or mitigative actions. When a disaster occurs, the County must respond quickly and adequately; and after a disaster, the County must provide for recovery activities. These recovery activities can be preventive or mitigative in nature.

This reasoning and view of disasters is circular and not linear. Dealing with disasters therefore, is an ever on-going operation, and this plan is based on that concept.

Suffolk County's disaster plan labels the parts of this on-going operation as prevention/Mitigation, Response, and Recovery. This "total view" consideration of disasters is labelled Comprehensive Emergency Management to emphasize the interrelationship of activities and functions necessary to successfully deal with disasters.

### VULNERABILITY ANALYSIS

Before any management concept can be brought to bear efficiently, however, there is a need to determine priorities and where resources should be expended. A

vulnerability analysis is a systematic investigation of potential disasters in terms of frequency, magnitude, and probability of occurrence, in order to forecast their possible effects on people, systems, facilities, resources and institutions in a specific geographic area. The completion and timely updating of a vulnerability study will make this plan more meaningful and more useful. The County can best prepare for, respond to, and recover from disasters when it has some sound prediction of potential problems.

#### ORGANIZATIONAL RESPONSIBILITY

Implementation of this plan requires the assignment of responsibility to perform the functions and activities outlined in the plan. General direction and policy development responsibilities are assigned to the Suffolk County Disaster Preparedness Department; all other activities are assigned to existing County agencies. No new organization is created.

Responsibility assigned to local agencies is secondary in nature to the responsibility of the County government to manage all phases of disasters. The local levels of government (village, town) should have committed their resources, or be unable to perform needed activities, before the County will become involved. Within the County government, local resources should be committed before state-wide resources are tapped.

Similarly, County capacity to perform in a disaster must be utilized before State assistance can be requested.

The organization most affected by a disaster is expected to fully involve itself prior to requesting assistance.

The plan is not intended to provide specific details of how an agency will fulfill the responsibilities assigned to it. The detailed methods of completing

assignments given an agency by the Department of Emergency Preparedness are expected to be determined by the agency and are the agency's responsibility.

#### PREVENTION/MITIGATION

Prevention refers to all activities which eliminate or reduce the number of occurrences of disasters. Mitigation is any activity which reduces the effect of disasters when they do occur.

The County has three main roles in the Prevention/Mitigation phase of disasters:

- (1) activities carried out by organizations other than the County, but which are encouraged and supported by the County.
- (2) activities carried out by organizations other than the County, but which are funded by the County.
- (3) activities carried out by the County directly as program functions of the County.

The plan identifies County agency activities in these three categories and assigns to a designated "focal" agency the central coordination responsibility for Prevention/Mitigation activities for each type of disaster. Also, it requires every County agency to consider the agency rules, programs, projects and activities in light of disaster Prevention/Mitigation possibilities.

#### RESPONSE

Response refers to the immediate actions to relieve the effects of a disaster upon individuals, organizations, and systems.

County involvement under the immediate direction of the Division of Emergency Preparedness is keyed to the County Executive's declaration of a "County Disaster Emergency." Prior to such a declaration, response activities are the

responsibility of the Division of Emergency Preparedness as part of its normal functions.

The plan outlines an organizational arrangement for marshalling appropriate County agencies, under the control of one individual (County Director of Emergency Preparedness). To assist in the formation of such an organization, the Response section of the plan contains a listing of County agency resources that can be called upon to respond to disaster. These resources are included as a result of a survey of County agencies.

If there is an escalation of the disaster's effects, resulting in State assistance, the organization created by the Division of Emergency Preparedness is unchanged but is linked to the State assistance through the individual managing of the County response organization.

#### RECOVERY

Recovery from the effects of a disaster is presented in the plan as the opportunity to restructure and redevelop all aspects of a community. It presents the unique planning constraints and influences that will be faced during the rebuilding period, including the avoidance of experiencing similar disasters in the future.

Direct Division of Emergency Preparedness involvement for Recovery activities is through the appointment of a permanent group of staff level personnel from various County agencies to serve as the focus of the Department knowledge and experience in recovery matters.

Prior to a disaster, this group will assist the development of and review of local disaster planning efforts.

After a disaster, the group will serve as the Department's representatives to provide technical assistance to recovery efforts required of local communities by Article 2-B of the Executive Law.

This plan is intended to provide guidance in addressing all identified types of disasters, both natural and man-made, with the one exception of a radiological incident. This particular potential disaster is by law, because of the special knowledge and resources required, the purview of the New York State Health Department. The extraordinary procedures required to monitor and respond to radiological incidents have been developed by the Health Department to respond to an incident, it will still function under the general direction of the Division of Emergency Preparedness and receive support from other County agencies.

The plan is an effort to better organize County involvement in disaster situations. It presents no radical concepts or major departures from existing organizational responsibilities at this time. As it is used and developed, a need for changes will become apparent. The Division of Emergency Preparedness responsibilities are outlined in County Charter regulations. This plan has been developed to meet those responsibilities.

## I. INTRODUCTION AND BACKGROUND

### A. PURPOSE

The purpose of this plan is to minimize the risk to the health of the inhabitants of Suffolk County, New York, in the event of a peacetime or nuclear attack emergency. Also, to prevent casualties, protect property, preserve the function of the civil government, and maintain and support economic activities essential for survival and for eventual recovery from the disaster. This will be accomplished by identifying measures to prevent and mitigate such a disaster, by developing mechanisms to coordinate Federal, State, Local, and private sectors resources, during and after such a disaster.

### B. BACKGROUND

It is the responsibility of the Suffolk County government to take extraordinary action when necessary to prevent or mitigate the loss of life, health and property of its citizens which may be caused or threatened by natural or man-made disasters or by enemy attack, and to take such actions as necessary to minimize the occurrence of such events. The Suffolk County Division of Emergency Preparedness is the County agency having primary responsibilities to implement the necessary disaster plan in accordance with the Suffolk County Charter, Article XI. The Office of the Standard Operating Procedure (SOP-H-03-A) provides for the Division of Emergency Preparedness as the lead agency, to coordinate other county support agencies to protect life and property in the event of natural and man-made disasters (including hurricanes, tidal waves, fire, storm and earthquakes) or other catastrophes arising from causes other than enemy attack, such as radiation accidents.

C. PLANNING BASIS

Suffolk County has adopted an overall emergency preparedness system which includes three interrelated critical phases:

1. Prevention/Mitigation

This is the initial phase of activities that is aimed at eliminating or reducing the probability of the occurrence of a disaster on public health, lives and property. These activities include the development of new county and state legislation and the development of preparedness plans and training programs. Prevention/Mitigation activities form a basis and enhance the quality of response operations.

2. Response

The response phase follows the identification or notification of an emergency or disaster. Generally, response activities are planned to minimize the adverse impact on public health, lives and to protect property to the extent possible, through emergency assistance. These activities include accident assessment and evaluation, and disaster control. They also reduce the probability of secondary damage and rapid recovery operations.

3. Recovery

The recovery phase begins when the emergency situation has been brought under control there is no further threat to the public, the initiation of response activities has ended and the relaxation of protective response options taken is being considered. Recovery activities continue until the community life of the affected area returns to its previous level or

better.

These three phases are parts of an on-going cycle in which one phase leads into another. This plan has been developed, which conforms with and is supportive of the New York State Disaster Preparedness Plan, which incorporates this comprehensive cyclical approach in planning and dealing with all emergencies.

D. CONCEPT OF OPERATIONS

When considering disasters Prevention/Mitigation response and recovery are responsibilities that are shared by all levels of government and private sector. This disaster plan is based on this total preparedness concept and addresses each type of potential emergency separately.

1. PREVENTION/MITIGATION

Private Sector

For those potential hazards deemed likely to confront Suffolk County, those private agencies using the potential hazards will provide training for public information and awareness in conjunction with all levels of government. They also establish operator training, and provide specialized technical information and materials to maintain an updated facility and response emergency plan. The private agencies are responsible for all aspects of the phase within site boundaries.

Town and Village Governments

Among the responsibilities of the town and village governments



is to prepare and coordinate with the disaster County Preparedness plans, the development of public information programs and the development and maintenance of adequate communication systems.

#### County Government

The County will continue to assist town and village governments, by providing information and available expertise and by suggesting new or improved activities to effectuate good Prevention/Mitigation direction. The Division of Emergency Preparedness has been designated the lead agency and will provide on-going programs in planning, training, public education, and information and long-range protective plans.

#### State Government

The State government, in coordination with the County government, will provide information and available expertise and by suggesting new or improved activities to effectuate good Prevention/Mitigation direction.

#### Federal Government

The Federal Emergency Management Agency will provide assistance to the N.Y. State and County governments in the preparation, review and testing of State and County disaster plans.

## 2. RESPONSE

#### Private Sector

The first line of responsibility lies with the private agencies. The Suffolk County and State governments response efforts will not begin unless an emergency results as a potential hazard to the public. Responsibility for notification and initial ass-

essment and evaluation of the potential hazard is with the private agency. However, in the future, the Department of Emergency Preparedness will have direct access, on a timely basis, to sufficient facility data to permit an independent, but parallel, evaluation.

#### Town and Village Government

In the event of a disaster, the town and village government will activate its resources to respond to the emergency; and they will remain activated. At such time as their resources are no longer adequate, in addition to the technical assistance and evaluations normally provided by the County, the town and village may request County response assistance through the Office of the County Executive; who in turn will immediately activate the Department of Emergency Preparedness.

#### County Government

The Division of Emergency Preparedness shall initiate the activation of all necessary assessment and evaluation, equipment, personnel, and resources. The County Executive will direct the activation through the Director of the Division of Emergency Preparedness, who in turn, will order the necessary emergency procedures based on these assessments and evaluations.

#### State Government

Upon County notification, the state will contact appropriate State agencies to provide support for assessment and evaluation and coordinate these resources with the County governments.

#### Federal Government

Upon County and State notification, the State governments will contact appropriate federal agencies to provide support for assessment and evaluation with the State and County governments.

### 3. RECOVERY

#### Private Sector

The private agencies of a potential hazardous facility will continue their activities as necessary. They will be responsible for on-going, on-site assessment and evaluation of the disaster and report the damage to the town and county governments.

#### Town and Village Government

The Recovery process encompasses the de-escalation of response activities. Town and village governments responsibilities and their resources will continue as necessary.

#### County Government

The Division of Emergency Preparedness will provide direction and assessment of the damage and provide the necessary recovery resources as needed, and assist a political sub-division in an emergency relief, reconstruction, rehabilitation made necessary by the disaster.

#### State Government

The Recovery Committee, appointed by the N.Y.S. Disaster Preparedness Commission, will provide the direction of State resources and recovery activities. The Office of State Disaster

Preparedness will act as a liaison for the commission between town, village and county agencies and will coordinate State and Federal assistance programs.

#### Federal Government

The appropriate federal agencies will remain for support and guidance throughout the recovery phase. Federal financial assistance and Recovery programs will be administered by the office of the Federal Emergency Management Agency.

#### E. LEGAL AUTHORITY

1. Suffolk County Charter, Article XI - provides the Division of Emergency Preparedness the primary responsibility to implement the Disaster Preparedness Plan.
2. Office of the County Executive - Standard Operating Procedure (SOP-H-03-A) - provides that the Division of Emergency Preparedness will protect life and property in the event of natural and man-made disasters and nuclear attack.
3. New York Defense Emergency Act of 1951, as amended by Chapters 640/78 and Chapters 641/78 Section 10 of the Executive Law has included a new Article 2-B establishing a Disaster Preparedness Commission. The regulation instructs Suffolk County to prepare a Disaster Preparedness Plan in accordance with the requirements of Article 2-B.

## II. PREVENTION/MITIGATION

### A. INTRODUCTION

Prevention/Mitigation is the initial phase of activity that aims at eliminating or reducing the probability of an occurrence or at minimizing the effects of a natural or man-made disaster. Prevention/Mitigation is largely an activity of public laws and regulations, which are carried out by all levels of government, to reduce and minimize damage to personnel and property. The Federal, State, local governments, and the private sector have the responsibility to prevent or minimize hazards to life, health and property as a result of any natural or man-made disaster.

### B. OPERATIONS

The private sector can provide resources, such as specialized technical information, specialized equipment, and personnel, to reduce the probability and effects of a natural or man-made disaster.

County government, by receiving cooperation from other levels of government, as well as the public, is capable of determining what resources are needed to mitigate the effects of an emergency.

The County Disaster Preparedness Plan must be mutually supportive, to allow for all levels of government to recognize each other's capabilities, and obligations.

#### State and County Roles

All levels of government have a role in the Prevention/Mitigation of a natural or man-made disaster.

Suffolk County will take action in those programs that are the responsibility of the County to prevent or mitigate the effects of a disaster or emergency and will provide available assistance to Town and Village governments wherever necessary.

The County will promote or encourage activities which will be carried out primarily by the private sector or town and village governments, such as vulnerability analysis, educational programs, and similar indirect means.

#### County/Lead Agency Role

County Prevention/Mitigation activities will be carried out before the emergency and will be directed by the *Division* of Emergency Preparedness (EOC/ASG lead agency) to minimize any adverse impact on the health, lives, and property of the inhabitants of the County.

The *Division* of Emergency Preparedness will recommend ways to improve the County role and describe new or improved activities, which would be carried out by County support agencies, and will forward recommendations to the Office of the County Executive.

#### C. PREVENTION/MITIGATION ACTIVITIES AND ASSIGNMENTS

In addition to the technical personnel in the *Division* of Emergency Preparedness, personnel from other County support agencies will be made available to provide technical assistance. These resource personnel will be required to possess various qualifications in such areas of expertise as health, social services, fire, police, sheriff,

public works, and school coordinators.

1. ADMINISTRATIVE DUTIES OF THE DIVISION OF EMERGENCY PREPAREDNESS

The responsibilities for the administration of this plan will include but not be limited to the following:

- (a) providing for and controlling the plan distribution, amendments, and updates;
- (b) overseeing the status of Suffolk County emergency response agencies and their procedures for implementing this plan;
- (c) providing the mechanisms for and conducting an annual review, updating of this plan through up-to-date information and the results of periodic drills and annual exercises, to certify that the plan is current.
- (d) responsibility for the development, publication, and distribution of the plan and for the prompt distribution of amendments and plan updates to all concerned agencies; will oversee the implementing procedure of other County agencies having emergency responsibility in this plan; will provide up-to-date disaster planning information, relevant to the appropriate County agencies; and will conduct an annual review, update, and certification of this plan for the Office of the County Executive.

2. LOGISTICAL ASSISTANCE

The timely mobilization and efficient management of resources available for response operations will be of the utmost importance

in determining the effectiveness of dealing with a natural or man-made disaster. Three key related Prevention/Mitigation activities are the identification, acquisition, and the maintaining of an up-to-date inventory of potentially useful emergency response resources that can be marshalled in the event of an emergency.

The Division of Emergency Preparedness is the contact point for mutual assistance operations and will maintain a source of emergency equipment available for loan to County and Town and Village agencies during emergencies. The Department will maintain inventory of County and Town and Village governments' equipment, and will coordinate emergency communications systems and maintain civil defense equipment. Also, assure that the current public notification system is operable.

3. DISASTER EMERGENCY FUNCTIONS

The following County officers, under the direction of the County Executive, and with the guidance of the County Director of Emergency Preparedness, will direct and coordinate performance of specific emergency defense functions to include but not be limited to the following:

(a) Director of Emergency Preparedness:

- (1) Issue appropriate warnings.
- (2) Staff, administer, and oversee the operation of the County Emergency Operating Center (Alternate Seat of Government), and to notify the County Executive and his deputies to order the activation of the E.O.C.



- (3) Coordinate the overall functioning of all officials and agencies with emergency responsibilities.
- (4) Disseminate information to the populace.
- (5) Supervise special defense functions, such as monitoring and reporting, public shelter activities, and provide volunteer services as required.

(b) Commissioner of Police:

- (1) Utilize regular and auxiliary police for maintenance of law and order, including protection of life, property and essential commodities.
- (2) Regulate and control traffic.
- (3) Direct the populace to shelter or other appropriate installations.
- (4) Direct the injured and sick to medical installations, and the homeless to American National Red Cross and other mass-care installations.
- (5) Provide coordination of on-site emergency medical services to include transportation of patients to stationary medical care facilities.

(c) Sheriff:

- (1) Regulate and control traffic.
- (2) Direct the populace to shelter or other appropriate installations.
- (3) Direct the injured and sick to medical installations, and the homeless to the American National Red Cross and other mass-care installations.

- (4) Operate the County jail and provide for safe custody, treatment, care and control of all prisoners within the County.
  - (5) Provide coordination of on-site emergency medical services to include transportation of patients to stationary medical care facilities.
- (d) Commissioner of Public Works:
- (1) Clear debris
  - (2) Perform temporary repair and restoration of roads, bridges, and transportation facilities.
  - (3) Perform related engineering and construction work.
  - (4) Provide for the maintenance, temporary modification and repair of the County Emergency Operating Center.
  - (5) Provide necessary maintenance and repairs to other essential County facilities.
  - (6) Distribute emergency potable water supplies in coordination with the Commissioner of Health Services.
  - (7) Use their resources for any other emergencies that may arise.
- (e) Commissioner of Social Services:
- (1) Provide emergency feeding, clothing, lodging, and assistance.
  - (2) Provide information concerning missing persons.
  - (3) Provide authorized assistance to those in need in accordance with the provisions of the Social

Welfare Law.

(f) Commissioner of Health Services:

- (1) Coordinate the provision of environmental health and medical services to the population, including safeguarding the health of the people, the care and treatment of the ill and injured, and the identification of the dead, which will be the responsibility of the Medical Examiner.
- (2) Coordinate the emergency operations of all hospitals.
- (3) Perform disaster health procedures as required.
- (4) Provide coordination of on-site emergency medical services to include transportation of patients to stationary medical facilities.
- (5) Coordinate the distribution of emergency potable water supplies with the cooperation of the Commissioner of Public Works.

(g) Commissioner of EPES

- (1) Coordinate the County-wide deployment of equipment for the containing and extinguishing of fires and the removal of trapped and injured persons from damaged buildings.
- (2) Perform decontamination duties as required.
- (3) Provide coordination of on-site emergency medical services to include transportation of patients to stationary medical care facilities.

4. PLANS, POLICIES AND PROGRAMS

Preparing plans is a Prevention/Mitigation activity. Many County agencies planning programs will have an influence on Town and Village activities. Policies can be implemented and emphasis can be adjusted to influence and advocate Prevention/Mitigation activities at the County and Town levels. Cooperative planning and the sharing of plans allows all concerned to plan and operate in a manner that is compatible and effective.

The Suffolk County Division of Emergency Preparedness will maintain the County Disaster Preparedness Plan and assist Town government planning. Planning for evacuation will include the coordination of listing of evacuation routes and reception/congregate care centers.

5. PUBLIC EDUCATION (AWARENESS)

A key activity is the development of a public education program, in conjunction with State, Town agencies and the private sector, to provide information about disaster emergency planning. Included in this program is the preparation and distribution of pamphlets, films, discussing such topics as potential problems associated with hurricanes, floods, and other threatening disasters.

Public awareness of what can happen, where it can happen, and that there are preventive/mitigative activities available to minimize the potential for an emergency happening, is basic to the whole process of Public Education. Public Education/Awareness should be, in itself, a mitigative activity of all levels of

government.

To complement the public education program, an annual news media with relevant disaster preparedness plans.

The Suffolk County Division of Emergency Preparedness will make available, information about disaster preparedness plans, to the general public upon request, will maintain a film library, will stockpile public information publications, and will assist other political sub-divisions in the overall public education information program.

6. TRAINING, DRILLS, AND EXERCISES

Disaster preparedness plans require trained personnel to implement them. County agencies can provide this training for emergency personnel and public officials. Training and retraining of County and Town officials is provided through a variety of programs, such as formal courses, seminars, conferences, emergency operation simulations (EOST), and experience gained in response to actual emergencies.

The Suffolk County Division of Emergency Preparedness will train County and Town officials and local emergency services personnel in emergency operations, sponsor a continuing training program for County and Town officials having disaster responsibilities, consisting of conferences for public officials (CPO), emergency operation simulations (EOST), and other related training activities.

### III. RESPONSE

#### A. INTRODUCTION

The Response phase of a man-made or natural disaster deals with the actual physical reaction to the given emergency circumstances and the use of applicable, available resources. It encompasses the County, Town, Village, and private sector disaster response roles and how the activities of these responsible organizations are to be coordinated, to bring about a total effort which most effectively and efficiently minimizes the impact of the emergency on the health and safety of those in the affected area and of the general public.

##### 1. PRIVATE SECTOR

Private agencies have the first line of responsibility for assessing the magnitude of a disaster and its potential consequences and for taking immediate actions to mitigate or terminate the emergency. After initial notification, the representatives from the private agency involved will remain in contact with the Suffolk County *Division* of Emergency Preparedness for consultation and on-going assessment of the emergency.

##### 2. TOWN AND VILLAGE GOVERNMENTS

Each sub-division of County government has the primary responsibility for responding to a disaster with their resources and, when necessary, for requesting additional assistance from the Suffolk County *Division* of Emergency Preparedness. These resources and mutual aid agreements are delineated in each County plan.

Town and Village governments response efforts will be based on the assessment and evaluation by the *Division* of Emergency Preparedness and carried out through the respective local authoritative representative. Local resources for the effective implementation of the protective action response options will be made available immediately.

3. COUNTY GOVERNMENT

The *Division* of Emergency Preparedness, as the lead agency in man-made or natural emergencies and by order of the Suffolk County Executive, shall initiate the activation of all necessary monitoring, assessment and evaluation personnel, equipment, and other resources. Upon evaluation, the Director of the *Division* of Emergency Preparedness, in coordination with the County Executive or his designated representatives, shall determine and order the appropriate protective action response options. Other County agencies are responsible for supporting the implementation of these options. County coordination of other agency response efforts that are necessary to mobilize an efficient response activity will be implemented to support, and where necessary, lead the Town and Village response effort. The Suffolk County *Division* of Emergency Preparedness is the County coordinating agency and will perform the function from the County E.O.C., (A.S.G.).

There will be an on-going, mutual exchange of information through predesignated channels between Town and Village governments, and State agencies. After the initial notification of an emergency, disaster preparedness response activities will be activated through

the *Division* of Emergency Preparedness. The *Division* of Emergency Preparedness will in turn oversee the Town and Village operations through their respective Civil Defense offices and provide the necessary direction and control as designated by the office of the County Executive. The Suffolk County *Division* of Emergency Preparedness will continue on-going communication with the appropriate State agencies.

4. STATE GOVERNMENT

Management of the State response requires the coordination of a number of State agencies with each other and with appropriate County authorities. No one State agency has the capability to perform the necessary response activities effectively. Hence, the responsibility for the overall management of the State response will be shared by the State and County governments.

5. FEDERAL GOVERNMENT

FEMA will serve as the primary point of contact with State and County officials and will coordinate and manage all aspects of the Federal response activities, such as assisting in transportation, communications, housing and financial needs.

B. GENERAL OPERATIONS

1. RESPONSE ACTIVITIES AND ASSIGNMENTS

The following is a list of response activities assigned to County, Town and Village governments, the private sector, and the Federal government. These activities are related to man-made and natural disasters.



(a) DIRECTION AND CONTROL

The activities within direction and control are to assign missions; direct planning; make assessments and evaluations; direct and coordinate operations; supply special equipment, manpower, and energy; and implement applicable laws and regulations. These activities will be directed by assigned agency representatives at the County E.O.C., Yaphank, N.Y. using the Suffolk County Department of Emergency Preparedness communications network, which will be supported by the existing operational capability of other assigned agencies. The Director of the Suffolk County *Division* of Emergency Preparedness will be in charge of activities at the E.O.C.

TOWN AND VILLAGE GOVERNMENTS

The direction and control activity will be implemented by Town and Village agencies, with the Town or Village designated representative being in charge. Operations and communications will be directed from the Town and/or Village Civil Defense in coordination with the County *Division* of Emergency Preparedness.

COUNTY GOVERNMENT

The Suffolk County *Division* of Emergency Preparedness is designated the lead agency for man-made and natural disasters. The Director of the *Division* of Emergency Preparedness in coordination with the County Executive, will order the appropriate emergency procedures.

(b) COMMUNICATION

Communications systems will be needed for initial notification of Federal, State, County, Town and Village emergency organizations, also to the public news media and other essential services.

TOWN AND VILLAGE GOVERNMENT

Town and Village governmental communications network will be activated in coordination with the Division of Emergency Preparedness County-wide network.

COUNTY GOVERNMENT

The Division of Emergency Preparedness has dedicated emergency "HotLines" with State and Federal agencies to provide initial notification and ongoing communication during the emergency.

COUNTY/TOWN, POLICE AND SHERIFF

The County/Town Police and Sheriff has a county-wide police radio system that interconnects with the E.O.C. It is a complete system between fixed substations and mobile units and has a mobile command post bus with radio and telephone. Radio cars are equipped with public address systems and bullhorns and helicopters are equipped with public address systems.

DEPARTMENT OF HEALTH

The Suffolk County Department of Health Emergency Medical Services (EMS) have mobile radio communication equipment which enables State EMS personnel to be in

contact with ambulance, fire and rescue squads.

PARKS DEPARTMENT

The Suffolk County Department of Parks has bullhorn and loudspeaker communication capabilities within County parks and recreational facilities.

DEPARTMENT OF PUBLIC WORKS

The Suffolk County Department of Public Works has a county-wide system which connects with the Department of Emergency Preparedness at the E.O.C.

DEPARTMENT OF FIRE RESCUE AND EMERGENCY SERVICES

The Suffolk County Department of Fire - FRES has radio equipment which can contact County Fire Coordinating officers. It interconnects with the *Division* of Emergency Preparedness at the E.O.C.

CIVIL AIR PATROL

The Suffolk County Civil Air Patrol has a radio network for emergency backup to the *Division* of Emergency Preparedness at the E.O.C.

(c) PUBLIC NOTIFICATION

A capability will be established to provide a prompt notification signal to the public, followed by provisions for disseminating instructions to the public on the appropriate protective actions to be taken.

COUNTY GOVERNMENT (III-7)

The activation and control of this public notification system will be implemented by the *Division* of Emergency Preparedness, in coordination with the State.

The *Division* of Emergency Preparedness will insure that public notification systems are activated, including the coordinated use of the Emergency Broadcast System.

POLICE DEPARTMENT

The Suffolk County Police Department will assist, as directed, in the local program to alert the public.

DEPARTMENT OF PARKS

The Department of Parks will notify population in the parks and recreational facilities about the emergency and will issue instructions for appropriate protective actions to be taken.

(d) DISASTER ASSESSMENT

Disaster and meteorological capabilities will exist to provide information for assessing the health, lives and property impact of the disaster. Disaster assessment includes meteorological data and the use of such data in determining the actual or potential impact on the health, lives and property in order to determine the appropriate protective action.

*DIVISION* OF EMERGENCY PREPAREDNESS

The *Division* of Emergency Preparedness will assess

the magnitude and impact of the Disaster as it relates to health, lives and property.

(e) PROTECTIVE RESPONSE EVALUATION

The Division of Emergency Preparedness will evaluate all pertinent data so as to make the most appropriate decisions in the ordering of appropriate protective action.

(f) PUBLIC INFORMATION

There will be a coordinated program to keep the public informed on the up-to-date status of the disaster situation and to insure that there exist methods to scrutinize and control all news releases, so that no misinformation is released. The public information program will be under the supervision of the County Information Officer to be designated by the County Executive and in coordination with the State Information Officer. In addition, the County Information Officer will establish a Rumor Control Center, to receive rumors from all; necessary actions will then be taken.

(g) EVACUATION

Evacuation encompasses the movement of people out of a threatened area and the resources necessary to support this movement. Included are the movement of people from designated areas over designated routes; keeping these routes clear for travel; the identification of special needs of children, sick, elderly, handicapped,

and other groups which may be especially affected; and the care and support of evacuees.

#### COUNTY GOVERNMENT

The evacuation plan will be implemented by the County, utilizing all available resources, supplemented by State resources. The Division of Emergency Preparedness will oversee, coordinate, and provide technical assistance to the Town and Village governments.

#### POLICE DEPARTMENT

The Suffolk County Police Department will assist in ingress and egress control with Town and Village law enforcement agencies, will enforce emergency highway traffic regulations, and assist in insuring the security of evacuated areas. Need for special emergency passes to reenter the disaster area.

#### DEPARTMENT OF PUBLIC WORKS

The Department of Public Works will assist in keeping evacuation routes clear and in traffic control; will supply route designations for expedient movement and control mechanisms (signs, road blocks, signals, etc.); and, as required, will waive restricting laws on roadway usage.

#### DEPARTMENT OF SOCIAL SERVICES

The Department of Social Services will assist in the identification of sick, elderly, infirmed, handicapped, and will assist at adult facilities and children's

facilities in implementing evacuation plans.

#### SHERIFF

The Sheriff will make the appropriate decisions on the movement of prisoners on an ad hoc basis. The Commissioner on Corrections will be contacted to provide a protective action option decision as necessary in concert with the State Department of Corrections.

#### (h) RECEPTION/CONGREGATE CARE CENTERS

The needs of the relocated population will be determined for receiving, registering, lodging, feeding, and clothing.

#### HOUSING

Temporary housing will be provided for displaced persons in the form of mobile and modular homes, rooms in private homes, schools, dormitories, armories, private and public buildings, and churches. Evacuees will be supplied with blankets, adequate fuel supplies for heat, and housing supplies. There will be a program with staff and equipment to register relocated persons and to notify those needing special attention (elderly, infirm, handicapped, sick, etc.). There will also be provided a place for possible decontamination activities.

#### FOOD PROVISION

Activities will be implemented which are necessary to bring food and water to humans and animals, including the storage of food and water and assuring the availa-

bility of food and water.

CLOTHING

Provision will be made for supplying needed personal clothing in the disaster area.

TOWN AND VILLAGE GOVERNMENT

Activities to satisfy the above needs of the relocated population will be implemented at the local level with direction by the County and with the State support supplementing local resources.

COUNTY GOVERNMENT

Activities supporting the above effort will be implemented according to the Suffolk County Disaster Preparedness Plan through the Division of Emergency Preparedness.

STATE GOVERNMENT

Activities supporting the above effort will be implemented according to the N.Y.S. Disaster Preparedness Plan through the State Office of Disaster Preparedness.

FEDERAL AGENCIES

In the event of a presidential declaration the Federal government may provide mass shelters, emergency supplies and clean drinking water, sell government-owned feed grains to livestock owners at reduced prices, and provide emergency clothing.

VOLUNTARY/PRIVATE AGENCIES (III-12)



These organizations will respond to the activity needs of this emergency and for this protective action just as they would in any disaster.

(i) SOCIAL SERVICES

Provision will be made for the needs of those affected by the emergency including special population segments (handicapped, elderly, etc.) and those receiving personal services, such as welfare. Other services which will be available are crisis counseling for individuals or groups, spiritual counseling, psychological counseling, psychiatric counseling, information and referral services, case-work services, and other welfare services.

TOWN/VILLAGE GOVERNMENT

Social Services activities will be implemented at the local level, with support from the County.

COUNTY GOVERNMENT

The Division of Emergency Preparedness will coordinate activities of the Red Cross, Salvation Army, and other recognized volunteer organizations.

DEPARTMENT OF HEALTH

The Department of Health will provide information and referral services, which tie in with the resources of local health jurisdictions.

DEPARTMENT OF SOCIAL SERVICES

The Department of Social Services will provide the necessary support as required.

(j) PUBLIC HEALTH, MEDICAL AND SANITATION SERVICES

Provision will be made for the continuation of basic public services during the disaster. Primary and emergency care and treatment for the ill and injured will also be provided. The movement or consolidation of patients, equipment, and personnel of hospitals, nursing homes, and other special facilities will be coordinated, as will the allocation of medical resources, and the medical examiners officer for identification and removal of the dead.

COUNTY GOVERNMENT

Most of the activities dealing with health problems and protective actions will be implemented at the County level, with support supplied by the State.

DEPARTMENT OF HEALTH

The Department of Health will provide laboratory testing of samples to assure safe food and water supplies and order any protective actions; monitor potable water supplies; will provide technical assistance and risk assessment; issue orders related to affected public water supply.

ALL OTHER COUNTY AGENCIES

Activities will be implemented consistent with the County Disaster Preparedness Plan.

FEDERAL/STATE AGENCIES

(III-14)

Advice and technical assistance will be provided, upon request, to prevent communicable diseases.

(k) PUBLIC SECURITY

Measures necessary to enforce local law and emergency laws will be provided. Public security measures will be implemented by the County.

POLICE DEPARTMENT

The Police Department will provide manpower and equipment to protect life and property; establish ingress and egress control; maintain traffic and crowd control; close highways; suppress riots and disorders; investigate accidents; enforce laws, disaster emergency regulations, and curfews; arrest violators; secure evacuated areas; and coordinate these support activities with the Federal, other State agencies, and the local government efforts.

(l) FIRE AND RESCUE SERVICE

Manpower and equipment for fire protection surveillance, and suppression, will be provided for the affected emergency areas, including on-site assistance. Search and rescue operations including air, land, and water will also be provided. The fire and rescue services will be coordinated by the County Department of FRES with support from the State and other agencies.

POLICE DEPARTMENT (III-15)

The Police Department will provide search and rescue capabilities, using boats, land vehicles, and helicopters to locate missing persons and rescue stranded people.

CIVIL AIR PATROL

The Civil Air Patrol will provide aircraft and personnel to conduct air search missions, if requested.

(m) PUBLIC WORKS

The repairing of damaged roads, the clearing of obstructions on roadways, and the removal of impediments on designated evacuation routes will be provided for.

COUNTY GOVERNMENT

The engineering efforts, providing personnel, expertise, and equipment in the affected area, will be a primary responsibility of the local jurisdiction(s) for County roads. State and Federal agencies will provide heavy equipment and manpower to operate equipment and will coordinate their activities with the local effort.

The Public Works Department will provide available resources (equipment and manpower) and, upon request, will coordinate assistance from other agencies to secure the use of evacuation routes.

(n) TRANSPORTATION

The transportation of the injured, critical equipment, supplies, food, and emergency personnel will be provided for.

## COUNTY GOVERNMENT

Vehicles to move emergency supplies and equipment to the affected areas will be provided, with support from the State.

## 2. DIRECTION AND CONTROL

(a) The County direction, control and coordination which originates, generally, from the County E.O.C. located in Yaphank, N.Y., will have representation from all assigned County agencies.

(b) SUFFOLK COUNTY EMERGENCY COMMUNICATION NETWORK

The Suffolk County Emergency Communications Network for disaster notification will be by direct telephone line within the County. Upon such notification, the Director of the Division of Emergency Preparedness will authenticate the call and obtain the details of the potential or actual emergency. Overall response communications will be made by the Hotline, commercial telephones, radios, television, and by the National Warning System (NAWAS).

(c) PUBLIC INFORMATION CENTERS

Public information will be established at the County E.O.C. in Yaphank. Public releases will be coordinated with the State Public Information Officer.

## 3. INITIATION OF RESPONSE ACTIVITIES

(a) EMERGENCY CLASSIFICATION

Notification will be disseminated to the emergency staff in the following phases:

(1) MOVEMENT ALERT

When, in the judgement of competent authority, with the County Executive's concurrence, conditions and information indicate the strong possibility of a disaster within the County requiring assistance from one or more departments or agencies, the emergency staff or certain elements of it may be directed to stay ready for possible movement to the Emergency Operating Center (EOC/ASG) or a field operations location.

(2) MOVEMENT ORDER

When, in the judgement of competent authority, with the County Executive's concurrence, information indicates that a disaster is strongly probable or has occurred in the County which requires assistance from one or more departments or agencies, the emergency staff or certain elements of it may be directed to report to the EOC/ASG or to a field operations location. In the event of enemy attack, a staff member receives no notification to report but learns from a public announcement or other source that such an attack has occurred, he should proceed to the EOC/ASG. However, if the general public has been warned to STAY WHERE YOU ARE, no one should attempt to reach the EOC/ASG unless they receive an order to do so or learn

otherwise that such a movement is safe.

If emergency staff personnel learn of a disaster situation, and in their judgement there may be doubt as to the County's awareness of the same, they should immediately contact the County Warning Point (516) 924-4400, advising such details as may be available.

(3) NOTIFICATION PROCEDURES

Notification to the emergency staff will be carried out from the County EOC/ASG. The primary communications medium used will be telephone and radio. County EOC staff personnel will notify those of the following as directed by the Suffolk County Director of Emergency Preparedness or his deputy director:

- a. The County Executive's Office
- b. Designated staff personnel of the Office of Emergency Preparedness.
- c. The designated representative(s) of each of the various other county agencies whose key personnel have been assigned to report to the EOC/ASG. Each such agency shall file in advance with the Office of Disaster Preparedness and thereafter keep current:
  1. The name and telephone number(s) of the agency representative(s) to be notified, indicating

their specialty if applicable, and making sure there is coverage during both business and non-business hours.

2. A "fan-out" telephone call system, by means of which the representative(s) notified disseminate the notification to other designated key personnel or their alternates.

d. Staff representatives of the following departments are responsible for:

1. Department of Public Works-Operation and maintenance of power plant and related equipment at the EOC/ASG. .
2. Department of Social Services-Feeding, quartering and providing related services to EOC/ASG occupants.

(4) ALTERNATE REPORTING LOCATIONS

In the event of enemy attack the time available for safe movement will be incorporated into any movement order to the emergency staff when it can be estimated with reasonable accuracy.

In the event conditions will not permit their reporting to the EOC/ASG, they will attempt to report to one of the following alternate locations if possible, notify the EOC/ASG of their arrival and await further instructions.

a. Any local Emergency Operating Center. If none



can be reached STAY WHERE YOU ARE and report your location to the EOC/ASG at the earliest possible opportunity (516) 924-4400.

(5) TRAFFIC AND VEHICLE CONTROL

Traffic control and vehicle parking at the EOC/ASG will be supervised by personnel of uniformed security forces. However, in the event of enemy attack, such personnel will be kept on outside duty only so long as conditions do not threaten their safety.

Vehicles such as taxis and buses discharging passengers will be ordered to move immediately from the area.

Vehicles will be parked in an orderly manner in the adjacent parking lots. When the lots are filled, additional vehicles arriving will be directed to other lots or parked at the curb or on adjacent grassy areas, making sure that the roadway lanes into and out from the EOC/ASG are kept clear. Windows of vehicles will be left closed.

(6) ENTRANCE PROCEDURES

The main entrance to the EOC/ASG is by stairway from the ground floor of the Probation Building. The second entrance is located at the North end of the building, which can be reached from the main parking lot on the west side of the building. Security will

be maintained by personnel of uniformed security forces.

Entrance processing will include the following steps:

- a. Emergency staff will identify themselves and be checked against a master list.
- b. Contents of packages brought in will be subject to inspection.
- c. License numbers of parked vehicles will be reported to the security guard.
- d. In the event of enemy attack:
  1. Vehicle keys will be tagged with the vehicle license number and turned over to the security guard.
  2. Personnel reporting after the arrival of fallout will be checked for radioactive contamination, and, if necessary, will be decontaminated.

Floor plans of the EOC/ASG will be posted at various locations. Personnel will be provided with pertinent information and general working data and will then report directly to their assigned working area.

The first representative of each unit, service or agency to arrive will take charge of that unit, service or agency until relieved by a more senior representative.

Each unit, service or agency will prepare a list

giving the name, title and assigned work shift of available personnel, car availability, skills and abilities will be noted, along with other information that may be required.

As soon as possible after arrival the staff will be briefed on rules, regulations and procedures to be followed and other important information such as off-limits areas, sick call and clinic procedures, fire regulations, emergency exits, smoking regulations, recreation and exercise periods, and sleeping, meal and laundry shift assignments.

(7) COMMUNICATIONS

Necessary communications within the EOC/ASG will be accomplished by the following means:

- a. Internal telephone system.
- b. Messenger service.
- c. Staff conferences.

Official messages will be processed in accordance with established procedures. Personal calls will not be allowed.

Facilities for transmitting over the Emergency Broadcast System are available at the EOC/ASG to broadcast emergency instructions and information to the general public.

(8) FACILITIES AND SERVICES AT THE EOC/ASG

Facilities and services available for the emergency staff at the EOC/ASG include the following:

- a. Water supply for drinking and washing.
- b. Food rations which will provide an adequate though austere diet.
- c. Kitchen and drinking areas.
- d. Soap, paper towels, toilet and other shower facilities.
- e. Dormitories to accommodate 40 persons on a two-shift-a-day basis.
- f. Blankets and bed linen.
- g. Lockers.
- h. Laundry facilities.
- i. Emergency clothing.
- j. Sanitary supplies
- k. Medical clinic and dispensary area.

(9) PERMISSIBLE PERSONAL POSSESSIONS

Emergency staff personnel will be allowed to bring with them a bare minimum of personals, such as the following:

- a. Basic toilet accessories.
- b. Towel
- c. A minimum amount of extra clothing.
- d. Prescribed medications, drugs or dietary supplements.

- e. Personal religious articles
- f. Small transistor
- g. Flashlight

(10) PROHIBITED POSSESSIONS

Articles of the following types are forbidden and will be confiscated when found:

- a. Firearms and other weapons (except those issued to security forces by responsible authority).
- b. Narcotic drugs (except prescribed by a doctor for medical treatment, which will be stored under strict security conditions, the clinic and hospital area).
- c. Alcoholic beverages

(11) SECURITY

When the County Executive is in the EOC/ASG, the ranking County Police Official will furnish a guard adjacent to his office to ensure the Executive's security.

Additional police officers, as required, will be assigned to patrol the EOC/ASG to provide security and maintain order.

Baggage, packages and other items will be properly labelled and left with the security guard by the bearer upon entry into the EOC/ASG. These will be examined as time and conditions permit and, if approved, will be delivered to the owner.

#### IV. RECOVERY

##### A. INTRODUCTION

In the cycle of emergency preparedness (Prevention/Mitigation, Response, Recovery) emergency forces respond to an emergency, or anticipated emergency, and then recover from that emergency and from the response actions taken, which changed the normal life flow of the affected area. Though based in time, there is no clearcut moment in time by which to differentiate Response from Recovery or Recovery from Prevention/Mitigation.

Recovery implies a sense of immediacy and a sense of projection over a long period of time. There are some recovery activities that may need to be performed during the early stages of response operations. Such activities make up the immediate phase of Recovery, and address immediate human needs and the beginning of restoration. Subsequent activities may be extensions of the immediate phase, which involve restoration, and others which involve reconstruction, to attain a pre-emergency status. This is called the interim phase, involving rebuilding, and others, which take longer to address and complete and are aimed at major development in the affected area, are performed in the permanent phase of Recovery.

Recovery activities, therefore, may be anticipated for three general time frames: immediate, interim, and permanent. These components are three parts or phases of a whole, and should not be considered mutually exclusive in any practical sense. Though some activities may be particular to one phase or another, most will be extensions or extrapolations of another phase. (e.g., Temporary housing may be needed immediately.

That need may be projected for many months into the future and may also be projected for permanent relocation. Consequently, the type, location, and alternatives for the immediate phase temporary housing should be decided upon with the extended time and permanent considerations in mind).

The immediate and part of the interim phases of the recovery effort are aimed at satisfying those individual and community needs which will restore the community life activity as close to normal as the circumstances of the situation permit. Both the individual and the community physical, psychological, economic, and political needs are to be considered.

Part of the interim and the permanent phases of the recovery effort are aimed at satisfying the same needs as for earlier recovery efforts but are aimed mainly at the need for improving community life. Therefore, all phases of Recovery should be viewed as an opportunity to change for the better the overall life activity of the community; and planning the total effort should reflect this concept.

#### B. ORGANIZATION

The County Executive, in coordination with the *Division* of Emergency Preparedness, will appoint a Committee of County and Local agencies, represented by management level personnel having major recovery responsibilities in a disaster emergency and having the authority to make all necessary decisions. Each organization represented on the Committee will insure that there is continuity of their authorized representatives and that any changes in this representation during recovery operations is to occur only when unavoidable.

The Committee shall be responsible for directing County and Local resources

The Director of DEP will report to the Committee as necessary, during recovery operations, and semi-annually if there have been no such operations.

The Director of the DEP shall initiate and maintain an on-going vulnerability analysis in relation to the given situation and the demography and geography of the area.

The Director of the DEP will meet on a regular basis with the standing recovery committee, as designated in the Suffolk County Preparedness Plan, to keep informed of the latest information regarding Recovery in the County. The Director of the DEP may make suggestions to those responsible for disaster emergency planning, to modify this plan and the County Disaster Preparedness Plan.

All County agency personnel assigned to the recovery committee for a given disaster emergency will meet on an on-going basis with the Director of the DEP for the purpose of sharing information and ideas regarding the recovery operations, to affect coordinated recovery activities, and to formulate future preparedness projects.

Recovery Operations and Communications Block Diagram Explanatory Remarks

The Committee has a central role in all aspects of the Recovery phase of operations, including the involvement of State, Federal, and County organizations. All County agency recovery activities are directed by their respective representatives on the Committee and coordinated by the Director of the ~~Division of~~ Emergency Preparedness. The Director of DEP is directly responsible to the Disaster Preparedness Committee, which is responsible to the County Executive.



Federal assistance for County agencies and authorities must be requested by the Committee and the Director of DEP to the State Emergency Management Office (DEMAT) for coordination to the Federal Emergency Management Agency. Such assistance will be administered by the Division of Emergency Preparedness, which shall be represented on the Committee.

Direct communications and coordination of activities, involving the facility's on-site, would simultaneously involve the facility owner/operator, the County Executive, the recovery Committee, and the DEP. Volunteer involvement would be through local volunteer or governmental organizations and would be coordinated with other activities.

C. RECOVERY OPERATIONS IN PERSPECTIVE

At that time when response operations begin, County agencies anticipated to become involved in recovery operations begin organizing their forces and collecting information as to the type and magnitude of the emergency, the population and topography of the area involved, and existing meteorological conditions, and begin to project recovery resources needs, activities, and time frames.

There is a realm of responsibility involved in recovery operations that could encompass the facility, the local political sub-division, the State of New York, the Federal government, and perhaps an adjacent County.

The County recovery forces shall become familiar with the applicable disaster emergency plans of these other organizations, as well as this plan, and shall coordinate County recovery activities with the recovery activities of others.

D. TIME PERSPECTIVES (IV-6)

There are no specific time parameters for recovery operations, unless specified by legislative action or official policy. Each recovery operation involves (1) a unique set of circumstances for which plans and time parameters need to be developed and (2) a realm of responsibility and functions that may be called upon to implement these plans and give them perspective in time.

Recovery time estimates are important. The public has the right to expect appropriate and timely action, to bring about a community life flow comparable to or better than that which was familiar to those in the affected area. This is effected upon information gathered; amount and types of assistance available; the distribution of resources; Prevention/Mitigation activities; economic, psychological, and political factors; decision making in relation to the above; and the coordination of all of the aspects of Recovery.

E. COMMUNICATION

The communications systems and procedures used for response operations will be extended for recovery operations, where appropriate and adequate. Where other modes of communication are needed or existing systems need to be expanded, the recovery committee and the County Coordinating Officer will make the necessary arrangements.

F. ANALYSIS

There is a need to organize the County capability for obtaining and analyzing data relevant to the purposes of Recovery. Therefore, a data collection system for analysis of Recovery is to be established prior to a disaster emergency and must be flexible in order to be adaptable to any given situation.

This analysis system will include access to data collected during Response and incorporate data collected regarding on-going recovery activities, such as vulnerability analysis; response to unusual happenings; resources availability and distribution; Prevention/Mitigation activities and projections; time perspectives, communication needs; community recovery needs for individuals, local government, and the private sector; federal government involvement; sampling programs; and other financial, logistic, and political factors.

This accumulated data will be organized in a manner which will give the best overview of the given recovery situation and alternatives for recovery activities.

G. PLANNING

Preplanned recovery activities must be flexible in order to accommodate unique circumstances, but there are some aspects of Recovery that would be common to or at least similar for, most types of natural or man-made emergencies. Some interim and permanent recovery activities would involve more of these common aspects and, thus, would more likely be addressed in preplanning than would immediate recovery activities.

This plan will be implemented upon direction of the Div. of Emergency Preparedness in coordination with State, Local, and Federal plans.

ANNEX A

COMMAND AND CONTROL

APPENDIX 9

NATURAL AND MAN-MADE DISASTER OPERATIONS

ATTACHMENT a

DISASTER RELIEF ACT OF 1974 (PL 93-288)



Public Law 93-288  
93rd Congress, S. 3062  
May 22, 1974

## An Act

Entitled the "Disaster Relief Act Amendments of 1974"

Be it enacted by the Senate and House of Representatives of the United States of America in Congress assembled, That this Act may be cited as the "Disaster Relief Act of 1974".

Disaster Relief Act of 1974.

### TITLE I--FINDINGS, DECLARATIONS, AND DEFINITIONS

#### FINDINGS AND DECLARATIONS

SEC. 101. (a) The Congress hereby finds and declares that—

- (1) because disasters often cause loss of life, human suffering, loss of income, and property loss and damage; and
- (2) because disasters often disrupt the normal functioning of governments and communities, and adversely affect individuals and families with great severity;

special measures, designed to assist the efforts of the affected States in expediting the rendering of aid, assistance, and emergency services, and the reconstruction and rehabilitation of devastated areas, are necessary.

42 USC 5121 note.

(b) It is the intent of the Congress, by this Act, to provide an orderly and continuing means of assistance by the Federal Government to State and local governments in carrying out their responsibilities to alleviate the suffering and damage which result from such disasters by—

- (1) revising and broadening the scope of existing disaster relief programs;
- (2) encouraging the development of comprehensive disaster preparedness and assistance plans, programs, capabilities, and organizations by the States and by local governments;
- (3) achieving greater coordination and responsiveness of disaster preparedness and relief programs;
- (4) encouraging individuals, States, and local governments to protect themselves by obtaining insurance coverage to supplement or replace governmental assistance;
- (5) encouraging hazard mitigation measures to reduce losses from disasters, including development of land use and construction regulations;
- (6) providing Federal assistance programs for both public and private losses sustained in disasters; and
- (7) providing a long-range economic recovery program for major disaster areas.

98 STAT. 143  
98 STAT. 144

#### DEFINITIONS

SEC. 102. As used in this Act—

- (1) "Emergency" means any hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, drought, fire, explosion, or other catastrophe in any part of the United States which requires Federal emergency assistance to supplement State and local efforts to save lives and protect property, public health and safety or to avert or lessen the threat of a disaster.
- (2) "Major disaster" means any hurricane, tornado, storm, flood, high water, wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, drought, fire, explosion, or other catastrophe in any part of the United States which, in

42 USC 5122.

the determination of the President, causes damage of sufficient severity and magnitude to warrant major disaster assistance under this Act above and beyond emergency services by the Federal Government, to supplement the efforts and available resources of States, local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.

(3) "United States" means the fifty States, the District of Columbia, Puerto Rico, the Virgin Islands, Guam, American Samoa, the Canal Zone, and the Trust Territory of the Pacific Islands.

(4) "State" means any State of the United States, the District of Columbia, Puerto Rico, the Virgin Islands, Guam, American Samoa, the Canal Zone, or the Trust Territory of the Pacific Islands.

(5) "Governor" means the chief executive of any State.

(6) "Local government" means (A) any county, city, village, town, district, or other political subdivision of any State, any Indian tribe or authorized tribal organization, or Alaska Native village or organization, and (B) includes any rural community or unincorporated town or village or any other public entity for which an application for assistance is made by a State or political subdivision thereof.

(7) "Federal agency" means any department, independent establishment, Government corporation, or other agency of the executive branch of the Federal Government, including the United States Postal Service, but shall not include the American National Red Cross.

98 STAT. 144  
98 STAT. 145

TITLE II—DISASTER PREPAREDNESS ASSISTANCE

FEDERAL AND STATE DISASTER PREPAREDNESS PROGRAMS

42 USC 5131. Sec. 201. (a) The President is authorized to establish a program of disaster preparedness that utilizes services of all appropriate agencies (including the Defense Civil Preparedness Agency) and includes—

- (1) preparation of disaster preparedness plans for mitigation, warning, emergency operations, rehabilitation, and recovery;
- (2) training and exercises;
- (3) postdisaster critiques and evaluations;
- (4) annual review of programs;
- (5) coordination of Federal, State, and local preparedness programs;
- (6) application of science and technology;
- (7) research.

Technical assistance. (b) The President shall provide technical assistance to the States in developing comprehensive plans and practicable programs for preparation against disasters, including hazard reduction, avoidance, and mitigation; for assistance to individuals, businesses, and State and local governments following such disasters; and for recovery of damaged or destroyed public and private facilities.

Grants to States. (c) Upon application by a State, the President is authorized to make grants, not to exceed in the aggregate to such State \$250,000, for the development of plans, programs, and capabilities for disaster preparedness and prevention. Such grants shall be applied for within one year from the date of enactment of this Act. Any State desiring financial assistance under this section shall designate or create an agency to plan and administer such a disaster preparedness program, and shall, through such agency, submit a State plan to the President, which shall—

- State plan, submittal to President. (1) set forth a comprehensive and detailed State program for preparation against and assistance following emergencies and

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major disasters, including provisions for assistance to individuals, businesses, and local governments; and

(2) include provisions for appointment and training of appropriate staffs, formulation of necessary regulations and procedures and conduct of required exercises.

(d) The President is authorized to make grants not to exceed 50 per centum of the cost of improving, maintaining and updating State disaster assistance plans, except that no such grant shall exceed \$25,000 per annum to any State. 50 U.S.C. 1121-1124.

DISASTER WARNINGS

Sec. 202. (a) The President shall insure that all appropriate Federal agencies are prepared to issue warnings of disasters to State and local officials. 42 USC 5132.

(b) The President shall direct appropriate Federal agencies to provide technical assistance to State and local governments to insure that timely and effective disaster warning is provided. 58 STAT. 145

(c) The President is authorized to utilize or to make available to Federal, State, and local agencies the facilities of the civil defense communications system established and maintained pursuant to section 201(c) of the Federal Civil Defense Act of 1950, as amended (50 U.S.C. App. 2 (c)), or any other Federal communications system for the purpose of providing warning to governmental authorities and the civilian population in areas endangered by disasters. 58 STAT. 146

(d) The President is authorized to enter into agreements with the officers or agents of any private or commercial communications systems who volunteer the use of their systems on a reimbursable or nonreimbursable basis for the purpose of providing warning to governmental authorities and the civilian population endangered by disasters. 64 Stat. 1248.

TITLE III—DISASTER ASSISTANCE ADMINISTRATION

PROCEDURES

Sec. 301. (a) All requests for a determination by the President that an emergency exists shall be made by the Governor of the affected State. Such request shall be based upon the Governor's finding that the situation is of such severity and magnitude that effective response is beyond the capabilities of the State and the affected local governments and that Federal assistance is necessary. The Governor's request will furnish information describing State and local efforts and resources which have been or will be used to alleviate the emergency, and will define the type and extent of Federal aid required. Based upon such Governor's request, the President may determine that an emergency exists which warrants Federal assistance. 42 USC 5141.

(b) All requests for a declaration by the President that a major disaster exists shall be made by the Governor of the affected State. Such Governor's request shall be based upon a finding that the disaster is of such severity and magnitude that effective response is beyond the capabilities of the State and the affected local governments and that Federal assistance is necessary. As a part of this request, and as a prerequisite to major disaster assistance under the Act, the Governor shall take appropriate action under State law and direct execution of the State's emergency plan. He shall furnish information on the extent and nature of State resources which have been or will be used to alleviate the conditions of the disaster, and shall certify that for the

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current disaster. State and local government obligations and expenditures (of which State commitments must be a significant proportion) will constitute the expenditure of a reasonable amount of the funds of such State and local governments for alleviating the damage, loss, hardship, or suffering resulting from such disaster. Based upon such Governor's request, the President may declare that a major disaster exists, or that an emergency exists.

FEDERAL ASSISTANCE

42 USC 5142.

~~18 STAT. 146~~  
~~18 STAT. 147~~

Rules and  
regulations.

Sec. 202. (a) In the interest of providing maximum mobilization of Federal assistance under this Act, the President shall coordinate, in such manner as he may determine, the activities of all Federal agencies providing disaster assistance. The President may direct any Federal agency, with or without reimbursement, to utilize its available personnel, equipment, supplies, facilities, and other resources including managerial and technical services in support of State and local disaster assistance efforts. The President may prescribe such rules and regulations as may be necessary and proper to carry out any of the provisions of this Act, and he may exercise any power or authority conferred on him by any section of this Act either directly or through such Federal agency as he may designate.

(b) Any Federal agency charged with the administration of a Federal assistance program is authorized, if so requested by the applicant State or local authorities, to modify or waive, for a major disaster, such administrative conditions for assistance as would otherwise prevent the giving of assistance under such programs if the inability to meet such conditions is a result of the major disaster.

(c) Notwithstanding any other provision of law, any repair, restoration, reconstruction, or replacement of farm fencing damaged or destroyed as a result of any major disaster shall be considered an emergency conservation measure eligible for payments under chapter 1 of the Third Supplemental Appropriation Act, 1957, or any other provision of law.

71 Stat. 176.

COORDINATING OFFICERS

42 USC 5143.

Sec. 203. (a) Immediately upon his declaration of a major disaster, the President shall appoint a Federal coordinating officer to operate in the affected area.

(b) In order to effectuate the purposes of this Act, the Federal coordinating officer, within the affected area, shall—

(1) make an initial appraisal of the types of relief most urgently needed;

(2) establish such field offices as he deems necessary and as are authorized by the President;

(3) coordinate the administration of relief, including activities of the State and local governments, the American National Red Cross, the Salvation Army, the Mennonite Disaster Service, and other relief or disaster assistance organizations, which agree to operate under his advice or direction, except that nothing contained in this Act shall limit or in any way affect the responsibilities of the American National Red Cross under the Act of January 5, 1905, as amended (23 Stat. 599); and

(4) take such other action, consistent with authority delegated to him by the President, and consistent with the provisions of this Act, as he may deem necessary to assist local citizens and public officials in promptly obtaining assistance to which they are entitled.

61 Stat. 801  
67 Stat. 179.  
16 USC 1.



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(c) When the President determines assistance under this Act is necessary, he shall request that the Governor of the affected State designate a State coordinating officer for the purpose of coordinating State and local disaster assistance efforts with those of the Federal Government.

State coordinating officer.

38 STAT. 147  
38 STAT. 148

EMERGENCY SUPPORT TEAMS

SEC. 304. The President shall form emergency support teams of Federal personnel to be deployed in an area affected by a major disaster or emergency. Such emergency support teams shall assist the Federal coordinating officer in carrying out his responsibilities pursuant to this Act. Upon request of the President, the head of any Federal agency is directed to detail to temporary duty with the emergency support teams on either a reimbursable or nonreimbursable basis, as is determined necessary by the President, such personnel within the administrative jurisdiction of the head of the Federal agency as the President may need or believe to be useful for carrying out the execution of the emergency support teams, each such detail to be without loss of seniority, pay, or other employee status.

42 USC 5144.

EMERGENCY ASSISTANCE

SEC. 305. (a) In any emergency, the President may provide assistance to save lives and protect property and public health and safety.

42 USC 5145.

(b) The President may provide such emergency assistance by directing Federal agencies to provide technical assistance and advisory personnel to the affected State to assist the State and local governments in—

(1) the performance of essential community services; warning of further risks and hazards; public information and assistance in health and safety measures; technical advice on management and control; and reduction of immediate threats to public health and safety; and

(2) the distribution of medicine, food, and other consumable supplies, or emergency assistance.

(c) In addition, in any emergency, the President is authorized to provide such other assistance under this Act as the President deems appropriate.

COOPERATION OF FEDERAL AGENCIES IN RENDERING DISASTER ASSISTANCE

SEC. 306. (a) In any major disaster or emergency, Federal agencies are hereby authorized, on the direction of the President, to provide assistance by—

42 USC 5146.

(1) utilizing or lending, with or without compensation therefor, to States and local governments, their equipment, supplies, facilities, personnel, and other resources, other than the extension of credit under the authority of any Act;

(2) distributing or rendering, through the American National Red Cross, the Salvation Army, the Mennonite Disaster Service, and other relief and disaster assistance organizations, or otherwise, medicine, food and other consumable supplies, or emergency assistance;

(3) donating or lending equipment and supplies, including that determined in accordance with applicable laws to be surplus to the needs and responsibilities of the Federal Government, to State and local governments for use or distribution by them for the purposes of this Act; and

(4) Performing on public or private lands or waters any emergency work or services essential to save lives and to protect and preserve property, public health and safety, including but not limited to: search and rescue, emergency medical care, emergency mass care, emergency shelter, and provisions of food, water, medicine, and other essential needs, including movement of supplies or persons; clearance of roads and construction of temporary bridges necessary to the performance of emergency tasks and essential community services; provision of temporary facilities for schools and other essential community services; demolition of unsafe structures that endanger the public; warning of further risks and hazards; public information and assistance on health and safety measures; technical advice to State and local governments on disaster management and control; reduction of immediate threats to life, property, and public health and safety; and making contributions to State or local governments for the purpose of carrying out the provisions of this paragraph.

(b) Work performed under this section shall not preclude additional Federal assistance under any other section of this Act.

#### REIMBURSEMENT

42 USC 5147. Sec. 307. Federal agencies may be reimbursed for expenditures under this Act from funds appropriated for the purpose of this Act. Any funds received by Federal agencies as reimbursement for services or supplies furnished under the authority of this Act shall be deposited to the credit of the appropriation or appropriations currently available for such services or supplies.

#### NONLIABILITY

42 USC 5148. Sec. 308. The Federal Government shall not be liable for any claim based upon the exercise or performance of or the failure to exercise or perform a discretionary function or duty on the part of a Federal agency or an employee of the Federal Government in carrying out the provisions of this Act.

#### PERFORMANCE OF SERVICES

42 USC 5149. Sec. 309. (a) In carrying out the purposes of this Act, any Federal agency is authorized to accept and utilize the services or facilities of any State or local government, or of any agency, office, or employee thereof, with the consent of such government.

(b) In performing any services under this Act, any Federal agency is authorized—

5 USC 101 §1  
102.

40 Stat. 416.

5 USC 5101,  
5331.

(1) to appoint and fix the compensation of such temporary personnel as may be necessary, without regard to the provisions of title 5, United States Code, governing appointments in competitive service;

(2) to employ experts and consultants in accordance with the provisions of section 5109 of such title, without regard to the provisions of chapter 51 and subchapter III of chapter 53 of such title relating to classification and General Schedule pay rates; and

(3) to incur obligations on behalf of the United States, by contract or otherwise for the acquisition, rental, or hire of equipment, services, materials, and supplies for shipping, drayage, travel, and communications, and for the supervision and administration of such activities. Such obligations, including obligations arising out of the temporary employment of additional

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42 USC, 5150

personnel, may be incurred by an agency in such amount as may be made available to it by the President.

USE OF LOCAL FIRMS AND INDIVIDUALS

SEC. 310. In the expenditure of Federal funds for debris clearance, distribution of supplies, reconstruction, and other major disaster assistance activities which may be carried out by contract or agreement with private organizations, firms, or individuals, preference shall be given, to the extent feasible and practicable, to those organizations, firms, and individuals residing or doing business primarily in the area affected by such major disaster. 42 USC 5150.

NONDISCRIMINATION IN DISASTER ASSISTANCE

SEC. 311. (a) The President shall issue, and may alter and amend, such regulations as may be necessary for the guidance of personnel carrying out Federal assistance functions at the site of a major disaster or emergency. Such regulations shall include provisions for insuring that the distribution of supplies, the processing of applications, and other relief and assistance activities shall be accomplished in an equitable and impartial manner, without discrimination on the grounds of race, color, religion, nationality, sex, age, or economic status. 42 USC 5151.

(b) As a condition of participation in the distribution of assistance or supplies under this Act or of receiving assistance under section 402 or 404 of this Act, governmental bodies and other organizations shall be required to comply with regulations relating to nondiscrimination promulgated by the President, and such other regulations applicable to activities within an area affected by a major disaster or emergency as he deems necessary for the effective coordination of relief efforts.

USE AND COORDINATION OF RELIEF ORGANIZATIONS

SEC. 312. (a) In providing relief and assistance under this Act, the President may utilize, with their consent, the personnel and facilities of the American National Red Cross, the Salvation Army, the Mennonite Disaster Service, and other relief or disaster assistance organizations, in the distribution of medicine, food, supplies, or other items, and in the restoration, rehabilitation, or reconstruction of community services housing and essential facilities, whenever the President finds that such utilization is necessary. 42 USC 5152.

(b) The President is authorized to enter into agreements with the American National Red Cross, the Salvation Army, the Mennonite Disaster Service, and other relief or disaster assistance organizations under which the disaster relief activities of such organizations may be coordinated by the Federal coordinating officer whenever such organizations are engaged in providing relief during and after a major disaster or emergency. Any such agreement shall include provisions assuring that use of Federal facilities, supplies, and services will be in compliance with regulations prohibiting duplication of benefits and guaranteeing nondiscrimination promulgated by the President under this Act, and such other regulation as the President may require.

PRIORITY TO CERTAIN APPLICATIONS FOR PUBLIC FACILITY AND PUBLIC HOUSING ASSISTANCE

SEC. 313. (a) In the processing of applications for assistance, priority and immediate consideration shall be given by the head of the appropriate Federal agency, during such period as the President shall 42 USC 5153.

25 STAT. 151

49 Stat. 942.  
42 USC 1491.  
  
43 Stat. 431.  
42 USC 1430.  
  
49 Stat. 541.  
78 Stat. 799.  
40 USC 462.  
79 Stat. 490.  
42 USC 1102.  
75 Stat. 3081.  
57 Stat. 240.  
7 USC 1926.  
79 Stat. 552.  
42 USC 1121.  
note.  
79 Stat. 5.  
40 USC app. 1.  
36 Stat. 303.  
13 USC 1281.

prescribe, to applications from public bodies situated in areas affected by major disasters, under the following Acts:

- (1) title II of the Housing Amendments of 1954, or any other Act providing assistance for repair, construction, or extension of public facilities;
- (2) the United States Housing Act of 1937 for the provision of low-rent housing;
- (3) section 702 of the Housing Act of 1954 for assistance in public works planning;
- (4) section 702 of the Housing and Urban Development Act of 1965 providing for grants for public facilities;
- (5) section 306 of the Consolidated Farmers Home Administration Act;
- (6) the Public Works and Economic Development Act of 1965, as amended;
- (7) the Appalachian Regional Development Act of 1965, as amended; or
- (8) title II of the Federal Water Pollution Control Act, as amended.

(b) In the obligation of discretionary funds or funds which are not allocated among the States or political subdivisions of a State, the Secretary of Housing and Urban Development and the Secretary of Commerce shall give priority to applications for projects in major disaster areas in which a Recovery Planning Council has been designated pursuant to title VIII of the Public Works and Economic Development Act of 1965.

Part, p. 160.

INSURANCE

42 USC 5154.

Part, p. 161.

SEC. 414. (a)(1) An applicant for assistance under section 402 or 419 of this Act or section 303 of the Public Works and Economic Development Act of 1965, shall comply with regulations prescribed by the President to assure that, with respect to any property to be replaced, restored, repaired, or constructed with such assistance, such types and extent of insurance will be obtained and maintained as may be reasonably available, adequate, and necessary to protect against future loss to such property.

(2) In making his determination with respect to such availability, adequacy and necessity, the President shall not require greater types and extent of insurance than are certified to him as reasonable by the appropriate State insurance commissioner responsible for regulation of such insurance.

(b) No applicant for assistance under section 402 or 419 of this Act or section 303 of the Public Works and Economic Development Act of 1965, shall receive such assistance for any property or part thereof for which he has previously received assistance under this Act unless such insurance required pursuant to this section has been obtained and maintained with respect to such property.

(c) A State may elect to act as a self-insurer with respect to any or all of the facilities belonging to it. Such an election, if declared in writing at the time of accepting assistance under section 402 or 419 of this Act or section 303 of the Public Works and Economic Development Act of 1965, or subsequently, and accompanied by a plan for self-insurance which is satisfactory to the President, shall be deemed compliance with subsection (a) of this section. No such self-insurer shall receive assistance under such sections for any property or part thereof for which it has previously received assistance under this Act, to the extent that insurance for such property or part thereof would have been reasonably available.

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18 STAT. 187

DUPLICATION OF BENEFITS

Sec. 16. (a) The President, in consultation with the head of each Federal agency administering any program providing financial assistance to persons, business concerns, or other entities suffering losses as the result of a major disaster, shall assure that no such person, business concern, or other entity will receive such assistance with respect to any part of such loss as to which he has received financial assistance under any other program. 42 USC 5155.

(b) The President shall assure that no person, business concern, or other entity receives any Federal assistance for any part of a loss suffered as the result of a major disaster if such person, concern, or entity received compensation from insurance or any other source for that part of such a loss. Partial compensation for a loss or a part of a loss resulting from a major disaster shall not preclude additional Federal assistance for any part of such a loss not compensated otherwise.

(c) Whenever the President determines (1) that a person, business concern, or other entity has received assistance under this Act for a loss and that such person, business concern or other entity received assistance for the same loss from another source, and (2) that the amount received from all sources exceeded the amount of the loss, he shall direct such person, business concern, or other entity to pay to the Treasury an amount, not to exceed the amount of Federal assistance received, sufficient to reimburse the Federal Government for that part of the assistance which he deems excessive.

REVIEWS AND REPORTS

Sec. 18. The President shall conduct annual reviews of the activities of Federal agencies and State and local governments providing disaster preparedness and assistance, in order to assure maximum coordination and effectiveness of such programs, and shall from time to time report thereon to the Congress. Report to Congress. 42 USC 5156.

CRIMINAL AND CIVIL PENALTIES

Sec. 17. (a) Any individual who fraudulently or willfully misstates any fact in connection with a request for assistance under this Act shall be fined not more than \$10,000 or imprisoned for not more than one year or both for each violation. 42 USC 5157.

(b) Any individual who knowingly violates any order or regulation under this Act shall be subject to a civil penalty of not more than \$5,000 for each violation.

(c) Whoever knowingly misapplies the proceeds of a loan or other cash benefit obtained under any section of this Act shall be subject to a fine in an amount equal to one and one-half times the original principal amount of the loan or cash benefit.

AVAILABILITY OF MATERIALS

Sec. 18. The President is authorized, at the request of the Governor of an affected State, to provide for a survey of construction materials needed in the area affected by a major disaster on an emergency basis for housing repairs, replacement housing, public facilities repairs and replacement, farming operations, and business enterprises and to take appropriate action to assure the availability and fair distribution of needed materials, including, where possible, the allocation of such materials for a period of not more than one hundred and eighty days after such major disaster. Any allocation program shall be imple- 42 USC 5158.

38 STAT. 153

"Construction materials."

mented by the President to the extent possible, by working with and through those companies which traditionally supply construction materials in the affected area. For the purposes of this section, "construction materials" shall include building materials and materials required for repairing housing, replacement housing, public facilities repairs and replacement, and for normal farm and business operations.

TITLE IV—FEDERAL DISASTER ASSISTANCE PROGRAMS

FEDERAL FACILITIES

42 USC 5171.

SEC. 401. (a) The President may authorize any Federal agency to repair, reconstruct, restore, or replace any facility owned by the United States and under the jurisdiction of such agency which is damaged or destroyed by any major disaster if he determines that such repair, reconstruction, restoration, or replacement is of such importance and urgency that it cannot reasonably be deferred pending the enactment of specific authorizing legislation or the making of an appropriation for such purposes, or the obtaining of congressional committee approval.

(b) In order to carry out the provisions of this section, such repair, reconstruction, restoration, or replacement may be begun notwithstanding a lack or an insufficiency of funds appropriated for such purpose, where such lack or insufficiency can be remedied by the transfer, in accordance with law, of funds appropriated to that agency for another purpose.

(c) In implementing this section, Federal agencies shall evaluate the natural hazards to which these facilities are exposed and shall take appropriate action to mitigate such hazards, including safe and-use and construction practices, in accordance with standards prescribed by the President.

REPAIR AND RESTORATION OF DAMAGED FACILITIES

42 USC 5172.

SEC. 402. (a) The President is authorized to make contributions to State or local governments to help repair, restore, reconstruct, or replace public facilities belonging to such State or local governments which were damaged or destroyed by a major disaster.

(b) The President is also authorized to make grants to help repair, restore, reconstruct, or replace private nonprofit educational, utility, emergency, medical, and custodial care facilities, including those for the aged or disabled, and facilities on Indian reservations as defined by the President, which were damaged or destroyed by a major disaster.

(c) For those facilities eligible under this section which were in the process of construction when damaged or destroyed by a major disaster, the grant shall be based on the net costs of restoring such facilities substantially to their pre-disaster condition.

"Public Facility."

(d) For the purposes of this section, "public facility" includes any publicly owned flood control, navigation, irrigation, reclamation, public power, sewage treatment and collection, water supply and distribution, watershed development, or airport facility, any non-Federal-aid street, road, or highway, any other public building, structure, or system including those used for educational or recreational purposes, and any park.

Limitation.

(e) The Federal contribution for grants made under this section shall not exceed 100 per centum of the net cost of repairing, restoring, reconstructing, or replacing any such facility on the basis of the

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42 USC 5174

design of such facility as it existed immediately prior to such disaster and in conformity with current applicable codes, specifications, and standards.

(f) In those cases where a State or local government determines that public welfare would not be best served by repairing, restoring, reconstructing, or replacing particular public facilities owned or controlled by that State or that local government which have been damaged or destroyed in a major disaster, it may elect to receive, in lieu of the contribution described in subsection (e) of this section, a contribution based on 90 per centum of the Federal estimate of the total cost of repairing, restoring, reconstructing, or replacing all damaged public facilities owned by it within its jurisdiction. The cost of repairing, restoring, reconstructing, or replacing damaged or destroyed public facilities shall be estimated on the basis of the design of such such facility as it existed immediately prior to such disaster and in conformity with current applicable codes, specifications and standards. Funds contributed under this subsection may be expended either to repair or restore certain selected damaged public facilities or to construct new public facilities which the State or local government determines to be necessary to meet its needs for governmental services and functions in the disaster-affected area.

#### DEBRIS REMOVAL

Sec. 403. (a) The President, whenever he determines it to be in the public interest, is authorized...

42 USC 5172

(1) through the use of Federal departments, agencies, and instrumentalities, to clear debris and wreckage resulting from a major disaster from publicly and privately owned lands and waters; and

(2) to make grants to any State or local government for the purpose of removing debris or wreckage resulting from a major disaster from publicly or privately owned lands and waters.

(b) No authority under this section shall be exercised unless the affected State or local government shall first arrange an unconditional authorization for removal of such debris or wreckage from public and private property, and, in the case of removal of debris or wreckage from private property, shall first agree to indemnify the Federal Government against any claim arising from such removal.

#### TEMPORARY HOUSING ASSISTANCE

Sec. 404. (a) The President is authorized to provide, either by purchase or lease, temporary housing, including, but not limited to, unoccupied habitable dwellings, suitable rental housing, mobile homes or other readily fabricated dwellings for those who, as a result of a major disaster, require temporary housing. During the first twelve months of occupancy no rentals shall be established for any such accommodations, and thereafter rentals shall be established, based upon fair market value of the accommodations being furnished, adjusted to take into consideration the financial ability of the occupant. Any mobile home or readily fabricated dwelling shall be placed on a site complete with utilities provided either by the State or local government, or by the owner or occupant of the site who was displaced by the major disaster, without charge to the United States. The President may authorize installation of essential utilities at Federal expense and he may elect to provide other more economical or accessible sites when he determines such action to be in the public interest.

42 USC 5174

18 STAT. 155

(b) The President is authorized to provide assistance on a temporary basis in the form of mortgage or rental payments to or on behalf of individuals and families who, as a result of financial hardship caused by a major disaster, have received written notice of dispossession or eviction from a residence by reason of foreclosure of any mortgage or lien, cancellation of any contract of sale, or termination of any lease entered into prior to such disaster. Such assistance shall be provided for a period of not to exceed one year or for the duration of the period of financial hardship, whichever is the lesser.

(c) In lieu of providing other types of temporary housing after a major disaster, the President is authorized to make expenditures for the purpose of repairing or restoring to a habitable condition owner-occupied private residential structures made uninhabitable by a major disaster which are capable of being restored quickly to a habitable condition with minimal repairs. No assistance provided under this section may be used for major reconstruction or rehabilitation of damaged property.

(d) (1) Notwithstanding any other provision of law, any temporary housing acquired by purchase may be sold directly to individuals and families who are occupants of temporary housing at prices that are fair and equitable, as determined by the President.

Nondiscrimi-  
nation

(2) The President may sell or otherwise make available temporary housing units directly to States, other governmental entities, and voluntary organizations. The President shall impose as a condition of transfer under this paragraph a covenant to comply with the provisions of section 411 of this Act requiring nondiscrimination in occupancy of such temporary housing units. Such disposition shall be limited to units purchased under the provisions of subsection (a) of this section and to the purposes of providing temporary housing for disaster victims in emergencies or in major disasters.

PROTECTION OF ENVIRONMENT

42 USC 5175.

SEC. 405. No action taken or assistance provided pursuant to sections 305, 306, or 403 of this Act, or any assistance provided pursuant to section 402 or 410 of this Act that has the effect of restoring facilities substantially as they existed prior to the disaster, shall be deemed a major Federal action significantly affecting the quality of the human environment within the meaning of the National Environmental Policy Act of 1969 (83 Stat. 852). Nothing in this section shall alter or affect the applicability of the National Environmental Policy Act of 1969 (83 Stat. 852) to other Federal actions taken under this Act or under any other provision of law.

43 USC 4321  
note.

MINIMUM STANDARDS FOR PUBLIC AND PRIVATE STRUCTURES

42 USC 5176.

SEC. 406. As a condition of any disaster loan or grant made under the provisions of this Act, the recipient shall agree that any repair or construction to be financed therewith shall be in accordance with applicable standards of safety, decency, and sanitation and in conformity with applicable codes, specifications, and standards, and shall furnish such evidence of compliance with this section as may be required by regulation. As a further condition of any loan or grant made under the provisions of this Act, the State or local government shall agree that the natural hazards in the areas in which the proceeds of the grants or loans are to be used shall be evaluated and appropriate action shall be taken to mitigate such hazards, including safe land-use and construction practices, in accordance with standards prescribed or

Natural haz-  
ards, eval-  
uation



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16 STAT. 156

approved by the President after adequate consultation with the appropriate elected officials of general purpose local governments, and the State shall furnish such evidence of compliance with this section as may be required by regulation.

UNEMPLOYMENT ASSISTANCE

SEC. 407. (a) The President is authorized to provide to any individual unemployed as a result of a major disaster such benefit assistance as he deems appropriate while such individual is unemployed. Such assistance as the President shall provide shall be available to an individual as long as the individual's unemployment caused by the major disaster continues or until the individual is reemployed in a suitable position, but no longer than one year after the major disaster is declared. Such assistance for a week of unemployment shall not exceed the maximum weekly amount authorized under the unemployment compensation law of the State in which the disaster occurred, and the amount of assistance under this section to any such individual for a week of unemployment shall be reduced by any amount of unemployment compensation or of private income protection insurance compensation available to such individual for such week of unemployment. The President is directed to provide such assistance through agreements with States which, in his judgment, have an adequate system for administering such assistance through existing State agencies.

42 USC 5177.

Time limitation.

Agreement with State before law.

(b) The President is further authorized for the purposes of this Act to provide reemployment assistance services under other laws to individuals who are unemployed as a result of a major disaster.

Reemployment assistance services.

INDIVIDUAL AND FAMILY GRANT PROGRAMS

SEC. 408. (a) The President is authorized to make a grant to a State for the purpose of such State making grants to meet disaster-related necessary expenses or serious needs of individuals or families adversely affected by a major disaster in those cases where such individuals or families are unable to meet such expenses or needs through assistance under other provisions of this Act, or from other means. The Governor of a State shall administer the grant program authorized by this section.

42 USC 5178.

(b) The Federal share of a grant to an individual or a family under this section shall be equal to 75 per centum of the actual cost of meeting such an expense or need and shall be made only on condition that the remaining 25 per centum of such cost is paid to such individual or family from funds made available by a State. Where a State is unable immediately to pay its share, the President is authorized to advance to such State such 25 per centum share, and any such advance is to be repaid to the United States when such State is able to do so. No individual and no family shall receive any grant or grants under this section aggregating more than \$5,000 with respect to any one major disaster.

Federal share.

Advances.

Limitation.

(c) The President shall promulgate regulations to carry out this section and such regulations shall include national criteria, standards, and procedures for the determination of eligibility for grants and the administration of grants made under this section.

Regulation.

(d) A State may expend not to exceed 3 per centum of any grant made by the President to it under subsection (a) of this section for expenses of administering grants to individuals and families under this section.

Admin. expenses limitation.

(e) This section shall take effect as of April 20, 1973.

Effective date.

42 STAT. 157

FOOD COLLECTION AND DISTRIBUTION

42 USC 5119.

Sec. 409. (a) Whenever the President determines that, as a result of a major disaster, low-income households are unable to purchase adequate amounts of nutritious food, he is authorized, under such terms and conditions as he may prescribe, to distribute through the Secretary of Agriculture or other appropriate agencies supplementary allotments to such households pursuant to the provisions of the Food Stamp Act of 1964 (P.L. 88-671; 84 Stat. 2148) and to make surplus commodities available pursuant to the provisions of this Act.

78 Stat. 703.  
7 USC 2011  
note.

(b) The President, through the Secretary of Agriculture or other appropriate agencies, is authorized to continue to make such surplus allotments and surplus commodities available to such households for so long as he determines necessary, taking into consideration such factors as he deems appropriate, including the consequences of the major disaster on the earning power of the households, to which assistance is made available under this section.

(c) Nothing in this section shall be construed as amending or otherwise changing the provisions of the Food Stamp Act of 1964 except as they relate to the availability of food stamps in an area affected by a major disaster.

FOOD COMMODITIES

Emergency mass  
feeding.

42 USC 5180.

Sec. 410. (a) The President is authorized and directed to assure that adequate stocks of food will be ready and conveniently available for emergency mass feeding or distribution in any area of the United States which suffers a major disaster or emergency.

44 Stat. 774.

(b) The Secretary of Agriculture shall utilize funds appropriated under section 32 of the Act of August 23, 1935 (7 U.S.C. 612c), to purchase food commodities necessary to provide adequate supplies for use in any area of the United States in the event of a major disaster or emergency in such area.

RELOCATION ASSISTANCE

42 USC 5181.

Sec. 411. Notwithstanding any other provision of law, no person otherwise eligible for any kind of replacement housing payment under the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) shall be denied such eligibility as a result of his being unable, because of a major disaster as determined by the President, to meet the occupancy requirements set by such Act.

84 Stat. 1894.  
42 USC 4601  
note.

LEGAL SERVICES

42 USC 5182.

Sec. 412. Whenever the President determines that low-income individuals are unable to secure legal services adequate to meet their needs as a consequence of a major disaster, consistent with the goals of the programs authorized by this Act, the President shall assure that such programs are conducted with the advice and assistance of appropriate Federal agencies and State and local bar associations.

CRISIS COUNSELING ASSISTANCE AND TRAINING

42 USC 5183.

Sec. 413. The President is authorized, through the National Institute of Mental Health, to provide professional counseling services, including financial assistance to State or local agencies or private mental health organizations to provide such services or training of disaster workers, to victims of major disasters in order to relieve mental health problems caused or aggravated by such major disaster or its aftermath.

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98 STAT. 158

COMMUNITY DISASTER LOANS

SEC. 414. (a) The President is authorized to make loans to any local government which may suffer a substantial loss of tax and other revenues as a result of a major disaster, and has demonstrated a need for financial assistance in order to perform its governmental functions. The amount of any such loan shall be based on need, and shall not exceed 25 per centum of the annual operating budget of that local government for the fiscal year in which the major disaster occurs. Repayment of all or any part of such loan to the extent that revenues of the local government during the three full fiscal year period following the major disaster are insufficient to meet the operating budget of the local government, including additional disaster-related expenses of a municipal operation character shall be cancelled.

Loans to local governments.  
42 USC 5184.

Repayment.

(b) Any loans made under this section shall not reduce or otherwise affect any grants or other assistance under this Act.

(c) (1) Subtitle C of title I of the State and Local Fiscal Assistance Act of 1972 (P.L. 92-512; 86 Stat. 919) is amended by adding at the end thereof the following new section:

31 USC 1261 and note.

"SEC. 145. ENTITLEMENT FACTORS AFFECTED BY MAJOR DISASTERS.

"In the administration of this title the Secretary shall disregard any change in data used in determining the entitlement of a State government or a unit of local government for a period of 60 months if that change—

"(1) results from a major disaster determined by the President under section 201 of the Disaster Relief Act of 1974, and

"(2) reduces the amount of the entitlement of that State government or unit of local government."

(2) The amendment made by this section takes effect on April 1, 1974.

Effective date.

EMERGENCY COMMUNICATIONS

SEC. 415. The President is authorized during, or in anticipation of, an emergency or major disaster to establish temporary communications systems and to make such communications available to State and local government officials and other persons as he deems appropriate.

42 USC 5185.

EMERGENCY PUBLIC TRANSPORTATION

SEC. 416. The President is authorized to provide temporary public transportation service in an area affected by a major disaster to meet emergency needs and to provide transportation to governmental offices, supply centers, stores, post offices, schools, major employment centers, and such other places as may be necessary in order to enable the community to resume its normal pattern of life as soon as possible.

42 USC 5186.

FIRE SUPPRESSION GRANTS

SEC. 417. The President is authorized to provide assistance, including grants, equipment, supplies, and personnel, to any State for the suppression of any fire on publicly or privately owned forest or grassland which threatens such destruction as would constitute a major disaster.

42 USC 5187.

TIMBER SALE CONTRACTS

SEC. 418. (a) Where an existing timber sale contract between the Secretary of Agriculture or the Secretary of the Interior and a timber

Co-rehabiling.  
42 USC 5188.

39 STAT. 159

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purchaser does not proceed prior to appraisal of construction or repair of specified road or of any other specified development facility, and, as a result of a major disaster, a major physical damage results in additional construction work in connection with such road or facility by such purchaser with an estimated cost, as determined by the appropriate Secretary, (1) of more than \$1000 for sales under one million board feet, (2) of more than \$1 per thousand board feet for sales of one to three million board feet, or (3) of more than \$1,000 for sales over three million board feet, such increased construction cost shall be borne by the United States.

Contract cancellation.

(b) If the appropriate Secretary determines that damages are so great that restoration, reconstruction, or construction is not practical under the cost-sharing arrangement authorized by subsection (a) of this section, he may allow cancellation of a contract entered into by his Department notwithstanding contrary provisions therein.

Sale of timber, notice.  
30 Stat. 35.

(c) The Secretary of Agriculture is authorized to reduce to seven days the minimum period of advance public notice required by the first section of the Act of June 4, 1907 (16 U.S.C. 476), in connection with the sale of timber from national forests, whenever the Secretary determines that (1) the sale of such timber will assist in the reconstruction of any area of a State damaged by a major disaster, (2) the sale of such timber will assist in sustaining the economy of such area, or (3) the sale of such timber is necessary to salvage the value of timber damaged in such major disaster or to protect undamaged timber.

(d) The President, when he determines it to be in the public interest, is authorized to make grants to any State or local government for the purpose of removing from privately owned lands timber damaged as a result of a major disaster, and such State or local government is authorized upon application, to make payments out of such grants to any person for reimbursement of expenses actually incurred by such person in the removal of damaged timber, not to exceed the amount that such expenses exceed the salvage value of such timber.

IN-LIEU CONTRIBUTION

42 USC 5189.

Sec. 419. In any case in which the Federal estimate of the total cost of (1) repairing, restoring, reconstructing, or replacing, under section 402, all damaged or destroyed public facilities owned by a State or local government within its jurisdiction, and (2) emergency assistance under section 406 and debris removed under section 403, is less than \$25,000, then on application of a State or local government, the President is authorized to make a contribution to meet any or local government under the provisions of this section in lieu of any contribution to such State or local government under section 406, 407, or 403. Such contribution shall be based on 100 per centum of such total estimated cost, which may be expended either to repair, restore, reconstruct, or replace all such damaged or destroyed public facilities, to repair, restore, reconstruct, or replace certain selected damaged or destroyed public facilities, to construct new public facilities which the State or local government determines to be necessary to meet its needs for governmental services and functions in the disaster-affected area, or to undertake disaster work as authorized in section 406 or 403. The cost of repairing, restoring, reconstructing, or replacing damaged or destroyed public facilities shall be estimated on the basis of the design of each such facility as it existed immediately prior to such disaster and in conformity with current applicable codes, specifications and standards.

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79 STAT. 100

TITLE V - ECONOMIC RECOVERY FOR DISASTER AREAS

AMENDMENT TO PUBLIC WORKS AND ECONOMIC DEVELOPMENT ACT OF 1965

Sec. 501. The Public Works and Economic Development Act of 1965, as amended, is amended by adding at the end thereof the following new title:

79 Stat., 552,  
42 USC 3121  
note.

TITLE VIII—ECONOMIC RECOVERY FOR DISASTER AREAS

PURPOSE OF TITLE

"Sec. 801. (a) It is the purpose of this title to provide assistance for the economic recovery, after the period of emergency aid and replacement of essential facilities and services, of any major disaster area which has suffered a dislocation of its economy of sufficient severity to require (1) assistance in planning for development to replace that lost in the major disaster; (2) continued coordination of assistance available under Federal-aid programs; and (3) continued assistance toward the restoration of the employment base.

42 USC 3201.

"(b) As used in this title, the term 'major disaster' means a major disaster declared by the President in accordance with the Disaster Relief Act of 1974.

"Major disaster."

DISASTER RECOVERY PLANNING

"Sec. 802. (a) (1) In the case of any area affected by a major disaster the Governor may request the President for assistance under this title. The Governor, within thirty days after authorization of such assistance by the President, shall designate a Recovery Planning Council for such area or for each part thereof.

Recovery Planning Council, designation.

"(2) Such Recovery Planning Council shall be composed of not less than five members, a majority of whom shall be local elected officials of political subdivisions within the affected areas, at least one representative of the State, and a representative of the Federal Government appointed by the President in accordance with paragraph (3) of this subsection. During the major disaster, the Federal coordinating officer shall also serve on the Recovery Planning Council.

42 USC 3202.

Memberships.

"(3) The Federal representative on such Recovery Planning Council may be the Chairman of the Federal Regional Council for the affected area, or a member of the Federal Regional Council designated by the Chairman of such Regional Council. The Federal representative on such Recovery Planning Council may be the Federal Chairman of the Regional Commission established pursuant to title V of this Act, or the Appalachian Regional Development Act of 1965, or his designee, where all of the area affected by a major disaster is within the boundaries of such Commission.

79 Stat. 5,  
40 USC App. 1.

"(4) The Governor may designate an existing multijurisdictional organization as the Recovery Planning Council where such organization complies with paragraph (2) of this subsection with the addition of State and Federal representatives except that if all or part of an area affected by a major disaster is within the jurisdiction of an existing multijurisdictional organization established under title IV of this Act or title III of the Appalachian Regional Development Act of 1965, such organization, with the addition of State and Federal representatives in accordance with paragraph (2) of this subsection, shall be designated by the Governor as the Recovery Planning Council. In

40 USC App. 301.

49 STAT., 151

40 USC app.  
101, 401.

30 Stat., 1262.  
42 USC 4201  
note.

Review.

Recovery In-  
vestment  
plans

Reserve funds.

Transfer of  
funds.

40 USC 3233.

any case in which such title III or IV organization is designated as the Recovery Planning Council under this paragraph, some local elected officials of political subdivisions within the affected areas must be appointed to serve on such Recovery Planning Council. Where possible, the organization designated as the Recovery Planning Council shall be or shall be subsequently designated as the appropriate agency required by section 204 of the Demonstration Cities and Metropolitan Development Act of 1966 (42 U.S.C. 3034) and by the Intergovernmental Cooperation Act of 1968 (P.L. 90-577; 32 Stat. 1983).

"(5) The Recovery Planning Council shall include private citizens as members to the extent feasible, and shall provide for and encourage public participation in its deliberations and decisions.

"(6) The Recovery Planning Council (1) shall review existing plans for the affected area, and (2) may recommend to the Governor and responsible local governments such revisions as it determines necessary for the economic recovery of the area, including the development of new plans and the preparation of a recovery investment plan for the 5-year period following the declaration of the major disaster. The Recovery Planning Council shall accept as one element of the recovery investment plans determinations made under section 402(f) of the Disaster Relief Act of 1974.

"(7)(1) A recovery investment plan prepared by a Recovery Planning Council may recommend the revision, deletion, reprogramming, or additional approval of Federal aid projects and programs within the area—

"(A) for which application has been made but approval not yet granted;

"(B) for which funds have been obligated or approval granted but construction not yet begun;

"(C) for which funds have been or are scheduled to be apportioned within the five years after the declaration of the disaster;

"(D) which may otherwise be available to the area under any State schedule or revised State schedule of priorities; or

"(E) which may reasonably be anticipated as becoming available under existing programs.

"(2) Upon the recommendation of the Recovery Planning Council and the request of the Governor, any funds for projects or programs identified pursuant to paragraph (1) of this subsection may, to any extent consistent with appropriation Acts, be placed in reserve by the responsible Federal agency for use in accordance with such recommendations.

Upon the request of the Governor and with the concurrence of affected local governments, such funds may be transferred to the Recovery Planning Council to be expended in the implementation of the recovery investment plan, except that no such transfer may be made unless such expenditure is for a project or program for which such funds originally were made available by an appropriation Act.

"PUBLIC WORKS AND DEVELOPMENT FACILITIES GRANTS AND LOANS

"Sec. 303. (a) The President is authorized to provide funds to any Recovery Planning Council for the implementation of a recovery investment plan by public bodies. Such funds may be used—

"(1) to make loans for the acquisition or development of land and improvements for public works, public service, or development facility usage, including the acquisition or development of parks or open spaces, and the acquisition, construction, rehabilitation, alteration, expansion, or improvement of such facilities, including related machinery and equipment, and

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(2) to make supplementary grants to increase the Federal share for projects for which funds are reserved pursuant to subsection (c)(2) of section 802 of this Act, or other Federal-aid projects in the affected area.

(b) Grants and loans under this section may be made to any State, local government, or private or public nonprofit organization representing any area or part thereof affected by a major disaster.

(c) No supplementary grant shall increase the Federal share of the cost of any project to greater than 90 per centum, except in the case of a grant for the benefit of Indians or Alaska Natives, or in the case of any State or local government which the President determines has exhausted its effective taxing and borrowing capacity.

(d) Loans under this section shall bear interest at a rate determined by the Secretary of the Treasury taking into consideration the current average market yield on outstanding marketable obligations of the United States with remaining periods to maturity comparable to the average maturities of such loans, adjusted to the nearest one-eighth of 1 per centum, less 1 per centum per annum.

Interest  
Rate.

(e) Financial assistance under this title shall not be extended to assist establishments relocating from one area to another or to assist subcontractors whose purpose is to divest, or whose economic success is dependent upon divesting, other contractors or subcontractors of contracts therefore customarily performed by them. Such limitations shall not be construed to prohibit assistance for the expansion of an existing business entity through the establishment of a new branch, affiliate, or subsidiary of such entity if the Secretary of Commerce finds that the establishment of such branch, affiliate, or subsidiary will not result in an increase in unemployment of the area of original location or in any other area where such entity conducts business operations, unless the Secretary has reason to believe that such branch, affiliate, or subsidiary is being established with the intention of closing down the operations of the existing business entity in the area of its original location or in any other area where it conducts such operations.

#### "LOAN GUARANTEES"

"Sec. 804. The President is authorized to provide funds to Recovery Planning Councils to guarantee loans made to private borrowers by private lending institutions (1) to aid in financing any project within an area affected by a major disaster for the purchase or development of land and facilities (including machinery and equipment) for industrial or commercial usage including the construction of new buildings, and rehabilitation of abandoned or unoccupied buildings, and the alteration, conversion, or enlargement of existing buildings; and (2) for working capital in connection with projects in areas assisted under paragraph (1), upon application of such institution and upon such terms and conditions as the President may prescribe. No such guarantee shall at any time exceed 90 per centum of the amount of the outstanding unpaid balance of such loan.

Limitation.

#### "TECHNICAL ASSISTANCE"

"Sec. 805. (a) In carrying out the purposes of this title the President is authorized to provide technical assistance which would be useful in facilitating economic recovery in areas affected by major disasters. Such assistance shall include project planning and feasibility studies, management and operational assistance, and studies evaluating the needs of, and developing potentialities for, economic recovery

42 USC 3225.

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18 USC 162

of such areas. Such assistance may be provided by the President directly, through the payment of funds authorized for this title to other departments or agencies of the Federal Government, through the employment of private individuals, partnerships, firms, corporations, or suitable institutions, under contracts entered into for such purposes, or through grants-in-aid to appropriate public or private nonprofit State, area, district, or local organizations.

Grants for administrative expenses, non-Federal share.

"(b) The President is authorized to make grants to defray not to exceed 75 per centum of the administrative expenses of Recovery Planning Councils designated pursuant to section 302 of this Act. In determining the amount of the non-Federal share of such costs or expenses, the President shall give due consideration to all contributions both in cash and in kind, fairly evaluated, including but not limited to space, equipment, and services. Where practicable, grants-in-aid authorized under this subsection shall be used in conjunction with other available planning grants, to assure adequate and effective planning and economical use of funds.

AUTHORIZATION OF APPROPRIATIONS

42 USC 3236

"SEC. 901. There is authorized to be appropriated not to exceed \$20,000,000 to carry out this title."

TITLE VI - MISCELLANEOUS

AUTHORITY TO PRESCRIBE RULES

41 USC 5101

SEC. 601. The President may prescribe such rules and regulations as may be necessary and proper to carry out any of the provisions of this Act, and he may exercise any power or authority conferred on him by any section of this Act either directly or through such Federal agency or agencies as he may designate.

TECHNICAL AMENDMENTS

44 STAT. 1758

SEC. 602. (a) Section 101(a)(3)(B)(ii) of the Housing Act of 1974 (42 U.S.C. 461(a)(3)(B)(ii)) is amended to read as follows: "(ii) have suffered substantial damage as a result of a major disaster as declared by the President pursuant to the Disaster Relief Act of 1974;"

(b) Section 8(b)(2) of the National Housing Act (12 U.S.C. 1706(b)(2)) is amended by striking out of the last proviso "section 102(1) of the Disaster Relief Act of 1970" and inserting in lieu thereof "sections 102(2) and 301 of the Disaster Relief Act of 1974."

(c) Section 203(h) of the National Housing Act (12 U.S.C. 1709(h)) is amended by striking out "section 102(1) of the Disaster Relief Act of 1970" and inserting in lieu thereof "sections 102(2) and 301 of the Disaster Relief Act of 1974."

(d) Section 221(f) of the National Housing Act (12 U.S.C. 1714(f)) is amended by striking out of the last paragraph "the Disaster Relief Act of 1970" and inserting in lieu thereof "the Disaster Relief Act of 1974."



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- (e) Section 714(1)(A) of the Act of September 30, 1950 (Public Law 574, Eighty-first Congress, as amended; 20 U.S.C. 241-1(a)(1) (A)), is amended by striking out "pursuant to section 102(1) of the Disaster Relief Act of 1970" and inserting in lieu thereof "pursuant to sections 102(2) and 301 of the Disaster Relief Act of 1974" 84 Stat., 1758.
- (f) Section 18(a) of the Act of September 23, 1950 (79 Stat. 1135; 20 U.S.C. 646(a)) is amended by striking out "section 102(1) of the Disaster Relief Act of 1970" and inserting in lieu thereof "sections 102(2) and 301 of the Disaster Relief Act of 1974". 84 Stat., 154.
- (g) Section 406(a) of the Higher Education Facilities Act of 1963 (20 U.S.C. 738(a)) is amended by striking out "section 102(1) of the Disaster Relief Act of 1970" and inserting in lieu thereof "sections 102(2) and 301 of the Disaster Relief Act of 1974".
- (h) Section 165(n) of the Internal Revenue Code of 1954, relating to disaster losses (26 U.S.C. 165(h)) is amended by striking out "1970" and inserting in lieu thereof "1974". 86 Stat., 556.
- (i) Section 5064(a) of the Internal Revenue Code of 1954 (26 U.S.C. 5064(a)), relating to losses caused by disaster, is amended by striking out "the Disaster Relief Act of 1970" and inserting in lieu thereof "the Disaster Relief Act of 1974". 84 Stat., 1758.
- (j) Section 5708(a) of the Internal Revenue Code of 1954 (26 U.S.C. 5708(a)), relating to losses caused by disaster, is amended by striking out "the Disaster Relief Act of 1970" and inserting in lieu thereof "the Disaster Relief Act of 1974".
- (k) Section 3 of the Act of June 30, 1954 (68 Stat. 330, as amended by 82 Stat. 1213; 48 U.S.C. 1681 nt.), is amended by striking out of the last sentence "section 102(1) of the Disaster Relief Act of 1970" and inserting in lieu thereof "sections 102(2) and 301 of the Disaster Relief Act of 1974". 84 Stat., 1752.
- (l) Section 1820(f) of title 38, United States Code, is amended by striking "the Disaster Assistance Act of 1970" and inserting in lieu thereof "the Disaster Relief Act of 1974".
- (m) Whenever reference is made in any provision of law (other than this Act), regulation, rule, record, or document of the United States to provisions of the Disaster Relief Act of 1970 (84 Stat. 1744), repealed by this Act such reference shall be deemed to be a reference to the appropriate provision of this Act. 42 USC 4401 note.

REPEAL OF EXISTING LAW

SEC. 603. The Disaster Relief Act of 1970, as amended (84 Stat. 1744), is hereby repealed, except sections 211, 233, 234, 235, 236, 237, 301, 302, 303, and 304. Notwithstanding such repeal the provisions of the Disaster Relief Act of 1970 shall continue in effect with respect to any major disaster declared prior to the enactment of this Act. 42 USC 4451, 38 USC 1820, 42 USC 4453-4456, 42 USC 4401 notes, 4434 note.

PRIOR ALLOCATION OF FUNDS

SEC. 604. Funds heretofore appropriated and available under Public Laws 91-606, as amended, and 93-385 shall continue to be available for the purpose of providing assistance under those Acts as well as for the purposes of this Act. 86 Stat., 554.

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EFFECTIVE DATE

42 USC 5121. Sec. 403. Except for section 408, this Act shall take effect as if enacted April 1, 1974.

AUTHORIZATION OF APPROPRIATIONS

42 USC 5202. Sec. 408. Except as provided by the amendment made by section 501, there are authorized to be appropriated to the President such sums as may be necessary to carry out this Act through the close of June 30, 1977.

Approved May 22, 1974.

LEGISLATIVE HISTORY:

HOUSE REPORT No. 93-1037 (Comm. of Conference),  
SENATE REPORT No. 93-778 (Comm. on Public Works),  
CONGRESSIONAL RECORD, Vol. 120 (1974):  
Apr. 10, considered and passed Senate.  
Apr. 11, considered and passed House, amended.  
May 9, Senate agreed to conference report.  
May 15, House agreed to conference report.  
WEEKLY COMPILATION OF PRESIDENTIAL DOCUMENTS, Vol. 10, No. 21:  
May 21, Presidential statement.

ANNEX A

COMMAND AND CONTROL

APPENDIX 9

NATURAL AND MAN-MADE DISASTER OPERATIONS

ATTACHMENT b

PRESIDENTIAL EXECUTIVE ORDER 11795

THE WHITE HOUSE

EXECUTIVE ORDER

11795

DELEGATING DISASTER RELIEF FUNCTIONS PURSUANT  
TO THE DISASTER RELIEF ACT OF 1974

By virtue of the authority vested in me by the Disaster Relief Act of 1974 (Public Law 93-288; 88 Stat. 143), section 301 of title 3 of the United States Code, and as President of the United States of America, it is hereby ordered as follows:

Section 1.(a) The Secretary of Housing and Urban Development is designated and empowered to exercise without the approval, ratification, or other action by the President, all of the authority vested in the President by the Disaster Relief Act of 1974, hereinafter referred to as the "act", except: (1) the authority vested in the President by section 301 of the act to declare emergencies and major disasters, by section 313 of the act to prescribe time limits for granting priorities for certain public facilities and certain public housing assistance, by section 401 of the act to provide for the repair, reconstruction, restoration, or replacement of Federal facilities, by section 412 to provide legal services, and by title V to provide for economic recovery, which are hereby reserved to the President; (2) the authority vested in the President by that part of section 202(c) of the act concerning the utilization and availability of the Federal civil defense communications system for the purpose of disaster warnings which the Secretary of Defense is empowered to exercise by this order; and (3) the authority vested in the President by section 409 of the act concerning food coupons and distribution, which the Secretary of Agriculture is empowered to exercise by this order.

(b) The Secretary of Housing and Urban Development may delegate or assign to the head of any agency of the executive branch of the Government, subject to the consent of the agency head concerned in each case, any authority or function delegated or assigned to the Secretary by the provisions of this section. Any such head of the agency may redelegate any authority or function so delegated or assigned to him by the Secretary to any officer or employee subordinate to such head of the agency.

(c) The Secretary of Housing and Urban Development shall prepare a plan for the implementation of the provisions of section 412 of the act, relating to legal services, and shall submit that plan to the President through the Director of the Office of Management and Budget.

Sec. 2. The Secretary of Defense is designated and empowered to exercise, without the approval, ratification, or other action of the President, the authority vested in the President by section 202(c) of the act concerning the utilization and availability of the Federal civil defense communications system for the purpose of disaster warnings.

Sec. 3. The Secretary of Agriculture is designated and empowered to exercise, without the approval, ratification, or other action of the President, all of the authority vested in the President by section 409 of the act concerning food coupons and distribution.

Sec. 4. This order shall be effective as of May 22, 1974, and all actions taken by the Secretary of Housing and Urban Development pursuant to the act prior to the date of this order are, to the extent such actions would be authorized and under this order, ratified.

RICHARD NIXON

THE WHITE HOUSE,

July 11, 1974

**Title 24—Housing and Urban Development**  
**CHAPTER XIII—FEDERAL DISASTER AS-**  
**SISTANCE ADMINISTRATION, DEPART-**  
**MENT OF HOUSING AND URBAN DE-**  
**VELOPMENT**

[Docket No. B-75-282]

**PART 2205—FEDERAL DISASTER**  
**ASSISTANCE**

**Final Regulations: Correction**

In FEDERAL REGISTER Docket 75-282 appearing at page 23252 in the FEDERAL REGISTER of Wednesday, May 28, 1975, the following changes should be made:

1. On page 23255, first column, in paragraph (g) of § 2205.7, in the ninth line of that paragraph, the reference to "§ 2205.54(d)" is corrected to refer to "§ 2205.54(h)(2)".
2. On page 23261, third column, in paragraph (c)(1)(C) of § 2205.48, the subparagraphs numbered "(1)" and "(2)" are corrected to be numbered (II) and (III), respectively.
3. On page 23267, first column, paragraph (d) of § 2205.48 is corrected by, in the third line of that paragraph, changing the word "other" to "order."
4. On page 23262, third column, in paragraph (h) of § 2205.48, the subparagraph numbered "(A)" is corrected to be renumbered "(2)".
5. On page 23263, first column, the fourth line of § 2205.51 is corrected by deleting "(Docket No. \_\_\_\_\_, FR \_\_\_\_\_, dated \_\_\_\_\_)" and substituting therefor "(Docket No. 75-309, 40 FR 10705, dated March 7, 1975)".
6. On page 23263, second column, paragraph (a)(3)(II) of § 2205.54 is corrected by, in the first line thereof, deleting "of" and substituting therefor "or".

7. On page 23263, second column, paragraph (a)(3)(v) of § 2205.54 is corrected by, in the fourth line of that paragraph, deleting "used" and substituting therefor "used".

8. On page 23264, third column, paragraph (h) of § 2205.54 is corrected by, in the second line of that paragraph, deleting the word "Grants," and adding the words "In lieu of categorical grants" following the word "contribution" and immediately before the word "described".

9. On page 23265, first column, paragraph (h) of § 2205.54 is corrected by renumbering subparagraphs "(A)," "(A)(I)," "(B)," "(C)," and "(D)." The correct numbers are "(2)," "(2)(I)," "(II)," "(III)," and "(IV)," respectively.

10. On page 23268, second column, § 2205.73 is corrected by, in the seventeenth line of that section, changing "§ 2205.54(h)(4)" to read "§ 2205.54(h)(1)(iv)".

11. On page 23269, first column, paragraph (a) of § 2205.78 is corrected by, in the eleventh line of that paragraph, changing "disasters" to read "disasters".

12. On page 23269, second column, paragraph (c)(2) of § 2205.79 is corrected by deleting the words "Comment: (See previous comments on similar terms.)" The following word "Indicates" is corrected to read "Indicate".

Dated: June 17, 1975.

THOMAS P. DUNNE,  
 Administrator, Federal Disaster  
 Assistance Administration.

[FR Doc. 75-17813 Filed 7-7-75; 8:48 am]

FEDERAL REGISTER REPRINT

ANNEX A

COMMAND AND CONTROL

APPENDIX 9

NATURAL AND MAN-MADE DISASTER OPERATIONS

ATTACHMENT c

FEDERAL DISASTER ASSISTANCE ADMINISTRATION REGULATIONS





20252

RULES AND REGULATIONS

Title 24—Housing and Urban Development  
CHAPTER XIII—FEDERAL DISASTER AS-  
SISTANCE ADMINISTRATION, DEPART-  
MENT OF HOUSING AND URBAN DE-  
VELOPMENT

(Docket No. B-75-231-)

PART 2205—FEDERAL DISASTER  
ASSISTANCE

Final Regulations

Notice was given on August 5, 1974, at 39 FR 28212 that the Federal Disaster Assistance Administration was issuing interim regulations to implement the Disaster Relief Act of 1974 (42 U.S.C. 5121a) by adding a new Part 2205 to Title 24 of the Code of Federal Regulations. Although these interim regulations were effective on the date of publication in the Federal Register, interested parties and government agencies were encouraged to submit written comments, views or data regarding those regula-

tions. Some of the significant changes in the Disaster Relief Act of 1974 over the prior law which are implemented by these regulations include:

1. Redefining "major disaster" to include additional causes for disasters and including a new category, termed "emergency" to provide specialized assistance to meet specific needs;
2. Strengthening provisions for disaster planning, preparedness, and mitigation;
3. Requiring acquisition of insurance reasonably available, adequate and necessary to protect against future disaster losses any public property and certain other property repaired or restored with Federal assistance;
4. Imposing civil and criminal penalties for violations of this Act;
5. Authorizing Presidential assistance in allocating scarce construction materials needed in major disaster areas;
6. Authorizing 100 percent grants for repairing or reconstructing public educational and recreational facilities (in addition to other public facilities) and private, nonprofit educational, utility, emergency, medical, and custodial care facilities, including those for the aged or disabled, and facilities on Indian reservations which were damaged by a major disaster;
7. Permitting State and local governments the option of 90 percent grants with greater administrative flexibility for restoring certain selected damaged public facilities or to construct new public facilities;
8. Allowing direct expenditures for restoration of damaged homes to habitable condition;
9. Creating a grant program to States to meet disaster-related necessary expenses or serious needs of individuals or families adversely affected by a major disaster;
10. Authorizing procurement of food commodities for distribution in major disaster areas;
11. Authorizing loans (subject to later forgiveness in part or whole) not to exceed 25 percent of annual operating

budgets to local governments suffering revenue losses and in financial need because of major disasters; and

12. Providing professional counseling, training, and services for mental health problems caused or aggravated by a disaster.

The Federal Disaster Assistance Administration has received more than twenty-four responses to the August 5, 1974 publication. All of these comments were seriously considered and many changes have been incorporated in these regulations as a result. The principal changes in the regulations made in response to the comments are as follows:

1. Allowing an Indian tribe or authorized tribal organization, or Alaska Native village or organization to submit a project application directly to the FDAAA Regional Director who may provide Federal assistance to such Indian organization without State participation pursuant to § 2205.7(a);
2. Allowing a private nonprofit organization to submit satisfactory evidence from the State that the nonrevenue producing organization or entity is a nonprofit one organized or doing business under State law in lieu of an Internal Revenue Service ruling letter as one of the assurances which must be submitted with a project application pursuant to § 2205.7(k)(1);
3. Allowing a statement by a private nonprofit organization that it has the necessary licenses to restore a facility in lieu of a finding of need of the community for such facility pursuant to § 2205.7(k)(2);
4. Eliminating in § 2206.13(b) the apparent limitation on nondiscrimination to the site of the major disaster and making the nondiscrimination requirements apply to anyone carrying out a disaster assistance function regardless of location;
5. Requiring written assurance of intent to comply with nondiscrimination regulations pursuant to § 2205.13(c);
6. Increasing the time limitation for submission of appeals in § 2205.21(b) from thirty days to sixty days;
7. Providing in § 2205.21(e) for an applicant's appeal to the Administrator if the State refuses or neglects to appeal on the applicant's behalf;
8. Clarifying the statements about "emergencies" in § 2205.23 to explain that it is "specialized assistance to meet specialized need";
9. Providing in § 2205.28 for reimbursement of local government expenditures for emergency mass care only on an affirmative showing that voluntary agencies are not providing all or part of such care;
10. Requiring in § 2205.41(b)(3) information on contributions by a local government separately for each disaster affected area requested by the State;
11. Eliminating in § 2205.48(a) the inference that the Regional Director will make a separate and independent determination of the need for individual and family grants;
12. Providing in § 2205.48(a) a clearer definition of the terms "necessary ex-

penses", "serious needs" and "other means";

13. Expanding national eligibility criteria by adding "Eligible Categories" and "Ineligible Categories" to the explanation of individual and family grants (§ 2205.48(c)(2) and (3));

14. Prescribing separate time limitations on actions related to individual and family grants (§ 2205.48(g));

15. Placing a State on notice that failure to repay Federal advances of the State share of individual and family grants may result in Federal withholding of subsequent advances (§ 2205.48(h)(2));

16. Revising the regulations to reflect a Delegation of Authority to the Secretary of Health, Education, and Welfare concerning crisis counseling assistance and training (§ 2205.31);

17. Adding consideration of the three-fiscal-year period following a disaster in determining the amount of a community disaster loan (§ 2205.56(c));

18. Authorizing the Administrator to extend the time for repayment of a community disaster loan up to 10 years (§ 2205.56(e)).

One commenter suggested that § 2205.21 (Appeals) be amended to establish an appeals board to rule on a request from a State for reconsideration of a determination by a Regional Director on a project application. This suggestion was not adopted since it is felt that an appeal to the Administrator will provide an adequate remedy. The Administrator, pursuant to his Delegation of Authority (39 FR 28227) to implement the Act, has the responsibility for making the final determination of eligibility for Federal disaster assistance. If an applicant disagrees with this determination, it may petition to the Federal Courts for relief.

Another commenter suggested that § 2205.3(a)(4) be amended to delete the word "individuals" from the list of those encouraged to obtain insurance to supplement or replace governmental assistance. This suggestion was not accepted since the language is identical to section 101(b)(4) of the Act. While section 314 (Insurance) of the Act does not apply to individuals, individuals in special flood hazard areas receiving assistance under section 408 (Individual and Family Grant Programs) of the Act for acquisition or construction purposes within the meaning of the Flood Disaster Protection Act of 1973 (87 Stat. 980), may be required to purchase flood insurance pursuant to Subpart E of those regulations.

The Administrator of the Federal Disaster Assistance Administration, with the concurrence of the appropriate Department officials, has issued a Finding of Inapplicability of Environmental Impact concerning these final regulations. It is the position of the signatories to that Finding that these regulations in themselves have no significant impact on the human environment since they do not materially extend or alter the language already adopted by Congress in the Act. Interested parties may inspect and obtain copies of this Finding of Inapplicability of Environmental Impact at the

RULES AND REGULATIONS

office of the Rules Docket Clerk of the Department of Housing and Urban Development in Washington, D.C.

Pursuant to the authority contained in section 7(d) of the Department of Housing and Urban Development Act (42 U.S.C. 3535(d)), 19 Stat. 670) and section 601 of the Disaster Relief Act of 1974 (42 U.S.C. 5121n), new Part 2205 is added to Title 24 of the Code of Federal Regulations, as follows:

- Sec
- 2205.1 Purpose.
- 2205.2 Definitions.
- 2205.3 Policy.
- 2205.4 State Emergency Plans
- 2205.5 Coordinating Officers
- 2205.6 Emergency support teams.
- 2205.7 Project applications.
- 2205.8 Assistance by Federal Agencies.
- 2205.9 Federal equipment and supplies.
- 2205.10 Public assistance inspections.
- 2205.11 Use of local firms and individuals.
- 2205.12 Use and coordination of relief organizations.
- 2205.13 Non-discrimination in disaster assistance.
- 2205.14 Insurance settlement recovery.
- 2205.15 Duplication of benefits.
- 2205.16 Non-liability.
- 2205.17 Financial management.
- 2205.18 Criminal and civil penalties.
- 2205.19 Federal audits.
- 2205.20 Reviews and reports.
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AUTHORITY: Sec. 7(d), Department of Housing and Urban Development Act (19 Stat. 670, 42 U.S.C. 3535(d)).

Subpart A—General

§ 2205.1 Purpose.

The purpose of this part is to prescribe the standards and procedures to be followed in implementing those sections of Pub. L. 93-283 assigned to the Secretary by Executive Order 11795 and delegated to the Administrator on August 5, 1974.

§ 2205.2 Definitions.

As used in this part:

(a) "The Act" means Pub. L. 93-283, known as the "Disaster Relief Act of 1974."

(b) "Administrator" means the Administrator, Federal Disaster Assistance Administration (FDAA), Department of Housing and Urban Development.

(c) "Applicant" means the State or local government submitting a project application or request for direct Federal assistance under the Act or on whose behalf the Governor's Authorized Representative takes such action.

(d) "Categorical grants" means contributions to State or local governments, which must be used for emergency assistance, debris removal, temporary housing, restoration of facilities damaged or destroyed by a major disaster, or other eligible work not flexibly funded, on a project-by-project basis, subject to State and Federal inspection and audit. Included are contributions made to such governments on behalf of eligible private non-profit organizations or entities.

(e) "Contractor" means any individual, partnership, corporation, agency, or other entity other than an organization established in the business of insurance, performing work by contract for the Federal Government or a State or local agency.

(f) "Hurricane" means any hurricane, tropical storm, or typhoon, or any wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, drought, fire, explosion, or other catastrophe in any part of the United States which re-

quires Federal emergency assistance to supplement State and local efforts to save lives and protect property, public health and safety or to avert or lessen the impact of a major disaster.

(g) "Emergency shelter" means a form of mass or other shelter provided for the communal care of individuals or families made homeless by a major disaster or an emergency.

(h) "Federal agency" means any department, independent establishment, Government corporation, or other agency of the executive branch of the Federal Government, including the United States Postal Service, but shall not include the American National Red Cross.

(i) "Federal assistance" means aid to disaster victims or State or local governments by Federal agencies under provisions of the Act.

(j) "Federal Coordinating Officer (FCO)" means the person appointed by the Administrator to coordinate Federal assistance in an emergency or a major disaster.

(k) "Flexible funding" means in-lieu contributions to State or local governments under § 2205.74(b) (1) and (2).

(l) "Governor" means the chief executive of any State.

(m) "Governor's Authorized Representative" means the person named by the Governor in the Federal-State Agreement to execute on behalf of the State all necessary documents for disaster assistance following the declaration of an emergency or a major disaster, including certification of applications for public assistance.

(n) "Local government" means (1) any county, city, village, town, district, or other political subdivision of any State, any Indian tribe or authorized tribal organization, or Alaska Native village or organization, and (2) includes any rural community or unincorporated town or village or any other public entity for which an application for assistance is made by a State or political subdivision thereof.

(o) "Major disaster" means any hurricane, tornado, storm, flood, high-water, wind-driven water, tidal wave, tsunami, earthquake, volcanic eruption, landslide, mudslide, snowstorm, drought, fire, explosion, or other catastrophe in any part of the United States which, in the determination of the President, causes damage of sufficient severity and magnitude to warrant major disaster assistance under this Act, above and beyond emergency services by the Federal Government, to supplement the efforts and available resources of States, local governments, and disaster relief organizations in alleviating the damage, loss, hardship, or suffering caused thereby.

(p) "Public facility" includes any publicly owned flood control, navigation, irrigation, reclamation, public power, sewage treatment and collection, water supply and distribution, water-based development or airport facility, any non-Federal-aid street, road, or highway, and any other public building, structure, or system including those used for educational or recreational purposes, or any park.

(q) "Regional Director" means a director of a regional office of the Federal Disaster Assistance Administration (FDAA).

(r) "Secretary" means the Secretary of Housing and Urban Development.

(s) "State" means any State of the United States, the District of Columbia, Puerto Rico, the Virgin Islands, Guam, American Samoa, the Canal Zone, or the Trust Territory of the Pacific Islands.

(t) "State Coordinating Officer (SCO)" means the person appointed by the Governor to act in cooperation with the Federal Coordinating Officer appointed under section 303(a) of the Act.

(u) "State emergency plan," as used in section 301(b) of the Act, means that State plan which is designed specifically for State-level response to emergencies or major disasters, and which sets forth actions to be taken by the State and local governments including those for implementing Federal disaster assistance.

(v) "Temporary housing" means accommodations provided by the Federal Government to individuals or families made homeless by a major disaster as further defined in § 2205.45.

(w) "United States" means the fifty States, the District of Columbia, Puerto Rico, the Virgin Islands, Guam, American Samoa, the Canal Zone, and the Trust Territory of the Pacific Islands.

(x) "Voluntary organization" means any chartered or otherwise duly recognized tax exempt local, State, national organization or group which has provided or may provide services to the States, local governments, or individuals in a major disaster or emergency.

§ 2205.3 Policy.

(a) It is the policy of the Administrator to provide an orderly and continuing means of assistance by the Federal Government to State and local governments in carrying out their responsibilities to alleviate the suffering and damage that result from disasters by:

(1) Providing Federal assistance for public and private losses and needs sustained from disasters.

(2) Encouraging the development of comprehensive disaster preparedness and assistance plans, programs, capabilities, and organizations by the States and by local governments.

(3) Achieving greater coordination and responsiveness of disaster preparedness and relief programs.

(4) Encouraging individuals, States, and local governments to protect themselves by obtaining insurance coverage to supplement or replace governmental assistance.

(5) Encouraging hazard mitigation measures and environmental planning, to reduce losses from disasters, including development of land-use and construction regulations.

(b) It is also the policy of the Administrator to foster the development of State and local government organizations and plans for coping with major disasters, and to provide advice and guidance to Federal agencies and States

and local governments on organization and preparedness in order to meet the effects of major disasters.

(c) It is further a policy of FDAA to insure that the individual disaster victims are apprised of Federal assistance available and to assist the individual victim in obtaining the Federal assistance to which he is entitled.

§ 2205.4 State emergency plans.

All responsibilities and actions as provided for in the Act and these regulations required of a State and its political subdivisions to prepare for and respond to disasters and to facilitate the delivery of Federal disaster assistance will be set forth in the State's emergency plan.

§ 2205.5 Coordinating Officers.

(a) Upon the declaration of a major disaster or an emergency the Administrator will appoint a Federal Coordinating Officer (FCO) who shall:

(1) Make an immediate appraisal of the types of relief aid most urgently needed.

(2) Establish such field offices as he deems necessary.

(3) Coordinate the administration of relief activities of other Federal agencies as well as those of the American National Red Cross, the Salvation Army, the Mennonite Disaster Service, and other voluntary relief organizations which agree to operate under his advice or direction.

(4) Coordinate the administration of relief with State and local government officials.

(5) Undertake appropriate action to make certain that all of the Federal agencies are carrying out their appropriate disaster assistance roles under their own legislative authorities and operational policies.

(6) Take such other action, consistent with authority delegated to him by the Regional Director and with the provisions of the Act, as he may deem necessary to assist local citizens and public officials in promptly obtaining assistance to which they are entitled.

(b) The Governor shall be requested to appoint a State Coordinating Officer (SCO) in emergencies and major disasters for the purpose of coordinating State and local disaster assistance efforts with those of the Federal Government. The SCO will be the principal point of contact for the FCO regarding coordination of State and local disaster relief activities, implementation of the State Emergency Plan, and State compliance with the Federal-State Agreement. The functions, responsibilities, and authorities of the SCO should be set forth in the State Emergency Plan.

§ 2205.6 Emergency support teams.

The Administrator or Regional Director shall form emergency support teams of Federal personnel to be deployed in an area affected by a major disaster or emergency. Such emergency support teams shall assist the Federal Coordinating Officer in carrying out his responsibilities pursuant to the Act and these regulations. Upon request of the Administrator, the head of any Federal

department or agency is authorized to detail to temporary duty with the emergency support teams, on either a reimbursable or non-reimbursable basis as is determined necessary by the Administrator, such personnel within the administrative jurisdiction of the head of the Federal department or agency as the Administrator may need or believe to be useful for carrying out the functions of the emergency support teams. Each such detail shall be without loss of seniority, pay, or other employee status.

§ 2205.7 Project applications.

(a) Federal funding for work approved under the Act may be provided on the basis of project applications submitted by the State or local governments and approved by the State and the Regional Director or his authorized representative, pursuant to the Federal-State Agreement (see §§ 2205.27 and 2205.44) and in accordance with this part. The approved project application will provide the basis of a request for an advance of funds and reimbursement for eligible expenditure. Notwithstanding any other provisions in this section, when assistance is authorized under the Act for a local government and a State is unable to assume the responsibilities prescribed in these Regulations, an Indian tribe or authorized tribal organization or Alaska Native village or organization may submit a project application directly to the Regional Director who may provide Federal assistance to such local government without State participation.

(b) Project applications shall be submitted within the time limits prescribed by § 2205.33 or § 2205.60 or as otherwise prescribed by the Administrator.

(c) The State shall assure that procurement of work and services under project applications hereunder comply with provisions of the Act, and with State or local statutes, regulations, and ordinances not in conflict with Federal procurement policies or procedures covering procurement of such supplies and services by such State or the political subdivision thereof.

(d) The State shall assure that no contract entered into by an applicant under the Act or these regulations shall contain a provision which makes the payment for such work contingent upon reimbursement under this Act or these regulations.

(e) The Governor's Authorized Representative(s) shall review all project applications and shall recommend approval or disapproval. Every project application shall contain a certification by the Governor or the Governor's Authorized Representative and that (1) Federal funds requested will be, or have been, expended in accordance with applicable law and regulations, and (2) the project application meets all the requirements and conditions of the Federal-State Agreement and such other terms established by the Regional Director.

(f) In those cases where a State or local government elects to request a contribution for flexible funding in accordance with section 402(f) of the Act, the basic application shall include only

debris clearance, emergency protective measures, and other emergency work and shall be handled as a request for a categorical grant. Replacement, reconstruction, permanent repair or restoration of public facilities or other permanent work categories otherwise eligible for flexible funding will be covered by separate supplement or supplements to the basic project application.

(g) In those cases where the total estimated cost approved by the Regional Director for one applicant for emergency work, permanent repair and restoration of damaged public facilities, and debris clearance is less than \$25,000, the basic application should include all eligible work and will be processed in accordance with § 2205.54(4). In any instance where the applicant submits a supplemental project application, the approval of additional Federal funding in excess of \$25,000 by the Regional Director will result in the entire grant, including the previous flexible funding, reverting to a categorical grant, or to flexible funding for any assistance pursuant to section 402(f) of the Act.

(h) If a project application is approved by the Regional Director without change, signed copies thereof evidencing such approval shall be returned to the State.

(i) If disapproved, the project application shall be returned to the State with a statement of the reasons for such disapproval.

(j) If the approval is made subject to revisions, additional conditions, or partial disapproval, signed copies thereof evidencing such approval, together with a full explanation of the revisions or additional conditions, shall be returned to the State.

(k) A private organization or entity may request assistance for private nonprofit educational, utility, emergency, medical, and custodial care facilities under section 402(b) of the Act. Such request must be made to the local government or the State, which shall submit the project application and shall be responsible for project administration including requests and accounting for advances of funds, presentation of the summary of documentation, and submission of vouchers for payment. In addition to the completed application documents, the following documents and assurances must be submitted with the project application:

(1) A copy of the Internal Revenue Service ruling letter which grants the organization or entity tax exemption under section 501 (c), (d), or (e) of the Internal Revenue Code of 1954, as amended, or satisfactory evidence from the State that the non-revenue producing organization or entity is a nonprofit one organized or doing business under State law.

(2) That it has the necessary permits and licenses to repair, restore, reconstruct or replace the facility in accordance with the project application and to maintain and operate the facility thereafter.

(3) A statement by the applicant which shall identify applicable codes, specifications, and standards to which any proposed restorative work must conform when undertaken.

(4) When appropriate, the comments and recommendations of State or local government clearinghouses pursuant to the guidelines contained in O&B Circular No. A-95.

(5) A copy of the following assurances by the interested private organization or entity:

(i) That it owns the facility and, in the case of real property, that it has or will have a title in fee simple or such other estate or interest in the site, including necessary easements and rights of way, sufficient to assure for a reasonable period of time undisturbed use and possession for the purpose of the construction and operation of the facility.

(ii) That the facility will continue to be operated in such a manner as to maintain either the tax exempt status granted under the Internal Revenue Code or the nonprofit status under State law during the normal anticipated useful life of the restored facility or the useful life of the restorative work, whichever is lesser.

(iii) That it will maintain adequate and separate accounting and fiscal records which account for all funds provided from any source to pay the cost of the project, and permit audit of such records and accounts at any reasonable times; and that claims for Federal reimbursement do not duplicate funding provided from any other source.

(iv) That it will provide and maintain competent and adequate architectural or engineering supervision and inspection at the construction site to insure that the completed work conforms with the approved plans and specifications; and

(v) That adequate financial support will be available for maintenance and operation when completed.

(vi) That insurance required by the Act and these regulations will be obtained and maintained.

#### § 2205.8 Assistance by Federal Agencies.

(a) Upon the declaration of a major disaster or the determination of an emergency by the President, the Administrator or Regional Director may direct any Federal agency to provide assistance to State and local governments, by: (1) Utilizing or lending their equipment, supplies, facilities, personnel, and other resources, other than the extension of credit under the authority of any Act; (2) by distributing medicine, food, and other consumable supplies; and (3) by rendering emergency assistance. Such assistance will be with or without compensation as deemed appropriate by the Administrator or Regional Director under the provisions of Federal reimbursement regulations, Part 2201 of this chapter.

(b) The Regional Director is authorized to coordinate all activities of Federal agencies in providing disaster assistance under the Act.

(c) The Regional Director is authorized to request that other Federal agencies shall provide any reports or infor-

mation relative to disaster assistance which he deems necessary.

(d) Assistance to be furnished by any Federal agency under paragraph (a) of this section shall be subject to the criteria of eligibility provided by the Administrator under these regulations and other instructions as may be issued from time to time by the Administrator or the Regional Director.

(e) Assistance under paragraph (a) of this section, when directed by the Administrator or Regional Director, shall not affect the authority of any Federal agency to provide disaster relief assistance independent of the Act. However, such disaster relief assistance by other Federal agencies is subject to the coordination of the Federal Coordinating Officer.

(f) In carrying out the purposes of the Act, any Federal agency is authorized to accept and utilize, with the consent of the State or local government, the services, personnel, materials and facilities of any State or local government, or of any agency, office or employee thereof. Provided, however, that such utilization shall not be considered to make such services, materials, or facilities Federal in nature or to make the State, local governments, or agencies thereof an arm or agency of the Federal Government.

(g) Eligible work under the provisions of section 402 of the Act will not be performed by or under the direct supervision of a Federal agency except when the State or local government lacks the capability to perform or contract for the approved work or when direct assistance by a Federal agency is deemed necessary by the Regional Director to meet an immediate threat to life, health or safety.

#### § 2205.9 Federal equipment and supplies.

(a) In any major disaster or emergency the Administrator or the Regional Director may direct Federal agencies to donate their equipment and supplies to State and local governments for use and distribution by them for the purposes of the Act.

(b) The Regional Director may authorize donation or loan of equipment and supplies determined in accordance with applicable laws and regulations to be surplus to the needs and responsibilities of the Federal Government to States and local governments for use or distribution by them for the purposes of the Act or these regulations. The donation of such surplus property shall be made upon the basis of a certification by the State that such property is usable and necessary for current disaster purposes. Such a donation of surplus property will be made in accordance with the procedures prescribed by the General Services Administration.

(c) In providing assistance pursuant to the Act, maximum utilization will be made of surplus Federal property.

#### § 2205.10 Inspections.

In making his determinations of eligibility of Federal grants based on project applications or of direct Federal assist-

ance, the Regional Director shall arrange for damage surveys by Federal inspectors, accompanied by a State Inspector when required by the Regional Director, and by an authorized local representative. Federal inspectors will prepare damage survey reports, which provide recommendations to the Regional Director. The Regional Director shall require interim Federal or State inspections when warranted and a final inspection for all categorical grants. Following his approval of Federal grants involving flexible funding, the Regional Director may require such inspections as he deems necessary to assure compliance with the Act and these regulations.

#### § 2205.11 Use of local firms and individuals.

In the expenditure of Federal funds for debris clearance, distribution of supplies, reconstruction, and other disaster assistance activities which may be carried out by contract with private organizations, firms, or individuals, preference shall be given, to the extent feasible and practicable, to those organizations, firms, and individuals who reside or do business primarily in the affected political subdivisions in which such activities are being performed.

#### § 2205.12 Use and coordination of relief organizations.

(a) In providing relief and assistance under the Act, the Administrator or Regional Director may utilize, with their consent, the personnel and facilities of the American National Red Cross, The Salvation Army, the Mennonite Disaster Service, and other relief or disaster assistance organizations, in the distribution of medicine, food, supplies, or other items, and in the restoration, rehabilitation, or reconstruction of community services and essential facilities, whenever the Administrator or Regional Director finds that such utilization is necessary.

(b) In any major disaster or emergency, the Regional Director may provide assistance by distributing or rendering through the American National Red Cross, The Salvation Army, the Mennonite Disaster Service, and other relief and disaster assistance organizations, medicine, food and other consumable supplies, or emergency services.

(c) The Administrator is authorized to enter into agreements with the American National Red Cross, The Salvation Army, the Mennonite Disaster Service, and other relief or disaster assistance organizations under which the disaster relief activities of such organizations may be coordinated by the Federal Coordinating Officer whenever such organizations are engaged in providing relief during and after a major disaster or emergency. Any such agreement shall include provisions assuring that use of Federal facilities supplies and services will be in compliance with § 2205.13 (Non-Discrimination in Disaster Assistance) and 2205.15 (Duplication of Benefits) of these regulations and such other regulations as the Administrator may issue.

(d) Nothing contained herein shall be construed to limit or in any way affect the responsibilities of the American National Red Cross as stated in Pub. L. 88-4 Approved January 5, 1965 (33 Stat. 329).

#### § 2205.13 Non-discrimination in disaster assistance.

(a) Federal financial assistance to the States or their political subdivisions is conditioned on full compliance with Regulation 5, 32A CFR Part 93.

(b) All personnel carrying out Federal major disaster or emergency assistance functions, including the distribution of supplies, the processing of applications, and other relief and assistance activities, shall perform their work in an equitable and impartial manner, without discrimination on the grounds of race, religion, sex, color, age, economic status, or national origin.

(c) As a condition of participation in the distribution of assistance or supplies under the Act or of receiving assistance under sections 402 or 404 of the Act, government bodies, and other organizations shall provide a written assurance of their intent to comply with regulations relating to nondiscrimination promulgated by the President or the Administrator, and shall comply with such other regulations applicable to activities within an area affected by major disaster or emergency as the Administrator deems necessary for the effective coordination of relief efforts.

(d) By reference to this part, the following provisions shall be included in every Federal-State Agreement:

During the performance of any contract entered into under the Federal-State Agreement, the State, local government or other organization issuing such contract shall require the contractor to agree as follows:

(1) The contractor will not discriminate against any employee or applicants for employment because of race, religion, sex, color, age, economic status, or national origin. The contractor will take affirmative action to insure that applicants are employed, and that employees are treated during employment without regard to their race, religion, sex, color, age, economic status, or national origin. Such action shall include, but not be limited to, the following: Employment, upgrading, demotion or transfer, recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this non-discrimination clause.

(2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, religion, sex, color, age, economic status, or national origin.

(3) The contractor will send to each labor union, or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the said labor union or workers' representative of the contractor's commitments under section 202 of Executive Order No. 11246 of September 24, 1965 and

shall post copies of the notice in conspicuous places available to employees and applicants for employment.

(4) The contractor will comply with all provision of Executive Order No. 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

(5) The contractor will furnish all information and reports required by Executive Order 11246 of September 24, 1965, as amended, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations and orders.

(6) In the event of the contractor's non-compliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of September 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

(7) The contractor will include the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246 of September 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions, including sanctions for non-compliance. Provided, however, that in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States.

#### § 2205.14 Insurance settlement or recovery.

Prior to approval of a Federal grant for the restoration of property or involving supplies or equipment, the applicant shall notify the Regional Director of any entitlement to insurance settlement or recovery for such properties. The Regional Director shall reduce the grant by the actual amount of insurance proceeds received by the grantee. In the event insurance recovery is contingent upon the amount of reimbursement under the Act, reimbursement will be limited to eligible costs as determined by the Regional Director after deducting the maximum amount otherwise recoverable under and to the limit of the policy.

#### § 2205.15 Duplication of benefits.

(a) The Administrator, in consultation with the head of each Federal agency administering any program providing financial assistance to persons, business concerns or other entities suffering losses as the result of a major disaster, shall assure that no such person, business concern, or other entity will receive such Federal financial assistance with respect to any part of such loss for

which he has received financial assistance under any other program.

(b) The Administrator shall assure that no person, business concern, or other entity receives any Federal assistance for any part of a loss suffered as the result of a major disaster if such person, business concern, or entity received compensation from insurance or any other source for that part of such a loss. Partial compensation for a loss or a part of a loss suffered as the result of a major disaster shall not preclude additional Federal assistance for any part of such a loss not compensated otherwise.

(c) Whenever the Administrator determines (1) that a person, business concern, or other entity has received assistance under this Act for a loss and that such person, business concern or other entity received assistance for the same loss from another source, and (2) that the amount received from all sources exceeded the amount of the loss, he shall direct such person, business concern, or other entity to pay to the Treasury an amount, not to exceed the amount of Federal assistance received, sufficient to reimburse the Federal Government for that part of the assistance which he deems excessive.

§ 2205.16 Non-liability.

The Federal Government shall not be liable for any claim based upon the exercise or performance of or the failure to exercise or perform a discretionary function or duty on the part of a Federal agency or an employee of the Federal Government in carrying out the provisions of the Act.

§ 2205.17 Financial management.

All Federal funds made available to the States under these regulations shall be properly accounted for as Federal funds in the accounts of the States. In each case the State agency concerned shall render such authenticated reports to FDAA, covering the status and the application of the funds, the liabilities and obligations on hand, and such other facts as may be required by the Administrator or the Regional Director.

§ 2205.18 Criminal and civil penalties.

(a) Any individual who fraudulently or willfully misstates any fact in connection with a request for assistance under this Act shall be fined not more than \$10,000 or imprisoned for not more than one year or both for each violation.

(b) Any individual who knowingly violates any order or regulation under this Act shall be subject to a civil penalty of not more than \$5,000 for each violation.

(c) Whoever knowingly misapplies the proceeds of a loan or other cash benefit obtained under any section of this Act shall be subject to a fine in an amount equal to one and one-half times the original principal amount of the loan or cash benefit.

§ 2205.19 Federal audits.

The Administrator and the Comptroller General of the United States or

their duly authorized representatives shall have access to any books, documents, papers, and records that pertain to Federal funds, equipment, and supplies received under these regulations for the purpose of audit and examination.

§ 2205.20 Reviews and reports.

(a) The Administrator shall conduct annual reviews of the activities of Federal agencies and State and local governments providing disaster preparedness and assistance. In order to assure maximum coordination and effectiveness of such programs, and shall from time to time report thereon to the Congress.

(b) In carrying out this provision, the Administrator or the Regional Director may direct Federal agencies to submit reports relating to their disaster preparedness and assistance activities. He may request similar reports from the States relating to these activities on the part of State and local governments. Additionally, the Administrator may conduct independent investigations, studies, and evaluations as he deems necessary to complete the annual reviews.

§ 2205.21 Appeals.

(a) An appeal is a request from a State for reconsideration of a determination by the Regional Director on any action related to Federal assistance pursuant to the Act and these regulations.

(b) An appeal shall be made in writing by the State with such additional information as is appropriate to support the request for reconsideration. All appeals shall be made within 60 days of receipt of the notice of determination by the Regional Director.

(c) Upon receipt of an appeal, the Regional Director shall review the material submitted and make such additional investigation as he deems appropriate. Following his review and investigation, the Regional Director shall notify the State, in writing, of his decision to accept or deny the appeal. If his decision is to accept the appeal, the Regional Director shall take such additional action as is necessary to implement his decision including, but not limited to approval of project applications.

(d) If the Regional Director denies the appeal, the State may submit an appeal to the Administrator. Such appeal shall be made in writing through the Regional Director, and shall be submitted not later than 60 days after receipt of notice of the Regional Director's denial of the appeal. Action by the Administrator is final.

(e) If an applicant requests the State to make an appeal to the Regional Director or to the Administrator in accordance with this section and the State declines or takes no action on such request, the applicant may make an appeal to the Regional Director or the Administrator. Such appeal shall be made in writing within 60 days after receipt from the State of the notice of determination or denial of appeal by the Regional Director, or notification by the State that no appeal will be made by the State. An ap-

peal made by an applicant shall be made through the State. The State shall forward such appeal promptly to the Regional Director with or without comment.

(f) Based on his determination that such action is warranted, the Administrator or the Regional Director may extend any of the time periods prescribed by this section.

§ 2205.22 Effective date.

These regulations are effective for all major disasters declared on or after April 1, 1974, and for all emergency or fire suppression assistance made available on or after April 1, 1974; except that § 2205.48 which implements section 408 of the Act is effective for all major disasters declared on or after April 20, 1973.

(a) For major disasters declared on or after April 1, 1974 and prior to May 22, 1974:

(1) Project applications Federally funded and approved or other Federal financial assistance obligations incurred under Pub. L. 91-406 may be amended to include the benefits of retroactive implementation of the Act.

(2) No applicant shall be required to surrender any benefits of Pub. L. 91-406.

(b) For major disasters declared prior to April 1, 1974:

(1) All actions taken or to be taken shall be in accordance with Part 200 (Federal Disaster Assistance) of Title 24 CFR.

Subpart B—Emergencies

§ 2205.23 General.

Upon the occurrence of a catastrophe within the State which the Governor finds (a) is of such severity and magnitude that effective response is beyond the capability of the State and the affected local governments, and (b) requires emergency assistance to save life and protect property, health and safety or to avert or lessen the threat of a disaster, which, because of the pressure of time or because of the unique capabilities of a Federal agency, can be more readily provided by the Federal Government; the Governor may present to the President, through the Regional Director, a request for Federal assistance which includes the above findings. Based on such Governor's request, the President may determine that an emergency exists which warrants Federal assistance and may provide such assistance under the Act as he deems appropriate.

§ 2205.24 Requests for emergency assistance.

(a) The request for emergency assistance shall be made by the Governor of the affected State to the President through the Regional Director.

(b) The Governor's request will furnish information describing State and local efforts and resources which have been or will be used to alleviate the emergency including that for which Federal funding will be requested, and will define the particular type and specific extent of Federal aid required.

**§ 2205.25 Processing of State requests.**

(a) The Regional Director shall, on knowledge of the Governor's request based on his investigation of the situation which may include field assessments and consultations with appropriate State and Federal officials or other interested parties, the Regional Director shall promptly submit his report and recommendations to the Administrator.

(b) The Administrator shall forward the Governor's request, together with his report and recommendations, to the Secretary.

(c) The Secretary shall forward the Governor's request to the President, together with his recommendation regarding Presidential action thereon.

**§ 2205.26 Initiation of Federal assistance.**

Upon a determination by the President that an emergency exists which warrants Federal assistance, the Administrator shall immediately initiate action to provide Federal assistance under such determination and in accordance with applicable laws, and regulations and the Federal-State Agreement for Emergencies. The Regional Director may approve or undertake emergency work only as authorized under the determination by the President.

**§ 2205.27 Federal-State agreements.**

(a) A Federal-State Agreement for Emergencies (Agreement) shall be executed by the Governor, acting for the State, and the Regional Director acting for the Federal Government. The Agreement will contain the necessary terms and conditions consistent with the provisions of applicable laws, executive orders, and regulations, as the Administrator may require and will set forth the type and extent of Federal assistance. The emergency area in which assistance is authorized shall be determined by the Administrator based on the State's request.

(b) It is intended that continuing agreements shall be executed between each State and the Federal Government as soon as possible. Where continuing agreements have been executed, an amendment to such agreement shall be executed by the Governor and the Regional Director for each emergency to specify the incident period and to include any specifics peculiar to the current emergency. Subsequent amendments to such agreements for the same emergency may be executed by the Governor's Authorized Representative and the Regional Director. A new continuing agreement will be executed if there is a change in Governors or Regional Directors.

(c) The type and extent of Federal assistance set forth in the Agreement, or supplement thereto shall be the only assistance which is eligible for Federal reimbursement or funding under the Act.

(d) In the event funds are to be transferred to a State for disaster relief purposes, the Agreement, by reference to

this section shall contain, and the State and its political subdivisions will agree to, the following provisions:

In the event that a State or local government violates any of the conditions imposed upon disaster relief assistance under law, this Agreement or applicable Federal regulations, the Administrator will notify the State that additional financial assistance for the purpose of the project in connection with which the violation occurred will be withheld until such violation has been corrected. Provided, however, that if the Administrator, after such notice to the State, is not satisfied with the corrective measures taken to comply with his notification, the Administrator will notify the State that further financial assistance will be withheld for the project for which it has been determined that a violation exists, or for all or any portion of financial assistance which has or is to be made available to the State or local governments for the purpose of disaster relief assistance under the provisions of this Agreement, applicable Federal regulations, and the Act.

(e) By reference to this part, the following provision shall be included in the Agreement:

No Member or Delegate to Congress or resident commissioner, shall be admitted to any share or part of this Agreement or to any benefit to arise thereupon. Provided, however, that this provision shall not be construed to attend to any contract made with a corporation for its general benefit.

(f) When assistance is authorized for a local government and a State is unable to assume the responsibilities prescribed in these Regulations and an Indian tribe or authorized tribal organization or Alaska Native village or organization submits a project application in accordance with § 2205.7(a), Federal disaster assistance will be administered in accordance with a Federal-Tribal Agreement. Such Federal-Tribal Agreement will provide that the Indian tribe or authorized tribal organization or Alaska Native village or organization will perform the regulatory or coordinating functions to be performed by a State or its political subdivisions as set forth in this section.

**§ 2205.28 Emergency mass care.**

Emergency mass care, such as emergency medical care, emergency shelter, emergency provision of food, water and medicine, and other essential needs, are normally provided by the Red Cross or other voluntary organizations and Federal emergency assistance will be approved by the Regional Director only upon an affirmative showing that such organizations are not providing all or part of emergency mass care essential needs.

**§ 2205.29 Emergency debris clearance.**

The Regional Director is authorized to provide emergency debris clearance limited to the clearance of debris to save lives and protect property and public health and safety. This includes debris clearance from roads and facilities as necessary for the performance of emergency tasks and for restoration of essential public services.

**§ 2205.30 Emergency protective measures.**

The Regional Director is authorized to provide emergency protective measures, including but not limited to search and rescue, demolition of unsafe structures, warning of further risks and hazards, public information on health and safety measures, and other actions necessary to remove or to reduce immediate threats to public health and safety, or to public property, or to private property when in the public interest.

**§ 2205.31 Emergency restorative work.**

The Regional Director is authorized to provide emergency repairs to essential utilities and other essential facilities as necessary to provide for their continued operation. This includes but is not limited to: Emergency bridge work, emergency road detours, tie-ins to neighboring utilities, emergency building repairs, and rental of alternate space for restoration of essential community services.

**§ 2205.32 Emergency communications.**

The Regional Director is authorized during or in anticipation of an emergency or major disaster to establish emergency communications and make them available to State and local government officials and other persons as he deems appropriate. Communications provided under this section are intended to supplement but not replace normal communications that remain operable after a major disaster. Such emergency communications will be discontinued immediately when the essential emergency communications needs of the community have been met.

**§ 2205.33 Time limitations.**

(a) Project applications shall be submitted within 30 days, or a lesser period if so prescribed by the Regional Director, following the declaration of an emergency by the President. When warranted, the Regional Director may, if the State so requests, extend this time limitation.

(b) Federal Emergency Assistance provided under this Support B shall terminate no later than one month after the President's determination that an emergency exists, except that:

(1) Based on extenuating circumstances beyond the control of the applicant, the Regional Director, as he deems necessary, may extend the time limitation not to exceed an additional two months for such assistance.

(2) Based on his determination that such action is warranted, the Administrator may extend the time limitation completion date beyond 3 months when requested by the State.

**Support C—Fire Suppression****§ 2205.34 General.**

When the Administrator determines that a fire or fires threaten such destruction as would constitute a major disaster, he may authorize assistance, including grants, equipment, supplies, and personnel to any State for the suppression of any fire on publicly or privately owned forest or grassland.

§ 2205.35 Federal-State agreements.

Federal assistance under section 417 of the Act will be in accordance with a Federal-State Agreement for Fire Suppression (Agreement) signed when possible in advance of the fire season by the Governor and the Regional Director. The Agreement will contain the necessary terms and conditions consistent with the provisions of applicable laws, executive orders, and regulations, as the Administrator may require and will set forth the type and extent of Federal assistance. The Governor may designate authorized representatives to execute requests and certifications and otherwise act for the State during fire emergencies. Supplemental agreements shall be filed as necessary, but at least annually in order to keep the continuing agreement updated.

§ 2205.36 Requests for assistance.

When a Governor determines that fire suppression assistance is warranted, his request for assistance should specify in detail the facts supporting such a request. In order that all actions in processing a State request are executed as rapidly as possible, the request may be submitted to the Regional Director by telephone, promptly followed by confirming telegram or letter.

§ 2205.37 Providing assistance.

Following the Administrator's decision on the State request, the Regional Director will notify the Governor and the Federal firefighting agency involved. Requests for assistance from Federal agencies may be made by the Regional Director if requested by the State. For each fire or fire situation, a separate Fire Project Application will be prepared by the State and submitted to the Regional Director for approval.

§ 2205.38 Reimbursement.

Payment will be made to the State for its actual eligible costs, subject to verification, as necessary, by Federal inspection and audit. When requested by the State, such payments may be made directly to other Federal agencies for eligible assistance provided by them. The following costs will not be considered eligible for reimbursement: Any clerical or overhead costs other than field administration and supervision; any costs of pre-suppression, including salvaging lumber, restoring facilities, seeding and planting operations; and any costs not incurred during the incidence period as determined by the Regional Director other than directly related mobilization or demobilization costs.

Subpart D—Major Disasters

§ 2205.39 General.

Upon the occurrence of a catastrophe within a State which the Governor finds is of such severity and magnitude that effective response is beyond the capability of the State and the affected local governments and that Federal assistance is necessary to supplement the efforts and available resources of the State, local

governments and disaster relief organizations, the Governor may present to the President, through the Regional Director a request for Federal assistance which includes the above findings. Based on such Governor's request, the President may declare that a major disaster exists. Federal assistance pursuant to such declaration may include emergency assistance pursuant to Subpart B of this part. Where the situation is not of sufficient severity and magnitude to warrant major disaster assistance under the Act, or where information upon which to base such a declaration is insufficient or not readily available, the President may determine that an emergency exists which warrants Federal assistance.

§ 2205.40 Definitions.

As used in this part:

(a) "Field Assessment" means those preliminary estimates and descriptions, based on actual observations by government engineers or inspectors, of the nature and extent of damages, resulting from a disaster, and of the Federal assistance potentially eligible under the Act.

(b) "Disaster-affected areas" means any local government, as defined in § 2205.3 or part thereof, designated by the Administrator, upon request by the State, as being eligible for Federal assistance under the Act.

(c) "Applicable standards of safety, decency, and sanitation" are those minimum guidelines prescribed or approved by the Administrator for any repair or reconstruction financed by Federal grants or loans under the Act.

§ 2205.41 Requests for major disaster assistance.

(a) The request for a major disaster declaration shall be made by the Governor of the affected State to the President, through the Regional Director.

(b) As a part of such request, and as a prerequisite to major disaster assistance under the Act, the Governor shall take appropriate action under State law and direct execution of the State's emergency plan, and shall advise the Administrator thereof. In addition, the request shall include the following:

(1) An estimate of the amount and severity of damage broken down by type, such as private non-agricultural, agricultural, and public.

(2) A statement of actions pending or taken by the State or local legislative and governing authorities with regard to the disaster.

(3) A certification that, for the current disaster, State and local government obligations and expenditures (of which State commitments must be a significant proportion) will constitute the expenditure of a reasonable amount of the funds of such State and local governments for alleviating the damage, loss, hardship, or suffering resulting from such disaster. The certification by the Governor shall include the following:

Pursuant to Federal Disaster Assistance Administration Regulations, I certify that the total of expenditures and obligations for this disaster for which no Federal reimburse-

ment will be requested are expected to exceed \$ \_\_\_\_\_ in accordance with the following table:

CATEGORY OF DAMAGE	AMOUNT	
	STATE	LOCAL
<b>Individual assistance:</b>		
Housing.....	.....	.....
Individual and family needs.....	.....	.....
HAIR CARE.....	.....	.....
Other (specify).....	.....	.....
<b>TOTAL.....</b>	<b>.....</b>	<b>.....</b>
<b>Public assistance:</b>		
Deaths and wrongful discharges.....	.....	.....
Productive work.....	.....	.....
Restoration of public facilities.....	.....	.....
Public safety.....	.....	.....
Other (specify).....	.....	.....
<b>TOTAL.....</b>	<b>.....</b>	<b>.....</b>
<b>Grand total.....</b>	<b>.....</b>	<b>.....</b>

\* Provide separately for each disaster affected area requested.

(4) An estimate of the extent and nature of Federal assistance needed within the State, broken down by category of public or individual assistance for each disaster affected area for which Federal assistance is requested and the estimated Federal funds required for each category.

(5) As appropriate, other justification in support of the request.

§ 2205.42 Processing the request of a Governor for a declaration of a "major disaster".

(a) The Regional Director shall acknowledge the Governor's request. Based on his investigation of the situation, which may include field assessments of the affected area and consultations with appropriate State and Federal officials, or other interested parties, the Regional Director shall promptly submit his report and recommendations to the Administrator.

(b) The Administrator shall forward the Governor's request, together with his report and recommendations, to the Secretary.

(c) The Secretary shall forward the Governor's request to the President, together with his recommendation regarding Presidential action thereon.

§ 2205.43 Initiation of Federal assistance.

Upon a declaration of a major disaster by the President, the Administrator shall immediately initiate action to provide Federal assistance in accordance with such declaration, applicable laws, regulations, and the Federal-State Agreement for Major Disasters. Disaster affected areas within the State will be determined by the Administrator based on the State's request. A disaster affected area designated by the Administrator includes all local governments within its boundaries.

§ 2205.44 Federal-State agreements.

(a) Upon the declaration of a major disaster, a Federal-State Agreement for Major Disasters (Agreement) will be executed by the Governor, acting for the State; and the Regional Director, acting for the Federal Government. Such Agreement shall provide for the manner in



which Federal assistance is to be made available and contain the assurance of the Governor that a reasonable amount of the funds of the State, local governments, or other agencies therein will be expended in alleviating damage caused by the disaster. The Agreement will also contain such other terms and conditions consistent with the provisions of applicable laws, executive orders, and regulations as the Administrator may require.

(b) The Agreement will specify the assistance to be provided as a result of major disaster.

(c) In the event funds are to be transferred to a State for disaster relief purposes, the Agreement, by reference to this section shall contain, and the State and its political subdivisions will agree to, the following provisions:

In the event that a State or local government violates any of the conditions imposed upon disaster relief assistance under law, this Agreement or applicable Federal regulations, the Administrator will notify the State that additional financial assistance for the purpose of the project in connection with which the violation occurred will be withheld until such violation has been corrected. Provided, however, that if the Administrator, after such notice to the State, is not satisfied with the corrective measures taken to comply with his notification, the Administrator will notify the State that further financial assistance will be withheld for the project for which it has been determined that a violation exists, or for all or any portion of financial assistance which has or is to be made available to the State or local governments for the purpose of disaster relief assistance under the provisions of this Agreement, applicable Federal regulations, and the Act.

(d) By reference to this part, the following provision shall be included in the Agreement:

No Member of or Delegate to Congress or resident commissioner, shall be permitted to any share or part of this agreement, or to any benefit to arise thereupon: Provided, however, that this provision shall not be construed to extend to any contract made with a corporation for its general benefit.

(e) When assistance is authorized for a local government and a State is unable to assume the responsibilities prescribed in these Regulations and an Indian tribe or authorized tribal organization or Alaska Native village or organization submits a project application in accordance with § 2205.7(a), Federal disaster assistance will be administered in accordance with a Federal-Tribal agreement. Such Federal-Tribal agreement will provide that the Indian tribe or authorized tribal organization or Alaska Native village or organization will perform the regulatory or coordinating functions to be performed by a State or its political subdivisions as set forth in this section.

§ 2205.45 Temporary housing assistance.

(a) Temporary housing may be provided, either by purchase or lease, for those who, as a result of a major disaster, require temporary housing.

(b) Temporary housing assistance may be made available to those disaster victims who as a result of a major disaster

(or emergency) require temporary housing for reasons including, but not limited to, the following:

(1) Physical damage to the dwelling to the extent that it has been rendered uninhabitable.

(2) The dwelling has been determined uninhabitable as a result of the disaster by an authorized government entity requiring evacuation of an area. This does not include subsequent condemnation for redevelopment of an area following a disaster.

(3) Impeded access to the dwelling which cannot be quickly alleviated by debris removal even though the structure may be unharmed.

(4) Extended interruption of essential utilities sufficient to constitute a health hazard.

(5) Eviction from residence by the owner because of the owner's personal need for housing as a direct result of the major disaster.

(6) Eviction from residence by owner because of a financial hardship which is a direct result of the disaster.

(7) Other such circumstances which the Regional Director determines to require temporary housing.

(c) Temporary housing shall be limited to minimum accommodations necessary for adequate housing.

(d) Temporary housing accommodations may include, but are not limited to:

(1) Unoccupied, available housing owned by the United States.

(2) Unoccupied, available housing units, financed totally or in part with Federal funds, including public housing.

(3) Rental properties.

(4) Mobile homes, or other readily fabricated dwellings.

(5) Transient accommodations, when the nature or duration of the housing requirement does not justify more stable arrangements, as determined by the Regional Director.

(e) In lieu of providing other types of temporary housing listed in paragraph (d) of this section, expenditures may be made to repair or restore to a habitable condition owner-occupied private residential structures made uninhabitable by a major disaster, which are capable of being restored quickly to a habitable condition with minimal repairs. No assistance provided under this section may be used for major reconstruction or rehabilitation of damaged property.

(f) Utility use costs which are normally paid by the owner or occupant will not be paid by the Federal Government. In those cases where the Federal Government becomes the guarantor for utility services not metered separately, such recipient will be assessed a monthly allowance equivalent to the pro-rata costs of utilities services.

(g) A disaster victim is expected to accept the first adequate housing offered. Refusal by the applicant to accept such accommodations may result in his forfeiture of eligibility for temporary housing assistance.

(h) Any mobile home or readily fabricated dwelling shall be placed on a site complete with utilities provided either by the State or local government, or by

the owner or occupant of the site who was displaced by the major disaster, without charge to the United States. The Administrator may authorize installation of essential utilities at Federal expense and he may elect to provide other more economical or accessible sites when he determines such action to be in the public interest.

(i) Temporary housing shall not be made available to those individuals or families with insurance coverage which provides the full cost of alternate living arrangements, except where, as determined by the Regional Director, adequate alternate housing is not readily available or the receipt of insurance benefits is uncertain or inadequate to meet temporary housing needs. Individuals or families who qualify for and accept assistance under this exception shall repay or pledge to repay to the Government from any insurance proceeds for temporary housing to which they are entitled an amount equivalent to the fair market value of the housing provided.

(j) Temporary housing shall not be made available to any person or family for use as a vacation or recreational residence.

(k) The period of eligibility for occupancy in temporary housing shall be determined on the basis of need. Each temporary housing occupant shall endeavor to place himself in adequate alternate housing at the earliest possible time. Each occupant's eligibility for continued occupancy shall be recertified no less frequently than every 90 days. No rentals shall be established for the first 12 months of occupancy. Thereafter, provided no adequate alternate housing exists, rentals shall be established based upon the fair market value of the accommodations being furnished. Such rentals shall be adjusted to take into consideration the financial ability of the occupant.

(l) Pursuant to this section, temporary housing assistance may be terminated on 30-day written notice after which 30 days the occupant may be liable for such additional charges as the Regional Director may deem appropriate. Termination of temporary housing assistance to an occupant may be for reasons including, but not limited to, the following:

(1) Adequate alternate housing is now available.

(2) Failure on the part of the occupant to utilize or maintain the housing provided in the manner normally expected of a tenant.

(3) Failure on the part of the occupant to pay rent, utilities, or other appropriate charges (including duplication of benefits) or to reimburse the Government for such charges as authorized by the Regional Director in accordance with this section.

(4) Determination that the temporary housing assistance was obtained either through misrepresentation or fraud.

(m) Termination of temporary housing assistance may be in the form of:

(1) Eviction from temporary housing.

(2) Termination of financial assistance.

Any appeals by the occupant from a termination notice shall be processed and resolved pursuant to the temporary housing pre-termination procedure (39 FR 3985, published March 15, 1974), adopted by the Department of Housing and Urban Development for the purpose of providing due process safeguards to the tenants.

(n) Any temporary housing acquired by purchase may be sold directly to individuals and families who are occupants of temporary housing for their use as permanent housing. Such sales shall be at prices that are fair and equitable, as determined by the Regional Director.

(o) The Administrator may sell or otherwise make available temporary housing units purchased pursuant to section 404(a) of the Act directly to States, other governmental entities, or voluntary organizations. As a condition of such transfer, the Administrator shall impose:

(1) A covenant to comply with the provisions of § 2205.13 requiring non-discrimination in the distribution and occupancy of temporary housing.

(2) The requirement that any units provided under this section must be used for the purpose of providing temporary housing for disaster victims in emergencies or major disasters.

(3) The condition that any temporary housing made available, under the provisions of this section, which is not utilized in accordance with the terms of the transfer, may be ordered returned by the Administrator.

§ 2205.46 Mortgage and rental payments.

The Administrator is authorized to provide assistance on a temporary basis in the form of mortgage or rental payments to or on behalf of individuals and families who, as a result of financial hardship caused by a major disaster, have received written notice of disposition or eviction from a primary residence by reason of foreclosure of any mortgage or lien, cancellation of any contract of sale, or termination of any lease, entered into prior to the disaster. Such assistance shall be provided for a period of not to exceed one year or for the duration of the period of financial hardship, whichever is the lesser.

§ 2205.47 Disaster unemployment assistance.

The Secretary of Labor, consistent with the delegation of authority to him by the Secretary dated Aug. 13, 1974 (39 FR 33020), will (a) provide assistance to individuals unemployed as a result of a major disaster, and (b) provide reemployment assistance services under section 407 of the Act and under other laws administered by the Department of Labor to individuals who are unemployed as a result of a major disaster and (c) issue such rules and regulations as may be necessary and appropriate. Such regulations will be issued in 20 CFR Ch. V, Part 625 (34 FR 19636, December 13, 1969), as amended.

§ 2205.48 Individual and family grants.

(a) General. The Governor may request that Federal funds be made available to a State for the purpose of such State making grants to individuals and families who as a result of a major disaster are unable to meet necessary expenses or serious needs. The grant program authorized by this section will be 75 percent Federally funded and 25 percent State funded. The Governor of the affected State or his authorized representative will administer the grant program. The grant program is intended to provide funds to disaster victims to permit them to meet those necessary expenses or serious needs for which other governmental assistance is either unavailable or inadequate. The grant program is not intended to indemnify all disaster losses or to purchase items or services that may generally be characterized as nonessential, luxury, or decorative.

(b) Definitions as used in this section. (1) "Necessary expense" means the cost of an item or service essential to an individual or family to mitigate or overcome an adverse condition caused by a major disaster.

(2) "Serious need" means a requirement for an item or service essential to an individual or family to prevent or reduce hardship, injury, or loss caused by a major disaster.

(3) "Family" means a social unit comprised of husband and wife and dependents, if any, or a head of a household, as these terms are defined in the Internal Revenue Code of 1954.

(4) "Individual" means a person who is not a member of a family, as defined in subparagraph (3) of this paragraph.

(5) "Assistance from other means" means assistance including monetary or in-kind contributions from other governmental programs, insurance, voluntary or charitable organizations, or from any sources other than those of the individual or family.

(c) National eligibility criteria. In administering the Individual and Family Grant Program, a State shall determine the eligibility of an individual or family for a grant to meet a necessary expense or serious need in accordance with the following criteria:

(1) General. (i) In order to qualify for a grant under this section, an individual or family representative must certify:

(A) That application has been made to other available governmental programs for assistance to meet a necessary expense or serious need and that neither he nor any member of his family has been determined to be qualified for such assistance, or for demonstrated reasons, any assistance received has not satisfied any such necessary expense or serious need.

(B) That with respect to the specific necessary expense or serious need or portion thereof for which application is made, neither he, nor to the best of his knowledge, any member of his family, has previously received or refused assistance from other means.

(C) That should the individual or family receive a grant and assistance from other means later becomes available to meet the necessary expense or serious need, the individual or family shall refund to the State that part of the grant for which financial assistance from other means has been received.

(2) Individuals or families who incurred a necessary expense or serious need in the major disaster area may be eligible for assistance under this section without regard to their residency in the major disaster area or within the State in which the major disaster had been declared.

(3) Individuals or families otherwise eligible for assistance under this section must obtain flood insurance, as required by Subpart E of these regulations.

(3) Eligible categories. Assistance under this section may be made available to meet necessary expenses or serious needs by providing essential items or services in the categories set forth below:

(i) Medical or dental.

(ii) Housing. With respect to private owner-occupied primary residences (including mobile homes), grants may be authorized to:

(A) Repair, replace, rebuild.

(B) Provide access.

(C) Clean or make sanitary, or

(D) Remove debris from such residences. Any debris removal will be limited to the minimum required to remove health hazards or protect against additional damage to the residence.

(iii) Personal property.

(A) Clothing.

(B) Household items furnishings or appliances.

(C) Tools, specialized or protective clothing or equipment which are essential to or a condition of a wage earner's employment.

(D) Repair, clean, or sanitize any eligible personal property item.

(iv) Transportation.

(A) Grants may be authorized to provide transportation by public conveyance provided that the requirement for this transportation was the direct result of the disaster.

(B) Grants may be authorized to repair, replace or provide private transportation, if the loss of or requirement for this transportation was the direct result of the disaster, and transportation by public conveyance is inadequate or unavailable.

(v) Funeral expenses. Grants for funeral expenses will be based on minimum expenditures for interment or cremation.

(3) Ineligible categories. Assistance under this section will not be made available for any item or service in the following categories:

(i) Business losses, including farm businesses.

(ii) Improvements or additions to real or personal property.

(iii) Landscaping.

(iv) Real or personal property used exclusively for recreation.

(v) Financial obligations incurred prior to the disaster.

(vi) Any necessary expense or serious need or portion thereof for which assistance was available from other means but was refused by the individual or family.

(4) Other categories. Should the State determine that an individual or family has an expense or need not specifically identified as eligible, the State shall provide a factual summary to the Regional Director, and request a determination.

(4) State request to participate in the Individual and Family Grant Program. In order to make assistance under this section available to disaster victims, the Governor must file with the appropriate Regional Director a request which includes the following:

(1) A certification that assistance under the Act and from other means is insufficient to meet necessary expenses or serious needs of disaster victims.

(2) An estimate of the number of disaster victims who have necessary expenses or serious needs and the basis for such estimate.

(3) An estimate of the total Federal grant as identified in paragraph (2) (1) of this section.

(4) A commitment to implement an administrative plan as identified in paragraph (e) of this section.

(5) A commitment to identify specifically in the accounts of the State all Federal and State funds committed to the grant program.

(6) A commitment to maintain close coordination with the Federal Coordinating Officer and provide him with such reports as he may require in order to insure proper administration, including avoidance of duplication of benefits.

(7) A commitment to implement the grant program throughout the major disaster area designated by the Administrator.

(8) A certification that the State will pay its 25 percent share of all grants to individuals or families. If the State is unable immediately to pay its 25 percent share, the State may request an advance of Federal funds as identified in paragraph (b) of this section.

(e) State Administrative Plan. (1) The State will develop a plan for the administration of the Individual and Family Grant Program that includes but is not limited to:

(i) Assignment of grant program responsibilities to State officials or agencies.

(ii) Methods and procedures for notification of potential applicants.

(iii) Establishment of local application centers.

(iv) Administrative procedures for filing, investigating and approving applications; applicant appeals; disbursement of grants; State program audit.

(v) National eligibility criteria as defined in paragraph (c) of this section.

(vi) Provisions for compliance with §§ 2005.13, 2005.15 and 2005.18 of these regulations and the Flood Disaster Protection Act of 1973 (Pub. L. 93-234, 87 Stat. 975) and the Federal Insurance Administration Regulations, 24 CFR Parts 1909 et seq.

(2) The Governor or his authorized representative may request the Regional Director to provide technical assistance in the preparation of an administrative plan to implement the Individual and Family Grant Program.

(3) The Regional Director will review the State administrative plan for each disaster for which assistance is requested under this section to insure that the requirements of these regulations have been met. The Regional Director may defer approval of a State administrative plan until any deficiencies have been corrected.

(4) The State administrative plan is to be made a part of the State's emergency plan, as described in § 2009.4 of these regulations.

(f) Limitation on grants. (1) The Federal grant under this part shall be equal to 75 percent of the actual cost of meeting necessary expenses or serious needs of individuals and families, plus State administrative expense not to exceed 3 percent of the total Federal grant, and shall be made only on condition that the remaining 25 percent of such actual cost is paid to such individuals and families from funds made available by the affected State.

(2) An individual or family shall not receive a grant or grants under the provisions of this section aggregating more than \$5,000 with respect to any one major disaster. Such aggregate amount shall include both the Federal and State share of the grant.

(g) Time Limitations. (1) In the administration of the Individual and Family Grant Program authorized under section 408 of the Act, the following time limitations will be applicable except as described in subdivision (vi) of this subparagraph:

(i) Should the Governor decide to request assistance under this section, he must submit such request no later than seven days following the date on which the major disaster was declared and in the manner set forth in paragraph (d) of this section.

(ii) The State will accept applications from individuals or families for a period of 60 days following the date on which the major disaster was declared.

(iii) Any application filed after the 60-day period stated above must be reviewed by the State to determine whether the late filing was the result of extenuating circumstances or conditions beyond the control of the individual or family. If such conditions or circumstances are demonstrated, the State will determine that good cause existed for late filing and accept that application as though it had been filed on a timely basis; otherwise the application will be rejected.

(iv) No application will be accepted by the State if it is filed more than 90 days following the date on which the major disaster was declared.

(v) All administrative activities including the submission of final reports and vouchers to the Regional Director, shall be completed by the State within 180 days following the date on which the major disaster was declared.

(vi) The Regional Director may extend any time limitation set forth above for a period not to exceed 30 days. The Administrator may further extend any of the above time limitations.

(2) Pursuant to the Federal Disaster Assistance Administration Notice for Individual and Family Grant Application (Docket No. N 75-28) 40 FR 3507, dated Feb. 4, 1975, applications by a Governor for assistance pursuant to Section 408 of the Act for all major disasters declared subsequent to Apr. 30, 1973, but prior to Feb. 5, 1975 must have been made to the appropriate Regional Director of the Federal Disaster Assistance Administration not later than Mar. 31, 1975.

(h) Advance of State share. (1) If the State is unable immediately to pay its 25 percent share of the grants to be made under this section, the Governor may request that this amount be advanced by the Federal Government. Requests for such advances will be made to the Regional Director and will include the following:

(i) A certification that the State is immediately unable to pay its 25 percent share and an explanation of the reasons therefor.

(ii) A statement as to the specific actions taken or to be taken to overcome the inability to provide the State share, including a time schedule for such actions.

(iii) A commitment to repay the Federal advance at the time the State is able to do so.

(iv) An estimate of the total amount needed to meet the 25 percent State share.

(v) An agreement to return immediately upon discovery all Federal funds advanced to meet the State's 25 percent share which exceeds actual requirements.

(A) Failure to repay the advance of the State share, in accordance with the time schedule in paragraph (b) (1) (ii) of this section, may result in the withholding by the Federal Government of subsequent advances under this section.

(i) Approval—Authorization of Funds. (1) The Regional Director may approve Federal assistance and authorize advances of funds under this section upon his determination that:

(i) all required certifications and commitments have been completed by the Governor.

(ii) the administrative plan provided by the State to implement the Individual and Family Grant Program meets the requirements of these regulations.

(iii) The Regional Director may authorize Federal assistance based on his estimate of the amount required to meet the necessary expenses or serious needs of disaster victims.

(j) Reimbursement to the State. Reimbursement to the State of the Federal share of eligible costs will be on the basis of a voucher filed by the State and approved by the Regional Director.

(k) Federal Audit. All disbursements will be subject to Federal audit, including those for administrative costs for which the State requests reimbursement.

§ 2205.49 Food commodities.

(a) The Administrator will assure that adequate stocks of food will be ready and conveniently available for emergency mass feeding or distribution in any area of the United States which suffers a major disaster or emergency.

(b) In carrying out his responsibilities in paragraph (a) of this section, the Administrator may direct the Secretary of Agriculture to purchase food commodities in accordance with authorities prescribed in section 410(b) of the Act.

§ 2205.50 Relocation assistance.

Notwithstanding any other provision of law, no person otherwise eligible for any kind of replacement housing payment under the "Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970" (Pub. L. 91-646) shall be denied such eligibility as a result of his being unable, because of a major disaster as determined by the President, to meet the occupancy requirements set by such Act.

§ 2205.51 Crisis counseling assistance and training.

The Secretary of Health, Education and Welfare, consistent with the Delegation of Authority to him by the Secretary (Docket No. —, FR —, dated —) will, subject to the general policy guidance and coordination of the Administrator, (a) provide professional counseling services to victims of major disasters in order to relieve mental health problems caused or aggravated by such major disaster or its aftermath; (b) provide financial assistance to State or local agencies or private mental health organizations to provide such services or training of disaster workers; and (c) issue such rules and regulations as may be necessary and appropriate to effectuate this delegation.

§ 2205.52 Availability of materials.

The Regional Director may, at the request of the Governor of an affected State, provide for a survey of construction materials needed in the disaster affected area on an emergency basis for housing repair, replacement housing, public facilities repairs and replacement, farming operations, and business enterprises and may take appropriate action to assure the availability and the fair distribution of needed materials. Where possible, such action may include the voluntary allocation of such materials for a period of not more than 180 days after the major disaster. Any allocation program shall be implemented by the Regional Director, to the extent possible, by working with and through those companies which traditionally supply construction materials in the affected area. For the purposes of this section, "construction materials" shall include building materials and materials required for housing repair, replacement housing, public facilities repair and replacement, and for normal farm and business operations.

§ 2205.53 Emergency public transportation.

The Regional Director may provide emergency public transportation service in a disaster-affected area for persons who, as a result of a major disaster, have lost ready access to governmental offices, supply centers, stores, post offices, schools, and major employment centers, and to such other places as may be necessary in order to meet the emergency needs of the communities. Any transportation provided under this section is intended to supplement but not replace normal transportation facilities that remain operable after a major disaster. Such emergency transportation will be discontinued immediately when the emergency need of the community has been met.

§ 2205.54 Repair and restoration of damaged facilities.

(a) Definitions as used in this section.  
(1) "Private non-profit organization" means any non-governmental agency or entity that currently has (i) an effective ruling letter from the U.S. Internal Revenue Service, granting tax exemption under section 501 (c), (d), or (e) of the Internal Revenue Code of 1954, or (ii) satisfactory evidence from the State that the non-revenue producing organization or entity is a nonprofit one organized or doing business under State law.

(2) "Educational institution" means  
(i) Any elementary school as defined by section 501(c) of the Elementary and Secondary Education Act of 1965;

(ii) Any secondary school as defined by section 801(h) of the Elementary and Secondary Education Act of 1965; or

(iii) Any institution of higher education as defined by section 1201 of the Higher Education Act of 1965

(3) Private non-profit facility means any private non-profit educational, utility, emergency, medical, and custodial care facilities, including those for the aged or disabled, and facilities on Indian reservations as defined by the President.

(4) "Education facilities" means classrooms and related facilities; and equipment, machinery, and utilities necessary or appropriate for instructional purposes. It does not include athletic stadiums or structures or facilities intended primarily for athletic exhibitions, contests, games or other events for which admission is to be charged to the general public; and facilities used primarily for religious instruction or any facility to be used primarily in connection with any part of the program of a school or department of divinity. "School or department of divinity" is used herein as defined by section 1201 of the Higher Education Act of 1965.

(5) "Utility" means structures of systems of any power, water storage, supply and distribution, sewage collection and treatment, telephone, transportation, or other similar public service.

(6) "Emergency facility" means those buildings, structures, or systems used to provide services, such as fire protection,

ambulance, or rescue, to the general public as the result of disasters or other situations of great urgency.

(7) "Medical facility" means any "hospital," "outpatient facility," "rehabilitation facility," or "facility for long term care" as such terms are defined in section 845 of the Public Health Service Act (42 U.S.C. 2910), and any similar facility offering diagnosis or treatment of mental or physical injury or disease, including the administrative and support facilities essential to the operating of such medical facilities although not contiguous thereto.

(8) "Custodial care facility" means those buildings, structures, or systems including those for essential administration and support, which are used to provide institutional care for such persons such as the aged and disabled who do not require day-to-day health care by doctors.

(9) "Pre-disaster design" means that capacity or measure of productive usage for which a facility could be used immediately prior to a major disaster in accordance with locally applicable health or safety codes, specifications or standards.

(10) "Pre-disaster condition" means the state of repair or serviceability of a facility immediately prior to the disaster taking into consideration prior damages, age, deterioration, and any limitations which had been placed upon its operation.

(11) Grant-in-lieu means a contribution pursuant to a project application whose scope of work includes improvements in the public facility to be repaired, restored, reconstructed or replaced, or any changes therein which are not eligible under sections 402 or 419 of the Act, and for which the Regional Director limits his approval and Federal funding to the estimated costs of the eligible work.

(b) Procedure. State and local governments may submit applications for Federal assistance under the Act to repair, restore, reconstruct, or replace public facilities belonging to them which were damaged or destroyed in a major disaster. State and local governments may also submit applications on behalf of private non-profit organizations for educational, utility, emergency, medical, and custodial care facilities, including such facilities for the aged and disabled, and facilities on Indian reservations which were damaged or destroyed by a major disaster.

(c) Codes, specifications, and standards. For the purposes of these regulations, current applicable codes, specifications, and standards are those which relate directly to the health and safety of persons using the damaged facility and which were in general use and were enforced locally at the time of the disaster. If such codes, specifications, and standards are not in writing, the applicant must provide evidence, and a Federal official shall verify, that the codes, specifications, and standards, were in use

at the time of the disaster. Where no codes, specifications, or standards, as prescribed above, apply to eligible restorative work, Federal funding will be limited to restoring the facility to its pre-disaster condition and pre-disaster design in accordance with minimum safety standards prescribed by the Administrator. If compliance with locally applicable codes, specifications, and standards in effect at the time of the disaster clearly will not result in a safe and usable facility, the Administrator may authorize appropriate deviations.

(d) Public facilities. Permanent repair or restoration of public facilities may be approved for categorical grants using the following criteria:

(1) The Federal contribution shall not exceed the net eligible cost of restoring a facility based on the pre-disaster design of such facility and on the current codes, specifications, and standards in use by the applicant for similar facilities in the locality.

(2) If the damaged facility is repairable to pre-disaster condition as determined by the Regional Director, approved restorative work will be limited to the cost of eligible repairs. In such cases, only those repairs will be approved which are designed to restore the portions of the structure damaged by the major disaster in conformity with current codes, specifications, and standards locally applicable to such repairs. If the facility was in a damaged or unsafe condition prior to the major disaster, the applicant shall agree to pay the cost of correcting any such condition as a prerequisite to Federal assistance.

(3) If the damaged facility is not repairable to pre-disaster condition as determined by the Regional Director, approved restorative work may include replacement of the facility on the basis of its pre-disaster design, in conformity with current codes, specifications, and standards locally applicable to new construction.

(4) A policy objective in restoring facilities damaged by a major disaster shall be to assure consideration of the advantages or disadvantages of disaster proofing, relocation, or other hazard mitigation measures, before any Federal work or other expense is authorized. In restoring damaged facilities by use of Federal disaster assistance, the Regional Director may authorize minimum disaster proofing as eligible work under the Act. When the Regional Director determines that a facility should not be restored in a hazard area, he may authorize relocation to a less hazardous site. Provided, however, that the overall Federal project cost is not increased. He may decline to authorize Federal disaster assistance to restore facilities at the original site when such facilities are subject to repetitive heavy damages or destruction.

(5) A grant-in-lieu of repair or restoration otherwise eligible under the Act may be approved if repair or replacement of the damaged facility involves betterment or change in design of the facility. When the Regional Director de-

termines that a grant-in-lieu is necessary in the public interest, he may require the applicant to submit an acceptable alternative for restorative work on a grant-in-lieu basis.

(6) Facilities that are (1) obsolete or obsolescent and not in active use, or (2) that are in otherwise non-operable condition at the time of occurrence of the major disaster, are not eligible for permanent repairs or other restorative work except in those instances, as determined by the Regional Director, where the facilities were only temporarily closed for repairs or remodeling, or where active use by the applicant was firmly scheduled prior to the major disaster to begin within a reasonable time.

(7) Facilities which were in limited use prior to the disaster, or were being used for other purposes than originally designed, may be eligible for assistance only to the extent necessary to resume immediate pre-disaster use, and in conformity with current applicable codes, specifications, and standards.

(e) Private non-profit facilities. Categorical grants for the repair or restoration of private non-profit facilities by Federal disaster assistance may be approved, using the criteria for public facilities outlined in paragraph (d) of this section. No payment will be made for any work which was not within the scope of responsibility of the private non-profit facility prior to the major disaster. The following additional criteria apply for determining the eligibility of such facility:

(1) It must be operated in a manner to carry out the non-profit purposes of the owning organization or entity.

(2) Damages must have occurred as the result of a major disaster and impair the capability of the facility to perform services for the community.

(3) The eligible owning organization must give assurances of its continued operation of the facilities when restored that are acceptable to the Regional Director.

(4) It must have the necessary permits and licenses to repair, restore, reconstruct or replace the facility in accordance with the project application and to maintain and operate the facility thereafter.

(f) Limitations. (1) Grants made under the provisions of this subpart for private non-profit facilities shall not:

(i) Be used to pay any part of the cost of facilities, supplies, or equipment which are to be used primarily for sectarian purposes; or

(ii) Be used to restore or rebuild any facility to be used primarily for religious worship; replace, restore, or repair any equipment or supplies to be used primarily for religious instruction, or restore or rebuild any facility or furnish any equipment or supplies which are to be used primarily in connection with any part of the program of a school or department of divinity.

(2) No grants shall be made under this subpart for the repair, restoration, reconstruction, or replacement of any educational facility for which disaster relief assistance would not be authorized for a

public facility under the Act, under Pub. L. 91-315, or Title VII of the Higher Education Act of 1965.

(g) Facilities under construction. Categorical grants may be approved for those facilities eligible under this paragraph which were in the process of construction when damaged or destroyed by a major disaster.

(1) Federal reimbursement shall not exceed the net eligible costs of the applicant, of an eligible private non-profit organization or entity, or of the contractors in restoring a facility to substantially the same condition as existed prior to the major disaster. The Regional Director may authorize alternative restorative work as a grant-in-lieu of restoring the facility to the same condition as existed prior to the disaster. Provided, however, that the net eligible costs to the Federal Government are not increased by approval of such alternative.

(2) Eligible costs shall not include any interest cost on project funding or any cost for which reimbursement is received pursuant to insurance contracts or otherwise by the party incurring the economic burden of such costs, including reimbursements which might be received from any other private, State or local government or Federal agency.

(3) No Federal reimbursement will be made to any applicant for damages caused by its own negligence, by the negligence of any interested private organization or entity, or by any contractor.

(h) Flexible funding. (1) Ninety percent contribution. Grants described in paragraph (d) of this section, an applicant may elect to receive a contribution based on 90 per centum of the Federal estimate of the total cost of repairing, restoring, reconstructing, or replacing all damaged public facilities owned by it within its jurisdiction. Such election will provide maximum flexibility in the use of the Federal contribution where an applicant determines that public welfare would not be best served by repairing, restoring, reconstructing or replacing particular public facilities damaged or destroyed in the major disaster.

(2) The total cost will be estimated on the basis of the pre-disaster design of each such facility and in conformity with current applicable codes, specifications, and standards.

(3) Funds contributed under this subsection may be expended either to repair or restore certain selected damaged public facilities or to construct new public facilities which the applicant determines to be necessary to meet its needs for governmental services and functions in the disaster-affected area.

(4) Such election must be declared in writing by the applicant to the Regional Director through the Governor's Authorized Representative before the approval of any project application from such applicant for assistance under § 2025.54(d), except as provided under § 2025.54(1)(3) below, and except project applications approved for major disasters declared after April 1, 1974 and prior to May 22, 1974.

(iv) Based on approval of a project application by the Regional Director, partial payments may be made not to exceed a quarterly projection of the applicant's planned obligations and expenditures. Further partial payments may be made periodically as necessary to assure an adequate cash flow for the applicant's restorative work. Within 90 days after the initial partial payment, the applicant shall submit a listing of the public facilities to be repaired, restored, or constructed using the requested funds, the estimated cost of each, and a proposed schedule for initiation and completion, including estimated quarterly fund requirements. Following receipt of such listing and schedule, with amendments by the applicant as necessary, further Federal participation in the administration of these funds will be through additional partial payments. There shall be such final inspection and audit as deemed necessary to assure that the funds were expended in accordance with the purposes of section 402(f) of the Act and as shown in the listing and schedule, and final payment of the grant.

(A) Small project applications (in-lieu contributions). (1) In any case where the Federal estimate of total cost approved by the Regional Director for reimbursement to the applicant is less than \$25,000 under sections 306, 402, and 403 of the Act, the in-lieu contribution will be based on 100 per cent of such approved total estimated cost. Direct Federal assistance, and any assistance requested by an applicant on behalf of a private non-profit organization, shall not be included in determining the amount of the in-lieu contribution under section 419 of the Act. However, the Regional Director may approve Federal funding under sections 306, 402, or 403 in any instance where he determines that the circumstances do not justify an in-lieu contribution under section 419 of the Act.

(B) Funds contributed under this subsection may be expended either to repair, restore, reconstruct or replace certain selected damaged or destroyed public facilities; to construct new public facilities which the applicant determines to be necessary to meet its needs for governmental services and functions in the disaster affected areas; or to undertake the disaster work authorized under sections 306 and 403 of the Act upon which the Federal estimate of damages is based.

(C) Within 30 days following completion of the work performed pursuant to this subsection, the applicant shall furnish a listing through the Governor's Authorized Representative to the Regional Director of the work performed and the public facilities that were repaired, restored, reconstructed, replaced or constructed. This listing shall include a brief description, location, insurance coverage, and total project costs of the completed work. A final inspection will be made to verify that the funds were expended in accordance with the purposes of section 419 of the Act.

(D) If an applicant subsequently submits a supplement to its project application that would increase the grant

under section 419 of the Act to an amount exceeding \$25,000, the entire contribution shall revert to a categorical grant or to a 90 percent contribution under § 2005.34(b)(1) as approved by the Regional Director.

(1) For the purposes of this section, functional furnishings and equipment essential to the operation of the facility will be considered as part of a facility. Provided, however, That comparable used or surplus equipment shall be utilized to the extent practicable.

(2) Consumable supplies damaged or lost in a disaster will be considered eligible for replacement to the extent that such replacement is made within 90 days of the date of the President's declaration, but limited to a 30-day requirement of each item so replaced. The 90-day deadline for replacement may be waived by the Regional Director where appropriate.

(k) When the circumstances warrant, the Regional Director may change the original project approval to a grant-in-lieu based on cost estimates for the approved work that do not include escalation of costs caused by lengthy delays on the part of the applicant or his contractors.

#### § 2005.35 Debris and wreckage clearance.

(a) General. Debris and wreckage clearance is normally accomplished by the affected State or local government, however, if the State or local government requests and the Regional Director determines that the use of a Federal agency is necessary he may direct that agency to accomplish the work. No authority under this section for debris clearance through the use of Federal agencies shall be exercised unless the affected State or local government shall first arrange an unconditional authorization for removal of such debris or wreckage from public and private property, and shall agree to indemnify the Federal Government against any claim arising from such removal. All emergency debris and wreckage clearance shall be performed without delay. Other debris clearance is to be completed as rapidly as possible.

(b) In addition to emergency work under Subpart B of this part, the Regional Director, whenever he determines it to be in the public interest, may:

(1) Through the use of Federal agencies, clear debris and wreckage resulting from a major disaster from publicly and privately owned lands and waters, and

(2) Make reimbursements to any State or local government for the removal of such debris or wreckage.

(c) Determination of public interest under this section shall consider:

(1) Whether removal of such debris and wreckage is necessary to eliminate threats to life and property.

(2) Whether removal of such debris and wreckage is necessary to eliminate a hazard which threatens substantial destruction of undamaged public or private property.

(3) Whether removal of debris and wreckage is essential to the economic recovery of the affected community.

(4) Whether a benefit is derived, directly or indirectly, to the community-at-large.

(d) No Federal reimbursement will be made to a State or local government for reimbursement of an individual or non-governmental entity for the cost of removing debris from his own property.

(e) Any salvage value of debris or wreckage cleared under an application for public assistance shall be deducted from the Federal reimbursement to the applicant for expenses actually incurred for such clearance of debris and wreckage.

#### § 2005.36 Community disaster loans.

(a) The Administrator may make a community disaster loan, to any local government which may suffer a substantial loss of tax and other revenues as a result of a major disaster, and has demonstrated a need for financial assistance in order to perform its governmental functions.

(b) A community disaster loan may be approved in either the fiscal year in which the disaster occurred or the fiscal year immediately following that year. Provided, however, That only one such loan may be approved. This loan, if approved, will be used to carry on existing local government functions or to expand such existing functions to meet disaster related needs.

(c) To obtain a community disaster loan, the local government must submit a loan request through the Governor or his authorized representative. The loan must be justified on the basis of need and shall be based on the actual and projected losses of revenues and disaster-related expenses, as a result of the major disaster, for the fiscal year in which the disaster occurred and for the three succeeding fiscal years. This loan request will be prepared by the affected local government and certified as legal by the Governor or his authorized representative. If the Administrator determines that the projected loss is substantial and that the projected revenue loss is consistent with Federal damage estimates, he may approve a loan up to the amount of projected loss and projected disaster-related expenses of a municipal operating character or 25 percent of the annual operating budget for the fiscal year in which the major disaster occurred, whichever is the lesser. The principal of the loan will be made available in increments based on disaster-related needs of the applicant.

(d) Such loans shall bear interest at a rate not less than (1) a rate determined by the Secretary of the Treasury taking into consideration the current average market yield on outstanding marketable obligations of the United States with remaining periods to maturity comparable to the average maturities of such loans, adjusted to the nearest one-eighth of 1 per centum, plus (2) such additional charge, if any, toward covering other costs of the pro-

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from as the Administrator may determine to be consistent with its purposes.

(e) No loan made under this section shall be for a period more than three years, unless otherwise approved by the Administrator. When required by the applicant and warranted by the applicant's financial condition, the Administrator may extend the term of the loan; provided, however, that the total term of the loan shall not exceed 10 years.

(f) To the extent that revenues of the local government during the three full fiscal year period following the disaster are insufficient, as a result of the major disaster, to meet the operating budget of the local government, including additional disaster-related expenses of a municipal disaster-related character, the payment of all or any part of such costs shall be cancelled.

Provided, That prior to expiration date of the loan, the local government requests in writing the jurisdiction and administration considered appropriate. Such request will be submitted through the Governor's Authorized Representative and the Regional Director to the Administrator for determination. Cancellation of all or any part of the principal of the loan shall include related interest.

(g) Any community disaster loans including cancellations made under this section shall not reduce or otherwise affect any grants or other assistance under the Act or other regulations.

§ 2205.57 Grants for removing timber from privately owned lands.

When the determination is to be made public in letter, the Regional Director may approve grants to a State or local government for the purpose of removing trees privately owned and undamaged as a result of a major disaster by the State to allow the removal and timber salvage operation to all the affected jurisdiction, including at least the following:

(1) Priorities in the approval of work shall be established to guide efforts to areas where fire, pest and wildlife hazards are concentrated.

(2) An appropriate limitation shall be placed on the degree of cleanup to be approved.

(3) Approved work practices and a scale of acceptable unit costs (per acre of disturbance) shall be established, if feasible.

(4) Inspection of the areas to be cleared shall be made by State and Federal representatives to provide a valid basis for approval of work to be done. In those cases where work has already been started or completed, the inspection is to determine a reasonable basis for approving or disapproving such work. Inspection reports shall include a complete description of the land to be cleared and of the salvage value as well as the estimated cost of such work.

(5) The determination of public interests under this section shall include a survey to life and property including possible flood hazards.

(d) In determining eligible cost under this section:

(1) Any applicable insurance coverage and any salvage value of all timber removed or to be removed are to be considered and deducted from the costs for approved work. If the individual property owner elects to burn or otherwise dispose of the damaged timber instead of salvaging it, an estimated net value of potential salvage shall be established by the State and Federal representatives. If they cannot agree, the Regional Director shall make the determination and his decision will be final.

(2) Costs for construction of temporary roads approved by the Regional Director are necessary for access to or maintenance of damaged timber are eligible.

(3) Claims for reimbursement shall be subject to verification on the basis of inspections and audits of completed work.

§ 2205.58 Protection of the environment.

(a) No action taken or assistance provided pursuant to section 205, 306, 402 or 403 of the Act, or any assistance provided pursuant to sections 407 or 419 of the Act that has the effect of restoring facilities substantially as they existed prior to the disaster in conformity with current applicable codes, specifications and standards shall be deemed to be a major disaster. Any action significantly affecting the quality of the human environment within the meaning of the National Environmental Policy Act of 1969 (50 Stat. 633). Major Federal actions significantly affecting the quality of the environment are those actions which require Environmental Impact Statements in accordance with section 102(2)(c) of the National Environmental Policy Act.

(b) Environmental clearances may be required for permanent facilities projects, including grants-in-aid under § 2205.54 that do not have the effect of restoring facilities substantially as they existed prior to the disaster in conformity with current applicable codes, specifications and standards. However, minor relocations to restore facilities substantially to the same design and capacity that existed prior to the disaster shall not be deemed major Federal actions significantly affecting the quality of the human environment.

(c) For compliance Federal actions involving Federal disaster assistance under the Act, the Regional Director shall determine whether or not it is a major Federal action significantly affecting the quality of the human environment. In any case where a prima facie determination may result, the Regional Director shall consult with the Administrator of his state to arrange for compliance with section 102, National Environmental Policy Act.

§ 2205.59 Minimum standards for public and private structures.

As a condition of a disaster loan or grant made under the provisions of the Act, the recipient applicant shall agree that any repair or construction to be financed hereunder shall be in accordance with applicable standards of safety,

and sanitation and in conformity with current locally applicable codes, specifications and standards. The State shall furnish such evidence of compliance with this section as may be required by the Regional Director. If compliance with such locally applicable codes, specifications and standards is first prior to the major disaster, safety will not result in a safe and usable facility. The Administrator may authorize additional work as appropriate as a further condition of any loan or grant made under the provisions of the Act; the State or local government shall agree that the natural hazards to be areas in which the proceeds of the loan or grants are to be used shall be evaluated. The State or local government shall also agree that appropriate action shall be taken to mitigate such hazards, including safe land-use and construction practices, in accordance with standards prescribed by the Administrator. After adequate consultation with the appropriate elected officials of general purpose local governments.

§ 2205.60 Time Limitations.

(a) Project applications shall be submitted within 90 days of a major disaster if so prescribed by the Regional Director; following the date of the President's declaration of a major disaster. If the circumstances of the disaster are such as to make immediate detailed damage surveys and reports by local/State/Federal agencies impractical the Regional Director may, if the State so requests, extend this time limitation.

(b) Federal assistance provided under sections 305, 306, 402, 403, and 419 of the Act shall begin with the President's declaration of a major disaster and, with the following exceptions, shall terminate upon expiration of those prescribed time periods:

	Insurance	Compensation
(1) Damage Limitation.....	36 months	36 days
(2) Temporary Structures.....	18 months	36 days
(3) Permanent Structures.....	36 months	36 months

1. These time limitations apply to emergency grants and grants for minor damage making minor repairs and 419 of the Act. The Federal Director may require an applicant to submit a completion schedule for its reports.

(c) Exceptions:

(1) Based on extraordinary circumstances, standards or unusual project requirements clearly beyond the control of the applicant and the direct recipient of the Federal assistance, the Regional Director may extend any of those time periods not to exceed 180 days on a project-by-project basis.

(2) Based on his determination that such action is warranted, the Administrator may extend any of the time periods prescribed by this section or condition takes prescribed above.

(d) The Regional Director may impose lower time limits for completion of work under paragraphs (b) (1), (2), and (3) of this section if considered appropriate.

(e) When an applicant fails to make a timely start of work approved under sections 305, 306, 402, 403, or 419 of the Act, the Regional Director shall review the project approval and may withdraw Federal funding.

Subpart E—Flood Insurance

§ 2205.61 General.

The Flood Disaster Protection Act of 1973, Pub. L. 93-234, imposes certain restrictions on approval of Federal financial assistance for acquisition or construction purposes for use in any area defined by the Secretary as an area having special flood hazards. The implementation of Pub. L. 93-234 under the Act is provided by this subpart.

§ 2205.62 Definitions.

As used in this subpart:

(a) "Federal financial assistance" means any loan or grant or any other form of direct or indirect Federal financial assistance under the Act and these regulations and which is not excluded pursuant to § 2205.63.

(b) "Financial assistance for acquisition or construction purposes" means any form of Federal financial assistance which is intended in whole or in part for the acquisition, construction, reconstruction, repair, or improvement of any publicly or privately owned building or mobile home and for any machinery, equipment, fixtures, and furnishings contained or to be contained therein.

(c) "Building" means a walled and roofed structure, other than a gas or liquid storage tank, that is fully enclosed and affixed to a permanent site.

(d) "Community" means any State or area or political subdivision thereof, or any Indian tribe or authorized tribal organization, or Alaska Native village or organization, for which an application for participation in the National Flood Insurance program is made and which has authority to adopt and enforce flood plain management regulations for the area within its jurisdiction. Unincorporated communities or private non-profit facilities which may be otherwise eligible for Federal disaster assistance but do not fulfill the above definition must meet the flood insurance requirements of these regulations and must be sponsored by an applicant community which fulfills this definition in cases when the provision of the Flood Disaster Protection Act applies.

§ 2205.63 Exclusions.

(a) The following categories of Federal disaster assistance authorized under the Act are excluded from the provisions of the Flood Disaster Protection Act of 1973:

(1) Federal financial assistance for emergency work essential for the protection and preservation of life and property eligible for Federal reimbursement under the Act. This exemption includes eligible emergency work under: (i) Subpart B (Emergencies); (ii) Subpart C (Fire Suppression); and: (iii) §§ 2205.45, 2205.53, 2205.54, 2205.55, 2205.56, and 2205.57 of Subpart D (Major Disasters), of this part.

(2) Federal financial assistance on any State-owned property that is covered by an adequate State policy of self-insurance approved by the Federal Insurance Administrator.

(3) Federal financial assistance under Title II of the Act.

§ 2205.64 Applicability.

(a) Federal financial assistance for permanent work on buildings in an area identified by the Federal Insurance Administrator as having special flood hazard unless exempted above, is subject to the all restrictions and limitations imposed by the Flood Disaster Protection Act of 1973 for all project applications approved for such buildings in accordance with the following:

(1) Effective March 2, 1974, if the Federal Insurance Administrator has identified the areas having special flood hazards in a community in which the sale of flood insurance has been made available under the National Flood Insurance Act of 1968, any building and contents not covered by flood insurance for the full insurable value or the maximum amount of insurance available, whichever is the lesser, is not eligible for Federal financial assistance.

(2) For all project applications approved after June 30, 1975, if the Federal Insurance Administrator has identified an area in a community as having special flood hazards and the community is not participating in the flood insurance program under the National Flood Insurance Act of 1968, restorative work as the result of disaster damage to buildings in a special flood hazard area is ineligible for Federal financial assistance.

(3) In the case of subparagraph (1) or (2) of this paragraph, any building may become eligible for Federal financial assistance if the community concerned within six months after the date of the Federal Damage Survey Report qualifies for and enters the flood insurance program, obtains and maintains the necessary flood insurance policy for the anticipated life of the restorative work or the insured property, whichever is the lesser, as determined by the Regional Director, and provides FDAA with written evidence thereof.

(4) Flood insurance is required in connection with obtaining Federal financial assistance for permanent restorative work within an identified flood-hazard area, even if a flood had not occasioned the major disaster declaration. If the applicant replaces a building outside of the special flood hazard area, Federal financial assistance for eligible permanent restorative work will not be denied if the owner insures or failure of the community to participate in the flood insurance program.

(5) Where permanent repair, replacement or relocation is involved, flood-proofing not required by locally applicable codes, specifications, and standards shall be accomplished at the owner's expense.

(6) The Regional Director will work closely with the State Coordinating Officer, State and local governments, and the field staff of the Federal Insurance

Administration to ensure that the provisions of this part for special flood hazard areas are considered in the processing and approval of project applications under § 2205.7. In addition, the Regional Director will require compliance with the provisions in this part in issuing mission assignments for direct Federal assistance under § 2205.8 whenever property subject to the provisions of the Flood Disaster Protection Act of 1973 is involved.

(d) For any State-owned building not covered by an approved State policy of self-insurance, the Regional Director shall require proof of adequate flood insurance covering proposed permanent restorative work eligible for reimbursement under the Act.

(e) When an eligible applicant for permanent restorative work to buildings damaged by a disaster provides proof of flood insurance to obtain Federal financial assistance he makes a commitment to continue the flood insurance for the useful life of the eligible restorative work, as determined by the Regional Director. For those buildings on which the eligible applicant is delinquent on flood insurance commitments, the Regional Director shall suspend any future Federal financial assistance until such delinquency is eliminated.

(f) When a State has been approved by the Federal Insurance Administrator as a self-insurer, the Regional Director shall determine the amount of self-insurance applicable to any building damaged by a major disaster and shall deduct such self-insurance coverage from the Federal grant for permanent restorative work.

(g) In administering this section, Regional Directors will utilize current information obtained from the Federal Insurance Administration to identify States having a satisfactory program of self-insurance, the communities eligible for flood insurance under the regular or emergency programs, flood hazard boundary maps and flood insurance rate maps.

Subpart F—Other Insurance

§ 2205.65 General.

Provisions of this subpart do not apply to Flood Insurance under the Flood Disaster Protection Act of 1973, Pub. L. 93-234, which is covered under Subpart E of this part.

§ 2205.66 Definitions as used in this subpart.

(1) "Assistance" means any form of Federal grant under sections 402 or 419, to replace, restore, repair, reconstruct or construct any property as the result of a major disaster and which is not excluded pursuant to § 2205.67.

(2) "Property" means any structure, vehicles, equipment, materials, or supplies.

§ 2205.67 Exclusions.

The following categories of Federal disaster assistance are excluded from the requirements to obtain and maintain such insurance as is required by section 314 of the Act, and this subpart:



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RULES AND REGULATIONS

(a) Emergency assistance provided under section 305 or 306 of the Act.

(b) Assistance otherwise eligible under section 402 or 419 of the Act for any State-owned property that is covered by an adequate State policy of self-insurance approved by the Administrator.

(c) Assistance under section 402 or 419 of the Act for any property for which insurance is not reasonably available, adequate, and necessary, including but not limited to: Roads, streets, bridges and other highway facilities, traffic controls, parking meters, drainage channels and debris basins, dikes and levees, pumping stations, and utility distribution systems.

§ 2205.68 Applicability.

(a) The requirements of this subpart shall apply to all assistance pursuant to section 402 or 419 of the Act with respect to any major disaster declared by the President after May 23, 1974.

(b) No such assistance shall be approved unless the applicant has provided assurances, acceptable to the Regional Director, that any insurance required under these regulations will be obtained and maintained.

(c) Approval of otherwise eligible project applications may be deferred by the Regional Director for not to exceed six months to permit the applicant to provide such assurances referred to in paragraph (b) of this section. The Administrator, when he deems necessary, may extend the time for submission of such assurances by the applicant.

(d) No applicant for assistance under sections 402 and 419 of the Act shall receive such assistance for any property or part thereof for which he has previously received assistance under the Act unless insurance required under section 314 of the Act and these regulations has been obtained and maintained with respect to such property.

(e) Insurance requirements prescribed in this subpart shall apply equally to private non-profit facilities which receive assistance under section 402(b) of the Act. Private non-profit organizations shall submit necessary documentation and assurances pursuant to this subpart through the appropriate applicant.

§ 2205.69 Type of insurance.

Assurances by the applicant under this subpart to obtain reasonably available, adequate, and necessary insurance shall be required only for the type or types of hazard included in the declaration of the major disaster in which the damages occurred. The Regional Director shall not require greater types and extent of insurance than are certified to him as reasonable by the appropriate State Insurance Commissioner responsible for regulation of such insurance.

§ 2205.70 Extent of insurance.

Prior to approval of assistance under section 402 or 419 of the Act to replace, restore, repair, reconstruct, or construct any property for which insurance is required under this subpart, the applicant shall provide assurances acceptable to the Regional Director that he will obtain

and maintain reasonably available, adequate, and necessary insurance to protect against future loss to the property. Such insurance must protect against loss to the property and not solely to that portion which was damaged or destroyed by the major disaster.

§ 2205.71 Duration of insurance coverage.

The applicant shall provide assurances that the required insurance coverage will be maintained for the anticipated life of the restorative work or of the insured property, whichever is the lesser.

§ 2205.72 Assurances for categorical grants.

Where insurance is required under this subpart the applicant shall submit evidence of applicable insurance coverage or other related assurances with his project application. The type and extent of such insurance coverage will be subject to approval by the Regional Director.

§ 2205.73 Assurances for flexible funding.

When applying for assistance under the provisions of sections 402(f) and 419 of the Act, the applicant shall provide assurances acceptable to the Regional Director that it will obtain and maintain such insurance as required by section 314 of the Act and the regulation in this subpart. As part of such assurance the applicant shall agree to provide to the Regional Director a listing of insured property including location, description, extent and duration of insurance coverage, name and address of the insurer, and applicable insurance policy numbers. The Regional Director, after review of the listing and schedule required by § 2205.54(b)(4) and other reviews as he deems necessary shall, if appropriate, require the applicant to obtain additional insurance pursuant to the Act and these regulations.

§ 2205.74 Self-insurance.

A State may elect to act as a self-insurer with respect to any or all of the facilities belonging to it. Such an election, if declared in writing at the time of accepting assistance under sections 402 or 419 of the Act or subsequently, and accompanied by a plan for self-insurance which is satisfactory to the Administrator, shall be deemed compliance with subsection 314(a) of the Act. No such self-insurer shall receive assistance under such sections for any property or part thereof for which it has previously received assistance under the Act, to the extent that insurance for such property or part thereof would have been reasonably available.

Subpart G—Disaster Preparedness Assistance

§ 2205.75 General.

(a) The purpose of this subpart is to prescribe the standards and procedures to be followed in implementing Pub. L. 93-388 Title II—Disaster Preparedness Assistance, section 201, Federal and State Disaster Preparedness Programs.

(b) The disaster preparedness program shall be carried out in accordance with the policies set forth in § 2205.3 and the following priorities:

(1) To prepare for the efficient and expeditious provision of disaster relief.

(2) To mitigate potential disaster effects on persons and property through warning, evacuation, and emergency protective measures.

(3) To reduce the effects of hazards through effective land use and construction practices and by eliminating or lessening disaster-producing events.

§ 2205.76 Definitions.

As used in this subpart:

(a) "Disaster preparedness plans" means those plans prepared by Federal, State, and local governments in advance of anticipated disasters for the purpose of assuring effective management and delivery of aid to disaster victims, and providing for disaster mitigation, warning, rehabilitation, and recovery.

(b) "Financial assistance" means grants from the President's Disaster Relief Fund under authority of section 301 of the Act.

(c) "State disaster preparedness coordinator" means the person designated by the Governor or by State law as responsible for overall disaster preparedness program coordination or management.

(d) "Technical assistance" means provision of guidance through advice and consultations, workshops and conferences, studies and analyses, reports and instructional materials, and other services.

(e) "Vulnerability analysis" means systematic investigation of potential disasters in terms of probability, frequency, magnitude, and location, in order to forecast their probable effects, in specific geographical areas, on the people, systems, facilities, resources, and institutions.

§ 2205.77 Federal Disaster Preparedness Program.

(a) The Administrator is authorized to establish a program of disaster preparedness that utilizes the services of all appropriate agencies and to provide overall management of that program by:

(1) Providing policy guidance to Federal agencies and conducting program reviews of Federal activities relating to disaster preparedness.

(2) Directing the preparation and review of Federal disaster preparedness plans.

(3) Determining goals and arranging for training of Federal and State personnel, and conducting exercises, critiques, and evaluations to enhance disaster preparedness programs.

(4) Sponsoring and monitoring disaster-related research and the application of science and technology to Federal, State, and local disaster preparedness plans and programs.

(b) The Regional Director shall establish a regional program of disaster preparedness that is consistent with the overall national program and with State programs within his region and

shall manage that regional program by:

- (1) Reviewing Federal agency, State, and local disaster preparedness and response activities and recommending improvements.
- (2) Assisting the States in accordance with the Act and these regulations.
- (3) Coordinating the disaster preparedness programs of Federal agencies within his region.
- (4) Preparing plans and conducting training exercises, critiques, and evaluations to enhance Federal agencies' preparedness for disaster assistance, arranging for and carrying out such activities in conjunction with the States to ensure coordinated Federal, State, and local response to disasters.

§ 2205.78 Technical assistance.

(a) The Regional Director shall, upon request, provide technical assistance to the States, in accordance with the priorities specified in § 2205.75(b) of these regulations, for comprehensive plans and practicable programs for preparation against disasters, including hazard reduction, avoidance, and mitigation and for assistance to individuals, businesses, and State and local governments following such disasters.

(b) Particular emphasis shall be given to technical assistance in the following aspects of disaster preparedness:

- (1) The drafting of disaster related State legislation and executive authorities.
  - (2) Vulnerability analyses.
  - (3) Work plans and other documentation for disaster preparedness grants.
  - (4) State and local disaster preparedness programs and procedures.
  - (5) Staff training, workshops, and seminars.
  - (6) Disaster assistance exercises.
  - (7) Program evaluation.
  - (8) Public information and education programs.
  - (9) Application of technological information to the disaster preparedness program.
- (c) The Regional Director shall also advise the States regarding complementary Federal programs that will enhance State and local disaster assistance and preparedness.
- (d) Requests for Federal technical assistance under section 201(b) of the Act shall be made by the Governor or the State disaster preparedness coordinator to the Regional Director.
- (1) The request for technical assistance shall indicate as specifically as possible the objectives, nature, and duration of the requested assistance; the recipient agency or organization within the State; the State official responsible for utilizing

such assistance; the manner in which such assistance is to be utilized; and any other information needed for a full understanding of the need for such requested assistance.

(2) The State shall provide assurance that technical assistance does not duplicate any existing State capability, any State or local effort funded by the Federal Government, or any Federal assistance provided under other authority.

(e) Nothing in these regulations shall be construed to prevent the States from obtaining appropriate technical assistance from other sources, including other Federal agencies under such agencies' own statutory or delegated authorities.

§ 2205.79 Financial assistance.

(a) The Regional Director may provide the following financial assistance to the States, in accordance with the priorities specified in § 2205.75(b) of these regulations, upon written request by the Governor or his authorized representative:

(1) An initial development grant, not to exceed in the aggregate \$250,000, for the development of plans, programs, and capabilities for disaster preparedness and prevention, provided that such grant is applied for by May 22, 1975.

(2) An annual improvement grant of up to \$25,000 but not to exceed 30 percent of the cost of improving, maintaining, and updating State disaster assistance plans.

(b) Any financial assistance provided under Public Law 91-79 or Public Law 91-606 for these purposes shall not preclude assistance in the full amount authorized by Public Law 93-288 for further development of disaster preparedness plans, programs, and capabilities.

(c) Application for a development grant shall:

(1) Include a State work plan that sets forth a comprehensive and detailed program of work to develop adequate capability for preparation against and assistance following emergencies and major disasters, including provisions for assistance to individual, businesses, and local governments.

(2) Comment: (See previous comments on similar terms.) Indicates the designated State agency or agencies that will be involved in the development effort and the State disaster preparedness coordinator appointed by the Governor.

(3) Include provisions for appointment and training of appropriate staffs, formulation of necessary regulations and procedures, and conduct of required exercises to ensure that the plans, programs and capabilities to be developed can be implemented.

(4) Describe the relationship of the proposed work with other disaster-related plans, programs, and capabilities under development.

(d) The following minimum requirements shall apply to financial assistance under section 201 of the Act in the development of the comprehensive and detailed State disaster preparedness program:

(1) A "State emergency plan" for implementation as required by section 201(b) of the Act shall be developed.

(2) The State shall take into account the kinds of disasters to which it is most vulnerable and the particular requirements therefrom for disaster response and mitigation.

(3) State guidance and assistance shall be provided to local jurisdictions in the development of their disaster preparedness plans, programs, and capabilities.

(4) The State emergency plan shall incorporate appropriate policies and procedures pertaining to environmental clearance to assure State and local compliance with applicable Federal, State, and local laws and regulations.

(e) The development grant may apply to such preparedness programs and capabilities as:

(1) Planning for disaster response in general, for specific disaster contingencies in special locales, for local and area mutual emergency support under State sponsorship, and for disaster mitigation and hazard reduction.

(2) Revision, as necessary, of State legislation, implementing orders, regulations, and other authorities and assignments relevant to disaster preparedness and assistance.

(3) Disaster-related mutual aid compacts and agreements.

(4) Conduct of vulnerability analyses not otherwise available but necessary for the development of State and local disaster preparedness plans and programs.

(5) Design of disaster-related emergency systems.

(6) Training and exercises.

(7) Program reviews and postdisaster critiques.

(8) Public information and education programs.

(f) Federal funds provided to the State, or through the State to local government, under the provisions of section 201 of this Act may not be used to procure or repair equipment, materials, or facilities except that required for administration of the grant.

(g) The Regional Director may accept a letter from the Governor requesting grant assistance as meeting the applica-

CONTENTS

- I. BROOKHAVEN TOWNSHIP PLAN
- II. BROOKHAVEN STAFF PERSONNEL
- III. COUNTY EMERGENCY OPERATING PLAN

BROOKHAVEN TOWNSHIP PLAN

I

I. PURPOSE

The purpose of this plan is to provide for measures to be taken to protect life and property of residents in the Moriches Inlet Area in the event of a flood disaster.

II. SCOPE

The plan provides for actions to notify the public; and Town, County and State officials; initiate protective action; evaluate the severity of the disaster; to coordinate assistance and to relocate the residents when necessary.

III. STATUTORY AUTHORITY

1. New York State Executive Law - Article - 2B
2. Suffolk County Executive Order H-03A
3. Federal Emergency Management Agency (44 CFR, Title 44; Ch. I with sub-chapters A - H).

IV. SEQUENCE OF ACTIONS

1. The Town Supervisor or Civil Defense Coordinator will notify the Suffolk County Department of Emergency Preparedness of an existing or impending emergency or disaster.
2. The Town Supervisor will take appropriate steps to mobilize all Township personnel and equipment necessary to meet the emergency.
3. The Brookhaven Supervisor and members of the Town Board will assemble at the Emergency Operating Center located at the Bald Hill Ski Area, Parks Department.
4. The County Director of Emergency Preparedness may activate the EOC and may institute the Emergency Operating Plan (see Emergency Operating Plan - Annex A, Appendix ~~II~~ attached).
5. The local Fire Departments will be responsible for extinguishing fires,

- and removing trapped and injured persons.
6. The Suffolk County Police will assist in notifying populace, re: evacuation, maintain traffic control, prevent looting, and maintain order.
  7. The Town Superintendent of Highways will be responsible for public access to all Township roads.
  8. All Township Department Heads and those persons responsible for providing emergency operations, shall carry out their responsibilities as directed by the Town Supervisor or Civil Defense Director when given the authority by the Town Supervisor.

V. LOCATION OF FLOOD AREAS

1. Moriches Bay Area (approximately 18-20k residents).
  - West - William Floyd Parkway
  - North - Montauk Highway
  - East - Quantuck Creek - Westhampton Quogue
2. Moriches Bay Area for evacuation and shelter will be divided into four areas:
  - Area I - Mastic - Mastic Beach
    - West - Forge River
    - South - Montauk Highway
    - East - William Floyd Parkway
  - Area II - Center Moriches
    - West - Terrell River
    - South - Montauk Highway
    - East - Forge River
  - Area III - East Moriches Speonk-Remsenburg
    - East - Speonk River
    - South - Montauk Highway

West - Terrell River

Area IV - Westhampton Beach - Quogue

East - Quantuck Creek

South - Montauk Highway

West - Speck River

VI. EVACUATION AND SHELTER PROCEDURES

Area I Shelters:

1. Wm. Floyd High School, 240 Mastic Beach Rd., 2,655 persons
2. Nathaniel Woodhull School, Francis Landau Place, 600 persons
3. Wm. Floyd School, Lexington Rd., 1,100 persons
4. Southaven School, Montauk Highway, 120 persons
5. Patchogue High School, Medford Ave., No. Patchogue, 3,527 persons
6. Hampton Avenue School, Brookhaven Ave., No. Bellport, 800 persons
7. Barton Avenue School, Barton Ave., No. Patchogue, 910 persons
8. Tremont Avenue School, No. Patchogue, 775 persons
9. Patchogue Armory, Barton Ave., No. Patchogue, 310 persons
10. Tangier Smith Elementary School, Mastic Beach Rd., 950 persons
11. William Paca Junior H.S., Mastic Rd., 1,741 persons
12. Moriches Elementary School, Montauk Highway & Lewis Rd., 1,464 persons

Area II Shelters:

1. Center Moriches Elementary, 511 Main St., Center Moriches, 550 persons
2. Center Moriches High School, 311 Frown Road, Center Moriches, 550 persons
3. South Manor School, South St., Manorville, 410 persons
4. Dayton Avenue School, Dayton Ave., Manorville, 340 persons

Area III Shelters:

1. Eastport High School, Main Street, Eastport, 650 persons

2. Eastern Campus, Suffolk County Community College, Speonk, Riverhead Rd., Riverhead, 2000 persons
3. If additional space is required - Suffolk County Air Base should be used.

Area IV Shelters:

1. Suffolk County Air Base, 3,000 persons

VII. EVACUATION ROUTES

The following are the primary North-South Evacuation routes:

AREA I Mastic - Mastic Beach

William Floyd Parkway - four lanes

Commack Road

Whitter Drive

Mastic Road

AREA II Center Moriches

Old River Road

Wading River Road

AREA III East Moriches, Speonk-Remsenburg

Moriches Riverhead Road, County 51 - four lanes

Eastport Manor Road

AREA IV Westhampton Beach - Quogue

Beach Lane

Riverhead Road 3, County 31

VIII. EQUIPMENT & RESOURCES INVENTORY

Equipment and resources data are maintained on a current basis by each Township Department.

IX. TOWNSHIP STAFF PERSONNEL

Names of key personnel, with phone numbers, listed in Annex.



**~~ADMINISTRATIVE SERVICES~~**

Margaret Burns, Director  
438 Spangle Drive  
North Babylon, New York 11703  
957-3119

**~~ADMINISTRATIVE SERVICES~~**

Robert Meyer, Director  
Rhebs Lane  
North Babylon, New York 11703  
957-3170

**~~ADMINISTRATIVE SERVICES~~**

Carol Canning, Receiver of Taxes  
Babylon Town Hall  
200 East Sunrise Highway  
Lindenhurst, New York 11757  
957-3004

**~~ADMINISTRATIVE SERVICES~~**

Harold Ziegler, Chairman  
Babylon Town Hall  
200 East Sunrise Highway  
Lindenhurst, New York 11757  
957-3011

**~~ADMINISTRATIVE SERVICES~~**

Robert Krause, Director  
1919 Broadhollow Road  
Farmingdale, New York 11735  
249-4211

TOWN OF BROOKHAVEN  
COUNTY OF SUFFOLK

FLOOD OPERATIONS PLAN  
STAFF

# TOWN OF BROOKHAVEN



History: The Town of Brookhaven was established in 1655 along the north shore of Long Island, from Stony Brook to Port Jefferson. More land was acquired in later years (Patchogue became part of it in 1773), bringing the land area up to its present size.

Description: Brookhaven, the largest in area of the 10 towns, extends from Smithtown and Islip on the west to Riverhead and Southampton on the east. It is the only Town in Suffolk County which extends completely across the island, from Long Island Sound on the north to the Atlantic Ocean (including Fire Island) on the south.

Population: 337,875 Area: 328 square miles

General Information . . . 654-7800

**TOWN SUPERVISORS**

Hennietta Acampora  
Brookhaven Town Hall  
205 South Ocean Avenue  
Patchogue, New York 11772  
654-7806

Deputy Town Supervisor  
Eric J. Russo

**TOWN BOARD**

George A. Davis, Councilman  
Eugene Dooley, Councilman  
Eugene Gerrard, Councilman  
Anthony Losquadro, Councilman  
Joseph Macchia, Councilman  
Donald Zimmer, Councilman

Brookhaven Town Hall  
205 South Ocean Avenue  
Patchogue, New York 11772  
654-7867

**TOWN CLERK**

Stanley Allan  
Brookhaven Town Hall  
205 South Ocean Avenue  
Patchogue, New York 11772  
654-7822

Deputy Town Clerks  
Cecelia Ayers-Fragola  
Lauri Murray

**AIRPORT**

Brookhaven Airport  
Raymond Furchak, Administrative Assistant  
Grand Avenue  
Mastic, New York 11950  
281-5100

**ANIMAL SHELTER DIVISION**

Irene Abramowitz, Supervisor  
Canine Road  
Holtsville, New York 11742  
654-7990

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**ASSESSMENT**

Arthur Malaussena, Sole Assessor  
 475 East Main Street  
 Patchogue, New York 11772  
 654-7903

**ATTORNEYS**

Allen I. Sak  
 475 East Main Street  
 Patchogue, New York 11772  
 654-7887

**BUILDING CONTROL**

Frank Faber, Comptroller  
 Brookhaven Town Hall  
 205 South Ocean Avenue  
 Patchogue, New York 11772  
 654-7849

**BAY CONSTABLES**

Carl Abel  
 Ross Loper  
 732-5610

**BIDDING DIVISION OF**

Joseph Goetz, Chief Inspector  
 475 East Main Street  
 Patchogue, New York 11772  
 654-7932

**CODE ENFORCEMENT/SECURITY DIVISION OF**

Carl Carrolla, Director  
 Farmingville, New York 11738  
 736-0440

**COMMUNITY DEVELOPMENT UNIT**

Edward Romaine, Director  
 1717 North Ocean Avenue  
 Patchogue, New York 11772  
 654-7929

**COUNCIL ON THE ARTS**

Richard Araujo, Coordinator  
 Swezey-Avery House  
 Main Street  
 Yaphank, New York 11980  
 924-4344

**COURTS**

Suffolk County District Court

**GRANTEE ASSISTANCE**

Richard Rupolo, Supervisor  
 Brookhaven Town Hall  
 205 South Ocean Avenue  
 Patchogue, New York 11772  
 654-7832

**ECONOMIC DEVELOPMENT COMMISSION**

Randolph Hudson, Executive Secretary  
 475 East Main Street  
 Patchogue, New York 11772  
 654-7950

**ENVIRONMENTAL PROTECTION DIVISION OF**

Thomas Cramer, Director  
 475 East Main Street  
 Patchogue, New York 11772  
 654-7914

**FIRE PREVENTION DIVISION OF**

Albert Rebehn, Director  
 20 Medford Avenue  
 Patchogue, New York 11772  
 654-7882

**HIGHWAY DEPARTMENT**

Harold Malkmes, Superintendent of Highways  
 Old Town Road  
 Coram, New York 11727  
 732-3571

Deputy Superintendent  
 Daniel Russo

**HISTORIAN AND LIBRARY**

David Overton, Historian  
 SIL-FLO Building  
 Port Jefferson, New York 11777  
 585-8088

**LABOR RELATIONS**

Eric J. Russo, Director  
 Brookhaven Town Hall  
 205 South Ocean Avenue  
 Patchogue, New York 11772  
 654-7807

**INSPECTOR GENERAL**

Gerald Lawlor, Supervisor  
 Old Town Road  
 Coram, New York 11772  
 732-5610

**PARKS, RECREATION AND HUMAN RESOURCES**

Richard Fitch, Commissioner  
 Old Town Road  
 Coram, New York 11727  
 732-5610

**GRANTEE ASSISTANCE**

John Luchsinger, Chairman  
 654-7906

**PLANNING AND DEVELOPMENT**

Vincent Donnelly, Commissioner  
 475 East Main Street  
 Patchogue, New York 11772  
 654-7938

**POLICE DEPARTMENT**

Suffolk County Department

**SAULTY POINT**Herbert Davis, Commissioner  
20 Medford Avenue  
Patchogue, New York 11772  
654-7881Deputy Commissioner  
Thomas Liguori**BRIDGE PLAZA**Anthony DeMaio, Director  
Brookhaven Town Hall  
205 South Ocean Avenue  
Patchogue, New York 11772  
654-7858**SANITATION DISTRICT**Elaine McKibban  
20 Medford Avenue  
Patchogue, New York 11772  
654-7954**SENIOR CITIZENS CENTER**Elisabeth Taibbi, Senior Citizen Advocate  
The MOD  
Route 25A  
Mt. Sinai, New York 11766  
341-4000**TAX RECEIVER**F. Daniel Moloney, Receiver of Taxes  
Main Street  
Port Jefferson, New York 11777  
473-0236Deputy Receiver of Taxes  
Madeline Iovino**TOWN ENGINEER**Louis K. McLean  
31 Oak Street  
Patchogue, New York 11772  
475-3944**TRANSPORTATION DIVISION OF**John Rauh, Director  
Dawn Drive  
Shirley, New York 11967  
654-7916**VEHICLE CONTROL DIVISION OF**Anthony Rianola, Fleet Service Manager  
700 Canal Road  
Mt. Sinai, New York 11766  
473-3380**WATER DISTRICTS**

Suffolk County Water Authority serves Brookhaven, except in those areas where there are wells, and in the following special water districts.

Cherry Grove Water District

Francis Schumyer, Superintendent  
21 East Masem Square  
East Patchogue, New York 11772  
286-2297

Fire Island Pines Water District

Clem LaFontaine, Superintendent  
128 Greeley Avenue  
Sayville, New York 11782  
589-1611

Stony Brook Water District

John Siedlewicz, Jr., Superintendent  
Box C  
Stony Brook, New York 11790  
751-0179**YOUTH BUREAU**Thomas Williams, Director  
Main Street  
Port Jefferson, New York 11777  
473-5588**ZONING BOARD OF APPEALS DIVISION OF**Gerald Palermo, Chairman  
475 East Main Street  
Patchogue, New York 11772  
654-7948

Supervisor

~~Joel L. Lefkowitz~~  
~~475-5580 Office~~  
~~475-5417 Home~~

OUT

Director CD Emergency Preparedness

~~James Franklin~~  
~~475-4410 Office~~  
~~475-4410 Home~~

OUT

Town Highway Superintendent

~~Harold Malknes~~  
~~732-3571 Office~~  
~~732-3571 Home~~

OK

Village Mayors

Belle Terre

Vincent Bove  
928-0200, 1879 Office  
~~928-0200 Home~~

Bellport

Robert Wallen  
286-0327

Lake Grove

Alex Pisciotta  
585-2000

Old Field

Jean Darrow  
941-9412

Patchogue

Norman Lechtrecker  
475-4300

Poquott

Otto Seeburg  
751-4199

Port Jefferson

Harold Sheprow  
473-4724

Shoreham

Frank Connolly  
744-0405

AUXILIARY POLICE

Village of Patchogue

Robert Gilman  
654-3478

Brookhaven Unit 2

Greg Smith  
698-8833

Brookhaven Unit 3

Vincent Tilotta  
878-9269

Brookhaven Unit 4

Clinton Call  
475-7128

Brookhaven Unit 5

Charles Samuels  
744-3111

VOLUNTEER GROUPS

Red Cross

Herb Hahn, Disaster Chairman  
475-2551

Ben Tabatchnik, Disaster Chairman  
475-0152

Salvation Army

Richard Lewis  
369-1430

ACTIVATION OF THE COUNTY EMERGENCY OPERATING CENTER

I. PURPOSE

All disaster emergency operations will be directed and essential activities of County government will be conducted from the Suffolk County Emergency Operating Center-Alternate Seat of Government (EOC-ASG). The purpose of this Standard Operating procedure is to provide instructions to the preassigned emergency staff concerning their movement to the County EOC-ASG.

II. LOCATION

The County EOC-ASG is located in the substructure of the Probation Building, Yaphank Ave., Yaphank, New York. See Attachment a. for map of the location and access roads.

III. EMERGENCY STAFF

The emergency staff assigned to duty at the County EOC-ASG consists of:

- A. The County Executive and designated members of his staff.
- B. The County <sup>Department</sup> Department of Emergency Preparedness and Staff.
- C. Pre-designated key personnel of County departments and agencies and of the County judiciary.
- D. Pre-designated liaison personnel from certain key industries, public utilities and volunteer organizations.
- E. Pre-designated liaison personnel from certain federal departments and agencies.

- F. Personnel responsible for operation and maintenance of the EOC-ASG power plant and related equipment and facilities.
- G. Personnel responsible for feeding, quartering and providing related services to EOC-ASG occupants.

IV. IDENTIFICATION

Personnel assigned to emergency duty at the EOC-ASG will be provided with an appropriate identification card which must be presented to gain admittance during emergency periods.

V. TYPES OF NOTIFICATION

Notification will be disseminated to the emergency staff in the following phases:

- A. Movement Alert: When, in the judgement of competent authority, conditions and information indicate the strong possibility of a disaster within the County requiring assistance from one or more departments or agencies, the emergency staff or certain elements of it may be directed to stay ready for possible movement to the EOC-ASG or a field operations location.
- B. Movement Order: When, in the judgement of competent authority, with the County Executive's concurrence, information indicates that a disaster is strongly probable or has occurred in the County which requires assistance from one or more departments or agencies (and post-attack conditions, if such, permit safe movement), the emergency staff or certain elements of it may be directed to report to the EOC-ASG or to a field operations location.

In the event of enemy attack a staff member receives no notification to report but learns from a public announcement or other source that such an attack has occurred, he should proceed to the EOC-ASG. However, if the general public has been warned to STAY WHERE YOU ARE, no one should attempt to reach the EOC-ASG unless they receive an order to do so or learn otherwise that such a movement is safe.

If emergency staff personnel learn of a disaster situation, and in their judgement there may be doubt as to the County's awareness of the same, they should immediately contact the County Warning Point (516-924-4400), advising such details as may be available.

VI. NOTIFICATION PROCEDURES

Notification to the emergency staff will be carried out from the County Warning Point, which is manned continuously. The primary communications medium used will be telephone. Back-up communication, as necessary, will be accomplished by means of all communications media available.

County Warning Point personnel will notify those of the following as directed by competent authority:

- A. The County Executive's Office.
- B. The County Director of Emergency Preparedness
- C. Designated staff personnel of the Office of Emergency Preparedness.



- D. The designated representative(s) of each of the various other County agencies whose key personnel have been assigned to report to the EDC-ASG. Each such agency shall file in advance with the Office of Disaster Preparedness and thereafter keep current:
1. The name and telephone number(s) of the agency representative(s) to be notified, indicating their specialty if applicable, and making sure there is coverage during both business and non-business hours.
  2. A "fan-out" telephone call system, by means of which the representative(s) notified disseminate the notification to other designated key personnel, or their alternates.
- E. Representatives of the Office of General Services' staff responsible for:
1. Operation and maintenance of power plant and related equipment at the EDC-ASG.
  2. Feeding, quartering and providing related services to EDC-ASG occupants.

VII. ALTERNATE REPORTING LOCATIONS

In the event of enemy attack the time available for safe movement will be incorporated into any movement order to the emergency staff when it can be estimated with reasonable accuracy. On the basis of the time given, location at the time the order is received and such other pertinent factors as traffic and weather conditions, staff members will determine their capability of arriving safely at the County EDC-ASG.

In the event conditions will not permit their reporting to the EOC-ASG, they will attempt to report to one of the following alternate locations if possible, notify the EOC-ASG of their arrival and await further instructions.

A. Any local Emergency Operating Center.

If none can be reached STAY WHERE YOU ARE and report your location to the EOC-ASG at the earliest possible opportunity (516-924-4400).

VIII. TRAFFIC AND VEHICLE CONTROL

Traffic control and vehicle parking at the EOC-ASG will be supervised by personnel of uniformed security forces. However, in the event of enemy attack, such personnel will be kept on outside duty only so long as conditions do not threaten their safety.

Vehicles such as taxis and buses discharging passengers will be ordered to move immediately from the area.

Vehicles will be parked in an orderly manner in the adjacent parking lots. When the lots are filled, additional vehicles arriving will be directed to other lots or parked at the curb or on adjacent grassy areas, making sure that the roadway lanes into and out from the EOC-ASG are kept clear. Windows of vehicles will be left closed.

IX. ENTRANCE PROCEDURES

The main entrance to the EOC-ASG is by stairway from the ground

floor of the Probation Building. The second entrance is located at the North end of the Building, which can be reached from the main parking lot on the west side of the building. Security will be maintained by personnel of uniformed security forces.

Entrance processing will include the following steps:

- A. Emergency staff will identify themselves and be checked against a master list.
- B. Contents of packages brought in will be subject to inspection.
- C. License numbers of parked vehicles will be reported to the security guard.
- D. In the event of enemy attack:
  1. Vehicle keys will be tagged with the vehicle license number and turned over to the security guard.
  2. Personnel reporting after the arrival of fallout will be checked for radioactive contamination, and, if necessary, will be decontaminated.

Floor plans of the EOC-ASG will be posted at various locations. Personnel will be provided with pertinent information and general working data and will then report directly to their assigned working area.

The first representative of each unit, service or agency to arrive will take charge of that unit, service or agency until relieved by a more senior representative.

County agency essential records will be delivered to an agency representative if requested.

Each unit, service or agency will prepare a list giving the name, title and assigned work shift of available personnel, car availability, skills and allergies will be noted, along with other information that may be required.

As soon as possible after arrival the staff will be briefed on rules, regulations and procedures to be followed and other important information such as off-limits areas, sick call and clinic procedures, fire regulations, emergency exits, smoking regulations, recreation and exercise periods, and sleeping, meal and laundry shift assignments.

X. COMMUNICATIONS

Necessary communications within the EOC-ASG will be accomplished by the following means:

- A. Internal telephone system.
- B. Messenger service.
- C. Staff conferences.

Official messages will be processed in accordance with established procedures. Personal calls will not be allowed.

Facilities for transmitting over the Emergency Broadcast System are available at the EOC-ASG to broadcast emergency instructions and information to the general public.

IX. FACILITIES AND SERVICES AT THE EOC-ASG

Facilities and services available for the emergency staff at the

ECC-ASG include the following:

- A. Water supply for drinking and washing.
- B. Food rations which will provide an adequate though austere diet.
- C. Kitchen and dining areas.
- D. Soap, paper towels, toilet and shower facilities.
- E. Dormitories to accommodate 40 persons on a two-shift-a-day basis.
- F. Blankets and bed linen.
- G. Lockers.
- H. Laundry facilities.
- I. Emergency clothing.
- J. Sanitary supplies.
- K. Medical clinic and dispensary area.

XII. PERMISSIBLE PERSONAL POSSESSIONS

Emergency staff personnel will be allowed to bring with them a bare minimum of personal, such as the following:

- A. Basic toilet accessories.
- B. Towel.
- C. A minimum amount of extra clothing.
- D. Prescribed medications, drugs or dietary supplements.
- E. Personal religious articles.
- F. Small transistor radio.

XIII. PROHIBITED POSSESSIONS

Articles of the following types are forbidden and will be confiscated when found:

- A. Firearms and other weapons (except those issued to uniformed

security forces by responsible authority).

- B. Narcotic drugs (except those prescribed by a doctor for medical treatment, which will be stored under strict security conditions in the clinic and hospital area).
- C. Alcoholic beverages.

XIV. SECURITY

When the County Executive is in the EOC-ASG the ranking County Police official will furnish a guard adjacent to his office to ensure the Executive's security.

Additional police officers, as required, will be assigned to patrol the EOC-ASG to provide security and maintain order.

Baggage, packages and other items will be properly labelled and left with the security guard by the bearer upon entry into the EOC-ASG. These will be examined as time and conditions permit and, if approved, will be delivered to the owner.



Upon receipt of notification of an emergency or impending disaster, the following actions may be accomplished at the discretion of the Director depending upon the severity and nature of the emergency.

- I. The Suffolk County *Division* of Emergency Preparedness Recall Plan (Attachment A)
- II. If Recall Plan implemented, the following staff personnel may be requested to notify some or all of the assigned officials:
  - A. The DIRECTOR of the Suffolk County *Division* of Emergency Preparedness shall notify:
    1. The County Executive, the Chief Deputy County Executive or the Deputy County Executives
    2. The Deputy Director of the Suffolk County *Division* of Emergency Preparedness
  - B. The DEPUTY DIRECTOR of the Suffolk County *Division* of Emergency Preparedness shall be responsible for notifying:
    1. Town Supervisor
    2. Civil Defense Coordinators
    3. Village Mayors
  - C. The OPERATIONS OFFICER shall notify:
    1. DMNA- State Emergency Management Office (Southern District)
    2. NAWAS
    3. Commissioner, Dept. Fire, Rescue and Emergency Services
    4. Suffolk County Soil and Water Conservation District
    5. Communications Chief
    6. Suffolk County Water Authority
    7. Suffolk County Health Department



8. New York Telephone Company
  9. Suffolk County Department of Labor (manpower)
- D. The RESOURCES MANAGEMENT OFFICER shall notify:
1. Suffolk County Department of Public Works
  2. L.I.L.C.O.
  3. U.S. Department of Agriculture Emergency Board
- E. The SHELTER OFFICER shall notify:
1. School Coordinators  
First District  
Second District  
Third District
  2. Department of Purchasing
  3. Suffolk County Attorney
  4. Probation Department
  5. Board of Elections
- F. The TRAINING OFFICER shall notify:
1. News Media - coordinate with the Director of the *Division* of  
Emergency Preparedness
  2. Civil Air Patrol
- G. The SOCIAL SERVICES OFFICER shall notify:
1. Commissioner of Social Services
  2. Deputy Commissioner of Social Services
  3. Assistant Director of Family Services
  4. Director of Office of the Aging
  5. Red Cross Disaster Chairman
  6. Salvation Army

7. Chaplain
8. Office of the Aging
9. Office of the Handicapped

H. The SUFFOLK COUNTY POLICE DEPARTMENT, Liaison Command 2120 shall notify:

1. Police Commissioner
2. Deputy Police Commissioner
3. New York State Police
4. Long Island Park Commission Police
5. Long Island Railroad Police

I. The DEPUTY SHERIFF shall notify:

1. Sheriff
2. Town Police Departments
3. Village Police:

East Hampton

Southampton Village

Quogue

Westhampton Beach

J. The RADIOLOGICAL DEFENSE OFFICER shall notify:

1. Radiological Chief
2. Brookhaven National Lab

K. The HEALTH SERVICES COORDINATOR shall notify:

1. Commissioner of Department of Health Services
2. Deputy Commissioner of Department of Health Services
3. Emergency Medical Services



Telephone Plan (Attachment C & D)

- B. SHELTER OFFICER - Upon completion of communication assignment the following should be accomplished:
1. Check dormitory area and make required adjustments.
  2. Check and list temporary shelters to be used during emergency.
  3. Maintain constant communications for use of shelters and locations.
- C. SOCIAL SERVICES OFFICER:
1. Check kitchen facilities and equipment.
  2. Check and maintain food supply.
  3. Supervise preparation and distribution of food.
- D. TRAINING OFFICER - Upon completion of communications assignment, the following should be accomplished:
1. Check operational capability of automatic telephone recorder, activate with predetermined message regarding specific problem.
  2. Check photographic supply in dark room and arrange for photographic coverage of emergency.
  3. Check operational capability of reproduction room and equipment.
- E. RESOURCES MANAGEMENT OFFICER:
1. Check emergency equipment and supplies available and condition.
  2. Make available to Operations Officer all resources lists of material pertinent to emergency.
  3. Activate Message Center.
  4. Activate Telephone Room as required.
  5. Check remaining supplies and equipment for use in further emergencies..

F. SUFFOLK COUNTY POLICE COMMAND 3120

1. Provide security for E.O.C., utilizing services of Police personnel.
2. Activate and assign Auxiliary Police as required.
3. Maintain constant communication with SCFD re: severity and location of emergency.

G. DEPUTY SHERIFF:

1. Establish and maintain liaison with Police outside Police district.
2. Supervise other Sheriff personnel responding to E.O.C. (radio operators, Honor Farm).

H. HEALTH SERVICES COORDINATOR:

1. Check Infirmary and make ready.
2. Provide medical assistance for E.O.C. personnel.
3. Coordinate sanitariums for shelters.

IV. Emergency Operating Center Standard Operating Procedures for Specific Emergencies.

1. WINTER STORMS

Upon receipt of forecast or impending threat of a severe snow and/or ice storm, the following actions will be accomplished by assigned staff:

- A. The DIRECTOR shall notify:
  1. The County Executive
  2. The Deputy Director
- B. The DEPUTY DIRECTOR shall be responsible for notifying those jurisdictions whose areas will be affected.
- C. The OPERATIONS OFFICER shall establish and maintain liaison with:
  1. New York State Division of Military and Naval Affairs - State Emergency Management Office.
  2. National Weather Service (NAWAS - Weather C)
  3. SC Fire, Rescue and Emergency Services Communications Center.
  4. Suffolk County Water Authority.
  5. Suffolk County Communications Chief.
  6. Fire Island National Seashore.
  7. Buildings and Grounds personnel assigned to EOC.
    - a. Physically prepare EOC.
    - b. Provide safe access to building with sufficient parking for assigned personnel.
  8. Suffolk County 'REACT' Chief - Citizen Band.
- D. The RESOURCES MANAGEMENT OFFICER shall determine the need for and availability of additional resources necessary to combat effects of the storm and shall notify:
  1. Suffolk County Department of Public Works
  2. Long Island Lighting Company
  3. New York Telephone Company

- D. The RESOURCES OFFICER (cont'd)
  - 4. U.S. Dept. of Agriculture Emergency Board
  - 5. N.Y.S. Dept. of Transportation (Highway Office)
  - 6. Long Island Railroad Police
  - 7. Federal Aviation Administration
  - 8. Civil Air Patrol
- E. The SHELTER OFFICER shall advise school authorities as to weather advisories as directed by Operations Officer:
  - 1. School Coordinators
    - a. First District
    - b. Second District
    - c. Third District
  - 2. Test capability of school monitoring system.
- F. The TRAINING OFFICER shall:
  - 1. Advise news media as per instructions from Director and/or Deputy Director.
- G. The SOCIAL SERVICE ADMINISTRATIVE OFFICER shall notify and maintain liaison with:
  - 1. Commissioner of Social Services
  - 2. Red Cross (Suffolk County Chapter)
  - 3. Salvation Army (Suffolk County Chapter)
  - 4. Office of the Aging
  - 5. Nursing homes in affected area
  - 6. Establish liaison with Emergency Medical Coordinator
  - 7. Hospitals in affected area
- H. SUFFOLK COUNTY POLICE DEPARTMENT, SECTION #2120 shall:
  - 1. Notify Police Commissioner

H. S.C.P.D. Section #2120 (cont'd)

2. Coordinate with S.C. Police Department and affected Town and Village Police Departments within Police District as to required emergency traffic controls necessitated by storm conditions.
3. Provide security for EOC utilizing services of Suffolk County Police personnel.

I. The DEPUTY SHERIFF shall:

1. Notify Sheriff
2. Coordinate with Sheriff's Office and affected Towns and Villages outside County Police District as to required emergency traffic controls necessitated by storm conditions.



In the event that the storm develops to a state that requires a full activation of the EOC, the following actions shall be taken. The DIRECTOR and/or DEPUTY DIRECTOR will notify the County Executive and the Sheriff of the existing conditions and the actions taken.

- A. The EMERGENCY PREPAREDNESS STAFF PERSONNEL will notify the following Departments to have the assigned Department Representatives report to the EOC to assist in the emergency operations:
1. Suffolk County Department of Public Works
  2. Suffolk County Department of Fire, Rescue and Emergency Services
  3. Long Island Lighting Company
  4. Suffolk County Red Cross
  5. Suffolk County Salvation Army
  6. Suffolk County Office of the Aging
  7. School Coordinators
  8. New York Telephone Company
  9. Suffolk County Police Department
  10. Suffolk County Sheriff
- B. The TRAINING OFFICER shall contact Radio Station, T.V. stations and Newspapers to disseminate news releases as pre-established. The EOC emergency information numbers will be given to the News media for dissemination to the public.
- C. The SUFFOLK COUNTY POLICE SECTION #2120 shall request additional members of the S.C.P.D. as required, to provide the adequate security for the EOC.

E.O.C. PROCEDURES FOR HURRICANES

- A. In the event a "Hurricane Watch" is declared, the following actions shall be taken. The DIRECTOR and/or the DEPUTY DIRECTOR will notify the County Executive of the existing conditions and instruct Staff Personnel to notify and keep advised of storm conditions the following departments:
1. Department of Public Works
  2. Department of Fire, Rescue and Emergency Services
  3. Long Island Lighting Company
  4. New York Telephone Company
  5. Suffolk County Chapter Red Cross
  6. Suffolk County Chapter Salvation Army
  7. Office of the Aging
  8. Buildings and Grounds
  9. Suffolk County Police Department
  10. Suffolk County Sheriff's Office

VII. Emergency Operating Center Standard Operating Procedures for Specific Emergencies.

1. HURRICANES

The following actions will be accomplished by assigned staff personnel when a "Hurricane Warning" is declared or at a time prior at the discretion of the Director of Emergency Preparedness or his Deputy.

- A. The DIRECTOR shall notify :
  - 1. The County Executive
  - 2. The Deputy Director
- B. The DEPUTY DIRECTOR shall be responsible for notifying those jurisdictions whose areas will be affected.
- C. The OPERATIONS OFFICER shall establish and maintain liaison with:
  - 1.
    - a. Office of Disaster Preparedness (DMNA)
    - b. National Weather Service (NAWAS - Weather C)
    - c. Commissioner Department of FRES via Communications Center
    - d. Suffolk County Water Authority
    - e. Suffolk County Communications Chief
    - f. Fire Island National Seashore
    - g. Suffolk County REACT
    - h. Buildings and Grounds personnel assigned to EOC
    - i. RACES
  - 2. Supervise general activation of the entire EOC.
  - 3. Inform the County Executive and Director of Emergency Preparedness of the status of the EOC and the personnel in attendance.
  - 4. Establish work shift and insure backup personnel are available.
  - 5. Responsible for the physical check of the capability of all communications equipment. The responsibility shall be met by the assignment of the below listed personnel to the various networks as noted.
    - a. Local government networks      Operations Officer
    - b. Fire networks                      Training Officer
    - c. Police networks                    S/C Police #2120
    - d. Sheriff networks                  S/C Sheriff Liaison

- e. Emergency Medical Services network Sheriff's Off.
  - f. TWX Director's Sec.
  - g. Command network S/C RACES Off.
  - h. Citizens Band S/C REACT Off.
  - i. Other available "non-land line" communications equipment with EOC.
6. Utilize capabilities of maintenance personnel (Buildings and Grounds) the following shall be accomplished:
- a. Check operations capability of emergency generator
  - b. Place desks as designated in emergency floor plan (Attachment C).
  - c. Place appropriate telephone in proper outlets as per emergency telephone plan. (Attachment D)
- D. The RESOURCES MANAGEMENT OFFICER shall:
- 1. Determine availability of additional resources necessary to combat effects of the storm and shall notify:
    - a. SC Department of Public Works
    - b. Long Island Lighting Company
    - c. New York Telephone Company
    - d. US Department of Agriculture Emergency Board
    - e. NYS Dept. of Transportation (Highway Office)
    - f. Long Island Railroad Police
    - g. Federal Aviation Administration
    - h. Civil Air Patrol
  - 2. Check office supplies and equipment.
  - 3. Make available to Operations Officer all resources lists of materials pertinent to emergency.
  - 4. Activate Message Center and Telephone room. Brief and assign CAP cadets and/or any additional personnel to man telephones and message center. Appoint the supervisor of each telephone shift to coordinate all messages and routing of information.
  - 5. Insure that message boards are properly identified and in place.

- E. The SHELTER OFFICER shall advise school authorities as to weather advisories as directed by Operation Officer.
1. School Coordinators
    - a. First District
    - b. Second District
    - c. Third District
  2. Test Capability of school monitoring system.
  3. Check dormitory area and make required adjustments.
- F. The SOCIAL SERVICES ADMINISTRATIVE OFFICER shall:
1. Notify Commissioner of Social Services
  2. Coordinate activities with:
    - a. Red Cross (Suffolk County Chapter)
    - b. Salvation Army (Suffolk County Chapter)
    - c. Office of the aging
  3. Alert Nursing homes in affected areas.
  4. Establish liaison with Emergency Medical Coordinator
  5. Alert hospitals in affected areas
  6. Check kitchen facilities and equipment
  7. Check and maintain food supply
  8. Supervise preparation and distribution of food
- G. SUFFOLK COUNTY POLICE SECTION 2120 shall:
1. Notify Police Commissioner
  2. Coordinate with Suffolk County Police Department and affected Town or Village Police Departments within Police District as to required emergency traffic controls necessitated by storm conditions.
  3. Provide security for EOC and the operations room utilizing service of Suffolk County Police or Auxiliary Police members.

H. DEPUTY SHERIFF INVESTIGATOR shall:

1. Notify Sheriff
2. Establish and maintain liaison with Town and Village police outside police district.
3. Supervise other Sheriff personnel responding to EOC.

I. The TRAINING OFFICER shall:

1. Check operational capabilities of automatic telephone recorder. Activate with predetermined message regarding specific problem.
2. Check photographic supply in dark room and arrange for photographic coverage of emergency. Prepare cameras and related equipment for immediate use.
3. Check and insure operational capability of reproduction room and equipment including photocopy machine.
4. At the discretion of the Director contact radio station and newspapers to disseminate new releases (Attachment B).
5. Perform and PIO function deemed necessary by the Director or Deputy.

J. PUBLIC INFORMATION OFFICER or Designee:

1. Assign news media personnel to a predesignated area in the staff room.
2. Arrange for hourly weather and information briefings as the storm warrants or as directed by the Director.
3. Prepare and furnish copies of pertinent information for news release when approved by the Director or his Deputy (Attachment F).

K. IMA personnel reporting will be assigned if feasible in the area of their specialization or as required by the Director or Deputy Director of Emergency Preparedness.

L. RADIOLOGICAL DEFENSE OFFICER - The RDO will assume the duties of the Shelter Officer in addition to his regular Radiological functions.

A. DAMAGE ASSESSMENT AND RECOVERY

Damage Assessment is the process of gathering information regarding the nature, severity and location of damage which has resulted from a disaster incident. Such information originates and generates from the physical location of damage to points laterally or vertically to where the response capability is located. Translate the Raw Data into severity and magnitude or impact on the Community. Point where damage information is evaluated and interpreted into terms which would indicate specific actions required to alleviate conditions (compare/measure/State/Local resources available with the needs and requirements imposed by the incident).

Federal Disaster Assistance: The County and its political sub-divisions may request two main types of disaster assistance from the Federal Emergency Management Agency (FEMA) under Public Law 93-288 as amended.

1. Presidential Declaration of Disaster

A request for a Presidential Declaration of Disaster originates with the County Executive. Included would be the geographic area, extent of property and dollar losses (estimated); also, the effect the disaster agent had on the health, welfare, and general well-being of the involved portion of the populace. Such information is then forwarded to the Governor of the State for approval. The request is processed through the New York State Division of Military and Naval Affairs (NYSDMNA) State Emergency Management Office and if the Governor concurs, is forwarded, with his recommendation, to the Office of the President. Federal approval involves a broad range of programs set up to assist an area which has incurred severe damage to public facilities.

2. Special Loan Assistance from the Small Business Administration (SBA)

This would provide loans at low interest rates to homeowners and business persons who must undertake rehabilitation and reconstruction due to disaster impact. This request must also go through the Governor and is processed by the NYS DEMA, State Emergency Management Office.

B. RECOVERY

1. To provide help to affected citizens.
2. To set forth a planned and coordinated effort between local, State and Federal governments and private relief organizations' personnel and resources.
3. To provide prompt assistance and services critical to the recovery and restoration of normalcy to a disaster area.
4. To provide comprehensive assistance information to effectively reduce the confusion and anxiety associated with a disaster while providing actual and moral support.



HURRICANE WATCH

William Regan, Director of Suffolk County Emergency Preparedness Operation Center reports that \_\_\_\_\_ first reported at \_\_\_\_\_ (Name of hurricane) \_\_\_\_\_ off the southern coast of the United States is now (date of location) located \_\_\_\_\_ (Miles and compass bearing from reference city) traveling in \_\_\_\_\_ at \_\_\_\_\_ miles per hour. (compass bearing) (speed)

The staff of Suffolk County Emergency Preparedness is presently manning the Emergency Operating Center and will continue to do so until the emergency is past.

All Town and County officials have been notified of the present conditions and will be notified of all future developments.

The Suffolk County Emergency Preparedness Command Network has been activated and will continue on the air to receive and transmit all pertinent data to all Town and County Departments.

The National Weather Service issues warnings when hurricanes are approaching the United States mainland. The terms used are as follows:

A HURRICANE WATCH means a hurricane may threaten an area within 24 hours. A Hurricane Watch is not a hurricane warning, but a first alert for emergency forces and the general public in prospectively threatened areas. When your area is under a Hurricane Watch, you should continue normal activities, but stay tuned to radio or television for all Weather Service advisories.

A HURRICANE WARNING becomes part of advisories when a hurricane is expected to strike an area within 24 hours. Advisories containing hurricane warnings include an assessment of flood danger in coastal and inland areas, small craft warnings, gale warnings for the storm's periphery, estimated storm effects, and recommended emergency procedures.

For emergency information, call 924-4400.

Attachment B

HURRICANE WARNINGS

William Regan, Director of Suffolk County Emergency Preparedness Operation Center reports that \_\_\_\_\_ is now located \_\_\_\_\_  
(Name of hurricane) (area)

Traveling at \_\_\_\_\_ miles per hour. Extensive damage can be  
(speed)  
expected. Please limit all unnecessary travel until further notice.

The staff of Suffolk County Emergency Preparedness is presently manning the Emergency Operating Center and will continue to do so until the danger is past.

All Town and County officials have been notified of the present conditions and will be notified of all future developments.

The Suffolk County Emergency Preparedness Command Network has been activated and will continue on the air to receive and transmit all pertinent data to all Town and County Departments and agencies.

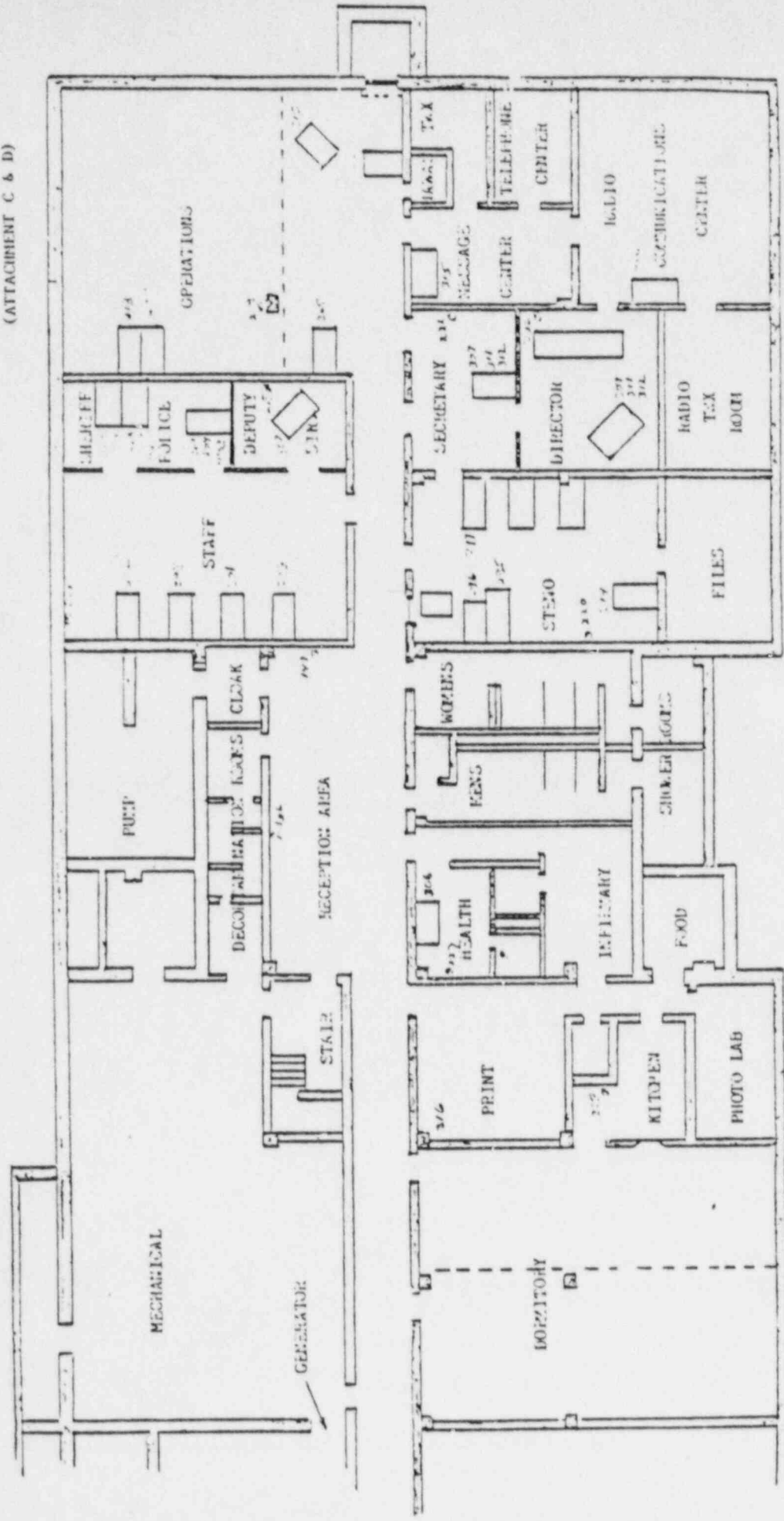
If our area receives a hurricane warning, you will be advised to:

- . Leave low-lying and barrier beach areas.
- . Secure outdoor objects or bring them indoors.
- . Protect your windows with boards, shutters, or tape.
- . Fuel your car.
- . Save several days water supply.
- . Stay at home if it is sturdy and on high ground.
- . Leave mobile homes for more substantial shelter.
- . Stay indoors during the hurricane.
- . Listen for Civil Defense hurricane bulletins on your local radio station.

You will not be asked to leave your home unless your life is seriously threatened. When you receive word to leave, GO! You will be provided shelter.

For emergency information, call 924-4400.

ANNEX A Appendix II  
 (ATTACHMENT C & D)



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DESIGNATED SEVERE WEATHER SHELTERS

BY TOWN

AS OF MAY 1983

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TOWN OF BABYLON

SCHOOL	PHONE	GENERATOR
Babylon Jr. Sr. High School 50 Railroad Avenue Babylon, New York 11702 Mr. Nicolina, Supt. Dr. James Brucia, Principal Mr. Sinacore, Buildings & Grounds	661-5810	Yes
Copiague Junior High School 2650 Great Neck Road Copiague, New York 11726 Dr. Pultz, Supt. R. Durso, Principal Mr. Palermo, Buildings & Grounds	842-4000	Yes
Lindenhurst Senior High School 300 Charles Street Lindenhurst, New York 11757 Burggras, Supt. [REDACTED] Edward Murphy, Principal Thomas McNiff, Buildings & Grounds	226-6445	Yes
Robert Frost Junior High School 450 Half Hollow Road Deer Park, New York 11729 Dr. Ronald Paras, Supt. Dr. Ronald Paras, Principal	242-6596	Yes
Robert Moses Junior High School Phelps Lane North Babylon, New York 11703 W. Leroy, Supt. Edward Carter, Principal	321-3251	Yes
Peter Brennan Junior High School Mount Avenue & Essex Street North Babylon, New York 11703 Schawrty, Principal Mr. Edwards, Custodian	321-3240	Yes
Wyandanch Memorial High School 32nd Street & Brooklyn Avenue Wyandanch, New York 11798 James Galloway, Supt. [REDACTED] Frederick Hackett, Ass't Principal Lacey W. Cox, Buildings & Grounds	491-1022	No

TOWN OF BABYLON

## SCHOOL

## SCHOOL

## PHONE

## GENERATOR

SCHOOL	PHONE	GENERATOR
North Babylon Senior High School Deer Park Avenue & Phelps Lane North Babylon, New York 11703 William E. Deluca, Supt. Dr. Sullivan, Principal Mr. Stanco, Custodian [REDACTED]	321-3232	Yes
West Babylon Senior High School 500 Great East Neck Road W. Babylon, New York 11704 Dr. Dorothy Pierce, Supt. [REDACTED] Paul O'Brien, Principal Mr. DeLia, Custodian [REDACTED]	321-3003	No
William Rall Elementary School Wellwood Avenue & Evergreen Street North Lindenhurst, New York 11757 Mr. A. Pope, Supt Louis Ragosta, Principal Mr. J. Dawb, Custodian [REDACTED]	226-6433	No

TOWN OF BROOKHAVEN

SCHOOL	PHONE	GENERATOR
Earl L. Vandermuelen High School Old Post Road Port Jefferson, New York 11777 Charles Ebetino, Supt. Anthony Prochilo, Principal Peter Scalzi, Buildings & Grounds	473-3333	No
Centereach High School 43rd Street Centereach, New York 11720 Mr. G. Jeffers, Supt. ██████████ Joseph Muller, Principal Peter Amato, Buildings & Grounds (737-4022)	737-4106	Yes
Sachem Senior High School (North Campus) 212 Smith Road Lake Ronkonkoma, New York 11779 Dr. Leonard Adler, Supt. Ruck, Principal Horton, Buildings & Grounds	737-3123	Yes
Seneca Junior High School 480 Patchogue/Holbrook Road Holbrook, New York 11741 Dr. Leonard Adler, Supt. ██████████ Charles L. Davis, Principal Horton, Buildings & Grounds	737-3046	Yes
Shoreham/Wading River High School Route 25A Shoreham, New York 11786 Dr. Richard Doremus, Supt. (929-8500 ext. 200) Norman Busierre, Principal Mr. H. Faust, Buildings & Grounds	929-8500	No
Ward Melville High School Old Town Road East Setauket, New York 11733 Dr. Pierce Hoban, Supt. (987-3000) Dr. Thaddeus Mackrell, Principal Bill Hours, Buildings & Grounds (987-3051)	987-3055	Yes

TOWN OF BROOKHAVEN

<u>SCHOOL</u>	<u>PHONE</u>	<u>GENERATOR</u>
Rocky Point Jr. Sr. High School 82 Yaphank Road Rocky Point , New York 11778 Frank Carasiti, Supt. Dr. Daniel Galvin, Principal Mr. L. Beckner, Buildings & Grounds	744-1600	No
Bay Avenue School Bay Avenue Patchogue, New York 11772 Henry P. Read, Supt. John Augustine, Principal Henry Church, Buildings & Grounds	654-4075	No
River Elementary School River Avenue Patchogue, New York 11772 Henry P. Read, Supt. Allen Robinson, Principal Brandes, Custodian	654-4079	No
Bellport Senior High School Beaver Dam Road Brookhaven, New York 11719 Arthur Becker, Supt. (286-4308) David Winslow, Principal L. Vogel, Custodian	286-4331	Yes
Patchogue/Medford High School Buffalo Avenue Medford, New York 11763 Henry P. Read, Supt. [REDACTED] J. Cox, Principal C. Bellizli, Custodian	654-4117	No
William Floyd Senior High School 240 Mastic Beach Road Mastic Beach, New York 11951 Nicholas Poulas, Supt. [REDACTED] B. Waxman, Principal Walter Meyer, Custodian (x 112,159)	281-3020	Yes
Center Moriches High School 311 Frowein Road Center Moriches, New York 11934 Clayton Huey, Supt. F.J. Mazura, Principal William Gross, Custodian	878-0052	Yes



TOWN OF BROOKHAVEN

	PHONE	GENERATOR
South Manor Elementary School South Street Manorville, New York 11949 Gary Schneider, Supt. Ben Merendino, Principal J. Edwards, Custodian	878-4900	No
Coram Senior Nutrition Homestead Community Center Homestead Drive Coram, New York 11727 Mr. Lynda Rishofski (281-6972)	698-9830	No

TOWN OF EAST HAMPTON

SCHOOL	PHONE	GENERATOR
East Hampton High School 2 Long Lane East Hampton, New York 11937 Robert Freidah, Supt. Christopher Sarlo Principal Mr. W. Crommett, Buildings & Grounds	324-4100	Yes
East Hampton Middle School 76 Newton Lane East Hampton, New York 11937 Robert Freidah, Supt. Carl Johanson, Principal Mr. W. Crommett, Buildings & Grounds	324-4100	Yes
Pierson High School Sag Harbor New York 11963 Dr. Dominic Annacone, Supt. R. Price, Principal Mr. R. McAree, Buildings & Grounds	725-0340	No
East Hampton Senior Nutrition Methodist Church 35 Pantigo Road East Hampton, New York 11937 Mrs. Toscani <span style="background-color: black; color: black;">XXXXXXXXXX</span>	324-6711	No

TOWN OF HUNTINGTON

SCHOOL	PHONE	GENERATOR
Walt Whitman Senior High School West Hills Road Huntington Station, New York 11746 D. Donenret, Supt. Mrs. Dolores Eklung, Principal Mr. Dewey, Custodian	673-1711	No
John H. Glenn High School 478 Elwood Road Huntington, New York 11743 Dr. James Boud, Supt. Daniel Donaghy, Principal C. Wolf, Custodian	368-3850	No
Half Hollow Hills High School East 50 Vanderbilt Parkway Dix Hills, New York 11746 Coleman R. Lyons, Supt. [REDACTED] Harold Hoffman, Principal John Kelly, Custodian	549-6703	No
Lloyd Harbor Elementary School School Lane Huntington, New York 11743 Dr. Martin Davis, Supt. [REDACTED] Dr. Donald White, Principal L. Beach, Custodian	421-3700	No
Northport Junior High School Laurel Avenue Northport, New York 11768 Fenwick English, Supt. William Brosnan, Principal Mr. K. Schnepf, Custodian	261-3140	No
Northport High School Laurel Hill & Elwood Road Northport, New York 11768 F. English, Supt. Ralph Sonen, Ass't Principal Ernest Taub, Ass't Principal Vito DeMarco, Custodian	261-9000	Yes
Huntington Senior Nutrition 423 Park Avenue Huntington, New York 11743 Mrs. Girrier [REDACTED]	351-3254	No
Melville Fire Department Chief V. Tepe	423-2635	Yes
IBEW Local No. 25 Pinelawn Road Melville, New York 11747 Mr. Parrington, President	694-0200	No

TOWN OF ISLIP

SCHOOL	PHONE	GENERATOR
West Islip High School Higbie Lane West Islip, New York 11795 Paul Kirday, Supt. Violet Mandanolt, Principal Joseph Fernandez, Buildings & Grounds	422-1500	Yes
Fifth Avenue School 217 Fifth Avenue Bayshore, New York 11706 Dr. Phillip Wood, Supt. Francis Diamond, Principal N. Loudon, Buildings & Grounds	665-1700	No
Bayshore Senior High School 155 Third Avenue Bayshore, New York 11706 Dr. Phillip Wood, Supt. William Von Novak, Principal P. Kennedy, Buildings & Grounds	665-1700	No
Sayville High School 20 Brook Street West Sayville, New York 11796 Dr. David Jones, Supt. Charles Carpenter, Principal Edmond Carley, Buildings & Grounds (589-5100 x 210)	589-5100	No
James Wilson Young Junior High School 602 Sylvan Avenue Bayport, New York 11705 Dr. Anthony Pecorale, Supt. William Smith, Principal P. Kennedy, Buildings & Grounds	472-0800	Yes
Connetquot Senior High School 7th Street Bohemia, New York 11716 John Maloney, Supt. Dr. Dennis Murphy, Principal J.D. Hines, Grounds	244-2228	Yes
Central Islip Senior High School Wheeler Road Central Islip, New York 11722 John Leitch Jr., Supt. <del>XXXXXXXXXX</del> Donald Meehan, Principal H. Henery, Buildings & Grounds	348-5112	Yes

TOWN OF ISLIP

SCHOOL	PHONE	GENERATOR
Hauppauge Senior High School Lincoln Boulevard Hauppauge, New York- 11787 Dr. Jerome Malkan, Supt. Mr. R. Pallow, Principal J. Fleming, Buildings & Grounds	265-3630	Yes
Islip Terrace Junior High School Redman Street Islip Terrace, New York 11752 Edward Milliken, Supt. Robert Stelling, Principal Joseph Barath, Custodian (x242)	581-1600 x228	No

TOWN OF RIVERHEAD

SCHOOL	PHONE	GENERATOR
Riverhead High School 700 Harrison Avenue Riverhead, New York - 11901 C. Lauer, Supt. Dr. Paul McKee, Principal Walter Budd, Buildings & Grounds	727-8080	No
Riverhead Junior High School 600 Harrison Avenue Riverhead, New York 11901 C. Lauer, Supt. Theodore Sawicki, Principal Walter Budd, Buildings & Grounds	727-8080	No
Riverhead Senior Nutrition 201 Howell Avenue Riverhead, New York 11901 Mrs. Lois Seay <del>XXXXXXXXXX</del>	727-0066	No

TOWN OF SHELTER ISLAND

SCHOOL	PHONE	GENERATOR
Shelter Island Elementary & High School Shelter Island, New York 11964 Dr. F. Bennet	749-0302	Yes

TOWN OF SMITHTOWN

SCHOOL	PHONE	GENERATOR
Ralph Osgood Administration Only Kohr Road Kings Park, New York 11754 Dr. W. Arnold, Principal Dr. Robert Cody, Supt. Anthony Calligeros, Buildings & Grounds	269-6000 (X77)	No
Nesaquake Junior High School Edgewood Avenue St. James, New York 11780 Charles Ahern, Supt. Mr. F. Stellhorn, Principal J. Piro, Buildings & Grounds	360-7458	Yes
Smiths Lane School 9 Smiths Lane Commack, New York 11725 Rod Summer	543-5100	No
New York Avenue Intermediate School 26 New York Avenue Smithtown, New York 11780 Charles Ahern, Supt. D. Dietz, Principal V. Fialla, Buildings & Grounds	360-7469	No
Commack Nutrition Program c/o Jewish Center 83 Shirley Court Commack, New York 11725 Mrs. Anita Kaufman Ann Pizzo Bill Charles, President	543-8480	No
Burr Junior High School Burr Road Commack, New York 11725 Joseph Del Rosso, Supt. J. Heslin, Principal Robert Barsanti, Buildings & Grounds	493-3485	Yes
Sawmill Junior High School New Highway Commack, New York Mr. C. Tumminello, Principal Robert Barsanti, Buildings & Grounds	493-3631	Yes



TOWN OF SOUTHAMPTON

SCHOOL	PHONE	GENERATOR
Westhampton Beach Senior High School Lilac Road Westhampton Beach, New York 11978 R. Jarves, Supt. D. Hanna, Principal Mr. R. Doran, Buildings & Grounds	288-1017	Yes
Quogue Elementary School Edgewood Road Quogue, New York R. Ross, Supt. M. T. Hand, Jr., Custodian	653-4285	No
Eastport Elementary & High School Main Street Eastport, New York 11941 Arthur Figliozzi, Supt. Joseph Gagliano, Principal Cliff Towle, Custodian	325-0800	No
Hampton Bays Nutrition Site P.O. Box 153-Methodist Church Hampton Bays, New York 11946 Mrs. Ullman (Home)	728-1235	No

TOWN OF SOUTHOLD

SCHOOL	PHONE	GENERATOR
Mattituck Emenentary & High School Main Road Mattituck, New York 11952 Roger Burns, Supt. Bruno Brauner, Principal-High School James Gilvarry, Principal-Elementary School	298-8471	No
Southold High School Oaklawn Avenue Southold, New York 11971 R. Ross, C.T. Nepeth Richard Hilary, Principal Albert Salmon, Buildings & Grounds	765-9200	Yes
Greenport High School Front Street Greenport, New Your 11944 Carl Nelson, Supt. James Kahrs, Principal H. Lewis, Buildings & Grounds	477-1950	No
Greenport Senior Nutrition c/o St. Agnes Church Greenport, New York 11944 Mrs. V. McKeighan,	477-2540	No

OUT

Strike out if  
inapplicable

STATE OF NEW YORK  
CIVIL DEFENSE COMMISSION

IN

Strike out if  
inapplicable

MESSAGE

EMERGENCY OPERATIONS PLAN - Annex A  
App 12 - Situations Reports

1  
COMCTR  
COPY

TO:	Jurisdiction - Office or Agency	Message/ File DTG			
FROM:	Jurisdiction - Office or Agency	Priority	COM	Sent DTG	Rec'd DTG
SUBJECT:	Classification	Authority (name)	CTR	Via	Via



OUT

Strike out if  
inapplicable

STATE OF NEW YORK  
CIVIL DEFENSE COMMISSION

IN

Strike out if  
not applicable

MESSAGE

2  
VERIFICATION  
OR ACTION  
COPY

TO:	Jurisdiction - Office or Agency	Message/File DTG			
FROM:	Jurisdiction - Office or Agency	Priority	COM	Sent DTG	Rec'd DTG
SUBJECT:	Classification	Authority (name)	CTR	Via	Via



DEPARTMENT OF EMERGENCY PREPAREDNESS

TIME:	RECEIVED BY: (initial)
DATE	
COMP: Name Address Tel. #	INCIDENT LOCATION IF OTHER THAN PREVIOUS
PROBLEM	REFEPRED TO or ACTION TAKEN

EMERGENCY OPERATION PLAN

Annex A  
App 12 - Attachment A

EMERGENCY OPERATIONS PLAN

ANNEX B

ADMINISTRATION

STATE OF NEW YORK  
COUNTY OF SUFFOLK

APPENDICES

- APPENDIX 1 - Administration Section Staff
- APPENDIX 2 - Standard Operating Procedures
- APPENDIX 3 - Equipment and Resource Inventory

## ANNEX B Appendix 1

I. ADMINISTRATION SECTION STAFF

- A. Resources Officer
- B. Commissioner of Public Works
  - 1. Social Services Commissioner
  - 2. Maintenance Chief
  - 3. Director of General Services
    - a. Central Garage Foreman (General Services)
    - b. Central Garage Mechanic

II. STAFF

- A. Director of Administration (*Div.* of Emer. Prep., Resources Management Officer)
- B. Assistant Director of Administration, (Comm. of Public Works)
  - 1. Feeding and Lodging (Social Services Coordinator)
    - a. Chief Cook
    - b. Cook
  - 2. Chief of Maintenance (Maintenance Man)
  - 3. Social Director of General Services
    - a. Central Garage Foreman
    - b. General Services Motor Pool Chief
  - 4. Chief Supply and Transportation
    - 1. Central Supply Chief (GSA)
    - 2. Motor Pool Foreman

EMERGENCY OPERATIONS PLAN  
 ANNEX B Administrative Service  
 Appendix 1 Administrative Service Staff

STATE OF NEW YORK  
 COUNTY OF SUFFOLK

<u>POSITION</u>	<u>FUNCTION</u>	<u>SOURCE</u>	<u>SHIFT</u>
<u>Director of Administration</u>	Directs all Administrations	Resource & Production Officer	1
<u>Asst. Director of Administration</u>	Assists Director	Commissioner of Buildings & Grounds	2
Principal Clerk	Supervises all clerical persons	Emergency Preparedness	1
Senior Clerk	Supervises all clerical persons	Probation Department	2
Stenographer	Typing and Dictation	Probation Department	1
Stenographer	Typing and Dictation	Probation Department	2
Clerks (2)	General clerical	Probation Department	1
Clerks (2)	General clerical	Probation Department	2
Telephone Operators	Receive calls	Probation Department	1
Telephone Operators	Receive calls	Probation Department	2
Buildings & Grounds Maintenance	Maintenance	Buildings & Grounds	1
Buildings & Grounds Maintenance	Maintenance	Buildings & Grounds	2
<u>Chief of Housekeeping</u>	Supervises food handling, cleaning and laundry	Welfare Coordinator	1
Buildings Custodian	Custodial	Buildings & Grounds	1
Buildings Custodian	Custodial	Buildings & Grounds	2
Cook	Food Preparation	Sheriffs Office	1
Chief Cook	Food Preparation	Sheriffs Office	2
<u>Chief of Supply &amp; Transportation</u>	Supervises Supply & Transportation	Emergency Preparedness Operations Officer	
Senior Buyer	Purchase supplies	Department of Public Works	1
Auto Mechanic Foreman	Maintenance of Autos	Department of Public Works	2
<u>Chief of Recreation</u>	Supervises recreation	Emergency Preparedness Training Director	
Athletic Instructor	Off duty recreation	Suffolk Community College	1
Recreational Supervisor	Off duty recreation	Department of Parks	2



I. MISSION

The mission of the Administrative Service Section is to provide for the physical maintenance of the Emergency Operations Center (EOC), i.e. food, lodging, transportation, and supplies necessary to sustain operations.

II. ASSUMPTIONS

- A. During disaster operations essential government operations together with relief, rescue and essential governmental operations will be.
- B. Essential County official, the Director of Emergency Preparedness and staff will locate at the EOC during an emergency.
- C. The EOC must be able to function on a self sustaining basis for at least two weeks.
- D. Operations will be conducted from the EOC for an indefinite period pending recovery of the County.

III. ORGANIZATION AND FUNCTIONS

- A. The Administrative section supervises the maintenance and provisioning of the EOC.

- B. Administrative Section is headed by the Director of Administration and consists of three operations:
1. Housekeeping
  2. Supply and transportation
  3. Recreation and exercise
- C. Duties and Responsibilities
1. Director of Administration will be responsible for the following areas of General Administration.
    - a. Identifying and registration of staff, assignment of bunks and lockers.
    - b. Establishing of meal procedures and hours.
    - c. Establishing housekeeping schedule.
    - d. Checking security measures.
    - e. Arranging for medical services.Supplying stenographic and clerical assistance.
  2. Assistant Director of Administration will assign Stationary Engineers to operate heating, electrical, water, sewage, air conditioning and ventilating equipment.
  3. Chiefs of Units- Under the direction of the Director of Administration, the Chiefs of units execute the following duties:

- a. Chief of Housekeeping- Supervises personnel in the following areas:
  - 1. Food handling and serving
  - 2. Cleaning and janitorial work
  - 3. Laundry and changing of bedding
- b. Chief of Supply transportation- Supervises personnel in the following areas:
  - 1. Allocate general supplies
  - 2. Provide for motor pool scheduling
- c. Chief of Recreation and Exercise supervises personnel who will conduct a program of recreational activity for off duty personnel.

#### IV. BASIC STANDARD OPERATING PROCEDURES

- A. In an emergency, Administrative Section personnel will report to the EOC.
- B. The activation of the Administration Section will be reported to the Director of Emergency Preparedness by the Director of Administrative Services.
- C. All EOC physical plant equipment will be checked for operability.
- D. All food and lodging and general supplies resources will be inventoried and safeguarded.
- E. An inspection will be made to insure that security measures are implemented and that only authorized personnel be admitted to the EOC.

- F. Operational requirements and available resources will be reviewed and necessary steps taken to average distribution.

EMERGENCY OPERATIONS PLAN  
ANNEX B Administrative Service  
Appendix 3 Equipment & Resources Inventory

STATE OF NEW YORK  
COUNTY OF SUFFOLK

EQUIPMENT & RESOURCES INVENTORY

Equipment and Resource data is recorded on New York State C/D Com. Form PR-4 (2/61) on which Project App. 589(67) for Phase III equipping of EOC is found in Matching Funds Inventory located in the office supply room. Last inventory by State completed 4/8/83

COUNTY OF SUFFOLK

EMERGENCY OPERATIONS PROCEDURE  
ANNEX 'B' Apperidix 3

EQUIPMENT & RESOURCES INVENTORY

Equipment and Resources Data are maintained on a current basis print-out at the Emergency Operations Center by Administration personnel at the Emergency Operations Center.

EMERGENCY OPERATIONS PLAN  
ANNEX C - Civil Air Patrol

STATE OF NEW YORK

CIVIL AIR PATROL

Note: Operations of the Suffolk County CAP follow this page.

ANNEX C

CIVIL AIR PATROL

(Suffolk County Operations)



RECEIVED JUL 0 0 1980



COMMUNICATIONS SECTION  
NEW YORK WING CIVIL AIR PATROL  
817 Stewart Ave (rear)  
Garden City, N.Y. 11530



CAP COMMUNICATIONS IN NYS DISASTER PREPAREDNESS  
EMERGENCY OPERATING CENTERS

*STATION 20157137E - ...*  
*20157137E*



CPT S. J. PERTA CAP  
Communications Training Section NYW  
10 August 1982

I. PURPOSE: To outline the type of equipment/frequencies that will be used by the Civil Air Patrol while performing Emergency Services Missions in support of the Office of Disaster Preparedness of the State of New York. It is assumed that operations will be conducted out of Emergency Operating Centers on the state, district, and local levels. Antennas, Power Outlets, EMP/Surge Protection, Operating desks- are examples of items that must be made available ahead of time through the planning stage, such that immediate operation can occur at the time of an emergency.

1. TYPES OF FREQUENCIES USED:

1. HF-SSB (long range)
- a) 4 MHz 4464.5 MHz power from 100 to 1600 watts  
4582.0 MHz
  - b) 7 MHz 7635.0 MHz power from 100 to 1600 watts  
7918.5 MHz

Under normal conditions, 7 MHz is good for daytime operations while 4 MHz is good for night/evening operations. Used for communications with units across state.

2. VHF-FM (medium range)
- a) Repeater 143.90 TX/148.15 RX  
143.75 TX/148.15 RX
  - b) Direct 148.15 MHz power up to 50 watts  
149.92 MHz

Used for communicating with ground units in the field with 20-40 mi coverage with greater coverage if a repeater is available, and for use with aircraft having capability.

3. VHF-AM (medium range) Aeronautical SAR a) 112.9 MHz training  
123.1 MHz actual emergency  
power up to 10 watts

Used for communication with aircraft.

4. HF-AM (short range) 26.620 MHz power 4 watts maximum.

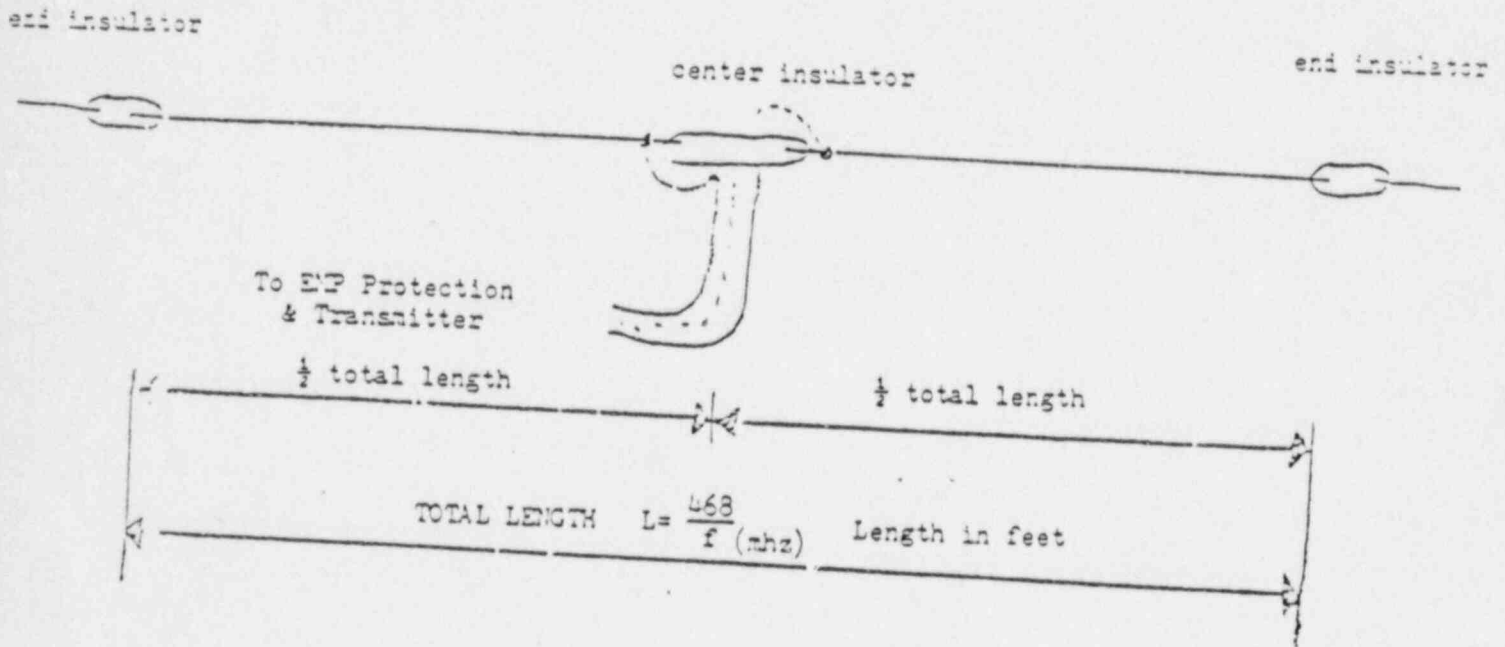
Used for local short range communications to support ground teams and flight line operations. Not required within an EOC.

1st PRIORITY should be given to the establishment of long range communications such that contact with CAP units across the state can be established.

2nd PRIORITY should be given to the establishment of medium range VHF-FM communications such that contact with ground deployed units and airborne CAP aircraft can be established.

### III. ANTENNA CONSTRUCTION for CAP Frequencies

1. Long Wire Antennas- The center fed dipole longwire antenna provides the greatest efficiency on the HF-SSB Frequencies. Because of the potential for unstable atmospheric conditions, antennas for both 4 & 7 MHz should be placed at the state and all district EOCs. If atmospheric conditions permit, both 4 & 7 MHz frequencies may be used in the event of heavy communications traffic load.



TOTAL LENGTH: 1) 4 MHz      103 feet  
 2) 7 MHz      60 feet

2. Vertical Antennas- The vertical antenna is most commonly used at VHF frequencies. It consists of a center vertical radiator and several horizontal radials at the base. The most commonly used antenna for the VHF-FM frequencies is the Ringo Ranger which sells for approx. \$ 30.00.

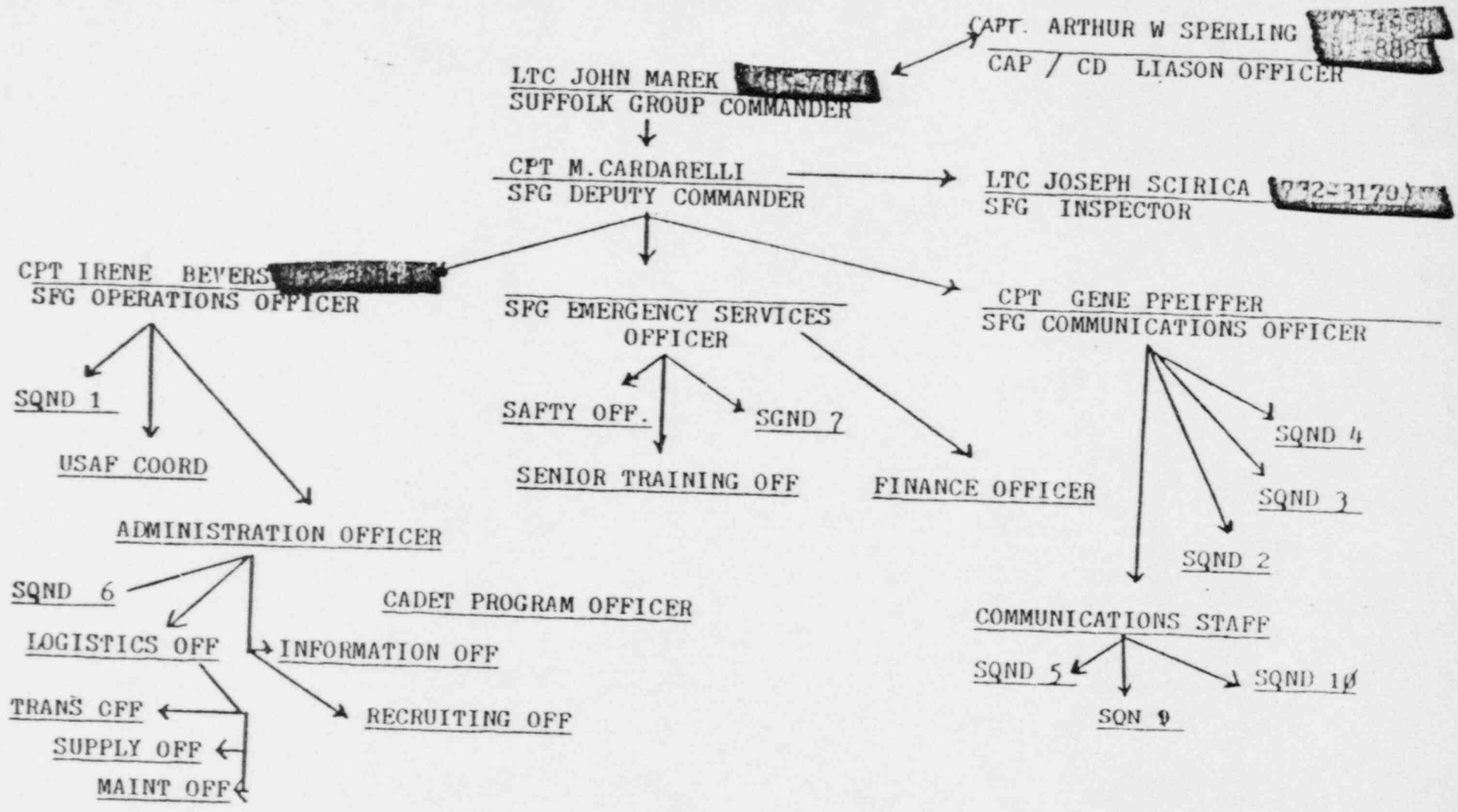


## EQUIPMENT & POWER REQUIREMENTS

CAP Communications plans call for the deployment of communications equipment with trained radio operators, from the areas nearest the site of operation. This equipment will include transmitters/receivers, power amplifiers, and metering equipment. Most equipment is wired to operate off standard 110 volts AC. Several outlets should be made available because of the potential use of 4 MHz, 7 MHz and VHF equipment. Safety of operators and equipment will be the highest priority at all times. Provisions for grounding of equipment and protection from EMP should be provided to insure safe operation.

ANNEX C  
APPENDIX \*A\*

AUTOMATIC LINES OF COMMAND SUCCESSION, (GROUP ALERTING SYSTEM)



FOR A COMPLETE LISTING  
OF ANNEX C APPEND. 2  
SEE ATTACHED PAGES 1-3

CIVIL AIR PATROL



SUFFOLK COUNTY GROUP

CHARTER # 31251

AUXILIARY OF THE UNITED STATES AIR FORCE  
15 Marc Street, Lake Ronkonkoma, Long Island, New York 11779

SFG DOSC  
AUTHORIZATION 81-01

MARCH 1981

CIVIL AIR PATROL ANNEX  
TO THE  
SUFFOLK COUNTY CIVIL DEFENSE PLAN

1. MISSION

Suffolk County Group of the Civil Air Patrol will act as a Support Group to the Suffolk County Office of Emergency Preparedness (Civil Defense), in the event of a Natural Disaster, Nuclear, or Conventional War, Training Exercises and other Emergency Situations...

Areas of support for which Suffolk Group, CAP may perform are:

- A. Aerial Radiological Monitoring
- B. Message Center Operations
- C. Courier and Message Services
- D. Medical Aides
- E. Aerial Surveillance of Surface Traffic
- F. Courier and Light Transport Flights
- G. Aerial Photography Missions and Reconnaissance Flights
- H. Radio Communications
- I. Airlift of Vital Supplies and Equipment
- J. Ground Rescue Operations

2. AUTHORITY

A. Upon the Declaration of a Civil Defense Emergency or the calling of an authorized Civil Defense Training Exercise, Suffolk Group, CAP will mobilize and assign its' available manpower to their assigned functions in accordance with the Hdqts of New York Wing of the CAP and the New York State Civil Defense Commission..

B. When the Declared Emergency is of a Local Nature, (in Suffolk County), Suffolk Group CAP will maintain Communications and Coordinate all assistance rendered and/or requested of other Civil Air Patrol Units

3. ASSUMPTIONS

A Suffolk County with its large area of approximately 922 square miles, its population of over 1,750,000 people and its many diversified industries and agricultural resources would require the services of a trained and organized unit for the purposes of; Aerial Reconnaissance, Supplementary Communications, and Back-up support in the event of a Natural Disaster or Enemy Attack, Suffolk Group, Civil Air Patrol, properly trained and equipped can supply such services.

38



3. B. All Suffolk Group, Civil Air Patrol personnel will be enrolled as members of the Suffolk County, Office of Emergency Preparedness by their Unit Commanders and have in their possession an approved Identification card issued by the Suffolk County OEP.

#### 4. ORGANIZATION

A. Suffolk Group, Civil Air Patrol is comprised of individual Units called Squadrons, (Appendix D contains a listing of each unit, their meeting location, Commander and Unit Mailing address.),,

B. In the event of a Civil Defense Emergency, the Director of the Office of Emergency Preparedness of Suffolk County, (or his Designee), with the Commander of Suffolk Group CAP, (or his Designee), will assume Operational Control over all Suffolk Group, Civil Air Patrol personnel, services and equipment enrolled in Civil Defense, the Suffolk County OEP Deputy Director or Training Officer will act as Liason for the Suffolk County OEP Director in all matters with Suffolk Group CAP.

C. The Suffolk Group CAP Commander will appoint an Officer to act as Liason with the Suffolk County OEP and in a Civil Defense Emergency he shall report to the Suffolk County Emergency Operations Center in Yapham and coordinate all Civil Air Patrol Actions with the proper County Departments and Agencies.

#### 5. DUTIES

Suffolk Group, Civil Air Patrol in cooperation with the New York State and Suffolk County OEP will provide and train personnel for the following duties and functions:

##### A. Aerial Radiological Monitoring

1. Provide trained Air Crew Personnel to perform Aerial Radiological Monitoring Missions as requested by the OEP Director.
2. Obtain through the OEP such Training and Equipment for Radiological Monitoring as are deemed necessary and required by the OEP Director.

##### B. Message Center Operations and Messenger Services

1. Provide trained personnel to operate Message Centers and provide for Messenger Services.
2. Provide Message Centers, (Mobile and Stationary), and designate their locations, (SEE APPENDIX C),.

##### C. Provide for the training of personnel as Medical Aides.

D. Provide personnel and equipment trained in aerial surveillance of surface traffic.

5. E. Provide personnel and equipment for use in Light Transport Flights.

F. Provide personnel and equipment for use on Photographic Missions and Reconnaissance Flights. \*Note, film and other expendable supplies which may be necessary to accomplish these Flights will be either furnished by or reimbursable from the Requesting Authority.

G. Provide qualified personnel for the maintaining of Radio Communications with Message Centers and the Suffolk County Emergency Operations Center.

6. APPENDICES

There shall be attached to the Annex Appendices as required and/or needed.

A. The following three, (3), Appendices are required and shall be developed by the Suffolk Group CAP Liason Officer:

1. Appendix A - Automatic Lines of Command Succession.
2. Appendix B - Test of Emergency Landing Areas.
3. Appendix C - Test of Message Centers and Communications Facilities.

B. Additional appendices will be added to this Annex as needed to support Suffolk Group CAP, in the field of Emergency Services.

C. Appendix D - A listing of all Suffolk Group, Civil Air Patrol Units, Commanders, Unit meeting locations and Unit mailing addresses.

D. Appendix E - Requesting Civil Air Patrol Flights.

\*\*\*\*\*Following its approval, this Annex and its Appendices shall be reviewed and up-dated as deemed necessary, by Suffolk Group CAP and the Suffolk County OEP.

PREPARED BY:

*Arthur W. Sperling*  
 \_\_\_\_\_  
 ARTHUR W. SPERLING  
 1LT CAP  
 SFG DOSC

APPROVED BY:

*William J. Beane*  
 \_\_\_\_\_  
 DIRECTOR  
 SUFFOLK COUNTY OEP

*John J. Marek 7 March 91*  
 \_\_\_\_\_  
 JOHN J. MAREK --- DATE  
 LTC CAP  
 SFG COMMANDER

Emergency Operations Plan  
ANNEX C APP. 2

CIVIL AIR PATROL ANNEX

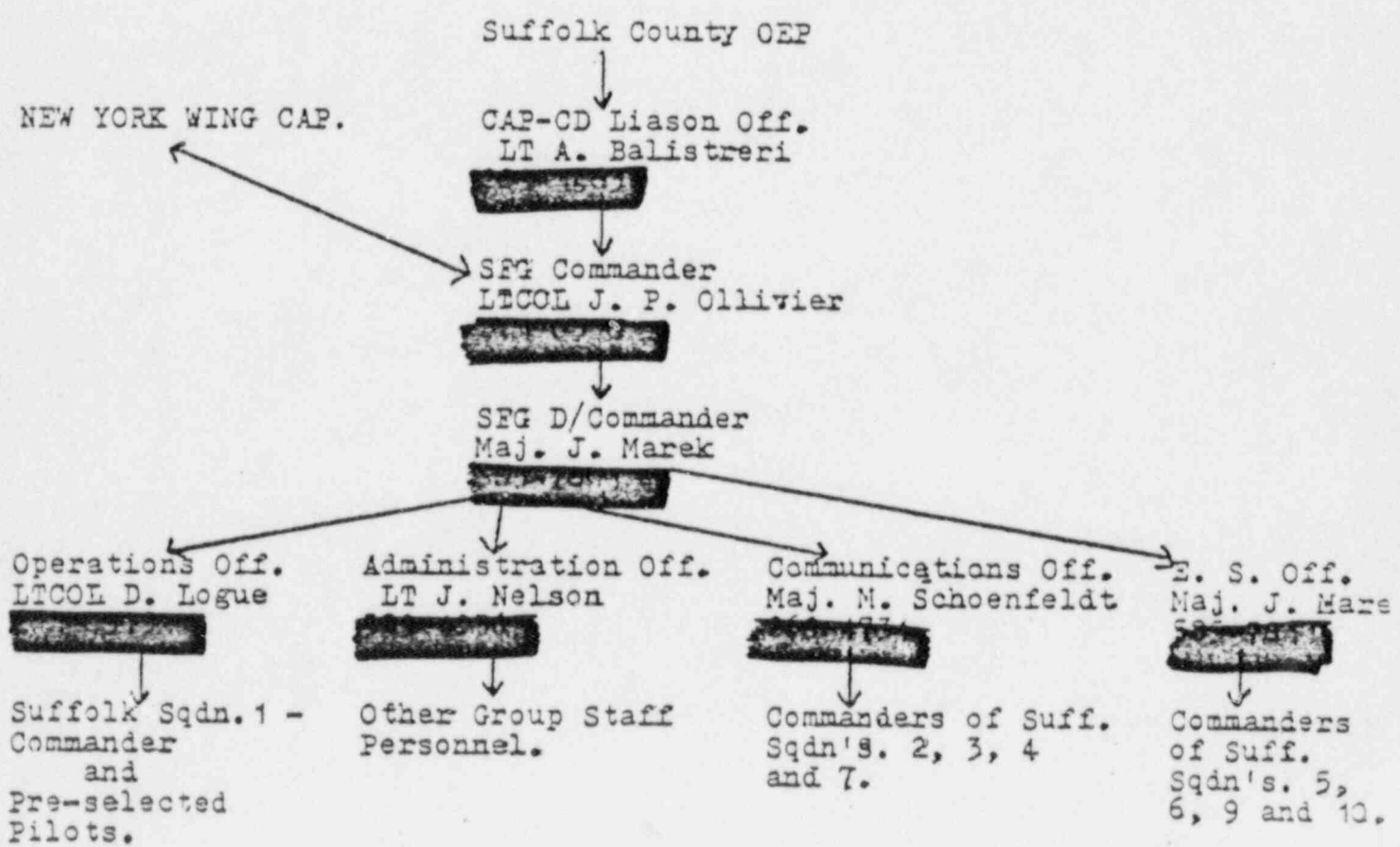
TO THE

SUFFOLK COUNTY CIVIL DEFENSE PLAN

APPENDIX \* A.

AUTOMATIC COMMAND SUCCESSION AND ALERT LIST.

The following is the Suffolk Group, CAP Alert Sequence to be used when Civil Air Patrol personnel are requested by the Suffolk County Office of Emergency Preparedness for assistance in Simulated or Actual Emergencies:



\*\*NOTE ( The area code for all of the above telephone numbers is 516.)

CIVIL AIR PATROL ANNEX

TO THE

SUFFOLK COUNTY CIVIL DEFENSE PLAN

APPENDIX \* E.

TEST OF EMERGENCY LANDING AREAS:

I. Below is a listing of all Airfields in Suffolk County by Township.

A. Huntington - None	F. Riverhead - Riverhead
B. Babylon - Republic Zahn's Deer Park	G. Southold - Mattituck Rose
C. Smithtown - None	H. Southampton - Suffolk County
D. Islip - Islip-MacArthur Edwards	I. Easthampton - Easthampton Sky Portal
E. Brookhaven - Coram Brookhaven Peconic Spadaro	J. Block Island - Elizabeth.

II. In the event that the above mentioned Airfields are unusable the C.A.P. Officer, in charge of Flight Operations in coordination with Suffolk County Officials will designate areas such as; Roads, Highways, Fields or other suitable areas as Emergency Landing Sites.

III. Evaluation of Civil Air Patrol Effectiveness in this area can be incorporated into the Annual Civil Defense Test, Conducted by the New York State Office of Emergency Preparedness and New York Wing, Civil Air Patrol.

CIVIL AIR PATROL ANNEX  
TO THE  
SUFFOLK COUNTY CIVIL DEFENSE PLAN

APPENDIX \* C.

TEST OF MESSAGE CENTERS AND COMMUNICATIONS FACILITIES.

- I. Suffolk County Group CAP Communications Effectiveness is checked a minimum of twice annually by higher authorities.
  - A. An Annual State wide test is conducted by New York Wing, Civil Air Patrol.
  - B. A Regional Test, (Penna.-Maine), is conducted by North-East Region, Civil Air Patrol.
  - C. Additional Tests and Upgrading in Communications programs are conducted at Local Levels by Suffolk Group Communications Personnel, and Individual Squadron Communications Officers.
- II. In Time of an Emergency, Suffolk Group would operate several message Centers as follows:
  - A. Primary Centers;
    1. Suffolk E.O.C. - Yaphank.
    2. Islip Mac Arthur Airport - (If conditions permit).
  - B. Secondary Centers;
    1. Suffolk Group Communications Van.
    2. Additional Centers - will be set up and operated as needed under the direction of Suffolk Group Communications Personnel.

EMERGENCY OPERATIONS PLAN  
ANNEX C - Civil Air Patrol

STATE OF NEW YORK

CIVIL AIR PATROL

Note: Operations of the Suffolk County CAP follow this page.

ANNEX C

CIVIL AIR PATROL

(Suffolk County Operations)



COMMUNICATIONS SECTION  
NEW YORK WING CIVIL AIR PATROL  
817 Stewart Ave (rear)  
Garden City, N.Y. 11530



CAP COMMUNICATIONS IN NYS DISASTER PREPAREDNESS  
EMERGENCY OPERATING CENTERS

*Handwritten notes:*  
... ..  
CAP OPERATIONS



CPT S. J. PERTA CAP  
Communications Training Section NYW  
10 August 1982



I. PURPOSE: To outline the type of equipment/frequencies that will be used by the Civil Air Patrol while performing Emergency Services Missions in support of the Office of Disaster Preparedness of the State of New York. It is assumed that operations will be conducted out of Emergency Operating Centers on the state, district, and local levels. Antennas, Power Outlets, ETP/Surge Protection, Operating desks- are examples of items that must be made available ahead of time through the planning stage, such that immediate operation can occur at the time of an emergency.

1. TYPES OF FREQUENCIES USED:

1. HF-SSB (long range) a) 4 MHz 4464.5 MHz power from 100 to 1600 watts  
4582.0 MHz  
b) 7 MHz 7635.0 MHz power from 100 to 1600 watts  
7913.5 MHz

Under normal conditions, 7 MHz is good for daytime operations while 4 MHz is good for night/evening operations. Used for communications with units across state.

2. VHF-FM (medium range) a) Repeater 143.90 TX/148.15 RX  
143.75 TX/148.15 RX  
b) Direct 148.15 MHz power up to 50 watts  
149.925 MHz

Used for communicating with ground units in the field with 20-40 mi coverage with greater coverage if a repeater is available, and for use with aircraft having capability.

3. VHF-AM (medium range) Aeronautical SAR a) 122.9 MHz training  
123.1 MHz actual emergency  
power up to 10 watts

Used for communication with aircraft.

4. HF-AM (short range) 26.620 MHz power 4 watts maximum.

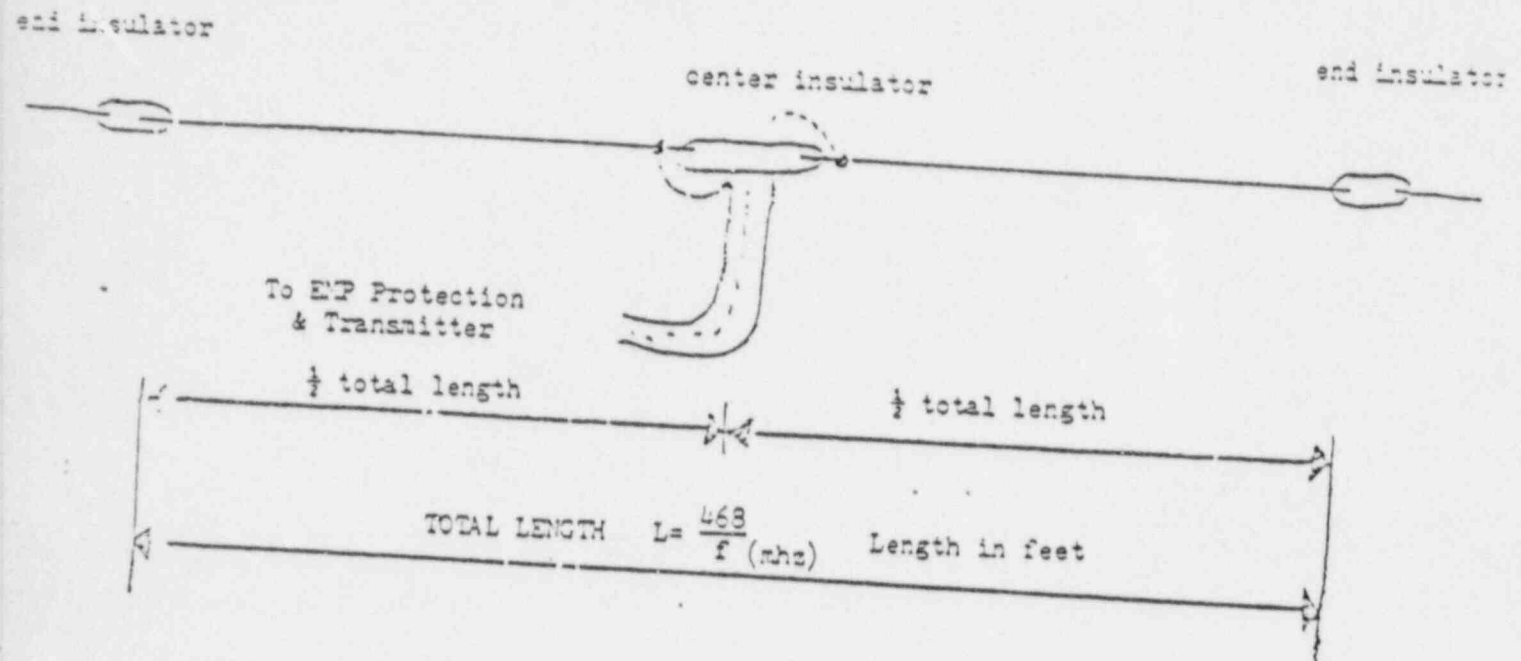
Used for local short range communications to support ground teams and flight line operations. Not required within an EOC.

1st PRIORITY should be given to the establishment of long range communications such that contact with CAP units across the state can be established.

2nd PRIORITY should be given to the establishment of medium range VHF-FM communications such that contact with ground deployed units and airborne CAP aircraft can be established.

### III. ANTENNA CONSTRUCTION for CAP Frequencies

1. Long Wire Antennas- The center fed dipole long wire antenna provides the greatest efficiency on the HF-SSB frequencies. Because of the potential for unstable atmospheric conditions, antennas for both 4 & 7 MHz should be placed at the state and all district EOCs. If atmospheric conditions permit, both 4 & 7 MHz frequencies may be used in the event of heavy communications traffic load.



TOTAL LENGTH: 1) 4 MHz 103 feet  
 2) 7 MHz 60 feet

2. Vertical Antennas- The vertical antenna is most commonly used at VHF frequencies. It consists of a center vertical radiator and several horizontal radials at the base. The most commonly used antenna for the VHF-FM frequencies is the Ringo Ranger which sells for approx. \$ 30.00.



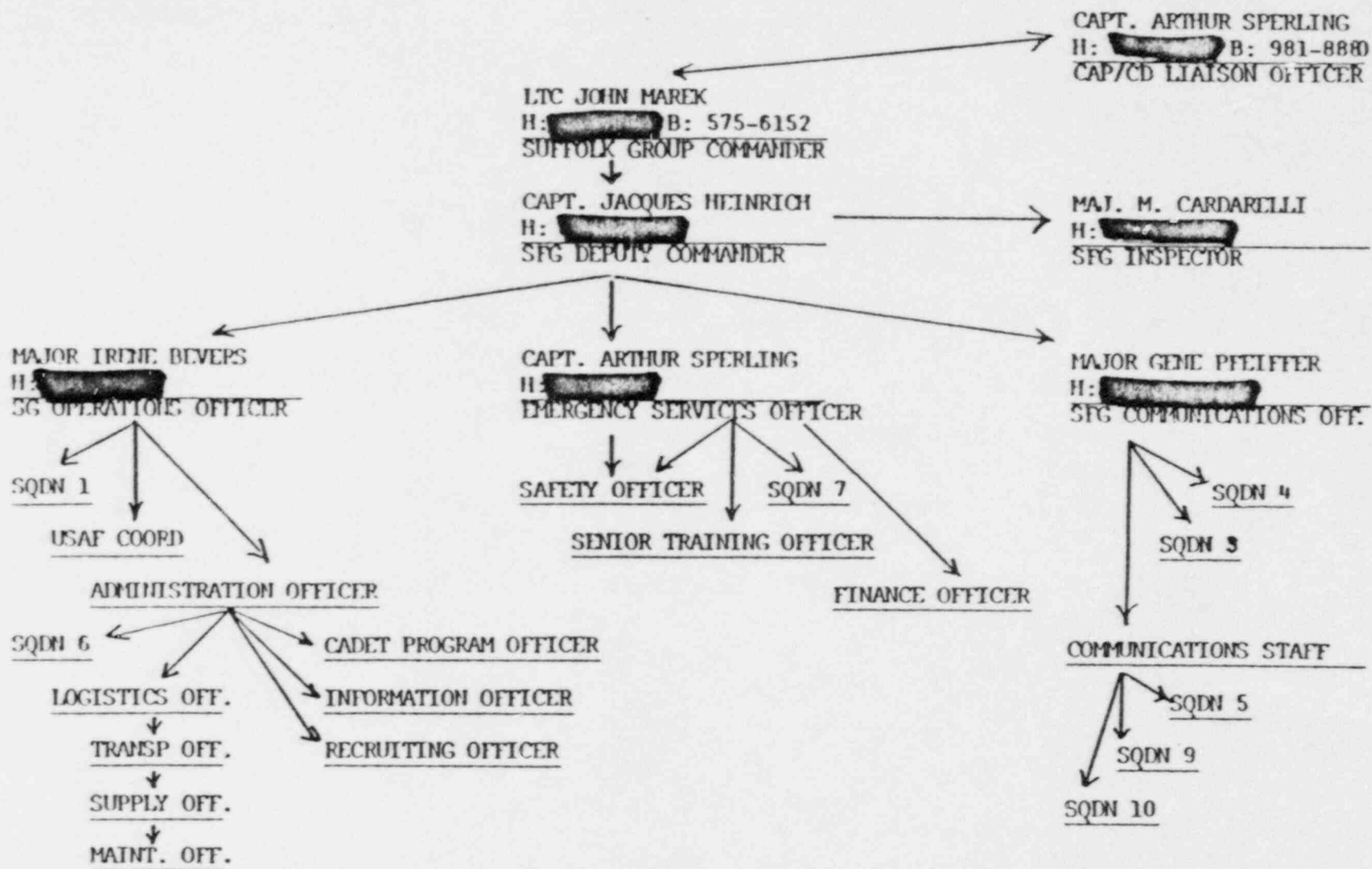
## EQUIPMENT & POWER REQUIREMENTS

CAP Communications plans call for the deployment of communications equipment with trained radio operators, from the areas nearest the site of operation. This equipment will include transmitters/receivers, power amplifiers, and metering equipment. Most equipment is wired to operate off standard 110 volts AC. Several outlets should be made available because of the potential use of 4 MHz, 7 MHz and VHF equipment.

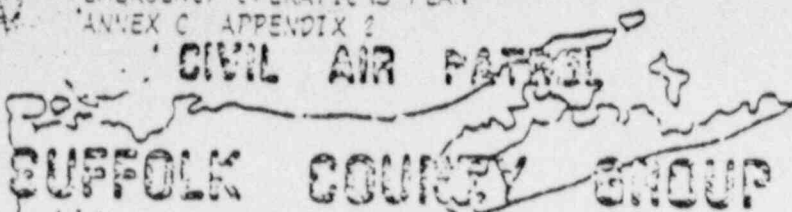
Safety of operators and equipment will be the highest priority at all times.

Provisions for grounding of equipment and protection from EMP should be provided to insure safe operation.

AUTOMATIC LINES OF COMMAND SUCCESSION (GROUP ALERTING SYSTEM)



FOR A COMPLETE LISTING  
OF ANNEX C APPEND. 2  
SEE ATTACHED PAGES 1-3



ARMED AND DANGEROUS  
AUXILIARY OF THE UNITED STATES AIR FORCE  
15 Marc Street, Lake Ronkonkoma, Long Island, New York 11779

CHARTER # 31251

SFG DOSC  
AUTHORIZATION 81-81

MARCH 1981

CIVIL AIR PATROL ANNEX  
TO THE  
SUFFOLK COUNTY CIVIL DEFENSE PLAN

1. MISSION

Suffolk County Group of the Civil Air Patrol will act as a Support Group to the Suffolk County Office of Emergency Preparedness (Civil Defense), in the event of a Natural Disaster, Nuclear, or Conventional War, Training Exercises and other Emergency Situations. Areas of support for which Suffolk Group, CAP may perform are:

- A. Aerial Radiological Monitoring
- B. Message Center Operations
- C. Courier and Message Services
- D. Medical Aides
- E. Aerial Surveillance of Surface Traffic
- F. Courier and Light Transport Flights
- G. Aerial Photography Missions and Reconnaissance Flights
- H. Radio Communications
- I. Airlift of Vital Supplies and Equipment
- J. Ground Rescue Operations

2 AUTHORITY

A. Upon the Declaration of a Civil Defense Emergency or the calling of an authorized Civil Defense Training Exercise, Suffolk Group, CAP will mobilize and assign its' available manpower to their assigned functions in accordance with the Hdqts of New York Wing of the CAP and the New York State Civil Defense Commission..

B When the Declared Emergency is of a Local Nature, (in Suffolk County), Suffolk Group CAP will maintain Communications and Coordinate all assistance rendered and/or requested of other Civil Air Patrol Units

3 ASSUMPTIONS

A Suffolk County with its large area of approximately 922 square miles, its population of over 1,750,000 people and its many diversified industries and agricultural resources would require the services of a trained and organized unit for the purposes of; Aerial Reconnaissance, Supplementary Communications, and Back-up support in the event of a Natural Disaster or Enemy Attack, Suffolk Group, Civil Air Patrol; properly trained and equipped can supply such services.

3/87

3. B. All Suffolk Group, Civil Air Patrol personnel will be enrolled as members of the Suffolk County, Office of Emergency Preparedness by their Unit Commanders and have in their possession an approved Identification card issued by the Suffolk County OEP.

#### 4. ORGANIZATION

A. Suffolk Group, Civil Air Patrol is comprised of individual Units called Squadrons, (Appendix D contains a listing of each unit, their meeting location, Commander and Unit Mailing address.),,

B. In the event of a Civil Defense Emergency, the Director of the Office of Emergency Preparedness of Suffolk County, (or his Designee), with the Commander of Suffolk Group CAP, (or his Designee), will assume Operational Control over all Suffolk Group, Civil Air Patrol personnel, services and equipment enrolled in Civil Defense, the Suffolk County OEP Deputy Director or Training Officer will act as Liason for the Suffolk County OEP Director in all matters with Suffolk Group CAP.

C. The Suffolk Group CAP Commander will appoint an Officer to act as Liason with the Suffolk County OEP and in a Civil Defense Emergency he shall report to the Suffolk County Emergency Operations Center in Yaphank and coordinate all Civil Air Patrol Actions with the proper County Departments and Agencies.

#### 5. DUTIES

Suffolk Group, Civil Air Patrol in cooperation with the New York State and Suffolk County OEP will provide and train personnel for the following duties and functions:

##### A. Aerial Radiological Monitoring

1. Provide trained Air Crew Personnel to perform Aerial Radiological Monitoring Missions as requested by the OEP Director.
2. Obtain through the OEP such Training and Equipment for Radiological Monitoring as are deemed necessary and required by the OEP Director.

##### B. Message Center Operations and Messenger Services

1. Provide trained personnel to operate Message Centers and provide for Messenger Services.
2. Provide Message Centers, (Mobile and Stationary), and designate their locations, (SEE APPENDIX C).

##### C. Provide for the training of personnel as Medical Aides.

##### D. Provide personnel and equipment trained in aerial surveillance of surface traffic.

##### E. Provide personnel and equipment for use in Light Transport Flights.

F. Provide personnel and equipment for use on Photographic Missions and Reconnaissance Flights. \*Note, film and other expendable supplies which may be necessary to accomplish these Flights will be either furnished by or reimbursable from the Requesting Authority.

G. Provide qualified personnel for the maintaining of Radio Communications with Message Centers and the Suffolk County Emergency Operations Center.



6: APPENDICES

There shall be attached to the Annex Appendices as required and/or needed.

A. The following three, (3), Appendices are required and shall be developed by the Suffolk Group CAP Liason Officer:

1. Appendix A - Automatic Lines of Command Succession.
2. Appendix B - Test of Emergency Landing Areas.
3. Appendix C - Test of Message Centers and Communications Facilities.

B. Additinal appendices will be added to this Annex as needed to support Suffolk Group CAP, in the field of Emergency Services.

C. Appendix D - A listing of all Suffolk Group, Civil Air Patrol Units, Commanders, Unit meeting locations and Unit mailing addresses.

D. Appendix E - Requesting Civil Air Patrol Flights.

\*\*\*\*\*Following its approval, this Annex and its Appendices shall be reviewed and up-dated as deemed necessary, by Sufolk Group CAP and the Suffolk County OEP.

PREPARED BY:

*Arthur W. Sperling*  
 \_\_\_\_\_  
 ARTHUR W. SPERLING  
 1LT CAP  
 SFG DOSC

APPROVED BY:

*William J. Bean*  
 \_\_\_\_\_  
 DATE  
 DIRECTOR  
 SUFFOLK COUNTY OEP

*John J. Marek 7 March*  
 \_\_\_\_\_  
 JOHN J. MAREK --- DATE  
 LTC CAP  
 SFG COMMANDER

1 JULY 1985

CIVIL AIR PATROL ANNEX

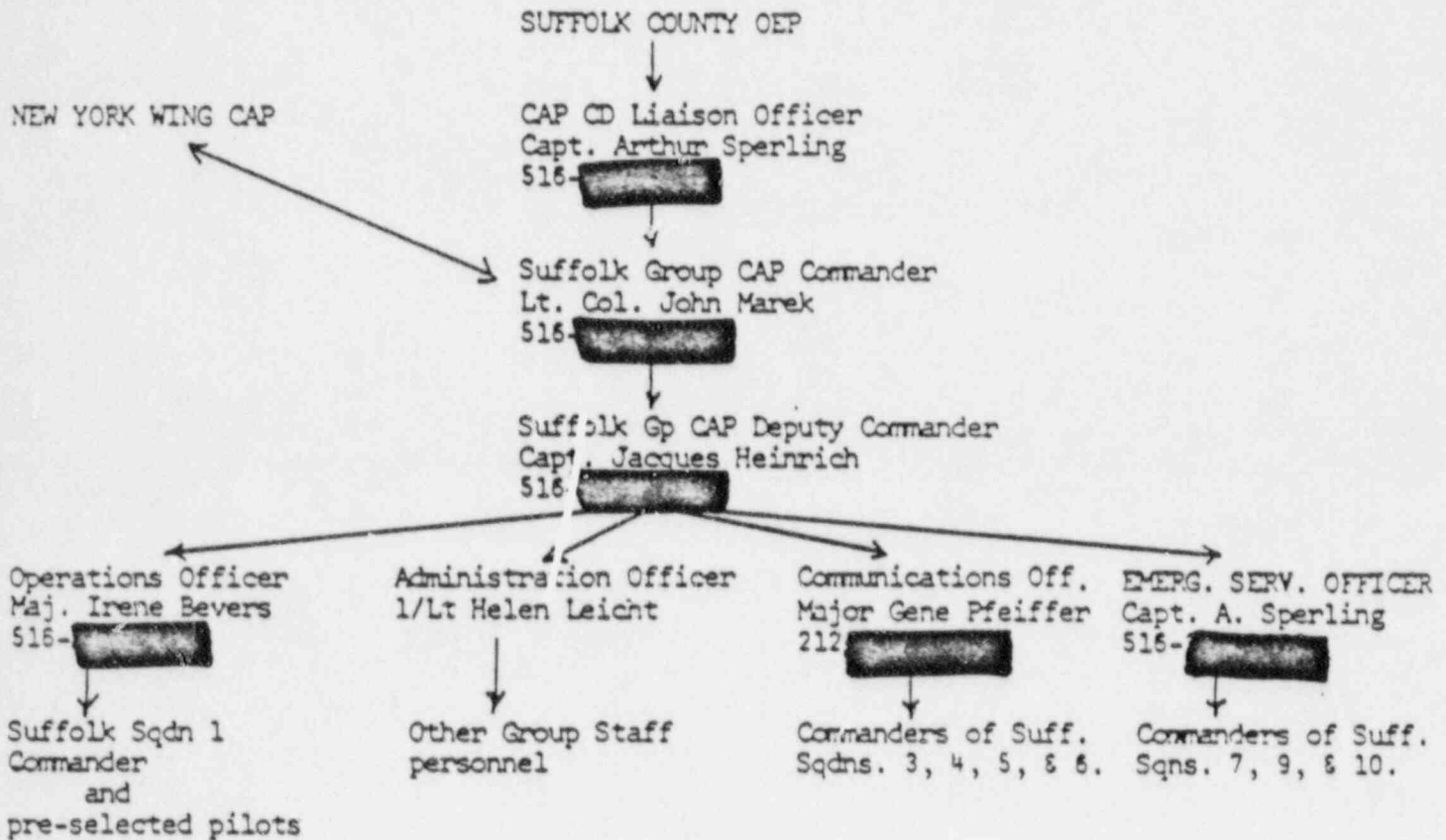
TO THE

SUFFOLK COUNTY CIVIL DEFENSE PLAN

APPENDIX A.

AUTOMATIC COMMAND SUCCESSION AND ALERT LIST

The following is the Suffolk Group, CAP Alert sequence to be used when Civil Air Patrol personnel are requested by the Suffolk County Office of Emergency Preparedness for assistance in simulated or actual emergencies:



CIVIL AIR PATROL ANNEX

TO THE

SUFFOLK COUNTY CIVIL DEFENSE PLAN

APPENDIX \* B.

TEST OF EMERGENCY LANDING AREAS:

I. Below is a listing of all Airfields in Suffolk County by Township.

A. Huntington - None	F. Riverhead - Riverhead
B. Babylon - Republic Zahn's Deer Park	G. Southold - Mattituck Rose
C. Smithtown - None	H. Southampton - Suffolk County
D. Islip - Islip-MacArthur Edwards	I. Easthampton - Easthampton Sky Portal
E. Brookhaven - Coram Brookhaven Peconic Spadaro	J. Block Island - Elizabeth.

II. In the event that the above mentioned Airfields are unusable the C.A.P. Officer, in charge of Flight Operations in coordination with Suffolk County Officials will designate areas such as; Roads, Highways, Fields or other suitable areas as Emergency Landing Sites

III. Evaluation of Civil Air Patrol Effectiveness in this area can be incorporated into the Annual Civil Defense Test, Conducted by the New York State Office of Emergency Preparedness and New York Wing, Civil Air Patrol.

CIVIL AIR PATROL ANNEX  
TO THE  
SUFFOLK COUNTY CIVIL DEFENSE PLAN

APPENDIX \* C.

TEST OF MESSAGE CENTERS AND COMMUNICATIONS FACILITIES.

- I. Suffolk County Group CAP Communications Effectiveness is checked a minimum of twice annually by higher authorities.
  - A. An Annual State wide test is conducted by New York Wing, Civil Air Patrol.
  - B. A Regional Test, (Penna.-Maine), is conducted by North-East Region, Civil Air Patrol.
  - C. Additional Tests and Upgrading in Communications programs are conducted at Local Levels by Suffolk Group Communications Personnel, and Individual Squadron Communications Officers.
  
- II. In Time of an Emergency, Suffolk Group would operate several message Centers as follows:
  - A. Primary Centers;
    1. Suffolk E.O.C. - Yaphank.
    2. Islip Mac Arthur Airport - (If conditions permit).
  - B. Secondary Centers;
    1. Suffolk Group Communications Van.
    2. Additional Centers - will be set up and operated as needed under the direction of Suffolk Group Communications Personnel.



CHARTER # 31251

1 July 1985

SUFFOLK SENIOR SQN. #1 31204  
Meets on: 1st & 3rd Monday @ 1930 hrs  
F.A.A. Building  
McArthur Airport, Islip NY

SUFFOLK EAGLE SQN. #3 31372  
Meets on: Tuesdays @ 1900 hrs  
American Legion Hall  
Babylon, NY

SUFFOLK CADET SQN. # 4 31227  
Meets on: Tuesday @ 1930 hrs  
N.Y.S. Armory  
Bay Shore, NY

SUFFOLK CADET SQN. # 5 31247  
Meets on: Tuesdays @ 1930 hrs  
Brookhaven Airport  
Shirley, NY

COL. F. S. GABRESKI CADET SQN. #6 31117  
Meets on: Mondays @ 1900 hrs  
James Wilson Young Jr. H.S.  
Sylvan Ave., Bayport, NY

SUFFOLK CADET SQN #7 31153  
Meets on: Tuesdays @ 1930 hrs  
N.Y.S. Armory  
Huntington Station, NY

SUFFOLK CADET SQN. #9 31311  
Meets on: Tuesdays @ 1900 hrs  
HQs., 106 ARRG, Suffolk Co ANGB  
Westhampton Beach, NY

SUFFOLK CADET SQN. #10 31328  
Meets on: Mondays @ 1900 hrs  
Sachem South High School  
Lake Ronkonkoma, NY

SUFFOLK COUNTY GROUP 31251  
Meets on: 1st & last Thursdays @ 2000 hrs  
Suffolk Group Headquarters  
1600 Lincoln Ave., Bohemia, NY

CMR: Capt. Carol Kline  
[REDACTED]  
[REDACTED] (B) 473-5939  
DEPUTY: Capt. Robert Spinecchia [REDACTED]

CMR: Capt. Edward Reiter 118346713  
[REDACTED]  
[REDACTED] (B) 733-3313  
DEPUTY: 1/Lt. Jacqueline Tulumello (H) [REDACTED]

CMR: Capt. Robert Vanson 089324256  
[REDACTED]  
(H) [REDACTED] (B) 242-5970  
DEPUTY: 2/Lt. J. Tessitore (H) [REDACTED]

CMR: Capt. Andrew Balistreri 13444122  
[REDACTED]  
(H) [REDACTED] (B) 728-3402  
DEPUTY: 2/Lt. Dorothy Scott (H) [REDACTED]

CMR: 1/Lt. Joseph Schenk 053300571  
[REDACTED]  
(H) [REDACTED]  
DEPUTY:

CMR: Capt. Stanley Scharf 059303086  
[REDACTED]  
(H) [REDACTED]  
DEPUTY:

CMR: Capt. Anthony Cristiano NYANG  
[REDACTED]  
(H) [REDACTED] (B) 289-4200 x 283  
DEPUTY: S/M Eugene Ressegiue (H) [REDACTED]

CMR: Capt. Jacques Heinrich  
[REDACTED]  
(H) [REDACTED] (B) 732-4499  
DEPUTY: Capt. William Stelzhammer (H) 589-534

CMR: Lt. Col. John Marek 11225153  
[REDACTED]  
(H) [REDACTED] (B) 575-6152  
DEPUTY: Capt. Jacques Heinrich (H) [REDACTED]

COUNTY OF SUFFOLK

EMERGENCY OPERATIONS PROCEDURE  
ANNEX 'C' Appendix 3

EQUIPMENT & RESOURCES INVENTORY

Equipment and Resources Data are maintained on a current basis print-out at the Emergency Operations Center by Administration personnel at the Emergency Operations Center.



SFG DOSC  
AUTHORIZATION 82 - 02

MARCH 1982

PEACETIME RADIOLOGICAL  
AGREEMENT

1. This agreement is to supplement the Civil Air Patrol appendix to the Suffolk County Civil Defense (FEMA) Plan dated March 1982 and is enacted due to the presence of a Nuclear Power Plant located in the County. This agreement is to outline Civil Air Patrols' Mission in the event of a Radiological incident.

2. MISSION

Suffolk County Group Civil Air Patrol will act as a Support Group to the Suffolk County Office of Emergency Preparedness (Civil Defense/FEMA) in the event of a Radiological incident at a Nuclear Power Plant in the County or any training exercises that are held involving State or County planning.

Areas of support for which Suffolk Group Civil Air Patrol may perform are:

- A. Aerial Radiological Monitoring
- B. Courier and Message Service
- C. Mission Coordination Assistance
- D. Message Center Operations
- E. Radio Communications
- F. Ground Rescue Operations
- G. Medical Aides
- H. Aerial Surveillance of Surface Traffic
- I. Aerial Photography and Reconnaissance Flights
- J. Courier and Light Transport Flights
- K. Ground Transport or Airlift of Vital Supplies and Equipment.

3. AUTHORITY

Upon the Declaration of a Civil Defense Emergency or the calling of an Authorized Training Exercise; Suffolk Group Civil Air Patrol will mobilize with all available Personnel, assembling at the Suffolk County Group Headquarters on Lincoln Avenue, Holbrook, Long Island on MacArthur Airport. This location is approximately 15 miles from the Nuclear Power Plant at Shoreham.

3. The following Personnel will report directly to the BCC at Yarmank:

- A. CD/ES Officer
- B. Group Commander
- C. Communications Staff of 2.

#### 4. ASSUMPTION

In the event of a Radiological Incident at a Nuclear Power Plant necessitating the need of a trained and organized unit for the purpose of Aerial Reconnaissance and Radiological Monitoring, Traffic Reports of Surface Traffic, Supplementary Communications and Pack-up Support; the Suffolk Group Civil Air Patrol properly trained and equipped can supply such services.

#### 5. DUTIES

Suffolk Group Civil Air Patrol in cooperation with Suffolk County Office of Emergency Preparedness will provide and train personnel for the following duties and functions:

- A. Radiological Monitoring:
  - 1) Certification of Personnel in both Aerial and Ground Radiological Monitoring.
- B. Communications
  - 1) Provide trained Personnel to operate Message Centers and provide for Messenger Services.
  - 2) Provide Message Centers (Mobile and Stationary).
- C. Provide for Training of Personnel as Medical Aides.
- D. Provide Personnel and equipment for use in Aerial Surveillance of Surface Traffic.
- E. Provide Personnel and equipment for use in both Ground and Aerial Transportation of Personnel and Equipment.
- F. Provide Personnel and Equipment for use on Photographic Missions and Reconnaissance Flights.
- G. Provide qualified Personnel for the maintaining of Radio Communications with Message Centers, operations at Main Airport and the County Emergency Operations Center.

The film and other Expendable Supplies which may be necessary to accomplish any Mission will be either furnished by or reimbursable from the Requesting Authority.

Any costs arising during actual or training Missions will be paid by the Requesting Agency.



6. APPENDICES

There shall be attached to this agreement Appendices as required and/or needed.

A. The following three (3) Appendices are required and shall be developed by the Suffolk Group Es/CD Liaison Officers:


- 1) Appendix A  
Automatic Lines of Command Succession.
- 2) Appendix B  
Test of Emergency Landing Areas.
- 3) Appendix C  
Test of Messing Center and Communications Facilities.

B. Additional appendices will be added to this Agreement as needed to support Suffolk Group Civil Air Patrol in the field of Emergency Services.


C. Appendix D  
Requesting of Civil Air Patrol Flights.

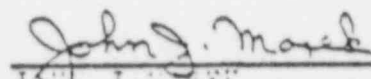
Following its approval, this agreement and its Appendices and any Annexes to this Agreement shall be reviewed and up-dated as deemed necessary by Suffolk Group Civil Air Patrol and the Suffolk County Office of Emergency Preparedness.

PREPARED BY:

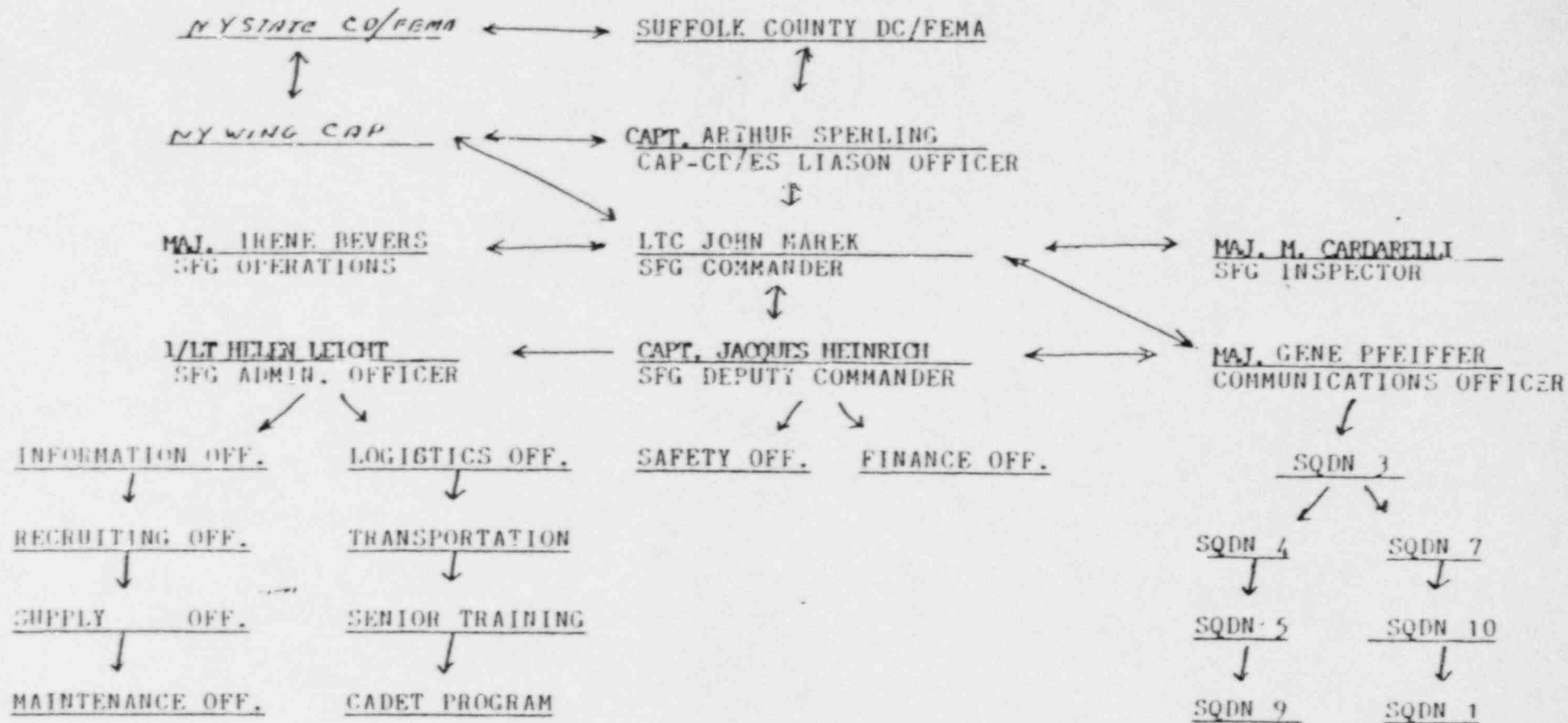
  
 ARTHUR W. SPENSBERG  
 1 LT            CAP  
 CPG            BOSS

APPROVED BY:

  
 W. J. Began  
 - F. DATE  
 DIRECTOR  
 SUFFOLK COUNTY CEP

 10 APR. 52  
 JOHN J. MAREK            DATE  
 LTC            CAP  
 SFC            COMMANDER

\*\*\*\*\* GROUP ALERTING SYSTEM \*\*\*\*\*



CIVIL AIR PATROL  
SUFFOLK COUNTY GROUP

AUXILIARY OF THE UNITED STATES AIR FORCE  
15 Marc Street, Lake Ronkonkoma, Long Island, New York 11779



CHARTER # 31251

SFG                      DOSC  
AUTHORIZATION      82-02  
APPENDIX                      B

TEST OF EMERGENCY LANDING AREAS

1. Below is a listing of all the active Airfields in Suffolk County by Township:

- |               |   |                   |   |
|---------------|---|-------------------|---|
| A             |   |                   |   |
| A. Huntington | - None  | F. Riverhead      | - None                                    |
| B. Babylon    | - Republic  | G. Southold       | - Mattituck<br>- Rose (Shelter<br>Island) |
| C. Smithtown  | - None  |                   |   |
| D. Islip      | - Long Island McArthur<br>- Edwards               | H. Southampton    | - Suffolk Co.                             |
| E. Brockhaven | - Coram<br>- Brockhaven<br>- Peconic<br>- Spadaro | I. Easthampton    | - Easthampton<br>- Sky Portal             |
|               |   | J. Fishers Island | - Elizabeth                               |

2. In the event that the above listed Airfields are unusable the CAP Officer incharge of flight Operations in coordination with the Suffolk County Officials will designate areas such as; Roads, Highways, Fields or other suitable areas as Emergency Landing Sites.

3. Evaluation of Civil Air Patrol Effectiveness in this area can be incorporated into the Annual Civil Defense Effectiveness Test, conducted by the New York State Office of Emergency Preparedness and the New York Wing , Civil Air Patrol.

CIVIL AIR PATROL  
SUFFOLK COUNTY GROUP



AUXILIARY OF THE UNITED STATES AIR FORCE  
15 Marc Street, Lake Ronkonkoma, Long Island, New York 11779

CHARTER # 31251

SFG AUTHORIZATION      DOSC  
82-81

MARCH 1982

CIVIL AIR PATROL ANNEX  
TO THE  
SUFFOLK COUNTY CIVIL DEFENSE PLAN

- 1) THIS AUTHORIZATION IS TO EXTEND FOR A PERIOD OF ONE YEAR THE MARCH 1981 AUTHORIZATION FOR THE SUFFOLK COUNTY CIVIL DEFENSE PLAN.
- 2) THE FOLLOWING INCLOSED APPENDIX \*A\* IS TO UPDATE THE SUFFOLK GROUP CAP ALERTING SYSTEM.

PREPARED BY:

*Arthur W. Spelling*  
 ARTHUR W. SPELLING  
 1Lt                      CAP  
 SFG                      DOSC

APPROVED BY:

*William J. Bann*      <sup>UTC</sup> 4-13-82  
 DIRECTOR                      DATE  
 SUFFOLK COUNTY OEP

*John J. Marek*      16 APR. 82  
 JOHN J. MAREK      DATE  
 Ltc                      CAP  
 SFG                      COMMANDER

CIVIL AIR PATROL  
SUFFOLK COUNTY GROUP



AUXILIARY OF THE UNITED STATES AIR FORCE  
15 Marc Street, Lake Ronkonkoma, Long Island, New York 11779

CHARTER # 3125

LOCATOR LIST - EFFECTIVE 1 JANUARY 1985

COMMANDER  
LTC. JOHN MAREK 112225153

[Redacted address and phone number]

COMMUNICATIONS OFFICER  
MAJ.G. PFIEFFER 125265894

[Redacted address and phone number]

ASST. COMMUNICATION OFF.  
1 LT. S. NOONAN 093401733

[Redacted address and phone number]

DEPUTY COMMANDER  
CPT. J. HEINRICH 066307168

[Redacted address and phone number]

CHAPLIN  
MAJ. W. DELAMAIN 059307357

[Redacted address and phone number]

CPT. R. VANSON 089324256

[Redacted address and phone number]

INSPECTOR  
MAJ.M. CARDARELLI 118241670

[Redacted address and phone number]

EMERGENCY SERVICES/CD OFFICER  
CPT.A. SPERLING 143386673

[Redacted address and phone number]

TRANSPORTATION OFFICER  
2/LT RON DE LALIO

[Redacted address and phone number]

SAFETY OFFICER  
LTC. W. SPENCE 068057363

[Redacted address and phone number]

RECRUITING/PUBLIC AFFAIRS  
S/M A. HARMON 050669251

[Redacted address and phone number]

CADET PROGRAMS OFFICER  
1LT.J. TULLIHELLO 51542524

[Redacted address and phone number]

PLANS & PROGRAMS OFFICER  
CPT. C. BEATTY 064440586

[Redacted address and phone number]

SENIOR TRAINING OFFICER  
MAJ.M. CARDARELLI 118241670

[Redacted address and phone number]

SENIOR TRAINING OFFICER  
MAJ.M. CARDARELLI 118241

[Redacted address and phone number]

ADMINISTRATION/PERSONNEL  
1LT. HELEN LEICHT 110303665

[Redacted address and phone number]

OPERATIONS OFFICER  
MAJ. IRENE BEVERS 001284408

[Redacted address and phone number]

AEROSPACE EDUCATION OFF.  
2/Lt Charles Leicht

[Redacted address and phone number]

MATERIAL/SUPPLY OFFICER  
CPT. RONALD LEICHT 128262373

[Redacted address and phone number]

STANDARDIZATION EVALUATION  
Capt. John Biggers

[Redacted address and phone number]

FLIGHT OPERATIONS OFFICER  
LTC. ELLI FLAX 089129893

[Redacted address and phone number]

CIVIL AIR PATROL  
SUFFOLK COUNTY GROUP



AUXILIARY OF THE UNITED STATES AIR FORCE  
15 Marc Street, Lake Ronkonkoma, Long Island, New York 11779

CHARTER # 31251  
1 July 1985

SUFFOLK SENIOR SQN. #1 31204  
Meets on: 1st & 3rd Monday @ 1930 hrs  
F.A.A. Building  
McArthur Airport, Islip NY

CMR: Capt. Carol Kline  
[REDACTED]  
(H) [REDACTED] (B) 473-6939  
DEPUTY: Capt. Robert Spinecchia [REDACTED]

SUFFOLK EAGLE SQN. #3 31372  
Meets on: Tuesdays @ 1900 hrs  
American Legion Hall  
Babylon, NY

CMR: Capt. Edward Reiter 119346713  
[REDACTED]  
(H) [REDACTED] (B) 733-3513  
DEPUTY: 1/Lt. Jacqueline Tulumello (H) [REDACTED]

SUFFOLK CADET SQN. # 4 31227  
Meets on: Tuesday @ 1930 hrs  
N.Y.S. Armory  
Bay Shore, NY

CMR: Capt. Robert Vanson 099324255  
[REDACTED]  
(H) [REDACTED] (B) 242-5970  
DEPUTY: 2/Lt. J. Tessitore (H) [REDACTED]

SUFFOLK CADET SQN. # 5 31247  
Meets on: Tuesdays @ 1930 hrs  
Brookhaven Airport  
Shirley, NY

CMR: Capt. Andrew Balistreri 13444122  
[REDACTED]  
(H) [REDACTED] (B) 728-3402  
DEPUTY: 2/Lt. Dorothy Scott (H) [REDACTED]

COL. F. S. GABRESKI CADET SQN. #6 31117  
Meets on: Mondays @ 1900 hrs  
James Wilson Young Jr. H.S.  
Sylvan Ave., Bayport, NY

CMR: 1/Lt. Joseph Schenk 053300571  
[REDACTED]  
(H) [REDACTED]  
DEPUTY:

SUFFOLK CADET SQN #7 31153  
Meets on: Tuesdays @ 1930 hrs  
N.Y.S. Armory  
Huntington Station, NY

CMR: Capt. Stanley Scharf 059303086  
[REDACTED]  
(H) [REDACTED]  
DEPUTY:

SUFFOLK CADET SQN. #9 31311  
Meets on: Tuesdays @ 1900 hrs  
HQs., 106 ARRG, Suffolk Co ANGB  
Westhampton Beach, NY

CMR: Capt. Anthony Cristiano NYANG  
[REDACTED]  
(H) [REDACTED] (B) 289-4200 x 283  
DEPUTY: S/M Eugene Ressegio (H) [REDACTED]

SUFFOLK CADET SQN. #10 31328  
Meets on: Mondays @ 1900 hrs  
Sachem South High School  
Lake Ronkonkoma, NY

CMR: Capt. Jacques Heinrich  
[REDACTED]  
(H) [REDACTED] (B) 732-4499  
DEPUTY: Capt. William Stelzemulle: (H) [REDACTED]

SUFFOLK COUNTY GROUP 31251  
Meets on: 1st @ last Thursdays @ 2000 hrs  
Suffolk Group Headquarters  
1800 Lincoln Ave., Bohemia, NY

CMR: Lt. Col. John Marek 11225153  
[REDACTED]  
(H) [REDACTED] (B) 575-8152  
DEPUTY: Capt. Jacques Heinrich (H) [REDACTED]

EMERGENCY OPERATIONS PLAN  
Annex F

STATE OF NEW YORK  
COUNTY OF SUFFOLK

APPENDICES

Appendix 1 - Health Service Staff

Appendix 2 - Standard Operating Procedures

Appendix 3 - Equipment and Resource Inventory

WJ SJ AP  
H. J. J. J.  
H. J. J. J.  
H. J. J. J.

1-4/83

DEPARTMENT OF HEALTH SERVICES  
225 HARBOR DRIVE  
HAUPTAUGE, 11788  
348-2917

DAVID HARRIS, MD., PHD., Commissioner  
348-2702  
77-233-2702

[REDACTED]  
[REDACTED]  
[REDACTED]

PAUL D. O'BRIEN, Deputy Comm. for  
348-2707 Administration  
77-233-2707

[REDACTED]  
[REDACTED]  
[REDACTED]

DIVISION OF EMERGENCY MEDICAL SERVICES

ROBERT L. DIETRICHSON, Director  
348-2825  
77-233-2825

[REDACTED]  
[REDACTED]  
[REDACTED]

ARNOLD M. BECKER, Chief Training &  
348-2827 Education Officer  
77-233-2827

[REDACTED]  
[REDACTED]  
[REDACTED]

JOSEPH MARINO, Training Officer  
348-2823  
77-233-2823

[REDACTED]  
[REDACTED]  
[REDACTED]

WILLIAM LARKIN, Ambulance Rescue Serv.  
348-2826  
77-233-2826

[REDACTED]  
[REDACTED]  
[REDACTED]

DIVISION OF ENVIRONMENTAL HEALTH SERVICES

HERBERT DAVIDS, Director  
348-2781  
77-233-2781

[REDACTED]  
[REDACTED]  
[REDACTED]

POLLUTION CONTROL NUMBER  
451-4633

[REDACTED]  
[REDACTED]

Evenings, Weekends, Holidays & Emergencies

DIVISION OF FORENSIC SCIENCES & MEDICAL-LEGAL INVESTIGATION

SIDNEY WEINBERG, Chief Medical Examiner  
Bldg. C-077  
Veterans Memorial Highway  
Hauppauge, 11788  
360-5555  
77-5555

LEO. A DAL CORTIVO, PHD, Chief Toxicologist  
360-5575  
77-233-5575

[REDACTED]  
[REDACTED]  
[REDACTED]

24 HOUR EMERGENCY NUMBER (Office of Medical Examiner)

[REDACTED]  
[REDACTED]

POISON CONTROL

[REDACTED]  
[REDACTED]



SUFFOLK COUNTY EMERGENCY MEDICAL SERVICES COMMITTEE

HONORARY MEMBERS

Hon. Bernard C. Smith  
New York State Senate  
The State Capitol  
Albany, 12224

Hon. Robert C. Wetz  
New York State Assembly  
The State Capitol  
Albany, 12224

Hon. John C. Wehrenberg  
[REDACTED]  
[REDACTED]

Hon. Joseph F. Bassano, Sr.  
[REDACTED]  
[REDACTED]

MEMBERS (or Representatives)

Bruce G. Blower, Vice Chairman  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Insp. Robert J. Earley, Sr.  
[REDACTED]  
[REDACTED]  
[REDACTED]  
[REDACTED]

Ronald G. Buckingham, Dir.  
Dept. of Fire Safety  
Firematic Training Center  
Box 72, Yaphank Avenue  
Yaphank, 11980  
924-3477, 3478  
77-114-464, 467

David Fischler  
Smithtown Advisory Board  
176 Lake Avenue  
St. James, 11780  
924-3477, [REDACTED] (res.)

V. William Caracci, M.D.  
Medical Director S.C. ALS  
168 Secatogue Lane  
West Islip, 11795  
587-0574

Ralph E. Gode  
NYS Dept. of Health  
901 North Broadway  
White Plains, 10603  
761-7900 ext. 65, 66

Thomas H. Cranshaw  
N-S Health Systems Agency, Inc.  
560 Broad Hollow Road  
Melville, 11746  
752-1700

Chief Joseph F. Jaret, Chrman.  
Chief Deputy Fire Coord.  
Suffolk County Fire Safety  
169 Hoover Place  
Centerport, 11721  
421-3275

William A. Crowley, Chairman  
S. Fork Vol. Amb. Ass'n.  
Box J, Hildreth Road  
Bridgehampton, 11932  
537-0058

C. W. Kaiser, M.D.  
Northport V.A. Hospital  
Middleville Road  
Northport, 11768  
261-4400

Dr. Rodolfo T. Domingo  
[REDACTED]  
[REDACTED]  
[REDACTED]

Maj. Norman Kelly, Director  
Dept. of Emergency Prep.  
Box 127, Yaphank Avenue  
Yaphank, 11980  
924-4400  
77-114-311, 312

7239  
100319

SUFFOLK COUNTY EMERGENCY MEDICAL SERVICES COMMITTEE (Cont'd)

James Kinane, R.N.  
EDNA

Southampton Beach, N.Y.  
988-1315

Dep. Insp. Charles Malloy  
Suffolk Co. Police Dept.  
Communications Bureau  
Veterans Memorial H'way  
345-5000 ext. 250

Gerald V. Marron, Assoc.  
Executive Director  
American Lung Association  
of Nassau-Suffolk Co.  
405 Ostrander Avenue  
Riverhead, 11901  
727-2155

Rev. Saverio C. Mattei  
Div. of Health and Hosp.  
Cath. Charities of Diocese  
of Rockville Centre  
50 N. Park Avenue  
Rockville Centre, 11570  
678-6900

Richard McGowin  
Suffolk Co. Fire Advisory  
Board  
West Lake Drive  
Montauk, 11954  
668-5620

Patricia A. Nocher, Exec. Dir.  
American Red Cross  
Suffolk Chapter  
475 E. Main Street  
Patchogue, 11772  
475-6200

John Pfister, Jr., Admin.  
Southampton Hospital  
265 Herrick Road  
Southampton, 11968  
283-6200

Robert Radenberg  
NYS Vol. Amb & First Aid  
Association  
64 Roxbury Drive  
Commack, 11725  
864-1168

Milton Reidel  
Suffolk County Fire Chiefs Council  
9 Ocean Avenue  
Brentwood, 11717  
581 Official 31  
273-3412

Julius Richman  
N-S EMS Transportation Assoc.  
560 Broad Hollow Road  
Melville, 11746  
752-1700

Lorraine Rose  
Huntington Township Rescue Assoc.  
6 Drake Place  
Eatons Neck, 11743  
757-7888

Jeffrey Schwartz, M.D.  
Northport V.A. Hospital  
Middleville Road  
Northport, 11768  
261-1400

John P. Sheridan, Director  
Traffic Safety Dept.  
1324 Motor Parkway  
Hauppauge, 11787  
234-2622 ext. 265, 266

Lawrence Shluger  
Islip Town Volunteer Ambulance  
and Rescue Association  
119 Second Street  
Holbrook, 11741  
234-0200 ext. 541

Joseph M. Sommers, Vice Chairman  
Brookhaven Town Volunteer  
Ambulance Association  
184 Washington Avenue  
Mastic Beach, 11951  
281-2874 281-8534(residence)

Howard Terry  
Town of Southold  
Jockey Creek Drive  
Southold, 11971  
765-2660 765-3402(residence)

SUFFOLK COUNTY EMERGENCY MEDICAL SERVICES COMMITTEE (Cont'd)

Marc Waldman  
N-S Hospital Council  
560 Broad Hollow Road  
Melville, 11746  
752-1700

Dr. Sidney B. Weinberg  
Chief Medical Examiner  
Veterans Memorial Highway  
Hauppauge, 11787  
724-0910  
77-111-3010

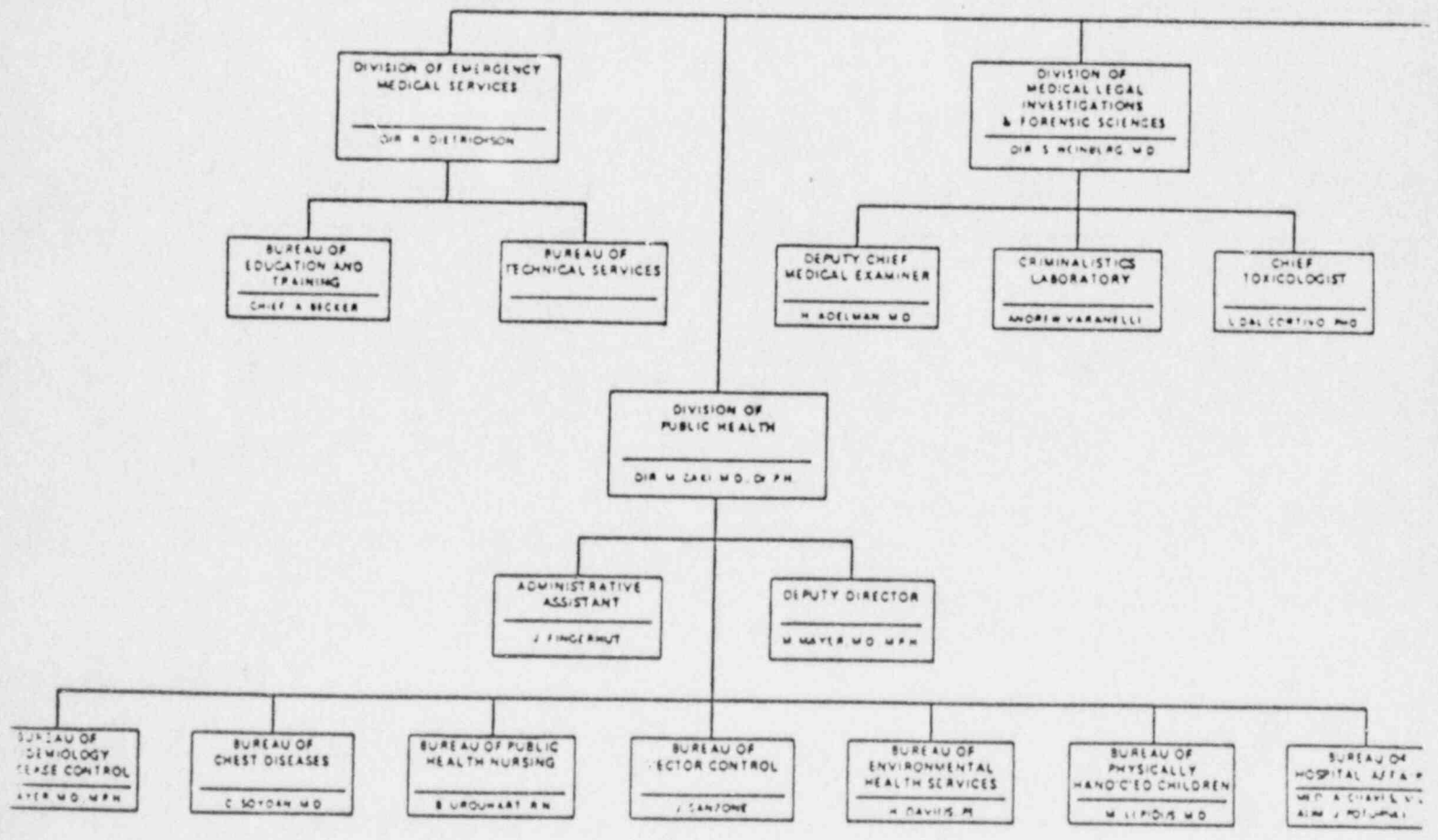
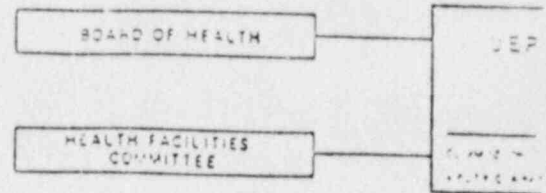
Dr. Tamarath K. Yolles  
Prof. of Clinical Comm.  
Medicine-School of Med.  
Department of Comm. Med.  
Health Sciences Center  
SUNY, Stony Brook, 11790  
444-2407

Robert W. Young  
Brookhaven National Lab.  
Upton, 11973  
345-2123

Joseph Zuba  
Town of Babylon Rescue Assoc.  
23 Vita Drive  
Central Islip, 11722  
234-8061

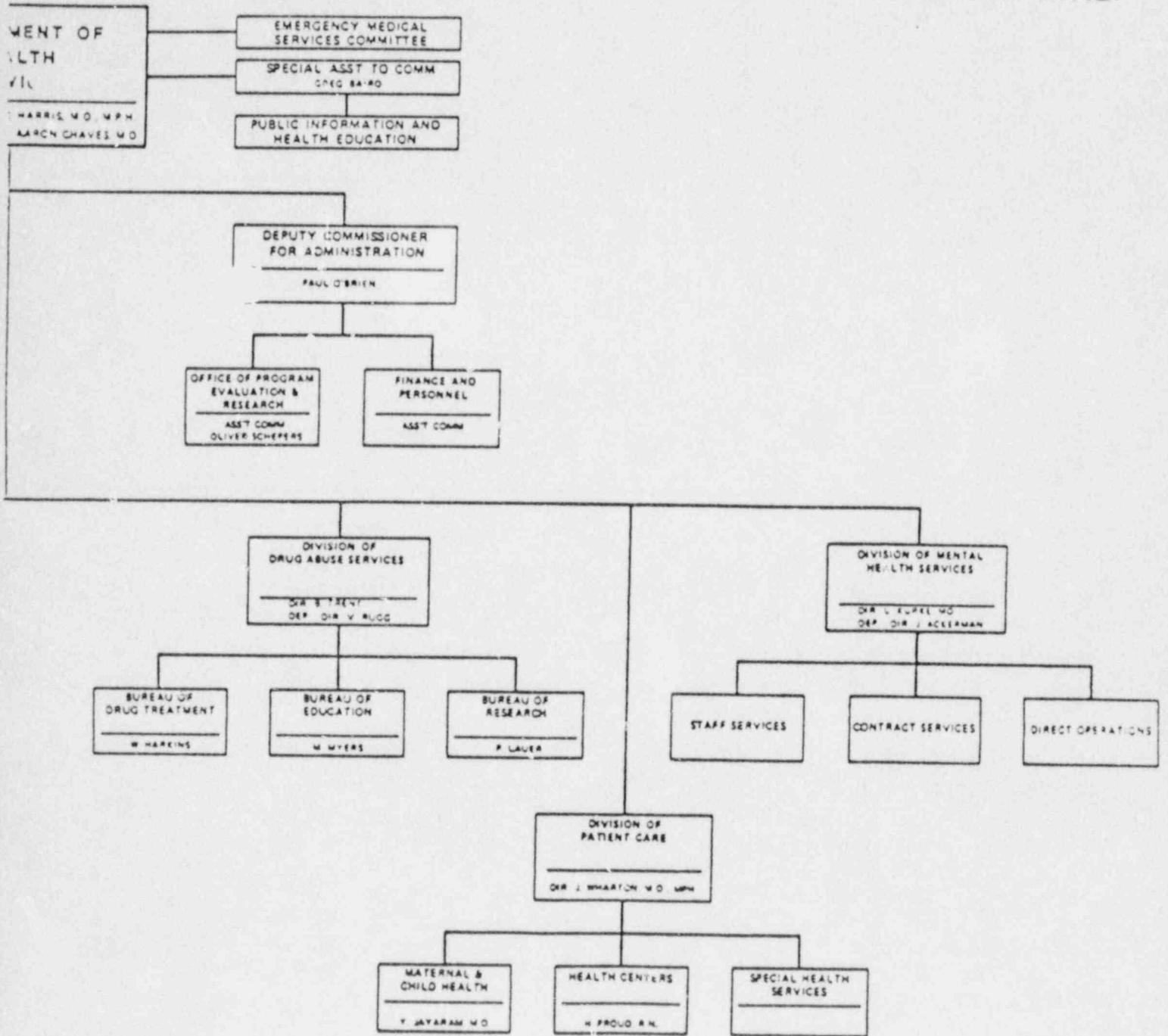
EMERGENCY OPERATIONS PLAN  
ANNEX F Appendix I

STATE OF NEW YORK  
COUNTY OF SUFFOLK



EMERGENCY OPERATIONS PLAN  
ANNEX F

STATE OF NEW YORK  
COUNTY OF SUFFOLK



HEALTH SERVICE

I MISSION

In an emergency, the mission of Health Services, is to direct and coordinate health services throughout the county.

II ASSUMPTIONS

- A. Any disaster could create a widespread problem for health services.
- B. Normal health services may prove unable to counter the problem of a disaster.
- C. Some health services may be destroyed or prove inoperable as a result of a disaster.

III ORGANIZATION

The Commissioner of Health Services will coordinate all health services throughout the county.

IV STANDARD OPERATING PROCEDURES

A. Commissioners Responsibilities:

- 1. The Commissioner of Health Services will notify his staff, and Division heads of an emergency.
- 2. In an emergency, designated health services personnel will report to the EOC to coordinate health services activities.
- 3. The activation of Health Services will be reported to the Director of Emergency Preparedness.
- 4. The Emergency Services Dispatcher at Yaphank will maintain communications with mobil field unit hospitals.
- 5. Request for health services will be made through the Emergency Services Dispatcher in accordance with mutual aid plans, approved by the Commissioner.

B. Disaster Reporting

1. Disasters must be reviewed by one of the following, Fire Chiefs or first apparatus, sector patrol car (police), or ambulance fire or community.
2. Notification must include:
  - a. Nature of *incident*.
  - b. Verification of location
  - c. Casualty or damage assessment
3. The Emergency Service Dispatcher will dispatch ambulances and will notify, hospitals of arrivals and *all pertinent information*.
4. Dept. FRES will notify:
  - a. Fire Departments
  - b. Police Departments
  - c. Suffolk *Division of Emergency Preparedness*
5. Procedures to be followed at the scene of the disaster.
  1. Triage
    - a. Stabilization of all victims
    - b. Tagging of victims in accordance with the severity of the injury and treatment.
    - c. Keep count of the victims and identify. Use field tags to show treatment.
    - d. Establish evaluation priorities.
    - e. Maintain communications with the hospital.
    - f. Release units to hospitals.
    - g. ~~Diseased~~ persons removal will be the sole responsibility of the County Medical Examiner and the Police Department.
  2. Command Post

- a. Command Post should be established within a reasonable distance of the triage area.
  - b. The Command Post will be headed by either the ranking Fire or Police official having specific command responsibilities.
  - c. The county medical officer or his designee will be present.
3. Hospital Plan

Each hospital will implement individual disaster plans.



## HEALTH SERVICE

### I. MISSION

In an emergency, the mission of the Health Service is to direct and coordinate all actions to render health and medical services to the population, including:

- A. Safeguarding the health of people;
- B. Care and treatment of the ill and injured;
- C. Maintaining a medical facility for occupants of the Emergency Operating Center (EOC);
- D. Disposition of the dead.

### II. ASSUMPTIONS

- A. The medical problem among the surviving injured would consist of:
  - 1. Normal illnesses, including pregnancies;
  - 2. Fractures and other traumatic injuries not complicated by persistent shock;
  - 3. Burns of less than major degree and extent;
  - 4. Communicable disease epidemics;

5. Radiation illness, the largest component of casualty load in the event of nuclear attack;
6. Radioactive contamination of patients;
7. The necessity for limiting the exposure of attending medical personnel to radiation amounts compatible with continued usefulness.

B. Radiological

1. The body tends to repair radiation injury at a fixed rate of approximately 2.5% per day, but a fraction of the injury (approximately 10%) is never repaired and must be added to injury doses received subsequently.
2. A dose rate of 1.5 roentgen (r)/day can be tolerated for periods up to one year without accumulation of a total exposure hazardous to continued health and usefulness; therefore, medical installations may be set up only in an area in which the dose rate indoors will not exceed this level.
3. It will not be advisable to operate in an area in which the external activity exceeds 3 r/day since individuals supplying the hospital would accumulate an equivalent residual dose (ERD) approaching 200r in 60 days if continuously exposed to external activity above this daily dose rate level.

4. Temporary installations such as aid stations and holding stations could be set up in areas of greater radiation intensity by personnel wearing self-indicating dosimeters. Total cumulative exposure must be held to 200r.
5. Rescue and removal to medical installations located in a 3 r/day area would have to be accomplished by people in the areas of greater intensity many of whom would later become patients themselves.

#### IV. ORGANIZATION AND FUNCTIONS

- A. The Chief Medical Officer is responsible for and directs the operation of the Health Service.
- B. The Health Service directs the distribution of State, County and Federal medical supplies that may be allocated, directs the flow of medical personnel within his jurisdiction, and requests assistance from, or gives assistance to, other jurisdictions.
- C. The Health Service provides medical care for the emergency staff of the EOC.
- D. Duties and Responsibilities
  1. Chief Medical Officer: Maintains a continuing substantive

EMERGENCY OPERATIONS PLAN  
Annex F

STATE OF NEW YORK  
COUNTY OF SUFFOLK

evaluation of the medical and public health situation,  
advises the Commissioner accordingly and directs the operation  
of the Health Service.

2. Assistant Chief Medical Officer: Assists the Chief  
Medical Officer in his functions and directs the Medical  
Control Room Staff.
3. Operations Officer: Supervises the staff of the Health  
Service under the general direction of the Assistant  
Chief Medical Officer; develops procedures for records,  
reports, and message handling; acts as administrator of  
the medical facility in the EOC.

E. Line of Succession

The line of succession within the Health Service will be in  
accordance with the following list:

1. Chief Medical Officer
2. Assistant Chief Medical Officer
3. Operations Officer

V. STANDARD OPERATING PROCEDURES

- A. In an emergency, designated personnel of the Health Service  
will report to the EOC in accordance with instructions issued  
by the Chief Medical Officer. All other medical personnel have fixed

EMERGENCY OPERATIONS PLAN  
Annex F

STATE OF NEW YORK  
COUNTY OF SUFFOLK

assignments and flexible alternative instructions.

- B. The activation of the Health Service will be reported to the Commissioner.
- C. Personnel of the Health Service will:
  - 1. Insure that the medical clinic and operating rooms in the EOC are staffed and ready for operation.
  - 2. Determine the operational capability of the Health Service throughout the jurisdiction with regard to the effective establishment of emergency medical installations, as required, and the utilization of undamaged hospitals and institutions.
  - 3. Determine the need for transportation and reallocation of emergency medical supplies stockpiled throughout the jurisdiction.
  - 4. Determine the operational status of the Blood Collection Plan as to quantity available, location of storage, and arrangements for transportation.

5. Determine the extent of communicable disease outbreaks and the efficiency of their control by investigations of the means of transmission.
6. Determine the safety of existing water supplies as evaluated by public health sanitary engineers and identify alternative emergency sources where required.
7. Determine the measures to be taken for the disposal of human excreta and garbage, and control of insects and rodents, as soon as the more immediate medical problems have been met.
8. Determine the selection of mortuary areas for the assembly of bodies for collection of personal effects, identification, and disposition as soon as disposal of the dead becomes feasible and practical.

VI. RESOURCES AND REQUIREMENTS DATA

Resources data are maintained on a current basis by the Health Service at the EOC.

SEE COMPLETE RESOURCE INVENTORY  
IN RESOURCE FILE IN E.O.C.

SUFFOLK COUNTY AMBULANCES

<u>TOWNSHIP</u>	<u>FIRE DEPT. AMBULANCE</u>	<u>COMMUNITY AMBULANCE</u>	<u>COMMERCIAL AMB.</u>	<u>TOTAL</u>
Babylon	16	2	4	22
Huntington	15	6	0	21
Islip	10	11	13	34
Smithtown	5	0	0	5
Brookhaven	28	18	3	49
Southampton	2	11	0	13
Southold	3	0	3	6
East Hampton	5	2	0	7
Shelter Island	<u>1</u>	<u>1</u>	<u>0</u>	<u>2</u>
TOTALS	85	51	23	159

A detailed list of locations and phone numbers of all ambulance units is located in the Resource Manual.



SUFFOLK COUNTY HOSPITALS

<u>TOWN</u>	<u>ADMINISTRATOR</u>
<u>BABYLON</u>	
Brunswick Hospital Center 366 Broadway Amityville, 11701	Benjamin M. Stein, N.D. 264-5000
<u>BROOKHAVEN</u>	
Brookhaven Hospital Hospital Road Patchogue, 11772	Francis G. Fosmire 654-5000
John T. Mather Hospital North Country Road Port Jefferson, 11777	Donald C. Bilhorn 473-1320
St. Charles Hospital 200 Belle Terre Road Port Jefferson, 11777	John Honahan
<u>HUNTINGTON</u>	
Huntington Hospital 270 Park Avenue Huntington, 11743	Elwood A. Opstad 351-2000
<u>ISLIP</u>	
Good Samaritan Hospital 1000 Montauk Highway West Islip, 11795	Edward J. Peterson 321-2000
Southside Hospital Montauk Highway Bay Shore, 11706	J. Jospe 435-3000
<u>RIVERHEAD</u>	
Central Suffolk Hospital 1300 Roanoke Avenue Riverhead, 11901	Robert Ecroyd 369-6000

Suffolk County Hospitals (Continued)

<u>TOWNS</u>	<u>ADMINISTRATOR</u>
St. John's Hospital Route 25A Smithtown, 11787	George D. Pozgar 360-2000
Smithtown General Hospital Smithtown Bypass & Route 111 Smithtown, 11787	D. Powers 979-4000
<u>SOUTHAMPTON</u>	
Southampton Hospital 240 Meeting House Lane Southampton, 11968	John Pfister, Jr. 283-2600
<u>SOUTHOLD</u>	
Eastern Long Island Hospital Manor Place Greenport, 11944	Charles E. Kiebler 477-1000

CIVIL AIR PATROL ANNEX

TO THE

SUFFOLK COUNTY CIVIL DEFENSE PLAN

APPENDIX \* D.

Suffolk Group Units, Unit Commanders, Meeting Location  
and Unit Mailing Address:

Suffolk Senior Sqdn. 1  
Maj. John Frieman  
ARTCC - IS~~2~~ Airport  
30 Marvin Lane  
Islip, N.Y. 11751  
516 - 261-7261

Suffolk Cadet Sqdn. 2  
Capt Wes Hannah  
NYS Armory, (Nesconset)  
43 Roundabout Road  
Smithtown, N.Y. 11787  
516 - 724-2037

Suffolk Eagle Sqdn. 3  
SM William Lesko  
1. Babylon H. S.  
384 Columbus Ave.  
N. Babylon, N.Y. 11703  
516 - 587-1435

Suffolk Cadet Sqdn. 4  
1LT Harold Thein  
Mulligan Jr. H. S.  
1317 Ackerson Blvd.  
Bay Shore, N.Y. 11706  
516 - 665-8108

Suffolk Cadet Sqdn. 5  
1LT William Plante  
CD/EOC Yaphank  
74 Marcella Drive  
Mastic, N.Y. 11950  
516 - 281-9390

Suffolk Cadet Sqdn. 6  
Maj. Paul Harren  
James Wilson Young Jr. H. S.  
P. O. Box 9  
Bayport, N.Y. 11705  
516 - 472-3894

suffolk Cadet Sqdn. 7  
Maj. Joseph Borgess  
NYS Armory, (Huntington)  
8 Crestwood Drive  
Northport, N.Y. 11768  
516 - 757-0107

Suffolk Cadet Sqdn. 8  
(Planned to be started  
in the future.)

Suffolk Comp. Sqdn. 9  
Capt Gene Pfeiffer  
BOCES Bldg. (Westhampton)  
P. O. Box 386  
Medford, N.Y. 11763  
516 - 567-1719

Suffolk Cadet Sqdn. 10  
Maj. John Marek  
Ward Melville H. S.  
15 Marc Street  
Lk. Ronkonkoma, N.Y. 11779  
516 - 585-7811

SUFFOLK COUNTY GROUP, CIVIL AIR PATROL  
COMMANDER: LTCOL J. P. OLLIVIER  
MEETINGS: ARTCC \* ISLIP AIRPORT  
MAILING ADDRESS: P. O. BOX 824  
MELVILLE, N.Y. 11746

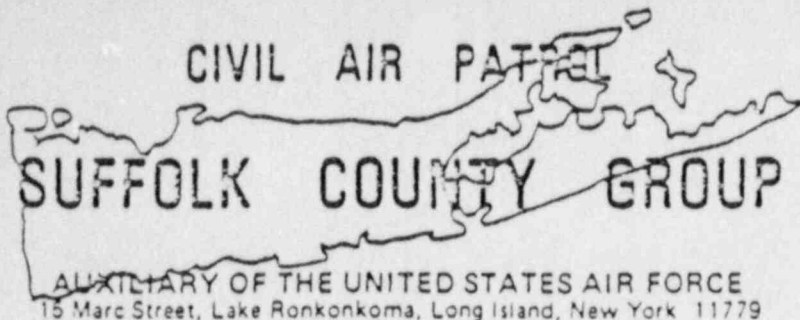
HOME PHONE: 516-271-0310  
BUS. PHONE: 516-488-3500

COUNTY OF SUFFOLK

EMERGENCY OPERATIONS PROCEDURE  
ANNEX 'B' Appendix 3  
C

EQUIPMENT & RESOURCES INVENTORY

Equipment and Resources Data are maintained on a current basis print-out at the Emergency Operations Center by Administration personnel at the Emergency Operations Center.



CHARTER # 31251

SFG DOSC  
AUTHORIZATION 82 - 02

MARCH 1982

### PEACETIME RADIOLOGICAL AGREEMENT

1. This agreement is to supplement the Civil Air Patrol appendix to the Suffolk County Civil Defense (FEMA) Plan dated March 1982 and is enacted due to the presence of a Nuclear Power Plant located in the County. This agreement is to outline Civil Air Patrols' Mission in the event of a Radiological incident.

### 2. MISSION

Suffolk County Group Civil Air Patrol will act as a Support Group to the Suffolk County Office of Emergency Preparedness (Civil Defense/FEMA) in the event of a Radiological incident at a Nuclear Power Plant in the County or any training exercises that are held involving State or County planning.

Areas of support for which Suffolk Group Civil Air Patrol may perform are:

- A. Aerial Radiological Monitoring
- B. Courier and Message Service
- C. Mission Coordination Assistance
- D. Message Center Operations
- E. Radio Communications
- F. Ground Rescue Operations
- G. Medical Aides
- H. Aerial Surveillance of Surface Traffic
- I. Aerial Photography and Reconnaissance Flights
- J. Courier and Light Transport Flights
- K. Ground Transport or Airlift of Vital Supplies and Equipment.

### 3. AUTHORITY

Upon the Declaration of a Civil Defense Emergency or the calling of an Authorized Training Exercise; Suffolk Group Civil Air Patrol will mobilize with all available Personnel, assembling at the Suffolk County Group Headquarters on Lincoln Avenue, Holbrook, Long Island on MacArthur Airport. This location is approximately 15 miles from the Nuclear Power Plant at Shoreham.

3. The following Personnel will report directly to the FOC at Yaphank:

- A. CD/ES Officer
- B. Group Commander
- C. Communications Staff of 2.

4. ASSUMPTION

In the event of a Radiological Incident at a Nuclear Power Plant necessitating the need of a trained and organized unit for the purpose of Aerial Reconnaissance and Radiological Monitoring, Traffic Reports of Surface Traffic, Supplementary Communications and Back-up Support; the Suffolk Group Civil Air Patrol properly trained and equipped can supply such services.

5. DUTIES

Suffolk Group Civil Air Patrol in cooperation with Suffolk County Office of Emergency Preparedness will provide and train personnel for the following duties and functions:

- A. Radiological Monitoring
  - 1) Certification of Personnel in both Aerial and Ground Radiological Monitoring.
- B. Communications
  - 1) Provide trained Personnel to operate Message Centers and provide for Messenger Services.
  - 2) Provide Message Centers (Mobile and Stationary).
- C. Provide for Training of Personnel as Medical Aides.
- D. Provide Personnel and equipment for use in Aerial Surveillance of Surface Traffic.
- E. Provide Personnel and equipment for use in both Ground and Aerial Transportation of Personnel and Equipment.
- F. Provide Personnel and Equipment for use on Photographic Missions and Reconnaissance Flights.
- G. Provide qualified Personnel for the maintaining of Radio Communications with Message Centers, operations at Main Airport and the County Emergency Operations Center.

The film and other Expendable Supplies which may be necessary to accomplish any Mission will be either furnished by or reimbursable from the Requesting Authority.

Any costs arising during actual or training Missions will be paid by the Requesting Agency.

6. APPENDICES

There shall be attached to this agreement Appendices as required and/or needed.

A. The following three (3) Appendices are required and shall be developed by the Suffolk Group ES/CD Liaison Officer:

- 1) Appendix A  
Automatic Lines of Command Succession.
- 2) Appendix B  
Test of Emergency Landing Areas.
- 3) Appendix C  
Test of Message Center and Communications Facilities.

E. Additional appendices will be added to this Agreement as needed to support Suffolk Group Civil Air Patrol in the field of Emergency Services.

C. Appendix D  
Requesting of Civil Air Patrol Flights.

Following its approval, this agreement and its Appendices and any Annexes to this Agreement shall be reviewed and up-dated as deemed necessary by Suffolk Group Civil Air Patrol and the Suffolk County Office of Emergency Preparedness.

PREPARED BY:

*Arthur W. Sperring*  
 \_\_\_\_\_  
 ARTHUR W. SPERRING  
 1 LT            CAP  
 SFG            DOSC

APPROVED BY:

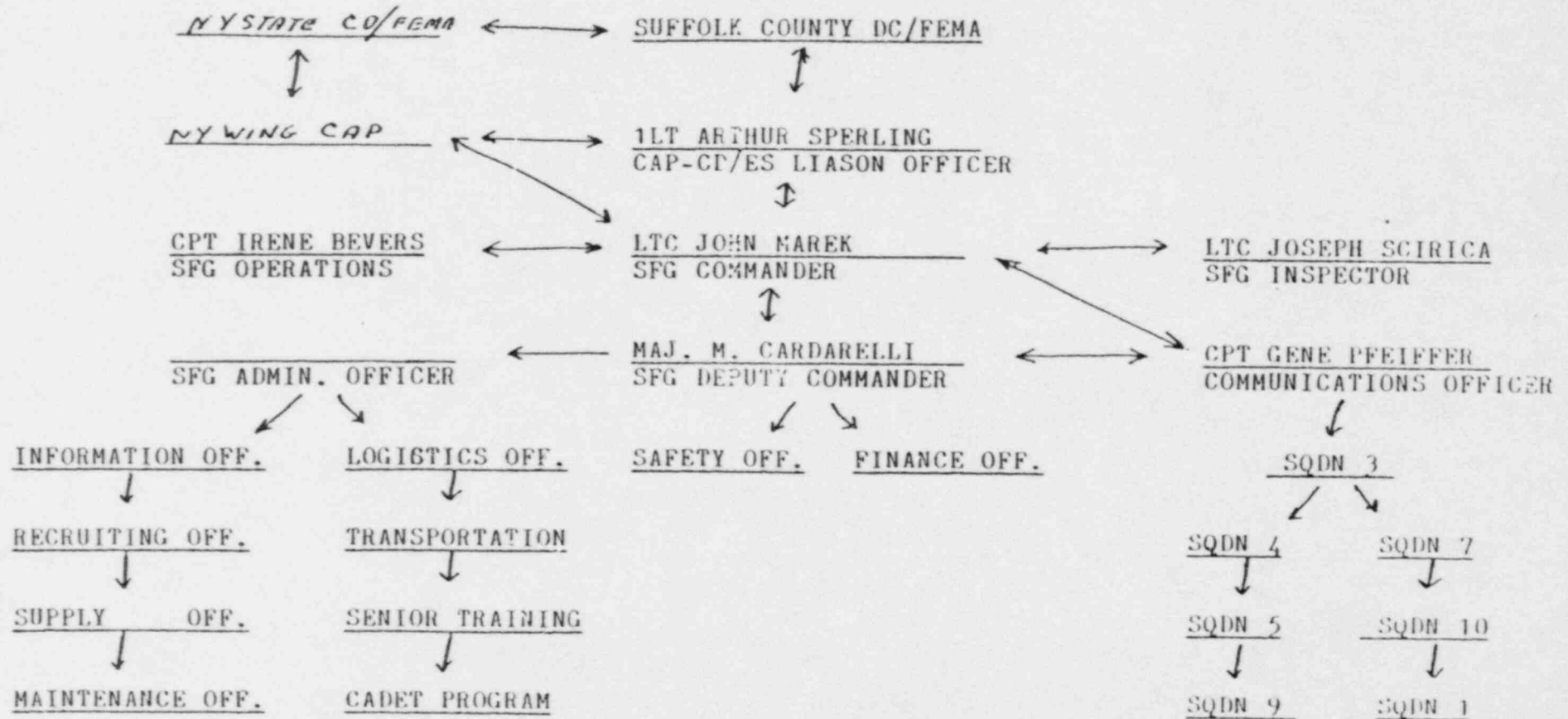
*William J. Began*  
 \_\_\_\_\_  
 + DATE  
 DIRECTOR  
 SUFFOLK COUNTY OEP

*John J. Marek*    10 APR. 92  
 \_\_\_\_\_  
 JOHN J. MAREK    DATE  
 LTC            CAP  
 SFG            COMMANDER

DOSC AUTHORIZATION MARCH 1982

APPENDIX \* A

\*\*\*\*\* GROUP ALERTING SYSTEM \*\*\*\*\*





CIVIL AIR PATROL

# SUFFOLK COUNTY GROUP

AUXILIARY OF THE UNITED STATES AIR FORCE  
15 Marc Street, Lake Ronkonkoma, Long Island, New York 11779



CHARTER # 31251

SFG                    DOSC  
AUTHORIZATION    82-02  
APPENDIX            B

## TEST OF EMERGENCY LANDING AREAS

1. Below is a listing of all the active Airfields in Suffolk County by Township:

- |   |  |
|---|--|
| A   |  |
| A. Huntington - None  | F. Riverhead - None                                |
| B. Babylon - Republic   | G. Southold - Mattituck<br>- Rose (Shelter Island) |
| C. Smithtown - None   |  |
| D. Islip - Long Island McArthur<br>- Edwards                    | H. Southampton - Suffolk Co.                       |
| E. Brookhaven - Coram<br>- Brookhaven<br>- Peconic<br>- Spadaro | I. Easthampton - Easthampton<br>- Sky Portal       |
|   | J. Fishers Island - Elizabeth                      |

2. In the event that the above listed Airfields are unusable the CAP Officer incharge of flight Operations in coordination with the Suffolk County Officials will designate areas such as; Roads, Highways, Fields or other suitable areas as Emergency Landing Sites.

3. Evaluation of Civil Air Patrol Effectiveness in this area can be incorporated into the Annual Civil Defense Effectiveness Test, conducted by the New York State Office of Emergency Preparedness and the New York Wing , Civil Air Patrol.

CIVIL AIR PATROL  
SUFFOLK COUNTY GROUP  
AUXILIARY OF THE UNITED STATES AIR FORCE  
15 Marc Street, Lake Ronkonkoma, Long Island, New York 11779



SFG  
AUTHORIZATION

DOSC  
82-01

MARCH 1982

CIVIL AIR PATROL ANNEX  
TO THE  
SUFFOLK COUNTY CIVIL DEFENSE PLAN

- 1) THIS AUTHORIZATION IS TO EXTEND FOR A PERIOD OF ONE YEAR THE MARCH 1981 AUTHORIZATION FOR THE SUFFOLK COUNTY CIVIL DEFENSE PLAN.
- 2) THE FOLLOWING INCLOSED APPENDIX \*A\* IS TO UPDATE THE SUFFOLK GROUP CAP ALERTING SYSTEM.

PREPARED BY:

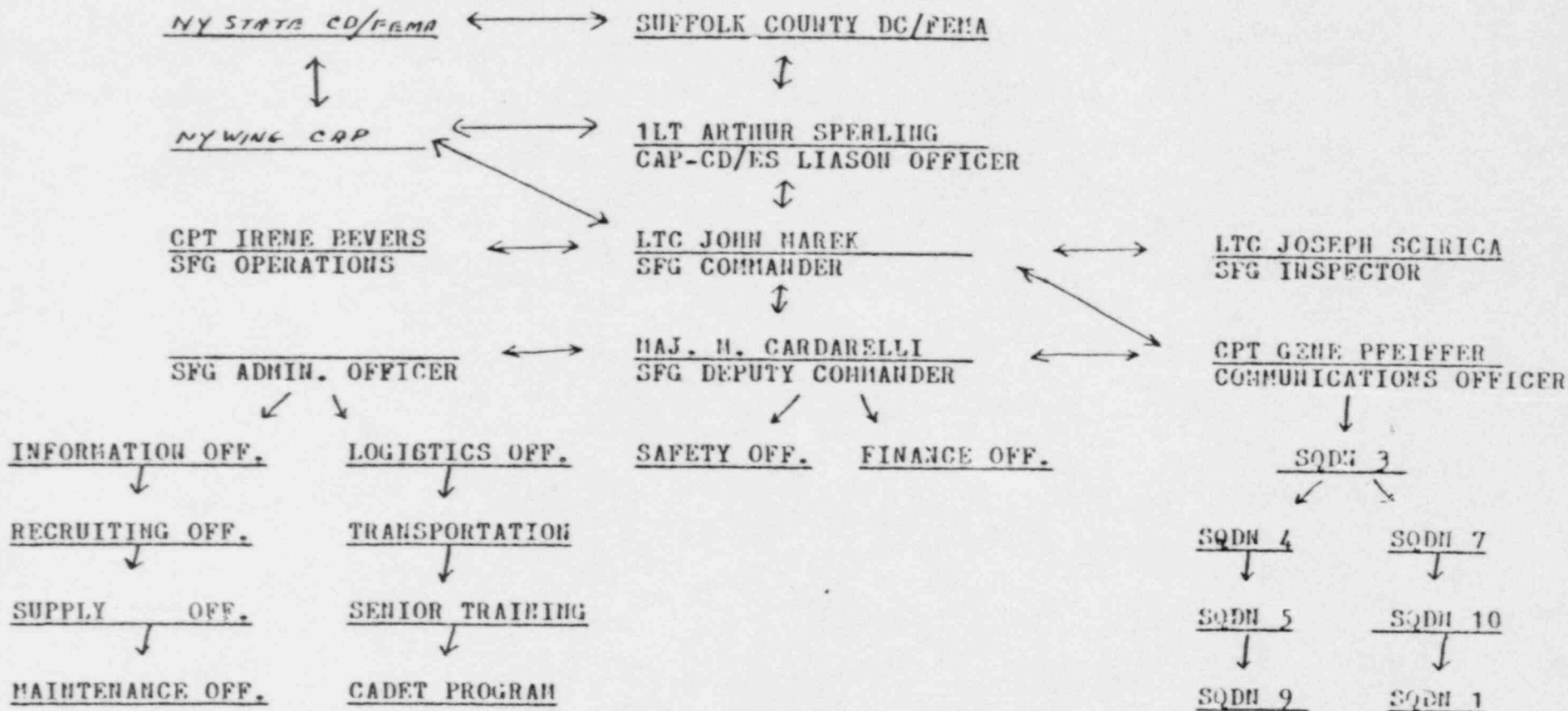
*Arthur W. Spelling*  
ARTHUR W. SPELLING  
1Lt CAP  
SFG DOSC

APPROVED BY:

*William E. Bauer* - 4-13-82  
DIRECTOR DATE  
SUFFOLK COUNTY OEP

*John J. Marek* 10 APR 82  
JOHN J. MAREK DATE  
Ltc CAP  
SFG CO. LEADER

\*\*\*\*\* GROUP ALERTING SYSTEM \*\*\*\*\*



# CIVIL AIR PATROL

## SUFFOLK COUNTY GROUP

AUXILIARY OF THE UNITED STATES AIR FORCE  
15 Marc Street, Lake Ronkonkoma, Long Island, New York 11779



CHARTER # 31251

### LOCATER/ALERT LIST - Effective 1 November 1981

**COMMANDER**  
Lt. John J. Marek 112225153  
[REDACTED]  
(H) [REDACTED] (B) 575-6132

**DEPUTY COMMANDER**  
Maj. Michael Cardarelli 118241670  
[REDACTED]  
(H) [REDACTED] (B) 345-3254

**INSPECTOR**  
Lt. Joseph Scirica 052349211  
[REDACTED]  
(H) [REDACTED] (B) 212-451-1000

**SM TY OFFICER**  
Lt. William I. Spence 088057363  
[REDACTED]  
(H) [REDACTED]

**RECRUITING OFFICER**  
Lt. Thomas Tatarian USAFA  
[REDACTED]  
(H) [REDACTED]

**AEROSPACE EDUCATION OFFICER**  
Maj. Paul Barran 125329071  
[REDACTED]  
(H) [REDACTED]

**SENIOR TRAINING/TESTING OFFICER**  
Maj. Michael Cardarelli 118241670  
[REDACTED]  
(H) [REDACTED] (B) 345-3254

**OPERATIONS OFFICER**  
Cpt. Irene Bevers 001284408  
[REDACTED]  
(H) [REDACTED] (B) 447-0067

**COMMUNICATIONS OFFICER**  
Cpt. Gene Pfeiffer 125265894  
[REDACTED]  
(H) [REDACTED]

**CHAPLAIN**  
Cpt. William Delamain 09307357  
[REDACTED]  
(H) [REDACTED] (B) 475-7406

**EMERGENCY SERVICES/CD OFFICER**  
Lt. Arthur Sperling 143386678  
[REDACTED]  
(H) [REDACTED] (B) 981-8880

**CADET PROGRAMS**  
Lt. Thomas Lennon 000754827  
[REDACTED]  
(H) [REDACTED]

**ASST. COMMUNICATIONS OFFICER**  
Lt. Sharon Noonan 093401733  
[REDACTED]  
(H) [REDACTED] CPT

**MATERIAL/SUPPLY OFFICER**  
Lt. Ronald Leicht 128262373  
[REDACTED]  
(H) [REDACTED]

**TRANSPORTATION/MAINTENANCE OFFICER**  
Lt. Ronald DeLallo  
[REDACTED]  
(H) [REDACTED] (B) 981-2435

**FLIGHT OPERATIONS OFFICER**  
Lt. Eli Flax 089129893  
[REDACTED]  
(H) [REDACTED] (B) 475-4047

[REDACTED]  
(H) [REDACTED]

**PUBLIC AFFAIRS OFFICER**  
Lt. Howard Ruhr 105307317  
[REDACTED]  
(H) [REDACTED]

**CADET ACTIVITIES OFFICER**  
WO Donald Prince 091644611  
[REDACTED]  
(H) [REDACTED]

**FINANCE OFFICER**  
SM Charles Wildner 10230875  
[REDACTED]  
(H) [REDACTED]

**ADMINISTRATION/PERSONNEL/RECORDS OFFICER**  
SM Helen Leicht  
[REDACTED]  
(H) [REDACTED]

**CHECK PILOTS**  
Cpt. John Biggers  
SM Robert Spinicchia

**MISSION CHECK PILOTS**  
Maj. Michael Cardarelli  
Cpt. John Biggers

Suffolk Group meets on the first Thursday of the month at 2000 hrs, L.I. Mac Arthur Airport, Lincoln Avenue.

SUFFOLK SQUADRONS SQUADRON 31209

Meets on: 1st Monday @ 1930 hrs.  
at: Suffolk Group H.Q.  
L.I. MacArthur Airport  
Lincoln, Islip

CDR-MAJ. FRANCIS J. COSTELLO 04221390

(H) [REDACTED]

DEPUTY-

SUFFOLK EAGLE SQUADRON 3 31372

Meets on: Tuesday @ 1900 hrs.  
at: West Islip Library  
Higbie Lane & Montauk Hwy  
West Islip, N.Y.

CDR-Lt. EDWARD REITER 118348713

(H) [REDACTED] (B) 733-3531

DEPUTY-SM Larry Rubin 084445987

(H) [REDACTED] (B) 733-3420

SUFFOLK CADET SQUADRON 4 31227

Meets on: Monday @ 1930 hrs.  
at: NYS Armory  
Brentwood Road, Bay Shore

CDR-Lt. ROBERT VANSON 089324256

(H) [REDACTED] (B) 242-5970

DEPUTY-SM John Marino 131608963

(H) [REDACTED]

SUFFOLK CADET SQUADRON 5 31247

Meets on: Tuesday @ 1930 hrs.  
at: Brookhaven Airport  
SHirley, N.Y.

CDR-Lt. JOHN SCOTT 058295857

(H) [REDACTED]

DEPUTY-

Col. FRANCIS S. GABRESKI CADET SQUADRON 6

Meets on: Monday @ 1900 hrs.  
at: James Wilson Young EB  
Sylvan Ave., Bayport

CDR-Lt. EDWARD RAULBORN 090306738

(H) [REDACTED] (B) 454-8419

DEPUTY-Lt. Edward Kochersberger 050308603

(H) [REDACTED]

SUFFOLK CADET SQUADRON 7 31153

Meets on: Monday @ 1930 hrs.  
at: NYS Armory  
Huntington Station, N.Y.

CDR-MAJ. PAUL VOGEL 504261835

(H) [REDACTED] (B) 212-937-1077

DEPUTY-Lt. Harold McMahon 095129383

(H) [REDACTED]

SUFFOLK COMPOSITE SQUADRON 9 31311

Meets on: Tuesday @ 1930 hrs.  
at: Amagansett School  
Amagansett, N.Y.

CDR-Cpt. RAY SANCHEZ 458465136

(H) [REDACTED] (B) 324-4110

DEPUTY-SM Mario Sirvici 547288346

(H) [REDACTED]

SUFFOLK CADET SQUADRON 10 31328

Meets on: Monday @ 1900 hrs.  
at: NYS Nesconset Armory  
Smithtown Blvd, Nesconset

CDR-Lt. EDWARD ELABED 057408028

(H) [REDACTED] (B) 591-4469

DEPUTY-Lt. Howard Fuhr 105307317

(H) [REDACTED]

SUFFOLK COUNTY GROUP 31351

Meets on: 1st & last Thursday @ 2000 hrs.  
at: Suffolk Group HQ  
L.I. MacArthur Airport  
Lincoln Ave, Islip

CDR-Lt. JOHN WAREK 112225153

(H) [REDACTED] (B) LR5-6152

DEPUTY-MAJ. Michael Cardarelli 118241670

(H) [REDACTED] (B) 345-3254

Effective as of 1 November 1981

COMMUNICATIONS AND WARNING SYSTEM

I. MISSION

In an emergency, the mission of the Communications and Warning Service is to direct and supervise communications and warning operations including:

- A. Procurement, selection, arrangement, provision and restoration of communications, using all available public and private communications means and methods.
- B. Establishing priorities for the provision and use of public and private communication facilities within the jurisdiction.
- C. The use of Radio Amateur Civil Emergency Service (RACES) radio frequencies in accordance with the approved RACES plan.
- D. Arranging facilities for monitoring the Emergency Broadcast System (EBS).
- E. Coordinating the use of radio facilities within the jurisdiction.
- F. Receive Warning information and emergency announcements from the National Warning System (NAWAS) and disseminate such intelligence and pertinent instructions to appropriate government officials and to the general public.

II. SEPARATION OF SERVICE

In those jurisdictions having separate Communications and Warning Service the functions, duties and responsibilities covered in this Annex shall be carried out separately and independently, as applicable, by each of those Services, assigning such supervisory titles as are necessary, but using this Annex, unchanged, as their individual Annex and assuming only those functions, duties and responsibilities that are applicable to the individual Service.

III. ASSUMPTIONS

- A. There may be little or no warning of a disaster.
- B. Enemy attack would be directed against retaliatory bases, missile sites, air defense nerve centers and population centers.
- C. The federal government, by means of NAWAS, will disseminate warning information and emergency announcements to the New York State Warning Point, District Warning Points, Primary Warning Points, County and City Warning Points and EOC's equipped with NAWAS, and certain National Weather Service and Nuclear Regulatory Commission installations.
- D. Any disaster might seriously disrupt communications within and among federal, State and local governments, industry and the public.
- E. Normal communications systems would be inadequate for the efficient conduct of post-disaster operations.

- F. Telephone and teletype service required to augment existing communications capabilities will be provided by the communications industry.
- G. Restoration of wire line facilities will be accomplished by personnel assigned by the telephone companies and the Western Union Telegraph Company.
- H. RACES frequencies and amateur operators will be available to provide a supplementary communications system.
- I. All non-military communications activities undertaken by the federal government within New York State would be coordinated with State Office of Disaster Preparedness.

IV. EMERGENCY COMMUNICATIONS AND WARNING CENTER

The Emergency Communications and Warning Center includes or will include all those facilities necessary to communicate with other echelons or agencies of government, volunteer organizations, and the public and to disseminate warning and emergency information. The location(s), protection factor, and equipment available are shown in Appendices to this Annex.

V. ORGANIZATION AND FUNCTIONS

- A. The Communications and Warning Service supervises and directs communications and warning for all disaster purposes within the jurisdiction and procures, selects, arranges, provides



and restores communications and warning facilities and equipment for all disaster purposes, using available public and private communication means and methods (including telephone, teletype, facsimile, microwave and radio) as necessary.

B. The Communications and Warning Service consists of three sections:

1. Radio Section
2. Warning Section
3. Wire Line Section

C. Duties and Responsibilities:

1. Chief of Communications and Warning: Under the direction of the Director, is directly responsible for the activities and facilities in the Emergency Communications and Warning Center. He directs and coordinates emergency communications and warning systems using all available communications and warning facilities, personnel and equipment.
2. Assistant Chief of Communications and Warning: Assists the Chief of Communications and Warning in the discharge of his duties and responsibilities and assumes them in his absence.

3. Supervisor of Radio Services: Under the Chief of Communications and Warning, is responsible for coordinating the use of all emergency radio communication facilities in operation within the jurisdiction. He is responsible for the operation and maintenance of EBS facilities at the EOC.
  4. Assistant Supervisor of Radio Services: Assists the Supervisor of Radio Services in the discharge of his duties and responsibilities and assumes them in his absence.
  5. Supervisor of Warning: Under the Chief of Communications and Warning, directs, supervises and coordinates the use of NAWAS and the over-all operation of the Warning Point.
  6. Wire Communications Officer: Under the Chief of Communications and Warning, is responsible for determining the operability of wire line facilities provided by the communications industry and directing the restoration of interrupted services essential to post-disaster operations.
- D. Line of Succession: The line of succession within the Communications and Warning Service will be in accordance with the following list:
1. Chief of Communications and Warning

2. Assistant Chief of Communications and Warning
3. Supervisor of Radio Services
4. Supervisor of Warning
5. Wire Communications Officer

VI. WARNING SIGNALS

- A. ATTACK WARNING SIGNAL: A 3 to 5 minute wavering tone on sirens or a series of short blasts on whistles, horns or other devices, repeated as deemed necessary. This signal means that an actual attack against the United States has been detected, and that protective action should be taken immediately. This signal has no other meaning and is to be used for no other purposes.
- B. ATTENTION OR ALERT SIGNAL: A 3 to 5 minute steady blast on sirens, whistles, horns or other devices used, at the option and on the authority of local government officials, to get public attention in time of threatened or impending natural disaster or other peacetime emergency.

VII. BASIC STANDARD OPERATING PROCEDURES

- A. When an ATTACK WARNING is received over NAWAS, or by any other means from proper authority, the senior person present in the Communications and Warning Center will, WITHOUT FURTHER DIRECTION, sound the ATTACK WARNING SIGNAL on outdoor warning devices and insure that the ATTACK WARNING is immediately disseminated over all available communications systems and obtain acknowledgement from all locations as specified in instructions issued by the Chief of Communications and Warning.

- B. When a severe weather warning, or notice of other pending or actual disaster, is received the senior person present in the Communications and Warning Center will, WITHOUT FURTHER DIRECTION, insure that all concerned authorities are advised, in accordance with instructions issued by the Chief of Communications and Warning.
- C. When notice of severe weather is received and there is reason to believe that the National Weather Service may be unaware of the situation, the senior person present in the Communications and Warning Center will, WITHOUT FURTHER DIRECTION, immediately notify the nearest office of the National Weather Service over NAWAS.
- D. In an emergency, personnel of the Communications and Warning Service will report to the EOC in accordance with Appendix 10 to Annex A and intraservice instructions issued by the Chief of Communications and Warning.
- E. Upon activation, personnel of the Communications and Warning Service will determine the operability of all communications and warning equipment and systems.
- F. The activation of the Communications and Warning Service will be reported to the Director. This report will include the type and number of personnel on duty and the equipment and systems operable.

VIII. PRIORITIES

First priority for all available communications systems is the dissemination of an Attack Warning or a Disaster Warning. Further priorities of the use of individual communications systems under emergency conditions will be determined by the Director or the Chief of Communications and Warning to meet the individual needs of the particular emergency.

IX. SUPPLIES

The Chief of Communications and Warning has obtained and stored within the EOC a 30-day supply of all communications materials required for emergency operations. The supply includes logs, forms, message blanks, pencils, paper and a stock of spare parts. He maintains a record of all spare parts stored and replenishes supplies according to an established 30-day minimum level.

X. TRAINING

Training classes in communication and warning equipment and procedures are conducted as required. These include: Orientation on disaster preparedness service, radio and NAWAS operation and procedures, equipment familiarization, rules and regulations, log keeping and message writing, and EOC operations.

VIII. PRIORITIES

First priority for all available communications systems is the dissemination of an Attack Warning or a Disaster Warning. Further priorities of the use of individual communications systems under emergency conditions will be determined by the Director or the Chief of Communications and Warning to meet the individual needs of the particular emergency.

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XI. MAINTENANCE

- A. All radio and teletype equipment is maintained by:
1. Staff personnel,
  2. Agency personnel,
  3. Contract agreement, or
  4. The leasor.
- B. Telephone and NAWAS equipment is maintained under emergency maintenance agreements with the service telephone company. As part of the agreement the company will provide continued EOC telephone service when "line load control" is in effect, wherever such equipment is available.

APPENDICES

- Appendix 1 - Communications and Warning Service Staff
- Appendix 2 - Standard Operating Procedures
- Appendix 3 - National Warning System
- Appendix 4 - Communications System Diagrams
- Appendix 5 - Communications and Warning Center Floor Plan
- Appendix 6 - Primary and Support Functions
- Appendix 7 - Description and Inventory of Systems
- Appendix 8 - Alerting Procedures and Alerting Lists
- Appendix 9 - Increased Readiness
- Appendix 10 - Map of Outdoor Warning Coverage
- Appendix 11 - Plan for Correcting Deficiencies



COMMUNICATIONS AND WARNING SERVICE STAFF

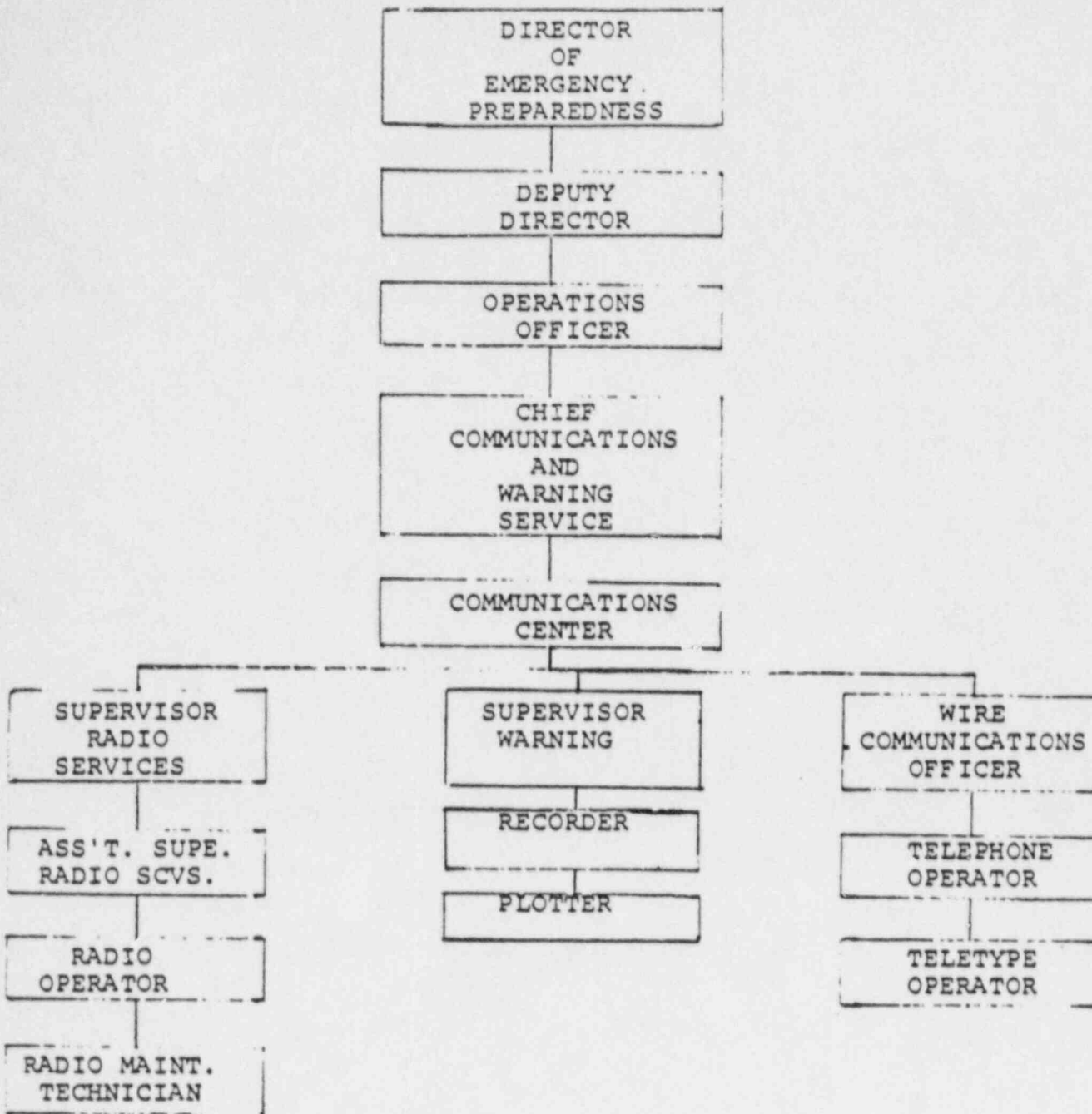
I. ORGANIZATION AND FUNCTIONS

- A. The Communications and Warning Service Staff is a unit of the Suffolk County Emergency Preparedness Director's Operating Staff and it will function under the direction and control of the Operations Officer at the County EOC.
- B. The Communications and Warning Service consists of three sections:
1. Radio Section
  2. Warning Section
  3. Wire Line Section
- C. Duties and Responsibilities:
1. Chief of Communications and Warning: Is directly responsible for all communications personnel, equipment, and facilities located both at the EOC and at other locations within the County. Establishes and maintains a Communications Center to ensure the proper routing and flow of all messages. Directs and coordinates all emergency communications and warning systems and THRU the Operations Officer advises the Director on all aspects of communications.
  2. Assistant Chief of Communications and Warning: Provides assistance to the Chief of Communications and Warning in the discharge of his duties and assumes these duties in the Chief's absence.

3. Supervisor of Radio Services: Under the Chief of Communications and Warning, is responsible to him for Coordinating the use of all Emergency Radio Communications facilities in operation within the County. Other areas of jurisdiction may be designated by the Director.
4. Assistant Supervisor of Radio Services: Assists the Supervisor of Radio Services in the discharge of his duties and responsibilities and assumes them in the Supervisor's absence.
5. Radio Operator: Is responsible for the proper operation and safeguard of all equipment which he is assigned to operate. Pertinent Federal Communications Commission (FCC) Guidelines as per FCC Rules and Regulations, Parts 95, 97 and 99 should be adhered to.
6. Radio Maintenance Technician: Is responsible for performing various echelons of maintenance on radio equipment as directed by the Supervisor of Radio Services.
7. Supervisor of Warning: Working under the Chief of Communications and Warning, directs, supervises and coordinates the use of the National Warning System (NAWAS) point located at the EOC.
8. Communicator: Under the Supervisor of Warning operates the NAWAS equipment located at the EOC and through the Communications Center maintains a log of all messages

received and transmitted over the NAWAS County Warning Point.

9. Plotter: Under the direction and control of Chief of Communications and Warning and through the Operations Officer displays on appropriate situation maps, screens and bulletin boards information pertaining to the on going emergency.
  10. Wire Communications Officer: Under the Chief of Communications and Warning is responsible for determining the operability of land line facilities provided by the telephone communications industry. He shall work closely with the telephone company liaison representative and keep the Chief of Communications and Warning advised of any telephone service problems and the corrective actions that are being taken.
  11. Telephone Operator: Receives, transmits and records all telephone conversations at the EOC. Routing and flow of the telephone messages will be handled through the communications center.
- D. Line of Succession: The line of succession within the Communications and Warning Service will be in accordance with the following List:
1. Chief of Communications and Warning
  2. Assistant Chief of Communications and Warning
  3. Supervisor of Radio Services
  4. Supervisor of Warning
  5. Wire Communications Officer



NOTES:

1. The numbers and types of personnel assigned under each service (Radio, Warning, Wire) will be determined by the Chief of Communications and Warning.
2. The Radio Maintenance Technician is supervised by the Supervisor, Radio Services.

STANDARD OPERATING PROCEDURES

I. EMERGENCY COMMUNICATIONS AND WARNING CENTER

- A. Location - Within the Suffolk County Emergency Operating Center - Alternate Seat of Government (EOC-ASG) in the County Office Building on Yaphank Avenue, Yaphank, L.I., N.Y. (see Appendix 5 for layout of EOC).
- B. Fallout Protection - The County EOC provides a fallout-protected area (protection factor: 1000+) over which the County government is able to discharge its emergency functions and responsibilities during civil emergencies or natural disasters.
- C. Facilities - The Emergency Communications Center includes or will include those communications facilities (radio, teletype, telephone, NAWAS, motorized) necessary for the County to communicate to lower, (Towns and Villages) adjacent, (Nassau County) and higher, (State) echelons of government.

II. MESSAGE CENTER

As part of the Communications and Warning Center, the Message Center will:

- A. Ensure that the proper form is used. NYSCD Form COM-1 is approved for use. The message shall be legible, intelligent, and brief but, to the point in content. Instructions for filling out the message form are on the back of copy No. 4. Correct routing should be followed. SEE ATTACHMENT 1.
- B. Determine that the message is to be sent, has the approval of the Operations Officer.
- C. Determine the mode of transmission - radio, teletype, or telephone, or motorized.

- D. Maintain a log and a copy of all messages sent or received. The log shall indicate a number assigned to each message, the time and date it was sent or received, type of transmission, name of sender or receiver.
- E. Forward the message to the proper section for transmission.

### III. RADIO SECTION

The supervisor of Radio Services will:

- A. Determine that all radio equipment is maintained in proper working order.
  - 1. Operational readiness and maintenance procedures should be followed in accordance with the technical manuals and guides pertinent to the specific equipments being used.
  - 2. Equipment shall not be altered or abused in any way.
- B. Establish a training program or directive for radio section personnel to ensure that equipment, including the antennas, are properly used and maintained. Maintenance problems other than minor maintenance should be referred to the Operations Officer as most radio equipment at the EOC is contractually maintained by commercial vendors.
- C. Ensure that the proper frequencies and channels are being used as specified on the F.C.C. licenses posted in the radio room. Correct radio procedures to include the proper use of call signs shall be used when sending and receiving messages.
- D. In coordination with the Operations Officer, establish work schedules for members of the radio section.

- E. Supervise the use and activities of Radio Amateur Civil Emergency Service (RACES) personnel in accordance with an approved RACES plan. SEE ATTACHMENT 2.

#### IV. WARNING SECTION

The Supervisor of Warning shall be responsible for the operation of the NAWAS equipment located at the EOC. Correct operating procedures shall be followed. He shall prepare staff work schedules and train personnel in the approved operating techniques of the equipment.

##### A. Staff

1. Three assistants to the supervisor - one of which will be on duty during an eight hour period.
2. NAWAS Equipment Operator - operates the equipment and maintains a log of all messages received or transmitted.
3. Plotter - Displays on appropriate maps, usually located in the operations room, information pertinent to the emergency situation.
4. Recorder - Receives and records, on tape, all incoming NAWAS flash messages, forwarding copies to the Operations Officer.

##### B. Operating Techniques

1. Acknowledge receipt of warning or other emergency announcement.
2. Initiate complete warning dissemination. Personnel at all categories of warning points responsible for sounding outdoor civil emergency signals will, when the attack warning message is received, sound the ATTACK WARNING SIGNAL without further direction.
3. Notify the Director, other members of the staff, and personnel of other

County agencies having emergency operational responsibilities as to the extent and nature of the emergency.

4. Relay to Southern District Warning Point, all necessary emergency information from the Suffolk County Warning Point.
5. The Operations Officer shall be made aware immediately of the nature and extent of any emergency message received over NAWAS. If an attack warning message is received, he shall cause the information to be transmitted on the following communications systems:
  - a. Fire
  - b. School Monitors
  - c. Local Government
  - d. Telephone
  - e. Police
  - f. Sheriff
  - g. Town Police
  - h. Brookhaven National Laboratory
  - i. Shoreham Nuclear Power Plant

#### V. WIRE LINE SECTION

The Wire Communications Officer is responsible for the operations of the telephones and the teletypewritten terminal located at the EOC. This staff officer shall:

- A. Operate the Telephone Emergency Section of the Communications Center.
  1. Establish work schedules for telephone and teletype operating personnel.
  2. Train personnel in proper telephone and teletype operating procedures.



3. Ensure that correct information is disseminated to the public in the event of natural or man-made disasters.
  - a. Hurricane Warning
  - b. Winter Storm Warning
  - c. Evacuation Information
  - d. Location of Public Shelters
  - e. Public Self Protection
  - f. Radiation Fallout Information
4. Determine that telephone messages received by the operators are recorded on the proper form. (SEE ATTACHMENT 3)
  1. Record message in duplicate
  2. Send original to message center for routing to proper action agency (Police, Fire, DPW, Coast Guard, Social Services, Red Cross, or other agencies).
  3. Retain copy on file in telephone section.
5. In the event of telephone or teletype service problems, contact the New York Telephone Service representative to arrange for repair and restoration of service. Recommendations for additions to or rearrangements of existing telephone service in the EOC shall be made through the Operations Officer to the Director.
6. In addition to telephone lines which are already assigned to the operating staff, assign telephone lines to agencies which will occupy the EOC during an emergency. (SEE ATTACHMENT 4 FOR EXISTING TELEPHONES AND THEIR LOCATIONS WITHIN THE EOC)
7. Under emergency conditions at the EOC will instruct the telephone switchboard located at the Department of Public Works on Yaphank Avenue to "switch" the lines to the telephones located in the telephone room at the EOC.

OUT

Strike out if  
inapplicable

# STATE OF NEW YORK CIVIL DEFENSE COMMISSION

IN

Strike out if  
inapplicable

## MESSAGE

COMCTR  
COPY

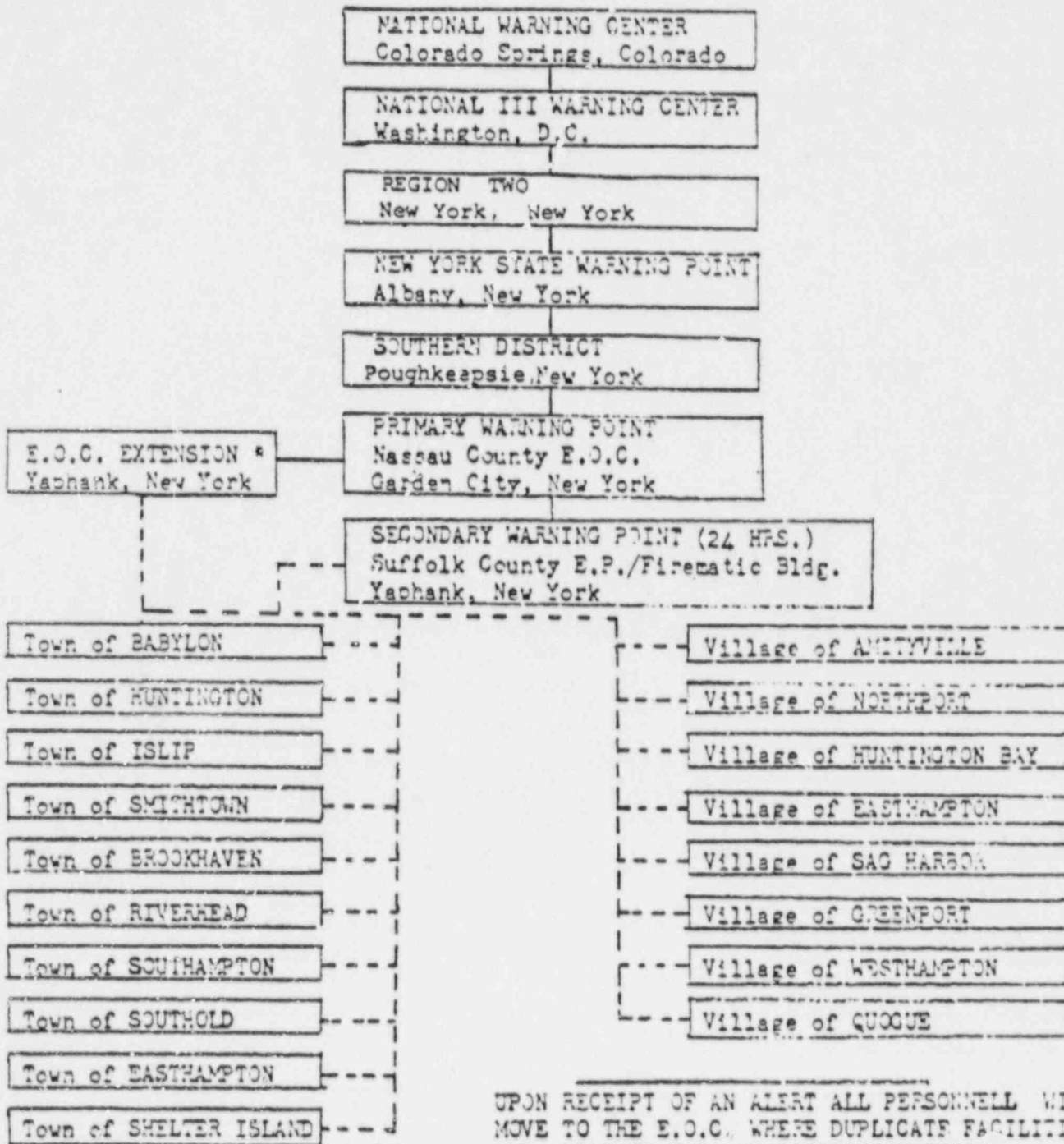
<b>TO:</b>	Jurisdiction - Office or Agency	Message/ File DTG			
<b>FROM:</b>	Jurisdiction - Office or Agency	Priority	COM	Sent DTG	Rec'd DTG
<b>SUBJECT:</b>	Classification	Authority (name)	CTR	Via	Via



National Warning System

\_\_\_\_\_ NAWAS land lines

- - - - Telephone from county or intermediate point



UPON RECEIPT OF AN ALERT ALL PERSONNEL WILL  
 MOVE TO THE E.O.C. WHERE DUPLICATE FACILITIES  
 AND ADEQUATE FALLOUT PROTECTION EXISTS.

\* Has post-attack responsibility only, with a NAWAS operational capability identical to that of the warning point from which extended.

I. NATIONAL WARNING SYSTEM

- A. National Warning System (NAWAS) A full period ("hot line") emergency communications medium - consisting of a National Warning Circuit and a State Circuit - connecting the National Warning Centers, Federal Regional Warning Centers, State Warning Points, County and City (Secondary) Warning Points, and emergency operating centers provided with extensions on the System.
- B. National Warning Center - A 24-hour operational facility, located in North American Air Defense Command (NORAD) headquarters, staffed by Attack Warning Officers who disseminate warnings and emergency announcements over NAWAS, which they control. (See Page 1.)
- C. National II and National III Warning Centers - 24-hour operational facilities staffed by Attack Warning Officers who supervise and control that portion of NAWAS which lies within their warning areas. They have the capability of operational control of portions of, or the entire NAWAS. (Normally, National III supervises and controls that portion of NAWAS that lies in New York State; National II serves as a back-up.)
- D. Regional Warning Center - A facility operating continuously during an emergency, located at a Federal Defense Civil Preparedness Regional Headquarters, which supervises and controls the portion of NAWAS lying within its area.
- E. State Warning Point - a 24-hour operational facility, located in the State Emergency Operating Center and staffed by State personnel, which receives Civil Preparedness warning information and emergency announcements over NAWAS, acknowledges receipt and disseminates this intelligence and pertinent instructions. It is responsible for supervising and controlling the portion of NAWAS which lies within New York State.
- F. District Office Warning Point - A facility which operates continuously from a District Office of Disaster Preparedness during an emergency receives warning information or emergency announcement over NAWAS, acknowledges its receipt to the point of origin and disseminates it to, and obtains acknowledgements from, all categories of warning points within its area of jurisdiction; supervises and controls that portion of NAWAS which lies within its area of jurisdiction.

- G. Primary Warning Point - a 24-hour facility which receives Civil Preparedness warning information and emergency announcements over NAWAS, acknowledges their receipt from point of origin and disseminates it and obtains acknowledgements, within its area of jurisdiction via letter designated circuit or to the State Warning Point over Circuit GP designated circuit or to the State Warning Point over Circuit GP 2285-6. When the District Warning Point assumes control of the NAWAS Circuits within its area of jurisdiction, the Primary Point will revert to the status of and will function as Secondary Warning Point.
- H. County (Secondary) Warning Point - a 24-hour operational facility which receives civil preparedness warning information and emergency announcements over NAWAS, acknowledges their receipt to a Primary Warning Point and disseminates this information in accordance with the provisions of the Communications and Warning Annex and Appendices to its Emergency Operations Plan. When the District Warning Point assumes control of the NAWAS circuits within its area of jurisdiction, the Secondary Warning Point acknowledges receipt of information and transmits intelligence and information to the District Warning Point.
- I. Local Warning Point - a 24-hour operational facility which receives, by other means than NAWAS, warning information and other emergency announcements from a Primary Warning Point or County Warning Point, disseminates the warning throughout its area of responsibility, and transmits pertinent information back through the same channels.
- J. Alternate Warning Point - a facility which acts for and has the same capability as the warning point with which it alternates. It is located in the Suffolk County Emergency Operating Center.

### County Communications Diagrams

- I. Purpose and Scope. The purpose of this appendix is to provide the information necessary to operate and maintain the communications systems at the EOC. The basic charts, lists, and diagrams will alert the user to the capabilities and limitations of the equipment.
- II. The contents should be updated and revised periodically to indicate changes in equipment and circuitry.

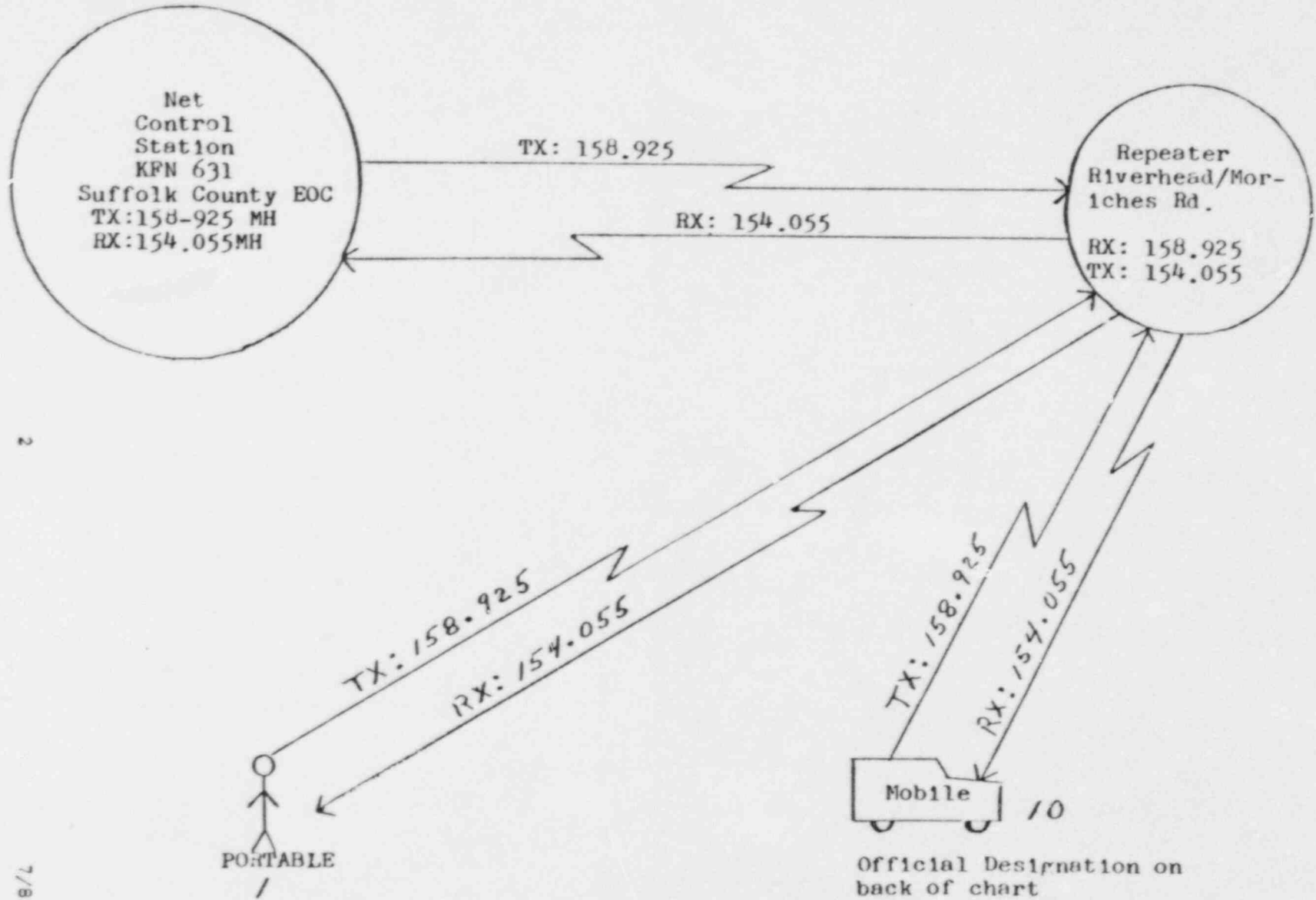
### III. CONTENTS

1. Chart No. 1 - Local Government Radio Net
2. List of Mobile Radios and Call Signs
3. Chart No. 2 - National Warning System
4. Chart No. 3 - EOC Antenna Tower
5. Antenna Specifications
6. Chart No. 4 Antenna Cable Lead-In Identification
7. Chart No. 5 Radio Amateur Civil Emergency Service (R.A.C.E.S.) Radio Net

SUFFOLK COUNTY RADIO COMMUNICATIONS NETWORK  
EMERGENCY OPERATING CENTER ( EOC ), YAPHANK, N.Y.

EMERGENCY OPERATIONS PLAN  
ANNEX C, APPENDIX NO. 4

STATE OF NEW YORK  
COUNTY OF SUFFOLK



2

7/83

Official Designation on back of chart

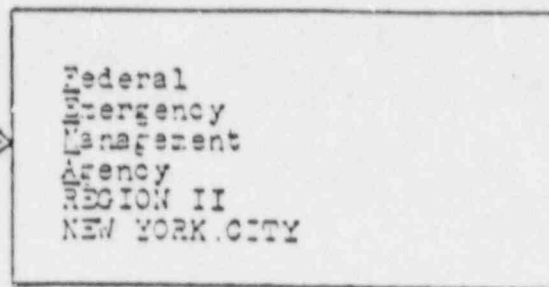
Mobile Radios & Call Signs

Official/Individual	Call Sign	Remarks
1. Director, OEP	CD 1	
2. Deputy Director, OEP	CD 2	
3. Operations Officer, OEP	CD 3	
4. Shelter Officer, OEP	CD 4	
5. Sheriff Liaison, OEP	CD 6	
6. Training Officer, OEP	CD 7	
7. Resources Officer, OEP	CD 8	
8. Police Liaison, OEP	CD 9	
9. Radiological Officer, OEP	CD 13	Not assigned
10. Health Services Liaison	CD 12	
11. Brookhaven Town Pub. Safety	CD 14	
12. Southampton Town CD Coord.	CD 15	
13. Brookhaven Lark-Amphib. Vehicle	Brookhaven Lark	
14. Salvation Army Representative	CD 16	
15. Islip Town CD Coord.	CD 17	
16. Southampton Village CD Coord.	CD 19	
17. Shelter Island Town CD Coord.	CD 20	
18. Patchogue Village Aux. Police	CD 511	
19. Islip Town Special Services	CD 32	



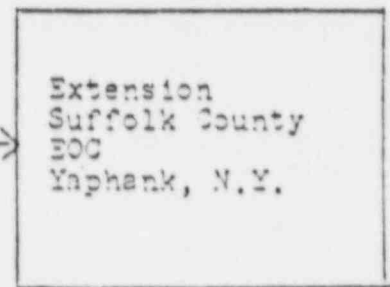
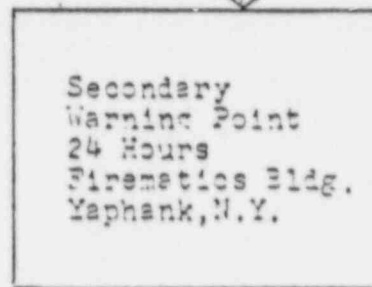
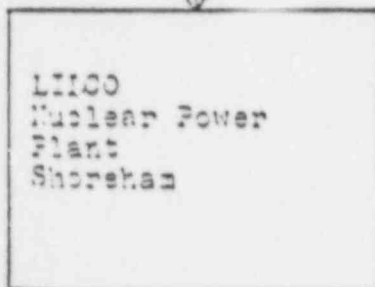
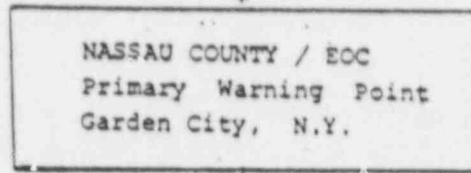
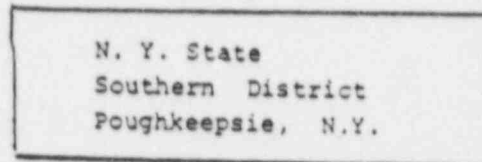
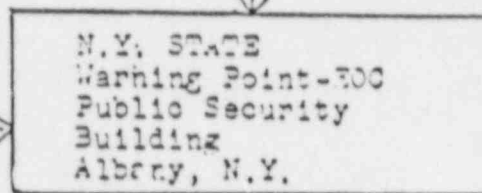
National Warning System (NAWAS)  
AT & T Private Line Designation: GP2285-608

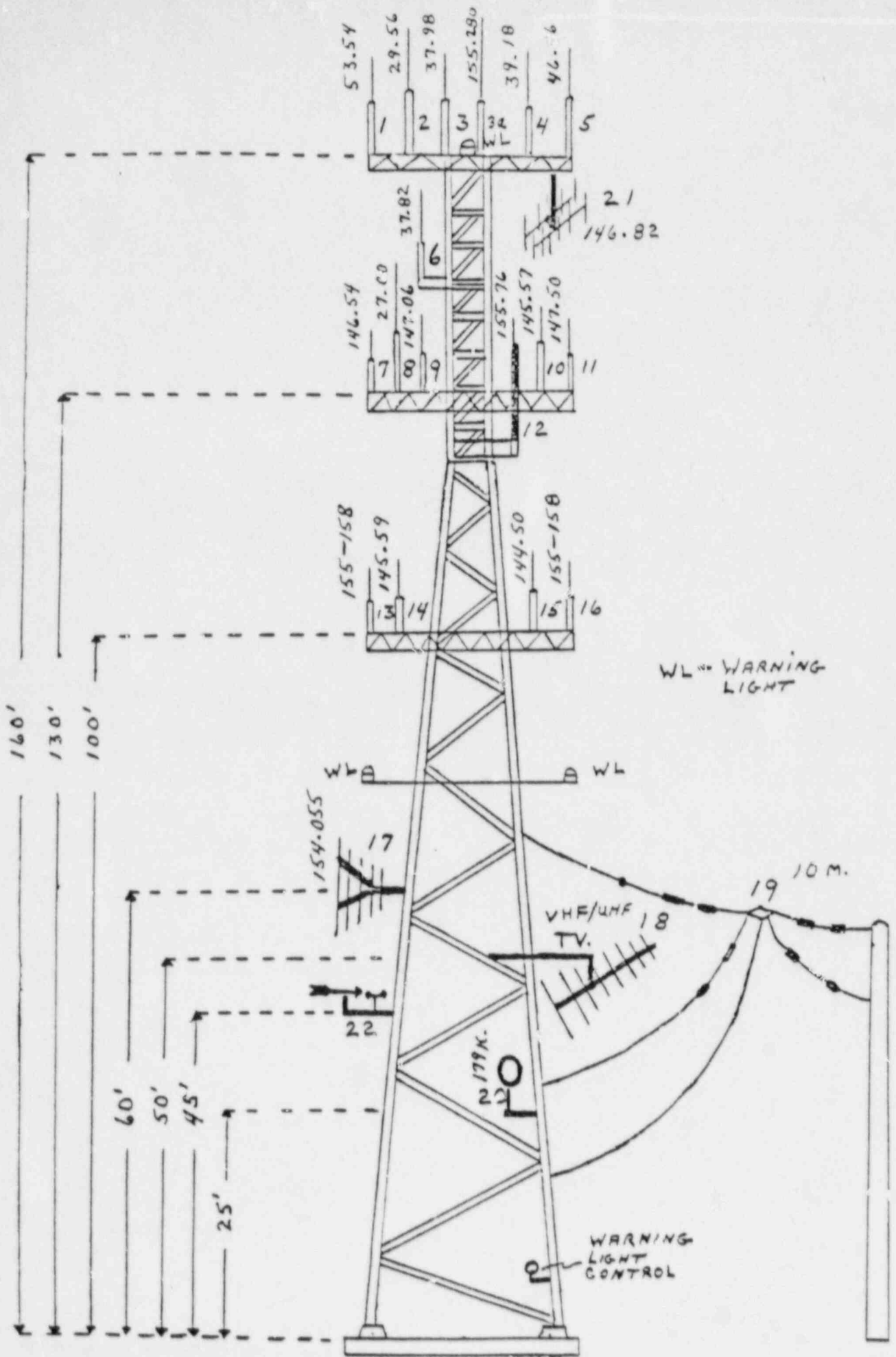
From National Warning  
Center  
Colorado Springs,  
Colorado



Land Line  
AT & T Private Line  
Designation: GP2285-608

From other locations  
within the State

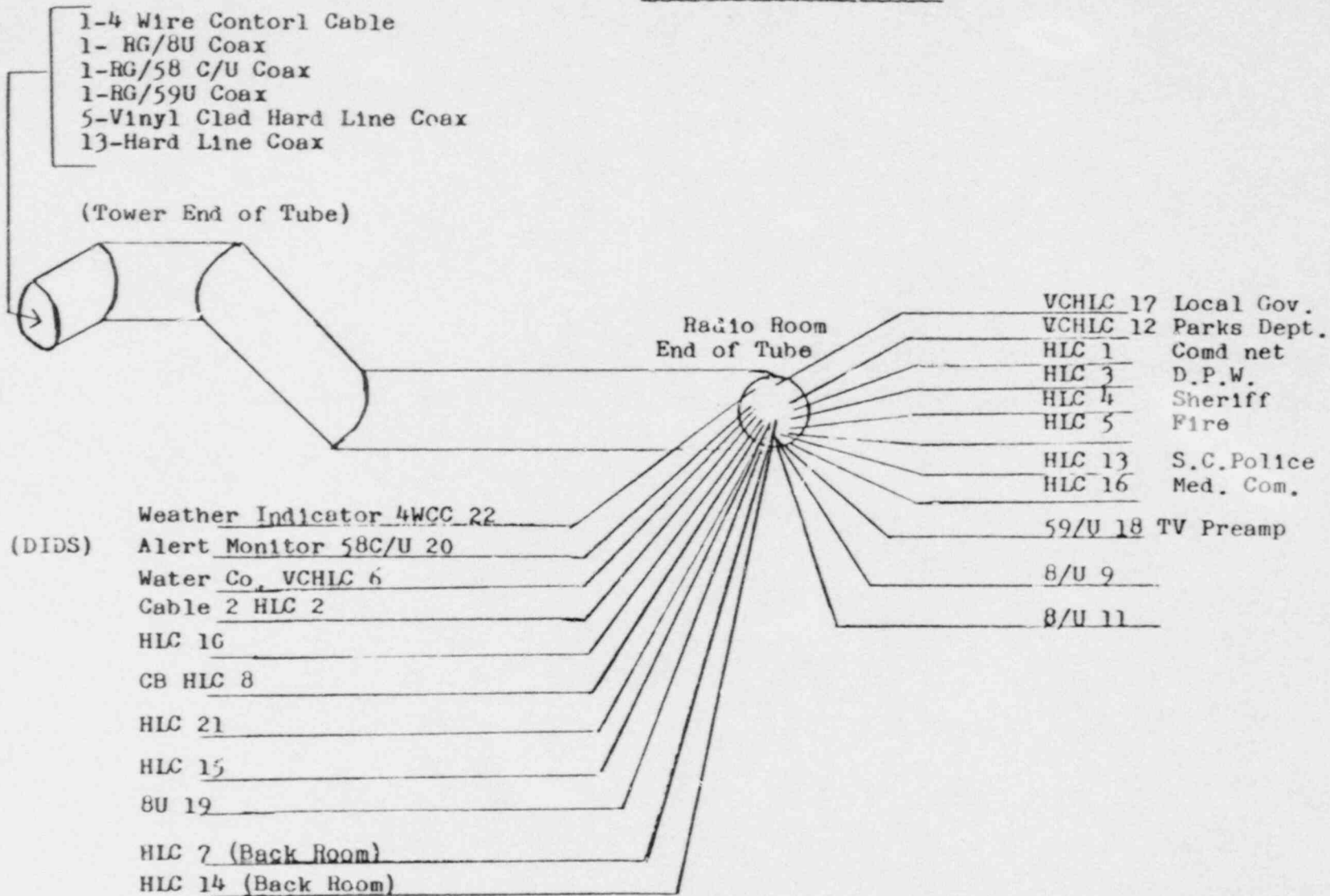




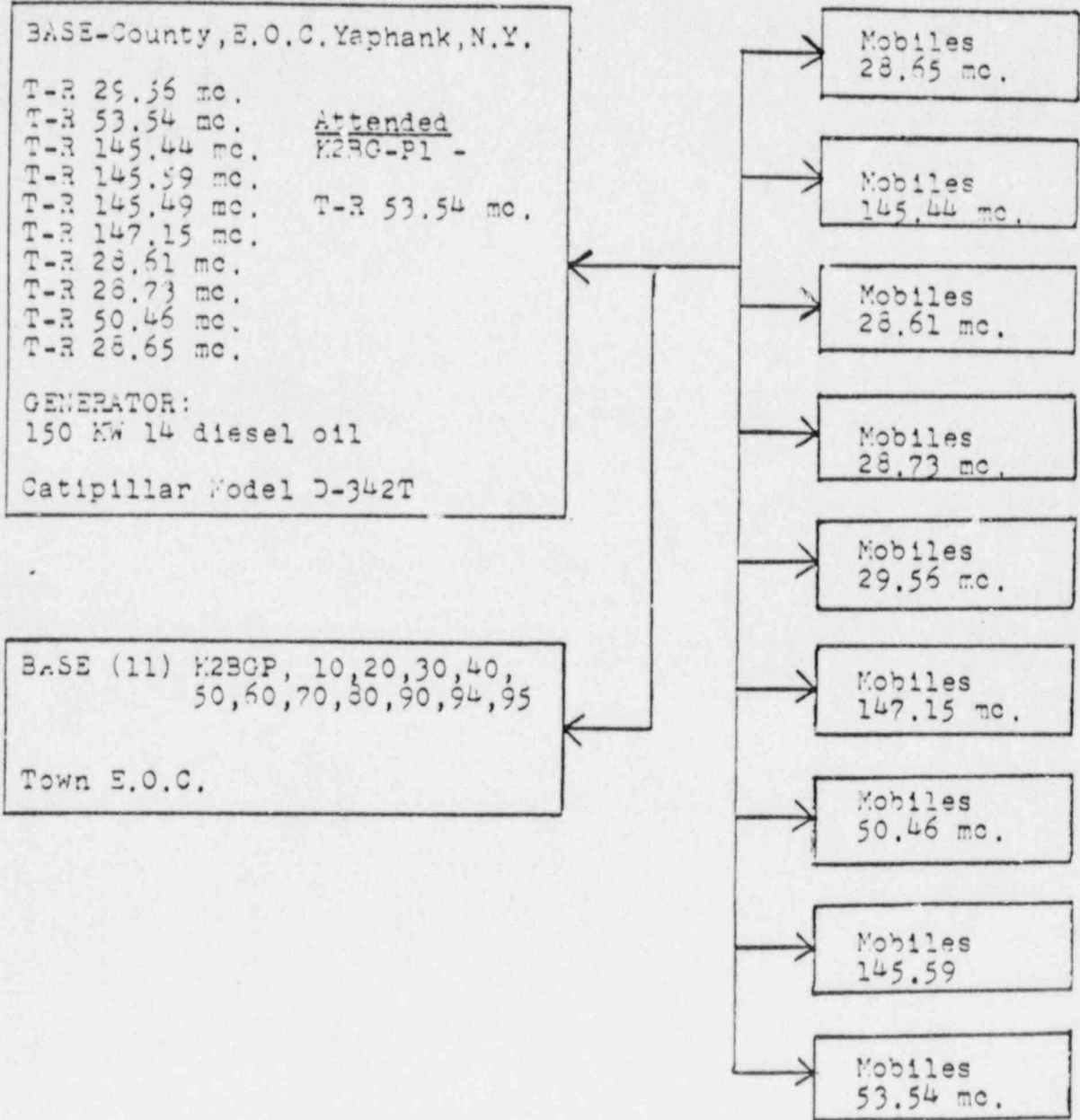
ANTENNA SPECIFICATIONS

	FREQUENCY USED	RADIATION PATTERN	POWER RATING	GAIN OVER $\pm$ db	MODEL	FREQUENCY RANGE
1	53.54 Mhz	OMNI	500W		TAB1054A	(42-50Mhz)
2	29.56 Mhz	OMNI	500W		TAB1051A	(25-30Mhz)
3*	37.98 Mhz	OMNI	500W		TAB1053A	(35-42Mhz)
4	39.18 Mhz	OMNI	500W		TAB1053A	(35-42Mhz)
5	46.46 Mhz	OMNI	500W		TAB1054A	(42-50Mhz)
6	37.82 Mhz	OMNI	500W		TAB1053A	(35-42Mhz)
7	146.54 Mhz	OMNI	500W	(2.8db Gain)	TDD6022A	(141-150Mhz)
8	27.99 Mhz	OMNI	500W		TAB1051A	(25-30Mhz)
9	147.06 Mhz	OMNI	500W	(2.8db Gain)	TDD6022A	(141-150Mhz)
10	145.57 Mhz	OMNI	500W	(2.8db Gain)	TDD6022A	(141-150Mhz)
11	147.50 Mhz	OMNI	500W	(2.8db Gain)	TDD6022A	(141-150Mhz)
12	155.76 Mhz	OMNI			TDD6022A	(141-150Mhz)
13	155.15c Mhz	OMNI	500W	(6db Gain)	TDD1005A	(154-159Mhz)
14	145.59 Mhz	OMNI	500W	(2.8db Gain)	TDD6022A	(141-150Mhz)
15	144.50 Mhz	OMNI	500W	(2.8db Gain)	TDD6022A	(141-150Mhz)
16	155-158 Mhz	OMNI	500W	(6db Gain)	TDD1005A	(154-159Mhz)
17	154.055 Mhz	CORNER REFLECTOR		(6.6db Gain)		
1	VHF & UHF T.V.					
19	10 Meter					
20	179 KHz (DIDS ALERT MONITOR)					
21	146.82 Mhz	DUAL YAGI		(9.3db Gain)		
22	Wind Speed & Direction Sensor					
*3A	155.280 Mhz	OMNI	300W			(155-325Mhz)

CABLE IDENTIFICATION



Suffolk County Radio Amateur Civil Emergency Service Radio Net



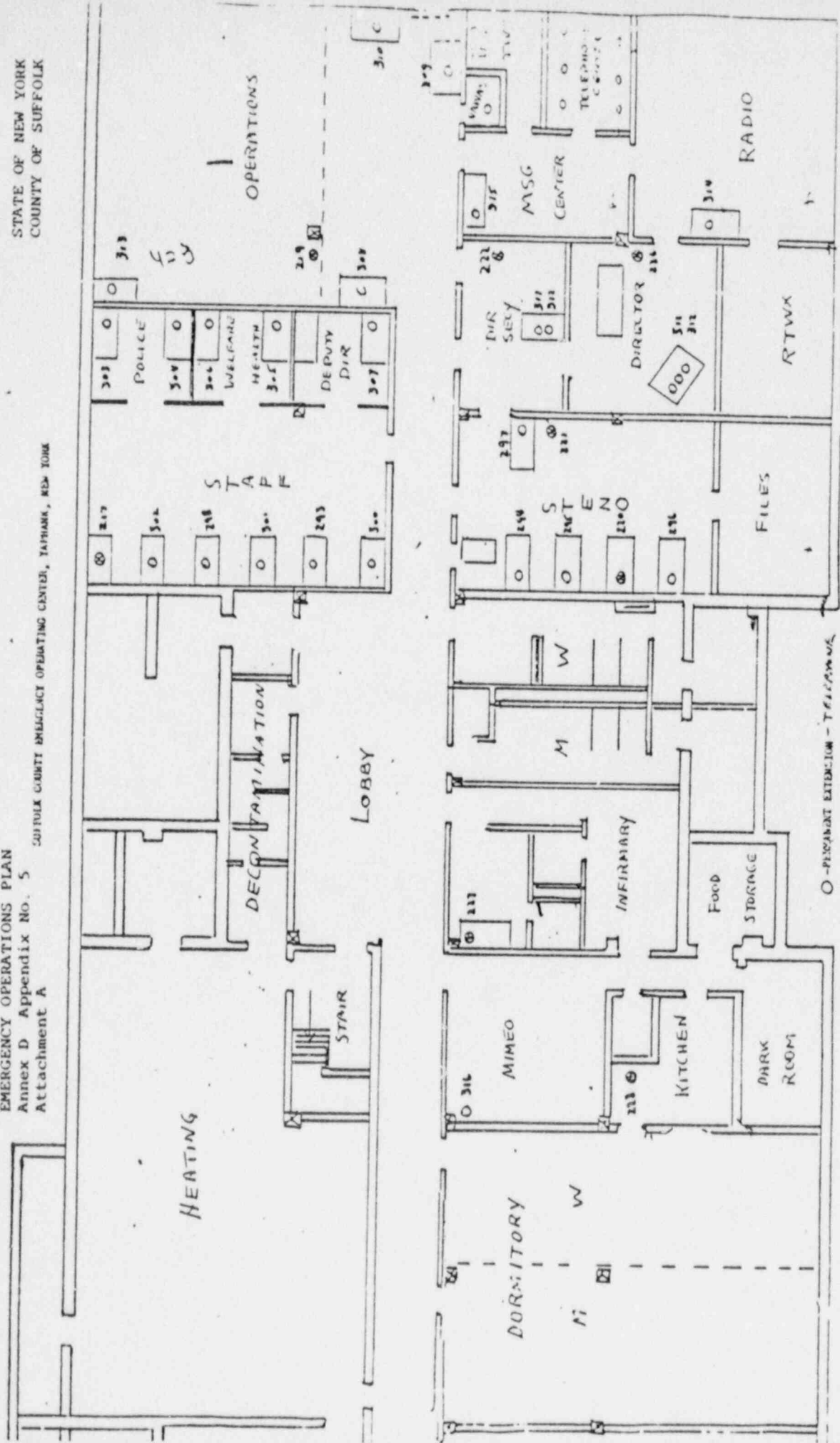
COMMUNICATIONS AND WARNING CENTER FLOOR PLANS

- I. Attached is the basic floor plan of the Suffolk County EOC/A.S.G. located in Yaphank, New York. The Protection Factor for this underground self-sustaining emergency facility is 1000+.
  
- II. Communications and Warning Services will be conducted from the Operations Room, Message Center, Telephone Room and Radio Room. Support services to personnel assigned to the EOC will be administered in areas as indicated on the plan.

EMERGENCY OPERATIONS PLAN  
Annex D Appendix No. 5  
Attachment A

STATE OF NEW YORK  
COUNTY OF SUFFOLK

SUFFOLK COUNTY EMERGENCY OPERATING CENTER, YAPHANK, NEW YORK



○ - PERMANENT EXTENSION - TELEPHONE  
⊗ - EMERGENCY EXTENSION

PRIMARY AND SUPPORT FUNCTIONS

1. GOVERNMENT DEPARTMENTS, GROUPS AND AGENCIES provide many and varied functions during an emergency environment either natural or man-made. Some of these functions are really an intensive extension of their everyday activities and most agencies are organized to provide emergency functions for prolonged periods. Other agencies can be staff and equipment augmented to provide sustained operations.
2. Private agencies or companies such as the Long Island Lighting Company or the New York Telephone Company, The American Red Cross and The Salvation Army have important missions during emergency or disaster conditions. Liason personnel from these agencies or corporations are assigned to the County Emergency Operating Center during disaster conditions. Active cooperation between government and the private sector is essential in mitigating the effects of a disaster on the lives and property of the people of Suffolk County.
3. Page 2 Graphically illustrates the functions and agencies during emergency conditions with the E.O.C. as the point of the coordinated effort.



PRIMARY AND SUPPORT FUNCTIONS

1 - Primary  
2 - Support

Principle means of  
Communications

1. RADIO
2. TELEPHONE
3. PACES
4. NAWAS

AGENCIES	FUNCTIONS													
	WARNING	RESOURCES MANAGEMENT	MEDICAL SERVICES	EMERGENCY MANPOWER	PUBLIC INFORMATION	WATER CONTROL	SHELTER OCCUPANCY	RESCUE	HAZARD MONITORING	MAINT. OF LAW & ORDER	EMERGENCY HOUSING	FIRE CONTROL	EMERGENCY FEEDING	DEBRIS CLEARANCE
EMERGENCY PREPAREDNESS	P-1	P-2	S-2	S-2	P-2	S-2	S-1	S-1	S-1	S-2	S-2	S-1	S-2	S-1
POLICE DEPARTMENT			S-1				P-1	P-1		S-1				S-1
FIRE DEPARTMENT	P-2		S-1				P-1	P-1	S-1		P-1			S-1
SHERIFF'S DEPARTMENT			S-1						P-1					S-1
HEALTH DEPARTMENT			P-2					P-1						
WELFARE DEPARTMENT										P-2		P-2		
DEPARTMENT OF PUBLIC WORKS		S-2				S-1	S-1				S-1			P-1
HOSPITALS			P-2											
WATER AUTHORITY						P-1					S-1			
N.Y.S. EMPLOYMENT SERVICE				P-2										
BOCES							S-2			S-2		S-2		
LOCAL RADIO STATIONS					P-1									
SALVATION ARMY							S-2						S-2	
AMERICAN RED CROSS			S-2				S-2			S-2		S-2		
DEPARTMENT OF LABOR				P-2										

Description and Inventory of Systems

(List of all radio equipment other than leased equipment currently owned and used by this department.)

<u>CONTROL #</u>	<u>LOCATION</u>	<u>ITEM</u>	<u>FREQ.</u>	<u>SERIAL #</u>	<u>DATE PURCHASED</u>
10300	EOC	Local Government Motorola Base Transceiver	154.055	453	4/57
10160	EOC	Local Government Motorola Remote Console		3053	2/60
10295	EOC	Fire Net Motorola Base Transceiver	46.46	2131	6/57
10293	EOC	Fire Net Motorola Monitor	46.34	5409	6/57
10296	EOC	Sheriff Motorola Base Transceiver	39.18	2135	6/57
10297	EOC	Suffolk County Police	158.910	063167	6/62
10299	EOC	Dept. of Public Works Motorola Base Transceiver	37.98	2118	6/57
10298	EOC	Ham Cornet Motorola Base Transceiver	53.54	4716	6/57
10292	EOC	Weather Monitor Regency Monitor Receiver	Tunable	69-01247	8/69
10291	EOC	Ham Receiver with converter National	Tunable	460-607	4/67
10287	EOC	C.B. Radio Base Poly Comm CB Transceiver	Selectable	25A1164	5/69
10289	EOC	Ham Base 2 Meter Gonset Base Transceiver	Crystal	11181	9/67
10290	EOC	Ham Base 2 Meter Gonset Base Transceiver	Crystal	10573	9/67
10282	EOC	Ham Base 10 Meter Johnson Viking II Base Transmitter	Tunable	14449	4/59
10234	EOC	Local Government Remote Motorola Telemote		E2089C	5/67
10230	EOC	Local Government Remote Motorola Telemote		E2093C	5/67

<u>CONTROL #</u>	<u>LOCATION</u>	<u>ITEM</u>	<u>FREQ.</u>	<u>SERIAL #</u>	<u>DATE PURCHASED</u>
10231	EOC	Sheriff Remote Motorola Telemote		EQ092C	5/67
10233	EOC	S.C.P.D. Remote Motorola Telemote		EQ090C	5/67
10280	EOC	Control Console Motorola Control Console & PA		CU0640	5/67
10281	EOC	Control Console Motorola Control Console & PA		CU0630	5/67
10301	EOC, rdo.rm.	RCA Base Transceiver Ham 2-meter	146.82	XY6366	9/57
10144	EOC	Intercom Executone 12 channel		1250296	5/56
10161	EOC	Bull Horn			3/68
10162	EOC	Portable P.A. Lecturn portable P.A.		0185	1/69
10232	Fire Safety	Local Gov't. Remote Firematic		EQ091C	5/67
10304	EOC rdo.rm.	Walkie Talkie Motorola	53.43	H6068	7/57
10305	EOC rdo.rm.	Walkie Talkie Motorola	39.18	H6033	7/57
10308	EOC rdo.rm.	Walkie Talkie Motorola	53.54	D76744	7/57
10310	EOC rdo.rm.	Walkie Talkie Motorola	Regan's Office		7/57

Item. 4 NOT OWNED BY THIS DEPARTMENT BUT LOCATED IN OUR RADIO ROOM FOR EMERGENCY COMMUNICATIONS

1. BASE UNIT-SUFFOLK COUNTY WATER AUTHORITY
2. LONG ISLAND RAILROAD POLICE WALKIE TALKIE
3. (2) BASE STATIONS (MED-COM)  
Ambulance to Central Dispatch  
Hospital to Ambulance  
(1) Remote Transmitter for above base system

ALERTING PROCEDURES AND ALERTING LISTS

I. In the event of an international situation, which indicates that a direct military confrontation with another country is possible, guidance will be received from State level as to the Posture of Readiness that is appropriate at a particular time. These states of readiness range from normal day to day operations to a full operational readiness. During normal duty hours between 0600-1700 the Operations Officer or other Staff Officers are present at the Emergency Operating Center. After normal duty hours an assigned duty officer is available by radio or commercial telephone.

A. POSREADY 5 - X-RAY

Notify one of the following in the event of a change of posture, and consult upon receipt of the information as to what action should be taken.

<u>TITLE</u>	<u>NAME</u>	<u>TELEPHONE NOS.</u>	
		<u>OFFICE</u>	<u>HOME</u>
Director	William E. Regan	924-4400	[REDACTED]
Deputy Director	John V. Bilello	924-4400	[REDACTED]
Operations Officer	G. Berkley Bennett	924-4400	[REDACTED]

B. POSREADY 4 - STARLIGHT

Notify the following of the change in posture of readiness and place them on a 24 hour alert.

<u>TITLE</u>	<u>NAME</u>	<u>TELEPHONE NOS.</u>	
		<u>OFFICE</u>	<u>HOME</u>
Director	William E. Regan	924-4400	[REDACTED]
Deputy Director	John V. Bilello	924-4400	[REDACTED]
Operations Officer	G. Berkley Bennett	924-4400	[REDACTED]
Supervisor, Radio Services	Van. R. Field		[REDACTED]
Radiological Officer	Richard W. Jones	924-4400	[REDACTED]

C. POSREADY 3 - MOONLIGHT

1. Notify the following to report to the Emergency Operating Center - E.O.C. for duty.

<u>TITLE</u>	<u>NAME</u>	<u>TELEPHONE NOS.</u>	
		<u>OFFICE</u>	<u>HOME</u>
Director	William E. Regan	924-4400	[REDACTED]
Deputy Director	John V. Bilello	924-4400	[REDACTED]
Operations Officer	G. Berkley Bennett	924-4400	[REDACTED]
Supervisor, Radio Services	Van R. Field		[REDACTED]
Radiological Officer	Richard W. Jones	924-4400	[REDACTED]
Plans & Training Off.		924-4400	[REDACTED]
Resources Officer	R. Boughton	924-4400	[REDACTED]

2. Notify all personnel who are listed in the Suffolk County Emergency Preparedness Directory that have a communications and warning assignment. The Operations Officer should determine, based on advice from the Communications and Warning Officer, the assignment of these personnel as to time and location.
3. Notify local warning points to stand by on 24 hour alert.

D. POSREADY 2 - SUNLIGHT

1. Notify the following to report to duty. Activities at the Emergency Operations Center will be on a sustained 24 hour basis in this posture of readiness.
  - a. All Emergency Preparedness Staff and Liaison Staff Personnel
  - b. All Volunteer Personnel who have emergency assignments in Communications and Warning. Reporting locations, time and duration of shifts, food and billeting arrangements should be indicated at this time.

II. In the event of a natural or man-made disaster, other than a military confrontation with another country, guidance could be received from several sources such as from the National Weather Bureau (NOAA), through the National Warning System (NAWAS), through the State Office of Disaster Preparedness or through Local Agencies such as fire and police. Upon receipt of notification at the Emergency Operating Center, the Operations Officer shall relay the information to the Director or the Deputy Director and determine what action will be taken to coordinate and mitigate the disaster.

A. Partial Mobilization - Notify the following to report to the Emergency Operating Center (E.O.C.) for duty.

<u>TITLE</u>	<u>NAME</u>	<u>TELEPHONE NOS.</u>	
		<u>OFFICE</u>	<u>HOME</u>
Director	William E. Regan	924-4400	[REDACTED]
Deputy Director	John V. Bilello	924-4400	[REDACTED]
Operations Officer	G. Berkley Bennett	924-4400	[REDACTED]
Comm. & Wrng. Off.			
Police Liaison Off.	Sgt. Nicholas Hayden	924-4400	[REDACTED]

B. Full Mobilization - Notify the following to report to the Emergency Operating Center (E.O.C.) for duty.

1. All Department of Emergency Preparedness Staff members, Liaison Staff members.
2. Voluntary personnel required to augment E.O.C. Staff as determined by the Director. Reporting locations, work assignments, time and duration of shifts, food and billeting arrangements will be determined by the Operations Officer.

INCREASED READINESS

- I. MILITARY CONFRONTATION WITH ANOTHER COUNTRY - The following Postures of Readiness (POSREADY) cover periods from regular day-to-day activities of the Communications and Warning services to maximum mobilization activities needed to perform the overall mission of providing reliable and responsive communications services.

The State Director, upon receipt of intelligence from Federal sources, will determine the Posture of Readiness for Emergency Preparedness Organizations within New York State. He will use the State Circuit of the National Warning System (NAWAS), to control escalation of the activities of Emergency Preparedness organizations within the State.

- A. Posture of Readiness 5 (POSREADY 5) Exercise or Test Code Word - "X-RAY". The normal operational activity at the Emergency Operating Center. The NAWAS Warning Point will be manned 24 hours a day, 7 days a week.
1. Immediately acknowledge all NAWAS tests, logging all traffic transmitted or received.
  2. Immediately notify the Director or his Representative of any message received which changes the current Posture of Readiness, or the receipt of other information which may require action by the Director.
  3. Operational procedures, SOP's and alerting lists should be kept up to date and made available to personnel on a required basis.
  4. Malfunctions of equipment should be reported immediately to the communications and warning officer. In the case of radio equipment either the contractual vendor responsible for maintenance or his technical representative should be notified. In the case of a NAWAS malfunction, the Telephone Company repair service should be notified.
  5. On-going training of personnel for emergency operations should be intensified during a period of increased readiness to ensure a smooth, sustained and an efficient operation.
- B. Posture of Readiness 4 (POSREADY 4) - Exercise or test code word - "STARLIGHT". Minimum operational activity will be commenced during this period. The following actions are required.
1. Review and update procedures and SOP's for alerting emergency service personnel.

2. Review and update with section and service chiefs, rosters and personnel lists of people to be alerted in Appendix No. 9 - Alerting Procedures and Alerting Lists.
  3. Check for equipment operability on a regularly scheduled basis.
  4. Make sure that message forms and other stationery required for sustained operations are in adequate supply.
  5. Personnel listed in Appendix No. 6(B) will be placed on 24 hour alert.
- C. Posture of Readiness 3 (POSREADY 3) - Exercise or test code word "MOONLIGHT". The national situation has deteriorated to a point that indicates a strong possibility of a military attack by a potential enemy nation.
1. Staff, liason and volunteer personnel should be prepared to operate on a 24 hour basis.
  2. Assignment of personnel to specific duties should be further refined.
  3. Continue to maintain operability tests on all communications and warning equipment.
- D. Posture of Readiness 2 (POSREADY 2) - Exercise or test code word "SUNLIGHT". An attack is imminent and the following full alert and operational activities are required:
1. Alert all communications and warning personnel to report to the E.O.C. for duty.
  2. Alert the remainder of emergency personnel to other duty stations outside of E.O.C.
- E. Posture of Readiness 1 (POSREADY 1) - Exercise or test code word "THUNDERBOLT". An attack has been launched.
1. Activate Public Warning Devices.
  2. Transmit the information on the following communications systems.
    - a) Fire (School Monitor Radio Receivers)
    - b) Local Government Radio Net
    - c) Commercial Telephone
    - d) Police Radio Net
    - e) Sheriff Radio Net
    - f) Town and Village Police
  3. Be prepared to receive and coordinate casualty and damage assesment information.
  4. Be prepared to coordinate aid information through the various communications systems.



- II. Natural or Manmade Disasters - The Director upon receipt of information regarding a pending or actual disaster shall determine the steps required to provide an overall coordinated County response. Questions to be considered are:
1. How much "lead time before the disaster occurs as is with the case of a hurricane or severe storm.
  2. What actions are necessary to mitigate the possible disaster conditions.
  3. Number of staff and liason personnel required to respond.
  4. Coordination of volunteer personnel assigned an emergency communications function.
  5. Coordination with other County and Town communications Agencies.
  6. Notification to the public of possible evacuation from affected areas.
  7. Communication of disaster conditions to appropriate State Agencies.
  8. Possible duration of disaster conditions.
- A. Disasters - delayed. Potential disastwes which present the opportunity to prepare to some degree before they strike such as hurricanes or winter storms.
1. The Operations Officer after confering with the Director shall alert the Communications and Warning Officer.
  2. The Communications and Warning Officer will determine the number of personnel needed for sustained operations on a 24 hour basis and have them report to the E.O.C. for duty. Duty assignments and schedules should be determined by the Communications and Warning Officer at this time.
  3. Food and billeting arrangements will be made by Operations Officer.
- B. Disasters - Immediate. Disasters which give no prior warning and hence no prior increased readiness such as Air or train crashes, explosions or release of hazzardous materials into the enviroment.
1. The Director through the Operations Officer shall give guidance to the permanent staff on the following
    - a) Type and duration of duty assignments.
    - b) Number of volunteer personnel immediately available to operate communications and warning equipment at the E.O.C. and disaster site.

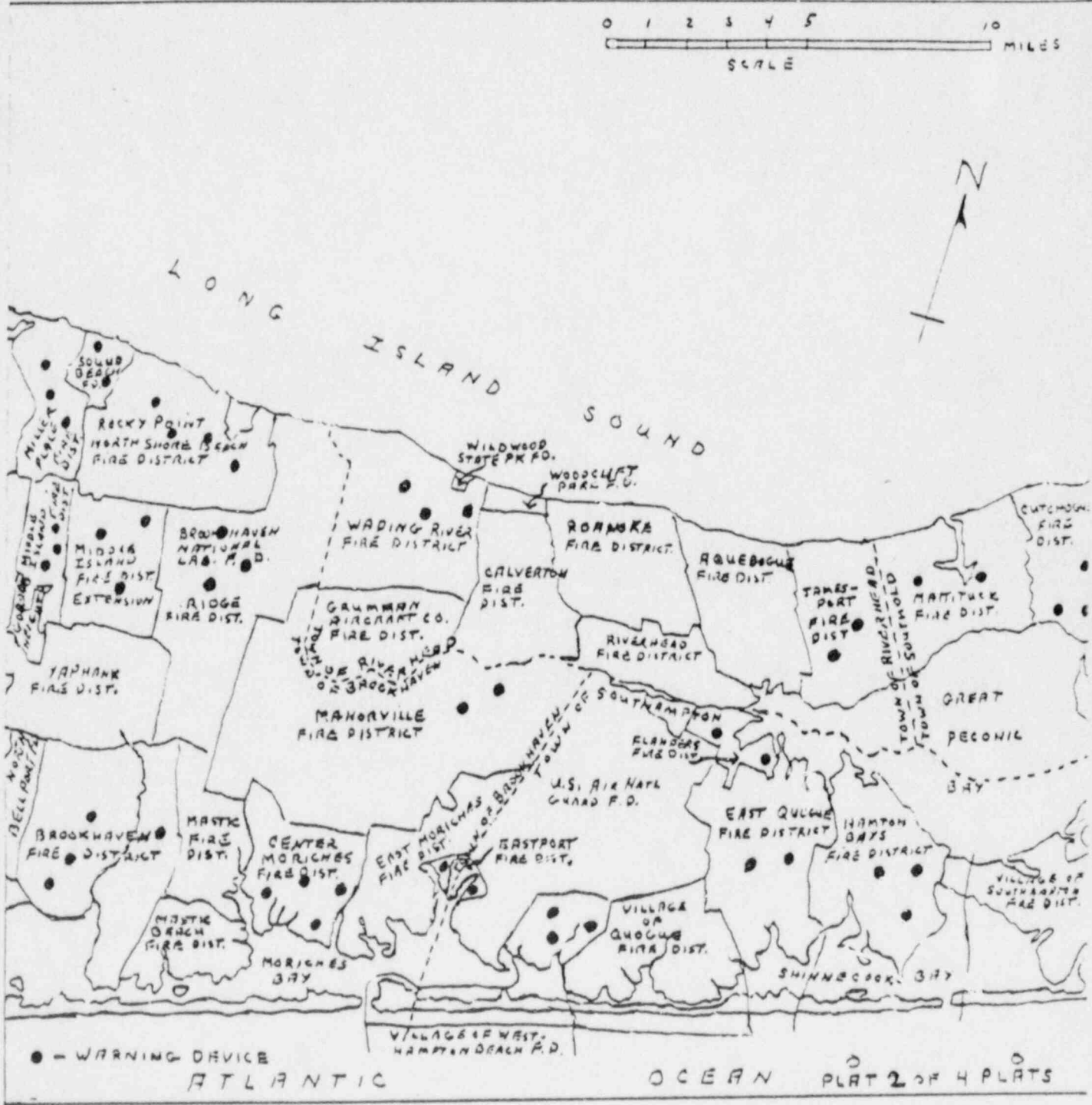
- c) Coordination of Communications between disaster site and E.O.C.
- d) Food and billeting arrangements, if necessary, for sustained 24 hour operations.

MAP OF OUTDOOR WARNING COVERAGE  
SUFFOLK COUNTY, NEW YORK, 1982

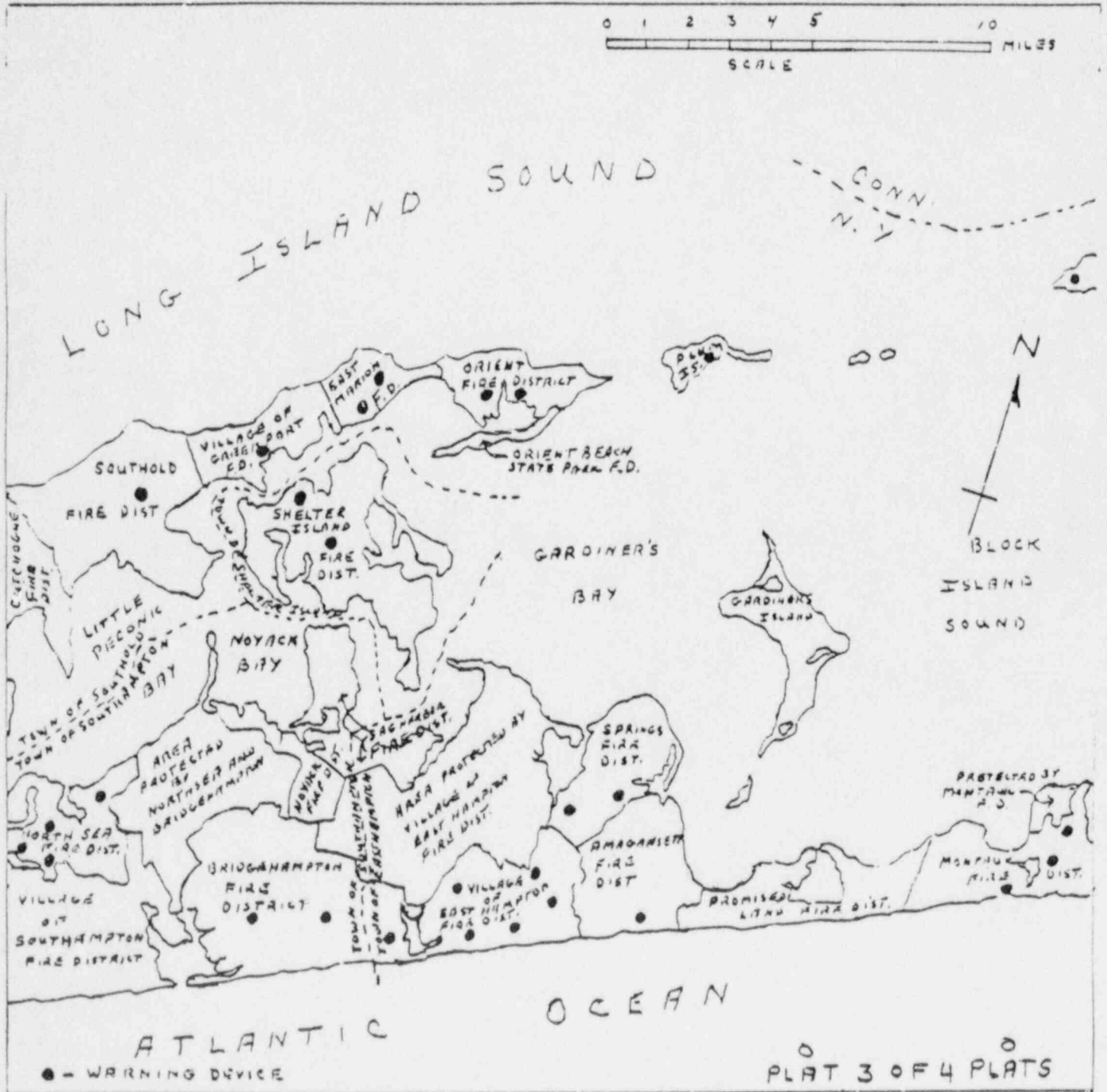
1. The following four plots showing the outdoor warning devices located throughout Suffolk County, can be fastened together to form a complete map showing the entire county. The boundaries shown on this map have been compiled from maps and data from several sources. Although much care has been taken to delineate them correctly, they are subject to verification.
2. The devices which are shown may be sirens, horns, or claxons of the electro-mechanical or electronic variety, and are located in each fire district so that the sound of the device can be heard throughout the district.



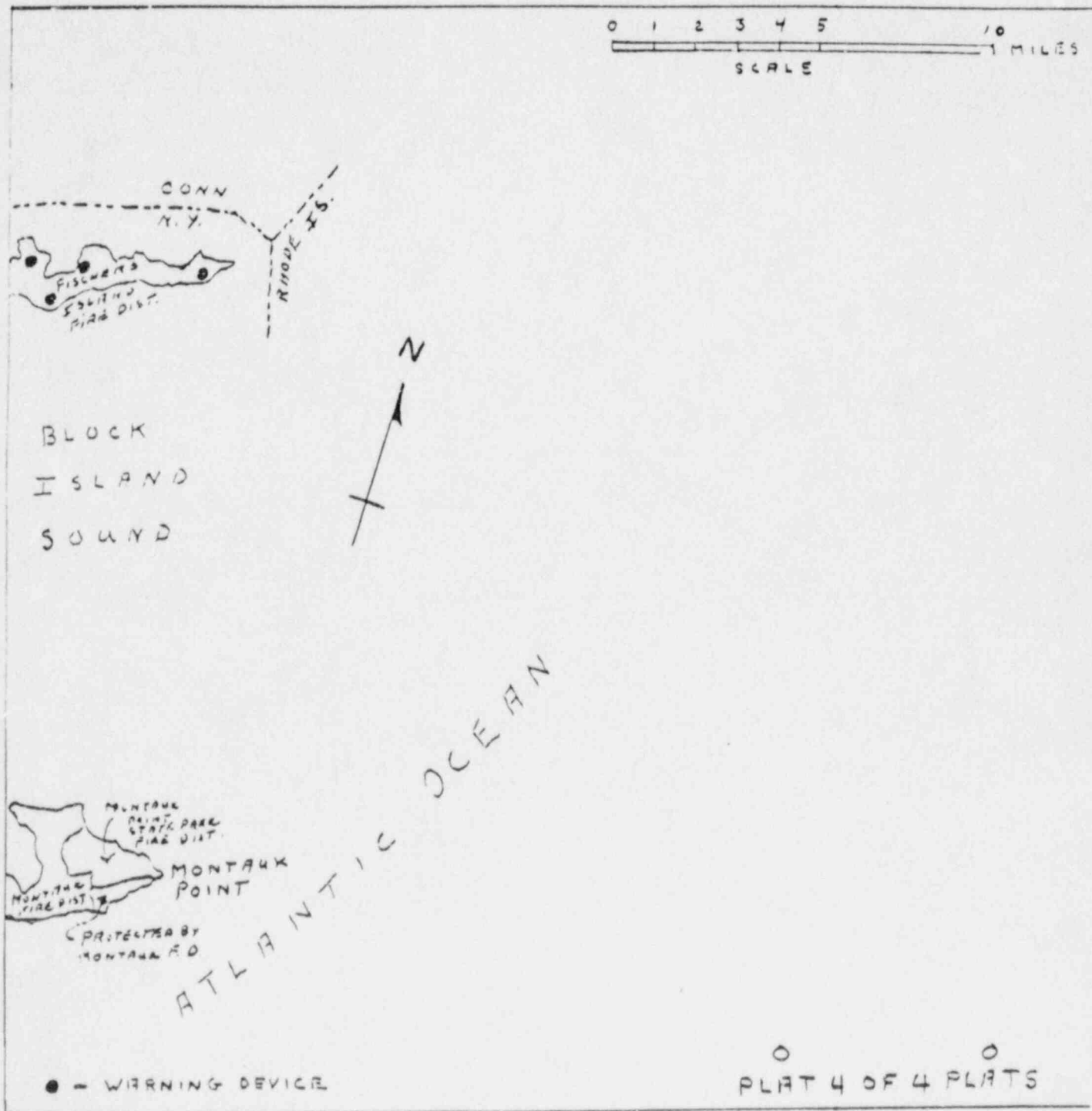
MAP OF OUTDOOR WARNING COVERAGE  
SUFFOLK COUNTY, NEW YORK, 1982



MAP OF OUTDOOR WARNING COVERAGE  
SUFFOLK COUNTY, NEW YORK, 1982



MAP OF OUTDOOR WARNING COVERAGE  
SUFFOLK COUNTY, NEW YORK, 1982



### Plan For Correcting Deficiencies

Should it be necessary, prior to, during, or after either normal day to day or emergency operations, to modify or change any part of this Annex, it shall be done in the following manner. Changes and/or deficiencies will usually fall into two categories - Administrative or Technical. All changes will be approved by the Director thru the Operations Officer. Attachment(a) provides a format and should be used to correct deficiencies.

- I. Administrative. Changes in personnel or procedures prior to or during operations, either normal or during an emergency. Any suggested change should answer only one question - Does it improve the overall efficiency and contribute to the enhancement of the overall mission of the Communications Section and the Department of Emergency Preparedness.
  - A. Changes or modifications in the Annex or specific Appendices.
  - B. Changes in shift assignments of communications personnel.
  - C. Changes in Operating Procedures.
  - D. Changes of Frequency assignment of transmitters or receivers.
  
- II. Technical. Changes in operating equipments (radios, antennas, teletypes, telephones, recording equipment, vehicles, etc ).
  - A. Moving or rearranging equipment.
  - B. Modification of equipment.
  - C. Cannablizing equipment.
  - D. Inadequate or deficient equipment due to design or age.





ANNEX E FIRE SERVICES

- Appendix 1 - Fire service Staff see Fire & Rescue Services Directory (Operations Officer)
- Appendix 2 - SOP - In Communications Center in Fire & Rescue draw.
- Appendix 3 - Equipment & Service Inventory- See Fire & Rescue Service Directory (Operations Officer)

SUFFOLK COUNTY  
DEPARTMENT OF FIRE SAFETY

STAFF

RONALD BUCKINGHAM, DIRECTOR

[REDACTED]  
HOME PHONE: [REDACTED]  
BUS. PHONE: 286-5359  
RADIO CALL: FC-1

JOSEPH JARET, CHIEF DEPUTY COORD.

[REDACTED]  
HOME PHONE: [REDACTED]  
RADIO CALL: FC-2

NORMAN NEILL, CHIEF OF OPERATIONS

[REDACTED]  
HOME PHONE: [REDACTED]  
BUS. PHONE: 286-5349  
RADIO CALL: FC-13

ERNEST LANZER, FIRE SAFETY OFFICER

[REDACTED]  
HOME PHONE: [REDACTED]  
BUS. PHONE: 286-5343  
RADIO CALL: FC-12

DONALD J. OGDEN, FIRE SAFETY OFFICER

[REDACTED]  
HOME PHONE: [REDACTED]  
BUS. PHONE: 286-5347  
RADIO CALL: FC-8

DAVID FISCHLER, ~~DEPUTY~~ DIRECTOR

[REDACTED]  
HOME PHONE: [REDACTED]  
BUS. PHONE: 286-5358  
RADIO CALL: FC-3

WILBUR A. STERLING, SEN. FIRE SAFETY OFFICER

[REDACTED]  
HOME PHONE: [REDACTED]  
BUS. PHONE: 286-5341  
RADIO CALL: FC-7

RONALD STANGER, FIRE SAFETY OFFICER

[REDACTED]  
HOME PHONE: [REDACTED]  
BUS. PHONE: 286-5342  
RADIO CALL: FC-9

PETER DIGILIO, FIRE SAFETY OFFICER

[REDACTED]  
HOME PHONE: [REDACTED]  
BUS. PHONE: 286-5343  
RADIO CALL: FC-10

BILL SAWICKI, FIRE SAFETY OFFICER

[REDACTED]  
HOME PHONE: [REDACTED]  
BUS. PHONE: 286-5341  
RADIO CALL: FC-11

*Not Good*  
↑

*12/82*

SUFFOLK COUNTY EMERGENCY MEDICAL SERVICES COMMITTEE

HONORARY MEMBERS

HON. JOSEPH F. BASSANO, SR.  
[REDACTED]

HON. JOHN C. WEHREBERG  
[REDACTED]

HON. JAMES J. LACK  
NEW YORK STATE SENATE  
ROOM 3-B 42  
N.Y.S. OFFICE BUILDING  
HAUPPAUGE, NY 11787

HON. ROBERT C. WERTZ  
NEW YORK STATE ASSEMBLY  
THE STATE CAPITOL  
ALBANY, NY 12224

MEMBERS (or Representatives)

CHIEF JOSEPH F. JARET, CHAIRMAN  
CHIEF DEPUTY FIRE COORDINATOR  
SUFFOLK COUNTY DEPT OF FIRE SAFETY  
169 HOOVER PLACE  
CENTERPORT, NY 11721  
421-3275

BRUCE G. BLOWER, VICE CHAIRMAN  
THE LONG ISLANDER  
3 MEROKE COURT  
HUNTINGTON STATION, NY 11746  
271-3087 or 421-1263

RONALD BUCKINGHAM, DIRECTOR  
DEPT OF FIRE SAFETY  
FIREMATIC TRAINING CENTER  
BOX 85, YAPHANK AVENUE  
YAPHANK, NY 11980  
286-5359

BROOKHAVEN TOWN AMB. ASSOC.

V. WILLIAM CARACCI, M.D.  
MEDICAL DIRECTOR S.C. ALS  
168 SECATOGUE LANE  
WEST ISLIP, NY 11795  
587-0574

DAVID FISCHLER  
SMITHTOWN ADVISORY BOARD  
265 GRANT AVENUE  
SAINT JAMES, NY 11780  
584-7047

THOMAS H. CRANSHAW  
N-S HEALTH SYSTEMS AGCY INC  
560 BROAD HOLLOW ROAD  
MELVILLE, NY 11746  
752-1700

RALPH E. GODE  
N.Y.S. DEPT OF HEALTH  
901 NORTH BROADWAY  
WHITE PLAINS, NY 10603  
761-7900 Ext 65/66

WILLIAM A. CROWLEY  
SOUTH FORK VOL. AMB. ASSN.  
BOX J, HILDRETH ROAD  
BRIDGEHAMPTON, NY 11932  
537-0058

JOHN F. HANLEY, JR.  
120 TOWN HOUSE ROAD NORTH  
HUNTINGTON STATION, NY 11746  
549-9842

DR. RODOLFO T. DOMINGO  
375 EAST MAIN STREET  
BAY SHORE, NY 11706  
363-6200

WILLIAM REGAN, DIRECTOR  
DEPT OF EMERG. PREPAREDNESS  
BOX 127, YAPHANK AVENUE  
YAPHANK, NY 11980  
924-4300 or 77-114-311/312

448

FIRE, RESCUE AND EMERGENCY SERVICES

I MISSION

In an emergency, the mission of Fire Service is to direct and coordinate fire services throughout the county.

II ASSUMPTIONS

- A. Any disaster could create a widespread problem in fire protection.
- B. Normal fire fighting service may prove insufficient to meet the problems of a disaster.
- C. Fire fighting facilities may themselves be destroyed or impaired as a result of a disaster.
- D. To provide efficient and effective use of fire resources overall coordination is mandatory.

III ORGANIZATION

The Commissioner, Dept. FRES will coordinate all fire activities within the county.

IV STANDARD OPERATING PROCEDURES

- A. The Commissioner, Dept. FRES (or Duty Officer) will alert his staff if an emergency.
- B. In an emergency, designated FRES personnel will report to the EOC to coordinate Fire Services with other Departments.
- C. The activation of FRES will be reported to the Director of Emergency Preparedness.
- D. Dept. FRES Headquarters at Yaphank will maintain communication with fire departments in the county.

EMERGENCY OPERATIONS PLAN  
ANNEX E FIRE SERVICE  
APPENDIX 2 - SOP

STATE OF NEW YORK  
COUNTY OF SUFFOLK

- E. The Commissioner, Dept. FRES will assess the fire emergency threat.
- F. Request for assistance by various departments will be made through the Director of Fire Safety in accordance with the Mutual Aid Plan.

FIRE SERVICE

I. MISSION

In an emergency, the mission of the Fire Service is to direct and coordinate fire service activities in containing and suppressing fires, searching for and removing persons trapped in structures and vehicles involved in fire or exposed to fire, aiding in the recovery and protection of critical materials, supplies and equipment from affected areas, and to be responsible for fire protection and suppression at the EOC.

II. ASSUMPTIONS

- A. Any disaster could create a widespread problem in fire protection and suppression.
- B. Normal fire fighting resources might not be sufficient to cope with multiple, large scale fires.
- C. The resources for fire fighting may suffer considerable damage and casualties requiring relocation and augmentation of remaining resources.
- D. Overall coordination fire fighting resources will be necessary for the saving of lives and preservation of property.

III ORGANIZATION AND FUNCTIONS

- A. The Fire Service coordinate all fire activities in the jurisdiction

B. Duties and Responsibilities

1. Chief of Fire Service: Directs and coordinates the Fire Service; acts as consultant to the Director on fire problems.
2. Assistant Chief of Fire Service: Assists and advises the Chief of Fire Service in the discharge of his duties and responsibilities and assumes them in his absence.
3. Fire Intelligence Officer: Under the direction of the Chief of Fire Service, receives information on aspects of the emergency situation relating to fire; maintains a journal of summarized statement of activity; supervises the posting of pertinent information on maps and tote boards; assembles and coordinates all data regarding fire situations; disseminates intelligence summaries as necessary.
4. Fire Liaison Officer: Maintains contact with other Sections and Services on Director's Staff; assists in the coordination of joint operations.
5. Plotter: Displays on appropriate maps information on the fire situation.
6. Logger: Records in Service log all incoming messages; posts pertinent information for operational use.



C. Line of Succession: The line of succession within the Fire Service will be in accordance with the following list:

1. Chief of Fire Service
2. Assistant Chief of Fire Service
3. Fire Intelligence Officer

IV. BASIC STANDARD OPERATING PROCEDURES

A. In an emergency, designated Fire Service personnel will report to the EOC in accordance with Appendix 10 to Annex A and intraservice instructions issued by the Chief of Fire Service.

B. The activation of the Fire Service will be reported to the Director.

C. Fire Service personnel will:

1. Determine and assess the initial emergency situation as related to the Fire Service mission.
2. Carry out the mission of the Fire Service in directing and coordinating movement of fire fighting manpower and equipment.
3. Make periodic reports to the Director on the field situation relative to the fire.
4. Evaluate and act on requests for assistance received from other jurisdictions.
5. Institute fire protection measures at the EOC.

V. RESOURCES AND REQUIREMENTS DATA

Resource inventories are maintained on a current basis by the Fire Service at the EOC.

FIRE SERVICE RESOURCE PLAN

FILED IN COMM. ROOM

DRAWER #7

SEE RESOURCES OFFICER

SUFFOLK COUNTY DEPARTMENT OF HEALTH SERVICES  
225 RABRO DRIVE  
HAUPPAUGE, 11788  
348 - 2917

DAVID HARRIS, MD., PHD., Commissioner  
348 - 2702  
77 - 233 -2702

PAUL D. O'BRIEN, Deputy Commissioner for  
348 - 2707 Administration  
77 - 233 - 2707

DIVISION OF EMERGENCY MEDICAL SERVICES

ROBERT L. DIETRICHSON, Director  
348 - 2825  
77 - 233 - 2825

ARNOLD M. BECKER, Chief Training &  
348 - 2827 Education Officer  
77 - 233- 2827

JOSEPH MARINO, Training Officer  
348 - 2823  
77 - 233 - 2823

WILLIAM LARKIN, Ambulance Rescue Service  
348 - 2826  
77 - 286 - 5350

DIVISION OF ENVIRONMENTAL SERVICES

ALDO ANDREOLI, Director  
348 - 2781  
77 - 233 - 2782

POLLUTION CONTROL NUMBER  
451 - 4633

Evenings, Weekends, Holidays and Emergencies

DIVISION OF FORENSIC SCIENCES & MEDICAL-LEGAL INVESTIGATION

CHARLES HIRSCH, Chief Medical Examiner  
Bldg. C-077  
Veterans Memorial Highway  
Hauppauge, 11788  
77 - 5555

LEO A. DAL CORTIVO, PHD, Chief Toxicologist  
360 - 5375  
77 - 233 - 5555

24 HOUR EMERGENCY NUMBER (OFFICER OF MEDICAL EXAMINER 360 - 5555  
POISON CONTROL 542 - 2323

HEALTH SERVICES

I. Department Responsibilities in Disaster Preparedness.

There are three phases in Disaster Preparedness in which the Department of Health Services has responsibility.

1. PREVENTION/MITIGATION of the effects of disaster
2. RESPONSE to disaster
3. RECOVERY support to disaster impacted area

II. Prevention/Mitigation

The Suffolk County Department of Health Services routinely takes measures which protects public health, prevent disasters or mitigate injuries and deaths resulting from disasters by monitoring and enforcing requirements of the Public Health Law, Sanitary Code, Medical Facilities Code and the Administrative Rules of the Department.

III. Response

Suffolk County Department of Health Services has the following responsibilities for responding to a disaster:

1. Crisis Counseling

The Department will advise the public and other agencies preparing for or responding to a disaster of the health impact of the disaster.

2. Equipment

The Department will:

Provide or assist in making provisions for the redistribution of health related equipment and supplies.

3. Laboratory Services

The Department will use its laboratories for analysis of disaster related test samples and specimens for the protection of public health.

4. Evacuation

Division of Emergency Medical Service personnel will provide technical assistance to local emergency medical service units.

5. Food Provisions

Staff will inspect food preparation in food service establishments and congregate feeding sites for evacuees, to assure safe food service and will provide advice regarding safety of food at private residences and food service establishments.

6. Housing and Shelter

Staff will inspect evacuation sites for safe housing and shelter for evacuees.

7. Identification and Disposition of Dead

The Department will oversee the handling and disposition of dead.

8. Medical Care and Treatment

The Department will:

- a. Provide public health personnel and technical assistance for disease control measures for prevention of further medical impact.
- b. Provide health advisories to local medical professionals, instructions and the public regarding care of persons exposed to disease, hazardous materials or radiation.

9. Water Provisions

The Department will provide for a safe water supply.

IV. Recovery

During the recovery phase of a disaster the Department of Health Services will continue to take the aforementioned measures as appropriate to protect public health and safety.

SEE COMPLETE RESOURCE INVENTORY  
IN RESOURCE FILE IN E.O.C.

SUFFOLK COUNTY HOSPITALS

<u>TOWN</u>	<u>ADMINISTRATORS</u>
<u>BABYLON</u>	
Brunswick Hospital Center 366 Broadway Amityville, 11701	Benjamin M. Stein, M.D. [REDACTED]
<u>BROOKHAVEN</u>	
Brookhaven Hospital Hospital Road Patchogue 11772	Francis G. Fosmire [REDACTED]
John T. Mather Hospital North Country Road Port Jefferson, 11777	Donald C. Bilhorn [REDACTED]
St. Charles Hospital 200 Belle Terre Road Port Jefferson, 11777	Arthur E. Santilli, M.S. M.P.H. [REDACTED]
<u>HUNTINGTON</u>	
Huntington Hospital 270 Park Avenue Huntington, 11743	Elwood A. Opstad [REDACTED]
<u>ISLIP</u>	
Good Samaritan Hospital 1000 Montauk Highway West Islip, 11795	Daniel P. Walsh [REDACTED]
Southside Hospital Montauk Highway Bay Shore, 11706	J. Jospe [REDACTED]
<u>RIVERHEAD</u>	
Central Suffolk Hospital 1300 Roanoke Avenue Riverhead, 11901	Robert Ecroyd [REDACTED]



Suffolk County Hospitals (Continued)

<u>TOWN</u>	<u>ADMINISTRATOR</u>
St. John's Hospital Route 25A Smithtown, 11787	George D. Pozgar [REDACTED]
Smithtown General Hospital Smithtown Bypass & Route 111 Smithtown, 11787	Joseph B. Courtney [REDACTED]
<u>SOUTHAMPTON</u>	
Southampton Hospital 240 Meeting House Lane Southampton, 11968	John Pfister Jr. [REDACTED]
<u>SOUTHOLD</u>	
Eastern Long Island Hospital 201 Manor Place Greenport, 11944	Anne T. Dixon [REDACTED]

SUFFOLK COUNTY AMBULANCES

<u>TOWNSHIP</u>	<u>FIRE DEPT. AMBULANCES</u>	<u>COMMUNITY AMBULANCE</u>	<u>COMMERCIAL AMBULANCE</u>	<u>TOTAL</u>
BABYLON	19	4	4	27
HUNTINGTON	18	9	0	27
ISLIP	13	18	13	44
SMITHTOWN	6	0	0	6
BROOKHAVEN	43	21	3	67
RIVERHEAD	2	2	3	7
SOUTHAMPTON	3	12	0	15
SOUTHOLD	7	0	3	10
EAST HAMPTON	6	2	0	8
SHELTER ISALND	<u>0</u>	<u>2</u>	<u>0</u>	<u>2</u>
TOTALS	117	70	26	213

A detailed list of locations and phone numbers of all ambulance units is located in the Resource Manual.

APPENDICES


- Appendix 1 - Health Service Staff
- Appendix 2 - Standard Operating Procedures
- Appendix 3 - Equipment and Resource Inventory

OFFICE OF HEALTH  
EDUCATION AND  
PUBLIC INFORMATION  
DIRECTOR  
DAVID BEKOFSKY




DEPARTMENT  
OF HEALTH  
SERVICES

COMMISSIONER  
DAVID HARRIS,  
M.D., M.P.H.



DEPUTY COMMISSIONER  
FOR ADMINISTRATION

PAUL O'BRIEN



DIVISION OF  
PUBLIC HEALTH

DIRECTOR  
M. ZAKI, M.D., Dr. P.H.

BUREAU OF EPIDEMIOLOGY & DISEASE CONTROL

BUREAU OF PUBLIC HEALTH NURSING


BUREAU OF VECTOR CONTROL

BUREAU OF ENVIRONMENTAL PROTECTION

BUREAU OF PHYSICALLY HANDICAPPED CHILDREN

BUREAU OF CHEST DISEASES

BUREAU OF EMPLOYEE MEDICAL REVIEW




DIVISION OF EMERGENCY  
MEDICAL SERVICES

DIRECTOR  
R. DIETRICHSON

BUREAU OF EDUCATION AND TRAINING

BUREAU OF TECHNICAL SERVICES



DIVISION OF  
ENVIRONMENTAL  
HEALTH SERVICES

DIRECTOR  
ALDO ANDREOLI, P.E., P.H.D.

BUREAU OF WATER RESOURCES

BUREAU OF ENVIRONMENTAL POLLUTION CONTROL

BUREAU OF ENVIRONMENTAL SERVICES & MARINE MONITORING

BOARD OF HEALTH

HEALTH FACILITIES  
COMMISSION

EMERGENCY MEDICAL  
SERVICES COMMITTEE

ASSISTANT  
COMMISSIONER

OLIVER SCHEPERS



DIVISION OF DRUG  
ABUSE SERVICES

DIRECTOR  
V. RUGG



BUREAU OF  
VOCATIONAL  
REHABILITATION

BUREAU  
OF DRUG  
TREATMENT

BUREAU OF  
EDUCATION

CONTRACT  
SERVICES

DIVISION OF  
PATIENT CARE

DIRECTOR  
W. STEIBEL, D.D.S., M.P.H.



FAMILY  
HEALTH CENTER  
OPERATIONS

SUFFOLK COUNTY  
SKILLED NURSING  
FACILITY

SPECIAL HEALTH SERVICES:

- MIGRANT HEALTH
- MEDICAL SOCIAL SERVICES
- DENTAL HEALTH
- MEDICAL SERVICES AT  
CORRECTIONAL FACILITY
- NUTRITION  
SPECIAL SUPPLEMENTAL  
FOOD PROGRAM FOR WOMEN,  
INFANTS, CHILDREN

MATERNAL &  
CHILD HEALTH

- PRENATAL AND  
OBSTETRICS
- FAMILY PLANNING
- PEDIATRICS

DIVISION OF MENTAL  
HEALTH SERVICES

DIRECTOR  
J. ACKERMAN C.S.W.



STAFF  
SERVICES

CONTRACT  
SERVICES

OPERATIONS

DIVISION OF MEDICAL-  
LEGAL INVESTIGATIONS  
& FORENSIC SCIENCES

CHIEF MEDICAL EXAMINER  
C. HIRSCH, M.D.

MEDICAL-LEGAL  
INVESTIGATIONS

LABORATORY  
SERVICES

MANPOWER SERVICES STAFF

1. ELECTED OR INCUMBENT OFFICIAL

Name: George H. Lambert Title: Employment Security  
Manager  
Address: [REDACTED]  
Phones: Home: [REDACTED] Office: 727-4340

2. DULY AUTHORIZED DEPUTIES

A. Name: Edward Putzer Title: Senior E. S.  
Interviewer  
Address: [REDACTED]  
Phones: Home: [REDACTED] Office: 727-4340

B. Name: Kstherine Erleman Title: Employment  
Security Counselor  
Address: [REDACTED]  
Phones: Home: [REDACTED] Office: 727-4340

3. EMERGENCY INTERIM SUCCESSORS

A. Name: Henry Golaszewski Title: Senior Employment  
Security Manager  
Address: [REDACTED]  
Phones: Home: [REDACTED] Office: 654-1000

B. Name: Daniel F. Ruth Title: Senior Claims  
Examiner  
Address: [REDACTED]  
Phones: Home: [REDACTED] Office: 727-4340

C. Name: John Keogh Title: Employment Security  
Manager  
Address: [REDACTED]  
Phones: Home: [REDACTED] Office: 727-4340

Date: September 11, 1980

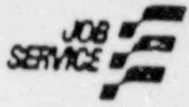
Signed: \_\_\_\_\_

(1.) Elected or Incumbent Official



STATE OF NEW YORK  
DEPARTMENT OF LABOR

*Wm*



Job Service Division  
75 East Main Street  
Riverhead, N.Y. 11901

EMERGENCY OPERATIONS PLAN  
ANNEX G MANPOWER SERVICES

STATE OF NEW YORK  
COUNTY OF SUFFOLK

September 22, 1980

Mr. Donald S. Terrell  
Plans and Training Officer  
Dept. of Emergency Preparedness  
Yaphank Avenue  
Yaphank, New York 11980

Dear Mr. Terrell:

Per your request I am supplying the following addendum  
to the Standard Operating Procedures previously provided you.

George H. Lambert, Manpower Chief, Suffolk County will  
respond to all emergencies requiring participation of the New York  
State Dept. of Labor and will personally report to the E.O.C. as  
needed. Mr. Lambert will also provide the services of the Deputies  
and Interim Successors should they be required.

Very truly yours,

*George H. Lambert*  
George H. Lambert  
E.S. Manager

GHL/vgs

CIVIL DEFENSE OFFICE  
SUFFOLK COUNTY N.Y.  
**RECEIVED**  
SEP 23, 80  
**RECEIVED**

MANPOWER SERVICE

Summary of Standard Operating Procedures

Organization and Function

The State Department of Labor, through its local employment, unemployment insurance offices and its Division of Safety and Health units will implement the Department's Natural Disaster Preparedness Plan.

In an emergency under the general direction of the Industrial Commissioner, a member of the New York State Disaster Preparedness Commission, the Executive Deputy Industrial Commissioner and key staff will direct the Department's Statewide emergency operation in coordination with the Division of Military and Naval Affairs' (DMNA) Chief of Staff to the Governor and his staff.

General Procedures

A. Prevention-Mitigation

1. In the pre-disaster period, under the direction of the Executive Deputy Industrial Commissioner, the Office of Defense Mobilization prepares State, and district disaster plans, develops training material and trains key Department of Labor staff in their emergency responsibilities, provides guidance and assistance to local Department of Labor staff in the development of their emergency plans, participates in test exercises, and acts as liaison with State Office of Disaster Preparedness staff.
2. The Department's Division of Safety and Health enforces the State Labor Law and Industrial Code Rules to protect the health and safety of employees by visiting industrial installations and identifying safety and health hazards and achieving compliance.

The Department of Labor's responsibilities in the prevention of potential disasters is listed in the State Plan under the category of compliance-enforcement in the areas of explosion, hazardous material, and radiological



accidents/incidents. The Department's Division of Industrial Safety as part of its regular ongoing activity, routinely, investigates industrial facilities to mitigate potential disasters and to enforce compliance with the State Labor Law.

B. Response

1. Upon notification, that a natural disaster is imminent or has occurred, by the State Coordinating Officer (SCO) of the Division of Military and Naval Affairs, the Department of Labor will send Defense Mobilization staff, the Chief of Defense Manpower Services and his assistant, to the State's Disaster Assistance Center (DAC) for duty. Defense Mobilization staff will relay all pertinent information regarding the disaster to the Executive Deputy Industrial Commissioner of the Department of Labor staff at all echelons of command.
2. Following the Executive Deputy Industrial Commissioner's determination, specific State and District Department of Labor staff will be alerted to report to the State and or District Disaster Assistance Centers. The District Department of Labor Employment Security Superintendent, if necessary, will then activate the District's Emergency Department of Labor team composed of Job Service and Unemployment Insurance Service specialists on duty in the disaster area, to assemble and analyze information regarding the disaster and submit the information to the District Superintendent. The district office serves as intermediate echelon between the State and local levels. The local Disaster Preparedness Director, or the Natural Disaster Coordinator, as key administrator on the local level, will provide administrative direction and coordination to the various agencies that have responsibilities in a natural disaster emergency. The local Department of

Labor office manager, operating in close coordination with the local disaster Preparedness Director, or the Natural Disaster Coordinator will receive requisitions for workers from the various emergency services. To fulfill the manpower needs, the local office manager assigns priorities, and submits the manpower requisitions to the offices and mobile teams under his direction to recruit the required manpower. When local manpower resources are insufficient to meet the demands, the local office manager will request assistance from the District Department of Labor Employment Security Superintendent.

3. At the State DAC, State Department of Labor staff will report to the SCO to coordinate the departmental response.
4. Periodic situation reports, pertaining to Departmental field activities, will be compiled and forwarded to the SCO.
5. Communications between the DAC and normal department offices will be established to insure appropriate processing and to adjudicate difficulties.
6. Division of Industrial Safety and Health Inspectors in the stricken area will provide local industrial establishments with advice and assistance relating to safe and healthful working conditions following a disaster. Depending upon the magnitude of the disaster the inspectors may recommend the relaxation of certain codes and laws that may inhibit overall recovery.
7. Activate Disaster Unemployment Assistance (DUA) and Individual and Family Grant Program (IFG) as directed. Determine personnel, equipment, supplies and finance needed to activate these special assistance programs. Waive the one week waiting period for U.I. applicants as directed.
8. Supervisory staff will contact the designated Disaster Preparedness

Public Information Officer to publicize the emergency services available and disseminate other important information.

State assigned Department of Labor responsibilities in Response Phase are damage assessment, provision of a labor pool, industrial building protective measures- structural and Radiological Accidents and Incidents.

C. Recovery

1. Unemployment Insurance will:

- a. Advise public in stricken areas of the types of financial assistance which may be available to them.
- b. Utilize emergency mass layoff procedures for processing regular U.I. and D.U.A. claims.
- c. Extend local office hours daily and weekends to expedite claims processing.
- d. Service isolated and remote areas to the extent possible.
- e. Reassign trained U.I. personnel within State to supplement staff in impacted areas.

2. Job Service Division will:

- a. Recruit and refer workers for cleanup operations to both public and private employers.
- b. Recruit workers when conditions warrant, from the disaster areas for temporary work outside of the area until job opportunities are again available in the disaster affected areas.
- c. Recruit and refer workers for employment in construction and rehabilitation operations following the disaster, using the State and National employment service clearance system to recruit additional workers from outside the disaster area when the local supply is inadequate.

- d. Provide other job services needed in the rehabilitation of the area, such as referring of workers who no longer have employment opportunities in their previous occupation.
- e. Set up special reporting procedures for quickly obtaining information on employment and unemployment in the labor force area affected by the disaster. These reports will contain information on the damage sustained by industrial establishments and measures being taken to restore them to operation.
- f. Following a Presidential declaration of a "Major Disaster", and during the period the declaration is in effect, the Job Service Division may be called upon by the D.M.N.A. to recruit unpaid volunteers to perform tasks essential to the health, welfare and safety of a stricken community.

Local offices affected by the disaster may intensify their activities by dispatching mobile teams into the field to establish sub-offices and maintain services around-the-clock, if necessary. Direct responsibility for employment service assistance is under the supervision of the Executive Deputy Industrial Commissioner of the Department of Labor, or his designee, who has the responsibility for determining when emergency operations are to start or to close. Direction of local office operations is usually at the scene, as close as possible to the disaster, with the local office manager determining the nature and extent of assistance his office is able to render.

### 3. Longer Term Actions During Recovery Phase

- a. Job Service Division will assist workers impacted by the emergency to locate temporary disaster related (SPEED Program) or permanent jobs in

the area or outside the area, if necessary. Utilize available training, job development and placement resources as appropriate.

- b. U.I. Division will continue to provide financial assistance as authorized --- U.I., D.U.A., Trade Act Worker Adjustment Assistance, I.F.G., etc.

Equipment and Resource Inventory

We are a service agency with a minimum of equipment (standard office machines and supplies). In the course of implementing disaster procedures, we would draw from existing county equipment and resources as needed.

ATTACHMENT 3. EQUIPMENT LIST SUMMARY - Dept. of Labor

<u>VEHICLES</u>	<u>NUMBER</u>
Sedans	6
Winnebago	1

EMERGENCY RELATED EQUIPMENT

NONE

APPENDICES

- APPENDIX 1 - Police Service Staff
- APPENDIX 2 - Standard Operating Procedures
- APPENDIX 3 - Equipment and Resources Inventory, on File  
in the Operations Room of E.O.C.



COUNTY OFFICIALS

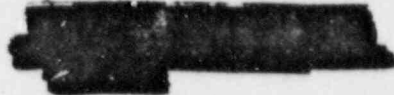
SHERIFF

Center Drive  
Riverhead, 11901

John P. Finnerty, Sheriff  
Radio Car #21 (KEB 377)  
Frequency 115.415 MHZ 548-3206



Jerome J. Linder, Under Sheriff  
Radio Car #22 (KEB 377)  
Frequency 155.415 MHZ  
548-3208



POLICE

Police Headquarters  
Yaphank Avenue  
Yaphank, 11980

Duty Officer 286-5000  
2/b

DeWitt C. Treder, Police Commissioner  
Radio Staff Car #1 (KEI 863)  
286-5077



James A. Caples, Chief Inspector  
Radio Staff Car #2 (KEI 863)  
286-5490



NEW YORK STATE POLICE

Troop L  
3045 Sunrise Hwy  
Islip Terrace, 11752

Robert Shalvey, Commander  
277-6190

Barracks: Hampton Bays 728-3000

COUNTY STAFF

Business

Residence

Sgt. Nicholas P. Hayden #585  
Police Liaison  
Ext. 304 77-214-304

[REDACTED]

PO William Brown #2904  
Police Liaison  
Ext. 303 77-214-303

[REDACTED]

Deputy Sheriff Inv. Samuel McEachin  
Sheriff Liaison  
Ext. 500 77-214-500

*2904*

[REDACTED]



Full Time Police 2557-36  
 Part Time Police None  
 Auxiliary Forces 397-32  
 Cars 704  
 Motorcycles 20  
 Buses 7  
 Vans 65  
 Other Emerg. Veh. 26 A\*  
 Aviation (Fixed Wing) None  
 Aviation (Rotary Wing) 3  
 Marine (Enclosed Cabin) 7  
 Marine (Open Boat) 10  
 Marine (Other) 6  
 Mounted None  
 K-9 14

Radio Call Letters KEI 863 B\*

Frequencies C\*

Radio Net D\*

Portable Command Post 2 Plainclothes Personnel assigned solely to detective duties

Emergency Generator (portable) 7 420-12

Emergency Generator (stationary) 12

Porto Power Units 6

Emergency Lights 20

PA System (Portable) 4 AGENCY Suffolk County Police Dept.

PA System (Mobile) 270 DATE 9/84

Bull Horns 25

SUFFOLK COUNTY POLICE DEPT.

Name of Department  
Intersystem Interagency Police Operations  
Channel / 155.370 MHz

Base Control 1 \_\_\_\_\_ No. Portable Radios 400

Location Suffolk County Police District

No. Mobile Radios 60 \_\_\_\_\_ Tone Coded Squelch No \_\_\_\_\_

Familiar with New York State Law Enforcement Telecommunication  
Committee and Recommended Guideline/plan for operation. Yes

If the above information is not set out as directed  
for a given department, it will be assumed that the department  
does not have the subject radio equipment.

\*A Other Emergency Vehicles

Command Post vehicle	-	1
Canteen Truck	-	1
Wreckers	-	8
4 Wh. Drive	-	22

\*B Radio Call Letters

KEI - 863, 12 pairs of Duplex

\*C Radio Frequency

		Receiver
A...1st Pct.	155.700	158.790
B...2nd Pct.	154.845	158.910
C...3rd Pct.	155.850	158.850
D...4th Pct.	155.910	159.210
E...5th Pct.	155.985	158.745
F...6th Pct.	155.580	159.150
G...Command	155.685	158.895
H...Car-to-car	156.030	156.030
I...County-Wide Un	155.790	159.030
J...Detective	155.655	158.730

\*D Radio Net

NYS Police, Penn State Police, Mass. State Police, Boston PD, Southold PD, Shelter Island PD, V/Greenport PD. Also in direct contact with all other local Police Departments.

DATE: 9/84

APPENDICES

- APPENDIX 1 - Police Service Staff
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COUNTY OFFICIALS

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Radio Car #21 (KEB 377)  
Frequency 115.415 MHZ 548-3206



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Radio Car #22 (KEB 377)  
Frequency 155.415 MHZ  
548-3208



POLICE

Police Headquarters  
Yaphank Avenue  
Yaphank, 11980  
Duty Officer 345-5000

DeWitt C. Treder, Police Commissioner  
Radio Staff Car #1 (KEI 863)  
286-5077



James A. Caples, Chief Inspector  
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NEW YORK STATE POLICE

Troop L  
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277-6190

Barracks: Hampton Bays 728-3000



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Ext. 304 77-214-304

PO William Brown #2904  
Police Liaison  
Ext. 303 77-214-303

Deputy Sheriff Inv. Samuel McEachin  
Sheriff Liaison  
Ext. 500 77-214-500

Residence

[REDACTED]

[REDACTED]

[REDACTED]

AUXILIARY POLICE

TOWN OF BABYLON

Frank Vella

[REDACTED]  
Home: [REDACTED]

TOWN OF SMITHTOWN

Michael Linkletter

[REDACTED]  
Home: [REDACTED]

AMITYVILLE VILLAGE

Solomon Wildfeir

[REDACTED]  
Home: [REDACTED]

VILLAGE OF PATCHOGUE

James Sepulveda

[REDACTED]  
Home: [REDACTED]

BABYLON VILLAGE

Walter Whitehead

[REDACTED]  
Home: [REDACTED]

BROOKHAVEN UNIT 2

Ray Rathmann

[REDACTED]  
Home: [REDACTED]

LINDENHURST VILLAGE

Angelo Quero

[REDACTED]  
Home: [REDACTED]

BROOKHAVEN UNIT 3

Charles Gennaro

[REDACTED]  
Home: [REDACTED]

TOWN OF HUNTINGTON

William Gabriellini

[REDACTED]  
Home: [REDACTED]

BROOKHAVEN UNIT 4

Augustine Varcille

[REDACTED]  
Home: [REDACTED]

TOWN OF ISLIP

Conrad Chayes

[REDACTED]  
Home: [REDACTED]

BROOKHAVEN UNIT 5

Peter Bohler

[REDACTED]  
Home: [REDACTED]

VILLAGE OF OCEAN BEACH

Edward Krepela

[REDACTED]  
Home: [REDACTED]

Rev. 4/85

TOWNSHIP POLICE DEPARTMENTS

EAST HAMPTON TOWN	THOMAS L. SCOTT, Chief	324-0024
RIVERHEAD TOWN	ROSCOE C. PALMER, Chief	727-4500
SHELTER ISLAND TOWN	LEONARD G. FERRER, Chief	749-0600
SOUTHAMPTON TOWN	CONRAD TELLER, Chief	728-3400
SOUTHOLD TOWN	H. DANIEL WINTERS, Chief	765-2600

VILLAGE POLICE DEPARTMENTS

AMITYVILLE	JAMES OLIVER, Chief	264-0400
ASHAROKEN	HENRY C. BROOKS, Chief	261-7400
DERING HARBOR	NO. DEPT. (SHELTER ISLAND)	749-0600
EAST HAMPTON	GLEN F. STONEMETZ, Chief	324-0777
GREENPORT	ROBERT WALDEN, Chief	477-0160
HEAD OF HARBOR	PETER J. LOUGHLIN, Chief	584-7878
HUNTINGTON BAY	HENRY TURNEY, Chief	427-2020
LLOYD HARBOR-ACTING	SGT. WALTER KAHR	549-8800
NORTHPORT	ROBERT A. HOWARD, Chief	261-7500
NISSEQUOGUE	THOMAS J. LYNCH, Chief	584-5300
OCEAN BEACH	JOSEPH C. LOEFFLER, Chief	583-5866
QUOGUE	JOHN W. KALMUS, Chief	653-4175
SAG HARBOR	JOHN HARRINGTON, Chief	725-0058
SALTAIRE	ROCKWELL NORRIS, Chief	583-5572
SOUTHAMPTON	DONALD J. FINLAY, Chief	283-0056
WESTHAMPTON BEACH	JAMES R. DOYLE, Chief	288-3444/3445



STANDARD OPERATING PROCEDURE  
POLICE SERVICE ANNEX - SUFFOLK COUNTY

I. MISSION

In a civil defense emergency, the mission of the Suffolk County Police Department, and the Sheriff, functioning together as the Civil Defense Police Service, is to direct, coordinate and control the County-wide action to maintain law and order, including, but not limited to:

- A. Protect life and property.
- B. Guard vital and strategic facilities.
- C. Police essential highways and peripheral routes.
- D. Control traffic.
- E. Expedite and render aid to movement of military and civil defense forces and evacuees.
- F. Patrol damaged areas to exclude unauthorized persons.
- G. Prevent or control panic.
- H. Provide for the security of the County Emergency Operating Center - Alternate Seat of Government and its occupants.

II. ASSUMPTIONS

- A. An attack, actual or imminent, on this nation could produce a partial or complete breakdown of law and order in Suffolk County
- B. An attack could result in heat and blast damage to areas of Suffolk County, but the exposure to fallout radiation from the detonation of nuclear missiles is a more likely threat.

-2-

- C. Warning of a nuclear attack and the attack pattern data might be received over the National Warning System (NAWAS), or the detonation of a nuclear weapon could be the first indication of attack.
- D. Sabotage to vital installations might precede an attack.
- E. After the first nuclear detonation, the people of Suffolk County will have a minimum of 30 minutes before fallout radiation could commence to affect the County.
- F. Should the Regular Police Authorities be unable to maintain law and order, there are Auxiliary Police Units available throughout the County which have been trained to operate under the supervision and direction of the Regular Police Force.
- G. The Police Service, at all levels, may suffer casualties to the extent that the Manpower Service will be required to supply a rapid and orderly flow of personnel for enlistment as Auxiliary Police Officers.

### III. ORGANIZATION AND FUNCTIONS

- A. The Police Commissioner and the Sheriff are jointly responsible for, and direct, the operations of this service.
- B. The Police Service as a unit of the County Civil Defense Director's operating staff, directs, supervises and controls all police agencies, including all county, town and village police, Sheriff's office personnel, Civil Defense auxiliary police; and coordinates all State Police agencies assigned to Suffolk County.
- C. The Police Service consists of three (3) elements:

-3-

1. County Police Department Force in that area of Suffolk County under the jurisdiction of the Suffolk County Police operate under the direction of Police Commissioner.
2. Local Police Forces in that area of County not in the Police District operate under the direction of the Sheriff.
3. State Police agencies assigned to Suffolk County operate under the direction of their regularly assigned commanding officers who will coordinate their activities with the Police Commissioner and the Sheriff.

D. Duties and Responsibilities:

1. Chiefs of the Police Service - Direct, supervise and control the County Civil Defense Police Service. Act as consultants and advisors to the Director on police problems within their respective jurisdictions.
2. Commanding Officer of the Police Department Civil Defense Section, under the Chiefs of Police Service, is responsible for maintaining liaisons among the Regular Police Forces and the Civil Defense Police Service and the assignment of Auxiliary Police Units to promote efficient utilization of all police services throughout the County.

E. Line of Succession:

The line of succession within the Police Service will be in accordance with the following list established by the Chiefs of the Police Service:

-4-

I

1. Commissioner of Police
2. Deputy Commissioner of Police
3. Chief Inspector, Police Department

II

1. Sheriff
2. Under Sheriff
3. Chief Deputy Sheriff

IV. STANDING OPERATING PROCEDURES

- A. In a civil defense emergency, the Police Commissioner, the Sheriff and the Commanding Officer of the Police Defense Bureau, all other police service personnel will report to the County E.O.C. in accordance with the Emergency Plan for the Civil Defense of Suffolk County. All other Police Service personnel will report to their assigned precinct, command or department, as the case may be.
- B. The activation of the Police Service will be reported to the Operations Section.
- C. Police Service personnel will:
  1. Assist in the dissemination of warning to general public in accordance with the Civil Defense Plan for Suffolk County.
  2. Institute necessary security measures at the County E.O.C.
  3. Arrange for the protection and/or the expeditious movement of the County Executive and key County officials to the E.O.C. or nearest relocation site.
  4. Determine and assess the initial Countywide emergency situation as related to the Police Service's mission.
  5. Determine the operational capability and personnel strength of County and Local Police agencies.



-5-

6. Provide and maintain radio, telephone and teletype service to all police commands and law enforcement agencies in the County.
7. Maintain inventories of Service personnel and resources.
8. Direct and coordinate movement of Service personnel and resources as required.
- ~~9. Insure that the Police Service radiological monitoring system is operational and maintain liaison with the Radiological and Chemical Defense Service.~~
10. Evaluate and act on requests for assistance from other areas received through the New York State Civil Defense Commission's Southern District Office.
11. As necessary, request assistance from the New York State Civil Defense Commission through the Suffolk County Civil Defense Office, and direct the exchange of assistance between jurisdictions within the County.
12. Establish liaison with police agencies of neighboring jurisdiction.

V. RESOURCES AND REQUIREMENTS DATA

Resources and requirements data are maintained on a current basis by the Police Service at the County Emergency Operating Center.

P. 12 1 2

SUFFOLK COUNTY POLICE DEPT.

Name of Department  
Intersystem Interagency Police Operations  
Channel / 155.370 MHz

Base Control 1 \_\_\_\_\_ No. Portable Radios 400

Location Suffolk County Police District

No. Mobile Radios 60 \_\_\_\_\_ Tone Coded Squelch No \_\_\_\_\_

Familiar with New York State Law Enforcement Telecommunication  
Committee and Recommended Guideline/plan for operation. Yes

If the above information is not set out as directed  
for a given department, it will be assumed that the department  
does not have the subject radio equipment.

Full Time Police	<u>2557-36</u>	
Part Time Police	<u>None</u>	
Auxiliary Forces	<u>397-32</u>	
Cars	<u>704</u>	
Motorcycles	<u>20</u>	
Buses	<u>7</u>	
Vans	<u>65</u>	
Other Emerg. Veh.	<u>26 A*</u>	
Aviation (Fixed Wing)	<u>None</u>	
Aviation (Rotary Wing)	<u>3</u>	
Marine (Enclosed Cabin)	<u>7</u>	
Marine (Open Boat)	<u>10</u>	
Marine (Other)	<u>6</u>	
Mounted	<u>None</u>	
K-9	<u>14</u>	
Radio Call Letters	<u>KEI 863 B*</u>	
Frequencies	<u>C*</u>	
Radio Net	<u>D*</u>	
Portable Command Post	<u>2</u>	Plainclothes Personnel assigned solely to detective duties
Emergency Generator (portable)	<u>7</u>	<u>420-12</u>
Emergency Generator (stationary)	<u>12</u>	
Porto Power Units	<u>6</u>	
Emergency Lights	<u>20</u>	
PA System (Portable)	<u>4</u>	AGENCY <u>Suffolk County Police Dept.</u>
PA System (Mobile)	<u>270</u>	DATE <u>9/84</u>
Bull Horns	<u>25</u>	

\*A Other Emergency Vehicles

Command Post vehicle	-	1
Canteen Truck	-	1
Wreckers	-	8
4 Wh. Drive	-	22

\*B Radio Call Letters

KEI - 863, 12 pairs of Duplex

\*C Radio Frequency

		Receiver
A...1st Pct.	155.700	158.790
P...2nd Pct.	154.845	158.910
C...3rd Pct.	155.850	158.850
D...4th Pct.	155.910	159.210
E...5th Pct.	155.985	158.745
F...6th Pct.	155.580	159.150
G...Command	155.685	158.895
H...Car-to-car	156.030	156.030
I...County-Wide Un	155.790	159.030
J...Detective	155.655	158.730

\*D Radio Net

NYS Police, Penn State Police, Mass. State Police, Boston PD, Southold PD, Shelter Island PD, V/Greenport PD. Also in direct contact with all other local Police Departments.

DATE: 9/84

SHERIFF DEPARTMENT

APPENDIX 1 - Sheriff Staff

APPENDIX 2 - STANDARD OPERATING PROCEDURE

APPENDIX 3 - Resources, on file in the E.O.C.

SHERIFF

1. ELECTED OR INCUMBENT OFFICIAL

Name: John P. Finnerty

Title: Sheriff

Address: [REDACTED]

Phones: Home: [REDACTED]

Office: 548-3207

2. DULY AUTHORIZED DEPUTIES

A. Name: Jerome J. Linder

Title: Under Sheriff

Address: [REDACTED] 80

Phones: Home: [REDACTED]

Office: 548-3208

B. Name: Patrick O'Farrell

Title: Chief Deputy Sheriff

Address: [REDACTED]

Phones: [REDACTED]

Office: 548-3211

3. EMERGENCY INTERIM SUCCESSORS

A. Name: Carmine Flammia

Title: Chief of Staff

Address: [REDACTED]

Phones: [REDACTED]

Office: 548-3220

B. Name: Salvatore Romano

Title: Warden

Address: [REDACTED]

Phones: [REDACTED]

Office: 548-3281

C. Name: Bertram Delmage

Title: Captain

Address: [REDACTED]

Phones: [REDACTED]

Office: 548-3215

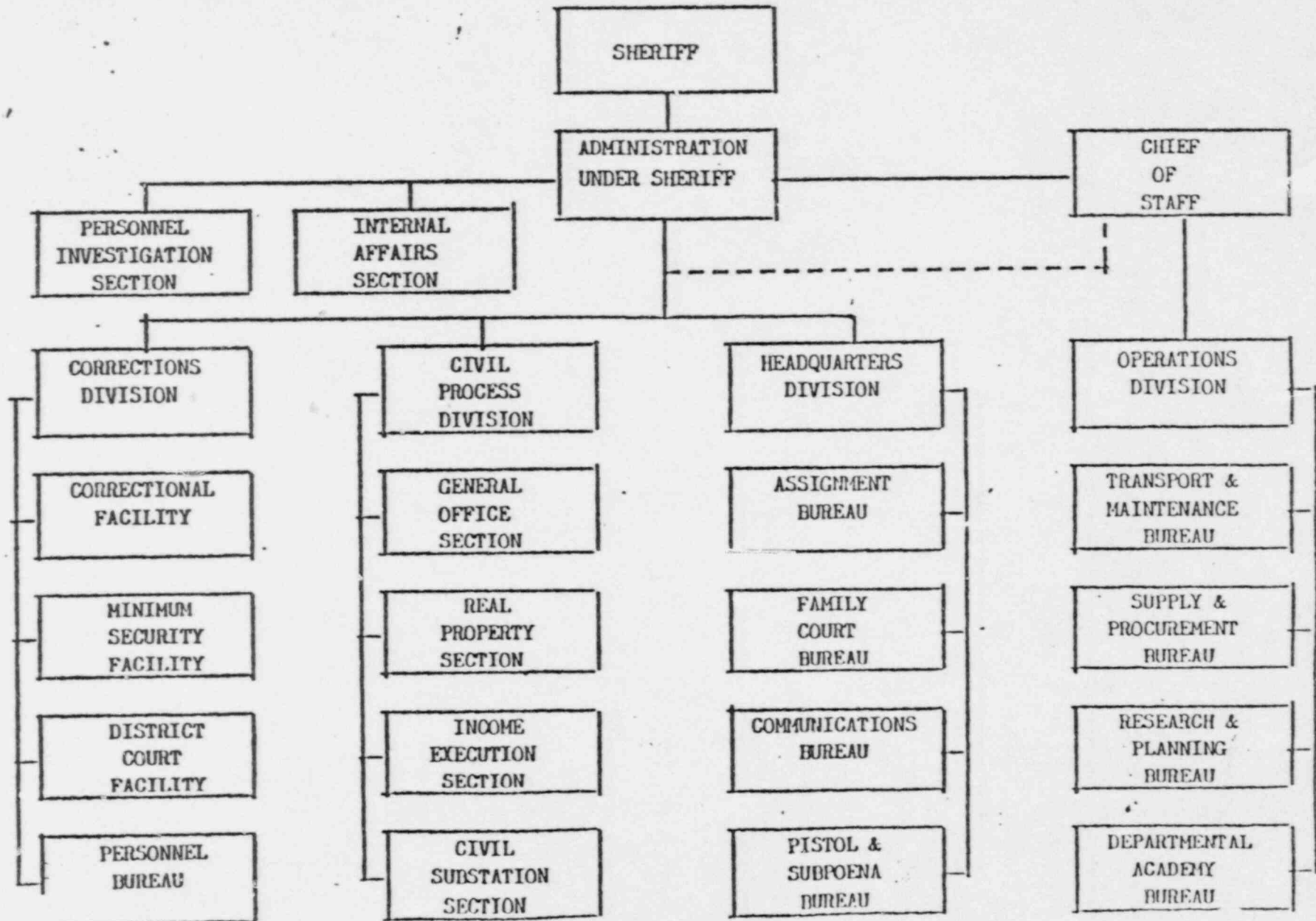
D. Name: Gabrielle Rende

Title: Deputy Sheriff  
Investigator/  
Liaison

Address: [REDACTED]

Phones: [REDACTED]

Office: 924-4400 ext. 500



EMERGENCY PREPAREDNESS  
EMERGENCY OPERATIONS PLAN  
FOR  
SUFFOLK COUNTY SHERIFF'S OFFICE  
RIVERHEAD, NEW YORK



CONTENTS

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Foreward

EMERGENCY OPERATING PROCEDURE

The primary mission of the Sheriff's Office and its personnel is in the protection and preservation of human life or property, maintenance of law and order, regulation and control of property, to provide and direct rescue operations, and any other emergency duties the Sheriff of Suffolk County may direct under major disaster conditions.

It behooves all personnel within the Sheriff's Office to plan and assist the Sheriff, within the limits of their capacity, in organizing and being prepared to conduct themselves under emergency conditions, as set forth in these plans.

A continual training program for such major disasters will be conducted for the purpose of informing and training personnel to understand and accept responsibilities in times of emergencies.

JOHN P. FINNERTY  
Sheriff of Suffolk County

OFFICE OF THE SHERIFF  
COUNTY OF SUFFOLK  
EMERGENCY OPERATIONS PLAN

ANNEX

I. General Duties

The Sheriff will perform the duties as prescribed by law as an officer of the court and conservator of the peace within the County of Suffolk. He will perform such additional and related duties as may be prescribed by law and directed by the Suffolk County Legislatures. (Sect. 650 CL)

- A. The Sheriff's Office will utilize permanently assigned Deputy Sheriffs, Special and Bonded Deputy Sheriffs, for maintenance of law and order, including protection of life, private and County property; bridges, docks, airports, landing fields, and essential commodities, regulate and control traffic, direct the populace to shelter or other appropriate installations, provide for rescue operations, direct medical and fire fighting personnel and equipment to designated areas.
- B. In addition to "A" above, under the direction of the Sheriff, his deputies and jail personnel will provide for the safe custody, treatment, care and control of all prisoners within the County.
- C. For the protection of human life and property during an emergency, the Sheriff may deputize, orally or in writing, such additional special deputies as he may deem necessary. (Sect. 655 CL)

II. Mission

- A. Upon the threat or occurrence of a natural disaster emergency, such as: flood, drought, tidal wave, fire, earthquake, hurricane, windstorm or other storm, landslide or other catastrophe, arising from causes other than enemy attack as defined in the New York State Defense Emergency Act, and during and immediately following the same, the Sheriff may direct the Emergency Preparedness Director of the County to assist in the protection and preservation of human life or property by holding a civil defense drill and training exercise at the scene of the disaster and at any other appropriate places within Suffolk County, in which all or any Emergency Preparedness forces may be called upon to perform the civil defense duties assigned to them.

- B. The Emergency Preparedness forces of Suffolk County shall be regarded as a reserve disaster force to be activated, in whole or in part, by the County Emergency Preparedness Director upon the discretion of the Sheriff, in his discretion, is convinced that the personnel and resources of local municipal and private agencies normally available for disaster assistance are insufficient adequately to cope with the disaster.
- C. The Sheriff may exercise the power conferred upon him in subdivision (A) above, or may deactivate the Emergency Preparedness forces of the County in whole or in part, on his own motions or upon the request of the chief executive officer of any village or town within the County, or upon the request of the chief executive officer of Suffolk County. (Sect. 656-a,b,c CL)

### III. Organization and Functions

- A. Although the office of Sheriff is organized under the authority of the Constitution of the State of New York, and in addition to the statutory powers and duties which the Sheriff has, he also has those duties as fixed at common law.
- B. The Sheriff's Office is commanded by the Sheriff of Suffolk County, who is elected to this high position by the people of Suffolk County. Serving with the Sheriff, and his immediate subordinate, is the Under Sheriff, appointed to his position by the Sheriff, and serving at the pleasure of said Sheriff; who provide advice and assistance on police matters, civil matters, prisoner custody and transport, and court security. These superior officers, assisted by junior officers, function in command positions, liaison with other police and governmental agencies, and provide supervision for the orderly function of the office, and assignment of subordinate personnel.

#### C. Additional Duties and Responsibilities

##### 1. Under Sheriff

During the absence or inability of the Sheriff to act, or when a vacancy shall occur in the office of the Sheriff, the Under Sheriff shall, in all things, execute the duties of the office of Sheriff until a new Sheriff is elected or appointed and has qualified.

##### D. Line of Succession

The line of succession within the Sheriff's Office will be in conformance with existing laws.

IV. Standard Operating Procedure

- A. In a declared emergency requiring the activation of the Emergency Operations Center, County of Suffolk, the Sheriff and his staff will set up the Sheriff's command post at said headquarters, remaining assigned personnel will take up predetermined positions within the County and await, if needed, additional instructions. Personnel assigned to the guarding of prisoners will report to the Warden, Suffolk County Jail or Honor Farm, as appropriate.
- B. The activation, functional readiness status, of the Sheriff's Command Post, within the EOC, will be reported as "Operational" as soon as is possible, to the Emergency Preparedness Director.
- C. Under the direction of the Sheriff, his staff will:
1. Determine and assess the County's emergency situation.
  2. Ascertain the operational readiness and capability of those agencies under his immediate command.
  3. Coordinate, with other police and governmental representatives, any readjustments required to his overall emergency plans.
  4. Insure that all security measures have been taken.
  5. Ascertain that radio communications are operational and functioning between personnel (mobile) within his command, and other agencies and governmental officials.
  6. Ascertain the status of all prisoners, their welfare, their continual and future security, the notification of nearest kin, in the event of possible movements out of custody, or evacuation to other facilities.
  7. Set up liaison between the County District Attorney and other police agencies in event of mass arrests and possible incarceration.
  8. Ascertain that all important documents and records are safeguarded.

V. Resources

Maintain a continual inventory of personnel, equipment, and personnel needs of support agencies and members of the Sheriff's Office.

APPENDIX I

EMERGENCY SHERIFF OPERATIONS

- I. In the event of an emergency requiring the mobilization of the Suffolk County Sheriff's Office, all assigned personnel, Special Deputies, and those citizens later becoming deputized, will be under the command of the Sheriff.

The Under Sheriff will serve as second officer in command of the Department. In the absence or inability of the Sheriff to act, the Under Sheriff will, in all things, execute the duties of Sheriff.

In all cases of an emergency, this department will function in close coordination with all other civil defense emergency services, local police agencies, and local military authorities.

Liaison between the Department of Emergency Preparedness, local police agencies, and local military personnel, is important in establishing joint procedures to cover civil defense emergencies. It is desirable that personnel be given the opportunity to participate in some phases of local police and military emergency exercises.

It should be understood by all members of the Sheriff's Office and other interested agencies within the County, that in most all emergency situations, the Sheriff will issue orders and instructions out of his regular headquarters located in Riverhead, New York. In a declared emergency requiring the full activation of the Emergency Preparedness Emergency Operations Center located in Yaphank, New York, the Sheriff will relocate his command to that center. In any event, there will be no disruptions in the functioning of the Sheriff's radio communication network [REDACTED]". *WYU 912 WYU 913*

II. SHERIFF'S DEPARTMENT OPERATIONS SECTION

A. Section Responsibilities

The Sheriff's Department Operations Section is responsible for the direction and control of police operations throughout the community. The section maintains control over all police manpower, including reserves and auxiliaries, as well as police vehicles, equipment, and facilities. This section must coordinate its activity with other operations sections, including Department of Emergency Preparedness, other police agencies, and military liaison personnel.

Included within the Sheriff's Department Operations Section are the Under Sheriff and the Chief Deputy Sheriff, supporting personnel, and the Sheriff's communications-dispatcher personnel. The Sheriff is responsible for the development of the Sheriff's operational policy and for the overall management of law and order activity during an emergency.

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III. Action Checklist--The following is a checklist of the actions that will be taken by the Sheriff's Department Operations Section during the various phases of a Civil Defense Emergency:

1. Action During the Increased Readiness Phase

- a. The Sheriff will review with his senior staff officers the status of their civil defense emergency deployment and operations plans to insure that they are current and reasonable. The Sheriff will be assured by his staff officers that individual members of the department are assigned and trained in their emergency duties. Recall procedures will be commenced, for the personnel currently not on duty, at this time.
- b. The Chief Deputy Sheriff, under the supervision of the Under Sheriff, will have established that Sheriff's personnel assigned to the Operations Section are trained in their jobs, including a knowledge of the Operations Section internal operating procedures, community policy-guiding emergency operations, internal and external communications, and the hazards of conducting emergency operations during a disaster emergency.

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- a. The Chief Deputy will insure that all positions within the Operations Section are filled and that Sheriff's field forces are activated and deployed to duty assignments.
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- c. The Chief Deputy should instruct the Communications Duty Officer on the limitations and guidelines for taking action on situations referred to the department. He should check periodically to insure that these instructions are being obeyed.



- d. The Sheriff will refer to the Chief Deputy those decisions requiring the exercise of extraordinary powers, departures from operational policy guidelines, and interpretations of policy. Periodically, the Sheriff, as he feels the situation warrants, will brief the County Executive on the status of emergency operations and major problems confronting the Sheriff.

IV. Actions While Populace are in Shelters or Other Designated Safe Areas

- a. The Chief Deputy will insure that any losses suffered by personnel, equipment, and facilities, are surveyed, and that adjustments and operation plans are made accordingly.
- b. The Sheriff, assisted by his staff, will study the demands that will be placed on the Sheriff's department during this phase, assess any losses or casualties, and formulate any requests from local agencies for his assistance.
- c. During this phase of an emergency, all persons will not leave their homes and places of business, nor will other individuals go to designated shelter areas. It will be during this period that countermeasures must be implemented to prevent or apprehend "Looters".
- d. Immediate plans will be put into effect to assist local agencies in the isolation of effected areas, the apprehension and removal of violators and (loot) from the area. If requested, saturation patrolling and foot patrols of Deputies and/or Special Deputies, will be initiated to prevent further looting.

V. Actions After The Emergency is Declared Secured

- a. The Sheriff will plan and execute the resumption of normal police direction and control activity to the respective police agencies, to enable coordinated survival and recovery operations.

VI. Prepositioned Data and Analytical Aids--The following documents and aids will be prepositioned in the Operations Room.

1. Lists of local police, conservation personnel, State Police, County Park Rangers, industrial and private guards, and/or detectives, military units, and any reserve forces; i.e. Special and Bonded Deputies.
2. List of Sheriff and police personnel and equipment by unit number. Lists will indicate whether or not the units have communications, P A systems, or other special equipment; where the units are assigned on a day-to-day basis (including a map of designated patrol areas and marine units).
3. Procedure for requesting assistance from State Police, Park Rangers, military units, and other localities.

VII. Preservation of Records

1. It is the responsibility of all department heads within the Sheriff's Office to prepare plans, in writing, and take such action as necessary for the accomplishment of such plans, which should include the following:
  - a. Establish a priority as to the degree of importance of records maintained. Records that contain information necessary to protect the rights and interests of citizens, or which establish and affirm the powers and duties of government as they resume operations. These type of records are considered (Category B) within County Government.
  - b. Take steps to protect these vital records (B), placing them in predesignated areas, safes, vaults, or other safe places.
  - c. A continuing study of records will be made to determine the need for microfilming or other duplicating process and storage in a remote area, and appropriate action taken.

APPENDIX II

EMERGENCY SHERIFF OPERATION

PERSONNEL ASSIGNMENTS

I. Procedure

- a. In the event of an emergency requiring the mobilization of the Sheriff's Office, all personnel, upon notification, will report immediately to the Squad Assembly Area.
- b. In case of a widespread disaster, personnel may be redirected to an alternate assembly area. In such an event, personnel will proceed as soon as travel is possible.
- c. Radio communications will be maintained at the minimum; only emergency type transmissions will be permitted.
- d. Personnel must be prepared to remain on duty for the duration of the emergency. Appropriate clothing, equipment, toilet articles, and even food, must be considered by personnel to provide for their own personal needs, at least for the first eight (8) hours.
- e. In any situation not covered by these Emergency Plans, personnel will be guided by the Department's Rules and Procedures.

OFFICE OF THE SHERIFF

APPENDIX 14

JAIL

I. Responsibilities

The Sheriff of Suffolk County is responsible for the custody, treatment, care and control of all prisoners committed to his custody.

- A. The Sheriff shall have custody of the County Jail and shall receive and safely keep, in the County Jail, every person lawfully committed to his custody for safekeeping, examination or trial, or as a witness, or committed or sentenced to imprisonment therein, or committed for contempt. (Sect. 500 c CL)
- B. Under the supervision of the Sheriff, and in accordance with Civil Service Rules and Regulations, the Sheriff has an immediate subordinate in the position as "Warden". The Warden functions, under the delegated authority of the Sheriff, as the Administrator of the jail.

II. Control and Coordination

- 1. For maximum control and coordination, this plan delineates areas of responsibilities.
  - a. Continuity of jail operation
  - b. Sheriff
    - 1. Jail administration
    - 2. Staff Operation
    - 3. Prisoner security
  - c. Cooperating Agencies
  - d. Further assignment of personnel functions and responsibilities covering specific areas are indicated in the Organization Chart and Rules and Procedures, as published by the Sheriff's Office.

III. Mission

To provide continuing essential services as required by law and availability during and after a natural disaster or other man-made emergency.

IV. Purpose

- A. In the event of any type of serious disaster where the health and welfare and safe keeping of all "prisoners" becomes a reality. Such a situation could immediately become a County-wide problem.
- B. Under the activation of the Department of Emergency Preparedness, Emergency Operations Center, the Warden and/or his staff will, without undue haste, communicate to the Sheriff at his Command Headquarters, (Dept. Emer. Prep. E.O.C.) their projected immediate plans and requirements; ie (food, medicine, doctors, guards, etc.), to sustain the jail population during the period of crisis.
- C. Any situations that could arise, such as: fire, outbreak of a serious communicable disease, or the possibility of evacuation. These types of emergencies, if so indicated by the Sheriff, would be resolved by existing laws.

V. Panic Prevention and Control

- A. A natural or man-made disaster, or even an enemy attack on Suffolk County, could impose unprecedented demands upon the resources of the jail personnel. The uncertainties, tensions, and fears caused by the possible death or injury of close relatives, the loss of homes, and the breaking up of families, caused by such disasters, will have serious traumatic effects on incarcerated prisoners.
- B. The Correction Officer is an emergency leader in his respective sphere of influence within the jail. The responsibility for panic prevention rests ultimately with him. He must understand the type, cause and prevention of panic reactions. Therefore, if an emergency situation develops due to some form of a disaster, the Correction Officer should gain the confidence of his prisoners and provide proper leadership to all concerned.

- VI. Safeguarding of committed citizens and their civil defense is the business of all jail personnel. The individual officer kept properly informed and trained, does what he can for himself in an emergency, while also contributing to the organized emergency plans of the Sheriff's Office.

SHERIFF - SUFFOLK COUNTY

I. MISSION

In a civil defense emergency, the mission of the Suffolk County Sheriff Department, and the Police, functioning together as the Civil Defense Sheriff Service, is to direct, coordinate and control the county wide action to maintain law and order, including but not limited to:

- A. Protect life and property.
- B. Guard vital and strategic facilities.
- C. Police essential highways and peripheral routes.
- D. Control traffic.
- E. Expedite and render aid to movement of military and civil defense forces and evacuees.
- F. Patrol damaged areas to exclude unauthorized persons.
- G. Prevent and control panic.
- H. Provide for the security of the County Emergency Operating Center-Alternate Seat of Government and its occupants.

II. ASSUMPTIONS

- A. An attack, actual or imminent, on this nation could produce a partial or complete breakdown of law and order in Suffolk County.
- B. An attack could result in heat and blast damage to areas of Suffolk County, but the exposure to fallout radiation from the detonation of nuclear missiles is a more likely threat.
- C. Warning of a nuclear attack and the attack pattern data might be received over the National Warning System (NAWAS), or the detonation of a nuclear weapon could be the first indication of attack.
- D. Sabotage to vital installations might precede an attack.
- E. After the first nuclear detonation the people of Suffolk County will have a minimum of 30 minutes before fallout radiation could commence to affect the county.

- F. Should the Regular Police and Sheriff Authorities be unable to maintain law and order, there are Auxiliary Police Units available throughout the county which have been trained to operate under the supervision and direction of the Regular Police force.
- C. The Police and Sheriff Service, at all levels, may suffer casualties to the extent that the Manpower Service will be required to supply a rapid and orderly flow of personnel for enlistment as Auxiliary Police Officers.

### III. ORGANIZATIONS AND FUNCTIONS

- A. The Police Commissioner and the Sheriff, are jointly responsible for, and direct, the operations of this service.
- B. The Police Service as a unit of the County Emergency Preparedness Director's operating staff directs, supervises and controls all police agencies, including all county, town and village police, Sheriff's office personnel, Civil Defense Auxiliary Police; and coordinates all State Police Agencies assigned to Suffolk County.
- C. The Police Service consists of three elements:
  - 1. County Police Department Force in that area of Suffolk County under the jurisdiction of the Suffolk County Police operate under the direction of the Police Commissioner.
  - 2. Local Police Forces in that area of County not in the Police District, operate under the direction of the Sheriff.
  - 3. State Police Agencies assigned to Suffolk County operate under the direction of their regularly assigned commanding officers who will coordinate their activities with the Police Commissioner and the Sheriff.
- D. Duties and Responsibilities:
  - 1. Chiefs of the Police Service - Directs, supervise and control the County Civil Defense Police Service. Act as consultants and advisors to the Director on police problems within their respective jurisdictions.
  - 2. Commanding Officer of the Sheriff O.E.P. Officer Emergency Preparedness Bureau. Under the Chiefs of Police Service, is responsible for maintaining liaisons among the Regular Police Forces and the Civil Defense Police Service, and the assignment of Auxiliary Police Units to promote efficient utilization of all police services throughout the County.

9. Evaluate and act on requests for assistance from other areas received through the New York State Civil Defense Commissions Southern District Office.
10. As necessary, request assistance from the New York State Civil Defense Commission through the Suffolk County Emergency Preparedness Office, and direct exchange of assistance between jurisdictions within the County.
11. Establish liaison with police agencies of neighboring jurisdictions.



E. Line of Succession

The line of succession within the Police Service will be in accordance with the following list established by Chiefs of the Police Service:

I

1. Sheriff
2. Under Sheriff
3. Chief Deputy
4. Chief of Staff
5. Warden
6. Captain
7. Duty Officer
8. O.E.P. Officer

IV. STANDING OPERATING PROCEDURES

- A. In a civil defense emergency the Police Commissioner, the Sheriff and the Commanding Officer and the O.E.P. Officer of the Sheriff's Defense Bureau, all other Sheriff's service personnel will report to the County E.O.C. in accordance with the Emergency Plan for the Civil Defense of Suffolk County. All other Sheriff's service personnel will report to their assigned command, or department, as case may be.
- B. Sheriff Service Personnel will:
  1. Assist in the dissemination of warning to general public in accordance with the Civil Defense Plan for Suffolk County.
  2. Institute necessary security measures at the County E.O.C.
  3. Arrange for the protection and/or the expeditious movement of the County Executive, and key County Officials to the E.O.C. or the nearest relocation site.
  4. Determine and assess the initial County-wide emergency situation as related to the Police Service mission.
  5. Determine the operational capability and personnel strength of County and Local Police agencies.
  6. Provide and maintain radio, telephone and teletype service to all police command and law enforcement agencies in the County.
  7. Maintain inventories of Service personnel and resources.
  8. Direct and coordinate movement of Service personnel and resources as required.

RESOURCES AND REQUIREMENTS DATA

Resources and requirements data are maintained on a current basis by the Sheriff Liaison located at the County Emergency Operations Center.

SHERIFF DEPARTMENT

APPENDIX 1 - Sheriff Staff

APPENDIX 2 - STANDARD OPERATING PROCEDURE

APPENDIX 3 - Resources, on file in the E.O.C.

SHERIFF

1. ELECTED OR INCUMBENT OFFICIAL

Name: John P. Finnerty

Title : Sheriff

Address: [REDACTED]

Phones: Home: [REDACTED]

Office: 727-2176 Ext. 201

2. DULY AUTHORIZED DEPUTIES

A. Name: William T. Mc Guire

Title: Under Sheriff

Address: [REDACTED]

Phones: Home: [REDACTED]

Office: 727-2176 Ext. 202

B. Name: William C. Schlitz

Title: Chief Deputy

Address: [REDACTED]

Phones: [REDACTED]

Office: 727-2176 Ext. 203

3. EMERGENCY INTERIM SUCCESSORS

A. Name: Carl Falkenbach

Title: Lieutenant

Address: [REDACTED]

Phones: [REDACTED]

Office: 727-2176 Ext. 209

B. Name: Nicholas Antoncic

Title: Chief Of Staff

Address: [REDACTED]

Phones: Home: [REDACTED]

Office: 727-2176 Ext. 242

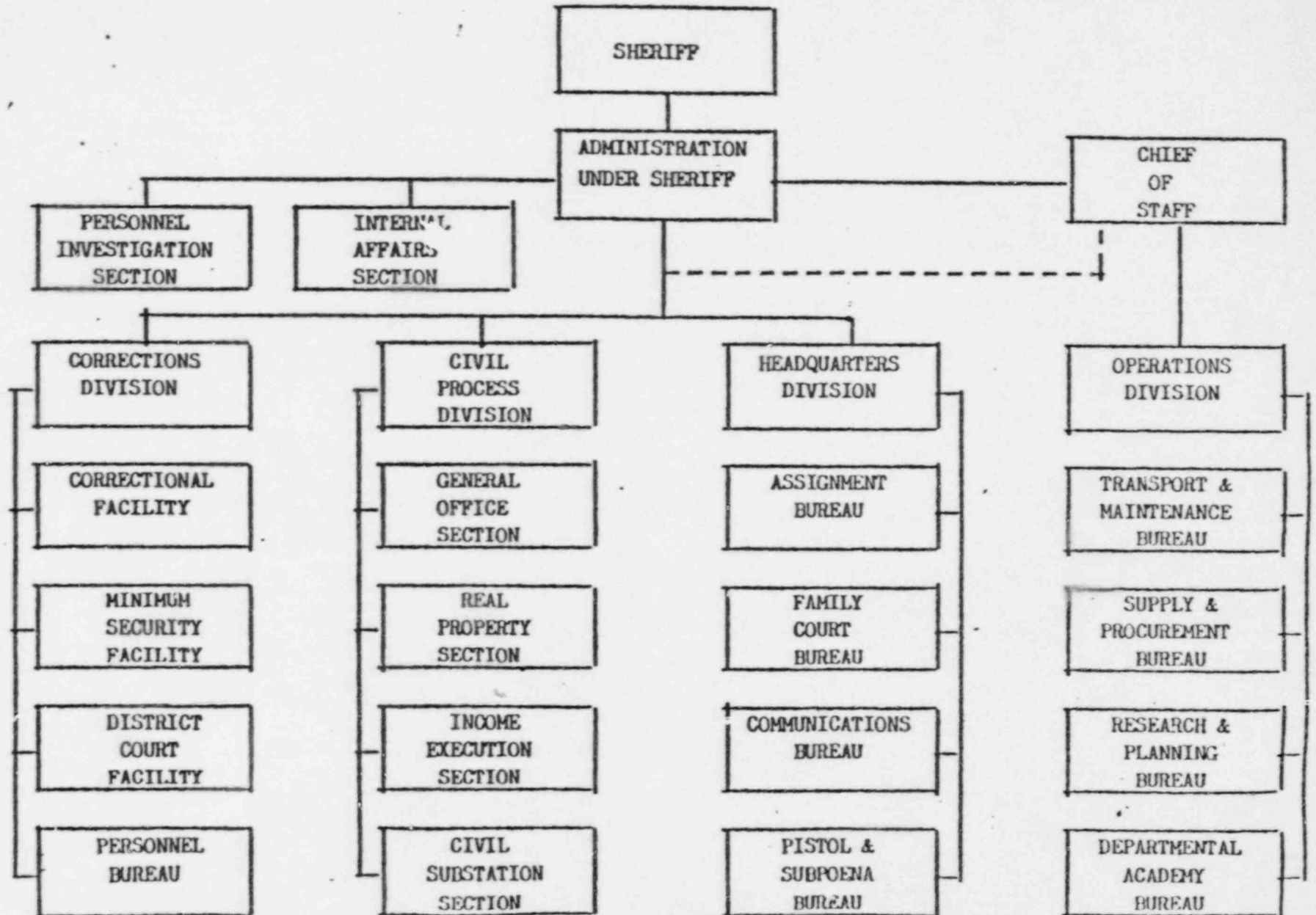
C. Name: Gabrielle R ende

Title: Deputy C.E.P. Liaison

Address: [REDACTED]

Phones: [REDACTED]

Office: 924-4400 Ext. 500



EMERGENCY PREPAREDNESS  
EMERGENCY OPERATIONS PLAN  
FOR  
SUFFOLK COUNTY SHERIFF'S OFFICE  
RIVERHEAD, NEW YORK

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Foreward

EMERGENCY OPERATING PROCEDURE

The primary mission of the Sheriff's Office and its personnel is in the protection and preservation of human life or property, maintenance of law and order, regulation and control of property, to provide and direct rescue operations, and any other emergency duties the Sheriff of Suffolk County may direct under major disaster conditions.

It behooves all personnel within the Sheriff's Office to plan and assist the Sheriff, within the limits of their capacity, in organizing and being prepared to conduct themselves under emergency conditions, as set forth in these plans.

A continual training program for such major disasters will be conducted for the purpose of informing and training personnel to understand and accept responsibilities in times of emergencies.

JOHN P. FINNERTY  
Sheriff of Suffolk County



OFFICE OF THE SHERIFF  
COUNTY OF SUFFOLK  
EMERGENCY OPERATIONS PLAN

ANNEX

I. General Duties

The Sheriff will perform the duties as prescribed by law as an officer of the court and conservator of the peace within the County of Suffolk. He will perform such additional and related duties as may be prescribed by law and directed by the Suffolk County Legislatures. (Sect. 650 CL)

- A. The Sheriff's Office will utilize permanently assigned Deputy Sheriffs, Special and Bonded Deputy Sheriffs, for maintenance of law and order, including protection of life, private and County property; bridges, docks, airports, landing fields, and essential commodities, regulate and control traffic, direct the populace to shelter or other appropriate installations, provide for rescue operations, direct medical and fire fighting personnel and equipment to designated areas.
- B. In addition to "A" above, under the direction of the Sheriff, his deputies and jail personnel will provide for the safe custody, treatment, care and control of all prisoners within the County.
- C. For the protection of human life and property during an emergency, the Sheriff may deputize, orally or in writing, such additional special deputies as he may deem necessary. (Sect. 655 CL)

II. Mission

- A. Upon the threat or occurrence of a natural disaster emergency, such as: flood, drought, tidal wave, fire, earthquake, hurricane, windstorm or other storm, landslide or other catastrophe, arising from causes other than enemy attack as defined in the New York State Defense Emergency Act, and during and immediately following the same, the Sheriff may direct the Emergency Preparedness Director of the County to assist in the protection and preservation of human life or property by holding a civil defense drill and training exercise at the scene of the disaster and at any other appropriate places within Suffolk County, in which all or any Emergency Preparedness forces may be called upon to perform the civil defense duties assigned to them.

- B. The Emergency Preparedness forces of Suffolk County shall be regarded as a reserve disaster force to be activated, in whole or in part, by the County Emergency Preparedness Director upon the discretion of the Sheriff, in his discretion, is convinced that the personnel and resources of local municipal and private agencies normally available for disaster assistance are insufficient adequately to cope with the disaster.
- C. The Sheriff may exercise the power conferred upon him in subdivision (A) above, or may deactivate the Emergency Preparedness forces of the County in whole or in part, on his own motions or upon the request of the chief executive officer of any village or town within the County, or upon the request of the chief executive officer of Suffolk County. (Sect. 656-a,b,c CL)

### III. Organization and Functions

- A. Although the office of Sheriff is organized under the authority of the Constitution of the State of New York, and in addition to the statutory powers and duties which the Sheriff has, he also has those duties as fixed at common law.
- B. The Sheriff's Office is commanded by the Sheriff of Suffolk County, who is elected to this high position by the people of Suffolk County. Serving with the Sheriff, and his immediate subordinate, is the Under Sheriff, appointed to his position by the Sheriff, and serving at the pleasure of said Sheriff; who provide advice and assistance on police matters, civil matters, prisoner custody and transport, and court security. These superior officers, assisted by junior officers, function in command positions, liaison with other police and governmental agencies, and provide supervision for the orderly function of the office, and assignment of subordinate personnel.

#### C. Additional Duties and Responsibilities

##### 1. Under Sheriff

During the absence or inability of the Sheriff to act, or when a vacancy shall occur in the office of the Sheriff, the Under Sheriff shall, in all things, execute the duties of the office of Sheriff until a new Sheriff is elected or appointed and has qualified.

##### D. Line of Succession

The line of succession within the Sheriff's Office will be in conformance with existing laws.

IV. Standard Operating Procedure

- A. In a declared emergency requiring the activation of the Emergency Operations Center, County of Suffolk, the Sheriff and his staff will set up the Sheriff's command post at said headquarters, remaining assigned personnel will take up predetermined positions within the County and await, if needed, additional instructions. Personnel assigned to the guarding of prisoners will report to the Warden, Suffolk County Jail or Honor Farm, as appropriate.
- B. The activation, functional readiness status, of the Sheriff's Command Post, within the EOC, will be reported as "Operational" as soon as is possible, to the Emergency Preparedness Director.
- C. Under the direction of the Sheriff, his staff will:
1. Determine and assess the County's emergency situation.
  2. Ascertain the operational readiness and capability of those agencies under his immediate command.
  3. Coordinate, with other police and governmental representatives, any readjustments required to his overall emergency plans.
  4. Insure that all security measures have been taken.
  5. Ascertain that radio communications are operational and functioning between personnel (mobile) within his command, and other agencies and governmental officials.
  6. Ascertain the status of all prisoners, their welfare, their continual and future security, the notification of nearest kin, in the event of possible movements out of custody, or evacuation to other facilities.
  7. Set up liaison between the County District Attorney and other police agencies in event of mass arrests and possible incarceration.
  8. Ascertain that all important documents and records are safeguarded.

V. Resources

Maintain a continual inventory of personnel, equipment, and personnel needs of support agencies and members of the Sheriff's Office.

APPENDIX I

EMERGENCY SHERIFF OPERATIONS

- I. In the event of an emergency requiring the mobilization of the Suffolk County Sheriff's Office, all assigned personnel, Special Deputies, and those citizens later becoming deputized, will be under the command of the Sheriff.

The Under Sheriff will serve as second officer in command of the Department. In the absence or inability of the Sheriff to act, the Under Sheriff will, in all things, execute the duties of Sheriff.

In all cases of an emergency, this department will function in close coordination with all other civil defense emergency services, local police agencies, and local military authorities.

Liaison between the Department of Emergency Preparedness, local police agencies, and local military personnel, is important in establishing joint procedures to cover civil defense emergencies. It is desirable that personnel be given the opportunity to participate in some phases of local police and military emergency exercises.

It should be understood by all members of the Sheriff's Office and other interested agencies within the County, that in most all emergency situations, the Sheriff will issue orders and instructions out of his regular headquarters located in Riverhead, New York. In a declared emergency requiring the full activation of the Emergency Preparedness Emergency Operations Center located in Yaphank, New York, the Sheriff will relocate his command to that center. In any event, there will be no disruptions in the functioning of the Sheriff's radio communication network "KEB 377".

II. SHERIFF'S DEPARTMENT OPERATIONS SECTION

A. Section Responsibilities

The Sheriff's Department Operations Section is responsible for the direction and control of police operations throughout the community. The section maintains control over all police manpower, including reserves and auxiliaries, as well as police vehicles, equipment, and facilities. This section must coordinate its activity with other operations sections, including Department of Emergency Preparedness, other police agencies, and military liaison personnel.

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- b. The Chief Deputy Sheriff, under the supervision of the Under Sheriff, will have established that Sheriff's personnel assigned to the Operations Section are trained in their jobs, including a knowledge of the Operations Section internal operating procedures, community policy-guiding emergency operations, internal and external communications, and the hazards of conducting emergency operations during a disaster emergency.

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- b. The Sheriff, assisted by the Under Sheriff and Chief Deputy, will see that rapid, well-coordinated, and effective responses are made to field problems. If a large number of emergency situations develop, care will be taken to treat situations on a priority basis, determined by the number of people endangered, the seriousness of the situation, and whether immediate action must be taken or can be deferred. The Chief Deputy must anticipate field problems and take remedial action before large incidents develop, whenever possible. He will request police units to conduct reconnaissance missions into areas where information is inadequate. The Sheriff may desire, for his own personal information, to conduct his own reconnaissances by air or water transportation.
- c. The Chief Deputy should instruct the Communications Duty Officer on the limitations and guidelines for taking action on situations referred to the department. He should check periodically to insure that these instructions are being obeyed.

- d. The Sheriff will refer to the Chief Deputy those decisions requiring the exercise of extraordinary powers, departures from operational policy guidelines, and interpretations of policy. Periodically, the Sheriff, as he feels the situation warrants, will brief the County Executive on the status of emergency operations and major problems confronting the Sheriff.

IV. Actions While Populace are in Shelters or Other Designated Safe Areas

- a. The Chief Deputy will insure that any losses suffered by personnel, equipment, and facilities, are surveyed, and that adjustments and operation plans are made accordingly.
- b. The Sheriff, assisted by his staff, will study the demands that will be placed on the Sheriff's department during this phase, assess any losses or casualties, and formulate any requests from local agencies for his assistance.
- c. During this phase of an emergency, all persons will not leave their homes and places of business, nor will other individuals go to designated shelter areas. It will be during this period that countermeasures must be implemented to prevent or apprehend "Looters".
- d. Immediate plans will be put into effect to assist local agencies in the isolation of effected areas, the apprehension and removal of violators and (loot) from the area. If requested, saturation patrolling and foot patrols of Deputies and/or Special Deputies, will be initiated to prevent further looting.

V. Actions After The Emergency is Declared Secured

- a. The Sheriff will plan and execute the resumption of normal police direction and control activity to the respective police agencies, to enable coordinated survival and recovery operations.

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1. Lists of local police, conservation personnel, State Police, County Park Rangers, industrial and private guards, and/or detectives, military units, and any reserve forces; i.e. Special and Bonded Deputies.
2. List of Sheriff and police personnel and equipment by unit number. Lists will indicate whether or not the units have communications, P A systems, or other special equipment; where the units are assigned on a day-to-day basis (including a map of designated patrol areas and marine units).
3. Procedure for requesting assistance from State Police, Park Rangers, military units, and other localities.

VII. Preservation of Records

1. It is the responsibility of all department heads within the Sheriff's Office to prepare plans, in writing, and take such action as necessary for the accomplishment of such plans, which should include the following:
  - a. Establish a priority as to the degree of importance of records maintained. Records that contain information necessary to protect the rights and interests of citizens, or which establish and affirm the powers and duties of government as they resume operations. These type of records are considered (Category B) within County Government.
  - b. Take steps to protect these vital records (B), placing them in predesignated areas, safes, vaults, or other safe places.
  - c. A continuing study of records will be made to determine the need for microfilming or other duplicating process and storage in a remote area, and appropriate action taken.



APPENDIX II

EMERGENCY SHERIFF OPERATION

PERSONNEL ASSIGNMENTS

I. Procedure

- a. In the event of an emergency requiring the mobilization of the Sheriff's Office, all personnel, upon notification, will report immediately to the Squad Assembly Area.
- b. In case of a widespread disaster, personnel may be redirected to an alternate assembly area. In such an event, personnel will proceed as soon as travel is possible.
- c. Radio communications will be maintained at the minimum; only emergency type transmissions will be permitted.
- d. Personnel must be prepared to remain on duty for the duration of the emergency. Appropriate clothing, equipment, toilet articles, and even food, must be considered by personnel to provide for their own personal needs, at least for the first eight (8) hours.
- e. In any situation not covered by these Emergency Plans, personnel will be guided by the Department's Rules and Procedures.

OFFICE OF THE SHERIFF

APPENDIX II.

JAIL

I. Responsibilities

The Sheriff of Suffolk County is responsible for the custody, treatment, care and control of all prisoners committed to his custody.

- A. The Sheriff shall have custody of the County Jail and shall receive and safely keep, in the County Jail, every person lawfully committed to his custody for safekeeping, examination or trial, or as a witness, or committed or sentenced to imprisonment therein, or committed for contempt. (Sect. 500 c CL)
- B. Under the supervision of the Sheriff, and in accordance with Civil Service Rules and Regulations, the Sheriff has an immediate subordinate in the position as "Warden". The Warden functions, under the delegated authority of the Sheriff, as the Administrator of the jail.

II. Control and Coordination

- 1. For maximum control and coordination, this plan delineates areas of responsibilities.
  - a. Continuity of jail operation
  - b. Sheriff
    - 1. Jail administration
    - 2. Staff Operation
    - 3. Prisoner security
  - c. Cooperating Agencies
  - d. Further assignment of personnel functions and responsibilities covering specific areas are indicated in the Organization Chart and Rules and Procedures, as published by the Sheriff's Office.

I. Mission

To provide continuing essential services as required by law and availability during and after a natural disaster or other man-made emergency.

IV. Purpose

- A. In the event of any type of serious disaster where the health and welfare and safe keeping of all "prisoners" becomes a reality. Such a situation could immediately become a County-wide problem.
- B. Under the activation of the Department of Emergency Preparedness, Emergency Operations Center, the Warden and/or his staff will, without undue haste, communicate to the Sheriff at his Command Headquarters, (Dept. Emer. Prep. E.O.C.) their projected immediate plans and requirements; ie (food, medicine, doctors, guards, etc.), to sustain the jail population during the period of crisis.
- C. Any situations that could arise, such as: fire, outbreak of a serious communicable disease, or the possibility of evacuation. These types of emergencies, if so indicated by the Sheriff, would be resolved by existing laws.

V. Panic Prevention and Control

- A. A natural or man-made disaster, or even an enemy attack on Suffolk County, could impose unprecedented demands upon the resources of the jail personnel. The uncertainties, tensions, and fears caused by the possible death or injury of close relatives, the loss of homes, and the breaking up of families, caused by such disasters, will have serious traumatic effects on incarcerated prisoners.
- B. The Correction Officer is an emergency leader in his respective sphere of influence within the jail. The responsibility for panic prevention rests ultimately with him. He must understand the type, cause and prevention of panic reactions. Therefore, if an emergency situation develops due to some form of a disaster, the Correction Officer should gain the confidence of his prisoners and provide proper leadership to all concerned.

- VI. Safeguarding of committed citizens and their civil defense is the business of all jail personnel. The individual officer kept properly informed and trained, does what he can for himself in an emergency, while also contributing to the organized emergency plans of the Sheriff's Office.

SHERIFF - SUFFOLK COUNTY

I. MISSION

In a civil defense emergency, the mission of the Suffolk County Sheriff Department, and the Police, functioning together as the Civil Defense Sheriff Service, is to direct, coordinate and control the county wide action to maintain law and order, including but not limited to:

- A. Protect life and property.
- B. Guard vital and strategic facilities.
- C. Police essential highways and peripheral routes.
- D. Control traffic.
- E. Expedite and render aid to movement of military and civil defense forces and evacuees.
- F. Patrol damaged areas to exclude unauthorized persons.
- G. Prevent and control panic.
- H. Provide for the security of the County Emergency Operating Center-Alternate Seat of Government and its occupants.

II. ASSUMPTIONS

- A. An attack, actual or imminent, on this nation could produce a partial or complete breakdown of law and order in Suffolk County.
- B. An attack could result in heat and blast damage to areas of Suffolk County, but the exposure to fallout radiation from the detonation of nuclear missiles is a more likely threat.
- C. Warning of a nuclear attack and the attack pattern data might be received over the National Warning System (NAWAS), or the detonation of a nuclear weapon could be the first indication of attack.
- D. Sabotage to vital installations might precede an attack.
- E. After the first nuclear detonation the people of Suffolk County will have a minimum of 30 minutes before fallout radiation could commence to affect the county.

- F. Should the Regular Police and Sheriff Authorities be unable to maintain law and order, there are Auxiliary Police Units available throughout the county which have been trained to operate under the supervision and direction of the Regular Police force.
- C. The Police and Sheriff Service, at all levels, may suffer casualties to the extent that the Manpower Service will be required to supply a rapid and orderly flow of personnel for enlistment as Auxiliary Police Officers.

### III. ORGANIZATIONS AND FUNCTIONS

- A. The Police Commissioner and the Sheriff, are jointly responsible for, and direct, the operations of this service.
- B. The Police Service as a unit of the County Emergency Preparedness Director's operating staff directs, supervises and controls all police agencies, including all county, town and village police, Sheriff's office personnel, Civil Defense Auxiliary Police; and coordinates all State Police Agencies assigned to Suffolk County.
- C. The Police Service consists of three elements:
  - 1. County Police Department Force in that area of Suffolk County under the jurisdiction of the Suffolk County Police operate under the direction of the Police Commissioner.
  - 2. Local Police Forces in that area of County not in the Police District, operate under the direction of the Sheriff.
  - 3. State Police Agencies assigned to Suffolk County operate under the direction of their regularly assigned commanding officers who will coordinate their activities with the Police Commissioner and the Sheriff.
- D. Duties and Responsibilities:
  - 1. Chiefs of the Police Service - Directs, supervise and control the County Civil Defense Police Service. Act as consultants and advisors to the Director on police problems within their respective jurisdictions.
  - 2. Commanding Officer of the Sheriff O.E.P. Officer Emergency Preparedness Bureau. Under the Chiefs of Police Service, is responsible for maintaining liaisons among the Regular Police Forces and the Civil Defense Police Service, and the assignment of Auxiliary Police Units to promote efficient utilization of all police services throughout the County.

E. Line of Succession

The line of succession within the Police Service will be in accordance with the following list established by Chiefs of the Police Service:

I

1. Sheriff
2. Under Sheriff
3. Chief Under Sheriff
4. Operating Officer and O.E.P. Officer

IV. STANDING OPERATING PROCEDURES

- A. In a civil defense emergency the Police Commissioner, the Sheriff and the Commanding Officer and the O.E.P. Officer of the Sheriff's Defense Bureau, all other sheriff's service personnel will report to the County E.O.C. in accordance with the Emergency Plan for the Civil Defense of Suffolk County. All other Sheriff's Service personnel will report to their assigned command, or department, as the case may be
- B. Sheriff Service personnel will:
1. Assist in the dissemination of warning to general public in accordance with the Civil Defense Plan for Suffolk County.
  2. Institute necessary security measures at the County E.O.C.
  3. Arrange for the protection and/or the expeditious movement of the County Executive, and key County officials to the EOC or nearest relocation site.
  4. Determine and assess the initial County-wide emergency situation as related to the Police Service mission.
  5. Determine the operational capability and personnel strength of County and Local Police agencies.
  6. Provide and maintain radio, telephone and teletype service to all police command and law enforcement agencies in the County.
  7. Maintain inventories of Service personnel and resources.
  8. Direct and coordinate movement of Service personnel and resources as required.
  9. Insure that the Police Service radiological monitoring system is operational and maintain liaison with the

~~Radiological and Chemical Defense Service~~

10. Evaluate and act on requests for assistance from other areas received through the New York State Civil Defense Commissions Southern District Office.
11. As necessary, request assistance from the New York State Civil Defense Commission through the Suffolk County Emergency Preparedness Office, and direct the exchange of assistance between jurisdictions within the County.
12. Establish liaison with police agencies of neighboring jurisdictions.

RESOURCES AND REQUIREMENTS DATA

Resources and requirements data are maintained on a current basis by the Sheriff Liaison located at the County Emergency Operations Center.



APPENDICES

- Appendix 1 - Public Information Service Staff
- Appendix 2 - Standard Operating Procedures
- Appendix 3 - Equipment and Resource Inventory

PUBLIC INFORMATION OFFICER

NAME: Howard De Martini, Deputy County Executive  
Address : Office of the County Executive  
H. Lee Dennison Bldg.  
Hauppauge, N.Y. 11787  
Phones: Office: 360-4003

STAFF

Name: Eric Kopp  
Address: Office of the County Executive  
H. Lee Dennison Bldg.  
Hauppauge, N.Y. 11787  
Phones: Home : [REDACTED] Office: 360-4020

I. MISSION

The mission of the Public Information Director in an emergency is to disseminate accurate, instructions to the communications media to the public.

II. ASSUMPTIONS

1. Director might disrupt for an indefinite period normal means of disseminating new and important information.
2. News media personnel will be requiring continual updates of disaster information.
3. Liaison with Radio, Television, and Newspapers will be established prior to an emergency to facilitate the relaying of official information.
4. During and after a sufficient number of participating EBS stations would be operational and could be reached through the transmitting facilities at the EOC to achieve full Radio and Television coverage.

III. ORGANIZATION AND FUNCTIONS

The Public Information Officer, under the direction of the County Executive and the Director Div. of Emergency Preparedness will gather information to be disseminated to the New media.

As per the Suffolk County Emergency Operations Plan, Annex A, Appendix 11 dated 11 July 1978.

IV. STANDARD OPERATING PROCEDURES

1. In an emergency, the Public Information Officer, or his representative will report to the EOC.
2. The Public Information Officer will be responsible to the Director of the Dept. of Emergency Preparedness.
3. The Public Information Officer will assign news media to a predetermined area in the Staff Room.
4. The Public Information Officer will arrange for hourly briefing or as conditions warrant at the determination of the Director.
5. The Public Information Officer will prepare slides or copies of pertinent information for the news media when approved by the Director or his Deputy.
6. The Public Information Officer will Prepare regular reports. Directions and instructions will be disseminated by the Public Information Officer to the News media. All non-routine material will be approved by the Director.

V. RESOURCES AND REQUIREMENTS DATA

Resources and requirements data and such materials as rosters, directories, and emergency announcements are maintained on a current basis and facilities for the transmission of broadcast material are maintained in a state of constant readiness at the EOC.

APPENDICIES

APPENDIX 1 - Public Works Staff

APPENDIX 2 - Standard Operating Procedure

APPENDIX 3 - Resources

PUBLIC WORKS

1. ELECTED OR INCUMBENT OFFICIAL

Name: R. ~~M. Kammerer~~ <sup>13 CIVIS</sup> Title: Commissioner of Public Works

Address: [REDACTED]

Phones: Home: [REDACTED] Office: 924-4300, Ext-340  
(77-214-340)

2. DULY AUTHORIZED DEPUTIES

A. Name: Barney A. Evans Title: Chief Deputy Commissioner  
Of Public Works

Address: [REDACTED]

Phones: Home: [REDACTED] Office: 924-4300, Ext.-341  
(77-214-341)

B. Name: A Barton Cass Title: Deputy Commissioner

Address: [REDACTED]

Phones: Home: [REDACTED] Office: 924-4300, Ext-342  
(77-214-342)

C. Name: Robert E. Weber Title: Deputy Commissioner

Address: [REDACTED]

Phones: Home: [REDACTED] Office: 360-4947  
(77-4947)

3. EMERGENCY INTERIM SUCCESSORS

A. Name: Roger Meeker Title: Principal Engineer

Address: [REDACTED]

Phones: [REDACTED] Office: 924-4300, Ext.-367  
(77-214-367)

B. Name: Allen Woodward Title: Principal Civil Engineer

Address: [REDACTED]

Phones: Home: [REDACTED] Office: 924-4300, Ext - 352  
(77-214-352)

C. Name: John D. Evans Title: Public Works Liaison Officer

Address: [REDACTED]

Phones: Home: [REDACTED] Office: 924-4300, Ext - 371  
(77-214-371)

TOWN HIGHWAY SUPERINTENDENTS

BABYLON

Robert Hanington  
North Indiana Avenue  
Lindenhurst 11757  
957-3161  
957-3089 (night)  
[REDACTED] (residence)

HUNTINGTON

Henry Murer  
Rofay Drive  
Huntington, 11743  
499-8300 (24 hrs)  
421-1000 (Oakwood 24 hrs)  
[REDACTED] (residence)

ISLIP

John P. Petito  
Comm. of Public Works  
401 Main Street  
Islip, 11751  
224-5600, 5611  
[REDACTED] (residence)

SMITHTOWN

James E. Dowling  
Smithtown By Pass  
Smithtown, 11787  
360-7500  
[REDACTED] (residence)

BROOKHAVEN

Harold H. Malkmes  
Old Town Road  
Coram, 11727  
732-3571  
[REDACTED] (residence)

RIVERHEAD

Frank Lescenski  
Osborne Avenue  
Riverhead, 11901  
727-3204 (24 hrs)  
[REDACTED] (residence)

SOUTHAMPTON

Thomas Laveille  
20 Jackson Avenue  
Hampton Bays, 11946  
728-3600  
[REDACTED] (residence)

SOUTHOLD

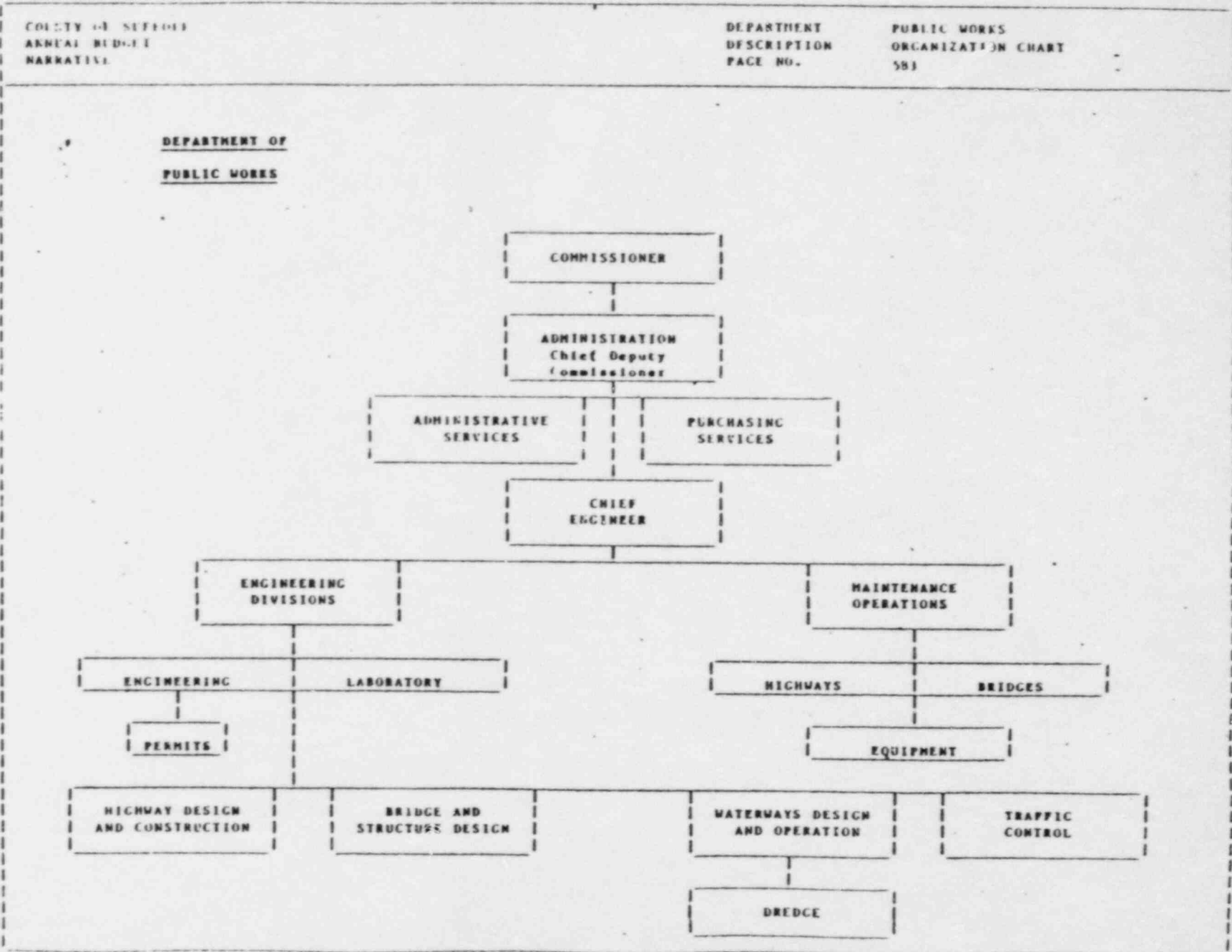
Raymond Dean  
Peconic Lane  
Peconic, 11958  
734-5211, 765-3140  
[REDACTED] (residence)

EAST HAMPTON

John Bistran  
Springs-Fireplace Road  
East Hampton, 11937  
324-0925  
[REDACTED] (residence)

SHELTER ISLAND

Frank Flenswicus  
112 South Ferry Road  
Shelter Island, 11964  
749-1090  
[REDACTED] (residence)





EMERGENCY OPERATIONS PLAN  
ANNEX J APPENDIX I

COUNTY OF SUFFOLK  
ANNUAL BUDGET

AUTHORIZED STAFF

STATE OF NEW YORK  
COUNTY OF SUFFOLK

DEPARTMENT PUBLIC WORKS  
FUND GENERAL  
FUNCTION GENERAL GOVERNMENT SUPPORT  
PAGE NO. 504

POSITION TITLE	GRADE	1979 MODIFIED	1980 REQUESTED	1980 RECOMMENDED	1980 ADOPTED
TOTAL PERMANENT POSITIONS		361	362	364	
01-1490-GENERAL ADMINISTRATION		130	131	135	
0100-Administration		13	13	13	
Commissioner of Public Works	39	1	1	1	
Chief Deputy Comm. of Public Works	38	1	1	1	
Deputy Commissioner of Public Works	37	0	0	1	
Administrator IV	31	1	1	1	
Principal Environmental Analyst	29	1	1	1	
Senior Budget Analyst	24	1	1	1	
Secretary	12	1	1	1	
Secretarial Assistant	16	1	1	2	
Principal Clerk	13	1	1	1	
Senior Stenographer	9	2	2	2	
Senior Clerk Typist	9	1	1	1	
Stenographer	6	1	1	1	
Clerk Typist	5	1	1	1	
0101-Accounting		8	8	8	
Senior Accountant	25	1	1	1	
Principal Clerk	13	2	2	2	
Senior Account Clerk	13	1	1	1	
Senior Clerk Typist	9	2	2	2	
Account Clerk	9	1	1	1	
Clerk Typist	5	1	1	1	
0102-Purchasing		3	3	3	
Senior Purchasing Agent	24	1	1	1	
Senior Clerk Typist	9	1	1	1	
Stenographer	6	1	1	1	
0100-Engineering (Public Works)		3	3	3	
Chief Engineer (Public Works)	36	1	1	1	
Principal Civil Engineer	34	1	1	1	
Secretarial Assistant	16	1	1	1	

EMERGENCY OPERATIONS PLAN  
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COUNTY OF SUFFOLK  
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STATE OF NEW YORK  
COUNTY OF SUFFOLK

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PAGE NO. 597

POSITION TITLE	GRADE	1979 MODIFIED	1980 REQUESTED	1980 RECOMMENDED	1980 ADOPTED
01-1490-GENERAL ADMINISTRATION (Continued)					
0207-Highway Design & Construction					
Principal Civil Engineer	34	62	63	65	
Senior Civil Engineer	29	3	3	3	
Map & Coordinate Supervisor	27	1	1	1	
FAUS Project Coordinator	27	0	1	1	
Civil Engineer	26	3	3	3	
Junior Civil Engineer	23	4	4	4	
Assistant Civil Engineer	23	11	11	11	
Assistant Civil Engineer	23	0	0	1	
Computer Programmer	19	1	1	1	
Principal Engineer Aide	18	1	10	10	
Drafter II	17	-	4	4	
Senior Engineering Aide	14	13	13	13	
Senior Engineering Aide	14	0	0	1	
Drafter I	14	2	2	2	
Engineering Aide	14	6	6	6	
Duplicating Machine Operator II	10	1	1	1	
Senior Stenographer	9	1	1	1	
Stenographer	6	1	1	1	
0201-Bridge & Structure Design & Construction					
Principal Civil Engineer	34	10	10	10	
Civil Engineer	26	1	1	1	
Junior Civil Engineer	23	3	3	3	
Assistant Civil Engineer	23	2	2	2	
Structural Drafter	20	1	1	1	
Principal Engineering Aide	18	1	1	1	
Stenographer	6	1	1	1	
0204-Laboratory					
Civil Engineer	26	11	11	11	
Assistant Civil Engineer	23	2	2	2	
Chemist I (Public Works)	19	1	1	1	
Principal Engineering Aide	18	2	2	2	
Senior Engineering Aide	14	1	1	1	
Engineering Aide	11	3	3	3	
Clerk Typist	5	1	1	1	
0205-Petrels					
Assistant Civil Engineer	23	4	4	4	
Senior Engineering Aide	14	1	1	1	
Senior Clerk Typist	9	2	2	2	
		1	1	1	

EMERGENCY OPERATIONS PLAN  
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STATE OF NEW YORK  
COUNTY OF SUFFOLK

COUNTY OF SUFFOLK  
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DEPARTMENT PUBLIC WORKS  
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POSITION TITLE	GRADE	1979 MODIFIED	1980 REQUESTED	1980 RECOMMENDED	1980 ADOPTED
01-1490-GENERAL ADMINISTRATION (Continued)					
<u>0206-Traffic Control</u>					
Principal Civil Engineer	34	1	1	1	
Senior Civil Engineer	29	1	1	1	
Traffic Engineer III	29	1	1	1	
Traffic Engineer II	26	1	1	1	
Assistant Civil Engineer	23	1	1	1	
Traffic Engineer I	23	1	1	1	
Traffic Technician II	17	2	2	2	
Traffic Technician I	14	2	2	2	
Stenographer	6	1	1	1	
<u>0600-Road Map &amp; Monumentation</u>					
Map & Coordinate Supervisor	27	1	1	1	
Assistant Civil Engineer	23	1	1	1	
Principal Engineering Aide	18	1	1	1	
Senior Engineering Aide	14	1	1	1	
Engineering Aide	11	1	1	1	
Total Cost of Existing Positions		\$2,445,676	\$2,663,385	\$2,443,385	
Plus Cost of New Positions			18,846	18,846	
Plus Cost of Positions Transferred from 01-1492			-0-	42,811	
Sub-Total		<u>2,445,676</u>	<u>2,682,231</u>	<u>2,725,042</u>	
Less Estimated Turnover Savings		-139,712	-41,189	-139,973	
Net Appropriation		<u>\$2,305,964</u>	<u>\$2,641,042</u>	<u>\$2,585,069</u>	

EMERGENCY OPERATIONS PLAN  
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COUNTY OF SUFFOLK  
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STATE OF NEW YORK  
COUNTY OF SUFFOLK  
DEPARTMENT OF PUBLIC WORKS  
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POSITION TITLE	GRADE	1979 MODIFIED	1980 REQUESTED	1980 RECOMMENDED	1980 ADOPTED
01-1492-FEDERAL AID TO URBAN SYSTEMS		2	2	0	
0700-FAUS (Palaski Road) Assistant Civil Engineer	23	2	2	0	
Senior Engineering Aide	14	1	1	0	
				TO 01-1490-0202	
				TO 01-1490-0202	
Total Cost of Existing Positions		\$39,000	\$42,811	\$42,811	
Less Cost of Positions Transferred to 01-1490		\$39,000	-0-	-42,811	
Net Appropriation		\$39,000	\$42,811	-0-	
01-5110-BLUEBAY MAINTENANCE		166	166	166	
1700-Administration		10	10	10	
Highway Maintenance Supervisor	29	1	1	1	
Assistant Civil Engineer	23	3	3	3	
Radio Operator	12	3	3	3	
Senior Clerk	9	1	1	1	
Stenographer	6	1	1	1	
Clerk Typist	5	1	1	1	
1701-Inventory Control		3	4	4	
Material Control Clerk IV	13	1	1	1	
Material Control Clerk III	12	1	1	1	
Warehouse Worker II	10	1	1	1	
Material Control Clerk II	9	1	1	1	
1801-Zone Crew 1-Neupauge		32	32	32	
Highway Zone Foreman	20	1	1	1	
Highway Labor Foreman	16	6	6	6	
Construction Equipment Operator	15	2	2	2	
Maintenance Mechanic III	13	1	1	1	
Heavy Equipment Operator	12	4	4	4	
Automotive Equipment Operator	10	15	15	15	
Automotive Mechanic I	9	1	1	1	
Laborer	8	22	22	22	

\*Reclassified to Laborer on June 25, 1979

EMERGENCY OPERATIONS PLAN  
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STATE OF NEW YORK  
COUNTY OF SUFFOLK

COUNTY OF SUFFOLK  
ANNUAL BUDGET

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DEPARTMENT PUBLIC WORKS  
FUND GENERAL  
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POSITION TITLE	GRADE	1979 MODIFIED	1980 REQUESTED	1980 RECOMMENDED	1980 ADOPTED
<b>01- 3110-HIGHWAY MAINTENANCE (Continued)</b>					
1802-Zone Crew II-Yaphank		41	40	40	
Highway Zone Foreman	20	1	1	1	
Highway Labor Foreman	16	5	5	5	
Cement Finisher	15	1	1	1	
Construction Equipment Operator	15	1	1	1	
Maintenance Mechanic II	12	1	1	1	
Heavy Equipment Operator	12	4	4	4	
Warehouse Worker II	10	1	1	1	
Automotive Equipment Operator	10	12	12	12	
Laborer	8	15	15	15	
			TO 01-3110-1701	TO 01-3110-1701	
1803-Zone Crew III-Riverhead		43	43	43	
Highway -one Foreman	20	1	1	1	
Highway Labor Foreman	16	6	6	6	
Construction Equipment Operator	15	2	2	2	
Maintenance Mechanic III	15	1	1	1	
Maintenance Mechanic II	12	1	1	1	
Heavy Equipment Operator	12	4	4	4	
Automotive Equipment Operator	10	12	12	12	
Automotive Mechanic I	9	1	1*	1	
Laborer	8	15	15	15	
1804-Highway Paint Crew		7	7	7	
Highway labor Foreman	16	1	1	1	
Heavy Equipment Operator	12	2	2	2	
Automotive Equipment Operator	10	2	2	2	
Laborer	8	2	2	2	
1805-Shop-Yaphank		4	4	4	
Sign Painter II	18	1	1	1	
Carpenter	15	1	1	1	
Sign Painter I	15	2	2	2	

\*Reclassified from Laborer on June 25, 1979

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STATE OF NEW YORK  
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POSITION TITLE	GRADE	1979 MODIFIED	1980 REQUESTED	1980 RECOMMENDED	1980 ADOPTED
<b>91-5110-HIGHWAY MAINTENANCE (Continued)</b>					
1806-Service Section-Yaphank Highway Equipment Supervisor	20	4	4	4	
Construction Equipment Operator	15	1	2	2	
Asphalt Finisher	15	1	1	1	
1807-Landscaping Head Groundsman	12	2	2	2	
Automatic Equipment Operator	10	1	1	1	
Total Existing Positions					
Less Estimated Turnover Savings					
Net Staff Position					
		\$2,186,611	\$2,394,565	\$2,391,595	
		-117,978	-12,163	-119,379	
		\$2,168,633	\$2,382,402	\$2,272,216	
<b>91-5120-BRIDGE MAINTENANCE &amp; OPERATION</b>					
<b>1900-Bridge Maintenance</b>					
Bridge Maintenance Mechanic III	18	10	10	10	
Bridge Maintenance Mechanic II	15	3	3	3	
Bridge Maintenance Mechanic I	13	4	4	4	
Laborer	8	2	2	2	
<b>2000-Bridge Operation</b>					
Toll Captain	12	13	13	13	
Senior Toll Collector	9	1	1	1	
Toll Collector	8	2	2	2	
Bridge Operator	8	9	9	9	
Total Cost of Existing Positions					
Less Estimated Turnover Savings					
Net Appropriation					
		\$304,844	\$327,121	\$320,004	
		-0-	-796	-796	
		\$304,844	\$326,325	\$319,208	

EMERGENCY OPERATIONS PLAN  
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STATE OF NEW YORK  
COUNTY OF SUFFOLK

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COUNTY OF SUFFOLK  
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AUTHORIZED STAFF

POSITION TITLE	GRADE	1979 MODIFIED	1980 REQUESTED	1980 RECOMMENDED	1980 ADOPTED
01-5130-ROAD MACHINERY		22	22	22	
2200-Garage-Yaphank		20	20	20	
Automotive Mechanic V	21	1	1	1	
Communications Technician I	20	1	1	1	
Automotive Mechanic I <sup>6</sup>	18	1	1	1	
Welder	15	2	2	2	
Automotive Mechanic III	15	8	8	8	
Automotive Mechanic II	12	3	3*	3	
Automotive Mechanic I	9	1	1	1	
Watchman	7	3	3	3	
2201-Garage-Nauppauge		1	1	1	
Automotive Mechanic III	15	1	1	1	
2202-Garage-Riverhead		1	1	1	
Automotive Mechanic III	15	1	1	1	
Total Cost of Existing Positions		5340,456	5356,746	6357,886	
Less Estimated Turnover Savings		-16,825	-182	-4,000	
Net Appropriation		5323,631	5355,964	5343,886	
*One position reclassified from Automotive Mechanic III on June 25, 1979					

EMERGENCY OPERATIONS PLAN  
 ANNEX J APPENDIX I  
 COUNTY OF SUFFOLK  
 ANNUAL BUDGET  
 AUTHORIZED STAFF

STATE OF NEW YORK  
 COUNTY OF SUFFOLK  
 DEPARTMENT PUBLIC WORKS  
 FUND GENERAL  
 FUNCTION TRANSPORTATION  
 PAGE NO. 603

POSITION TITLE	GRADE	1979 MODIFIED	1980 REQUESTED	1980 RECOMMENDED	1980 ADOPTED
01-5710-WATERWAYS ADMINISTRATION & ENGINEERING		15	15	15	
1000-Administration					
Principal Civil Engineer	34	1	1	1	
1100-Waterways Engineering		6	6	6	
Assistant Civil Engineer	23	1	1	1	
Principal Engineering Aide	18	1	1	1	
Senior Engineering Aide	14	2	2	2	
Engineering Aide	11	2	2	2	
1200-Locks, Dredges, and Tenders					
Chief Engineer	15	1	1	1	
Assistant Chief Engineer	15	1	1	1	
Senior Engineer	13	2	2	2	
1300-Locks and Tenders					
Lock Tender	8	4	4	4	
		4	4	4	
Total Cost of Existing Positions		\$219,905	\$237,995	\$237,995	
Plus Adjustment to Correct Error			50	-0-	
Sub-Total		219,905	238,045	237,995	
Less Estimated Turnover Savings		-28,052	-15,563	-15,563	
Net Appropriation		\$191,853	\$222,482	\$222,432	
01-5711-DREDGES		3	3	3	
1400-Operations					
Chief Engine Operator	22	1	1	1	
Material Control Clerk III	12	1	1	1	
Dredge Shoreman	11	1	1	1	
Total Cost of Existing Positions		\$19,542	\$48,980	\$55,375	
Less Estimated Turnover Savings		-0-	-16,395	-0-	
Net Appropriation		\$19,542	\$32,585	\$55,375	





DEPARTMENT OF PUBLIC WORKS

R. M. YAMMERER, P.E., L.S.  
COMMISSIONER

PROCEDURES TO BE FOLLOWED BY PUBLIC WORKS PERSONNEL  
IN THE EVENT OF AN EMERGENCY

The Highway Maintenance Unit of the Suffolk County Department of Public Works is an emergency oriented operating unit. The emergencies vary in scope from relatively small ones such as an oil spill on a County road during off hours to a major storm. Basically, the initial procedures used in both situations are the same, the difference being that in the event of a major emergency operations continue into more involved phases.

The Department of Public Works staffs its main Radio Room in Yaphank twenty-four hours a day, seven days a week, enabling the public, enforcement agencies, emergency preparedness personnel, etc., to advise the Department of Public Works at any time of any condition that requires or will require their attention. Since the Highway Maintenance Division is the major operating unit of the Department of Public Works, it has more of a primary role during emergencies than other Divisions do.

The Highway Maintenance Division has facilities for repairing highways, cleaning of highways, transporting materials and supplies, etc. Other Divisions, while they might possibly be needed for expertise during emergencies, are usually used for restoration after the storm. These are primarily engineering type units that would perform design or other engineering services.

NON-WORKING HOURS

- (1) The call is received by the Radio Room in Yaphank.
- (2) The Radio Room calls one of the following in order of the list:  
Miles R. Kucera  
Donald C. Fuller  
John Evans  
Kenneth Horsford
- (3) If necessary, supervising Foremen concerned are notified.
- (4) If necessary, other Foremen are notified.
- (5) The supervisors contacted then advise the Radio Room if any additional action should be taken.

RE: Emergency Procedures

Page 2

- (6) If situation requires minor action, such as replacing a stop sign or filling a pothole, the necessary personnel are dispatched and work is corrected as quickly as possible.
- (7) If situation constitutes a major emergency, all Maintenance supervisors, from the Highway Maintenance Supervisor to Highway Labor Foremen, are mobilized. In addition, the Commissioner is alerted.
- (8) Base station radios in Hauppauge and Riverhead are activated. This is in addition to the base station in Yaphank which is in continuous operation.
- (9) At this point the supervisors determine their manpower requirements and appropriate operating personnel are called out. At the same time the Highway Maintenance Supervisor determines to what extent support units, such as repair facilities, should be staffed.
- (10) In the event of an emergency that requires restoration or construction of temporary structures for safety reasons, the Commissioner would mobilize engineering personnel at the appropriate time.

#### NORMAL WORKING HOURS

The procedures for normal working hours are similar except that the call would come into the Administrative Office of the Highway Maintenance Division and no time would be required to mobilize personnel since they are already mobilized.

PUBLIC WORKS SERVICE

I. MISSION

In an emergency, the mission of the Public Works Service is to direct and coordinate operations to restore to usable condition, or provide emergency replacement for, essential facilities and public services such as streets, highways, bridges, canals, water and sanitation systems, gas, electricity and public buildings and to regulate the use of those portions of the highway system over which it has jurisdiction; to mobilize publicly owned construction equipment and publicly employed construction and sanitation personnel into public works teams; to integrate with such teams all privately owned construction equipment, all privately employed construction and sanitation personnel and all public utility installation and maintenance personnel that are available; to provide technical personnel to perform engineering evaluations of damage resulting from a disaster and to participate in conducting inspections and preparing reports in the event of a Presidential declaration of a disaster or emergency.

II. ASSUMPTIONS

- A. The direct or indirect effects of most disasters could destroy, seriously damage or render unsafe for use many essential facilities and public services.

- B. Personnel, equipment, materials and other resources under control of the Public Works Service would constitute a mobile force which could be readily shifted to affected areas for emergency rehabilitation operations necessary to meet recovery requirements.

### III. ORGANIZATION AND FUNCTIONS

- A. The Public Works Service supervises and coordinates operations to restore to usable condition, or to provide emergency replacement for, certain damaged essential facilities and public services.
- B. The Public Works Service consists of three technical units:
1. Water Supply and Sanitation Unit
  2. Public Utilities Unit
  3. Highways and Bridge Units.
- C. Duties and Responsibilities
1. Commissioner of Public Works : Is responsible for the administration of the Public Works Service and directs the use of its resources and personnel, and other available resources and personnel, to effect the restoration of certain essential public facilities and public services; maintaining liaison with Health Service on matters relative to water and sanitation; maintaining liaison with Public Service Commission and representatives of Public Utilities and other services relative to the repair and restoration of Public Utilities.
  2. Deputy Commissioner of Public Works: Assists and advises the Commissioner of Public Works in the discharge of his duties and responsibilities and assumes them in his absence.
- D. Line of Succession : The line of succession within the Public Works Service will be in accordance with the following list:
1. Commissioner of Public Works
  2. Chief Deputy Commissioner of Public Works
  3. Deputy Commissioner

### IV. BASIC STANDARD OPERATING PROCEDURES

- A. In an emergency, designated personnel of the Public Works Service will report to the EOC in accordance with Appendix 10 to Annex A and intraservice instructions issued by the Commissioner of Public Works.
- B. The activation of the Public Works Service will be reported to the Director.

- C. Personnel of the Public Works Service will:
1. Determine and assess the initial emergency situation as related to the Service's mission.
  2. Check mobilization status and determine operational capability of subordinate jurisdictions.
  3. Request assistance from other jurisdictions when Public Works resources are inadequate.
  4. Receive requests for assistance from other jurisdictions.

V. RESOURCES AND REQUIREMENTS DATA

Inventories of emergency engineering equipment available for use in an emergency are maintained on a current basis by the Public Works Service at the EOC.

EQUIPMENT LIST SUMMARY

PUBLIC WORKS SERVICE

<u>VEHICLES</u>	<u>NUMBER</u>	<u>RADIO EQUIP. (Freq. 4580 &amp; 4584)</u>
Station Wagons	14	10
Vans	2	2
4 Wheel Drive	4	4
Sedans	27	10
Trucks	77	77
Suburbans	20	8
PU & Utility Trucks	26	26

EMERGENCY RELATED EQUIPMENT

Generators (portable)	2
Pumps	12
Lighting	0
Loaders	8
Bulldozers	1
Crane	1
Backhoe	1
Tractor Mowers	30
Sno Go	4
Grader	3

RADIOLOGICAL INTELLIGENCE SECTION

Annex "K" is maintained in a current status in the custody of Radiological  
Defense Officer.

APPENDICES

- Appendix 1 - Rescue Service Staff
- Appendix 2 - Standard Operating Procedures
- Appendix 3 - Equipment and Resource Inventory



AMBULANCE RESCUE SERVICES CONSULTANT

William H. Larhin  
348-2826 77-233-2826

Res: 

DIVISION OF PUBLIC HEALTH SERVICES

CHIEF OF ENVIRONMENTAL  
HEALTH SERVICES

Also Andreoli, Director  
348-2781 77-233-2781  
225 Rabro Drive East  
Hauppauge, NY 11788

Res: 

CHIEF OF RADIATION CONTROL

Robert Sheppard  
348-2790 77-233-2790  
EOC Bldg. Yaphank 924-4400 x306  
77-214-306

Res: 

RESCUE SERVICE

I. MISSION

The mission of the Rescue Service in an emergency is to direct and coordinate action to locate and save lost persons and persons trapped or injured in damaged buildings, shelters, vehicles and other enclosures and in radiologically contaminated areas, and to aid and assist in the recovery of critical supplies, materials and equipment from affected areas.

II. CONSOLIDATION OF SERVICES

In certain jurisdictions the functions, duties and responsibilities of the Rescue Service may be assigned to another unit of the Director's staff, such as the Fire or Police Service. In such instances the functions, duties and responsibilities outlined in this Annex will be carried out by that unit using this Annex, unchanged, for guidance.

III. ASSUMPTIONS

- A. Any disaster could cause widespread damage resulting in people being trapped in damaged or collapsed structures.
- B. People can become lost, stranded or marooned as a result of human error or an accident.

IV. ORGANIZATION AND FUNCTIONS

A. The Rescue Service is headed by a Chief and consists of the following additional personnel:

1. Assistant Chief
2. Intelligence Officer
3. Resources Officer

B. Duties and Responsibilities

1. Chief of Rescue Service: Directs, supervises and coordinates the operations of the Rescue Service.
2. Assistant Chief of Rescue Service: Assists the Chief, Rescue, in the discharge of his duties and responsibilities and assumes them in his absence.
3. Intelligence Officer: Supervises the posting on appropriate maps of data pertinent to Service's operations; prepares periodic summary reports for Chief of Rescue; coordinates operations with other services; prepares outgoing and receives incoming messages; maintains Service message journal and log.
4. Resources Officer: Maintains current Rescue Service resources inventories of equipment and personnel; prepares comprehensive summary inventory reports.

- C. Line of Succession: The Line of succession within the Rescue Service will be in accordance with the following list:
1. Assistant Chief
  2. Intelligence Officer
  3. Resources Officer

V. BASIC STANDARD OPERATING PROCEDURES

- A. In an emergency, personnel of the Rescue Service will report to the EOC in accordance with Appendix 10 to Annex A and intra-service instructions issued by the Chief of Rescue.
- B. The activation of the Rescue Service will be reported to the Director.
- C. Personnel of the Rescue Service will:
1. Determine and assess the initial situation as related to the Rescue Service;
  2. Effect deployment of resources for most effective rescue of people and recovery of critical supplies;
  3. Provide the Director with periodic status reports;
  4. Coordinate activities with those of other services, and establish special rapport with services most likely to have need of Rescue Service skills;
  5. Perform duties incident to the emergency.

VI. RESOURCE AND REQUIREMENTS DATA

Operational data and materials and inventories of resources are maintained on a current basis by the Rescue Service at the EOC.

EMERGENCY OPERATIONS PLAN  
ANNEX L  
Appendix 3

STATE OF NEW YORK  
COUNTY OF SUFFOLK

AMBULANCE UNITS

TOWNSHIPS	FIRE DEPT.	COMMUNITY	COMMERCIAL	POLICE DEPT	HOSPITAL	HELICOPTER	TOTAL
BABYLON	13	2	4	-	-	3	22
BROOKHAVEN	29	18	3	-	1	-	51
EAST HAMILTON	5	2	-	-	-	-	7
HUNTINGTON	15	6	-	-	-	-	21
ISLIP	10	14	13	1	5	4	43
RINECLIFF	2	-	1	2	-	-	5
SHELTER ISLAND	1	1	-	-	-	-	2
SOUTHOLD	6	-	-	-	1	-	7
SOUTHWEST TOWN	2	11	-	-	-	-	13
SOUTHOLD	<u>3</u>	<u>-</u>	<u>3</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>6</u>
TOTAL	86	54	24	3	7	3	177

AMBULANCES

TOWN OF BABYLON

FIRE DEPARTMENTS

AMITYVILLE (1 unit)  
16 Greene Avenue  
Amityville, 11701  
264-0400

LINDENHURST (2 units)  
225 S. Wellwood Ave.  
Lindenhurst, 11757  
884-0104

BABYLON (1 unit)  
153 W. Main St. Box 124  
Babylon, 11702  
669-1600

N. AMITYVILLE (1 unit)  
Rte. 110 (N. Broadway)  
N. Amityville, 11701  
264-2982

COPIAGUE (1 unit)  
320 Great Neck Road  
Copiague, 11726  
842-1100

N. BABYLON (1 unit)  
20 Hale Road  
N. Babylon, 11703  
669-0419

DEER PARK (1 unit)  
94 Lake Avenue  
Deer Park, 11729  
586-9773

N. LINDENHURST (1 unit)  
1630 Straight Path, Box 104  
Lindenhurst, 11757  
888-9753

E. FARMINGDALE (2 units)  
930 Conklin St. & (1 rescue)  
E. Carmens Rd.  
Farmingdale, 11735  
249-9844

W. BABYLON (1 unit)  
126 Arnold Avenue  
W. Babylon, 11704  
669-9822

COMMUNITY

FEUSTEL-KURDT AM. LEG.  
POST #1120 (1 unit)  
80 Herbert Avenue  
Lindenhurst, 11757  
888-9799

DR. MARTIN L. KING (1 unit)  
Vol. Rescue Squad  
925 Straight Path  
W. Babylon, 11704  
888-0754

COMMERCIAL

GOSLINE AMB. (2 units)  
SERVICE, INC. (business)  
12 Forrest Place (business)  
Amityville, 11701  
95 Broadway (garage)  
Amityville, 11701  
598-0940

ROBINSON'S AMB. (2 units)  
& OXYGEN SERV.  
John St.  
Amityville, 11701  
264-0580

AIRCRAFT

SCPD AVIATION HELI. SECTION (3 Helicopters)  
Islip MacArthur Airport  
Islip, 11751  
345-5000

FIRE DEPARTMENTS

CENTERPORT 9 Park Circle Centerport, 11721 261-5916	(1 unit)	EATONS NECK 55 Eatons Neck Rd. Northport, 11768 261-9457	(1 unit)
COLD SPR. HARBOR 2 Main Street Cold Spring Harbor, 11724 692-6772	(1 unit)	GREENLAWN 23 Boulevard Greenlawn, 11740 261-9103	(2 units)
COMMACK Jericho Tpke. Commack, 11725 864-6690	(1 rescue)	HALESITE One N.Y. Avenue Halesite, 11746 427-1910	(1 unit)
DIX HILLS 115 E. Deer Park Rd. Dix Hills, 11743 864-7363	(3 units)	MELVILLE Sweet Hollow Rd. Melville, 11746 423-2635	(3 units)
E. NORTHPORT One Ninth Avenue E. Northport, 11731 261-0360	(1 unit)	NORTHPORT 204 Main Street Northport, 11768 261-7504	(1 unit)

COMMUNITY

COMMACK AMB. CORPS. Burr Road Commack, 11725 543-9342	(2 units)	HUNTINGTON COMM. FIRST AID SQUAD #2 R. R. Avenue Huntington Sta., 11746 421-1263	(4 units)
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TOWN OF ISLIP

FIRE DEPARTMENTS

E. BRENTWOOD 26 Fulton Street E. Brentwood, 11717 273-4560	(2 units)	ISLIP 23 Moell Avenue Islip, 11751 581-9885	(1 unit)
E. ISLIP 30 E. Main Street E. Islip, 11730 581-9768	(1 unit)	ISLIP TERRACE 264 Beaver Dam Road Islip Terrace, 11752 581-7350	(1 unit)
HOLBROOK 390 Terry Blvd. Holbrook, 11741 588-9890	(2 units)	LAKELAND 929 Johnson Avenue Ronkonkoma, 11779 588-8373	(2 units)



FIRE DEPARTMENTS (Cont'd.)

W. ISLIP (1 unit)  
309 Union Blvd.  
W. Islip, 11795  
586-8885

COMMUNITY

BAY-SHORE/BRIGHT- (3 units)  
WATERS RESCUE AMB., INC.  
Box 222M, 128 2nd Ave.  
Bay Shore, 11706  
666-8577

EXCHANGE AMB. CO. (3 units)  
OF THE ISLIPS  
Box 1, Harwood Ave.  
E. Islip, 11730  
581-3135

BRENTWOOD LEG. AMB.  
SERV. INC. (4 units)  
Box 506, 3rd Avenue  
Brentwood, 11717  
273-3701

SAYVILLE COMM. AMB. (2 units)  
CO., INC.  
Box 217, Swayze Street  
Sayville, 11782  
567-9840

C. ISLIP COMM. (2 units)  
AMBULANCE, INC.  
Box S, 19 E. Suffolk Avenue  
C. Islip, 11722  
234-8673

POLICE DEPARTMENT

OCEAN BEACH (1 unit)  
PD AMBULANCE  
Ocean Beach F. D.  
Fire Island, 11770  
583-5866

COMMERCIAL

ROBINSON'S AMB. (2 units)  
& OXYGEN SERV.  
496 Main Street  
Islip, 11751  
581-2720

STAT-MEDIBUS & (11 units)  
BI-COUNTY  
Oser Avenue  
Hauppauge, 11787  
273-1100

STATE HOSPITAL

C. ISLIP STATE (3 units)  
HOSPITAL  
Carleton Avenue  
C. Islip, 11722  
234-6262

PILGRIM STATE HOSP. (2 units)  
Box A  
W. Brentwood, 11717  
231-8000

AMBULANCES (Cont'd.)

EMERGENCY OPERATIONS PLAN  
ANNEX L APPENDIX 3

STATE OF NEW YORK  
COUNTY OF SUFFOLK

TOWN OF SMITHTOWN

FIRE DEPARTMENTS

KINGS PARK Rte. 25A, Min St. Kings Park, 11754 269-6846	(1 unit)	ST. JAMES 553 N. Country Rd. & Rte 25A St. James, 11780 584-5760	(1 unit)
NESCONSET 25 Gibbs Pond Rd. Nesconset, 11767 265-1428	(2 units)	SMITHTOWN 100 Elm Avenue Smithtown, 11787 265-1501	(1 unit)
NISSEQUOGUE 42 Moriches Rd. St. James, 11780 924-5252	(1 unit)		

STATE HOSPITAL

KINGS PARK STATE HOSPITAL Route 25A Kings Park, 11754 269-6600	(2 units)
--	-----------

TOWN OF BROOKHAVEN

FIRE DEPARTMENTS

CENTEREACH 9 S. Washington Avenue Centereach, 11720 588-8652	(2 units)	HOLTSVILLE Box 111 Holtsville, 11742 475-5238	(1 unit)
CORAM Route 25 Coram, 11727 732-5733	(2 units)	MASTIC BEACH Mastic Rd. Mastic Beach, 11951 281-9011 day 281-6366 night	(1 unit)
FARMINGVILLE Drawer F, Horseblock Rd. Farmingville, 11738 732-6611	(2 units)	MILLER PLACE Miller Place Rd. Miller Place, 11764 473-2200	(1 unit)
HAGERMAN 1309 Montauk Highway E. Patchogue, 11772 286-9610	(1 unit)	RIDGE Box 99, Rte. 25 Ridge, 11961 924-3256	(1 unit)

AMBULANCES (Cont'd.)

EMERGENCY OPERATIONS PLAN  
ANNEX L APPENDIX 3

TOWN OF BROOKHAVEN STATE OF NEW YORK  
COUNTY OF SUFFOLK

FIRE DEPARTMENTS

ROCKY POINT (2 units)  
Box 635, King Road  
Rocky Point, 11778  
744-3311

SOUND BEACH (2 units)  
Box 55 Sound Beach Blvd.  
Sound Beach, 11789  
744-2151

RONKONKOMA (2 units)  
177 Portion Road (1 rescue)  
Lake Ronkonkoma, 11779  
588-8204

STONY BROOK (2 units)  
Main Street  
Stony Brook, 11790  
751-0460

SELDEN (3 units)  
Woodmere Place  
Selden, 11784  
732-1234

TERRYVILLE (2 units)  
19 Jayne Blvd.  
Port Jefferson Sta., 11776  
473-1224

SETAUKET (2 units)  
190 Main Street  
Setauket, 11785  
941-4900

YAPHANK (1 unit)  
Main Street (1 rescue)  
Yaphank, 11980  
924-3200

COMMUNITY

BELLPORT AMB. CO. (1 unit)  
INC.  
5 Cottage Place  
Bellport, 11713  
286-9410

MASTIC AMB. CO. (2 units)  
Box 248, Mastic Road  
Mastic, 11950  
281-9876

BROOKHAVEN AMB. (1 unit)  
CO., INC.  
Seeley St.  
Brookhaven, 11719  
286-0139 day 289-2912 night

MIDDLE ISLAND (2 units)  
Arnold Rd  
Middle Island, 11953  
924-3116

C. MORICHES AMB. CO. (1 unit)  
301 Main Street  
C. Moriches, 11720  
878-0089

PATCHOGUE AMBULANCE (2 units)  
COMPANY, INC.  
15 Jennings Avenue  
Patchogue, 11772  
475-1125

COMM. AMB. OF (1 unit)  
THE MORICHES  
Pine Street  
E. Moriches  
878-0065

PORT JEFF. VOL. AMB. (2 units)  
COMPANY, INC.  
Box 264, Mather Hosp. Garage  
Port Jefferson, 11777  
473-1320

MANORVILLE (2 units)  
COMM. AMB.  
Adj. to Manorville RR Sta.  
Manorville, 11949  
727-1144

SUFF. CO. VETERANS (2 units)  
AMB. CLUB (MEDFORD VFW)  
Box V, Route 112  
Medford, 11763  
475-3416 (B. Brown, Driver)

STONY BROOK VOL. AMB. (2 units)  
SUNY Infirmary, Stony Brook  
Stony Brook, 11790  
444-2285 also 246-2273

AMBULANCES (Cont'd.)

EMERGENCY OPERATIONS PLAN  
ANNEX 'L' APPENDIX 3

TOWN OF BROOKHAVEN

STATE OF NEW YORK  
COUNTY OF SUFFOLK

HOSPITAL

BROOKHAVEN NAT'L. (1 unit)  
LAB.  
Upton, 11973  
345-2238

COMMERCIAL

112 AMBULANCE CO. (3 units)  
102 Maple Street  
Medford, 11763  
475-0222

TOWN OF RIVERHEAD

FIRE DEPARTMENTS

WADING RIVER (2 units)  
N. Country Rd.  
Wading River, 11792  
929-4340

POLICE DEPARTMENT

RIVERHEAD TN. P.D. (2 units)  
54 W. Main Street  
Riverhead, 11901  
727-4500

COMMERCIAL

A. E. GUMBS AMB. (1 unit)  
SUPPLY SERVICE INC.  
Main Road  
Jamesport, 11947  
727-0170

AMBULANCES (Cont'd.)

EMERGENCY OPERATIONS PLAN  
ANEX L APPENDIX 3

TOWN OF SOUTHAMPTON STATE OF NEW YORK  
COUNTY OF SUFFOLK

FIRE DEPARTMENTS

BRIDGEHAMPTON (1 unit)  
School Street  
Bridgehampton, 11932  
537-0336

EAST QUOGUE (1 unit)  
Box 271, Montauk Highway  
East Quogue, 11942  
653-5101

COMMUNITY

HAND ALDRICH POST (3 units)  
#924 AM. LEG. AMB. UNIT  
Ponquogue Ave. Drawer A-H  
Hampton Bays, 11946  
728-1222

VILL. SAG HARBOR AMB. (1 unit)  
Main Street  
Sag Harbor, 11963  
725-0222

SOUTHAMPTON VETS. (2 units)  
MEM. AMB. CLUB, INC.  
21 S. Main  
Southampton, 11968  
283-2179, 283-1011

WESTHAMPTON WAR MEM. (2 units)  
AMBULANCE  
Mill Road  
Westhampton Beach, 11978  
288-3024

"THE DUNES" POST (2 units)  
#7009 VFW/U.S., INC.  
Box 1314  
Southampton, 11968  
283-1389

FLANDERS COMM. AMB. (1 unit)  
1425 Flanders Road  
Riverhead, 11901

TOWN OF SOUTHOLD

FIRE DEPARTMENTS

EAST MARION (1 unit)  
Main Road  
E. Marion, 11939

ORIENT (1 unit)  
Orchard St.  
Orient, 11957  
323-2445

GREENPORT (1 unit)  
Front Street  
Greenport, 11944  
477-9801

COMMER. L

DE FRIEST AMB. (3 units)  
SERVICE  
Main Road  
Southold, 11971  
756-3850

TOWN OF EAST HAMPTON

FIRE DEPARTMENTS

AMAGANSETT (1 unit)  
Main Street  
Amagansett, 11930  
267-3300

SPRINGS (1 unit)  
Fort Pond Blvd.  
Springs, E. H., 11937  
324-0124

MONTAUK (3 units)  
Fire House Road  
Montauk, 11954  
668-2464

COMMUNITY

E. HAMPTON VILL. (2 units)  
AMBULANCE  
27 Main Street  
E. Hampton, 11937  
324-4150

MILITARY

773 RADAR SQUADRON (1 Station Wagon)  
U.S. Air Force Station  
Montauk, 11954  
668-2321

TOWN OF SHELTER ISLAND

FIRE DEPARTMENTS

SHELTER ISLAND (1 unit)  
HEIGHTS  
Grand Avenue  
Shelter Island Heights, 11965  
749-0107

COMMUNITY

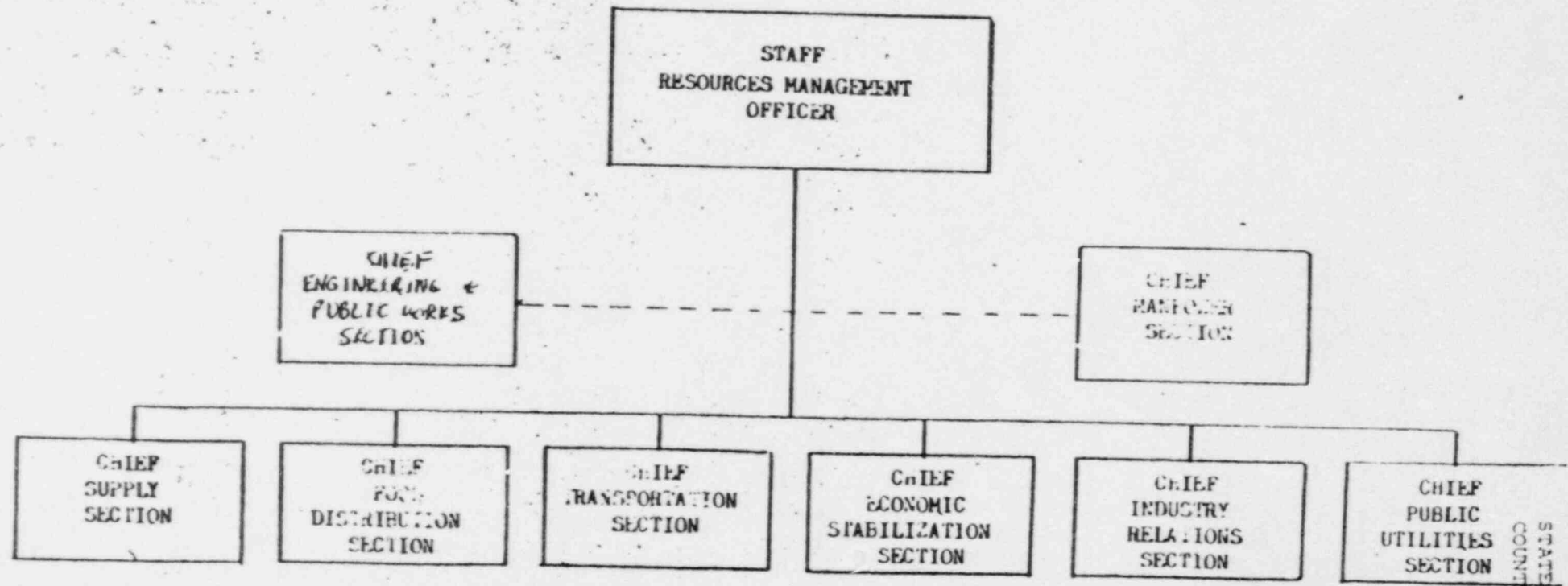
SHELTER ISLAND (1 unit)  
RED CROSS AMBULANCE  
State Road  
Shelter Island, 11964  
749-0298

APPENDICES

- Appendix 1 - Resources Section Staff
- Appendix 2 - Standard Operating Procedures
- Appendix 3 - Equipment and Resource Inventory

APPENDIX I

RESOURCES MANAGEMENT SERVICE  
EMERGENCY ORGANIZATION CHART





RESOURCES SECTION

I. MISSION

In an emergency the mission of the Resources Section is to direct resources mobilization and management operations including measures to:

- A. Conserve, procure, produce, store, allocate and distribute essential resources required to support the population and disaster operating forces;
- B. Disseminate and implement economic stabilization and resources management measures adopted by the County or Federal government;
- C. Assist other agencies in restoring, maintaining and expanding production and distribution essential in dealing with the effects of a disaster and promoting recovery and rehabilitation after a disaster.

II. ASSUMPTIONS

- A. The County government must have ultimate control over resources. Effective emergency operations in the immediate postdisaster period, however, demand that this control be exercised through the County to enable the executives of County and local governmental units to exercise their assigned responsibilities under the law and various County and National Plans.
- B. To the extent possible, resources management functions must be assigned to, and carried out by, appropriate agencies of the County under the direction of the Commissioner at the appropriate level, and the personnel, services, equipment, supplies and facilities of these agencies must be

available for emergency use.

- C. The personnel, services, equipment, supplies and facilities of agriculture, business, commerce, industry, labor and other segments of the economy must be used, under the direction of the Commissioner at the appropriate level:
1. To supplement the activities of the County and its political subdivisions, and
  2. To carry out resources management actions in fields where no appropriate agency of the County or a political subdivision exists.
- D. Resources management actions of federal agencies at County and local levels must be integrated with County and local resources management actions.
- E. The Commissioner, as representative of the chief executive at each level of government, must have complete authority over all resources in his jurisdiction in the immediate postdisaster period, including resources of all civilian agencies of County, State and Federal governments, except those resources which have been specifically reserved for control by another level of government in accordance with the pre-arranged county, State and national plans. During the immediate postdisaster period, the Commissioner at each level will be responsible for submitting recommendations to his chief executive, for adjudication of claims, determination of priorities and allocation of resources under his control. The length of this period may vary at each level and with the degree of severity of the disaster.

III. ORGANIZATION AND FUNCTIONS

- A. As directed, the Resources Section supervises the resources management during and after a disaster, including the period of recovery and rehabilitation, coordinates related activities of other services, and coordinates the resources management with those of other jurisdictions.
- B. The Resources Section is headed by the Commissioner of Resources, and consists of six services:
1. Supply Service
  2. Food Distribution Service
  3. Transportation Service
  4. Economic Stabilization Service
  5. Resources and Requirements Data Service
  6. Industry Relations Service
- C. Duties and Responsibilities
1. Director of Resources: Under the Director, directs and coordinates the emergency resources mobilization and management within the jurisdiction.
  2. Assistant Director of Resources: Assists and advises the Commissioner of Resources in the discharge of his duties and responsibilities, and assumes them in his absence.
  3. Chiefs of Service: Under the direction of the Commissioner of Resources the Chiefs of Service execute the following duties and responsibilities:

- a. Chief, Supply Service: Supervises and directs the carrying out of measures necessary to the emergency production, procurement, receipt, storage (where applicable), control, allocation, distribution and shipment of petroleum and other fuels, electric and gas energy, clothing and other items of general supply.
- b. Chief, Food Distribution Service: Supervises and directs measures necessary to the emergency production, procurement, receipt, storage, control, allocation, distribution and shipment of foods and feeds.
- c. Chief, Transportation Service: Supervises and directs measures necessary to the utilization of motor, rail, air and water transport in support of emergency and recovery and rehabilitation operations.
- d. Chief, Economic Stabilization Service: Implements measures necessary to stabilize prices, wages, salaries and rents, to ration essential consumer items and to support indirect monetary, tax, credit, and related measures adopted by the County and Federal governments.
- e. Chief, Resources and Requirements Data Service: Collects, analyzes and maintains resources and requirements data, and assesses damage to resources.
- f. Chief, Industry Relations Service: Supervises the implementation

of measures necessary to enable industrial plants and business establishments to protect their essential facilities and personnel, to provide continuity of management and to resume productive activity following a disaster.

E. Line of Succession: The line of succession within the Resources Section will be in accordance with the following list:

1. Director of Resources
2. Assistant Commissioner of Resources
3. Chief, Food Distribution Service
4. Chief, Industry Relations Service
5. Chief, Supply Service
6. Chief, Transportation Service
7. Chief, Resources and Requirements Data Service
8. Chief, Economic Stabilization Service

#### IV. BASIC STANDARD OPERATING PROCEDURES

- A. In an emergency, Resources Section personnel will report to the EOC in accordance with Appendix 10 to Annex A and intrasection instructions issued by the Commissioner of Resources.
- B. The activation of the Resources Section will be reported to the Commissioner.
- C. Resources and requirements will be assessed on the basis of the situation and necessary action taken to reduce deficiencies and

and to arrange equitable distribution. County and local levels will assess effects of the disaster on resources and will report resources and requirements through channels to County level.

- D. Requests for resources assistance will be transmitted through existing emergency channels, not through the functional channels of the various agencies. However, when resources have been allocated by command decisions, there is not objection to interstaff contacts to execute the command decision.
- E. Requests for assistance will be received at County level from Towns and Villages when their resources are inadequate to meet their needs. If the requested item is available in another township, an order will be sent to furnish the needed item. If the requested item is not available in the County, it will be requested from the Southern District of N.Y.S. tax Civil Defense.
- F. Assistance requested by federal agencies will be furnished by Districts within the County which have resources surplus to their needs.
- G. Emergency economic stabilization measures will be implemented upon request of the federal government.
- H. As soon as the postdisaster situation permits, operational control will be relinquished by Commissioners to those governmental agencies which are prepared to resume more normal functioning.

V. RESOURCES AND REQUIREMENTS DATA

Resources and requirements data are maintained on a current basis and are available in the EOC.

APPENDICES

Appendix 1 - School Service Staff

Appendix 2 - Standard Operating Procedures - per  
School District

Appendix 3 - Equipment and Resource Inventory



EMERGENCY OPERATIONS PLAN

STATE OF NEW YORK

ANNEX N SCHOOL SERVICES

COUNTY OF SUFFOLK

APPENDIX 1

SCHOOL SERVICE STAFF

Resources Officer in E.O.C  
Has an up to date book on  
all Schools and Officials

SCHOOLS

BOCES I

215 Old Riverhead Road  
Westhampton Beach, 11978  
288-6400

Dr. Raymond DeFeo  
District Superintendent

Carmine Antonelli, Coord.  
Assistant Superintendent  
[REDACTED] (residence)

BOCES II

201 Sunrise Highway  
Patchogue, 11772  
289-2200

James Hines  
District Superintendent

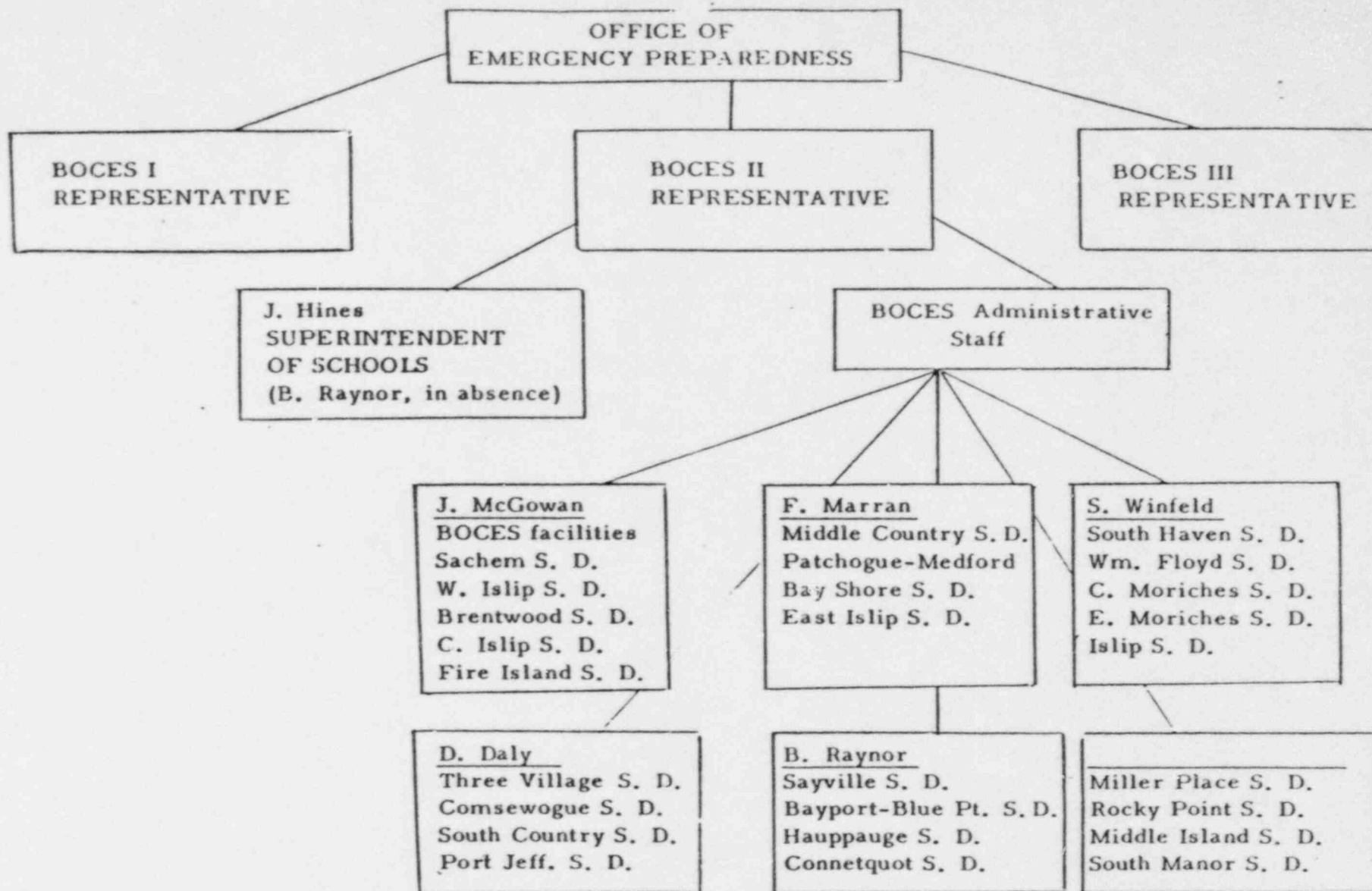
Mrs. Dorothy Daly  
Director Program Dev.  
[REDACTED] (residence)

BOCES III

507 Deer Park Road  
Dix Hills, 11746  
549-4900

Dr. Edward Murphy  
District Superintendent

Paul F. Dupuis, Coord.  
Assistant Superintendent  
[REDACTED] (residence)



BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
 Second Supervisory District of Suffolk County  
 201 Sunrise Highway  
 Patchogue, NY 11772

DISTRICT SUPERINTENDENT'S EMERGENCY TELEPHONE CONTACT LIST

James Hines, District Superintendent - Office No. 289-2200,

<u>COES Administrator</u> <u>Placing Calls</u>	<u>District</u>	<u>Chief School Administrator</u>	<u>District</u> <u>Phone No.</u>
Dr. Frank Marran Home - [REDACTED]	Middle Country	Dr. George Jeffers	737-4176
	Patchogue-Medford	Mr. Henry Read	654-4001
	Bay Shore	Dr. Philip Wood	665-1700
	East Islip	Mr. Edward Milliken	581-1600
Dr. John McGowan Home - [REDACTED] Unlisted	Sachem	Dr. Leonard Adler	737-3123
	West Islip	Dr. Paul Kirdahy	422-1560
	Brentwood	Mr. Guy DiPietro	(P. L.) 435-2325
	Central Islip	Mr. John Leitch, Jr.	348-5112
	Fire Island	Mr. Alexander Van de Mark	583-5626
Dr. Harold Miers (Home - [REDACTED])	Miller Place	Dr. James Boyd	(P. L.) 473-6538
	Rocky Point	Mr. Frank Carasiti	744-1600
	Middle Island	Mr. Marvin Roecklein	345-2172
	South Manor	Mr. Gary Schneider	878-4441
Mr. Sidney Winfeld (Home - [REDACTED])	South Haven	Mr. Andrew Havens	286-1010
	William Floyd	Mr. Nicholas Poulos	281-3020
	Center Moriches	Mr. Clayton Huey, Acting	878-0052
	East Moriches	Mr. Charles Tufano	873-0162
	Islip	Mr. Melvin Blieberg	581-2560

OCES Administrator  
Placing Calls

<u>Placing Calls</u>	<u>District</u>	<u>Chief School Administrator</u>	<u>District</u> <u>Phone No.</u>
Mrs. Dorothy Daly Home - [REDACTED]	Three Village	Dr. Pierce Hoban	987-3000
	Comsewogue	Dr. Peter Rovegna, Admin. in Charge	473-8100
	South Country	Mr. Arthur Becker	286-4300
	Port Jefferson	Mr. Charles Ebetino	473-3333
	Mount Sinai	Dr. William Heath	473-6321
<hr/>			
Mr. Bruce Raynor Home - [REDACTED] Unlisted	Sayville	Dr. David Jones	589-5100 (P. L. ) 589-7796
	Bayport-Blue Point	Dr. Anthony Pecorale	472-4040 (Night) 472-1820
	Hauppauge	Dr. Jerome Malkan	265-3630 (P. L. ) 265-2938
	Connetquot	Mr. John Maloney	(P. L. ) 589-3416

Mr. David Devine will substitute for anyone who is absent or otherwise unavailable. (Home - [REDACTED])

sw  
3/79  
updated 5/81

EMERGENCY OPERATIONS PLAN  
ANNEX N SCHOOL SERVICE  
Appendix 1 School Service Staff

State of New York  
County of Suffolk

**BOCES II**

Board Of Cooperative Educational Services  
Second Supervisory District of Suffolk County

ADMINISTRATIVE OFFICES ..... 289-2200

201 Sunrise Highway  
Patchogue, NY 11772

**BOARD OF COOPERATIVE EDUCATIONAL SERVICES**

- |                         |                     |
|-------------------------|---------------------|
| President .....         | Raymond D. Smith    |
| Vice President .....    | Dr. George Hillman  |
| Member .....            | Mrs. Mabel Ackerman |
| Member .....            | John J. Foley       |
| Member .....            | Maurice O'Connell   |
| Member .....            | Jules P. Wegner     |
| Member & Clerk .....    | Arthur L. Minardi   |
| Treasurer .....         | John D. Chester     |
| Executive Officer ..... | James Hines         |



## BOCES I

Board of Cooperative Educational Services  
First Supervisory District of Suffolk County

**ADMINISTRATIVE OFFICES** ..... 281-6400  
215 Old Riverhead Road  
Westhampton Beach, NY 11978

### BOARD OF COOPERATIVE EDUCATIONAL SERVICES

President .....	N. Henry Rightor
Vice President .....	Everett King
Other Board Members .....	Robert Boergesson
	Walter Hackett
	Chester Morris
	Mrs. Margaret Tooker
	Lawrence Scudder, II
Clerk .....	Harold Carr
Treasurer .....	Lisa Young
Executive Officer .....	Dr. Raymond A. DeFeo

### CENTRAL SERVICES

District Superintendent .....	Dr. Raymond A. DeFeo
Assistant Superintendent for Occupational Education & BOCES Services .....	Carmine Antonelli
Assistant Superintendent for Finance .....	Harold Carr
Administrative Assistant .....	Patrick Kurwan
Director of Special Education .....	Alvin Migdal
Administrator, Educational Communications .....	Edwin Peterson
Administrator, Special Programs .....	Sharon Stevens
Program Administrator, Arts and Humanities Program .....	Mrs. Patricia A. Wall
Business Administrator .....	Stanley Packman
Occupational Education Building Principal .....	Vincent Franco
Special Education Building Principal .....	Charles Althoff

### BOCES III

Board of Cooperative Educational Services  
Third Supervisory District of Suffolk County

549-4900

#### ADMINISTRATIVE OFFICES

507 Deer Park Road  
Dix Hills, NY 11746

(Note special Night telephone numbers at end of this listing)

#### BOARD OF COOPERATIVE EDUCATIONAL SERVICES

President .....	Mrs. Elizabeth Ann Van Bourgondien
Vice President .....	Mr. William D. Steel
Member .....	Mr. Sydney Finkelstein
Member .....	Mrs. Elsonore Roll
Member .....	Mrs. Joan T. Woelfel
Clerk & Executive Secretary .....	Mrs. Adela F. Larsen
Treasurer .....	Mrs. Dorothea Gwin
Executive Officer .....	Dr. Edward J. Murphy

#### CENTRAL SERVICES

District Superintendent .....	Dr. Edward J. Murphy
Associate Superintendent .....	Dr. John F. Dixley
Assistant Superintendent/Personnel .....	Paul F. Dupuis
Assistant Superintendent/Administration .....	John T. Ahern, Jr.
Business Administrator .....	Paul C. Maracina
Divisional Director of Planning & Program Development .....	Dr. Arthur D. Sullivan



STATE EDUCATION DEPARTMENT - COMMUNICATION NETWORK  
BOCES First Supervisory District, Suffolk County

EMERGENCY OPERATIONS PLAN  
 ANNEX N APPENDIX 1

STATE OF NEW YORK  
 COUNTY OF SUFFOLK

Mr. Harold Carr  
 Office 288-6400  
 Mr. Carmine Antonelli  
 Office 288-6400

William Haase Fishers Island V	**788-7444	Alan Hernandez Riverhead V	**727-8080	Frederic Philley Montauk V	**668-2474
Donald Boerum Oysterponds V	**323-2410	Arthur Figliozzi Eastport V	**325-0800	Reinhard Griesmer Amagansett V	**267-3572
Carl Nelson Greenport V	**477-1950	Richard Boehl Remsenburg V	**325-0203	William Lycke Jr. Springs V	**324-0144
Frederick Bement Shelter Island V	**749-0407	Daniel McGuire Westhampton Beach V	**288-3160	Robert Freidah East Hampton V	**324-4100
Walter Cain Southold V	**765-5400	Charles Clough Quogue V	**653-4285	Dominic Annacone Sag Harbor V	**725-1550
Roger Burns Mattituck-Cutchogue V	**298-8460	William Knab East Quogue V	**653-5210	Frank McGowan Bridgehampton V	**537-0271
Richard Anderson Shoreham-W.River V	**929-8500	John Gilligan Hampton Bays V	**728-0420	Aurelio Colina Tuckahoe V	**283-3550
Lucius Ware Laurel V	**298-4848	William Woessner Southampton V	**283-1714	Regina Guyer Sagaponack V	**537-0651
Margaret Terry New Suffolk	**734-6940	Thomas Sherman Little Flower	**929-4300	Helen Fraser Wainscott	**537-1080

\*\* Office Telephone Number

**EMERGENCY GO - HOME PROCEDURE**  
OCCUPATIONAL EDUCATION / S.H.O.E.  
Receipt of Report of a Natural Disaster or Civil Alert  
From Department of Emergency Preparedness  
924 - 4400

Sidney Winfeld  
289-2200 or Ext. 218

Doris Towle  
289-2200 or ext. 217

William Simpson  
289-2200 or ext. 217

Donna Keirsblck  
589-1124 or ext. 306

Bus Contractors:  
Suffolk Yracs. 665-3245  
Swezey 286-0061

District Transportation Directors  
(for those district transporting  
their own students):

Bay Shore	665-1700
Brentwood	475-2123
Center Moriches	878-0052
Central Islip	348-5048
Connetquot	244-2201
Moriches	878-0162
Hauppauge	265-3630
Islip	581-2560
Patchogue	654-4016
Rocky Point	744-1600
Sachem	737-3176
Sayville	589-5100
South Country	286-4307
South Haven	286-1010
South Manor	878-4441
Wm. Floyd	281-3020

CENTER PRINCIPALS

Islip  
567-1900 or  
ex. 278-279

Brookhaven  
286-2400 or  
ex. 275-276

Brookhaven Career  
286-0900 or  
ex. 310-311

Islip Career  
589-1344 or  
ext. 308-309

STAFF

STAFF

Home High School  
Town of Islip

Home High Schools  
Town of Brookhaven

Home High  
Schools

Home High  
Schools

Beverly Jefferson  
286-2400

North Brookhaven  
MacArthur Airport  
Mid-Island Arena

STAFF

**EMERGENCY 60 - HOME PROCEDURE**

R.H.T.P. - SPECIAL EDUCATION/PRE-KINDERGARTEN

Receipt of Report of a Natural Disaster or Civil Alert  
From Department of Emergency Preparedness

924 - 4400

Sidney Winfeld  
289-2200 or Ext. 218

Doris Towle  
289-2200 or Ext. 217

BUS CONTRACTORS

1. Bellport Bus 286-0883
2. Jay Dee 842-7620
3. Montauk 281-6660
4. Suffolk Trans. 665-3245
5. Swezey 286-0061
6. Towne Bus 822-1155

William Simpson  
289-2200 or Ext. 217

DISTRICT TRANSPORTATION DIRECTORS

1. Bayshore 665-1700
2. Center Moriches 878-0052
3. Central Islip 348-5020
4. East Moriches 878-0162
5. Hauppauge 265-3630
6. Sayville 589-5100
7. South Haven 286-1010
8. South Manor 878-4900
9. Three Village 987-3000
10. West Islip 422-1560
11. William Floyd 281-3020

Reginald Feltham or James Fogarty  
567-1121 or Ext. 215

1. John Bernagozzi  
Hauppauge L.C. 265-0777
2. Elizabeth Mulvihill  
Brookhaven L.C. 286-1212
3. Joseph Cullen  
Islip L.C. 589-8405
4. Charles Hohman  
N. Country L.C. 689-9600
5. Walter Galvin  
Sayville L.C. 567-8518
6. Paul Pontieri  
Central Islip 582-3660  
L.C.
7. Kathy Judge  
Wing Elem. 277-4994
8. Harriet Chomet  
Wm. Floyd Elem. 399-6550

STAFF

PARENTS

1. Stan Wollmers 472-1800  
Sylvan Ave. Elem. School
2. Virginia Berry 286-3566  
South Haven Elem.
3. Brian Hawkins 472-1919  
Bayport Senior H.S.
4. Marilyn Verney 472-3381  
Bayport Jr. H.S.
5. Flora Garston 473-0880  
St. Chas. L.C.

STAFF

PARENTS

INTERNAL STANDARD OPERATING PROCEDURE OF BOCES 2  
FOR THE DIVISION OF EMERGENCY PREPAREDNESS

In the event that the *Division* of Emergency Preparedness notifies the BOCES representative of the existence of an emergency situation, the BOCES representative will contact the District Superintendent, or in his absence, the Associate Superintendent, and the following procedure will be carried out.

- 1) Members of the Administrative Staff will be notified by the BOCES Emergency Preparedness Representative to notify the component District Superintendents (using the list attached) of the extent of the emergency.
- 2) The BOCES representative will maintain liaison with School Officials within the Second Supervisory District and the Department of Emergency Preparedness to determine the status of the district schools.
- 3) Upon the instruction of the *Division* of Emergency Preparedness, "go-home" instructions would be issued at the appropriate time. (It is standard operating procedure that the school population remain in the School building until ordered home by the appropriate officials.)
- 4) In the event that a civil defense emergency happens at a time when school is not in session, a contact will be made by the BOCES representative to the *Division* of Emergency Preparedness to determine as quickly as possible the roll that would be requested of the Districts in the provision of facilities to be used during the emergency.

10/6/81

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
Second Supervisory District of Suffolk County  
201 Sunrise Highway  
Patchogue, New York 11772

EMERGENCY GO-HOME PROCEDURE

In the event of a natural disaster or civil alert, the Board of Cooperative Educational Services will attempt to get students back, quickly as possible, to their homes (special education program) or to the high schools (occupational program) when adequate warning is given. BOCES will notify the parents (special education program) or the home school district (occupational program) of the emergency and the estimated time of the students' arrival. This estimated time of arrival will necessarily be an informed guess based on the probable delay in contacting bus drivers and the anticipated travel time to the students' destination considering the particular emergency conditions.

Transportation contractors will develop plans for contacting bus drivers for the purpose of getting buses to the BOCES Centers for an emergency dismissal. All transportation contractors will hold periodic drills with bus drivers to test the emergency notification procedure and keep drivers familiar with the emergency go-home procedure.

The attached diagrams illustrate the communication procedure which will be followed in putting the emergency go-home procedure into effect.

**EMERGENCY GO - HOME PROCEDURE**  
OCCUPATIONAL EDUCATION / S.H.O.E.  
Receipt of Report of a Natural Disaster or Civil Alert  
From Department of Emergency Preparedness  
924 - 4400

Sidney Winfeld  
289-2200 or Ext. 218

Doris Towle  
289-2200 or ext. 217

William Simpson  
289-2200 or ext.217

Donna Keirsbilck  
589-1124 or ext. 306

Bus Contractors:  
5'Jolk Trans. 665-3245  
Swezey 286-0061

District Transportation Directors  
(for those district transporting  
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Bay Shore	665-1700
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Center Moriches	878-0052
Central Islip	348-5048
Connetquot	244-2201
Moriches	878-0162
Hauppauge	265-3630
Islip	581-2560
Patchogue	654-4016
Rocky Point	744-1600
Sachem	737-3176
Sayville	589-5100
South Country	286-4307
South Haven	286-1010
South Manor	878-4441
Wm. Floyd	281-3020

CENTER PRINCIPALS

Islip  
567-1300 or  
ex. 278-279

Brookhaven  
286-2400 or  
ex. 275-276

Brookhaven Career  
286-0900 or  
ex. 310-311

Islip Career  
589-1344 or  
ext. 308-309

STAFF

Home High School  
Town of Islip

Home High Schools  
Town of Brookhaven

STAFF

Home High  
Schools

Home High  
Schools

Beverly Jefferson  
286-2400

North Brookhaven  
MacArthur Airport  
Mid-Island Arena

STAFF

**EMERGENCY GO - HOME PROCEDURE**

R.H.T.P. - SPECIAL EDUCATION/PRE-KINDERGARTEN

Receipt of Report of a Natural Disaster or Civil Alert  
From Department of Emergency Preparedness

9 2 4 - 4 4 0 0

Sidney Winfeld  
289-2200 or Ext. 218

Doris Towle  
289-2200 or Ext. 217

BUS CONTRACTORS	
1. Bellport Bus	286-0883
2. Jay Dee	842-7620
3. Montauk	281-6660
4. Suffolk Trans.	665-3245
5. Swezey	286-0061
6. Towle Bus	842-1155

William Simpson  
289-2200 or Ext. 217

DISTRICT TRANSPORTATION DIRECTORS	
1. Bayshore	665-1700
2. Center Moriches	878-0052
3. Central Islip	348-5020
4. East Moriches	878-0162
5. Hauppauge	265-3630
6. Sayville	589-5100
7. South Haven	286-1010
8. South Manor	878-4900
9. Three Village	987-3000
10. West Islip	422-1560
11. William Floyd	281-3020

Reginald Feltham or James Fogarty  
567-1121 or Ext. 215

1. John Bernagozzi  
Hauppauge L.C. 265-0777
2. Elizabeth Mulvihill  
Brookhaven L.C. 286-1212
3. Joseph Cullen  
Islip L.C. 589-8405
4. Charles Hohman  
N. Country L.C. 689-9600
5. Walter Galvin  
Sayville L.C. 567-8518
6. Paul Pontieri  
Central Islip L.C. 582-3660
7. Kathy Judge  
Wing Elem. 277-4994
8. Harriet Chomet  
Wm. Floyd Elem. 399-6550

STAFF

PARENTS

1. Stan Wollmers 472-1800  
Sylvan Ave. Elem. School
2. Virginia Berry 286-3566  
South Haven Elem.
3. Brian Hawkins 472-1919  
Bayport Senior H.S.
4. Marilyn Verney 472-3381  
Bayport Jr. H.S.
5. Flora Garston 473-0880  
St. Chas. L.C.

STAFF

PARENTS

BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
FIRST SUPERVISORY DISTRICT, SUFFOLK COUNTY

RAYMOND A. DeFEO, EXECUTIVE OFFICER

Assistant Superintendents

Carmine T. Antonelli  
BUCLES Services  
Harold T. Carr  
Finance

\_\_\_\_\_  
N. Henry Richter, President  
\_\_\_\_\_

Director, Special Education  
Alvin Migdal

Administrative Assistant  
Patrick W. Kirwan

215 Old Riverhead Road, Westhampton Beach, New York 11978  
Telephone (516) 289-6400

CIVIL DEFENSE PROCEDURES

and

"GO-HOME" PLANS

Each building currently in use has been surveyed to determine the "safest area or areas" where students can be sheltered in event of disaster until arrangements might be made to evacuate them to their homes or other safer destinations. These locations are as follows:

HARRY B. WARD AREA OCCUPATIONAL EDUCATION CENTER

Central (Main Building) - South Wing -

Interior corridor in Administrator's Office area for staff and Offset Lithography students. Students from the Assessment Room, accompany teacher to Conference Room.

All other students and teachers will assemble in the interior corridor to the left and right sides of Commercial Photography Shop.

Central (Main Building) - North Wing -

All students and teachers will assemble in the interior corridor to the left and right of the Licensed Practical Nursing/Health Assisting Clinical area.

Overflow will report to the Electronics class interior wall area.

South (Shop Building)

Carpentry students and staff assemble in the interior corridor, away from twin glass entrance doors.

All other students and staff will report to the interior section of the Auto Body Shop, away from the bay doors, facing chalk-board and spray booth.

Northeast (Horticulture Building)

Small Engine students will assemble in the classroom and face the interior wall opposite the windows.

(Continued)



CIVIL DEFENSE PROCEDURES AND "GO-HOME" PLANS - (Continued)

Southeast (Horticulture Building)

Horticulture and Floral Arts students will assemble in the Floral Arts room and face the interior chalkboard wall.

North Building (Food Service - Business Building)

Food Service students are to assemble in the large classroom (Dining Room) and face the interior wall between the kitchen and the classroom.

Business Education and Data Processing students will assemble in the interior corridor between the programming area and lavatories. Students will face the interior wall.

Southwest (Services Building)

Students and staff, in each of the four shops, should assemble at the interior wall section of your shop, away from glass doors and windows.

All office staff of this building should assemble in the nurse's office.

OCCUPATIONAL EDUCATION EAST HAMPTON ANNEX

Transportation and Auto Mechanics students will face the interior wall dividing the two shop areas.

WESTHAMPTON BEACH SPECIAL EDUCATION CENTER

All staff, teachers, and students in the office area, lunchroom, nurse, speech, kitchen, teachers' room, and media center will proceed to the gymnasium.

Rooms 201, 202, 203, 204, 205, 206, 207, 208 and 209 will assemble in the Gross Motor play area along the interior wall. Rooms 301, 302, 303, 304, 305 and 306 will assemble in the West Total Open Area along the interior wall. Rooms 307, 308, 309, 310, 311 and 312 will assemble in the East Total Open Area along the interior wall.

CLASSES IN THE ADMINISTRATION ANNEX - WESTHAMPTON BEACH

All staff, teachers and students in Rooms 1, 2, 6, 7, 8, 9, 10, 11, 12, 14, 19 and the All Purpose Room will assemble in the hall opposite these rooms along the interior wall.

All of the above procedures will be carried out under the supervision and direction of the respective Building Principals in Occupational Education and Special Education, or designees within the buildings mentioned.

One drill moving all students and staff to the "safest area or areas" will be accomplished according to the procedures outlined. This drill will be reported to the local Office of Civil Defense in Suffolk County by the Assistant Superintendent as soon as possible after completion.

(Continued)

CIVIL DEFENSE PROCEDURES and "GO-HOME" PLANS (Continued)

"GO-HOME" PLAN

The decision to send the students home will be made by the District Superintendent of Schools in conference with the Assistant Superintendent. In the absence of the District Superintendent, the Assistant Superintendent will decide in conference with the Assistant Superintendent for Finance and Business. In the absence of any two of these individuals the person in the office at the time will take responsibility for this procedure.

It is understood that any action taken with regard to the "GO-HOME" Plan will be done after consultation with the Administrators of the respective programs, namely, Occupational Education and Special Education or their designees should the Administrators be away from the building at the time.

Special Education students will be taken home. Occupational Education students will be transported according to present day-to-day arrangements for morning and afternoon students.

The following procedure will go into effect once the "GO-HOME" decision has been made:

Assistant Superintendent for Finance and Business/Assistant Superintendent for BOCES Services will contact the bus contractors as follows:

SPECIAL EDUCATION

<u>Acme Bus Company</u> Mr. David See, Dispatcher	.....	Office: 585-6565 or Home: [REDACTED]
<u>East End Student Transportation Company</u> Mr. John Mensch	.....	Office: 728-6511 Home: [REDACTED]
<u>Riverhead Bus Garage</u> Mr. Edward Doherty	.....	Office: 727-3095 Home: [REDACTED]

(Continued)

CIVIL DEFENSE PROCEDURES and "GO-HOME" PLANS (Continued)

OCCUPATIONAL EDUCATION

<u>Acme Bus Company</u> Mr. David See, Dispatcher .....	Office: 585-6565 or Home: [REDACTED]
<u>East End Student Transportation Company</u> Mr. John Mensch .....	Office: 728-6511 Home: [REDACTED]
<u>Seaman Bus Company</u> Mr. Peter Finn .....	Office: 744-2204 Home: [REDACTED]
<u>Riverhead Bus Garage</u> Mr. Edward Doherty .....	Office: 727-3095 Home: [REDACTED]
<u>Adelwerth Bus Service</u> Mr. LeRoy Privett .....	Office: 325-0700 Home: [REDACTED]
<u>Edward Schaefer &amp; Sons Bus Company</u> Mr. Leonard Schaefer .....	Garage: 324-0417 Home: [REDACTED]

In addition the following school officials and/or their offices will be contacted to announce this procedure as these districts transport some of their students to the Occupational program through MERCY HIGH SCHOOL in Riverhead:

<u>CENTER MORICHES -</u> Mr. Clayton Huey .....	Office: 878-0052 Home: [REDACTED]
<u>PORT JEFFERSON -</u> Mr. Charles Ebetino .....	Office: 473-3333 Home: [REDACTED]
<u>WILLIAM FLOYD -</u> Mr. Nicholas Poulos .....	Office: 281-3020 Home: [REDACTED]

(Continued)

CIVIL DEFENSE PROCEDURES and "GO-HOME" PLANS (Continued)

The Assistant Superintendent - BOCES Services/Assistant Superintendent for Finance and Business Management will notify the Director of Special Education and the Principal of the Occupational Education Program, and initiate a call chain to each district notifying the district officials of this "GO-HOME" procedure, as follows:

ASSISTANT SUPERINTENDENT - BOCES SERVICES Office will notify:

Amagansett	.....	Dr. Griesmer	.....	267-3572
Bridgehampton	.....	Dr. McGowan	.....	537-0271
East Hampton	.....	Mr. Freidah	.....	324-4100
Eastport	.....	Mr. Figliozzi	.....	325-0800
East Quogue	.....	Mr. Knab	.....	653-5210
Fishers Island	.....	Dr. Haase	.....	788-7444

ASSISTANT SUPERINTENDENT FOR FINANCE and BUSINESS MANAGEMENT will notify:

Greenport	.....	Mr. Nelson	.....	477-1950
Hampton Bays	.....	Mr. Gilligan	.....	728-0420
Laurel	.....	Mr. Ware	.....	298-4848
Little Flower	.....	Mr. Sherman	.....	929-4300
Mattituck-Cutchogue	.....	Mr. Burns	.....	298-8460
Montauk	.....	Mr. Philley	.....	668-2474
New Suffolk	.....	Mrs. Terry	.....	734-6940

SPECIAL EDUCATION OFFICE will notify:

Oysterponds	.....	Mr. Boerum	.....	323-3713
Quogue	.....	Mr. Clough	.....	653-4285
Remsenburg-Speonk	.....	Mr. Boehl	.....	325-0203
Riverhead	.....	Mr. Hernandez	.....	727-8080
Sag Harbor	.....	Dr. Annacone	.....	725-1550
Sagaponack	.....	Mrs. Guyer	.....	537-0651
Shoreham-Wading River	.....	Mr. Anderson	.....	929-8500

OCCUPATIONAL EDUCATION OFFICE will notify:

Shelter Island	.....	Dr. Bement	.....	749-0407
Southampton	.....	Mr. Woessner	.....	283-1714
Southold	.....	Mr. Cain	.....	765-5400
Springs	.....	Mr. Lycke	.....	324-0144
Tuckahoe	.....	Mr. Colina	.....	283-3550
Wainscott	.....	Mrs. Fraser	.....	537-1030
Westhampton Beach	.....	Dr. McGuire	.....	288-3160
MERCY H.S.	.....	Sister Joan DeLap		727-5900

All parents of students will receive a copy of this plan for emergency dispersal and "GO-HOME" procedures.

The above call chain will also be used on notice of emergency conditions from the Suffolk county Department of Emergency Preparedness.

(Continued)

-6-

CIVIL DEFENSE PROCEDURES and "GO-HOME" PLANS (Continued)

Instruction based on Strand V of the Health Education Curriculum will be arranged as required in all BOCES operated Special Education programs which contain junior or senior high school age boys and girls. This procedure will be carried out under the direction of the Director of the program.

This instruction will center on preparatory actions and post-disaster actions which would improve the individual's chances of survival in the event of natural and man-made disasters.

The Suffolk County *Division* of Emergency Preparedness has been advised of the update of this procedure for the 1980-81 school year.

CTA:acq

December 1980

## SCHOOL SERVICE

### I. MISSION

In an emergency the mission of the School Service is to direct and coordinate action for the safety and welfare of pupils and personnel of public, private and parochial schools and for the maximum utilization of available school facilities and resources in operations including:

- A. Coordinating and procurement, allocation and distribution of essential resources required by schools within Suffolk County.
- B. Coordinating and utilization in disaster operations of available school personnel, facilities and equipment.
- C. Initiating and implementing programs to meet immediate needs of school population.
- D. Instituting programs for the reconstitution of the school system.

### II. ASSUMPTIONS

- A. Disasters are capable of striking any area of the County. The extent and severity of a disaster may result in the necessity for:
  - 1. Temporary or permanent abandonment of school facilities;
  - 2. Temporary housing and care of students and personnel if school is in session at the time of the disaster.

- B. Schools can provide personnel and facilities useful in mitigating the effects of a disaster to the extent that school disaster plans are coordinated with local and State agency plans.

I I L ORGANIZATION AND FUNCTIONS

- A. The Chief of School Service is responsible for and directs the operation of this service of the Suffolk County *Division* of Emergency Preparedness.
- B. The School Service supervises the resources, operations and shelter management of public, private and parochial schools in the event of an emergency and provides for their recovery and rehabilitation to meet educational needs.
- C. Duties and Responsibilities
1. Chief of School Service: Directs and coordinates County-wide action for the protection of school children and personnel, the employment of school resources in the overall disaster effort and the preparations for resumption of school programs.
  2. Assistant Chief of School Service: Assists the Chief in the discharge of his duties and responsibilities and assumes them in his absence.

D. Line of Succession:

The line of succession within the School Service will be in accordance with the following list:

1. Chief of School Service
2. Assistant Chief of School Service

I V. STANDARD OPERATING PROCEDURES

- A. In an emergency, designated personnel of the School Service will report to the County EOC in accordance with instructions issued by the Chief of School Service.
- B. Activation of the School Service will be reported to the Commissioner of Suffolk County *Division* of Emergency Preparedness.
- C. Personnel of the School Service will:
  1. Assess the emergency situation as it affects the schools, school students and personnel and the program of education throughout their jurisdiction
  2. Assist and advise the Commissioner in all matters pertaining to schools, colleges and universities.



3. *Cooperate and coordinate with other jurisdictions in the acquisition and use of school personnel, facilities and equipment to mitigate the effects caused by the disaster.*

NOTE: RESOURCES AND REQUIREMENT DATA ARE MAINTAINED ON A  
CURRENT BASIS BY THE SCHOOL SERVICE WITH THE RESOURCE  
OFFICE AT THE EOC.

APPENDICES

- Appendix 1 - Social Services Section Staff
- Appendix 2 - Standard Operating Procedures
- Appendix 3 - Equipment and Resource Inventory
- Appendix 4 - Chaplain Service

DEPARTMENT OF SOCIAL SERVICES LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Alice A. Amrhein Title Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 348-2306 Office 666-8430 Beeper

2. Duly Authorized Deputies

A. Name William W. Bartsch, Jr. Title Deputy Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 348-2212 Office

B. Name Janet Bosselman Title Deputy Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 348-2307 Office

3. Emergency Hotline Numbers

A. Public Hotline Number 348-4010  
B. Unpublished Hotline Number 348-4020

Date of Completion 3/29/85

[Signature]  
Signature of Elected or Incumbent Official  
Alice A. Amrhein, Commissioner

SERVICE ORGANIZATIONS

RED CROSS  
475 East Main Street  
Patchogue, 11772  
475-6202

Mrs. Patricia Nocher, Executive Director  
475-6202 (Emergency 24 hour)



Mrs. Carol Richardson, Disaster Services  
475-6202 Director



SALVATION ARMY  
Service Extension Bureau  
211 Blue Point Avenue  
Blue Point, NY 11715  
363-6100, 6101, 6102

Ellis O. Heglund, Director



Paul Vincent, Field Representative



Richard Lewis, Welfare Coordinator

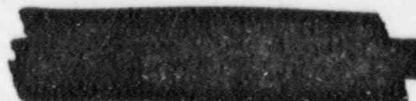


Patrica Matejcek, Office Manager



SALVATION ARMY EAST NORTHPORT CORPS

Capt. Michael Sharpe, Director  
368-1170



WELFARE SERVICE ANNEX - SUFFOLK COUNTY

I. MISSION

In a natural emergency, the mission of the Emergency Welfare Service is responsible for basic welfare services to the homeless and others who are in need because of natural disaster or the threat of natural disaster. Specifically, these services are: lodging, feeding, clothing, counsel, care of special groups, information concerning missing relatives, and, when mass care has terminated financial assistance to individuals and families who are still without means of support.

II. ASSUMPTIONS

- A. A natural disaster, actual or imminent, could leave many people homeless, without food and clothing, and without a means of support.
- B. The Emergency Welfare Service has prepared a plan for the discharge of its emergency responsibilities and built an organization capable of implementing the plan.

III. ORGANIZATION AND FUNCTIONS

- A. The Commissioner of Welfare, as Chief of the Emergency Welfare Service, is responsible for, and directs, the operations of this service.
- B. Suffolk County has been divided into Welfare Areas. The Welfare Areas are the operating units of the service.
- C. Duties and Responsibilities

The Chief of the Emergency Welfare Service serves as a staff officer of the Director, advising him and acting for him in all welfare matters. He coordinates Welfare operations with those of other Emergency Services and, in the name of the Director, exercises direct command control over all Welfare forces and Welfare Areas in the County.

The Emergency Welfare Services assesses the mass care problem, assigns specific tasks to the cooperating governmental and volunteer agencies, as required by the emergency situation, as in general directs and coordinates their operations.

D. Line of Succession

The line of succession within the Emergency Welfare Service will be in accordance with the following list established by the Chief of the Emergency Welfare Service:

Commissioner of Social Services  
Deputy Commissioner of Social Services  
Defense Welfare Coordinator  
Assistant to the Commissioner

STANDARD OPERATING PROCEDURES

In an emergency the Chief of the Emergency Welfare Service and the Defense Welfare Administrative Officer (Civil Defense) will report to the County Emergency Operating Center; implement Welfare Service plans as required by the situation.

CHAPTER III

FUNCTIONS OF CHIEFS OF SERVICES

The CHIEF is the Commissioner of Welfare. He has the following functions:

1. Is responsible for the overall administration of Emergency Welfare Services in Suffolk County.
2. Has as his deputies the following, who function in the order of priority listed, as Chief in his absence:
  - a. First Deputy Chief - First Deputy Commissioner.
  - b. Second Deputy Chief - Second Deputy Commissioner.
  - c. Third Deputy Chief - Third Deputy Commissioner.
3. Is a member of the cabinet of the Director of the Office of Civil Defense and is a consultant and advisor on Welfare matters.
4. Is responsible for requesting Welfare assistance from the support cities and counties.
5. Coordinates Emergency Welfare Services with the other Emergency Services in the event of an enemy attack.

The CHIEF OF CHILDREN'S SERVICES, the Director of the Bureau of Child Welfare, is responsible for:

1. The care of separated children and those children for whom the Bureau of Child Welfare has responsibility.
2. The registration of such children.
3. Reuniting separated children with their parents, relatives or guardians.
4. Making referrals or plans for more permanent arrangements for those separated children who cannot be reunited with their families.
5. Liaison with the Emergency Medical and Schools Divisions on problems relating to separated children.
6. Liaison with Support Area child caring Civil Defense officials.



The CHIEF OF COMMUNICATIONS is responsible for:

1. The transmission, receipt, distribution and control of messages.
2. The overall planning for and requisitioning of communications equipment.
3. Taking action to keep communications equipment operative, and when necessary, directing the use of alternate methods of communications.

The CHIEF OF DEFENSE EMERGENCY AID is:

1. Responsible for the operation of the Defense Emergency Aid program in conformity with New York State policies and procedures.
2. Responsible for the formulation of Defense Emergency Aid policies and procedures for Suffolk County.

The CHIEF OF FINANCE is the Director of the Bureau of Fiscal Administration. During the Mass Care program he:

1. Provides for limited cash for special purposes.
2. Surveys the accounting and check writing facilities of the Emergency Welfare Division, in preparation for the granting of Defense Emergency Aid.
3. Estimates the probable Defense Emergency Aid caseload and arranges for the transfer of sufficient funds to the Defense Emergency Aid account.

During the Defense Emergency Aid program he:

1. Determines, in consultation with the Chief, the method and form of assistance (cash, check or "in kind").
2. Provides for the receipt, recording and scheduling of requisition and purchase forms, and their transmission to the State for reimbursement of vendors.
3. Provides for the recording, scheduling and summarization of Defense Emergency Aid orders and loans for claiming to the State.

The CHIEF OF HOUSING:

1. Prior to attack maintains a central register of available billets in Suffolk County.

2. Maintains a list of housing facilities in the County.
3. Distributes information concerning billeting and housing.
4. Establishes a referral service for the utilization of available space.

The CHIEF OF MASS CARE is the Director of the Bureau of Institutional Administration. He is:

1. Responsible for the operation of the Mass Care program, i.e., the giving of food, clothing and lodging "in kind" in Welfare Areas and Lodging Areas, including the Department of Welfare Congregate Shelters and Day Centers for the Aged, which become Service Centers in the event of an emergency.
2. Responsible for securing adequate food, clothing and supplies through proper channels.
3. Responsible for the orderly termination of the Mass Care program when the need for it no longer exists.

The CHIEF OF PERSONNEL, the Director of the Bureau of Personnel Administration, is responsible for:

1. Making personnel assignments and keeping records of such assignments.
2. Making changes in assignments and keeping records thereof.
3. Maintaining current personnel files, including home address, work locations and other pertinent information.
4. After attack, advising the Chief of the estimated number of available staff, and the number of additional workers needed.
5. Making inter-county shifts of personnel to meet the exigencies of the post-attack period.
6. With the Chief's approval, requesting additional volunteers through the Civil Defense Manpower Service.

The CHIEF OF BUILDINGS & GROUNDS is the Director of the Bureau of Buildings & Grounds. He is responsible for:

1. Keeping and maintaining the physical facilities of the Emergency Welfare Centers, Service Centers and Assembly Centers on an operational basis.
2. Providing adequate communications, or alternate methods of communications, whenever the usual methods have failed.

The CHIEF OF PROCUREMENT is the Director of the Division of Supplies and Services. He has the following responsibilities, which do not include the responsibility for the procurement of clothing:

1. Procuring and replenishing bulk food and other supplies and equipment through the Emergency Food Control and Distribution Division, and the Emergency Procurement and Supply Division, after local sources of supply have been exhausted.
2. Evaluating the need for standard items to be procured in bulk.
3. Determining the quantities and types of food required for bulk purchase in consultation with the Food Consultant attached to the staff of the Chief of Mass Care.
4. Determining the market availability of required foods and other supplies.
5. Authorizing bulk orders for food and other supplies for delivery to Service and Assembly Centers.
6. Maintaining controls for the issuance and receipt of authorization forms.
7. Providing for inventory upon the completion of the emergency period.

The CHIEF OF PUBLIC INFORMATION, the Director of Press and Public Relations, functions only at County Control. He has no Township or Village Control representatives. He is responsible for:

1. Preparing press and radio releases concerning Emergency Welfare matters for dissemination to the public.
2. After approval by the Chief, forwarding such releases and radio announcements to the Public Information Officer of the County Office of Civil Defense for publication or broadcast.

The CHIEF OF REGISTRATION is responsible for the Registration and Inquiry program of the Emergency Welfare Division. He has the following functions:

1. Is in charge of the Central Registration Bureau.
2. Maintains liaison with, and integrates the registration program of the Emergency Services that participate in the Registration and Inquiry program (Medical Emergency Division, Police Emergency Division, Schools Emergency Division).

3. Forwards lists of dead and injured to the proper authorities for dissemination to the public.

The CHIEF OF TRANSPORTATION is in charge of all motor vehicle transport service for the Emergency Welfare Division. He has the responsibility for:

1. Assigning Emergency Welfare Division vehicles where they are needed.
2. Arranging with the Transportation Emergency Division for the assignment of additional vehicles and motor transport to the Emergency Welfare Division.
3. Transporting key personnel, supplies and equipment to appropriate locations.
4. Picking up and delivering registration and inquiry forms from the Emergency Welfare Centers to Central Registration Bureau; delivering replies to inquiries from Central Registration Bureau to the Emergency Welfare Areas, picking up post-card notices from the Emergency Welfare Areas and delivering them to the Central Registration Bureau.

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Each Chief has a staff of consultants, advisors and such personnel as are necessary for operation. For example, the Chief of Mass Care is assisted by a Food Consultant who is responsible for menu planning and nutritional requirements. The Chiefs of Services are assigned to county and district controls. The representatives operate on a level consistent with the function of the installation to which they are assigned and are assisted by their own immediate staffs.

CHAPTER IV

MOBILIZATION

Mobilization is the act of reporting to designated points for duty or for assignment to duty.

For the purpose of mobilization, staff is divided into three (3) groups:

1. EXECUTIVE STAFF, consisting of the executives of the Emergency Welfare Division, i.e., the Chief, First and Second Deputy Chiefs, Chiefs and Deputy Chiefs of Services, special consultants, and township and district managers.
2. KEY STAFF, consisting of Administrators, Case Supervisors, and Office Managers of the Emergency Welfare Areas.
3. BALANCE OF STAFF.

The mobilization action of the above three groups depends upon the receipt of air raid warning signals and/or CONELRAD radio alerts.

AIR RAID WARNING SIGNALS

1. "Alert Signal" (Yellow) (Audible)  
This consists of a steady blast of three minutes duration by sirens and means that an attack is probable.

The "Alert Signal" may be sounded prior to or after the "Take Cover Signal" (Red) (Audible)

- a. When sounded prior to the "Take Cover Signal"  
From 9 A.M. - 5 P.M. or during working hours:

1. EXECUTIVE STAFF reports to pre-assigned dispersal points.
2. KEY STAFF and the balance of staff mobilize at the work location, if it is an Emergency Welfare Center. If it is not an Emergency Welfare Center, staff remains on the premises and awaits further instructions. Staff members in the field report to the nearest operational Emergency Welfare Center.

From 5:01 P.M. - 8:59 A.M., Saturdays, Sundays and Holidays, or during non-working hours:

1. EXECUTIVE STAFF reports to the nearest Township Control Center, except the Chief of Welfare Services who reports to County Control.

WASTE  
WARNING

2. KEY STAFF and the balance of staff report to their Civil Defense work locations, or to the Emergency Welfare Division location nearest to where they may happen to be.

Improvement of navigational instruments have made CONELRAD obsolete and it was discarded in September 1963. A new system has been devised in which certain radio stations will continue to broadcast and others will go off the air. Staff should tune available radios to one of the local stations which will make announcements of the stations which will continue to broadcast. These stations will give instructions consistent with the situation which should be followed.

b. When sounded after the "Take Cover Signal":

1. Staff shall make every effort to tune available radios to the stations broadcasting for instructions consistent with the situation, and should follow such directions and instructions as they are received by radio or other authoritative means.  
Directions and instructions may include a warning that radioactive fallout threatens; an announcement that an "all clear" exists; or issuance of such other Civil Defense instructions and directions as may be required.
2. "Take Cover Signal" (Re:1) (Audible)  
This consists of a three minute fluctuating or warbling tone of varying pitch by sirens, and means that an attack is imminent.

All staff takes the best shelter available, no matter where they may happen to be.

In the event of an actual attack, or even if the County of Suffolk has not been subject to attack, following the sounding of a "Take Cover Signal", Civil Defense forces will not leave shelters unless specifically ordered to do so by recognized Civil Defense authority because of possible radiological hazard or other officially determined potential factors dangerous to life.

There is no established sequence for the sounding of the "Alert Signal" or the "Take Cover Signal". Either may be sounded to the exclusion of the other, or may be repeated as required.

There is no "All Clear Signal". Civil Defense staff will remain under shelter until notified by available communications that it is safe to emerge from shelter.

UPDATE  
WALKING

RESOURCES AND REQUIREMENTS DATA

Social Services resources data are maintained on a current basis by the Social Services Section at the EOC.

DEPARTMENT OF SOCIAL SERVICES LINE OF SUCCESSION 1985

1. Elected or Incumbent Official

Name Alice A. Amrhein Title Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 348-2306 Office 666-8430 Beepet

2. Duly Authorized Deputies

A. Name William W. Bartsch, Jr. Title Deputy Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 348-2212 Office

B. Name Janet Bosselman Title Deputy Commissioner  
Address [REDACTED]  
Phone: [REDACTED] Home 348-2307 Office

3. Emergency Hotline Numbers

A. Public Hotline Number 348-4010  
B. Unpublished Hotline Number 348-4020

Date of Completion 3/29/85

[Signature]  
Signature of Elected or Incumbent Official  
Alice A. Amrhein, Commissioner



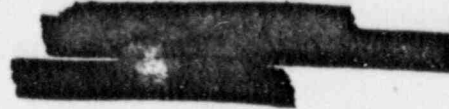
SERVICE ORGANIZATIONS

RED CROSS  
475 East Main Street  
Patchogue, 11772  
475-6202

Mrs. Patricia Nocher, Executive Director  
475-6202 (Emergency 24 hour)



Mrs. Carol Richardson, Disaster Services  
475-6202 Director



SALVATION ARMY  
Service Extension Bureau  
211 Blue Point Avenue  
Blue Point, NY 11715  
363-6100, 6101, 6102

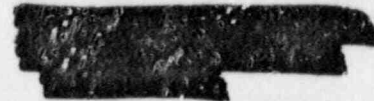
Ellis O. Heglund, Director



Paul Vincent, Field Representative



Richard Lewis, Welfare Coordinator



Patrica Matejcek, Office Manager



SALVATION ARMY EAST NORTHPORT CORPS

Capt. Michael Sharpe, Director  
368-1170



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- A. A natural disaster, actual or imminent, could leave many people homeless, without food and clothing, and without a means of support.
- B. The Emergency Welfare Service has prepared a plan for the discharge of its emergency responsibilities and built an organization capable of implementing the plan.

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The line of succession within the Emergency Welfare Service will be in accordance with the following list established by the Chief of the Emergency Welfare Service:

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Defense Welfare Coordinator  
Assistant to the Commissioner

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In an emergency the Chief of the Emergency Welfare Service and the Defense Welfare Administrative Officer (Civil Defense) will report to the County Emergency Operating Center; implement Welfare Service plans as required by the situation.

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  - a. First Deputy Chief - First Deputy Commissioner.
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3. Is a member of the cabinet of the Director of the Office of Civil Defense and is a consultant and advisor on Welfare matters.
4. Is responsible for requesting Welfare assistance from the support cities and counties.
5. Coordinates Emergency Welfare Services with the other Emergency Services in the event of an enemy attack.

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2. Responsible for the formulation of Defense Emergency Aid policies and procedures for Suffolk County.

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1. Provides for limited cash for special purposes.
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3. Estimates the probable Defense Emergency Aid caseload and arranges for the transfer of sufficient funds to the Defense Emergency Aid account.

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2. Responsible for securing adequate food, clothing and supplies through proper channels.
3. Responsible for the orderly termination of the Mass Care program when the need for it no longer exists.

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1. Making personnel assignments and keeping records of such assignments.
2. Making changes in assignments and keeping records thereof.
3. Maintaining current personnel files, including home address, work locations and other pertinent information.
4. After attack, advising the Chief of the estimated number of available staff, and the number of additional workers needed.
5. Making inter-county shifts of personnel to meet the exigencies of the post-attack period.
6. With the Chief's approval, requesting additional volunteers through the Civil Defense Manpower Service.

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1. Keeping and maintaining the physical facilities of the Emergency Welfare Centers, Service Centers and Assembly Centers on an operational basis.
2. Providing adequate communications, or alternate methods of communications, whenever the usual methods have failed.

The CHIEF OF PROCUREMENT is the Director of the Division of Supplies and Services. He has the following responsibilities, which do not include the responsibility for the procurement of clothing:

1. Procuring and replenishing bulk food and other supplies and equipment through the Emergency Food Control and Distribution Division, and the Emergency Procurement and Supply Division, after local sources of supply have been exhausted.
2. Evaluating the need for standard items to be procured in bulk.
3. Determining the quantities and types of food required for bulk purchase in consultation with the Food Consultant attached to the staff of the Chief of Mass Care.
4. Determining the market availability of required foods and other supplies.
5. Authorizing bulk orders for food and other supplies for delivery to Service and Assembly Centers.
6. Maintaining controls for the issuance and receipt of authorization forms.
7. Providing for inventory upon the completion of the emergency period.

The CHIEF OF PUBLIC INFORMATION, the Director of Press and Public Relations, functions only at County Control. He has no Township or Village Control representatives. He is responsible for:

1. Preparing press and radio releases concerning Emergency Welfare matters for dissemination to the public.
2. After approval by the Chief, forwarding such releases and radio announcements to the Public Information Officer of the County Office of Civil Defense for publication or broadcast.

The CHIEF OF REGISTRATION is responsible for the Registration and Inquiry program of the Emergency Welfare Division. He has the following functions:

1. Is in charge of the Central Registration Bureau.
2. Maintains liaison with, and integrates the registration program of the Emergency Services that participate in the Registration and Inquiry program (Medical Emergency Division, Police Emergency Division, Schools Emergency Division).

3. Forwards lists of dead and injured to the proper authorities for dissemination to the public.

The CHIEF OF TRANSPORTATION is in charge of all motor vehicle transport service for the Emergency Welfare Division. He has the responsibility for:

1. Assigning Emergency Welfare Division vehicles where they are needed.
2. Arranging with the Transportation Emergency Division for the assignment of additional vehicles and motor transport to the Emergency Welfare Division.
3. Transporting key personnel, supplies and equipment to appropriate locations.
4. Picking up and delivering registration and inquiry forms from the Emergency Welfare Centers to Central Registration-Bureau; delivering replies to inquiries from Central Registration Bureau to the Emergency Welfare Areas, picking up post-card notices from the Emergency Welfare Areas and delivering them to the Central Registration Bureau.

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Each Chief has a staff of consultants, advisors and such personnel as are necessary for operation. For example, the Chief of Mass Care is assisted by a Food Consultant who is responsible for menu planning and nutritional requirements. The Chiefs of Services are assigned to county and district controls. The representatives operate on a level consistent with the function of the installation to which they are assigned and are assisted by their own immediate staffs.



CHAPTER IV

MOBILIZATION

Mobilization is the act of reporting to designated points for duty or for assignment to duty.

For the purpose of mobilization, staff is divided into three (3) groups:

1. EXECUTIVE STAFF, consisting of the executives of the Emergency Welfare Division, i.e., the Chief, First and Second Deputy Chiefs, Chiefs and Deputy Chiefs of Services, special consultants, and township and district managers.
2. KEY STAFF, consisting of Administrators, Case Supervisors, and Office Managers of the Emergency Welfare Areas.
3. BALANCE OF STAFF

The mobilization action of the above three groups depends upon the receipt of air raid warning signals and/or CONELRAD radio alerts.

AIR RAID WARNING SIGNALS

1. "Alert Signal" (Yellow) (Audible)  
This consists of a steady blast of three minutes duration by sirens and means that an attack is probable.

The "Alert Signal" may be sounded prior to or after the "Take Cover Signal" (Red) (Audible)

- a. When sounded prior to the "Take Cover Signal"  
From 9 A.M. - 5 P.M. or during working hours:

1. EXECUTIVE STAFF reports to pre-assigned dispersal points.
2. KEY STAFF and the balance of staff mobilize at the work location, if it is an Emergency Welfare Center. If it is not an Emergency Welfare Center, staff remains on the premises and awaits further instructions. Staff members in the field report to the nearest operational Emergency Welfare Center.

From 5:01 P.M. - 8:59 A.M., Saturdays, Sundays and Holidays, or during non-working hours:

1. EXECUTIVE STAFF reports to the nearest Township Control Center, except the Chief of Welfare Services who reports to County Control.

W. WHITE  
W. WHITE

2. KEY STAFF and the balance of staff report to their Civil Defense work locations, or to the Emergency Welfare Division location nearest to where they may happen to be.

Improvement of navigational instruments have made CONELRAD obsolete and it was discarded in September 1963. A new system has been devised in which certain radio stations will continue to broadcast and others will go off the air. Staff should tune available radios to one of the local stations which will make announcements of the stations which will continue to broadcast. These stations will give instructions consistent with the situation which should be followed

b. When sounded after the "Take Cover Signal":

1. Staff shall make every effort to tune available radios to the stations broadcasting for instructions consistent with the situation, and should follow such directions and instructions as they are received by radio or other authoritative means.  
Directions and instructions may include a warning that radioactive fallout threatens; an announcement that an "all clear" exists; or issuance of such other Civil Defense instructions and directions as may be required.

2. "Take Cover Signal" (Re 1) (Audible)  
This consists of a three minute fluctuating or warbling tone of varying pitch by sirens, and means that an attack is imminent.

All staff takes the best shelter available, no matter where they may happen to be.

In the event of an actual attack, or even if the County of Suffolk has not been subject to attack, following the sounding of a "Take Cover Signal", Civil Defense forces will not leave shelters unless specifically ordered to do so by recognized Civil Defense authority because of possible radiological hazard or other officially determined potential factors dangerous to life.

There is no established sequence for the sounding of the "Alert Signal" or the "Take Cover Signal". Either may be sounded to the exclusion of the other, or may be repeated as required.

There is no "All Clear Signal". Civil Defense staff will remain under shelter until notified by available communications that it is safe to emerge from shelter.

UPDATE  
WARNING

RESOURCES AND REQUIREMENTS DATA

Social Services resources data are maintained on a current basis by the Social Services Section at the EOC.

ATTACHMENTS

Attachment a - Chaplain Service Staff

Attachment b - Standard Operating Procedures

Attachment c - Equipment and Resource Inventory

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CHAPLAIN SERVICE

I. MISSION

The mission of the Chaplain Service in an emergency is to coordinate actions of clergymen in:

- A. Providing counsel and comfort to the people and satisfying their spiritual needs, wherever they may be during the emergency;
- B. Ministering to the dying, injured, bereaved, homeless and emotionally distressed.

II. ASSUMPTIONS

Any disaster will impose unprecedented demands upon the religious resources of the County. Clergymen of all faiths will be required to provide religious ministrations to people under unparalleled stress because they are undergoing or have recently survived the disaster. The uncertainties, tensions, fears, and insecurities caused by the death or injury of close relatives, the breaking up of families, the loss of homes, and the relocation of individuals will make the ministrations of the clergy important in recovery operations.

III. ORGANIZATION AND FUNCTIONS

- A. The Chaplain Service is a unit of the Social Services Section

and a unit of the Director's operating staff.

- B. The Chaplain Service has a Civil Defense Advisory Committee of the Clergy which consists of clergymen of the major faiths who are designated by their respective religious groups.

The Committee annually elects from among its membership a Chairman who serves as the Chief of the Chaplain Service for the duration of his year's term.

C. Duties and Responsibilities:

1. Chief of Chaplain Service: Under the direction of the Commissioner of Social Services coordinates all emergency chaplain forces operating within the jurisdiction.
2. First Assistant Chief of Chaplain Service: Assists and advises the Chief of Chaplain Service in the discharge of his duties and responsibilities, and assumes them in his absence.
3. Second Assistant Chief of Chaplain Service: Assists the Chief of Chaplain Service and the First Assistant Chief of Chaplain Service, and in the absence of both assumes their duties.
4. Civil Defense Advisory Committee of the Clergy: Provides advice, assistance and guidance on ecclesiastical matters.

to the Chaplain Service staff and maintains liaison with the various religious groups functioning in the jurisdiction. Each member of the Committee advises and assists the Chief of Chaplain Service with regard to matters pertaining to his particular faith.

5. Liaison Officer: Coordinates activities of the Chaplain Service with those of other sections and services comprising the Commissioner's staff.
6. Log Clerk: Maintains a log of incoming and outgoing messages (for the Chaplain Service) as directed by an Assistant Chief of Chaplain Service; maintains Service maps.

D. Line of Succession :

The line of succession within the Chaplain Service will be in accordance with the following list:

1. Chief of Chaplain Service
2. First Assistant Chief of Chaplain Service
3. Second Assistant Chief of Chaplain Service

IV. BASIC STANDARD OPERATING PROCEDURES

- A. Personnel of the Chaplain Service and members of the Civil Defense Advisory Committee of the Clergy will report to the EOC in accord-

ance with Appendix 10 to Annex A and intraservice instructions issued by the Chief of Chaplain Service.

B. The activation of the Chaplain Service will be reported to the Commissioner of Social Services.

C. Personnel of the Chaplain Service will:

1. Determine and assess the emergency situation as related to the Service's mission.
2. Determine the operational capability of the Chaplain Service.
3. Coordinate through the Advisory Committee of the Clergy, any necessary readjustment of Chaplain Service strength and resources.
4. Where possible, provide assistance to other jurisdictions when requested.
5. Request assistance from other jurisdictions when chaplain strength is insufficient.
6. Insure that chaplain services are available at the EOC.

V. RESOURCES AND REQUIREMENTS DATA

Chaplain resources and requirements data are maintained on a current basis by the Chaplain Service at the EOC.



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