

INSTRUCTIONS FOR INSERTION  
NEW HAMPSHIRE RERP

Revision Number: 2

Date of Revision: August, 1966

To facilitate the incorporation of Revision 2 into the NHRERP, the volumes that pertain to the Seabrook Station (Volumes 1, 2, 4, 4A, 4B, 5, 6, 16, 17, 18, 18A, 19, 20, 21, 21A, 22, 23, 24, 25, 26, 26A, 27, 28, 29, 30, 31, 32, 33, 35, 36 and 38) have been republished in their entity, and distributed as complete volumes in binders with tabs. The specific paragraphs are denoted by a revision bar anotated with the numeral 2 on the right hand margin. Those volumes that are unique to the Vermont Yankee Station (Volumes 3, 8, 10, 11, 12, 13, 14 and 15) have not yet been republished.

Please note that Volume 7, Seabrook Station Alert and Notification Design Report and Volume 9, Vermont Yankee Alert and Notification Design Report will no longer be controlled as volumes of the NHRERP. Future references to these documents should be by title rather than by a NHRERP volume designation.

In addition, NHRERP Volume 34, Durham Host Plan and Volume 37, Nashua Host Plan have been deleted.

Remove the "Record of Revisions" form from each volume of your copy of the NHRERP, Rev. 1 and place in the front of the Rev. 2 copy. Enter each revision on the Record of Revisions form as they are received.

# Radiological Emergency Response Plan

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## Town of New Castle, N.H.



*Prepared In Cooperation With  
New Hampshire Civil Defense Agency  
Technological Hazards Division*



RADIOLOGICAL EMERGENCY RESPONSE PLAN  
TOWN OF NEW CASTLE, NEW HAMPSHIRE

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RECORD OF REVISIONS

This plan is reviewed periodically by local and State officials to ensure its adequacy and timeliness. It is the responsibility of the Town's Civil Defense Director to revise the plan, as necessary, on an annual basis.

The plan has been updated and revised as of the date shown on the Notice of Revision Sheet. All Notice of Revision Sheets and filing instructions are filed behind this sheet. All pages on which revisions have been made appear with the revision reference in the lower right corner. Specific locations of revisions are identified by a vertical bar and revision number in the right hand margin adjacent to the text which has been revised. If page numbers only have changed there will be no revision bars, only the notation in the lower right hand corner.

Revision No.	Date of Revision	Date Entered	Person Entering Revision



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1	School Principal
1	Dispatch Center
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## PREFACE

This Plan describes the preparation and emergency response required by the Town of New Castle to react to a potential radiological emergency at Seabrook Station Nuclear Power Plant.

Section I provides general background information pertinent to Greenland, its relationship to the Seabrook Emergency Planning Zone, and its Emergency Response Organization.

Section II gives a narrative description of the various functions associated with a planned emergency response. It provides an overview of Greenland's responsibilities and interaction with the New Hampshire Civil Defense Agency and other supporting external agencies.

Section III lists emergency preparedness responsibilities for Greenland's key response personnel to be fulfilled prior to any emergency at Seabrook Station.

Section IV lists procedures for Greenland's key response personnel to implement upon the declaration of an Emergency Classification Level at Seabrook Station.

I. GENERAL

A. PURPOSE OF THE NEW CASTLE RADIOLOGICAL EMERGENCY RESPONSE PLAN (RERP)

This Radiological Emergency Response Plan (RERP) has been developed for the Town of New Castle in accordance with the planning guidance outlined in NUREG-0654 FEMA-REP-1. The purpose of the RERP is to provide the Town with the capability for a rapid and coordinated response to any possible emergency at the Seabrook Station Nuclear Power Plant. Such an emergency response capability is considered essential to ensure the protection of the citizens of the Town in the event of a potential or actual radiological release from the nuclear power plant.

Federal, state, local, and private agencies, including New Hampshire Yankee comprise the overall Emergency Response Organizations for Seabrook Station. The RERP identifies the agencies and personnel that will respond to an incident with potential effects on offsite locations in New Hampshire (i.e., at locations beyond the nuclear power plant site boundaries). The RERP provides for a coordinated response by outlining the Emergency Response Organization structure and responsibilities of each agency in the Emergency Response Organization. Likewise the RERP outlines the support and cooperation required from the State of New Hampshire in the event of a nuclear emergency.

The RERP provides descriptions of:

- o Classification of nuclear emergencies using the Emergency Classification Levels outlined in Appendix 1 to NUREG-0654 FEMA-REP-1 Rev. 1.
- o Methods utilized to notify the Town of New Castle agencies, local officials, private organizations and the public in the event of a nuclear emergency.
- o Emergency communications systems to be employed during a nuclear emergency.

- o Public information describing emergency response plans and providing emergency response instructions for the public to follow during a nuclear emergency.
- o Emergency facilities and equipment available for use by the Emergency Response Organization during a nuclear emergency.
- o Means to be employed to assess the offsite consequences of an onsite accident.
- o Protective Actions to be implemented by the Emergency Response Organization in the event of an emergency.
- o Means for controlling radiological exposure of emergency workers involved in protective response activities.
- o Medical and public health services available to persons injured or radiologically contaminated during a nuclear emergency.
- o Plans for safe re-entry and recovery of an EPZ at the conclusion of an emergency.
- o Exercises and drills to be conducted to evaluate major portions of the offsite emergency response capability.
- o The radiological emergency response training to be provided to the various agencies within the Emergency Response Organization.
- o Responsibilities for development, review, updating, and distributing the New Castle RERP.

B. GLOSSARY OF TERMS

Purpose

The purpose of this section is to provide a common reference for terms and phrases used in this RERP.

Glossary

Access Control	The prevention of unauthorized people from entering a specific area. Road barriers and traffic control will be used to affect access control. The controlled area may include all or part of the 10-mile EPZ or may be adjusted in order to bound an Exclusion Area established by NHDPHS to control and monitor areas which may have become radiologically contaminated.
Agricultural Facility	Any building or tract of land used to grow crops or raise livestock for production of food including food storage and food processing operations.
ALERT	An ALERT is the second lowest level of emergency classification. Declaration of an ALERT indicates events in progress which involve an actual or potential, substantial degradation of the level of safety at the nuclear power plant. Any radioactive releases associated with this level are expected to be limited to small fractions of the EPA Protective Action Guideline exposure levels.
Emergency Broadcast System (EBS)	Network of radio stations which provides direct link between responsible public officials and the public. EBS stations broadcast instructions about what steps the public should take.
Emergency Classification Level	The level at which an incident at a nuclear power plant has been classified by the plant operator. Each level triggers a set of predetermined actions by the offsite Emergency Response Organization.

Emergency Operations Centers (EOC) Locations designated by the State and local Emergency Response Organizations as assembly areas for their respective staffs. These facilities are the central command and control points for their respective Emergency Response Organizations.

Emergency Operations Facility (EOF) A center established to coordinate the flow of technical information from the onsite to the offsite Emergency Response Organization. It is in the EOF that accident assessment activities are coordinated among State, local, Federal and utility personnel.

Emergency Planning Coordinator (EPC) An individual in each agency in the Emergency Response Organization responsible for emergency response preparedness. Responsibilities include training, planning, maintaining liaison with NHCDA, and maintaining the procedures and other important documents of the agency.

Emergency Planning Zones (EPZ) The area covered by the Radiological Emergency Response Plan. The boundary for the Ingestion Pathway EPZ is a 50-mile radius from the plant. The boundary of the Plume Exposure EPZ is chosen to accommodate practical planning considerations and to conform as closely as possible to a 10-mile radius. The actual EPZ boundary may be more or less than 10 miles from the plant.

Emergency Response Organization The combination of State, local, Federal, and private agencies designed specifically to provide offsite capability to implement emergency responses.

Exclusion Area The area established to control access to an evacuated area. An Exclusion Area is established after an area has been evacuated and its purpose is to control the spread of contamination and provide security.

GENERAL EMERGENCY      Of the emergency classifications, a GENERAL EMERGENCY is most severe. It may involve substantial degradation or melting of the reactor's radioactive core with potential for loss of containment integrity. Releases are expected to exceed the EPA Protective Action Guideline exposure levels beyond the power plant site boundary area.

Governor's  
Authorized  
Representative      The Governor's Authorized Representative is the person given the authority to act on behalf of the Governor in matters related to the RERP. In New Hampshire the Director of the Civil Defense Agency is given this designation.

Incident Field  
Office (IFO)      The IFO is the location in close proximity to the Plume Exposure EPZ from which NH Civil Defense Agency will coordinate with the plant, and with Federal, State, and local emergency response organizations. The IFO supplements the emergency response capability of the State EOC in Concord.

Initial  
Notification      The first communication from the Utility Control Room to the Emergency Response Organization that an incident has occurred at the power plant which may involve activation of the RERP.

Ingestion Exposure  
Pathway      The pathway through which persons may take up radioactive material and receive a radiation dose from internally deposited radioactive materials (i.e., from ingestion of contaminated water, food, or milk).

Key Officials      Official representatives of State, local and Federal government or private organizations that have a specified role in the emergency response organization and have been authorized or directed by NHODA to perform specified emergency response functions.



Media Center The location where news media representatives obtain news information concerning an emergency at a nuclear power plant. The Public Information Representatives at the Media Center will gather, coordinate, and release information as it becomes available.

Outdoor Recreation Area A public or private land or body of water used by the public for recreational purposes including, but not limited to, camping, hiking, swimming, boating, hunting, and fishing. These areas may be under State, Federal, Municipal, or private ownership.

Plume An elongated and usually open and mobile mass of material that is dispersing through the atmosphere. In the case of a nuclear power plant, the material consists of radioactive particles and gases.

Plume Exposure Pathway The pathway through which individuals may be exposed to radioactive material due to (a) whole body external exposure due to gamma radiation from the Plume and from deposited material, and (b) inhalation of radioactive particles or gases such as radioactive iodine, xenon or krypton from the passing radioactive Plume.

Protective Action Emergency measures to be taken by the public to mitigate the consequences of an accident by minimizing the radiological exposures that would likely occur if such actions were not undertaken. Examples are access control, sheltering, and evacuation.

Protective Action Guidelines (PAGs) The numerically projected dose level criteria of radiation which act as trigger points for initiating protective response actions.

Public Water Supplies Those publicly or privately owned drinking water supplies that are regulated by the Water Supply Division of the NH Water Supply and Pollution Control Commission pursuant to RSA 148 and 148 B.

Reception Center The location at which the State provides services for any evacuated population in need of public assistance. Decontamination, registration, food and shelter can be arranged by the emergency workers at a Reception Center.

Site The property owned by the utility in the immediate area of the nuclear power plant site.

SITE AREA EMERGENCY A SITE AREA EMERGENCY indicates an incident which involves actual or likely major failures of plant functions needed for the protection of the public. Radiological releases, if any, are not expected to exceed the EPA Protective Action Guideline exposure levels except near the site boundary.

Support Agencies State and private agencies which provide personnel, equipment, facilities or special knowledge to support the implementation of the emergency response.

UNUSUAL EVENT An UNUSUAL EVENT is the least severe of the emergency classifications. Declaration at this level indicates that an incident which may lead to a potential degradation of the level of safety at the nuclear power plant has taken place.

C. ABBREVIATIONS AND ACRONYMS

AFB Air Force Base  
ARES Amateur Radio Emergency Services  
CAP Civil Air Patrol  
  
CPCS Common Program Control Station (of EBS)  
DHS New Hampshire Division of Human Services  
DOE U.S. Department of Energy  
DPHS Division of Public Health Services, New Hampshire Department of Health and Welfare  
  
EBS Emergency Broadcast System  
EMS New Hampshire Emergency Medical Service  
EOC Emergency Operation Center  
EOF Emergency Operations Facility  
EPA U.S. Environmental Protection Agency  
EPZ Emergency Planning Zone  
FEMA Federal Emergency Management Agency  
GAR Governor's Authorized Representative  
HEAR Hospital Emergency Action Radio System  
IFO Incident Field Office  
KI Potassium Iodide (thyroid blocking agent)  
MC Media Center  
NESPAC New England State Police Assistance Compact  
NHCOA New Hampshire Civil Defense Agency  
NHRERP New Hampshire Radiological Emergency Response Plan  
NHY New Hampshire Yankee  
NOAA National Oceanic and Atmospheric Administration of the U.S. Department of Commerce  
NRC U.S. Nuclear Regulatory Commission  
PAG Protective Action Guidelines (Promulgated by EPA)  
PIO Public Information Officer  
RADEF Radiological Defense  
RERP Radiological Emergency Response Plan  
SS Seabrook Station  
USAF U.S. Air Force  
USCG U.S. Coast Guard  
USDA U.S. Department of Agriculture

D. AUTHORITIES

RSA 107-8, relative to Nuclear Planning and Response Programs, is intended to protect the health and welfare of New Hampshire citizens through the initiation of a program to provide for the formulation of an RERP and procedures for implementing the RERP. Several sections of the civil defense statutes apply to local community plans. First, while the lead responsibility for developing and implementing the RERP lies with the State Civil Defense Agency, "Affected local units of government are to cooperate in that effort as well." (RSA 107-8:1) Second, "Civil Defense means the preparation for and carrying out of all emergency functions to prevent loss from natural or man made disasters." (RSA 107:2) Finally, "In response to such disasters local organizations for civil defense are authorized to exercise emergency powers with regard to time-consuming procedures and formalities prescribed by law." (RSA 107:10)

2

Town - New Hampshire Revised Statutes, As Amended:

107:5  
107:7  
107:8 a, c, e  
107:10  
107:11  
107:12  
107:14  
107:18  
107:8:1  
107:8:6

State - See New Hampshire Radiological Emergency Response Plan

E. REFERENCES

- State - New Hampshire Revised Statutes Annotated, As Amended:  
Chapter 125, "Radiation Protection and Control Program."  
Chapter 125E, "New England Compact on Radiological Health  
Protection."

State of New Hampshire Radiological Emergency Response Plan.

New Hampshire Emergency Broadcast System Plan, Appendix F,  
Seacoast Operational Area.

- Federal - NUREG-0654/REP-1, Revision 1, "Criteria for Preparation and  
Evaluation of Radiological Emergency Response Plans and  
Preparedness in Support of Nuclear Power Plants."  
(Published jointly by the U.S. Nuclear Regulatory Commission  
and Federal Emergency Management Agency.)

FEMA ECS-1, "Guidelines for Emergency Response Team Plans."  
Federal Emergency Management Agency.

## F. SITUATION

### The Site

The Seabrook Station is situated on the western shore of Hampton Harbor near the northern boundary of the Town of Seabrook, New Hampshire. The Town of New Castle, New Hampshire, is located on an island approximately 13 miles north-northeast of the site, with the Town's southernmost border 12-1/2 miles north of Seabrook Station. Figure 1 is a map showing New Castle's geographic relationship to Seabrook Station.

### The Town of New Castle

The resident population of New Castle is approximately 621 with a peak seasonal population of about 749. Special facilities in New Castle that should be considered in developing emergency plans are: one public school which teaches approximately 17 students and the Wentworth-By-The-Sea Hotel (currently closed for renovations).

The only primary highway in New Castle is State Route 1B. The route constitutes the island's sole vehicle access to the mainland, connecting New Castle with Portsmouth to the west and Rye to the south. A full-size map of New Castle is enclosed at the rear of this plan. It shows key facilities, evacuation routes, and traffic control points.

### EPZ Population Distribution

The area within a 10-mile radius of the site includes portions of the states of New Hampshire and Massachusetts. Table 1 lists populations of municipalities in New Hampshire and Massachusetts which are located wholly or partially within 10 miles of Seabrook Station. Although New Castle is completely outside the 10-mile planning radius, it has been included in this EPZ because of its evacuation routes through Portsmouth.

FIGURE I  
SEABROOK STATION LOCATION



**LEGEND**

----- PLUME EXPOSURE EPZ

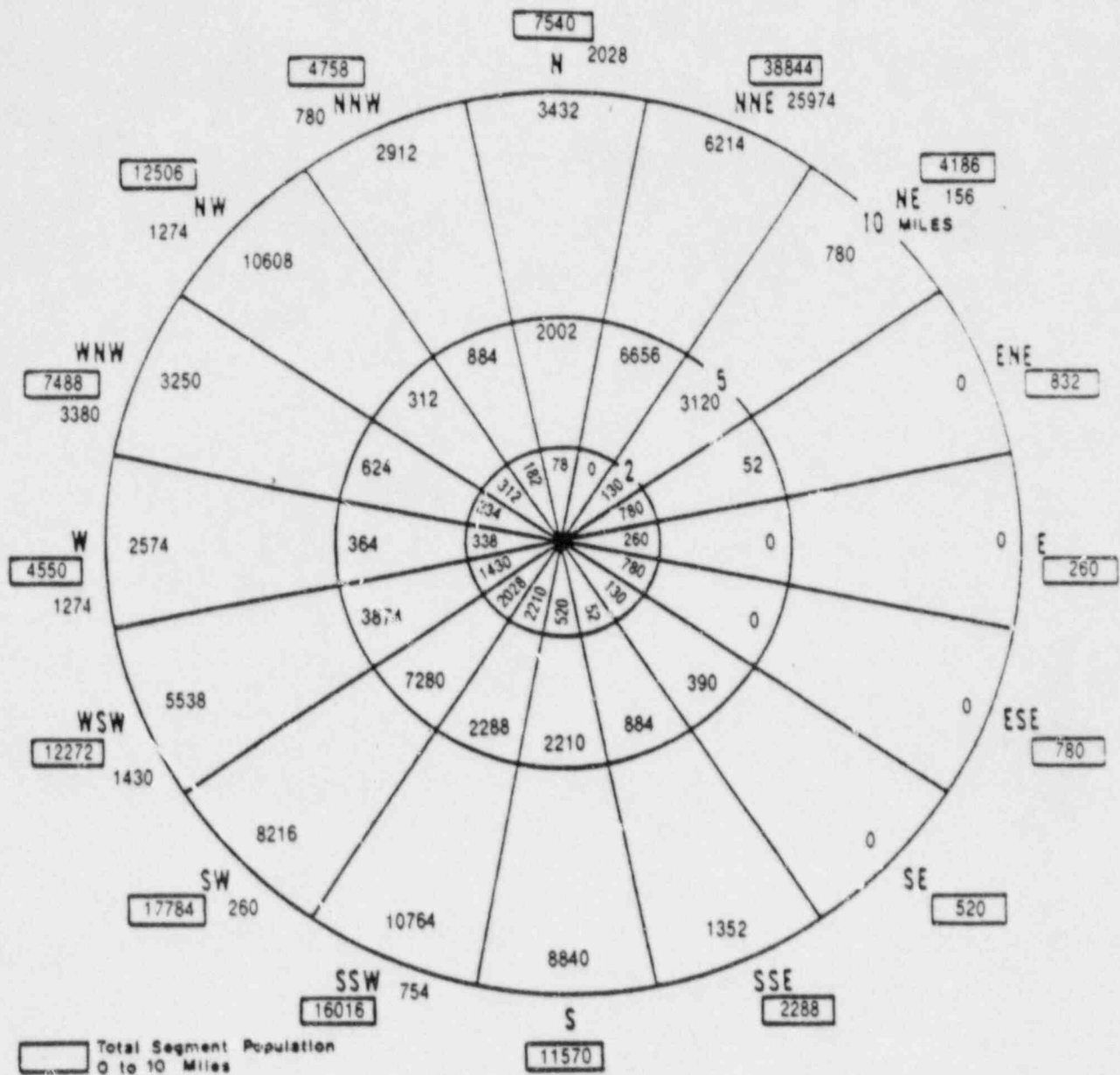
TABLE 1  
POPULATIONS OF MUNICIPALITIES WHOLLY OR PARTIALLY  
WITHIN 10 MILES OF SEABROOK STATION  
 1986

<u>New Hampshire</u>	<u>Resident Population</u>	<u>Peak Population</u>	
		<u>Summer Weekend</u>	<u>Summer Midweek</u>
Brentwood	2,039	2,039	2,039
East Kingston	1,262	1,556	1,479
Exeter	11,744	13,361	14,339
Greenland	2,225	2,443	2,541
Hampton	13,234	36,635	31,337
Hampton Falls	1,474	2,050	1,982
Kensington	1,385	1,564	1,520
Kingston	5,085	5,207	5,393
New Castle	621	749	718
Newfields	868	1,143	1,452
Newton	3,744	3,802	3,787
North Hampton	3,638	5,561	5,405
Portsmouth	26,881	31,906	35,238
Rye	5,099	9,685	8,621
Seabrook	8,158	19,626	18,515
South Hampton	699	1,367	1,324
Stratham	3,445	3,875	4,239
<u>Massachusetts</u>			
Amesbury	14,258	17,454	19,359
Merrimac	4,420	5,242	6,079
Newbury	5,479	10,206	9,683
Newburyport	16,414	21,986	23,544
Salisbury	6,726	26,702	22,502
West Newbury	3,296	4,133	4,630

Source: Sections 2, 5, and 6 of the "Evacuation Time Estimates and Traffic Management Plan Update", Vol. 6 of the State of New Hampshire Radiological Emergency Response Plan.



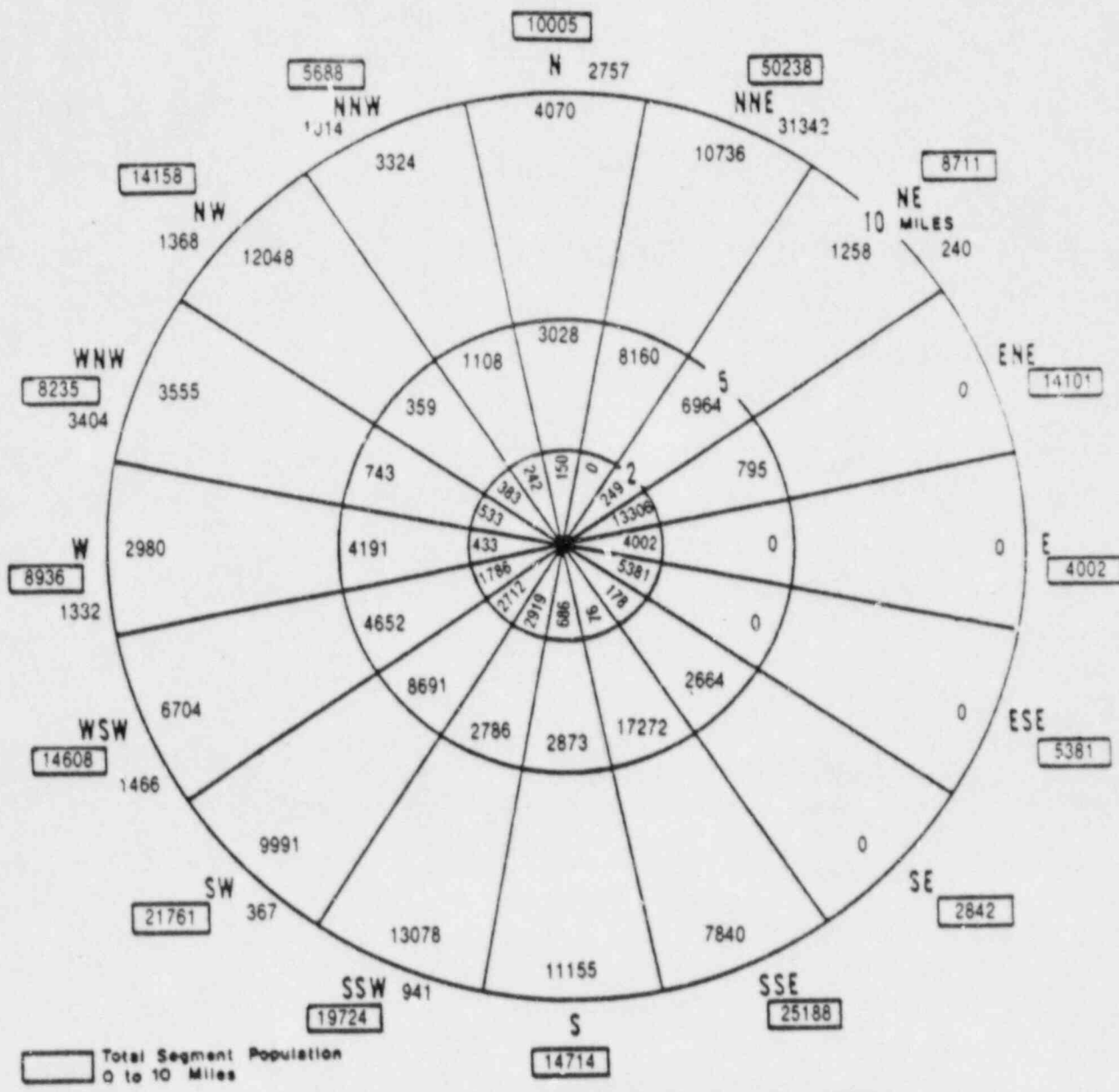
Figure 2 shows the distribution of the population in the EPZ in sectors bounded by radial lines from Seabrook Station and the 2-, 5-, and 10-mile radii.



POPULATION TOTALS			
RING MILES	RING POPULATION	TOTAL MILES	CUMULATIVE POPULATION
0 - 2	9464	0 - 2	9464
2 - 5	30940	0 - 5	40404
5 - 10	64480	0 - 10	104884
10 - 8	37310	0 - 8	142194

Figure 2

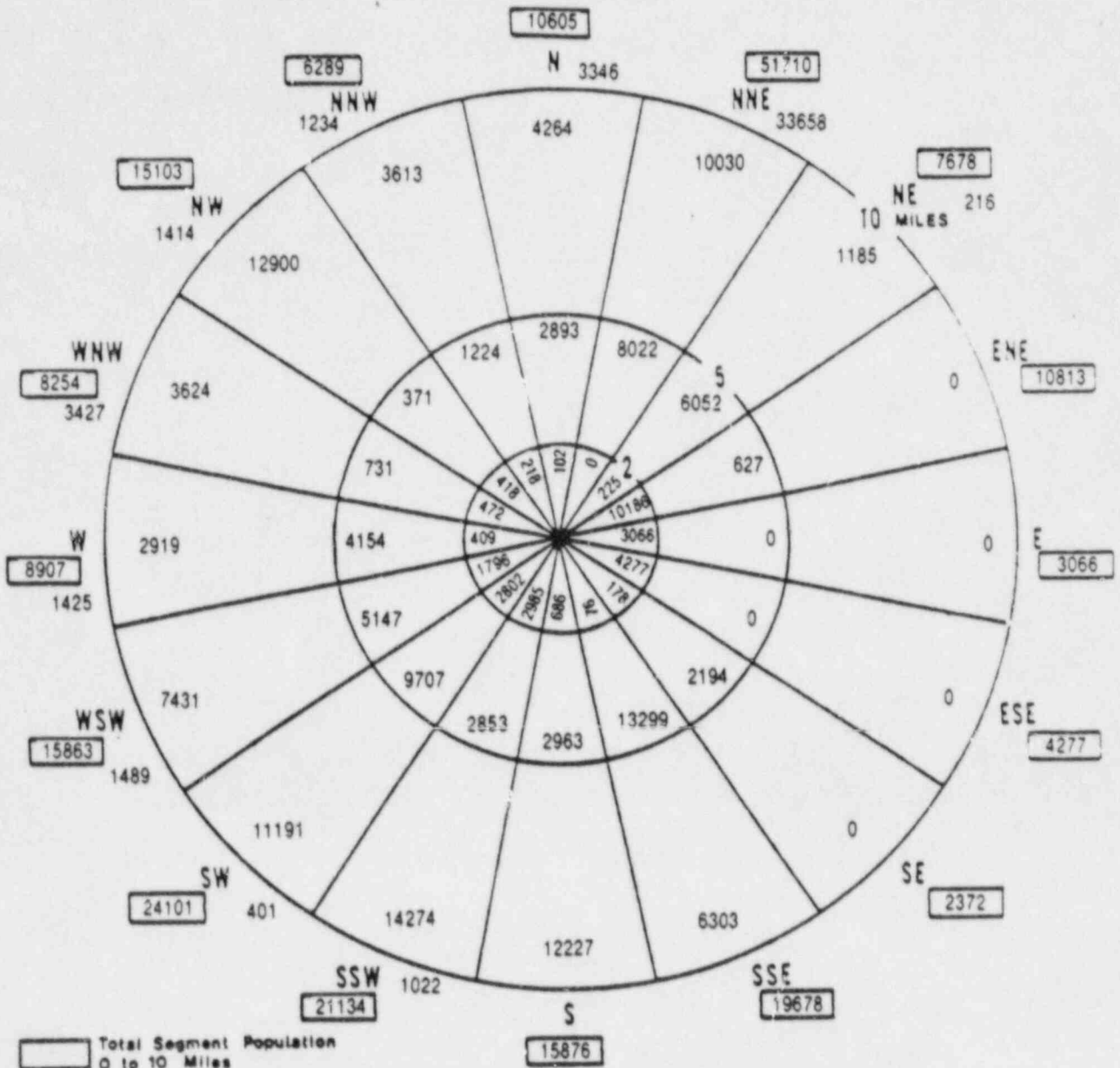
**1986 Permanent Resident Population**



POPULATION TOTALS			
RING MILES	RING POPULATION	TOTAL MILES	CUMULATIVE POPULATION
0-2	33036	0-2	33036
2-5	64286	0-5	97322
5-10	86739	0-10	184061
10-8	44730	0-8	228292

Figure 2a

Scenarios 1 & 2: Summer Weekend Total Population



POPULATION TOTALS			
RING MILES	RING POPULATION	TOTAL MILES	CUMULATIVE POPULATION
0 - 2	27896	0 - 2	27896
2 - 5	60237	0 - 5	88133
5 - 10	89961	0 - 10	178094
10 - 8	47532	0 - 8	225726

Figure 2b

**Scenarios 3 & 4: Summer Weekday Total Population**

## G. ORGANIZATION

In the State of New Hampshire there are two levels of government involved in radiological emergency response activities. Most responsibilities are assumed by the State agencies included in the State Emergency Response Organization. These agencies, and their responsibilities, are described in Section 1.7 of the NHRERP. The local emergency responsibilities in New Hampshire are assumed at the municipal level, several cities and towns, rather than counties, within each Emergency Planning Zone, provide the facilities and personnel for local emergency response.

The Town of New Castle is one of 21 local governments that become part of the State's offsite Emergency Response Organization in the event of an accident at Seabrook Station. Seventeen of the communities, including New Castle are located within or just outside of the Plume Exposure EPZ; four more communities are designated host communities that would provide Reception Center capabilities for any evacuation of the Seabrook EPZ. The responsibilities of the various entities included in the State's Emergency Response Organization are outlined in Section 1.2 of the NHRERP. 2

The local Emergency Response Organization in the Town of New Castle is governed by a Board of Selectmen who are responsible for the administrative control of the Town.

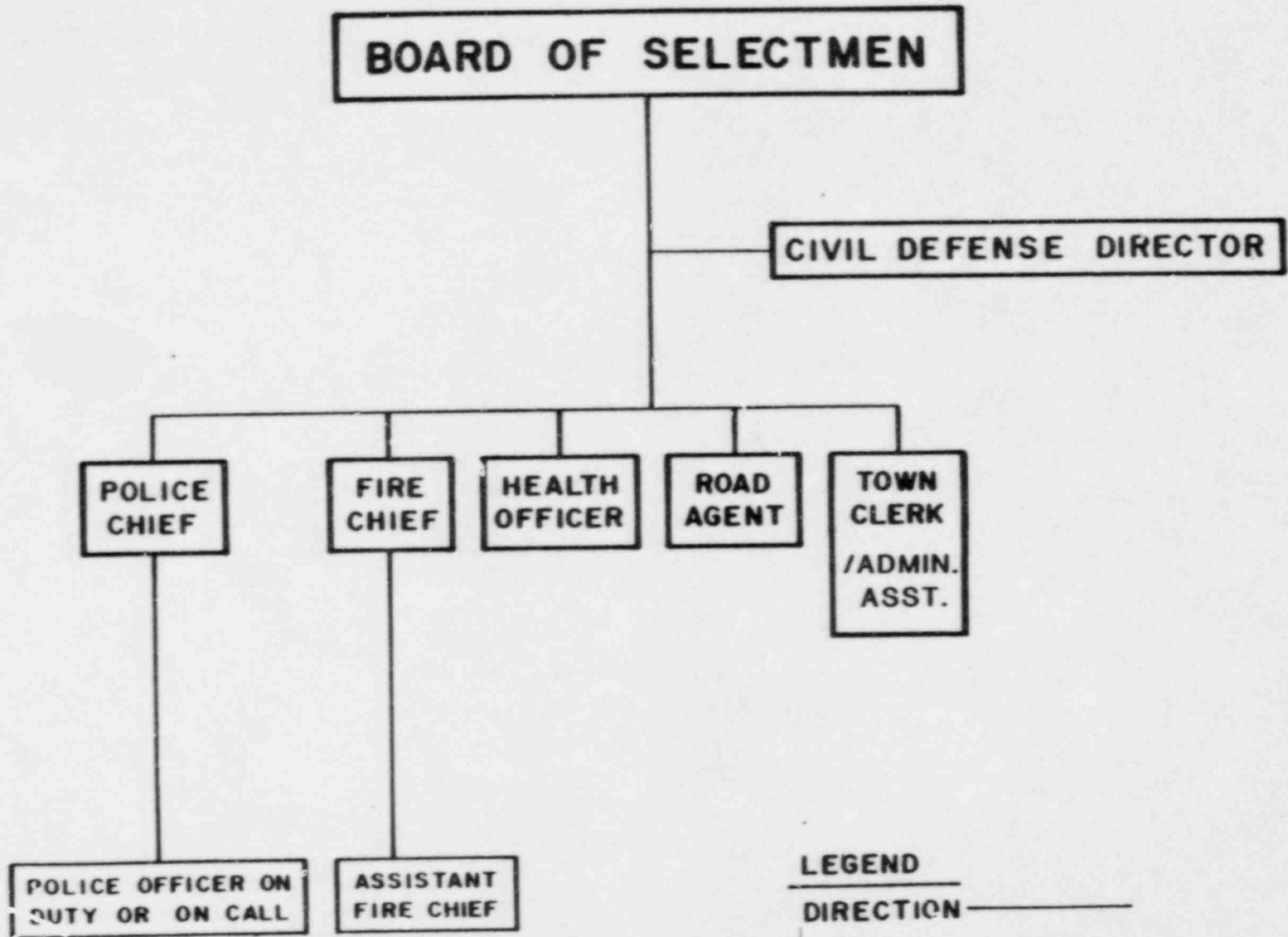
During a radiological incident at Seabrook Station, the Selectmen would be in direct charge of all emergency operations for the Town. The Emergency Response Organization of the Town's personnel is shown in Figure 3.

The responsibilities assigned to various persons and local agencies involved with emergency response activities in the Town of New Castle are listed below and summarized in Table 2.

New Castle's primary contact for information, recommendations, and resource support will be with NHCDA. They will coordinate all the additional

NEW CASTLE EMERGENCY RESPONSE ORGANIZATION

FIGURE 3



**LEGEND**  
 \_\_\_\_\_  
 DIRECTION

TABLE 2  
RESPONSIBILITY MATRIX

		EMERGENCY										ACTION									
		COMMAND & CONTROL	NOTIFICATION	COMMUNICATION	PUBLIC ALERTING	PUBLIC INFORMATION	EMERGENCY FACILITIES	ACCIDENT ASSESSMENT	PUBLIC HEALTH	RADIOLOGICAL EXP. CONTROL	PROTECTIVE RESPONSE	DECONTAMINATION	RECOVERY / REENTRY	TRANSPORTATION	RECEPTION CENTER	LOGISTIC SUPPORT	LAW ENFORCEMENT / SEC.	TRAFFIC CONTROL	FIRE / RESCUE	TRAINING	EXERCISE / DRILL
NEW CASTLE	SELECTMEN	P				P						P	P								
	CIVIL DEFENSE DIRECTOR	S				S								P	P					P	P
	FIRE CHIEF		S	P	P		P												P		
	ASSISTANT FIRE CHIEF									P	P								S	S	
	POLICE CHIEF		P	S	S									S			P	P			
	POL. OFFICER ON DUTY / CALL			S																	
	HEALTH OFFICER								P												
	ROAD AGENT														S						
	TOWN CLERK / ADMIN. ASST.							S													
ROCK. COUNTY DISPATCH			P	S													S	S			
STATE	GOVERNOR'S OFFICE	P				P							P	P							
	NHCDA	S	S	P	P	S	P	S	S	S	S	S	S	P	P					P	P
	DPMS							P	P	P	S	P	S								
	STATE POLICE		P	S														P	P		
	EMS														P						
	DIVISION OF HUMAN SERVICES															P					
N.H. NATIONAL GUARD																S					
FEDERAL	FEMA															P					P
	NRC							S													
	DOE							P													
OTHER	NHY		P		S	S							S								
	RED CROSS														S						
	MOST COMMUNITIES														S						

support and resources required by New Castle to meet a radiological emergency at Seabrook Station. The relationship of all pertinent external agencies (i.e., State, Federal, utility, and private) is shown on Figure 4.

The following is a synopsis of the various responsibilities assumed by the local, State, Federal, and utility officials:

Town

Selectmen will:

- o Provide overall command and control of New Castle's Emergency Response Organization.
- o Ensure appropriate staffing of the EOC.
- o Implement Protective Actions recommended by the Governor.
- o Order the activation of the Public Alerting System when directed to do so by NHCDA.
- o Release any necessary public information related specifically to New Castle's emergency response preparations or activities.
- o Request any required support or resources from NHCDA.
- o Coordinate recovery/re-entry operations in New Castle.

Civil Defense Director will:

- o Coordinate and update all radiological emergency plans and procedures for New Castle.
- o Coordinate and conduct training, drills, and exercises as scheduled by NHCDA.
- o Act as liaison between Selectmen and the State Emergency Response Organization.
- o Obtain emergency status information from NHCDA.
- o Assess the overall transportation requirements for evacuation.
- o Assess the overall resource requirements (personnel and equipment) for New Castle.
- o Assist the Selectmen with the public information function.



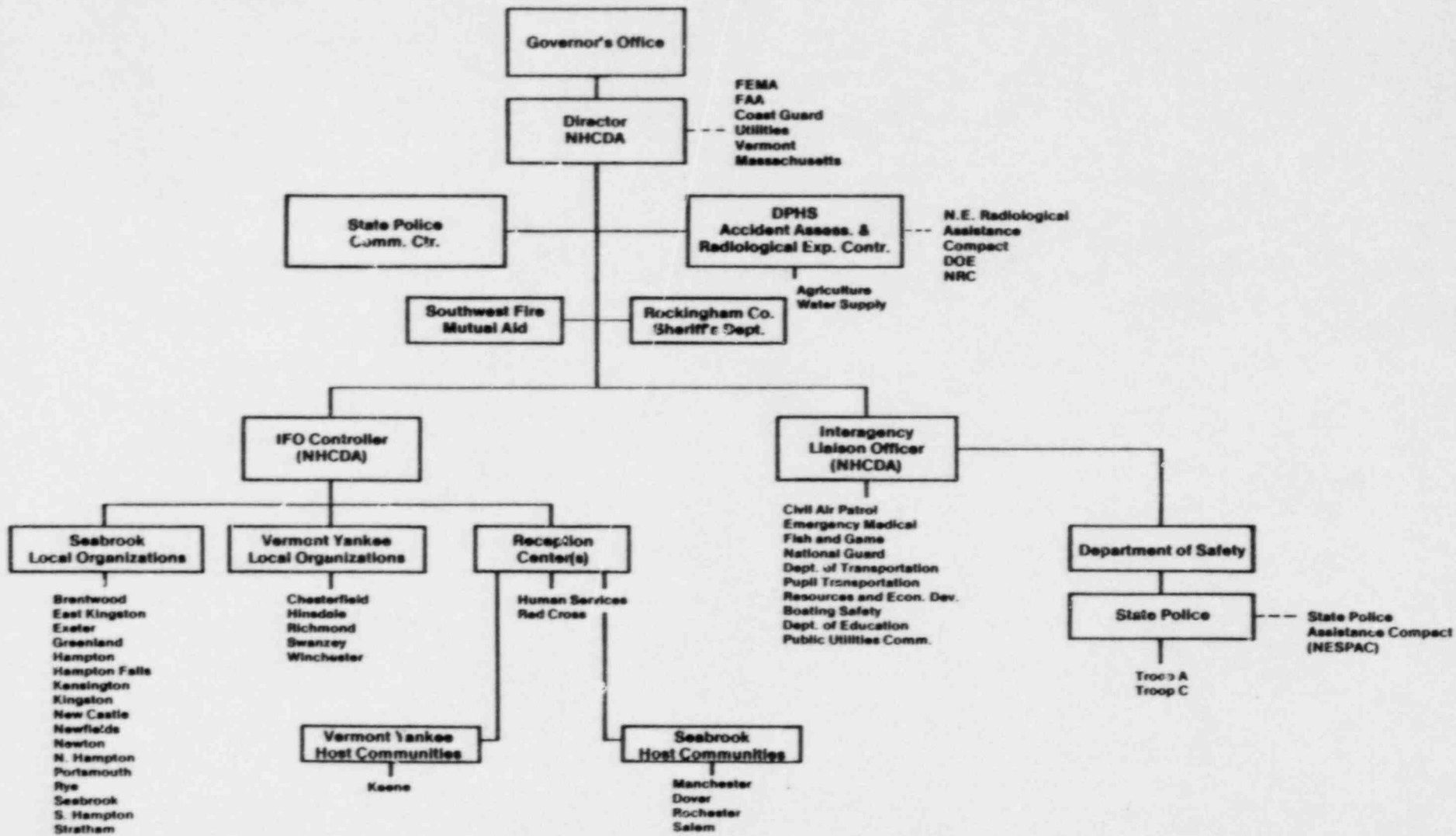


FIGURE 4 New Hampshire Radiological Emergency Response Organization

Fire Chief will:

- o Activate the EOC and maintain its operation.
- o Verify remote activation of local Public Alert and Notification System sirens by Rockingham County Dispatch Center (RCDC).
- o Activate local sirens if directed to do so by Town Selectmen or NHEDA (possibly as a backup to remote activation by RCDC).
- o Establish and maintain emergency communication networks from the EOC.
- o Notify appropriate officials of Emergency Classification Levels as required.

Assistant Fire Chief will:

- o Perform radiological monitoring and radiological exposure recordkeeping for New Castle emergency workers.

Police Chief will:

- o Ensure that the official notification function has been completed.
- o Assess the emergency medical transportation requirements and transportation requirements for special facilities, persons without automobiles, and people with special needs (i.e., hearing-impaired, mobility-impaired, non-ambulatory, etc.).
- o Assist the Fire Chief with the public alerting/notification function.
- o Provide traffic control along evacuation routes in New Castle.
- o Provide security at New Castle's emergency facilities and for all evacuated areas within the Town.

Police Officer On Duty or On Call will:

- o Notify the appropriate officials of the declaration of an Emergency Classification Level.
- o Maintain incident related emergency communications until the EOC is activated.

Health Officer will:

- o Coordinate with DPHS in distributing public health information to Town officials. Provide assistance and guidance in health-related areas.

Road Agent will:

- o Provide resources for emergency maintenance of evacuation routes in New Castle.

Town Clerk/Administrative Assistant will:

- o Provide administrative support to the EOC.

School Principal will:

- o Assess the transportation requirements of the public school.
- o Implement protective responses for the public school.

School Superintendent (SAU #50) will:

- o Assess transportation requirements of all SAU #50 public schools.
- o Coordinate protective responses among all SAU #50 public schools.

The names and means for contacting the person to whom these duties have been assigned are outlined in Appendix A (Emergency Call List). The material in Appendix A provides for lines of succession as well. The lines of succession will be used to provide for 24-hour coverage of the key emergency management functions in New Castle. The Town provides for 24-hour coverage of the following positions:

- o Selectmen: command and control
- o Civil Defense Director: coordination of emergency management functions
- o Fire Chief: operation of emergency communications systems and the EOC

- o Assistant Fire Chief: Radiological exposure control
- o Police Officer On Duty or On Call: Initial Notification of the New Castle Emergency Response Organization and maintenance of normal police duties.

All other positions may be staffed as necessitated by Emergency Classification Level and time of day and year.

#### County

Rockingham County Dispatch will:

- o Provide the primary communications capability for incident notification from State Police Headquarters. It will also fulfill its normal dispatch duties during an emergency.

#### State

The responsibilities of the various State agencies involved in offsite emergency response activities are outlined in Section 1.3 of the New Hampshire Radiological Emergency Response Plan (NHRERP). That document outlines responsibilities common to all agencies in the NH Emergency Response Organization as well as the specific responsibilities of each agency. In the event that a municipal government for whatever reason is unable to fulfill its responsibilities pursuant to the local RERP, the State of New Hampshire will assume and carry out those responsibilities. The Town of New Castle is particularly dependent on the seven State agencies listed below:

Governor's Office will:

- o Provide overall command and control of New Hampshire's Emergency Response Organization.
- o Make the final decisions on appropriate protective responses.

New Hampshire Civil Defense Agency will:

- o Direct the State Emergency Response Organization on the Governor's behalf.

- o Coordinate all requests from New Castle for support and resources.
- o Coordinate with FEMA.

Division of Public Health Services will:

- o Provide all technical services and guidance related to accident assessment and radiological exposure control.

State Police will:

- o Provide incident notification to Rockingham County Dispatch.
- o Provide Traffic and Access Control on State roads.
- o Provide support to the New Castle Police Department for law enforcement and traffic control capabilities beyond the capability of the Town.

Department of Safety, Pupil Transportation Safety Supervisor will:

- o Coordinate the scheduling of school buses in the event an evacuation of schools is recommended.

Bureau of Emergency Medical Services will:

- o Coordinate the provision of emergency medical transportation resources from outside the EPZ.

Division of Human Services will:

- o Staff and manage the State-run Reception Centers established for evacuees.

Department of Education will:

- o Assist in coordination of emergency response activities of school districts affected by an emergency.

## Federal

Federal support is anticipated only when Town of New Castle and State of New Hampshire resources for emergency response have been exhausted. Any requests for federal support of offsite emergency response activity would be made only through the New Hampshire Civil Defense Agency. The procedures for requesting Federal support, the areas in which the support may be necessary and the agencies from whom the support is expected are outlined in Section 1.4 of the NHRERP.

## Utility

New Hampshire Yankee (NHY) is responsible for a wide variety of activities in support of offsite emergency response. These activities are outlined in the utility's Seabrook Station Radiological Emergency Response Plan. Of particular interest to the Town of New Castle are the following responsibilities of NHY.

- o Classify any emergency according to the Emergency Classification Level system agreed upon with the State of New Hampshire.
- o Provide prompt notification of the declaration of an emergency or of changes in Emergency Classification Level.
- o Provide all available data in support of offsite assessment activities.
- o Provide protective action recommendations for consideration by the New Hampshire Emergency Response Organization.

## Other Towns or Agencies

The NHCDA has established four Reception Center locations to be activated in the event an evacuation is recommended for one or more of the towns within the Seabrook Station Plume Exposure EPZ. The four host communities are Manchester, Dover, Salem and Rochester. The host community to be activated in the event New Castle is evacuated is Dover. The Reception Center in Dover will be located at the Dover High School. American Red Cross will provide any necessary public feeding and shelter for evacuees at satellite mass care shelters in the vicinity of the Reception Center.

The Host Community will also assist New Castle in providing facilities in the Quality Inn to support continuity of the New Castle Town Government in the event evacuation of the Town becomes necessary.

#### H. EMERGENCY CLASSIFICATION LEVELS

The events leading to each of the Emergency Classification Levels are identified by measurable and observable characteristics called Initiating Conditions. For each classification level, example Initiating Conditions are identified (Reference Seabrook Station Emergency Plan) which form the basis for initiating the announcement of an UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY, respectively. These lists are representative and not all-inclusive, but are designed to give insight as to the types of conditions which could initiate each of the Emergency Classification Levels.

Table 3, Emergency Classification Levels, shows various actions to be taken in the event of a declaration of one of the Emergency Classification Levels. The Emergency Classification Levels are defined as follows:

1. UNUSUAL EVENT: Events are in progress or have occurred which indicate a potential degradation of the level of safety of the Plant. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
2. ALERT: Events are in progress or have occurred which involve an actual or potential substantial degradation of the level of safety of the Plant. Any releases are expected to be limited to small fractions of EPA Protective Action Guide exposure levels.
3. SITE AREA EMERGENCY: Events are in progress or have occurred which involve actual or likely major failures of Plant functions needed for protection of the public. Any releases are not expected to exceed EPA Protective Action Guide exposure levels except near the site boundary.
4. GENERAL EMERGENCY: Events are in progress or have occurred which involve actual or imminent substantial core degradation or melting with potential for loss of containment integrity. Releases can be reasonably expected to exceed EPA Protective Action Guide exposure levels offsite for more than the immediate site area.



TABLE 3

## EMERGENCY CLASSIFICATION LEVELS: ACTIONS IN NEW CASTLE

Emergency Classification Level	Accident Description	Notification from Wockingham County Sheriff's Office	Notification of New Castle Officials	Activity at New Castle EOC	Public Alert	Protective Actions Recommended by State
1. UNUSUAL EVENT	No release of radioactive material requiring offsite response.	County Dispatch frequency (155.415) or phone. Police Officer on duty/call verifies notification	Police Officer on duty/call notifies key town officials by phone or any available means. No further action required.	None	None	None recommended
2. ALERT	Actual or potential degradation of plant safety features. Releases, if any, not expected to approach Protective Action Guidelines (PAGs).	County Dispatch frequency (155.415) or phone. Police Officer on duty/call verifies notification.	Police Officer on duty/call notifies key town officials by phone or by any available means.	Selectmen in consultation with key officials and in coordination with NHCDA, determine whether to activate EOC. If so, Selectmen decide which other town officials to mobilize.	None	None recommended
3. SITE AREA EMERGENCY	Actual or likely major failures of plant safety features. Releases, if any, not expected to exceed PAGs except near site boundary.	County Dispatch frequency (155.415) or phone. Police Officer on duty/call verifies notification.	Police Officer on duty/call notifies town officials by phone or any available means. Town officials assemble at EOC.	Activate EOC. Selectmen decide which other town officials or representatives of other agencies to mobilize.	NHCDA will forewarn local officials when public alert is to be implemented (emergency sirens, weather radios, EBS radio, door-to-door notifications, etc.).	NHCDA will recommend protective actions for EPI. These may be access control and/or sheltering.
4. GENERAL EMERGENCY	Actual or imminent core degradation or melting. Releases expected to exceed PAGs offsite beyond site boundary area.	County Dispatch frequency (155.415) or phone. Police Officer on duty/call verifies notification.	Police Officer on duty/call notifies town officials by phone or any available means. Town officials assemble at EOC.	Activate EOC. Selectmen decide which other town officials or representatives of other agencies to mobilize.	NHCDA will forewarn local officials when public alert is to be implemented (emergency sirens, weather radios, EBS radio, door-to-door notifications, etc.).	NHCDA will recommend protective actions for EPI. These may be access control and/or sheltering and/or evacuation.

## I. EMERGENCY PLANNING ZONES

Emergency Planning Zones for both the Plume Exposure Pathway and the Ingestion Exposure Pathway have been selected based upon the knowledge of the timing, release characteristics, and potential consequences of a spectrum of accidents.

The Plume Exposure EPZ is an area extending outward from the Seabrook Station site to include those communities wholly or partially within 10 miles of the site, and New Castle. The size of the zone is based primarily on the consideration that projected doses estimated for most accidents would not exceed Plume Exposure Protective Action Guide (PAG) Levels outside this zone and that detailed planning within this area would provide a substantial base for the timely execution of response efforts in the event of an incident at Seabrook Station.

The Ingestion Pathway Exposure EPZ is an area extending radially outward from the Seabrook Station site to a distance of 50 miles. The size of the zone is based primarily on the consideration that the downwind range, within which significant contamination could occur, would generally be limited to this distance because of wind shifts and travel periods. In addition, projected doses from contamination outside this zone would not exceed Ingestion Pathway PAG levels. Precautionary control measures relative to livestock feeds, milk products, garden produce, and potable water supplies will be implemented in this area to the extent dictated by the projected dose.

The location of the Town of New Castle within the Plume Exposure EPZ is shown in Figure 1. The Town which is north-northeast of Seabrook is located completely outside of a 10-mile radius line drawn from the Seabrook Station site center. The Town boundary nearest the Seabrook site is approximately 12-1/2 miles away; the northernmost tip of the Town is about 14 miles from the site center.

Large scale maps of both EPZs are posted at the New Castle EOC. Copies of the same maps are posted at the EOCs of the towns within the EPZ and at the State EOC and IFO/EOF.

II. DESCRIPTIONS OF EMERGENCY RESPONSE FUNCTIONS

A. PURPOSE OF SECTION II

This section describes the individual functions that comprise a planned response to a radiological incident at the Seabrook Station Nuclear Power Plant. It describes how the Town of New Castle would be notified of the declaration of an Emergency Classification Level, the channels for the efficient transfer of information, and the response options and external assistance available to the community.

The emergency response functions are:

1. Notification
2. Emergency Communications
3. Public Education and Information
4. Emergency Facilities and Equipment
5. Accident Assessment
6. Protective Response
7. Radiological Exposure Control
8. Public Health
9. Recovery and Re-entry
10. Exercises and Drills, and
11. Training

## B. NOTIFICATION

### Initial Notification

Upon discovery and subsequent classification of an emergency at Seabrook Station the Plant Emergency Director is to notify the New Hampshire State Police Communications Center in Concord, NH. This official notification, which is the initial notice to the NH Emergency Response Organization, is to be made within 15 minutes of an emergency classification.

NH State Police will confirm the notification message by contacting the Plant Emergency Director at the control room. Once the message has been confirmed, the State Police Communication Center will notify:

- 1) DPHS - which will verify plant status with the utility, and obtain technical information necessary to assess the accident's consequences
- 2) NHCDA - which will activate the State Emergency Response Organization, and
- 3) the Rockingham County Dispatch Center which will notify local government Emergency Response Organizations, including the Town of New Castle.

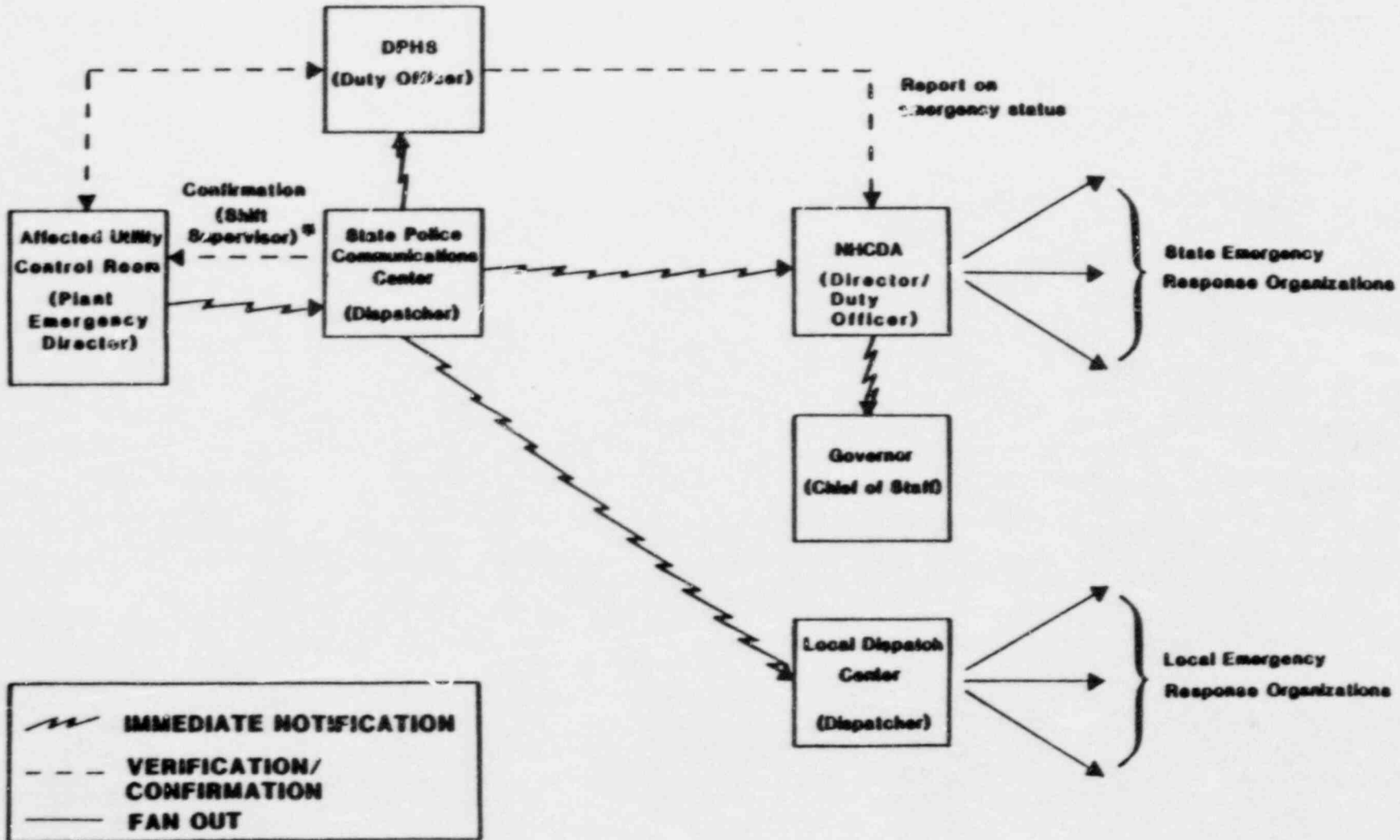
Figure 5 is an illustration of this notification procedure.

Once notified by State Police, the Rockingham County Dispatch Center will notify each of the 17 local Emergency Response Organizations in the Seabrook Station EPZ. Each local plan specifies the Emergency Classification Level at which each local government will be notified. The Town of New Castle has elected to be notified upon the declaration of an UNUSUAL EVENT. The County dispatcher will initiate contact with the Town of New Castle through the New Castle Police Officer On Duty or On Call.

New Castle maintains 24-hour police coverage with a Police Officer either on duty in the Police office or vehicle or on call. During duty hours, the

FIGURE 5

Emergency Notification Procedure



\* Not needed if by N.A.S.

New Castle Police Department maintains continuous radio communications with Town, County, and State law enforcement agencies. During on-call hours, the officer on call will be notified via pocket voice pager or telephone. Simultaneous direct notification from Rockingham County Dispatch will also be given to the Civil Defense Director via pocket voice pager. This will serve as a secondary notification path should the Police Officer On Duty or On Call be unavailable.

After receiving and verifying the Initial Notification message, the Police Officer On Duty or On Call will contact the key members of the New Castle Emergency Response Organization to notify them of the emergency situation. The people to be contacted include:

The Selectmen  
Civil Defense Director  
Fire Chief  
Police Chief  
Assistant Fire Chief\*  
Health Officer\*  
Road Agent\*  
Town Clerk/Administrative Assistant\*

\* Contacted at Selectmen's discretion for ALERT, automatically for SITE AREA EMERGENCY and GENERAL EMERGENCY.

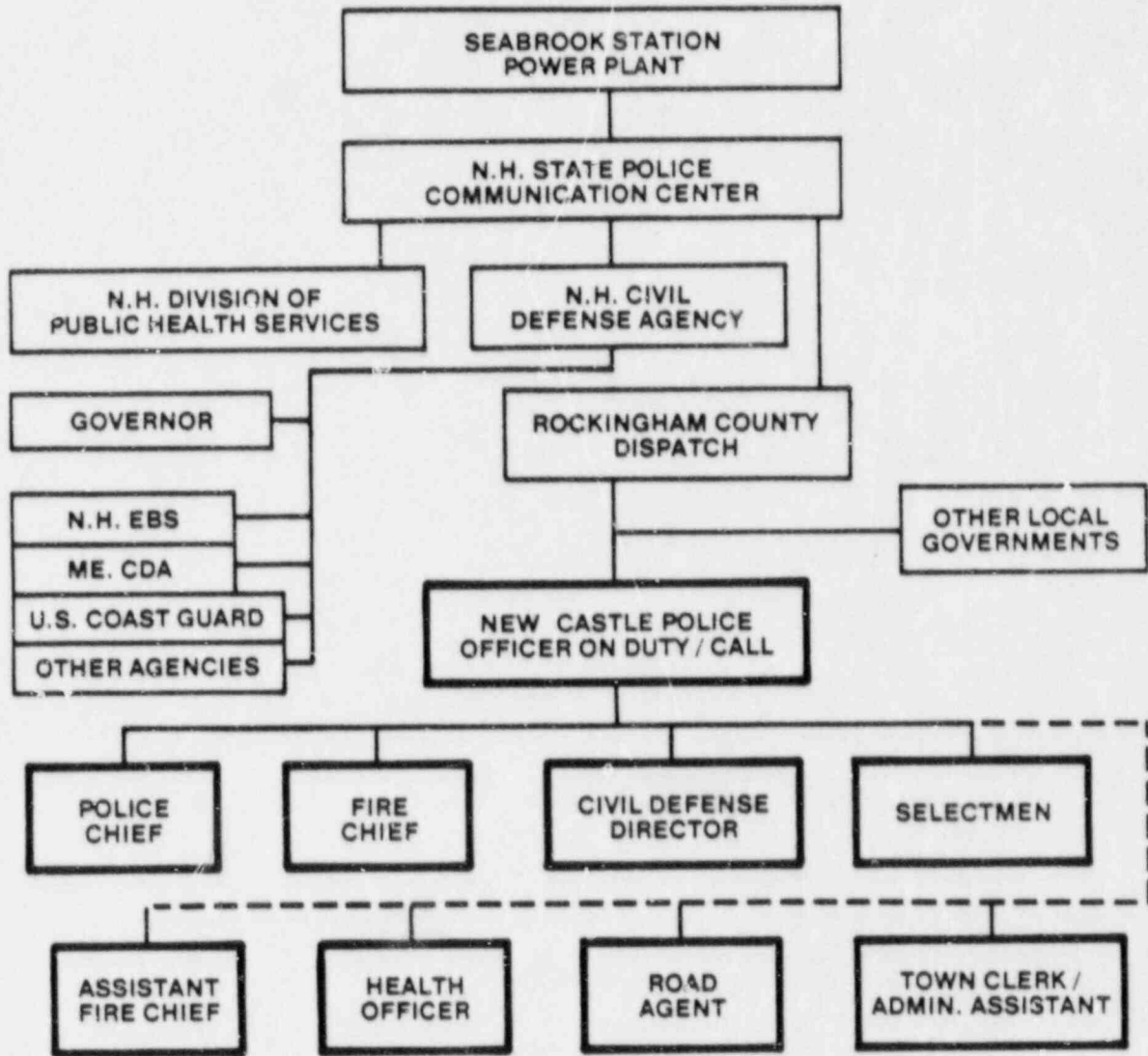
Figure 6 outlines the Town's notification fanout scheme.

#### Changes in Emergency Classification Level

Developments, subsequent to the event which originally triggered the Initial Notification, may require the emergency to be reclassified. Any escalation or de-escalation of the emergency classification requires prompt notification to the NH State Police Communications Center by the utility. The

FIGURE 6

24-HOUR NOTIFICATION FANOUT SCHEME  
TOWN OF NEW CASTLE



All New Castle functions are in bold outline.

(—)

Indicates immediate notification for all classes of emergencies.

(- - -)

Indicates others to be notified at the discretion of the Selectmen for an ALERT and automatically for a SITE AREA EMERGENCY or GENERAL EMERGENCY.



notification of a change in Emergency Classification Level will be confirmed by State Police. Notification of NHCOA, DPHS, and the New Castle Emergency Response Organization will proceed as previously described for the Initial Notification. Upon activation of the Town EOC, the key members of the New Castle Emergency Response Organization may be notified by contacting the EOC.

Termination of emergency status, including initiating of recovery operations, will follow the same notification procedures followed for changing Emergency Classification Levels.

### Public Alerting

High-powered sirens are the primary means of providing public alerting to the transient and resident population within the Seabrook Station plume exposure pathway Emergency Planning Zone (EPZ). The purpose of the audible alerting sound is to advise people within the EPZ to listen to Emergency Broadcast System (EBS) radio stations to receive emergency information and instructional messages from State officials.

The siren system comprises a total of 137 individual sirens installed throughout the Seabrook Station EPZ, 94 in New Hampshire and 43 in Massachusetts. In New Castle, there is one siren with a rated output of 123 dBC at a distance of 100 feet. The location of the siren in New Castle is listed in Table 3A; the siren location is also depicted on the Siren Location Map included in the Map Section at the end of this volume.

The siren in New Castle can be operated in either a "siren" mode or a "public address" mode. In its normal, "siren" mode of operation, the siren can produce several distinct sounds. The Civil Defense "Alert" signal (a loud, high-pitched tone) will be used to provide public alerting in the event of an emergency at Seabrook Station. The other siren sounds available can be used by New Castle and/or State officials for other purposes of their own choosing. In the "public address" mode, voice messages can be broadcast over the siren.

The sirens in the Seabrook Station Alert and Notification System are activated and controlled with an encoded signal broadcast over a dedicated radio channel. Each siren in the system can be activated and controlled from a central siren control point, with backup activation and control functions provided by the municipality in which the siren is located. For all sirens in

New Hampshire, the primary activation and control point is the Rockingham County Dispatch Center (RCDC), in Brentwood. The local siren control and activation point is located at The New Castle Fire Station.

In the event of an emergency at Seabrook Station, the New Hampshire Civil Defense Agency (NHODA) will coordinate the activation of the siren system and the EBS radio network. Normally, the siren in New Castle will be activated by the RCDC. The New Castle Fire Chief will be informed as to the time of siren activation, and is responsible for verifying that the siren has sounded at the scheduled time. If the siren has not been activated at that time, the Fire Chief will coordinate local (backup) activation procedures through the New Castle Selectmen and NHODA.

To supplement the public alerting functions provided by the siren system, tone-alert radio receivers will be provided to certain institutions and individuals in New Castle. Institutional recipients of tone-alert radio receivers include schools, day-care centers, medical facilities, businesses with 50 or more employees at one location, and other facilities that may have to internally coordinate their emergency response activities. Tone-alert radio receivers equipped with visual alerting lights will also be provided to hearing-impaired residents. The tone-alert radio receivers will be activated by a special signal broadcast over the EBS network, and will provide both an alerting tone and verbal information and instructional messages. A list of recipients of tone-alert radio receivers in New Castle will be kept by the New Castle Civil Defense Director.

The audible alert system for Seabrook Station may be supplemented by other notifications. Section 2.1 of the NHRERP outlines the notification responsibilities of State and Federal agencies involved with notifying remotely located persons or patrons of State recreational facilities. In addition the Police Chief in New Castle maintains confidential lists of New Castle citizens with special notification needs. These include handicapped persons within the town who have made themselves and their needs known to the Town through the public information program. These persons will be notified by telephone, by dispatch of police cruisers or other emergency personnel, or by other suitable means devised by the New Castle Fire Chief.

Public Dissemination of Information and Instructions

After initial public alerting has been accomplished, all subsequent official information and instructional messages will be broadcast to the public over the Emergency Broadcast System (EBS). The public's high reliance on radio for news information makes EBS a good medium for keeping the public informed during an emergency.

WOKQ (97.5 FM) and several other EBS radio stations have been selected for inclusion in the emergency information network. WOKQ provides coverage of the entire EPZ on a 24 hour basis. The station also has backup power.

Sample EBS messages have been prepared and are included in Appendix G to the NHCOA procedures.

TABLE 3A  
SEABROOK STATION PUBLIC ALERTING SYSTEM

SIREN LOCATIONS  
NEW CASTLE, NEW HAMPSHIRE

<u>Designation</u>	<u>Rating</u>	<u>Site</u>
NC-1	123	Near rifle range building, by Great Island Common

C. EMERGENCY COMMUNICATIONS

Town of New Castle Communications System Description

The Town of New Castle is served by a sophisticated communications network. The Police Station and Fire Station are located in a group of (2) adjoining buildings on Main Street. The EOC is located in the Fire Station, the Police Station is located in the Town Hall. The New Castle Police Department is dispatched by Rockingham County Dispatch. The Fire Department is dispatched by the Rye Fire Department, which answers the New Castle fire phone and then tone alerts and dispatches New Castle Fire Department.

Initial notification of an incident at Seabrook Station to the New Castle Emergency Response Organization would occur as follows:

The utility would notify the New Hampshire State Police communications center, the NHSP dispatcher would notify Rockingham County Dispatch (hereafter RCD). RCD will notify the Police Officer on duty or on call, this notification will be made via radio pager. At the same time the radio page is sent to the Police Officer on duty or on call, a simultaneous notification will also be provided by RCD to the Selectmen and the Civil Defense Director via radio pagers. The Police Officer has the primary responsibility for verifying the receipt of the radio page to the Emergency Response Organization for the town.

The Police Officer will receive subsequent updates and information from RCD until the EOC becomes operational. Once the EOC is operational it will become the focus of all emergency communications for the town.

The EOC dispatch area is located with the fire dispatch area, and is specially equipped with enhanced communications capabilities to handle additional communications associated with the RERP. An emergency power generator will be installed at this location.

Local Civil Defense field operations will be conducted on the towns VHF-HB common frequency. The fire frequencies will be used only for coordinating fire fighting activities. The police frequencies will be utilized primarily for traffic and access control and for coordinating other law enforcement activities.

Most of the emergency communications equipment discussed in this section is used by the various public safety agencies on a day-to-day basis. For this reason, many of the systems are in constant use or are tested frequently. No system is tested less frequently than once a month. In addition, the entire emergency communications system is tested for use in a radiological emergency response during biannual exercises. Sufficient equipment exists to cover for equipment removed for service or repair.

The communications network consists of (6) subsystems which are described below.

1. The New Hampshire Civil Defense Command and Control Network

Once the EOC is operational this system will provide the primary Command and Control mechanism and provide notifications and informational updates to the EOC. This system will provide a communications link between each local EOC, (EPZ and Host) and the IFO in Newington. This system allows all the EPZ and Host communities local EOCs the ability to communicate with each other. All of the radios installed as part of this network have a built in selective call feature which will allow one station to selectively alert another station. The stations at the IFO and the State EOC also have the ability to transmit an "allcall" signal which will alert all of the stations in this system simultaneously. Normal system communications are relayed through a VHF-Low band repeater. In the event the system experiences a high amount of radio traffic, the repeat function will be disabled and the IFO dispatcher will assume control of the repeater and will control the communications that occur on the system.

Communications that occur on this system will take place in a "clear voice" mode. All communications that occur on the system are linked back to the State EOC in Concord. The State EOCs can operate the repeater and communicate to the local EOCs should that be necessary.

NOTE: All key components of this system have a backup electrical source in place or in the process of being installed.

## 2. Civil Defense Staff Operations Radio System

(1) All Civil Defense staff field activities will be coordinated on this channel. In New Castle this channel is a VHF-HB channel. This system operates with a new high power, multifrequency scanning base station installed at the EOC. This frequency is also installed in all of the towns new portable radio equipment for all departments.

(2) This base station may also communicate directly with the United States Coast Guard, Rye Police Department and other EPZ Police with ambulances and hospitals on the Hear 1 frequency and with EPZ communities on the Seacoast Fire frequencies.

## 3. Police Dispatch Radio Network

The Town of New Castle Police Department operates on the common radio frequencies utilized by Rockingham County Police Departments. This system employs (3) primary radio channels to communicate between RCD and local Police Departments. A quantity of portables also have been provided to allow for staffing of traffic control posts and to have sufficient portables available for other police activities.

## 4. Fire Dispatch Radio Network

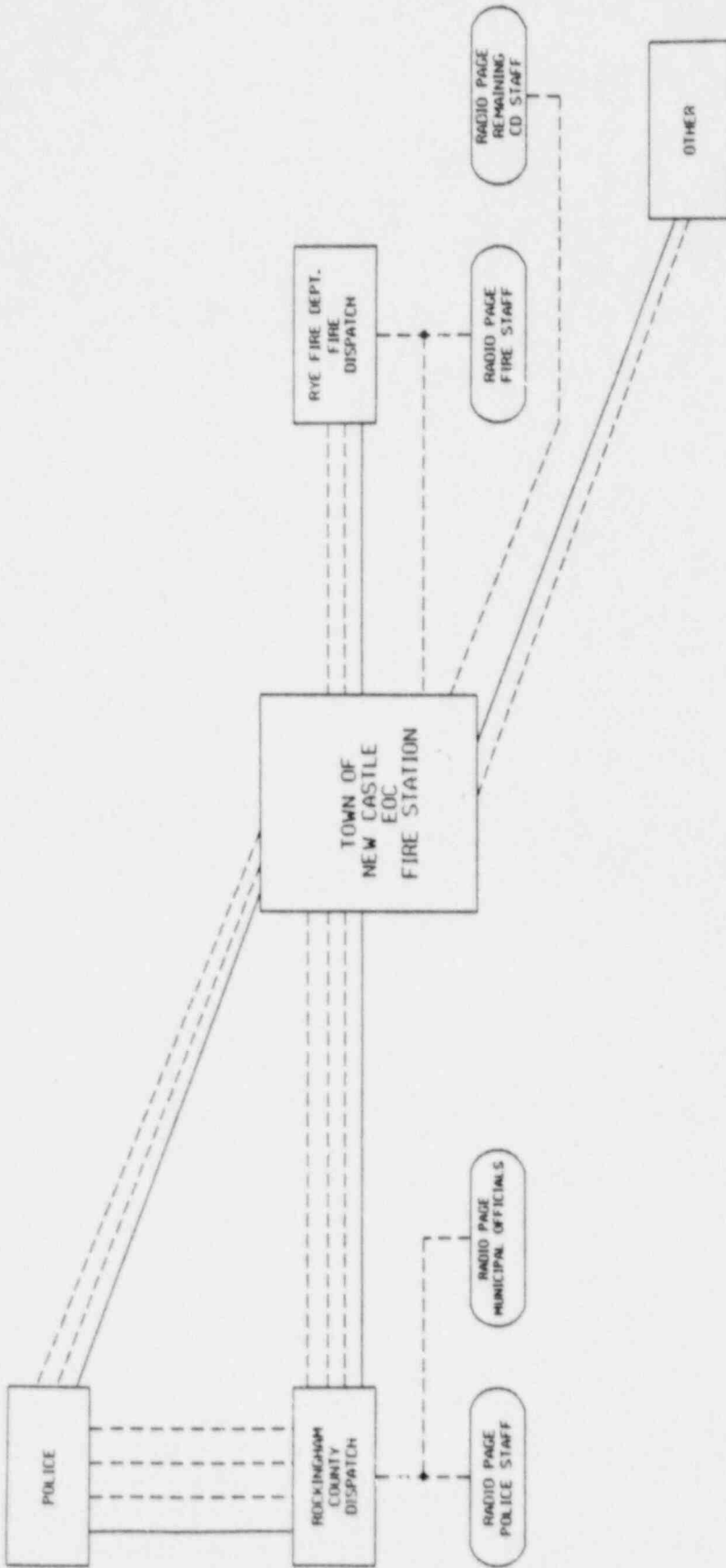
The town of New Castle Fire Department operates on the common radio frequencies utilized by most Rockingham County Fire Departments. This system employs (2) primary radio channels to communicate between dispatch centers and local departments and to communicate between local departments apparatus for mutual aid purposes. The Rye Fire Department answers the New Castle Fire Department's emergency phone and then tone alerts and dispatches the New Castle Fire Department. A tone encoder is also installed at the Fire Station/EOC.

## 5. Amateur Radio, ARES Radio System

Installed at the New Castle EOC is a (2) meter programmable base station capable of operating on all (2) meter frequencies. The ARES network is a backup system to the NHODA Command and Control radio system and will allow the local EOC additional channels to communicate with the IFD and other EPZ and Host communities.

## 6. Commercial Telephone Network

The EOC is equipped with a multi-line key telephone system, sufficient to handle the additional communications associated with the RERP.

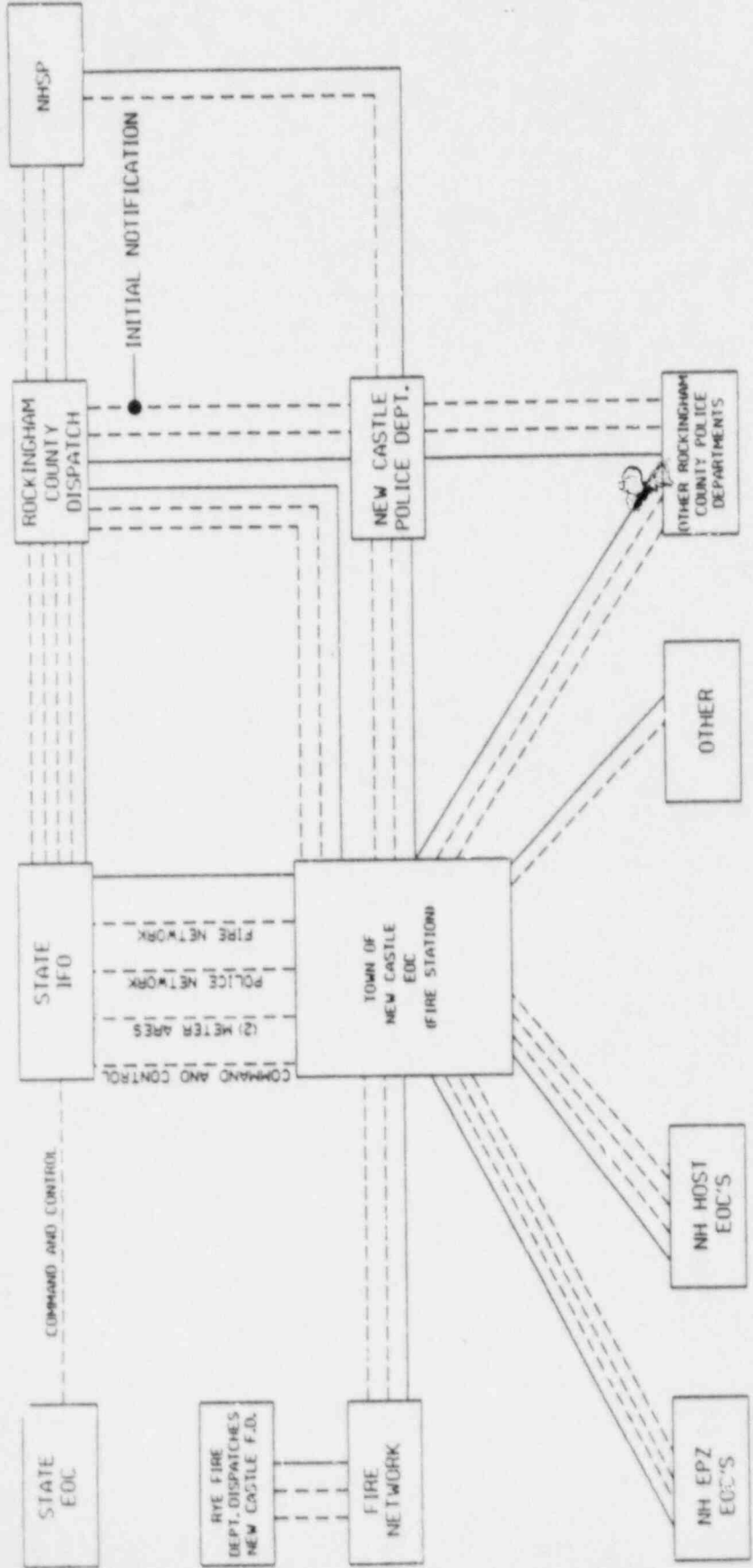


NOTE: ALL FREQUENCIES UTILIZED BY THIS SYSTEM ARE KEPT ON FILE AT THE EOC.

LEGEND:  
 2 WAY RADIO = - - - - -  
 TELEPHONE = \_\_\_\_\_

7	TOWN OF NEW CASTLE INTERNAL SIMPLIFIED BLOCK DIAGRAM
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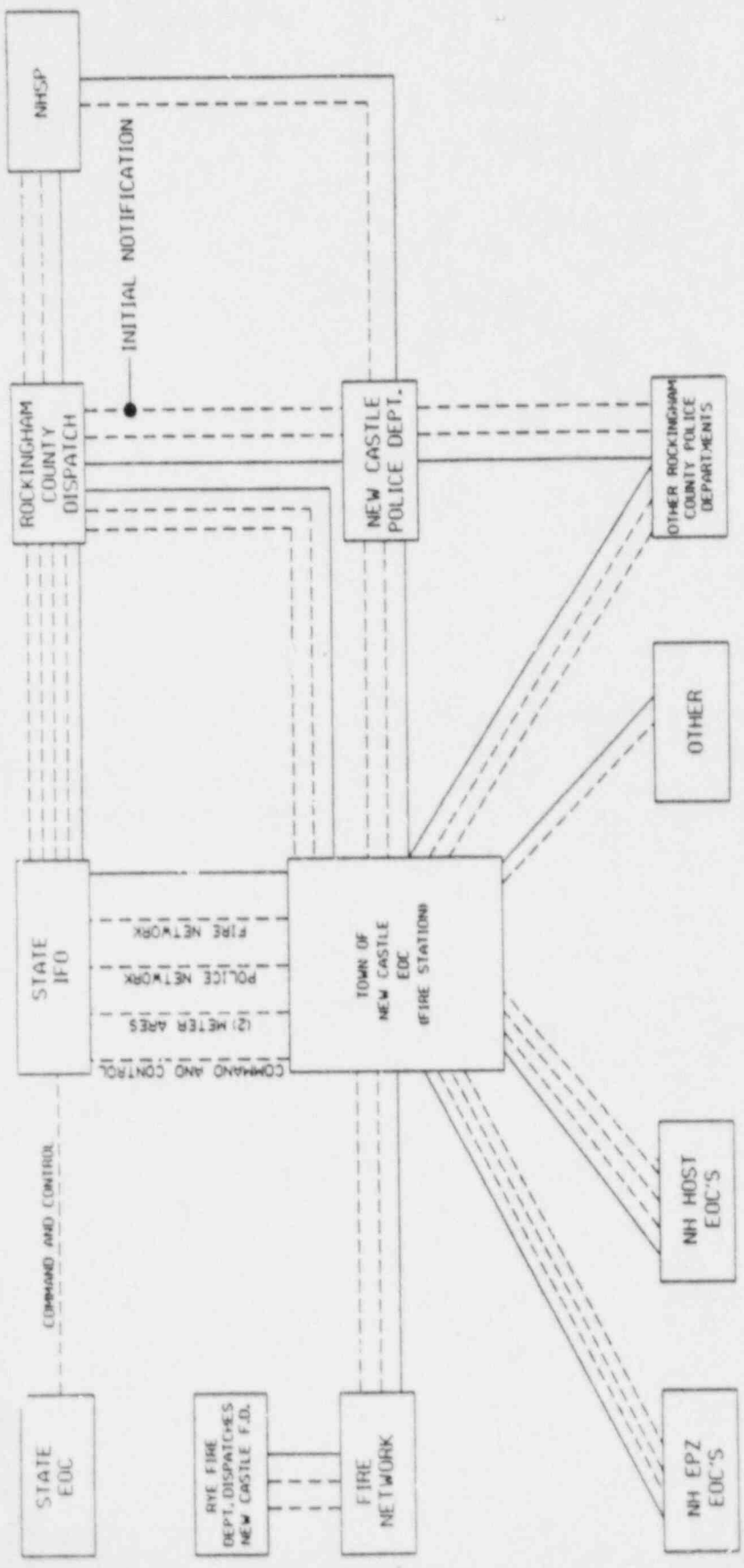




NOTE: ALL FREQUENCIES UTILIZED BY THIS SYSTEM ARE KEPT ON FILE AT THE EDC.

LEGEND:  
 2 WAY RADIO = - - - - -  
 TELEPHONE = - - - - -

8	TOWN OF NEW CASTLE SIMPLIFIED EXTERNAL COMMUNICATIONS NETWORK
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NOTE: ALL FREQUENCIES UTILIZED BY THIS SYSTEM ARE KEPT ON FILE AT THE EDC.

LEGEND:  
 2 WAY RADIO = ————  
 TELEPHONE = - - - - -

8	TOWN OF NEW CASTLE SIMPLIFIED EXTERNAL COMMUNICATIONS NETWORK
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D. PUBLIC EDUCATION AND INFORMATION

In New Hampshire all public education and information responsibilities are assumed by the State. The term "public education" refers to pre-emergency education of the public in matters related to nuclear power, radiation and emergency response actions. The State public education program consists of five elements:

1. A public information booklet
2. Information on adhesive labels to be placed in the home
3. Emergency information placed in a dedicated page of the local telephone book
4. Poster with emergency information to be prominently displayed in public places, and
5. Annual news media orientation.

These materials provide information on radiation, a contact person from whom more emergency information can be obtained, a description of protective measures that may be taken in response to an emergency situation at Seabrook Station, and instructions for those with special needs to contact appropriate public officials. Each of the five elements of the program is described in detail in Section 2.3 of the NHRERP.

"Public information" refers to the dissemination of official public information through the news media during a radiological emergency and the recovery and re-entry period immediately following the emergency. Careful coordination of news releases among all involved agencies and Seabrook Station is essential to ensure consistency of information to preclude public confusion and thus facilitate orderly and efficient responses.

A representative of the Governor and/or NHEDA will coordinate news releases with the utility and Massachusetts' agencies from the Media Center at

the Newington Town Hall, Newington, NH. This is the only location at which major news media support will be offered. New Castle officials can also obtain emergency information by contacting NHCDA by telephone at the IFQ/EOF in Newington, the State EOC in Concord, or via the Civil Defense radio network. State personnel will also monitor the operation of the NHY and staff rumor control center. The State also operates a rumor control center. The toll free telephone number is listed in Volume 2, Appendix K, and published in the public information calendar. This center will actively seek to identify rumors and remedy them by prompt, accurate news releases. Likewise the utility will maintain, and the State personnel will monitor a public information telephone number that residents may call for plant status information. Details on the operation of the Media Center and the rumor control activity are provided in Section 2.3 of the NHRERP.

Since the State maintains the responsibility for public education and information, the Town is not required to participate in media relations. At their option the Selectmen may choose to deal with local news media. If the Selectmen elect to release news to local media representatives they will establish a briefing room in the Town Hall. Such optional briefings will be limited to the status of emergency response activities in the Town of New Castle. Briefings on plant status and accident assessment will be conducted only by Federal, State and utility officials from the Media Center. The Selectmen should notify the State personnel in the Media Center, in advance, their intent to hold any local briefing including the nature of information to be released. The Selectmen should provide copies of any written releases to the Media Center in advance of issuing them to the media.

## E. EMERGENCY FACILITIES AND EQUIPMENT

There are three sets of emergency facilities used to support offsite emergency response for Seabrook Station; utility-operated facilities, State-operated facilities and locally-operated facilities. These facilities and their relationships to emergency response activities for the Town of New Castle are described below.

### Utility-Operated Facilities

There are three utility-operated facilities that have significant roles in offsite emergency response. These are the Emergency Operations Facility (EOF), the control room and the Media Center.

The primary exchange of information between the onsite and offsite Emergency Response Organizations occurs in the EOF. Information concerning the reactor status, utility dose projections, and monitoring data is transferred to State personnel located in the EOF by the utility in accordance with the utility's emergency plan. (Ref. Seabrook Station Emergency Plan, Section 8.5). No local emergency response personnel are involved with activities at the EOF. The EOF is co-located with the IFO at Newington Station in Newington.

The Power Plant Control Room is not an integral part of the offsite emergency response facilities. It is, however, linked to the offsite facilities in two important ways. First, it is from the control room that notification of the Emergency Classification Levels to the State is initiated and verified until the EOF is activated. Second, it is from the control room that technical data about the incident is provided to utility representatives in the EOF. As with the EOF, no New Castle personnel are involved with any control room activities.

The Media Center is the central coordination point from which information about the incident and the emergency response will be released to representatives of the news media. It is located in Newington Town Hall.

In the Media Center public information officials of the utility, as well as State and Federal officials, will coordinate their activities. (Ref. Seabrook Station Emergency Plan, Section 11.3). Rumor Control is also conducted from the Media Center. The State Public Information Officers located in the Media Center have a direct dedicated communications link with the State EOC. The Media Center may be a source of information to the New Castle Emergency Response Organization, however, no participation in issuance of news releases and press briefings by local officials is expected.

#### State-Operated Facilities

The State operates six emergency response facilities, plus the decontamination centers and the four Reception Centers for Seabrook Station. The State Emergency Operations Center (EOC) is the central command center for the offsite emergency response by the State and affected municipalities in New Hampshire. The State EOC is located in the NHCDA offices at 107 Pleasant Street in Concord, NH. NHCDA is responsible for the operation of this facility.

The IFD is the State facility located closest to Seabrook Station. It is the facility from which the NH Civil Defense Agency will communicate with State emergency workers and local Emergency Response Organizations. State field operations are directed from the IFD. The IFD, which is located in the Newington Station in Newington, receives direction from the State EOC in Concord, NH. The IFD is co-located with the EOF.

The State Police Communication Center is the central communication and information point for the New Hampshire State Police. This facility has two radio dispatch consoles. One console uses a low-band frequency and is reserved for State Police dispatch. The other uses a high-band frequency to communicate with other State agencies and local Police Dispatchers including Rockingham County Dispatch Center. Emergency and routine communications services are provided by several dispatchers on a 24-hour basis. Communication links to the utilities, NHCDA, DPHS, local dispatch centers, State Police Troop A, the Governor, and other State agencies, as well as State Police organizations of other states, are provided by this communication center.

For the Seabrook Station EPZ two State transportation staging areas will be activated to serve as the reporting places for buses, ambulances and personnel which will be used to support evacuation. Vehicles and personnel dispatch will be coordinated from these locations.

The Rockingham County Sheriff's Department will be responsible for the operation of these facilities.

Reception Centers are operated to accommodate the emergency service needs of evacuees leaving the EPZ in the event an evacuation is ordered. For the Seabrook Station EPZ, there are four Reception Centers. The Reception Center to which residents of New Castle would be directed is the Dover High School in Dover, New Hampshire. In a Reception Center, evacuees are registered and provided temporary services. These facilities will not be used to house evacuees for prolonged periods of time. In the event mass care services become necessary they will be provided in satellite mass care centers operated by the Red Cross. The centers will be selected and opened based upon the level of demand for this service. | 2

A decontamination center will be co-located with the Reception Center. Removal of radioactive material from individuals and/or equipment that may have been contaminated will occur in these facilities. Most decontamination involves relatively simple washing procedures. If special equipment is required, individuals will be transferred to facilities equipped to treat radiologically exposed individuals (see Section 2.8 of the NHRERP for a list of facilities). The decontamination center, therefore, requires only ample washing facilities and parking areas.

DPHS Laboratories contain the laboratory equipment for the radiological analyses necessary to support the State field monitoring activities. In this facility, radiological and chemical analyses can be performed on particulate filters, animal feed, liquid milk or food samples, and water samples. The laboratory's equipment and its capabilities are listed in the NHRERP.

#### Locally-Operated Facilities

The Seabrook Plume Exposure EPZ is served by a system of local dispatch centers and by Emergency Operations Centers (EOCs) for each of the 17 municipalities within the EPZ. These facilities provide Police, Fire, and emergency medical dispatching for the local municipalities in their respective service areas.

The New Castle Emergency Operations Center (EOC), located in the Fire Station, will be the center for direction and control of the emergency



response in New Castle. This facility has ample space to accommodate all key Town officials. A generator supplies backup power for this facility. EOC will be activated upon declaration of an ALERT or higher classification. The following EOC positions shall be staffed upon activation:

- Selectmen
- Civil Defense Director
- Fire Chief
- Assistant Fire Chief\*
- Police Chief
- Health Officer\*
- Road Agent\*
- Town Clerk/Administrative Assistant\*
- EOC Dispatcher

\*Contacted at EOC officials discretion.

Figure 9 is a floor plan of space assignments in the EOC.

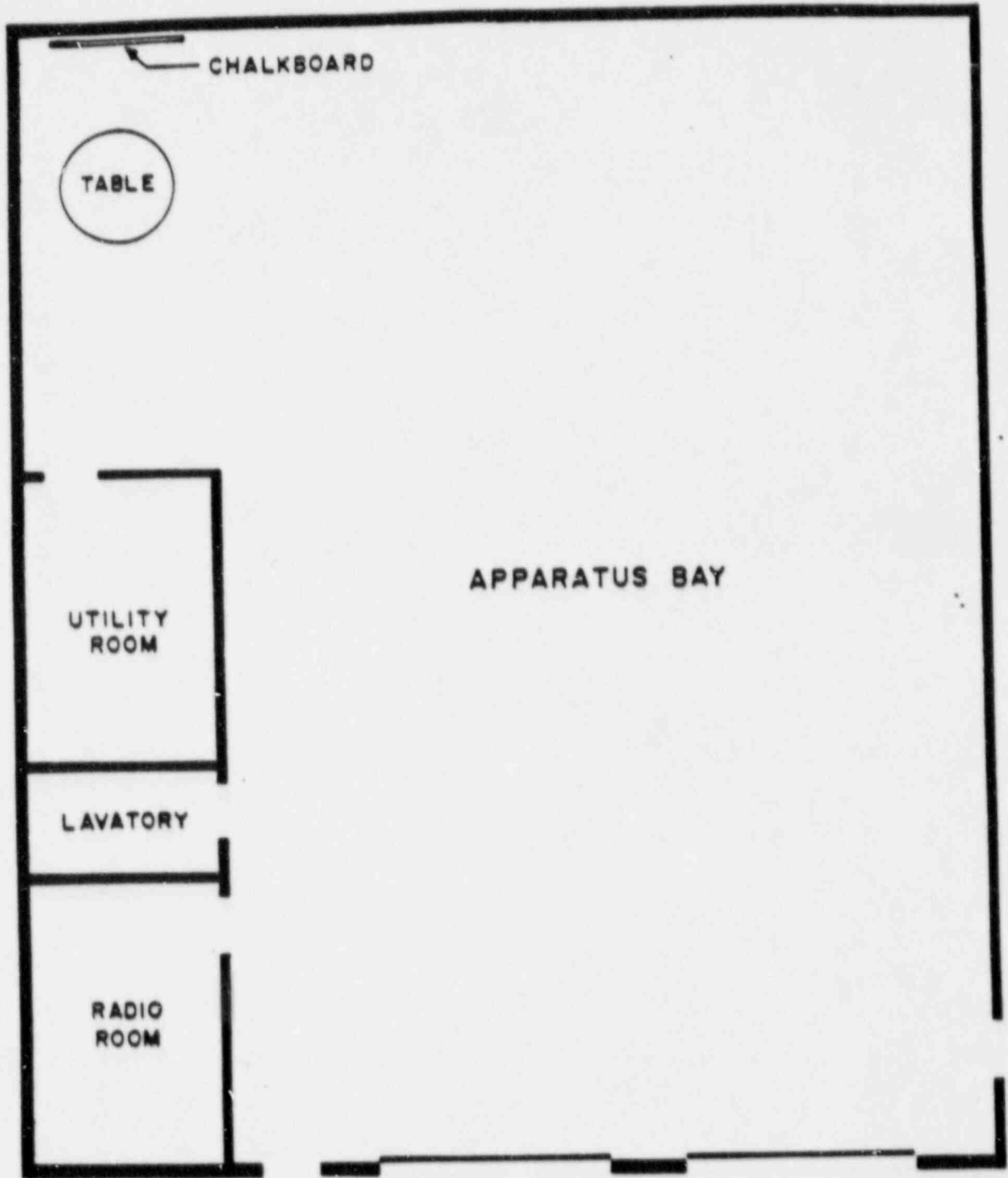
The relationship among the emergency response facilities, described above, is shown in Figure 10. This figure shows the relationships among these facilities during an emergency response. The State Police Communications Center and the local dispatch centers are not shown in this figure because they are used solely for the purposes of emergency communications. For a description of the communications among these facilities, see Section 2.2 of the NHRERP.

#### Emergency Equipment

Radiological monitoring equipment consisting of low-range and high-range self-reading dosimeters (CDV-138 and CDV-730), TLDs and survey instrument kits (CDV-777-1) have been issued to New Castle by NHODA. The Assistant Fire Chief will store, inventory, and operationally check units in his possession quarterly (a listing is contained in Appendix C). Calibration will be performed by NHODA annually. Repairs and replacement of instruments will be done as needed. Supplemental monitoring equipment, as required, will be provided through NHODA during an emergency.

FIGURE 9

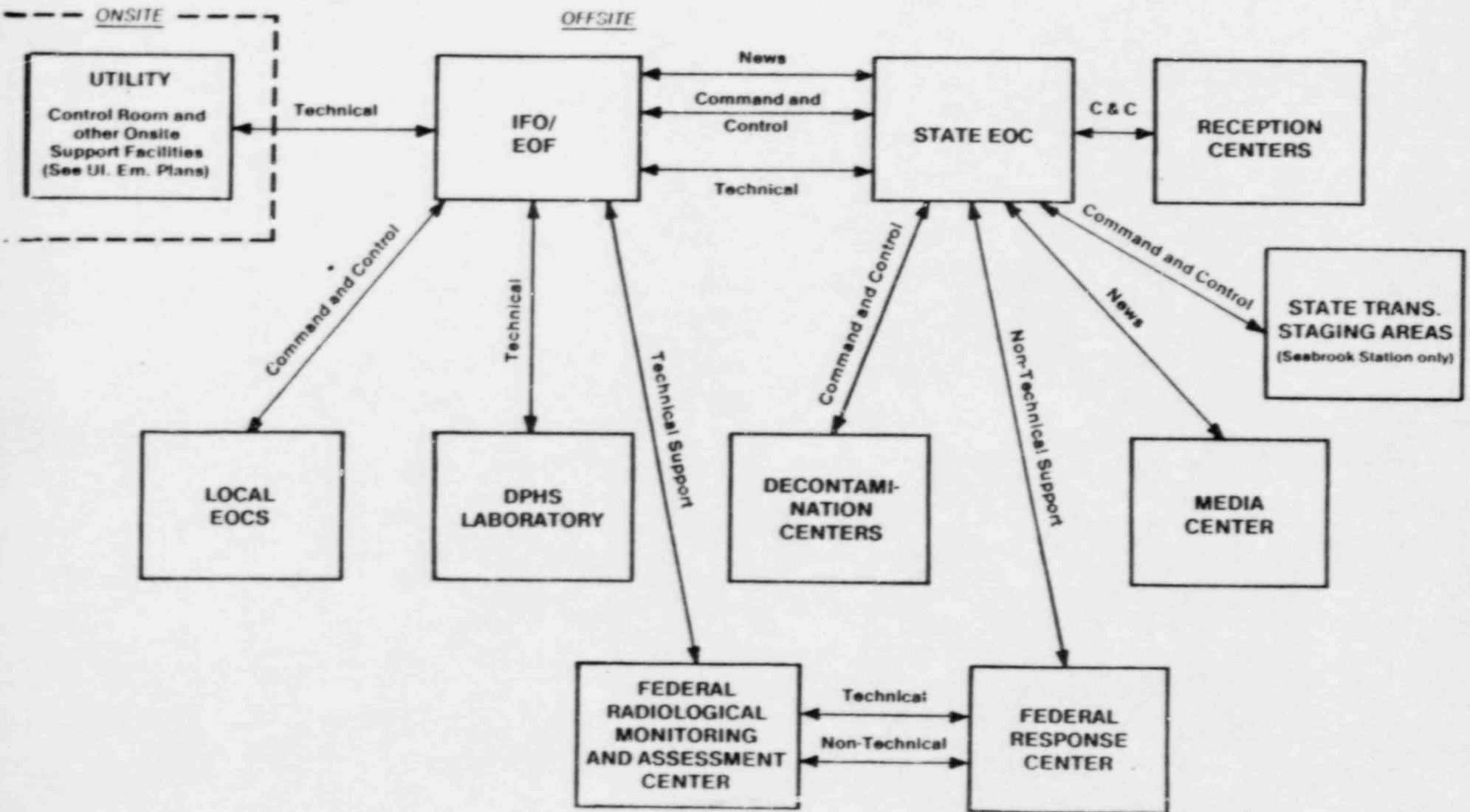
FLOOR PLAN  
NEW CASTLE FIRE STATION



SCALE: 1/8" = 1'-0"

FIGURE 10

### Relationships Among Emergency Facilities



Inventories of other Town resources and equipment are included in Appendix C to this RERP. These resources include Town vehicles, personnel rosters, fire equipment, and communications equipment. Should the Town require personnel or equipment beyond that listed in Appendix C it will rely on State resources. State resources will be requested by the New Castle Civil Defense Director who will forward his requests to the NHCDA IFO Controller in Newington. Several State agencies are prepared to provide backup equipment and personnel. The agencies and the support they may provide are outlined in Sections 1.3 and 2.4 and in Appendix C of the NHRERP.

F. ACCIDENT ASSESSMENT

The Town of New Castle has no direct responsibilities for accident assessment. The State is responsible for providing this service.

DPHS is responsible for accident assessment in the State of New Hampshire. DPHS will coordinate and arrange for independent offsite monitoring, assess potential offsite health hazards and make appropriate protective action recommendations to the Governor, or his authorized representative and to NHCDA relative to protective actions to be taken to minimize public exposure during a radiological incident.

DPHS may, during the course of an accident and to supplement its offsite monitoring data, call upon town emergency personnel to take background readings in the immediate area of the EOC using available equipment. The request, and any special instructions, will be made from the DPHS staff at the IFO, via NHCDA radio, to the EOC. Data will be sent to DPHS at the IFO in the same manner.

The State's plans for accident assessment are described in Section 2.5 of the NHRERP. Supplementary data on population distribution that should be considered in accident assessment is included in Appendix E to the NHRERP.

## G. PROTECTIVE RESPONSE

### General

There are several actions that may be taken to protect the public in the event of an actual or potential radioactive release from Seabrook Station. The application of a particular action would depend upon a number of factors, such as time, demographic conditions, wind direction and velocity, weather conditions, and accident severity. The Governor of New Hampshire has ultimate responsibility and will make the final decision in consultation with the Director, NHCDA, and the Director, DPHS, on recommended protective actions.

Protective actions include both measures to minimize direct exposure within the Plume Exposure EPZ and measures to minimize indirect exposure within the Ingestion Pathway EPZ. The former includes Access Control to affected areas, sheltering, and evacuation; the latter includes control of food, water and milk. Protective actions in New Hampshire will generally be implemented on a municipality by municipality basis. This means, for example, that either sheltering or evacuation would be implemented town wide, but one town could be advised to take shelter while an abutting town is advised to evacuate or take no protective action.

### Access Control

Access Control can be highly effective in preventing the exposure of personnel by barring their entrance into possible exposure areas. It consists of the establishment of barriers and the assignment of personnel to prevent non-residents and people not involved in the emergency response from entering all or part of the Plume Exposure EPZ. It is also an effective means of reducing traffic congestion on key roadways.

The New Hampshire State Police will control access to the Seabrook Station Plume Exposure EPZ. Their plans for Access Control are outlined in Section 2.6.5 of the NHRERP; the Access Control points they will cover are mapped in Section 2.6 of the NHRERP.

State Police Troop A has its headquarters in Epping, New Hampshire. The Troop A procedures describe the methods to be used to exclude unauthorized persons from the Seabrook Station Plume Exposure EPZ or a subsequently designated Exclusion Area. Use of State Police for this function allows the New Castle Police Department to concentrate on traffic control and law enforcement within the Town.

### Sheltering

Sheltering involves remaining inside, closing all doors and windows, turning off all ventilation systems, extinguishing all unnecessary combustion, and sealing, to the extent possible, all other access to the outdoor air. All these actions limit the exchange of indoor air with outdoor air that may be contaminated with radioactive materials. Heavier construction materials or increased layers of building material increase the amount of protection from exposure to radiation. Therefore, shelter should be sought in the lowest level of the building (e.g., in basements), away from windows. Sheltering can reduce both whole body and thyroid radiation doses.

Generally, sheltering can provide protection for two to five hours. This degree of protection is afforded by small structures. It is a valid level of protection to assume for the New Castle portion of the Seabrook Station Plume Exposure EPZ because most of the structures in the town are domestic, wood frame buildings. The main reason sheltering is a valuable protective action is that it can be implemented quickly, usually in a matter of minutes. The dose reduction from which an individual benefits by sheltering is a function of how well the structure is sealed and how long the Plume takes to travel over the area.

Once a decision to recommend sheltering as a protective action has been made by the Governor, NHCDA will instruct the New Castle Civil Defense Director of the intent to recommend shelter. Subsequently the NHCDA will inform the public via the Emergency Broadcast System. The EBS message will include, but is not limited to:

- 1) The towns in which shelter is recommended;
- 2) Special instructions for transients, campers, etc. including the location of public shelter, if applicable;
- 3) The basic shelter instructions which will be broadcast over EBS are:
  - a. Close all doors, windows and vents;
  - b. Turn off non-essential fans, heating equipment or air conditioners;
  - c. Extinguish all non-essential combustion;
  - d. Remain indoors with pets until advised otherwise;
  - e. Do not use telephone except for emergency;
  - f. Keep radio tuned to WOKQ (97.5 FM) for further information.

Messages that will continue to keep the public informed during sheltering will be broadcast on EBS.

New Jersey employs the "Shelter-in-Place" concept. This concept provides for sheltering at the location in which the sheltering instruction is received. Those at home are to shelter at home; those at work or school are to be sheltered in the workplace or school building. Transients located in buildings which may serve as suitable shelters will be asked to shelter at the locations they are visiting if this is feasible. Transients without access to suitable shelters will be advised to evacuate as quickly as possible in their own vehicles (i.e., the vehicles in which they arrived). Departing transients will be advised to close the windows in their vehicles and use recirculating air until they have cleared the area subject to radiation. If necessary, transients without transportation may seek directions to a nearby public building from local emergency workers. Public buildings may be selected and opened as shelters for transients, on an ad hoc basis, if an unforeseen demand for shelters arises during an emergency.

Sheltering may not be considered a feasible protective action on the seacoast beaches during the summer. For this reason, early precautionary evacuation of these areas may be implemented.

Individuals located in State parks and outdoor recreation areas will be asked to leave open areas and leave the EPZ or enter one of the shelters, if



available, in the local communities. The Department of Resources and Economic Development, the Department of Fish and Game and the Division of Boating Safety have the responsibility to locate and notify these individuals. The Coast Guard's responsible for notifying individuals in boats on the open sea adjacent to Seabrook Station.

Transients without access to shelters or vehicles in which they may evacuate when sheltering has been recommended will be provided for by the Civil Defense Director. The Civil Defense Director will provide transportation for these transients to a suitable location where they may be sheltered until the emergency has terminated or transportation can be arranged. Transportation will be arranged in conjunction with the Police Chief.

During sheltering the New Castle emergency workers will continue with their duties unless specifically directed otherwise by DPHS. These duties will include verifying that the public has taken shelter and responding to the emergency service needs of the New Castle residents. Radiological exposure control efforts to be followed by the New Castle emergency workers during this time are outlined in Section II.H. of this RERP.

#### Evacuation

If all potential radiological exposure can be avoided by implementing a timely evacuation, evacuation may be the preferred Protective Action. Where implementation of Protective Action is deemed appropriate, and where time and plant conditions permit, evacuation will generally be the selected course of action. The constraint to using evacuation is the time required to initiate and implement the action. In addition evacuation involves significant displacement of people, families and economic activity and potential problems associated with maintaining access and maintaining the security of evacuated towns. Likewise, evacuation itself involves some limited potential safety risks. These difficulties will be considered by the Governor prior to recommending an evacuation.

Evacuation, like sheltering, will be recommended on a municipality-by-municipality basis. The primary means of transportation for evacuation will be privately owned vehicles. Since most residents of New Castle have access to automobiles, and since there is little dependence on public transportation in town, the dependence on private vehicles is reasonable.

Local emergency planners, however, have the capability to provide supplementary transportation resources. Each municipality has provisions for evacuating residents, including transients. The municipalities are prepared to respond to a limited number of ad hoc requests for public transportation at the time of the evacuation. In addition, the State is prepared to provide emergency transportation resources to those communities that have exhausted the local response capability. The NHCDA Resources Coordinator may dispatch either State-owned vehicles or buses owned by contractors that have agreed to supply support in the event of an emergency. The Resources Coordinator will see that vehicles and drivers are dispatched to the local EOC requesting the assistance.

Special arrangements have been planned for the transport of students (when school is in session), institutionalized people, people without access to private automobiles and people with special needs in the Seabrook Station EPZ. Listings of residents with special needs will be regularly updated. Updating will be performed on an annual basis (as a minimum), and will be clearly identified in order to ensure emergency response personnel are utilizing the latest available information. Between updated revisions to the listings, additional residents with special transportation needs will be handled on an ad hoc basis as they call in to the individual town EOC to request assistance. Special arrangements are as follows:

Evacuation of Schools - In the event an evacuation is recommended during school hours, the school will be evacuated directly from the school premises to the Reception Center at Dover High School in Dover, NH. The children will be supervised at the Reception Center until they can be released to a parent or guardian. NOTE: Because of the small number of students and the close proximity of their residences, it is possible that all students may be reunited with their families prior to a recommendation for protective action.

Provision of the bus for evacuation of this facility has been coordinated by the NHCDA. In the event of an evacuation the State Resources Coordinator will direct the dispatch of buses from the State Staging Area to the Local Staging Area (EOC) where they will be provided maps and directions to the schools. These buses may be pre-staged at the Local Staging Area prior to an evacuation recommendation. Any additional bus needs can be coordinated through the IFD local liaison and the State Staging Area.

Evacuation procedures for the school are attached as Appendix F.

Evacuation of Other Special Facilities - There are no other special facilities located in New Castle.

Residents Requiring Transportation - An annual survey is performed by NHCDA to determine exact needs through the use of postage-paid mail-back cards which are sent to all persons residing in towns located within the EPZ. Some of the New Castle residents may depend on publicly provided transportation during an evacuation. In the event of an evacuation, the State Resources Coordinator will direct the dispatch of the required buses from the State Staging Area to the Local Staging Area (EOC). At the EOC, the buses will be provided with route maps and directions for driving along pre-designated routes for the pickup of residents requiring transportation. EBS messages will direct residents requiring transportation to report to the nearest bus route location for pickup. Designated bus routes are outlined in the State public information brochure provided to all EPZ residents. Each vehicle assigned to pick up residents requiring

transportation will collect its passengers within the Town and deliver them to the Reception Center in Dover. Results of the survey regarding residents requiring transportation are included in Attachment 2 of the Police Chief's Emergency Procedure. Any additional unanticipated bus needs will be coordinated through the IFO local liaison.

2

Evacuation of Special Needs Population - The Police Chief is responsible for maintaining a current listing of the New Castle residents that require evacuation by special vehicle or that only require assistance in boarding passenger vehicles as well as those requiring physical help to evacuate. This population component includes people that require removal by ambulance or special van. The list of such persons is unpublished in order to protect their privacy.

The annual distribution of public information material will contain a postage paid survey card that will allow persons who have special needs to identify themselves. The results of the annual mailing will be used to update the list held by local officials. In addition, the survey card may be used at any time throughout the year to inform NHODA of a special need that has developed. As a supplement to the survey results, residents with special transportation needs not previously identified will be handled on an ad hoc basis as they call in to the EOC to request assistance.

2

The Police Chief is responsible for ensuring transportation is provided for special facilities, people without automobiles and people with special needs. This includes those individuals previously identified and listed on the Special Needs List, and also any individuals who telephone the EOC requesting transportation assistance. Attachment 1 of the Police Chief's emergency procedure includes the results of the NHODA survey for special needs evacuation demands. These results are listed as transportation requirements. Transportation requirements are transmitted to the town IFO Local Liaison for assignment and dispatch of appropriate transportation resources. State assistance will be requested by the town through the IFO/EOC. One representative of the State's Bureau of Emergency Medical Services (EMS) will be located at the State EOC in Concord. As outlined in Section 2.8 of the NHRERP, this person is prepared to respond to requests for assistance for the Town of New Castle.

2

Evacuation Management - An evacuation of the Town of New Castle will be expedited by evacuation management consisting of instructions to the public, control of access to the EPZ and maintenance of evacuation routes including traffic control at key intersections within the Town of New Castle. Provision of emergency instructions and control of access to the Seabrook Station EPZ are State responsibilities. The State's public information program is described in Section 2.3 of the NHRERP, the State's Access Control plans are outlined in Section 2.6 of the NHRERP and in the procedures for Troop A of State Police.

The maintenance of local evacuation routes and provision of traffic control at key locations in New Castle is a local responsibility. The evacuation routes within the Town of New Castle are described in detail in Appendix E and are depicted on the large map contained in the map pocket in this RERP. The major routes departing New Castle and leading to the Dover Reception Center are Marcy Street to Pleasant Avenue to State Street over the Memorial Bridge into Maine. Continue north on Route 1 to Route 236 to Route 9 westbound to Route 13A to Route 16 (see Appendix J of Volume 6 for more detailed descriptions). The Town Road Agent will ensure that all evacuation routes are serviceable throughout the course of an evacuation. This is expected to entail normal adverse weather route maintenance only. He will use public works employees, Town vehicles and equipment at his disposal to fulfill these duties. The personnel and equipment available for assignment are outlined in Appendix C. Should the Town's highway resources be insufficient, the Road Agent may rely on support from the State for maintenance of evacuation routes. A representative of the New Hampshire Department of Transportation will be available at both the IFO/EOF in Newington and at the State EOC in Concord. The highway maintenance support available from the State is described in Section 2.6.5 and in Appendix C of the NHRERP.

The Police Chief may use either his own staff or other emergency workers assigned to support him by the Selectmen or the Civil Defense Director at the designated traffic control points. The personnel available for these assignments are indicated in Appendix C.

Evacuation time estimates and evacuation route capacities for the Seabrook Station EPZ are reported in Appendix E. The reported 1986 evacuation time estimates for the full EPZ that include New Castle range from a minimum of 4 hours 40 minutes (regions 1 and 2 - off-season, weekend, good weather) to a maximum of 9 hours 45 minutes (region 1 - summer, midweek, rainy weather). These data indicate that an evacuation can be managed with one work shift and that 24-hour operation of traffic control points will not be necessary. Upon confirming that the evacuation of the public is complete the Civil Defense Director will order any remaining New Castle emergency workers to depart. The Emergency Program Manager of Dover will be contacted to arrange for facilities in the Quality Inn for the New Castle Emergency Response Organization. It may be determined that the entire New Castle Emergency Organization will not be required. Before releasing them, their supervisors will obtain addresses and/or telephone numbers at which the emergency workers may be reached when it is time to begin re-entry operations. The supervisors, in turn, will provide the Selectmen and the Civil Defense Director with their forwarding addresses.

Evacuation of Emergency Facilities - When evacuation of the general population is completed the local emergency organization including the EOC staff will be re-located to the designated host community. Evacuation of emergency facilities will be under the direction of the Civil Defense Director and coordinated with the IFO/EOF in Newington.

Reception of Evacuees - Reception Centers are operated to accommodate the emergency service needs of evacuees leaving the EPZ in the event an evacuation is recommended. There are four Reception Centers for the Seabrook Station EPZ. The Reception Center designated for use by New Castle residents is Dover High School in Dover, NH. In the Reception Center, evacuees will be registered and provided temporary services. These facilities will not be used to house evacuees for prolonged periods of time. In the event mass care services become necessary they will be provided in satellite mass care centers established by the Red Cross.

The operation of the Reception Centers and the co-located decontamination centers is a State responsibility. The NH Division of Human Services manages the Reception Center activities. The resources it provides in these facilities are outlined in Section 2.4 of the NHRERP and in the Division's emergency response procedures. The services provided by DPHS at the co-located decontamination facilities are outlined in Section 2.7 of the NHRERP and in the DPHS Decontamination Center Supervisor Procedures.

The State agencies are aided by emergency response personnel in the host community, as well. The role played by these personnel in assisting with the reception activities is outlined in the Dover Host Plan.

#### Protective Actions for Ingestion Pathway Exposure

While the Town of New Castle has no responsibilities for Protective Actions against indirect exposure, the State has several means for reducing potential risks of ingestion. DPHS, the Department of Agriculture, and the Water Supply and Pollution Control Commission are responsible for these activities.

The Protective Actions for indirect exposure are designed to minimize opportunities for the human consumption of radiologically contaminated material.

Preventing contamination of milk is an important element of the Ingestion Pathway protective actions. Actions for controlling consumption of contaminated milk are classified as preventive or emergency actions. Preventive actions include two approaches. One involves protecting animal feed and ordering dairy farmers to use only stored feed rather than letting the herd graze on potentially contaminated pasture. The second preventive action is for milk that has been directly contaminated. It involves delaying its release to market or diverting it to other uses which allow the radioactivity to decay before consumption. In addition to the above, emergency Protective Actions may require condemning and destroying milk supplies to prevent

distribution to the market. Control of milk will be ordered, as necessary, by DPHS, and implemented by the New Hampshire Department of Agriculture by direct contact with the dairy farm owners/operators.

Field and orchard crops or other foods may also be contaminated by deposition from the radioactive plume. Preventive actions require these foods to be stored until the radioactivity has decayed or been washed off. Emergency protective actions will be used only if crops have been so heavily contaminated that preventive measures are ineffective. In this case, DPHS will order, and the Department of Agriculture will implement control of harvesting, sale of crops, and, if necessary, condemnation of contaminated foods. These protective actions will be implemented by direct contact with the commercial producers.

Water supplies that receive a major portion of their water from the surrounding watershed will be the focus of protective actions for water control. As necessary, DPHS will ask the New Hampshire Water Supply and Pollution Control Commission to control the use of water from potentially contaminated public surface water supplies within each ingestion pathway EPZ. Use of public surface water supplies can be temporarily suspended until testing for radioactivity levels can be undertaken to confirm or refute the need for control. Wells and groundwater sources are not likely to be contaminated, but will be checked if they are muddy or otherwise suspected of having received runoff from contaminated soils.

Additional details on protective actions for ingestion exposure are included in the NHRERP. Section 2.6 describes the protective actions and Appendix D includes lists of the agricultural and water supply facilities that may be controlled.

#### H. RADIOLOGICAL EXPOSURE CONTROL

The objective of radiological exposure control is to protect emergency workers by restricting their exposure to radioactive materials in a manner that is consistent with the EPA Protective Action Guidelines (see Table 4) and to provide a means for monitoring and decontamination of individuals and materials. These responsibilities are shared by State and local emergency response person-



nel. The Director, DPHS, has State-wide responsibility for the radiological exposure control program; the local Civil Defense Director implements the local radiological control program.

DPHS supports the local radiological control program during an emergency, through the IFO, by providing accident assessment, field monitoring, protective action recommendations and specific guidance and direct assistance for radiological exposure problems beyond the community's capabilities. NHCOA provides maintenance and calibration of radiological equipment stored at the local EOC.

### Dosimetry

At the Site Area Emergency ECL, emergency workers will be issued two self-reading "pocket-type" dosimeters, a CDV-138 (0-200mR) and a CDV-730 (0-20R), and a thermoluminescent dosimeter (TLD), in accordance with Attachment 2 of the RADEF Officer checklist.

Dosimeters are stored at the EOC. (Reference Attachment 1 of the Assistant Fire Chief checklist for specific quantities). NHCOA will provide sufficient quantities of equipment to the local EOC in order to provide for the anticipated need identified to NHCOA prior to an actual emergency. If necessary, IFO supplies may be used to supplement dosimetry stored at the EOC. (Reference the Assistant Fire Chief checklist).

The Assistance Fire Chief is responsible for ensuring that record keeping procedures and accurate records are being maintained throughout the emergency. The Assistant Fire Chief is also responsible for collecting logs, forms and TLDs and preparing them for forwarding to DPHS upon termination of the emergency.

Table 5 provides a listing of the various exposure action levels and a brief description of the action(s) required at each level.

Emergency workers will wear their dosimetry at all times, read their self-reading dosimeters at a minimum of every 30 minutes, maintain the appropriate forms and comply with instructions pertaining to exposure control. If a release occurs or a protective action recommendation is made for the community, emergency workers will be instructed to read their self-reading dosimeters at 15 minute intervals.

### Exposure Action Levels for Emergency Workers

Emergency workers will notify the local EOC when they accumulate 175mR on their CDV-138. The Assistant Fire Chief will log the report and instruct the worker to begin reading the CDV-730.

Emergency workers will again notify their supervisor at the EOC when they have accumulated 1R on their CDV-730. The Assistant Fire Chief when given this information, will log the exposure and consult with the Civil Defense Director to determine if the activity being performed by the emergency worker is essential to response operations. If it is nonessential activity, the worker will be instructed to report to the decontamination center. If the activity is essential, one of the following options will be taken:

- \* A replacement worker is provided and the emergency worker is instructed to leave the affected area.
- \* The emergency worker is given permission to remain on duty until he/she receives an additional 1R of exposure as measured by the CDV-730.

These actions also apply at 2, 3, and 4R, respectively.

Emergency workers exposure action levels may be extended in this manner to a maximum of 5R. Once a worker reaches 5R on the CDV-730, the worker must be removed from the area. Only State emergency workers specifically authorized by the Director, DPHS, through the IFO, will be allowed to exceed 5R.

The Assistant Fire Chief will notify the IFO of the number of emergency workers exceeding any action level. If an emergency worker reaches the 5R action level, the Assistant Fire Chief will include the name and social security number of the individual in the report to the IFO.

Table 4

PROTECTIVE ACTION GUIDES

These Protective Action Guides are preliminary and will change. They are shown here to illustrate the types of numbers that can be expected in final guidance.

Projected Dose (Rem) to Individuals in the Population	Recommended Actions	Comments
Whole body < 1 Thyroid < 5	<ul style="list-style-type: none"> <li>No protective action required.</li> <li>State may issue an advisory to seek further instructions or to voluntarily evacuate.</li> <li>Monitor environmental radiation levels.</li> </ul>	Previously recommended protective actions may be reconsidered or terminated.
Whole body 1 to <5 Thyroid 5 to <25	<ul style="list-style-type: none"> <li>Seek shelter and wait further instructions.</li> <li>Consider evacuation particularly for children and pregnant women.</li> <li>Monitor environmental radiation levels.</li> <li>Control access.</li> </ul>	
Whole body 5 to 25 Thyroid 25 to 125	<ul style="list-style-type: none"> <li>Conduct mandatory evacuation of populations in the predetermined area.</li> <li>Monitor environmental radiation levels and adjust area for mandatory evacuation based on these levels.</li> <li>Control access.</li> </ul>	Seeking shelter would be an alternative if evacuation were not immediately possible.
Projected Dose (Rem) to Emergency Team Workers		
Whole body 25 Thyroid 125	<ul style="list-style-type: none"> <li>Control exposure of emergency team members to these levels except for lifesaving missions. (Appropriate controls for emergency workers, include time limitations, respirators and stable iodine).</li> </ul>	Although respirators and stable iodine should be used where effective to control dose to emergency team workers, thyroid dose may not be a limiting factor for lifesaving missions.
Whole body 75	<ul style="list-style-type: none"> <li>Control exposure of emergency team members performing lifesaving missions to this level. (Control of time of exposure will be most effective).</li> </ul>	

\* Recommended protective actions to avoid whole body and thyroid dose from exposure to a gaseous plume.

TABLE 5

## EMERGENCY WORKER RADIOLOGICAL LIMITS AND ACTION LEVELS

Type of Limit Action Level	Limit/ Action Level	Actions Required
Whole Body Exposure	175 mR	Emergency worker reports reading to his supervisor
	1R	Emergency worker reports reading to his supervisor. A determination is made to assign the worker a new action level or instruct worker to leave the affected area.
	2R, 3R, 4R	Same as 1R
	5R	Local emergency workers will be instructed to leave the affected area. State emergency workers can be assigned a higher action level if their duties are critical to the response effort and no replacement is available, and the new action level is approved by the IFO Coordinator. Any worker exceeding this level will be included in the Radiological screening program
	10R, 15R	Same as 5R for State emergency workers.
	20R	State emergency workers will be instructed to leave the affected area. Additional Exposure must be approved in accordance with Appendix L to DPHS procedure.
	25R	Upper limit of EPA PAG for emergency workers
	75R	Maximum exposure for life saving activities
Thyroid Exposure (Projected)	25Rem	Director, DPHS approves use of Potassium Iodine (KI) for emergency workers
Personnel Vehicle and Equipment Contamination	100cpm with a CDV-700 at 1 inch	Referred to Decontamination Section of the appropriate Reception Center

### Thyroid and Respiratory Protection

Both the self-reading dosimeters and TLDs record external wholebody gamma exposure. They do not have the capacity to separately monitor Iodine-131. Potassium Iodide (KI) is stored at the local EOC and at the IFO. The KI is issued to emergency workers at the same time as dosimetry, along with instructions for use. Based on actual and anticipated releases, DPHS will determine when KI shall be used by State and local emergency workers. If the power plant has released I-131, and if the projected doses are expected to exceed the upper range of the general population PAG for thyroid exposure (25 rem), the use of KI for emergency workers will be considered. Authorization will be granted by the Director, DPHS, and the EOC will be informed of the authorization by the IFO. The EOC must then communicate instructions to take KI to each emergency worker.

### Decontamination

Emergency workers, equipment used in the emergency response, evacuees, evacuees' possessions and vehicles may become contaminated with radioactive particulates that have been deposited from the Plume. These individuals, equipment, and vehicles will be screened for contamination at the host community Reception Center. Each community within the Plume Exposure EPZ, however, has CDV-700 survey instruments it may use for screening for contamination of its own emergency workers. Such screening by local officials will be conducted from the EOC, as deemed necessary by the Civil Defense Director, in accordance with Attachment 3 of the Assistant Fire Chief checklist.

If the screening identifies that the level of radioactivity on an individual exceeds 100 CPM above background levels, the contaminated person and his possessions will be sent to a decontamination facility located at each Reception Center, or, after 12 hours from the notice of a General Emergency, to the emergency worker decontamination facility maintained at the Manchester Reception Center. Details on the monitoring to be provided at the decontamination facilities are included in Section 2.7.5 of the NHRERP. Additional details on decontamination and waste disposal are provided in the DPHS Procedures.

I. PUBLIC HEALTH

If, during an emergency at Seabrook Station, there are ill or injured individuals who are not contaminated, they will be transported and provided medical treatment in the normal manner.

Given New Castle's distance from Seabrook Station, it is extremely unlikely that any of its residents would become contaminated. If, however, there are individuals who are ill or injured and are suspected or known to be contaminated, they will require special considerations for transport and medical treatment. Whenever practical, such individuals will be transported to one of the following hospitals, or to another facility prepared to treat such individuals (see NHRERP Section 2.8) :

Wentworth Douglass Hospital, Dover, NH  
Exeter Hospital, Exeter, NH

Brigham and Women's Hospital, Boston, MA is prepared to treat critical radiological cases.

The New Castle Health Officer has the responsibility to coordinate with the Police Chief and State personnel in matters related to the care of contaminated, ill or injured individuals. Radiation related public health matters will be referred to DPHS for appropriate recommendations and/or action. The emergency medical support capabilities that may be provided by the State are described in Section 2.8 of NHRERP.

J. RECOVERY AND RE-ENTRY

Recovery in offsite areas consists of establishing plans and procedures for deciding when and how to relax protective measures, including returning to evacuated areas. In New Hampshire, the decision to initiate recovery and re-entry operations is made by the Governor, who will base his decision on the recommendations of DPHS and NHCDA. These agencies may recommend

Recovery from Sheltering  
Recovery from Evacuation or  
Recovery from Food and Water Control

The process involved in providing recommendations to the Governor is outlined in Section 2.9 of the NHRERP. When it has been determined that plant conditions have stabilized or are improving with no chance of worsening, the Governor, in consultation with the Director of NHCDA and the Director of DPHS, shall direct that recovery operations begin.

Following the initiation of recovery operations by the Governor, the Director of NHCDA or his designee will poll the heads of each of the agencies or departments within the EOC to determine the requirements to return the affected areas to their pre-emergency condition. Items to be considered are listed below but should not be limited to:

- o coordinating area radiological surveys, evaluating data and identifying areas to be re-entered;
- o mobilizing necessary resources, manpower and equipment;
- o determining transportation and traffic control requirements;
- o determining additional communication needs;
- o determining from local municipality officials whether all utilities are functioning, food and water supplies are adequate, and that the evacuation effects on public health and sanitation are mitigated;
- o determining the need for public announcements and EBS messages;
- o notifying the public at the Reception Centers, specifying area to be re-entered;

- o determining the need for Federal assistance;
- o determining security needs including police and fire protection;
- o determining the availability and need of additional medical services; and
- o coordinating with the Commonwealth of Massachusetts.

Individuals will be advised to recover from shelter or re-enter after evacuation when DPHS confirms that dose commitment levels are less than those specified in Appendix T to DPHS Procedures for Seabrook Station. These levels are based on criteria derived from EPA Relocation PAG's (10185 draft document). Should contamination levels in any affected areas exceed normal background levels but fall below levels prescribed in Appendix T, appropriate advisories will be issued by the State of New Hampshire emergency response officials. The advisories may suggest, for example, that sensitive segments of the population, such as pregnant women and children, refrain from leaving shelter, leave the area, or delay their return. Advisories will be based on the specific conditions of the community.

Recovery from shelter may not be uniform across the affected areas. DPHS will determine when the general population dose commitments are at a level appropriate, according to Appendix T, for leaving the protection of a shelter and resuming normal activities. The determinations of DPHS may vary from one part of the affected area to another because of differences in the levels of contamination. Appropriate advisories will be issued for areas where contamination results in radiation levels which exceed normal background readings.

If an area has been evacuated, the general population will be restricted from re-entering the area, or portions of the area, until DPHS has determined that the dose commitment levels do not exceed the level established in Appendix T, DPHS Procedures for Seabrook Station. Appropriate advisories will be issued for areas where contamination results in radiation levels which exceed normal background readings.

In the case of both recovery from shelter and re-entry from evacuation, the goal for long-term recovery efforts will ensure that dose commitments to the general public are less than the non-occupational, wholebody exposure limits established by the New Hampshire Rules for Control of Radiation which are reflected in Appendix T.



The decision for recovery and re-entry rests with the Governor, who will be advised by the Directors of NHCDA and DPHS. The Director of DPHS will review all DPHS staff determinations' on contamination levels prior to providing advice to the Governor regarding recommendations for the community.

Recovery and re-entry orders from the State will be coordinated with the Community's Emergency Response Organization. The Civil Defense Director and the Selectmen will be notified in advance, and, if evacuation has occurred, a recovery schedule will be established. The schedule will be established after the community officials have determined how long it will take to re-establish the Emergency Response Organization in the EOC.

This coordination will provide for an orderly return to normal activity as local officials are prepared to provide normal municipal services and responses to questions on re-entry issues that will be raised by the returning evacuees.

Recovery instructions will be broadcast to the public via the Emergency Broadcast System. The instructions will include appropriate advisories, or that the area is considered safe, and how traffic should proceed to re-enter from an evacuation.

## K. EXERCISES AND DRILLS

Exercises and drills are the methods by which plans and procedures are tested. Exercises are realistic, planned simulations of accidents, designed and conducted to simulate actual emergency conditions as closely as possible. Their purpose is to evaluate portions of emergency response capabilities. They will be conducted periodically as set forth in NRC and FEMA rules and in Section 3.1 of the NHRERP. New Castle will participate as required by the scenario to be used. Such participation will include the mobilization of personnel and resources, and participation in exercise critiques. An annual emergency response exercise will be conducted by NHCDA using a scenario appropriate to a SITE AREA EMERGENCY or GENERAL EMERGENCY. These exercises shall include testing and evaluation of items listed below.

1. Coordination among and between offsite emergency organizations
2. Emergency communications
3. Notification procedures
4. Staffing of utility, State and local facilities for emergency operations (IFO/EOF, EOCs, etc.)
5. Adequacy of timing
6. Content and understanding of procedures
7. Functioning of emergency equipment
8. Duty assignments
9. Public alerting systems
10. Emergency Broadcast System (EBS)

Drills are preplanned simulations in which the participants are tested on one or more procedures, or aspects of the Plan. The primary purpose of drills is to train individuals in a controlled situation. Drills are evaluated by an instructor, who will correct inappropriate performance at the time it is noted. Drills may be conducted by New Castle alone or in conjunction with State or utility drills.

Scenarios for exercises and drills will be developed to simulate actual emergency conditions as closely as possible, and to allow for spontaneous decisionmaking. Scenarios will be developed by NHCOA, NRC, FEMA, NHY, or jointly by any two or more of these agencies and will include:

1. The basic objective of each drill and exercise.
2. The date, time period, place, and participating organizations.
3. A description of the simulated event.
4. A time schedule of real and simulated initiating events.
5. A narrative description of the conduct of the exercise, the scope of participation, and termination of the exercise.
6. The arrangements for distribution of advance materials to be provided to official observers.

It is the responsibility of FEMA to conduct a critique within 48 hours after completion of each bi-annual exercise. All observers (Federal, State and/or local) will have the opportunity to provide input to the critique. Each organization will be expected to critique its own performance with input from designated observers and/or participants. FEMA will evaluate observer and participant comments and recommend corrective actions if required. The Civil Defense Director will see that any necessary corrective actions, including revisions to the New Castle RERP and procedures, are implemented.

A schedule of exercises and drills is shown in Table 6.

TABLE 6

SCHEDULED EXERCISES/DRILLS/ACTIONS

<u>Event</u>	<u>Purpose</u>	<u>Frequency</u>
Emergency Response Exercise	To evaluate emergency response capabilities.	Pursuant to 44 CFR Part 350
Communication Drills	Test communications between State and local agencies within the plume exposure pathway EPZ.	Monthly
Communication Drills	Test communications between the licensee, State, and local agencies and field assessment teams.	Annually
Medical Emergency Drill	To involve medical service agencies in the care and transportation of simulated contaminated individuals.	Annually
Update Telephone Numbers and Notification Lists	To keep local plans current.	Quarterly
Emergency Equipment	To inspect, inventory, and operationally check emergency equipment/instruments.	Quarterly and after each use

## L. TRAINING

Training is necessary to ensure that emergency response personnel in New Castle are familiar with their responsibilities and proficient in their ability to carry out their detailed procedures which might involve specific technical knowledge.

NHCDA will conduct a comprehensive training program for all emergency response personnel. The New Castle Civil Defense Director, in conjunction with NHCDA, will schedule the appropriate individuals and organizations for training.

Training records will be maintained by the New Castle Civil Defense Director and include a course outline and attendance rosters.

Initial training will be scheduled expeditiously for newly assigned personnel while refresher training will be scheduled at a maximum interval of one year.

The Training Matrix for New Castle shown on Figure 11 summarizes the concepts presented to the audience.

The following is a description of these concepts.

### BASIC EMERGENCY PLANNING CONCEPTS

This section reviews the State and Local Emergency Response Organization, highlighting the responsibilities of those agencies in the audience, and other key agencies such as NHCDA, DPHS, State Police, FEMA, and the NRC. The purpose of the RERP and its regulatory basis is explained. Some of the terms used in the RERP, such as the Emergency Planning Zones and the Emergency Classifications, are described.

### NOTIFICATION

The discussion details the sequences by which the response organization and the general public are notified of an emergency. Notification of the response organization identifies the links in the notification chain, the 24-hour capability, and the primary and back-up means of communicating. A section on public notification includes an explanation of special facility notification, the Alert/Notification System, Tone Alert Radios, EBS Announcements, and the Emergency Public Information Brochure.

FIGURE 11  
TRAINING MATRIX - JR NEW CASTLE

AUDIENCES						CONCEPTS
EOC STAFF					X	BASIC EMERGENCY PLANNING CONCEPTS
FIRE DEPARTMENT/EMS					X	NOTIFICATION
POLICE DEPARTMENT					X	PROTECTIVE ACTIONS
RADIOLOGICAL OFFICER					X	RADIATION CONCEPTS
HIGHWAY DEPARTMENT					X	RADIOLOGICAL EXPOSURE CONTROL
SCHOOL ADMINISTRATORS, STAFF					X	EOC OPERATIONS
					X	PROCEDURE CHECKLISTS
					X	TRAFFIC MANAGEMENT
					X	OPERATION OF ALERT NOTIFICATION SYSTEM
					X	MAINTENANCE OF RAD. MON. EQUIPMENT & EXPOSURE RECORDS
					X	SPECIAL FACILITY PLAN

\* THE POLICE DEPARTMENT WILL RECEIVE TRAINING ON THE TRAFFIC AND SECURITY RESPONSIBILITIES REFERENCED IN THE POLICE CHIEF PROCEDURE AND THE NOTIFICATION RESPONSIBILITIES REFERENCED IN THE POLICE OFFICER ON DUTY PROCEDURE.

### PROTECTIVE ACTIONS

This segment explains the purpose and implementation of protective actions. The definition of Protective Actions precedes a brief overview of the decision making process on which a Protective Action Recommendation is based and the Protective Action options available (Access Control, Sheltering, Evacuation, and Food, Water, Milk and Livestock Feed Control). The parallel actions and concepts associated with implementation of actions are also described. Particular attention is given to evacuation concepts, such as traffic control, access control, transportation resources, and the reception centers and mass care center services.

### RADIATION CONCEPTS

The purpose of this section is to provide an understanding of the hazards associated with radiation. A brief overview of nuclear power plant operations explains how fission heat is used to generate electricity and identifies the structures designed to contain radioactive material. The characteristics of the types of ionizing radiation are described as well as the methods used to avoid or minimize exposure.

### RADIOACTIVE EXPOSURE CONTROL

This section defines terminology, the limits of exposure received by emergency workers, and the use of dosimeters. Some of the terms defined are exposure, contamination, dose, REM and Roentgen. The EPA Protective Action Guidelines are discussed along with the State's limits on emergency worker exposure. The procedure for obtaining authorization to exceed those limits is explained. The presentation on the use of dosimeters identifies the types of dosimeters issued to each emergency worker, a description of how each type is read, and the procedure for obtaining the dosimeters and completing the exposure record forms. The conditions for use of KI will also be discussed.

### EOC OPERATIONS

This discussion reviews the responsibilities of the EOC organization as a whole and the responsibilities of individuals within the organization. The reporting chains and functions requiring coordination between EOC representatives or between State and Local organizations are identified. Internal communications and record keeping are emphasized. This includes use of maps and status boards, maintenance of logs, and use of message forms (how to complete, log and distribute). The procedures for maintaining EOC security area also covered.

### PROCEDURE CHECKLISTS

This section reviews the tasks and responsibilities to be completed at each classification according to the audience's procedure checklist.

### TRAFFIC MANAGEMENT

For organizations with responsibility for traffic or access control, this section introduces the basis and development of the traffic management strategy, including specific results from the evacuation time estimate. The equipment available for controlling traffic is identified. Also reviewed are examples of ETE diagrams and police chief procedure descriptions on how to establish the traffic and access control points for which the audience is responsible.

### OPERATION OF ALERT NOTIFICATION SYSTEM

Training provides an overview of the complete siren system and a description of each component. Detailed instructions are given on various activation commands, such as activating all sirens, individual sirens, beach sirens, or the public address function.

### RADIOLOGICAL MONITORING EQUIPMENT AND EXPOSURE RECORDS

This program is offered for the radiological officer in any response facility. Topics include the inventory and operational check of the equipment, the procedures for reporting equipment deficiencies and issuing dosimetry and KI, use of forms for maintaining exposure records, procedure for receiving authorization for any emergency worker to exceed the exposure limit, and the techniques of personnel monitoring using the COV-700.

### SPECIAL FACILITY PLAN

The actions to be taken by the Special Facility Staff at each classification are described. To focus of this segment is the implementation of the Protective Actions at the Special Facility.



III. EMERGENCY PREPAREDNESS RESPONSIBILITIES

A. PURPOSE OF SECTION III

Listed in this section are descriptions of the responsibilities of the various key members of the New Castle Emergency Response Organization. These responsibilities include the activities that should be carried out on a routine basis, prior to any emergency. This ensures that the Town is prepared to implement the emergency response functions in Part II of the New Castle RERP and the checklists of Emergency Procedures in Part IV of the RERP.

Emergency preparedness responsibilities for each of the following key positions are included in this section:

- Selectmen
- Civil Defense Director
- Fire Chief
- Assistant Fire Chief
- Police Chief
- Police Officer On Duty Or On Call
- Health Officer
- Road Agent
- Town Clerk/Administrative Assistant

Responsibilities for the New Castle School Principal are included in Appendix F and responsibilities for the School Superintendent (SAU 50) are in the Rys, New Hampshire Emergency Response Plan.

8. SELECTMEN

Selectmen have overall responsibility for emergency response preparedness in New Castle. Their responsibilities are primarily supervisory in nature. They are responsible for seeing that proper planning is undertaken for each of the emergency response functions described in Part II of the RERP. Likewise the Selectmen are responsible for seeing that competent personnel are assigned and available to implement the operational responsibilities assigned to each key member of the Town's Emergency Response Organization. In addition, the Selectmen have direct, rather than supervisory, responsibility for a limited number of emergency response activities. Specific responsibilities of the Selectmen are as follows:

1. The Selectmen are responsible for appointing or seeing that personnel are appointed to fill the following emergency response positions:

- Civil Defense Director
- Fire Chief
- Assistant Fire Chief
- Police Chief
- Police Officer On Duty or On Call
- Health Officer
- Road Agent
- Town Clerk/Administrative Assistant

Selectmen are to see that there is a primary and an alternate person designated for each of these positions. The current assignments for these duties are listed in Appendix A.

2. The Selectmen are responsible for ensuring that each of the personnel above has satisfactorily performed the Emergency Preparedness Responsibilities described on the following pages. This responsibility may be delegated to the Civil Defense Director.

3. The Selectmen are responsible for periodically assessing the transportation needs with the Civil Defense Director, Police Chief, and School Superintendent. Any changes in requirements are to be given to NHCDA and the Director, New Hampshire Division of Pupil Transportation Safety. Ensure that any additional needs are satisfied. (Reference Section II.G.)
4. Periodic Emergency Response Training will be scheduled by the Civil Defense Director in conjunction with NHCDA. The Selectmen are responsible for attending classes, drills, and exercises as arranged by the Civil Defense Director. (Reference Section II.K.)
5. The Selectmen are responsible for performing an annual review of the New Castle RERP. Any needed corrections should be given to the Civil Defense Director. In particular, the Selectmen are responsible for ensuring the accuracy of RERP sections that apply to them, including the completeness of their emergency checklist. (Reference Section IV.B.)

C. CIVIL DEFENSE DIRECTOR

The Civil Defense Director is responsible to the Selectmen for the administration of New Castle's emergency preparedness program. He is the Town's liaison with NHCDA. He controls the distribution of the RERP and ensures updates to the plan and procedures are performed. The Civil Defense Director also schedules training activities with NHCDA. Specific responsibilities include:

1. Notification. (Reference Section II.B.)
  - o The Civil Defense Director is responsible for ensuring a quarterly verification and update of the call list is conducted. Each name and telephone number must be checked. This task may be delegated.
  - o The Police Chief will maintain a list of persons requiring special notification. The Civil Defense Director is responsible for periodically reviewing this list and maintaining a copy.
2. Public Education and Information. (Reference Section II.D.)
  - o NHCDA is responsible for public education. The Civil Defense Director is responsible for assisting NHCDA as necessary and informing local news media of annual news media orientations.
3. Equipment and Supplies. (Reference Section II.E.)
  - o Key Town Officials will conduct quarterly inventories of supplies and equipment identified in Appendix C. Results of these inventories will be given to the Civil Defense Director. He will assess the results and, in conjunction with the Selectmen, report deficiencies to NHCDA. He is responsible for ensuring that these needs are met.

4. Transportation. (Reference Section II.G.)

- o The Police Chief will assess transportation requirements for all special facilities, people without automobiles and people requiring emergency medical transportation. He will maintain a list of people with special needs who have identified themselves as requiring transportation. The Civil Defense Director is responsible for periodically reviewing this list and maintaining a copy. (Reference Appendix E Table 13).
- o The School Superintendent and Elementary School Principal will assess transportation requirements for the Elementary School. The Civil Defense Director is responsible for annually reviewing these needs versus available resources (see Section IV.E) with the School Superintendent and Police Chief.
- o The Civil Defense Director is responsible for presenting, in conjunction with the Selectmen, any changes in the transportation needs to NHCDA and the Director, New Hampshire Division of Pupil Transportation Safety. He is responsible for ensuring these needs are met.
- o The Civil Defense Director is responsible for periodically reviewing the local availability of transportation resources and comparing them with projected needs. (Reference Chapter 4 of Appendix E and Section IV.E for a detailed breakdown of current transportation resources for New Castle.)

5. Exercises and Drills. (Reference Section II.K.)

- o The Civil Defense Director is responsible for coordinating with NHCDA in the planning and scheduling of drills and exercises in which New Castle is to participate.
- o NHCDA will supply critique forms. The Civil Defense Director is responsible for ensuring the appropriate personnel fill in the form and for maintaining a copy of these critiques.

6. Training. (Reference Section II.L.)

- o The Civil Defense Director is responsible for scheduling training classes in conjunction with NHCOA. Training should include instruction in deficient areas as noted in drills/exercises.
- o The Civil Defense Director is responsible for scheduling the appropriate persons for specific courses, as follows:
  - a) Newly assigned personnel expeditiously;
  - b) Refresher training annually.
- o The Civil Defense Director is responsible for maintaining training records including quarterly training schedules, courses held and attendance rosters.

7. RERP Distribution and Document Control

- o NHCOA will provide RERP Record of Receipt forms for documentation of local RERP distribution. As copies are delivered, the person responsible for maintaining the copy should sign and date this form.
- o After distribution of all local controlled copies of the RERP has been completed the signed receipts will be maintained in the files at NHCOA.
- o Changes to the local document control list should be submitted to NHCOA as a written request.
- o Additional copies of the local RERP may be obtained from NHCOA. The Civil Defense Director should submit a written request indicating the proposed distribution of the copies and whether or not they are to be controlled documents.

## 8. RERP<sup>2</sup> Review and Update

- o The Civil Defense Director is responsible for performing an annual review of the RERP<sup>2</sup>. In particular, he is responsible for ensuring the accuracy of sections that apply to him including the completeness of his emergency checklist and the Seabrook Emergency Communications Plan in Appendix C. (Reference Section IV.D.)
- o The local Civil Defense Director in conjunction with NHCDA will coordinate an annual review of the RERP with all key members of the local emergency response organization. Proposed revisions and corrections will be given to the local Civil Defense Director to submit to NHCDA.
- o Proposed revisions will be reviewed by NHCDA to ensure that revisions apply to radiological emergency response planning. NHCDA will also review revisions to determine whether they affect other sections of the plan, other local plans, or the State plan. Incorporation of plan revisions will be coordinated by NHCDA.
- o Approved revisions will be issued by NHCDA in conjunction with the local Civil Defense Director. The assigned holders of the plans are responsible for incorporating revisions in the controlled copies of the plan (see P. -v- for instructions to incorporate revisions).



D. FIRE CHIEF

The Fire Chief is directly responsible for emergency communications systems and the New Castle EOC. He ensures the communication systems and the EOC are maintained in a state of readiness to respond to any emergency that might arise. Specific responsibilities include:

1. The Fire Chief is responsible for maintaining his expertise on primary and backup communications systems available to the New Castle Emergency Response Organization including State, Federal, and amateur radio systems. This will minimize communications difficulties that may arise during an emergency. (Reference Section II.C.)
2. The Fire Chief is responsible for ensuring the communications equipment in the Fire Station is in working order. He conducts monthly radio checks with NHODA and is encouraged to use the systems more frequently. (Reference Section II.C.)
3. The Civil Defense Director will schedule training. The Fire Chief is responsible for providing training to EOC dispatchers on the emergency notification call list, procedures and equipment. (Reference Section II.L.)
4. The Fire Chief is responsible for performing quarterly inventories of the EOC emergency equipment and supplies listed in Appendix C. He will provide the results of the inventory to the Civil Defense Director noting any deficiencies. (Reference Section II.E.)
5. Periodically the public alerting system will be tested. The Fire Chief is responsible for overseeing and assisting those persons who perform the maintenance and testing.

6. The Fire Chief is responsible for ensuring the Town Clerk/Administrative Assistant is briefed on EOC administration and clerical functions. (Reference Section IV.K.)
  
7. Periodic Emergency Response Training will be scheduled by the Civil Defense Director. The Fire Chief is responsible for attending classes, drills and exercises as designated by the Civil Defense Director and to develop a list of Fire Department personnel who should also receive training. (Reference Section II.L.)
  
8. The Fire Chief is responsible for performing an annual review of the New Castle RERP. Any needed corrections should be given to the Civil Defense Director. In particular, he is responsible for ensuring the accuracy of sections that apply to him including the completeness of his emergency checklist and the New Castle Emergency Communications Plan in Appendix C. (Reference Section IV.D.)

E. ASSISTANT FIRE CHIEF

The Assistant Fire Chief is responsible for the radiological capability of New Castle. He maintains the monitoring equipment and provides for training on radiological procedures. Specific responsibilities include:

1. The Assistant Fire Chief is responsible for performing quarterly inventory and operational checks of all radiological monitoring instruments. (Reference Section II.G.) Operational checks will also be conducted after each use. He will provide the results of the inventory to the Civil Defense Director. (Reference Section II.H.)
2. The Assistant Fire Chief is responsible for performing quarterly inventory of Potassium Iodide (KI). Remove and return to NHCEA, Concord, any KI that has exceeded its shelf life. | 2
3. The Assistant Fire Chief is responsible for maintaining self proficiency in procedures for issuing and using emergency workers' dosimeters (CDV-138 and CDV-730) and TLDs and survey instruments (CDV-700). (Reference Section II.H.)
4. The Civil Defense Director will schedule training. The Assistant Fire Chief is responsible for arranging training for all emergency workers on the use of radiological monitoring equipment, dosimetry and decontamination procedures. (Reference Section II.H. and II.L.)
5. Periodic Emergency Response Training will be scheduled by the Civil Defense Director. The Assistant Fire Chief is responsible for attending classes, drills and exercises as designated by the Civil Defense Director. (Reference Section II.L.)
6. The Assistant Fire Chief is responsible for performing an annual review of the New Castle RERP. Any needed corrections should be given to the Civil Defense Director. In particular he is responsible for ensuring the accuracy of sections that apply to him including the completeness of his emergency checklist. (Reference Section IV.E.)

F. POLICE CHIEF

The Police Chief is responsible for assessing and providing for the transportation requirements for New Castle. The Police Chief is also responsible for ensuring the Police force is in a state of readiness to provide notification, public alerting, traffic management and security. Specific responsibilities include:

1. The Police Chief is responsible for maintaining a list of people who have identified themselves through response to the Emergency Public Information Booklet Survey as requiring transportation during an emergency. These include people without automobiles and people with special needs (i.e., mobility impaired, non-ambulatory, etc.). See Figure 12. He will review this list annually with the Civil Defense Director and provide him with a copy. (Reference Section II.G and Appendix E Table 13.)
2. The Police Chief is responsible for maintaining a list of people with special notification needs (i.e., hearing impaired, etc.) who have identified themselves through response to the Emergency Public Information Booklet Survey. See Figure 13. He will review and update this list periodically with the Civil Defense Director, and provide him with a copy. (Reference Section II.B.)
3. The Police Chief is responsible for annually meeting with representatives of special facilities (except public schools) to review their transportation needs. He will review any changes in these needs with the Civil Defense Director.
4. The Police Chief is responsible for annually meeting with the Civil Defense Director and School Superintendent to review the transportation needs of the public school. He will update his emergency procedure if these needs change.
5. The Police Chief is responsible for ensuring that all officers maintain proficiency in the notification and verification

PERSONS REQUIRING SPECIAL TRANSPORTATION

This list is confidential and not for public disclosure

Date Updated \_\_\_\_\_ Page \_\_\_ of \_\_\_

<u>Name</u>	<u>Telephone #</u>	<u>Address</u>	<u>Special Requirements</u>
_____	_____	_____ _____	_____ _____
_____	_____	_____ _____	_____ _____
_____	_____	_____ _____	_____ _____
_____	_____	_____ _____	_____ _____
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_____	_____	_____ _____	_____ _____

FIGURE 12 - SAMPLE SPECIAL TRANSPORTATION LIST

PERSONS REQUIRING SPECIAL NOTIFICATION

This list is confidential and not for public disclosure

Date Updated \_\_\_\_\_ Page \_\_\_ of \_\_\_

<u>Name</u>	<u>Telephone #</u>	<u>Address</u>	<u>Special Requirements</u>
_____	_____	_____ _____	_____ _____
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_____	_____	_____ _____	_____ _____
_____	_____	_____ _____	_____ _____

FIGURE 13 - SAMPLE SPECIAL NOTIFICATION LIST

procedure. He will also provide updated notification lists to Police Department personnel. The notification lists can be obtained from the Civil Defense Director. (Reference Section II.B.)

6. The Police Chief is responsible for maintaining a familiarity with evacuation routes and key intersections in New Castle. (Reference Facilities and Evacuation Routes Map.)
7. The Police Chief is responsible for periodically reassessing the manpower requirements for public alerting, traffic management, and emergency security operations in New Castle. He will review changes in requirements with the Civil Defense Director. (Reference Sections II.B and II.G.)
8. The Civil Defense Director will schedule training. The Police Chief is responsible for maintaining a list of police personnel who should attend applicable training sessions. He will coordinate their attendance with the Civil Defense Director. (Reference Section II.L.)
9. Periodic Emergency Response Training will be scheduled by the Civil Defense Director. The Police Chief is responsible for attending classes, drills and exercises as designated by the Civil Defense Director. (Reference Section II.L.)
10. The Police Chief is responsible for performing an annual review of the New Castle RERP. Any needed corrections should be given to the Civil Defense Director. In particular he is responsible for ensuring the accuracy of sections that apply to him including the completeness of his emergency checklist. (Reference Section IV.F.)

G. POLICE OFFICER ON DUTY OR ON CALL

The Police Officer On Duty or On Call is responsible for maintaining proficiency in the notification and verification procedure. Specific responsibilities include:

1. The Police Officer On Duty or On Call is responsible for periodically reviewing the notification and verification procedure. He should understand the emergency message content and how verification will take place. (Reference Section IV.H.)
2. The Police Officer On Duty or On Call should know who is notified for each Emergency Classification Level (UNUSUAL EVENT, ALERT, etc.). The Emergency Notification Call List will be provided by the Police Chief. (Reference Section IV.H.)
3. Periodic Emergency Response Training will be scheduled by the Civil Defense Director. The Police Officer On Duty or On Call is responsible for attending classes, drills and exercises as designated by the Police Chief. (Reference Section II.L.)
4. The Police Officer On Duty or On Call is responsible for performing an annual review of the New Castle RERP. Any needed corrections should be given to the Civil Defense Director. In particular he is responsible for ensuring the accuracy of sections that apply to him including the completeness of his emergency checklist. (Reference Section IV.G.)



#### H. HEALTH OFFICER

The Health Officer is responsible for coordinating public health information and being familiar with procedures for evaluating radiation exposure. Specific responsibilities include:

1. The Health Officer is responsible for coordinating with DPHS on the distribution of public health information to Town officials. He also provides assistance and guidance in health-related areas. (Reference Section I.G.)
2. The Health Officer is responsible for being familiar with methods of radiation exposure control and of transporting contaminated individuals. (Reference Section II.I.)
3. Periodic Emergency Response Training will be scheduled by the Civil Defense Director. The Health Officer is responsible for attending classes, drills and exercises as designated by the Civil Defense Director. (Reference Section II.L.)
4. The Health Officer is responsible for performing an annual review of the New Castle RERP. Any needed corrections should be given to the Civil Defense Director. In particular he is responsible for ensuring the accuracy of sections that apply to him including the completeness of his emergency checklist. (Reference Section IV.H.)

## I. ROAD AGENT

The Road Agent is responsible for ensuring adequate personnel and equipment are available for the emergency maintenance of evacuation routes. Specific responsibilities include:

1. The Road Agent is responsible for periodically reassessing the staffing and equipment needs and resources for emergency maintenance of evacuation routes. He will coordinate this with private contractors and the NH Department of Transportation. (Reference Section II.G. and Appendix C.)
2. The Road Agent is responsible for maintaining a familiarity with evacuation routes in New Castle. (Reference Facilities and Evacuation Routes Map.)
3. The Civil Defense Director will schedule training. The Road Agent is responsible for maintaining a list of public works personnel and contractors who should attend applicable training sessions. He will coordinate their attendance with the Civil Defense Director.
4. Periodic Emergency Response Training will be scheduled by the Civil Defense Director. The Road Agent is responsible for attending classes, drills and exercises as designated by the Civil Defense Director. (Reference Section II.L.)
5. The Road Agent is responsible for performing an annual review of the New Castle RERP. Any needed corrections should be given to the Civil Defense Director. In particular, he is responsible for ensuring the accuracy of sections that apply to him including the completeness of his emergency checklist. (Reference Section IV.I.)

J. TOWN CLERK/ADMINISTRATIVE ASSISTANT

The Town Clerk/Administrative Assistant is responsible for maintaining adequate stocks of documents for the EOC. Specific responsibilities include:

1. The Town Clerk/Administrative Assistant is responsible for maintaining stocks of EOC-related documents such as log sheets and message forms. Samples of these documents are attached to the Town Clerk/Administrative Assistant Emergency Checklist. (Reference Section IV.J.)
2. The Town Clerk/Administrative Assistant is responsible for being familiar with the administrative operation of the EOC. The Fire Chief will assist in this area. (Reference Section IV.J.)
3. Periodic Emergency Response Training will be scheduled by the Civil Defense Director. The Town Clerk/Administrative Assistant is responsible for attending classes, drills and exercises as designated by the Civil Defense Director. (Reference Section II.L.)
4. The Town Clerk/Administrative Assistant is responsible for performing an annual review of the New Castle RERP. Any needed corrections should be given to the Civil Defense Director. In particular he is responsible for ensuring the accuracy of sections that apply to him including the completeness of his emergency checklist. (Reference Section IV.J.)

IV. CHECKLISTS OF EMERGENCY PROCEDURES

A. PURPOSE OF SECTION IV

This section provides checklist procedures to be followed in the event of an emergency condition at the Seabrook Station Nuclear Power Plant. These procedures describe actions to be taken according to each of Emergency Classification Levels which are outlined in ascending order of severity. These emergency procedures are to be implemented by each of the New Castle officials listed below:

Selectmen  
Civil Defense Director  
Fire Chief  
Assistant Fire Chief  
Police Chief  
Police Officer On Duty or On Call  
Health Officer  
Road Agent  
Town Clerk/Administrative Assistant

Emergency procedures for the New Castle School Principal are included in Appendix F, and emergency procedures for the School Superintendent (SAU #50) are included in the Rye, New Hampshire Emergency Response Plan.

## B. SELECTMEN

### Radiological Emergency Response Procedure Checklist for the Seabrook Station Nuclear Power Plant

This document provides a checklist of procedures for the Selectmen of the Town of New Castle to be used in the event emergency conditions are declared at the Seabrook Station Nuclear Power Plant.

Initial Notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels: UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each Emergency Classification Level represent the minimum actions the Selectmen are required to fulfill. Additional instructions, if any, will be provided by NHCDA from the State EOC or the IFQ/EDF. The primary means of communication with NHCDA is CO Radio. Back-up means is commercial telephone.

The Selectmen are responsible for overall command and control of New Castle's Emergency Response Organization. They implement protective actions recommended by the Governor and activate the Public Alerting System when directed by NHCDA.

These checklists of step-by-step procedures are written as guidance to the Selectmen. In doubtful situations, common sense should dictate appropriate actions.

Note Time

#### UNUSUAL EVENT

1. Receive notification from Police Officer On Duty or On Call via phone, pager or runner. \_\_\_\_\_
2. If the Police Officer On Duty or On Call is not available, the Civil Defense Director will make this notification. Give Police Officer exact information as to how you can best be contacted. No other action required. \_\_\_\_\_

SELECTMEN (cont.)

Note Time

3. Stand by for notice of escalation or termination of event. \_\_\_\_\_

ALERT

1. Receive notification from Police Officer On Duty or On Call via phone, pager or runner. If the Police Officer On Call or On Duty is unavailable, the Civil Defense Director will make this notification. Give Police Officer exact information as to how you can best be contacted. \_\_\_\_\_

2. Request the Civil Defense Director obtain accurate event status from NHCDA. If the Civil Defense Director is unavailable, obtain this information from NHCDA by telephone at [REDACTED] or [REDACTED] or over the Civil Defense Radio [REDACTED] located at the New Castle EOC. \_\_\_\_\_

3. Consult with other Key Town Officials and determine if further action should be taken. \_\_\_\_\_

4. Review procedures for SITE AREA EMERGENCY and GENERAL EMERGENCY. \_\_\_\_\_

5. If no further action is deemed necessary, stand by for notice of escalation or termination of event. \_\_\_\_\_

SITE AREA EMERGENCY AND GENERAL EMERGENCY

NOTE

Upon verification of a SITE AREA EMERGENCY or GENERAL EMERGENCY the State will activate or order the activation of the public alerting system.

SELECTMEN (cont.)

Note Time

1. Receive notification from Police Officer On Duty or On Call via phone, pager or runner. If the Police Officer On Duty or On Call is unavailable, the Civil Defense Director will make this notification. \_\_\_\_\_
  
2. Instruct the Police Officer to notify the appropriate individuals on the Emergency Call List roster in Appendix A of this Plan to report to the EOC in the Fire Station. Inform the Officer if there are other officials you wish to be notified. \_\_\_\_\_
  
3. Upon direction from NHCDA, authorize the activation of the public alerting system (unless previously sounded). This must be coordinated through the local Civil Defense Director, Fire Chief and NHCDA. \_\_\_\_\_
  
4. Upon arrival at the EOC, consult with the Civil Defense Director to obtain an accurate status report from NHCDA. If the Civil Defense Director is not available, information may be obtained by telephone at [REDACTED] or over the Civil Defense Radio (Frequency [REDACTED]). \_\_\_\_\_
  
5. Assess current EOC staffing requirements, and supplement these as required. Ensure that all departments can maintain continuous EOC staffing. See Appendix A (Emergency Call List) for positions to be staffed. \_\_\_\_\_
  
6. Conduct a staff meeting with other Town officials. Request input from each department relative to their readiness to respond to all possible protective actions. Based on this input and recommendations from NHCDA, direct the emergency response team's actions accordingly. \_\_\_\_\_



SELECTMEN (cont.)

Note Time

7. Establish priorities for supplemental-resource requests. Instruct the Civil Defense Director to forward these requests to NHCDA, or other local agencies which you know may be of assistance. \_\_\_\_\_
8. Keep up-to-date with public information releases on radio station WOKQ (97.5 FM). Additional stations also in the Emergency Broadcast System (EBS) are listed in Appendix A. Keep the School Principal and School Superintendent (SAU 50) informed of New Castle's status. \_\_\_\_\_
9. Refer all media requests to Media Center located at the Newington Town Hall, Newington, except for requests directly concerning the Town. Answer questions concerning New Castle's status in a manner consistent with official releases from EBS and the Media Center and protective action recommendations from the New Hampshire EOC or IFO/EOF. Inform the people of New Castle to listen to WOKQ (97.5 FM) or one of the additional radio stations for further information as it develops. Consult with NHCDA before releasing news items. \_\_\_\_\_
10. Ensure that the public is adequately informed of events relative to New Castle. If necessary, establish a media briefing room in the Town Hall. \_\_\_\_\_
11. With the Civil Defense Director, periodically organize emergency staff meetings to review the activities and effectiveness of each service organization. Staff meetings should be made up of the following people if available: Selectmen, Civil Defense Director, Police Chief, Fire Chiefs and Road Agent. \_\_\_\_\_
12. If you are required to leave the EOC, appoint the next available person in your line of succession to staff the EOC. Notify the Civil Defense Director of this change. \_\_\_\_\_

SELECTMEN (cont.)

Note Time

13. If the New Castle Emergency Response Organization is required to evacuate, instruct them to go to the Quality Inn in Dover. Contact the Dover Emergency Response Organization to have facilities made available for New Castle's organization. (See Appendix A for Mayor of Dover's phone number.) \_\_\_\_\_
  
14. Maintain a log of all actions taken. This checklist could serve this function with appropriate annotation. Include times when tasks were performed. Submit this documentation along with all your messages to the Town Clerk/Administrative Assistant. \_\_\_\_\_
  
15. Continue to maintain EOC operations until the emergency has been terminated. \_\_\_\_\_

RECOVERY/RE-ENTRY

1. Receive notification from the NHCDA local liaison that the Recovery/Re-entry phase of the emergency has begun. \_\_\_\_\_
  
2. Ensure that all town officials are aware of the Recovery/Re-entry phase. \_\_\_\_\_
  
3. Determine from other town officials their requirements for Recovery/Re-entry and relay any needs for assistance to the NHCDA Local Liaison. Consideration should be given, but not limited to the following:
  - a) Time table for the return of the Emergency Response Organization to the town as appropriate, \_\_\_\_\_
  - b) Time Table for the return of the general population to the town as appropriate, \_\_\_\_\_
  - c) Time table for the return of special populations i.e. hospital patients, to the town as appropriate, \_\_\_\_\_

SELECTMEN (cont.)

Note Time

- d) Traffic and access control,
- e) Restoration of utilities,
- f) Food and water supplies,
- g) Assistance from State and/or Federal agencies,
- h) Long term relocation of town residents.

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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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C. CIVIL DEFENSE DIRECTOR

Radiological Emergency Response  
Procedure Checklist  
for the  
Seabrook Station Nuclear Power Plant

This document provides a checklist of procedures for the Civil Defense Director of the Town of New Castle to be used in the event emergency conditions are declared at the Seabrook Station Nuclear Power Plant.

Initial Notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels: UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each Emergency Classification Level represent the minimum actions the Civil Defense Director is required to fulfill. Additional instructions, if any, will be provided by the Selectmen and NHCDA. The primary means of communication with NHCDA is CO Radio. Backup means is commercial telephone.

The Civil Defense Director is responsible for maintaining contact with NHCDA and providing updates to the Selectmen. He coordinates requests for additional support with NHCDA. The Civil Defense Director supervises the EOC operation.

These checklists of step-by-step procedures are written as guidance to the Civil Defense Director. In doubtful situations, common sense should dictate appropriate actions.

Note Time

UNUSUAL EVENT

1. Receive notification from Rockingham County Dispatch via pocket voice pager. \_\_\_\_\_
2. Receive notification from Police Officer On Duty or On Call via phone, pager or runner. No action required unless directed by the Selectmen. \_\_\_\_\_

CIVIL DEFENSE DIRECTOR (Cont.)

Note Time

3. If notification from Police Officer is not received within 10 minutes, attempt to contact him. If unable to do so, implement the notification sequence outlined for the Police Officer On Duty Or On Call. \_\_\_\_\_
4. Stand by for notice of escalation or termination of event. \_\_\_\_\_

ALERT

1. Receive notification from Rockingham County Dispatch via pocket voice pager. \_\_\_\_\_
2. Receive notification from Police Officer On Duty or On Call via phone, pager or runner. \_\_\_\_\_
3. If notification from Police Officer is not received within 10 minutes, attempt to contact him. If unable to do so, implement the notification sequence outlined for the Police Officer On Duty or On Call. \_\_\_\_\_
4. Contact the NHCDA at [REDACTED] or [REDACTED] (State EOC) or use the NHCDA radio system for a status report and inform the Selectmen. \_\_\_\_\_
5. Instruct the Fire Chief to activate the EOC. \_\_\_\_\_
6. Report to the EOC in the Fire Station and review your procedures for a SITE AREA EMERGENCY and GENERAL EMERGENCY. \_\_\_\_\_
7. Stand by for notice of escalation or termination of event. \_\_\_\_\_

CIVIL DEFENSE DIRECTOR (Cont.)

Note Time

SITE AREA EMERGENCY AND GENERAL EMERGENCY

NOTE

Upon verification of a SITE AREA EMERGENCY or GENERAL EMERGENCY the State will activate or order the activation of the public alerting system.

1. Receive notification from Rockingham County Dispatch via pocket voice pager. \_\_\_\_\_
2. Receive notification from Police Officer On Duty or On Call via phone, pager or runner. \_\_\_\_\_
3. If notification from Police Officer is not received within 10 minutes, attempt to contact him. If unable to do so, implement the notification sequence outlined for the Police Officer On Duty or On Call. \_\_\_\_\_
4. Report to the EOC in the Fire Station. Assume the emergency duties of the Selectmen if they are not present. \_\_\_\_\_
5. Contact the NHCDA at State EOC in Concord or IFQ/EOF at Newington Station using Civil Defense Radio Network (backup: telephone). \_\_\_\_\_
  - o Inform NHCDA that New Castle EOC has been activated
  - o Identify yourself by position
  - o Verify Emergency Classification Level (SITE AREA EMERGENCY or GENERAL EMERGENCY)
  - o Ask if Protective Actions have been recommended
  - o If known, inform IFQ/EOF which means of public notification were successfully activated in New Castle (siren, tone alert radio, EBS broadcasts).

CIVIL DEFENSE DIRECTOR (Cont.)

Note Time

6. Review staffing of EOC with Fire Chief. \_\_\_\_\_
7. Establish a schedule for continual 24-hour emergency readiness. \_\_\_\_\_
8. Review overall transportation plans with the Police Chief, School Superintendent and Selectmen. Assess current transportation needs. \_\_\_\_\_
9. Determine manpower and/or equipment requirements from other emergency officials, and report findings to the Selectmen. Contact NHCOA and determine if these needs can be augmented with State resources. \_\_\_\_\_
10. Inform NHCOA of the progress of all protective responses in New Castle. \_\_\_\_\_
11. If you are required to leave the EOC, appoint the next available person in your line of succession to act as the EOC. Notify the Selectmen of this change. \_\_\_\_\_
12. Submit this checklist and all messages to the Town Clerk/Administrative Assistant. \_\_\_\_\_
13. The Town Clerk/Administrative Assistant will provide a copy of all emergency documentation to you following the termination of the emergency. Submit logs and dosimetry records to NHCOA. \_\_\_\_\_

D. FIRE CHIEF

Radiological Emergency Response  
Procedure Checklist  
for the  
Seabrook Station Nuclear Power Plant

This document provides a checklist of procedures for the Fire Chief of the Town of New Castle to be used in the event emergency conditions are declared at the Seabrook Station Nuclear Power Plant.

Initial Notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels: UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each Emergency Classification Level represent the minimum actions the Fire Chief is required to fulfill. Additional instructions, if any, will be provided by the Selectmen.

The Fire Chief is responsible for set up of the EOC and ensuring the proper operation of communication equipment in the EOC. He completes any notifications that have not yet been performed and ensures people requiring special notification have been contacted.

These checklists of step-by-step procedures are written as guidance to the Fire Chief. In doubtful situations common sense should dictate appropriate actions.

Note Time

UNUSUAL EVENT

1. Receive notification from the Police Officer On Duty or On Call via phone, pager, or runner. \_\_\_\_\_
2. No further action required unless directed by the Selectmen. \_\_\_\_\_
3. Stand by for notice of escalation or termination of event. \_\_\_\_\_



FIRE CHIEF (cont.)

Note Time

ALERT

1. Receive notification from the Police Officer On Duty or On Call via phone, pager, or runner. \_\_\_\_\_
2. Activate the EOC in the Fire Station. (See Attachment 1.) Review your procedures for a SITE AREA EMERGENCY and GENERAL EMERGENCY. \_\_\_\_\_
3. Support the Selectmen as requested. \_\_\_\_\_
4. Stand by for notice of escalation or termination of event. \_\_\_\_\_

SITE AREA EMERGENCY AND GENERAL EMERGENCY

NOTE

Upon verification of a SITE AREA EMERGENCY or GENERAL EMERGENCY the State will activate or order the activation of the public alerting system.

1. Receive notification from the Police Officer On Duty or On Call via phone, pager, or runner. \_\_\_\_\_
2. Receive notification from NHCOA (either through the EOC or, if activated, through the IFO) of scheduled time for activation of Alert and Notification System sirens: \_\_\_\_\_

At that time, step outside to verify that sirens have been activated and are audible. \_\_\_\_\_

FIRE CHIEF (cont.)

Note Time

ALERT

IF SIRENS ARE NOT AUDIBLE, notify NHCOA (EOC or, if activated, IFO) IMMEDIATELY. Stand by for command from NHCOA and/or Town Selectmen to perform local (backup) activation of sirens.

(See Attachment 2).

Activate local sirens ONLY if directed to do so by NHCOA and/or Town Selectmen.

3. Report to the EOC in the Fire Station.
4. Turn on all two-way base station radios. Turn on New Hampshire Civil Defense Radio and sign on with the State EOC or IFO/EOF.

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FIRE CHIEF (cont.)

Note Time

5. Turn on AM/FM radio to WOKQ (97.5 FM). (If reception is poor, tune to one of the additional stations listed in Appendix A. \_\_\_\_\_)
  
6. Assign personnel to positions that are not filled. Appendix A, EMERGENCY CALL LIST, lists positions and personnel available. Assign the following tasks to available personnel:
  - o Radio: Assign one worker to listen to AM/FM radio or ensure that one worker is responsible for this task. \_\_\_\_\_
  - o NH Civil Defense Radio: Assign a person to monitor and operate NH Civil Defense Radio. Keep a record of all transmissions. \_\_\_\_\_
  - o Telephone: Assign one worker to answer the phone in the event the Civil Defense Director is occupied. Information requests from townspeople should be referred to the Selectmen. All other communications including calls from the State, should be directed to the Civil Defense Director. This worker should keep log of phone calls and times. \_\_\_\_\_
  - o Status Board: Assign one worker to set up and maintain Status Board and map in EOC. \_\_\_\_\_
  
7. Inventory equipment in EOC (see Attachment 1 and Appendix C). Deliver a list of deficiencies to the Civil Defense Director \_\_\_\_\_
  
8. Review communications links between other organizations as indicated in Appendix C and ensure that communications links have been established or are possible. \_\_\_\_\_
  
9. From the Police Officer On Duty Or On Call, obtain current Emergency Classification Level, status of verification and key officials notified. (Persons unable to be reached should be noted.) Check to be sure notifications are consistent with the current Emergency Classification Level (see Appendix A, EMERGENCY CALL LIST). \_\_\_\_\_

FIRE CHIEF (cont.)

Note Time

10. Ensure EOC dispatcher has assumed responsibility for EOC communications from the Police Officer On Duty or On Call. \_\_\_\_\_
11. Notify additional Fire Department personnel as required to report to the Fire Station. \_\_\_\_\_
12. Coordinate the resources needed for the continued operation of the EOC. Ensure that all EOC personnel will have adequate provisions for the duration of the event. \_\_\_\_\_
13. Make arrangements to feed emergency workers, if duration of accident so requires. \_\_\_\_\_
14. Check with the Assistant Fire Chief to see if radiological monitoring equipment will be required for fire department emergency workers. Check also for appropriate protective actions to be used by fire personnel. \_\_\_\_\_
15. If sheltering is recommended, secure all windows, doors, and ventilation systems in the EOC. \_\_\_\_\_
16. Oversee the updating of the status board entries and ensure that permanent logs are being maintained by the Town Clerk/ Administrative Assistant. \_\_\_\_\_
17. If you are required to leave the EOC, appoint the next available person in your line of succession to staff the EOC. Inform the Selectmen of this change. \_\_\_\_\_
18. Submit this checklist and all messages to the Town Clerk/ Administrative Assistant. \_\_\_\_\_

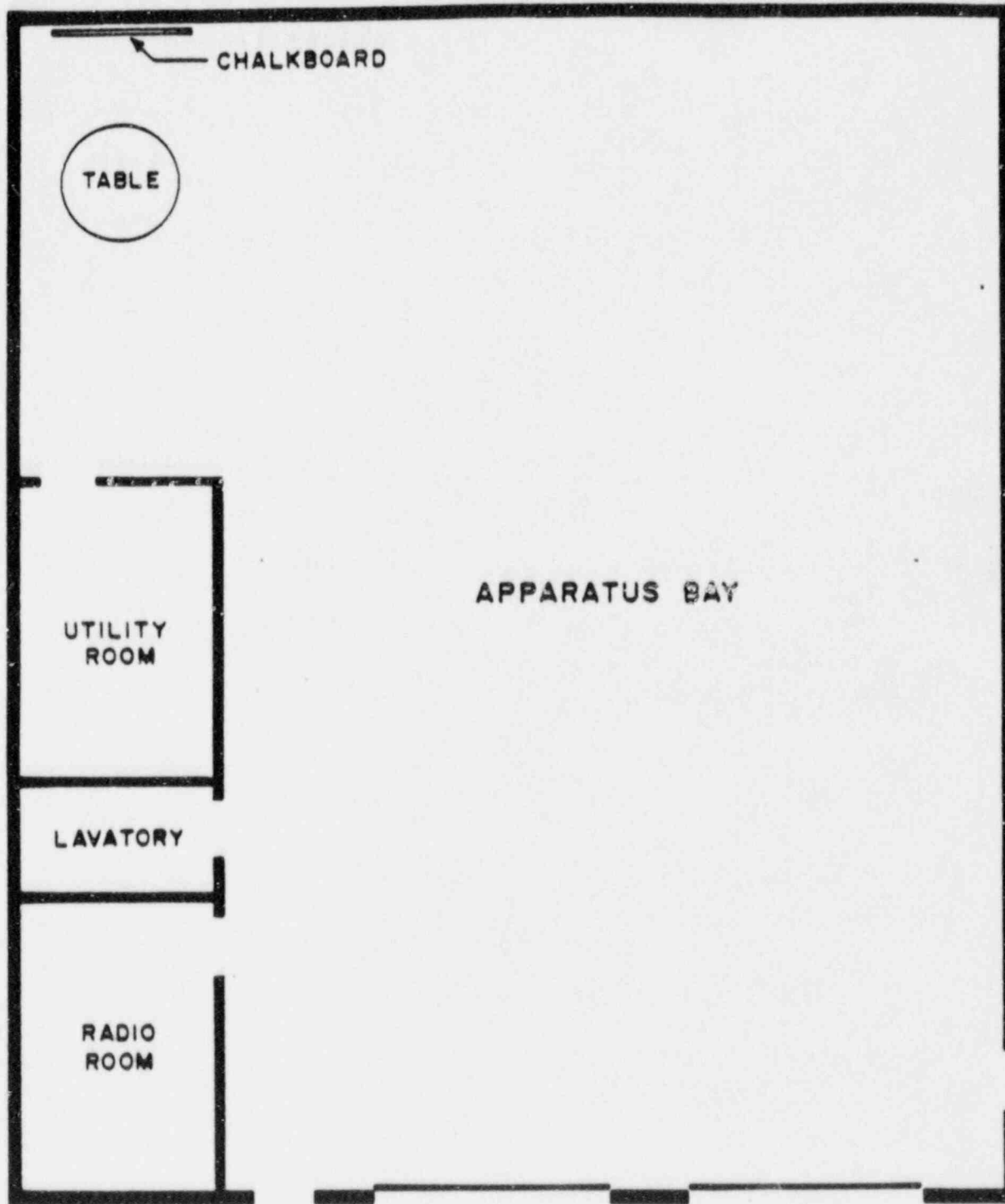
2

Attachment 1 to the Fire Chief's Emergency Procedure

EMERGENCY EQUIPMENT

1. Copies of the New Castle Radiological Emergency Response Plan
2. The New Hampshire State Emergency Plan, Annex R, "Radiological Emergency Response Plan"
3. Copies of Special Facilities Plans
4. Evacuation Time Study Report
5. Map Boards (showing evacuation routes, access & control points)
6. Status Boards
7. Street Maps
8. Radiological Monitoring Equipment
9. Communications Equipment
10. Message Forms
11. Log Books
12. Office Supplies
13. Food and Beverages

ATTACHMENT 1 TO FIRE CHIEF'S  
EMERGENCY PROCEDURE



FLOOR PLAN  
NEW CASTLE FIRE STATION  
SCALE: 1/8" = 1'-0"

Attachment 2 to Fire Chief's

Emergency Procedure

(New Castle)

**New Hampshire EPZ Local Siren Activation Procedure**

To activate all the town sirens simultaneously.  
( ALL CALL ).

Step #1: Monitor the radio frequency by depressing the monitor button on the microphone or the remote. Verify that there is no communication or tones being transmitted on the channel, before attempting siren activation.

Step #2: Insert the key into the encoder arming switch and turn it clockwise until it stops. This will arm the encoder.

Step #3: Press the "CLR" button followed by the "ALL" button then the "SEND" button.

Step #4: Press the desired SIREN/PA function button.

NOTE: The function that would be used during an incident at Seabrook Station would be the "ALRT" (alert) function.

Step #5: Set the address switches to "#-#-11-11".  
See Note 2

CAUTION!!! THE NEXT STEP WILL ACTIVATE ALL THE TOWNS  
SIRENS!!!

Step #6: Press the "SEND" button.

Step #7: Monitor the sirens to insure the sirens activate correctly. If they do not activate correctly, or fail to activate, perform the next two steps.

Step #7a: Press the "CLR" button followed by the "ALL" button then the "SEND" button.

Step #7b: Start with step #1 again. If this is the second time through this procedure and the sirens still fails to operate correctly then refer to the troubleshooting procedure that starts on page IV-17e.

Step #8: Turn the encoder arming key counterclockwise and remove the key. This will disarm the encoder.

NOTE 1: To cancel ( Deactivate ) the sirens press the "CLR" button followed by the "ALL" button then the "SEND" button.

NOTE 2: The first two numbers of the address do not effect siren operation.

THIS IS A DRAFT PROCEDURE AND SUBJECT TO  
REVISIONS UNTIL FINAL SYSTEM CONFIGURATION.

Attachment 2 to Fire Chief's

Emergency Procedure

(New Castle)

New Hampshire EPZ Local Siren Activation Procedure

To activate a single siren within the town.

Step #1: Monitor the radio frequency by depressing the monitor button on the microphone or the remote. Verify that there is no communication or tones being transmitted on the channel, before attempting siren activation.

Step #2: Insert the key into the encoder arming switch and turn it clockwise until it stops. This will arm the encoder.

Step #3: Press the "CLR" button followed by the "ALL" button then the "SEND" button.

Step #4: Obtain the correct code for siren that is to be activated. ( This list will be provided at a later date. )

Step #5: Set the correct siren code ( the last two digits of the address ) with the thumbwheels.

Example of the first siren.

The address would be "#-#-0-1"

See Note 2

Step #6: Press the desired SIREN/PA function button.

NOTE: The function that would be used during an incident at Seabrook Station would be the "ALRT" (alert) function.

CAUTION!!! THE NEXT STEP WILL ACTIVATE THE SIREN!!!

Step #7: Press the "SEND" button.

Step #8: Monitor the siren to insure the siren activated correctly. If it did not activate correctly perform the next two steps.

Step #8a: Press the "CLR" button followed by the "ALL" button then the "SEND" button.

Step #8b: Start with step #1 again. If this is the second time through this procedure and the siren still fails to operate correctly then refer to the troubleshooting procedure that starts on page IV-17e.

Step #9: Turn the encoder arming key counterclockwise and remove the key. This will disarm the encoder.

NOTE 1: To cancel the sirens. Without changing the address press the "CLR" button followed by the "SEND" button.

NOTE 2: The first two numbers of the address do not effect siren operation.



Attachment 2 to Fire Chief's

Emergency Procedure

(New Castle)

**New Hampshire EPZ Local Siren Activation Procedure**

To activate all the beach sirens in your Town.  
( and only the beach sirens ) Simultaneously.

Step #1: Monitor the radio frequency by depressing the monitor button on the microphone or the remote. Verify that there is no communication or tones being transmitted on the channel, before attempting siren activation.

Step #2: Insert the key into the encoder arming switch and turn it clockwise until it stops. This will arm the encoder.

Step #3: Press the "CLR" button followed by the "ALL" button then the "SEND" button.

Step #4: Press the desired SIREN/PA function button.

NOTE: The function that would be used during an incident at Seabrook Station would be the "ALRT" (alert) function.

Step #5: Set the address switches to "#-#-9-11".  
See Note 2

CAUTION!!! THE NEXT STEP WILL ACTIVATE ALL BEACH SIRENS  
IN YOUR TOWN!!!

Step #6: Press the "SEND" button.

Step #7: Monitor the siren to insure the siren activated correctly. If they do not activate correctly perform the next two steps.

Step #7a: Press the "CLR" button followed by the "ALL" button then the "SEND" button.

Step #7b: Start with step #1 again. If this is the second time through this procedure and the siren still fails to operate correctly then refer to the troubleshooting procedure that starts on page IV-17e.

Step #8: Turn the encoder arming key counterclockwise and remove the key. This will disarm the encoder.

NOTE 1: To cancel the sirens press the "CLR" button followed by the "ALL" button then the "SEND" button.

NOTE 2: The first two numbers of the address do not effect siren operation.

NOTE 3: This procedure applies only to the following New Hampshire EPZ communities.

Hampton      North Hampton  
Rye            Seabrook

Attachment 2 to Fire Chief's

Emergency Procedure

(New Castle)

**New Hampshire EPZ Local Siren Activation Procedure**

To activate and utilize the PA function.

In order to achieve effective coverage for the public address announcements, it is necessary to incrementally rotate the sirens a full 360 degrees in 45 degree segments. This requires you to broadcast your announcement a total of 8 times ( once for each 45 degree segment ). It is necessary to perform step 5 Through step 9 of this procedure a full 8 times.

Step #1: Monitor the radio frequency by depressing the monitor button on the microphone or the remote. Verify that there is no communication or tones being transmitted on the channel, before attempting siren activation.

Step #2: Insert the key into the encoder arming switch and turn it clockwise until it stops. This will arm the encoder.

Step #3: Press the "CLR" button followed by the "ALL" button then the "SEND" button.

Step #4: Press the "PA" function button.

Step #5: Select siren code ( the last two digits of the address ) with the thumbwheels, the siren, or all the sirens, or beach sirens only, that you want to make the announcement on.

**CAUTION!!! THE NEXT STEP WILL PUT THE SIRENS IN THE PA MODE OF OPERATION!!!**

Step #6: Press the "SEND" button.

Step #7: Press and hold the monitor key then press and hold the transmit key on the microphone. Then make your announcement in a clear, calm, voice. When complete, release both keys.

Step #8: Press the "CW" button. This will enable you to turn the siren 45 degrees.

Step #9: Press the "SEND" button. Then repeat this procedure starting with step #1, until you obtain 360 degree coverage ( you will have to perform step 5 through step 9 of this procedure 8 times. ).

Step #10: After obtaining 360 degree coverage, you must cancel the PA function by pressing the "CLR" button. Followed by pressing the "ALL" button then pressing the "SEND" button.  
THIS PROCEDURE CONTINUES ON THE NEXT PAGE.

Attachment 2 to Fire Chief's

Emergency Procedure

(New Castle)

**New Hampshire EPZ Local Siren Activation Procedure**

To activate and utilize the PA function.

Step #11: Turn the encoder arming key counterclockwise and remove the key. This will disarm the encoder.

NOTE: If it is reported that the sirens are not functioning correctly then press the "CLR" button followed by pressing the "SEND" button. Then repeat this procedure starting with step #1. If this is the second time through this procedure and the sirens still failed to activate correctly, then refer to the troubleshooting procedure that starts on page IV-17e.

Attachment 2 to Fire Chief's

Emergency Procedure

(New Castle)

**New Hampshire EPZ Local Siren Activation Procedure**

Procedure for troubleshooting siren control activation problems.

If you encounter difficulty performing any of the activation procedures, perform the following the steps.

Step #1: Make sure that there is power supplied to the encoder, the radio, and the VA-1000. Also make sure that the power switches are in the "ON" position. ( Observe the power indicator lamps. ) Retry the procedure that you were attempting to do if it still fails then go to the next step.

Step #2: Contact New Hampshire Civil Defense Agency at [REDACTED] unless the IFD is operational, then contact the IFD at [REDACTED]

Step #3: Tell them that there is a failure with the siren activation equipment and that you will not be able to activate the sirens.

E. ASSISTANT FIRE CHIEF

Radiological Emergency Response  
Procedure Checklist  
for the  
Seabrook Station Nuclear Power Plant

This document provides a checklist of procedures for the Assistant Fire Chief to be used in the event emergency conditions are declared at the Seabrook Station Nuclear Power Plant.

Initial Notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels: UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each Emergency Classification Level represent the minimum actions the Assistant Fire Chief is required to fulfill. Additional instructions, if any, will be provided by the Civil Defense Director.

The Assistant Fire Chief is responsible for issuing radiological monitoring equipment and dosimeters and maintaining emergency worker exposure records.

These checklists of step-by-step procedures are written as guidance to the Assistant Fire Chief. In doubtful situations common sense should dictate appropriate actions.

Note Time

UNUSUAL EVENT

- 1. No action required.

\_\_\_\_\_

ASSISTANT FIRE CHIEF (cont.)

ALERT

Note Time

1. Receive notification from the Police Officer on duty or on call via phone. \_\_\_\_\_
2. Report to the EOC. \_\_\_\_\_
3. Inventory and operationally check radiological equipment in accordance with Attachment 1. \_\_\_\_\_
4. Request additional dosimetry equipment of KI as necessary from the IFO/EOF. \_\_\_\_\_
5. Support the Civil Defense Director as requested. \_\_\_\_\_
6. Stand by for notice of escalation or termination of event. \_\_\_\_\_

SITE AREA EMERGENCY AND GENERAL EMERGENCY

1. Receive notification from the Police Dispatcher via phone. \_\_\_\_\_
2. Report to the EOC. \_\_\_\_\_
3. Verify inventory and operational checks radiological monitoring and dosimetry equipment. \_\_\_\_\_
4. Inform the Civil Defense Director of any deficiencies. \_\_\_\_\_
5. If the need for additional dosimetry arises, coordinate these needs through the IFO local liaison. \_\_\_\_\_
6. Issue dosimetry and KI to all emergency workers in accordance with Attachment 2. \_\_\_\_\_

ASSISTANT FIRE CHIEF (cont.)

Note Time

7. If a radioactive release is expected or is in progress:

- a. Instruct all emergency workers to begin reading their dosimeters at 15 minute intervals. \_\_\_\_\_
- b. Begin making reports to the IFO/EOF of the number of workers reporting exposures of 175mR, 1R, 2R, 3R, 4R and 5R respectively. \_\_\_\_\_
- c. Upon request from state officials at the IFO, carry out monitoring of the outside area around the EOC using the COV 700. Report the findings to the IFO. \_\_\_\_\_

8. When informed by the IFO that the Director, DPHS, has authorized the use of KI, ensure all emergency workers, under the supervision of the EOC, are notified to begin taking KI. \_\_\_\_\_

NOTE: If any emergency worker reports any side effects or reactions from KI, instruct the worker to discontinue use of KI and to leave the affected area.

9. If a protective action is recommended for the EOC,

- a. Establish a radiological monitoring area at the entrance to the EOC and monitor all individuals seeking entry to the EOC in accordance with Attachment 3.
- b. Implement sheltering precautions for the EOC. \_\_\_\_\_

10. If an emergency worker reports an exposure of:

ASSISTANT FIRE CHIEF (cont.)

Note Time

NOTE: Attachment 4 provides a list of emergency worker radiological action levels and a brief explanation of the action(s) required at each level.

- a. 175mR on his COV-138, instruct the worker to begin reading their COV-730 and report in when the COV-730 indicates a 1R exposure.
- b. 1R, 2R, 3R, 4R on his COV-730:
  - (1) Consult with the Civil Defense Director to determine if the worker is necessary for the response effort.
  - (2) If the worker is not required for the response, instruct the worker to leave the affected area.
  - (3) If worker is required to support the response, request the Civil Defense Director replace the exposed worker.
  - (4) If no replacement is available assign the worker a new exposure action level of 2, 3, or 4R.
- c. 5R or greater on his COV-730:
  - (1) Log the emergency worker's name, SSN and the date and time of the report.
  - (2) Notify the Local Liaison at the IFO/EOF of the exposure.
  - (3) If the worker is assigned a RSP #, record the number on his dosimetry KI report form.



ASSISTANT FIRE CHIEF (cont.)

Note Time

- (4) Instruct the worker to report to the appropriate reception center.
11. Maintain exposure records for all emergency workers. \_\_\_\_\_
  12. If you are required to leave the EOC, appoint the next available person in your line of succession to staff the EOC. Inform the Civil Defense Director of this change. \_\_\_\_\_
  13. Collect all bottles of remaining KI tablets after a determination has been made to discontinue ingestion, or after ten tablets have been taken, whichever comes first. \_\_\_\_\_
  14. Collect from each emergency workers their dosimetry and completed dosimetry-KI report form, if their need for dosimetry has been discontinued, and forward all forms to the DPHS IFO RHTA. \_\_\_\_\_
  15. Submit copies of emergency worker exposure records, survey records (if applicable) and TLDs to N.H. Division of Public Health Services following the emergency. \_\_\_\_\_
  16. Submit this checklist and all messages to the Town Clerk/ Administrative Assistant. \_\_\_\_\_

ATTACHMENT 1  
RADIOLOGICAL EQUIPMENT  
INVENTORY AND OPERATIONAL CHECK

Note Time

1. Verify with the Civil Defense Director that the number of items required, as listed in Enclosure 1, Radiological Equipment Inventory, is accurate. \_\_\_\_\_
2. Record any changes in estimates for required equipment in the appropriate column of Enclosure 1. \_\_\_\_\_
3. Count the number of each item listed on Enclosure 1. \_\_\_\_\_
4. Perform operational checks on those items so designated by Figure 1. Instructions on how to perform the checks are provided as follows:
  - a. COV-750, Enclosure 2;
  - b. Self-reading dosimeters, Enclosure 3;
  - c. COV-700 survey meter, Enclosure 4.

Any item which fails an operational check shall be considered defective and not counted as available for use.

5. Record the quantity of each item listed in Enclosure 1, available for the town use, in the available column on Enclosure 1. \_\_\_\_\_
6. Determine unmet need for each item by subtracting the number available from the number required. Record this number in the "unmet" column on Enclosure 1. \_\_\_\_\_
7. Report unmet needs to the Civil Defense Director.
8. Prepare dosimetry for issue to emergency workers. A dosimetry unit consists of the following:
  - a. (1) COV-730/Dosimeter Corp. 622
  - b. (1) COV-138/Dosimetry Corp. 862 Dosimeter (0-200mr)
  - c. (1) Thermoluminescent Dosimeter (TLD)
  - d. (1) Dosimetry-KI Report Form
  - e. Bottle of Potassium Iodide (KI)

ENCLOSURE 1

RADIOLOGICAL EQUIPMENT INVENTORY

Item	OP (1) Check	EOC/CD Staff	Other	TOTAL		
				Required	Available	Unmet
CDV-730/Dosimeter Corp. 622 (0-20R) Dosimeters	Yes					
CDV-138/Dosimeter Corp. 862 (0-200mR) Dosimeters	Yes					
CDV-742 (0-200R) Dosimeters	Yes					
Thermoluminescent Dosimeter (TLD)	No					
CDV-750 Dosimeter Charger	Yes					
CDV-700 (0-50mR) Survey Meter	Yes					
Bottles KI Tablets	No					
Appropriate Instructions and Log Forms	No					

Notes:

1. If operational check is required, see Tabs for instructions.

ENCLOSURE 2

ATTACHMENT 1

OPERATIONAL CHECK FOR

THE CDV-750 DOSIMETER CHARGER

1. To check the Dosimeter Charger, loosen thumbscrew in the top or bottom center of the charger with a coin, such as a dime, and remove bottom case. Install battery (in correct way, + and -) and reassemble.
2. Position the charger on a flat surface such as a table. Unscrew the cap on the charging contact and place end of the dosimeter opposite pocket clip and eyepiece on charging contact of charger. (See Figure 1).

Figure 1



3. Apply downward pressure and you should see a meter scale and a vertical line while looking through the dosimeter. If no line is visible, rotate the control knob, located in the upper right hand corner (Figure 1), until a line appears.
4. Set line to or near zero (Figure 2) by turning control knob (Figure 1).

Figure 2



5. The charger is considered operational if the light source for reading dosimeters is working and the charger can move the hairline on a self-reading dosimeter to, or close to zero.

ENCLOSURE 2 (cont.)

6. If the light source fails to work, replace battery and repeat check sequence. If light still fails to operate, replace the light bulb with the spare provided inside the charger case and repeat check sequence.
7. If the light source works but you are unable to move the line on the dosimeter, clean the charging contact on the charger by rubbing with a pencil eraser and repeat the check sequence.

ENCLOSURE 3

ATTACHMENT 1

OPERATIONAL CHECK/ZEROING

SELF-READING DOSIMETERS

1. Place the end of the dosimeter, opposite the pocket clip and eyepiece on the charging contact of the CDV-750 dosimeter charger.
2. Apply downward pressure on the dosimeter and you should see a meter scale and a vertical line, while looking through the dosimeter (Figure 1). If no line is visible, rotate the control knob of the dosimeter charger until a line appears.

Figure 1



NOTE: IF YOU HAVE TROUBLE FINDING THE LINE ON A DOSIMETER,

- (a) APPLY MORE PRESSURE ON THE DOSIMETER, OR
  - (b) CLEAN THE CHARGING CONTACTS ON THE DOSIMETER AND THE CDV-750 WITH A PENCIL ERASER, OR
  - (c) Replace the battery in the CDV-750 dosimeter charger.
3. Set the line on the dosimeter to zero by turning the control knob on the CDV-750.
  4. Remove the dosimeter from the charging contact. Read the dosimeter.  
NOTE: WHEN READING DOSIMETER, KEEP THE DOSIMETER AS LEVEL AS POSSIBLE AND ENSURE THAT THE SCALE IS PARALLEL WITH THE HORIZON.
  5. If the dosimeter reading is zero, continue to Step 8.
  6. If the reading is below zero, repeat the procedure, but when charging the dosimeter, set line slightly below zero.

ENCLOSURE 3 (cont.)

7. If the reading is below zero, repeat the procedure, but when charging the dosimeter, set line slightly above zero.

NOTE: IF TIME IS CRITICAL, A READING OF MID-SCALE OR LESS IS AN ACCEPTABLE CHARGE ON A SELF-READING DOSIMETER.

8. If a dosimeter is not to be issued immediately, allow the dosimeter to sit for 15 minutes, then read the dosimeter. If the reading has increased, the dosimeter has excessive drift and should not be used.

ENCLOSURE 4

ATTACHMENT 1

OPERATIONAL CHECK

FOR THE CDV-700 SURVEY METER

1. Visually check the meter for signs of physical damage. \_\_\_\_\_
2. Ensure the selector switch is in the "off" position. \_\_\_\_\_
3. Open case and install batteries. Return instrument to case. \_\_\_\_\_
4. Turn the selector switch to the "X10" position. \_\_\_\_\_
5. Connect the headphones to the audio jack. \_\_\_\_\_
6. Open the probe shield and put on the headphone. \_\_\_\_\_

NOTE: ENSURE THE CDV-700 HAS BEEN ALLOWED TO WARM UP FOR AT  
LEAST 30 SECONDS BEFORE BEGINNING STEP 7.

7. Hold the probe's open window area against the operational  
check source on the side of CDV-700. The meter should read  
between 1.5 and 2.5 mR/hr. An increase in the rate of clicks  
should be heard in the telephones. \_\_\_\_\_
8. If the meter reads too low, install new batteries and re-check  
the instrument. If no clicks are audible in the headphones,  
replace the headphones and recheck the instrument. \_\_\_\_\_



## ATTACHMENT 2

### PROCEDURE FOR ISSUING DOSIMETRY AND KI

#### ACTIONS

1. Verify that dosimetry is divided into units consisting of:
  - a. 1 COV-730 or DCA-622 (0-20R self-reading dosimeter),
  - b. 1 COV-138 (0-200mR self-reading dosimeter),
  - c. 1 Thermoluminescent Dosimeter (TLD),
  - d. 1 Bottle of Potassium Iodide (KI),
  - e. 1 Dosimetry-KI Report Form (Figure 1),
  - f. 1 Potassium Iodide Acknowledgement Form (Enclosure 1),
  - g. 1 Emergency Worker Information Sheet.

Each emergency worker receives one unit as described above.

2. Have the emergency worker complete the top section of the Dosimetry-KI Report Form (Figure 1).
3. While worker is completing top section of the Dosimetry-KI form, read the self-reading dosimeters. If not done previously, recharge or zero the dosimeter in accordance with Enclosure 2.
4. Record the serial number of the self-reading dosimeters and TLD on the Dosimetry Log Sheet (Figure 2).
5. Record the date, time, your name and organization in the TLD issued blocks on the Dosimetry Log Sheet (Figure 2).
6. Have the emergency worker complete the Potassium Iodide Acknowledgement Form (Enclosure 1) as specified.
7. Have the workers verify the serial numbers of their self-reading dosimeters and TLD with the numbers recorded on the sheet.
8. The worker should read both self-reading dosimeters and record the reading in the "before" block for each dosimeter (Figure 2).
9. Record the appropriate information on the Dosimetry Log Form (Figure 2). Have the worker sign the form.
10. Provide each emergency worker a copy of Exposure Control and KI information sheet (Enclosure 3).

# DOSIMETRY—KI REPORT FORM

(Please print legibly)

Emergency Worker's Name: \_\_\_\_\_

Social Security Number: \_\_\_\_\_

Home Address: \_\_\_\_\_

Emergency Worker's Organization: \_\_\_\_\_

Town/City: \_\_\_\_\_

Emergency Worker's Signature: X \_\_\_\_\_

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MISSION		CD V-730 or DCA-622 (0-20R)			CD V-138 (0-200mR)			TLD (thermoluminescent dosimeter)				
NO.	DESCRIPTION	DATE	SERIAL NO.	BEFORE	MISSION TOTAL	SERIAL NO.	BEFORE	MISSION TOTAL	Serial No. of TLD:			
				AFTER			AFTER		DATE/TIME	PERSON/ ORGANIZATION		
1.				R	R		mR	mR	Issued		By:	
				R	R		mR	mR				
2.				R	R		mR	mR	Turned In		To:	
				R	R		mR	mR				
3.				R	R		mR	mR	READING OF TLD			
				R	R		mR	mR	m/rem	Date of Reading		
4.				R	R		mR	mR	RSP #			
				R	R		mR	mR	POTASSIUM IODIDE (K) RECORD			
5.				R	R		mR	mR		Date	Time	Amount Taken
				R	R		mR	mR	Day 1			1 tablet/130 mg
				TOTAL	R		TOTAL	mR	Day 2			1 tablet/130 mg
									Day 3			1 tablet/130 mg
									Day 4			1 tablet/130 mg
									Day 5			1 tablet/130 mg
									Day 6			1 tablet/130 mg
									Day 7			1 tablet/130 mg
									Day 8			1 tablet/130 mg
									Day 9			1 tablet/130 mg
									Day 10			1 tablet/130 mg

DOSIMETRY INSTRUCTIONS: Read the CD V-730 (DCA-622) and CD V-138 each half hour. Do not exceed 1 R cumulative total. The TLD gives an accurate reading of the total dose and therefore should be used only by one person. Forward the TLD with this form (see form distribution below.)

### THYROID GLAND SCREENING CHECK

Upon completion of the mission, or as directed, each emergency worker must undergo "decontamination monitoring" at a decontamination monitoring station or a mass care/decontamination center. Monitoring personnel at these stations will complete a "Decontamination Monitoring Report Form" for you. Additionally emergency workers should be screened for radioiodine uptake in the thyroid gland and the results recorded here. Medical referral action level for the thyroid check is 100 cpm above background or higher when using the CD V-700 survey meter.

CD V-700 Serial No. \_\_\_\_\_ Reading: \_\_\_\_\_

Signature of Monitor: X \_\_\_\_\_

DOSIMETRY—KI REPORT FORM DISTRIBUTION: Complete this form and forward the original copy with the TLD through emergency management channels to DPHS. If the self-reading dosimetry indicates total exposure of 5 R or more, expedite delivery to DPHS. DPHS will forward to the individual and to the Town or City Civil Defense Director the TLD reading as well as an explanation of the reading. Copy 2 is retained by the Town or City Civil Defense Agency. Copy 3 is retained by the individual.

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KI INSTRUCTIONS: Take KI only on the direction of your supervisor. Take one tablet (130 mg) once a day. If you have any adverse reaction to the drug, discontinue taking KI and report to your supervisor.

ENCLOSURE 1

POTASSIUM IODIDE ACKNOWLEDGEMENT FORM

I will not take my first KI tablet until I receive instructions to do so. If instructed to do so, I, \_\_\_\_\_, understand that in order to obtain maximum protection for the thyroid I will receive 130 milligrams per day for the next 10 days of the thyroid blocking agent potassium iodide. I have been informed that this drug will block the absorption of radioiodine by my thyroid and thereby reduce the exposure to radiation of the thyroid, that potassium iodide does not reduce the uptake of other radioactive materials by the body, nor, does it provide protection against exposure from external radiation. I have been told that if I am allergic to iodine that I should not take potassium iodide.

SIGNATURE \_\_\_\_\_

DATE \_\_\_\_\_



ENCLOSURE 2

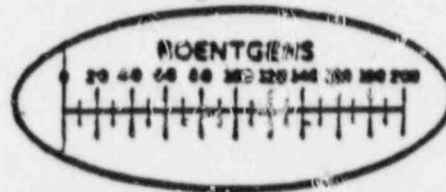
OPERATIONAL CHECK/ZEROING

SELF-READING DOSIMETERS

ACTIONS

1. Place the end of the dosimeter, opposite the pocket clip and eye piece on the charging contact of the CDV-750 dosimeter charger.
2. Apply downward pressure on the dosimeter and you should see a meter scale and a line while looking through the dosimeter (Figure 1). If no line is visible, rotate the control knob of the dosimeter charger until a line appears.

Figure 1



- NOTE: IF YOU HAVE TROUBLE FINDING THE LINE ON A DOSIMETER,
- (a) APPLY MORE PRESSURE ON THE DOSIMETER, OR,
  - (b) CLEAN THE CHARGING CONTACTS ON THE DOSIMETER AND THE CDV-750 WITH A PENCIL ERASER, OR,
  - (c) REPLACE THE BATTERY IN THE CDV-750 DOSIMETER CHARGER.
3. Set the line on the dosimeter to zero by turning the control knob on the CDV-750.
  4. Remove the dosimeter from the charging contact. Read the dosimeter.
- NOTE: WHEN READING DOSIMETER KEEP THE DOSIMETER AS LEVEL AS POSSIBLE AND ENSURE THAT THE SCALE IS PARALLEL WITH THE HORIZON.
5. If the dosimeter reading is zero, continue to Step 8.
  6. If the reading is above zero, repeat the procedure but when charging the dosimeter, set line slightly below zero.

ENCLOSURE 2 (cont.)

7. If the reading is below zero, repeat the procedure but when charging the dosimeter, set line slightly above zero.

NOTE: IF TIME IS CRITICAL, A READING OF MID-SCALE OR LESS IS AN ACCEPTABLE CHARGE ON A SELF-READING DOSIMETER.

8. If dosimeter is not to be issued immediately, allow the dosimeter to sit for 15 minutes then read the dosimeter. If the reading has increased, the dosimeter has excessive drift and should not be used.

ENCLOSURE 3

EMERGENCY WORKER INFORMATION

a. Dosimetry:

- 1) Dosimetry should be worn in the pocket of an outer garment from the time of issue until you are dismissed from duty or until you are notified by your supervisor that dosimetry is no longer necessary.
- 2) In no case should your TLD be used by another person.
- 3) You should read your self-reading dosimeters at least once every thirty minutes.

b. Dosimetry-KI Report Form:

- 1) Keep the form in your possession at all times.

c. Potassium Iodide Acknowledgement Form:

- 1) Ensure you understand all the instructions on the Form.

d. Radiation Exposure Control:

- 1) If notified by your supervisor that a release of radioactive material has occurred at the station, begin reading your dosimeters every 15 minutes.
- 2) If your CDV-138 (0-200mR) dosimeter indicates an exposure of 175mR, notify your supervisor and begin reading CDV-730 (0-20R) dosimeter.
- 3) If your CDV-730 (0-20R) dosimeter indicates an exposure of 1R, notify your supervisor. The supervisor will instruct you either to leave the affected area or assign you a new exposure level to report your dosimeter reading.
- 4) The maximum amount of whole body exposure a worker is allowed to receive prior to being removed is 5 Roentgen, however, emergency workers and supervisors are cautioned that the 5 Roentgen figure is a guide and should attempt to keep exposure as low as reasonably achievable. The exposure to radiation should be kept to a

ENCLOSURE 3 (cont.)

minimum for all persons. Any one individual should not receive a total dose far in excess of other emergency workers if circumstances permit substitution of personnel, termination of assignment or other protective action. If your dosimeter indicates an exposure of 5R or greater, notify your supervisor. The supervisor will instruct you to proceed to a location outside of the affected area.

e. Potassium Iodide (KI):

- 1) Potassium Iodide (KI) is an over-the-counter drug that will block the absorption of Radioiodine in the thyroid and thereby reduce the exposure to radiation of the thyroid.
- 2) KI DOES NOT reduce the uptake of other radioactive materials by the body, nor does it provide protection against exposure from external radioactive contamination.
- 3) If you are allergic to Iodide (i.e., allergic to shellfish, iodized salt, etc.) DO NOT take KI. Inform your supervisor and, when instructed to take a KI tablet, make arrangements with your supervisor to leave the affected area.
- 4) Usually, side effects of potassium iodide happen when people take higher doses for a long time. You should be careful not to take more than the recommended dose or take it for longer than you are told. Side effects are unlikely because of the low dose and the short time you will be taking the drug.
- 5) Possible side effects include skin rashes, swelling of the salivary glands and "iodism" (metallic taste, burning mouth and throat, sore teeth and gums, symptoms of a head cold and sometimes stomach upset and diarrhea).
- 6) A few people have an allergic reaction with more serious symptoms. These could be fever and joint pains or swelling of parts of the face and body and at times severe shortness of breath requiring immediate medical attention.



ENCLOSURE 3 (cont.)

- 7) Keep the bottle of KI with you at all times. Do not loose it or discard it.
- 8) When instructed to do so, take one KI tablet and record the time and date on your Dosimetry-KI Report Form.
- 9) If you experience any side effects, report them immediately.
- 10) Unless instructed otherwise, continue to take ONE tablet each day for the next nine (9) days, recording each on the Dosimetry-KI Report Form.

f. Termination of Assignment:

- 1) Unless directed otherwise by your supervisor, at the end of your assignment report back to your duty station. Record the final reading of your dosimeter in the after block on the Dosimetry-KI Report Form. Subtract the before reading from the after reading and record results in the mission total block. Report mission completion and the total mission exposure to your supervisor. Stand by for further instructions from your supervisor.

NOTE: BASED ON CONDITIONS OF THE PLANT AND PROTECTIVE ACTION RECOMMENDATIONS RECEIVED FROM THE STATE, YOU MAY BE DIRECTED BY YOUR SUPERVISOR TO REPORT TO ANOTHER LOCATION OTHER THAN YOUR DUTY STATION UPON TERMINATION OF ASSIGNMENT. IF THIS OCCURS, REPORT TO THE LOCATION AS INSTRUCTED AND COMPLETE ACTIONS AS STATED ABOVE.

- 2) If you are being relieved of your assignment by another individual then:
  - a) Turnover all logs, procedures and equipment except dosimetry/ KI to your relief.
  - b) Notify your supervisor of the turnover.
  - c) Report to the area where you were issued dosimetry to turn in your dosimetry, unless directed otherwise by your supervisor.

Attachment 3 to RADEF Officer's  
Emergency Procedure

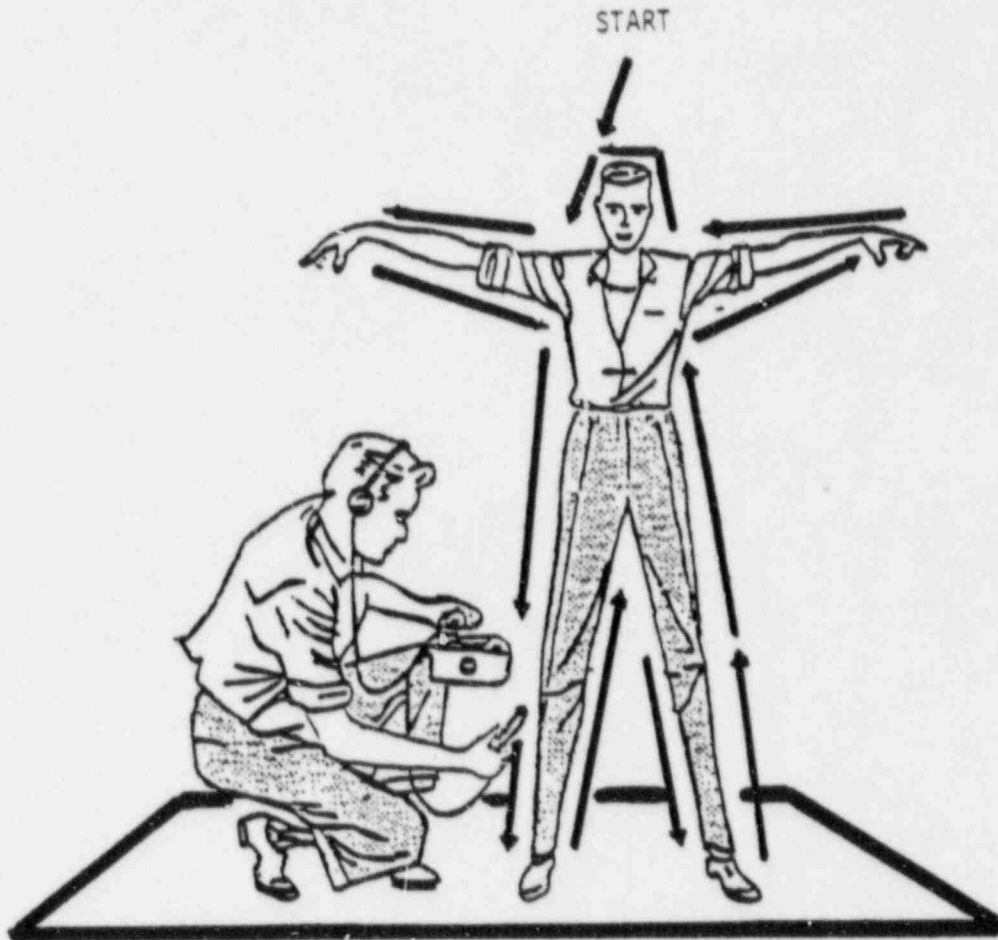
PERSONNEL MONITORING

- A. Have person remove all outer garments and shoes immediately upon entering the entrance of the EOC.
- 1) Monitor coat, hat and shoes to determine whether contaminated.
  - 2) If contaminated, place in plastic bag, labeled with person's name, until decontamination can be performed.
- B. Conduct monitoring survey of the person according to the following guidelines:
- 1) Use the headphones on the CDV-700. (Listen to the audio output rather than watching the meter.) A "Hot Spot" will be indicated by an increase in audit output, allowing you to go back, now looking at the meter, to determine exact spot.
  - 2) Open side-window probe of the CDV-700.
  - 3) Hold the probe parallel to the subject and 1/2 inch - 1 inch from the person.
  - 4) Monitor the hands first, then have the person assume the "spread-eagle" position (refer to Figure 1).
    - a) If hands are contaminated, cover with plastic baggie or plastic wrap until monitoring survey is completed.
  - 5) Next, monitor the head, back of the neck, shoulders and continue down to the arms and body to the feet.
    - a) To monitor bottoms of feet, have person lean against a wall (with hands covered if contaminated) for balance while he/she lifts one foot at a time.
  - 6) DO NOT move the probe too fast - only about 1-2 inch per second. The average personnel monitoring should be performed in 2-3 minutes per person.

Attachment 3 (cont.)

- 7) If probe becomes contaminated, use a different instrument. Probe can be protected by wrapping it with plastic wrap or inserting it into a finger of a disposable surgical glove.
- C. If readings are more than 100 counts per minute above background, this person is to be considered contaminated.
- 1) Refer the contaminated individual to the appropriate Reception Center.

FIGURE 1  
PERSONNEL MONITORING



ATTACHMENT 4

EMERGENCY WORKER RADIOLOGICAL LIMITS AND ACTION LEVELS

Type of Limit Action Level	Limit/ Action Level	Actions Required
Whole Body Exposure	175 mR	Emergency worker reports his reading to his supervisor
	1R	Emergency worker reports reading to his supervisor. A determination is made to assign the worker a new action level or instruct worker to leave the affected area.
	2R, 3R, 4R	Same as 1R
	5R	Local emergency workers will be instructed to leave the affected area. State emergency workers can be assigned a higher action level if their duties are critical to the response effort and no replacement is available, and the new action level is approved by the IFO Coordinator. Any worker exceeding this level will be included in the Radiological screening program
	10R, 15R	Same as 5R for State emergency workers.
	20R	State emergency workers will be instructed to leave the affected area. Additional Exposure must be approved in accordance with Appendix L to DPHS procedure.
	25R	Upper limit of EPA PAG for emergency workers
	75R	Maximum exposure for life saving activities
Thyroid Exposure (Projected)	25Rem	Director, DPHS approves use of Potassium Iodine (KI) for emergency workers
Personnel Vehicle and Equipment Contamination	100cpm with a CDV-700 at 1 inch	Referred to Decontamination Section of the appropriate Reception Center

F. POLICE CHIEF

Radiological Emergency Response  
Procedure Checklist  
for the  
Seabrook Station Nuclear Power Plant

This document provides a checklist of procedures for the Police Chief of the Town of New Castle to be used in the event emergency conditions are declared at the Seabrook Station Nuclear Power Plant.

Initial Notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels: UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each Emergency Classification Level represent the minimum actions the Police Chief is required to fulfill. Additional instructions, if any, will be provided by the Selectmen.

The Police Chief is responsible for ensuring transportation is provided for special facilities, people without automobiles and people with special needs. He is also responsible for providing traffic control, security and a back-up means of public alerting.

These checklists of step-by-step procedures are written as guidance to the Police Chief. In doubtful situations common sense should dictate appropriate actions.

Note Time

UNUSUAL EVENT

1. If you are on duty or on call, perform notification sequence outlined under the checklist for the Police Officer On Duty or On Call. \_\_\_\_\_
2. Receive notification from Police Officer On Duty or On Call via phone, pager, or runner. Ensure notification sequence has been completed. No action required unless directed by the Selectmen. \_\_\_\_\_
3. Stand by for notice of escalation or termination of event. \_\_\_\_\_

POLICE CHIEF (cont.)

Note Time

ALERT

1. If you are on duty or on call, perform notification sequence outlined under the checklist for the Police Officer On Duty or On Call. \_\_\_\_\_
2. Receive notification from the Police Officer On Duty or On Call via phone, pager, or runner. Ensure notification sequence has been completed. \_\_\_\_\_
3. Contact each facility listed on Attachment 2.
  - a. Notify them of the ALERT classification. \_\_\_\_\_
  - b. Determine today's attendance and any special requirements. Enter into "Current Number" column on Attachment 2. \_\_\_\_\_
4. Report to the EOC in the Fire Station. Assign a Police Officer for EOC security. \_\_\_\_\_
5. Review your procedures for a SITE AREA EMERGENCY and GENERAL EMERGENCY. \_\_\_\_\_
6. Stand by for notice of escalation or termination of event. \_\_\_\_\_

SITE AREA EMERGENCY AND GENERAL EMERGENCY

1. If you are on duty or on call, perform notification sequence outlined under the checklist for the Police Officer On Duty or On Call. \_\_\_\_\_
2. Receive notification from the Police Officer On Duty or on Call via phone, pager or runner. Ensure notification sequence has been completed. \_\_\_\_\_
3. Report to the EOC in the Fire Station and assign a Police Officer for EOC security. \_\_\_\_\_

POLICE CHIEF (cont.)

Note Time

4. Ensure people requiring special notification are contacted. (See Attachment 3.) \_\_\_\_\_
5. Review Attachment 2 and list of people requiring special transportation. (See Attachment 4.) \_\_\_\_\_
6. Contact each facility listed on Attachment 2. \_\_\_\_\_
  - a. Inform them of the emergency condition at Seabrook Station. \_\_\_\_\_
  - b. Determine today's attendance and any special requirements and enter into "Current Number" column on Attachment 2. \_\_\_\_\_
  - c. Inform each facility that if an evacuation is recommended you will call back number of buses to be sent and ETA. \_\_\_\_\_
  - d. If unable to contact a special facility during its normal hours of operation, assume that the estimated need is the current need. \_\_\_\_\_
7. Contact the people on the Special Needs List to verify that they require the assistance indicated in their response to the Special Needs Survey. \_\_\_\_\_
8. Determine what type of transportation assistance is needed by individuals who telephone the EOC to make requests. Refer to Attachment 5. \_\_\_\_\_
9. Attachment 2 calculations:
  - a. Calculate "Actual Needs" by dividing "Current Number" by the number indicated on Attachment 1. [If the calculated number is 4.3, for example, round up to 5.]. Use attachment 6 to determine the numbers of special needs vehicles required.



POLICE CHIEF (cont.)

Note Time

- b. For the special needs population add to the figure shown in the "Number" column as additional people are identified. However, only reduce this figure if it can be verified that individuals no longer require transportation.

POLICE CHIEF (cont.)

Note Time

c. Total Actual needs from Attachment 2:

	Estimated	
	<u>Need</u>	<u>Actual</u>
1. Buses	4	—
2. Vans	0	—
3. Bus Conversion Kits	0	—
4. Special Needs Buses	0	—
5. Wheelchair Vans	0	—
6. Ambulances	0	—

10. Review overall transportation needs with the Civil Defense Director, School Superintendent and Selectmen. Assess current transportation needs.

\_\_\_\_\_

11. Notify additional Police Department personnel to report to the Fire Station. Assess availability of personnel and equipment.

\_\_\_\_\_

12. Support the Fire Chief in Public Alerting, if required.

\_\_\_\_\_

13. Review traffic control points along with available personnel and resources (see Attachment 1).

\_\_\_\_\_

14. Advise Police to obtain dosimetry and instructions from the Assistant Fire Chief prior to dispatch.

\_\_\_\_\_

15. Contact the New Castle IFD local liaison and inform him of the current transportation requirements for the Town. Remind him that he must contact you with the number of buses sent and ETA if an evacuation is recommended.

\_\_\_\_\_

16. If an evacuation is recommended:

a. Dispatch Police to key roadway intersections to monitor for possible congestion.

\_\_\_\_\_

POLICE CHIEF (cont.)

Note Time

- b. The EBS will direct people with special transportation needs who have not made arrangements with local Civil Defense officials to contact the EOC. Refer to Attachment 5 to determine the type of assistance needed. Maintain lists of these people and ensure vehicles are provided for evacuating them. \_\_\_\_\_ 2
- c. If you do not hear from the IFO local liaison within 15 minutes of the evacuation recommendation, contact him to determine number of buses sent and ETA at the EOC. \_\_\_\_\_
- d. As vehicles arrive at the EOC, perform the following actions:
- e. Complete columns labeled "Number Sent" and "ETA" on Attachment 2. \_\_\_\_\_
- f. Determine if any deficiencies exist. If required, forward supplemental requests to the New Castle IFO local liaison. \_\_\_\_\_
- g. Contact each facility and inform them of the number of vehicles to be sent and ETA. \_\_\_\_\_

For Vehicles Designated for Special Facilities

- 1. Assign appropriate number of vehicles to report to each special facility per their designated allotments. \_\_\_\_\_
- 2. Provide each vehicle bound for a specific special facility with the appropriate strip map and set of directions from the EOC to the special facility. \_\_\_\_\_
- 3. Provide each vehicle with a strip map showing the route from the special facility to the Reception Center. \_\_\_\_\_ 2

POLICE CHIEF (cont.)

Note Time

4. Provide an emergency worker to act as a vehicle guide for each vehicle if desired. \_\_\_\_\_
5. Upon ensuring that drivers understand instructions, dispatch vehicles. \_\_\_\_\_

For Buses Designated to Pick Up Residents Requiring Transportation

1. Evenly distribute Town bus routing maps and instructions to buses such that all bus routes are covered. \_\_\_\_\_
2. Instruct drivers to make one pass along their assigned route(s) and then return to the EOC. \_\_\_\_\_
3. Upon ensuring that drivers understand instructions, dispatch buses. \_\_\_\_\_
4. As buses return from making one pass along bus routes, designate a bus (or buses depending on number of passengers) to be used for transfer of passengers from partially filled buses into the designated bus. \_\_\_\_\_
5. Following the transfer of passengers into the designated bus, again dispatch empty buses to drive along bus routes, making sure that any routes previously handled by the designated "out of service" bus are reassigned to the empty buses. Appropriate route maps and instructions should also be provided. \_\_\_\_\_

2

POLICE CHIEF (cont.)

Note Time

6. Continue shuttling residents from bus route pickup locations to the EDC, transferring passengers from partially filled buses into designated buses. When full, designated buses should be dispatched to the Reception Center. \_\_\_\_\_
7. Repeat Steps 2-6 until only one bus is handling all Town bus routes and/or until buses are no longer receiving any passengers. \_\_\_\_\_ | 2
8. Inform the IFO local liaison when bus routing has been terminated. \_\_\_\_\_

For Vehicles Designated for People with Special Needs

1. Assign Town emergency workers to report to homes, or other locations, of people with special needs to assist them in boarding vehicles. For EMS vehicles reporting to homes of people requiring ambulance transport, provide directions or an emergency worker to act as vehicle guide. \_\_\_\_\_ | 2
2. Dispatch vehicles as appropriate for evacuation of people with special needs to the Reception Center. \_\_\_\_\_
17. Frequently assess the evacuation and transportation requirements with the Civil Defense Director. \_\_\_\_\_
18. During and after evacuation, maintain patrols to provide security. \_\_\_\_\_

POLICE CHIEF (cont.)

Note Time

19. If you are required to leave the EOC, appoint the next available person in your line of succession to staff the EOC. Inform the Selectmen of this change.

\_\_\_\_\_

20. Submit this checklist and all messages to the Town Clerk/  
Administrative Assistant.

\_\_\_\_\_

2

Attachment 1 to  
Police Chief's Emergency Procedure

TRAFFIC CONTROL POINTS

<u>Number</u>	<u>Location and Description</u>
NC-01	Wentworth Road at the Bridge to Portsmouth.  Facilitate the traffic movement westbound along Route 18 toward Portsmouth.  Reverse the direction of all inbound (i.e., eastbound) traffic.
NC-02	Portsmouth Avenue at the Bridge to Portsmouth.  Facilitate the traffic movement westbound along Route 18 toward Portsmouth.  Reverse the direction of all inbound (i.e., westbound) traffic.

Attachment 2 to Police Chief's Emergency Procedure

NEW CASTLE'S TRANSPORTATION REQUIREMENTS

<u>Facility</u>	<u>Telephone Number</u>	<u>Estimated Number</u>	<u>Current Number</u>	<u>Actual Needs (Round Up)</u>	<u>Estimated Need</u>	<u>Number Sent</u>	<u>ETA EOC/Facility</u>
<u>Public Schools</u>							
New Castle Elementary	[REDACTED]	19 students	___ students	÷ 60 = 1 bus	1 bus	___	/
<u>Other</u>							
Residents Requiring Transportation	(see list)	16 people	___ people	÷ 36 = 3 buses	3 buses	___	/
Special Needs	(see list)	1 person	___ people			___	/
Wentworth By the Sea	(To be determined at an appropriate date.)						

\*Based on the Special Needs Survey. Verification in progress.



Attachment 3 to Police Chief's Emergency Procedure

PERSONS REQUIRING SPECIAL NOTIFICATION

This list is confidential and not for public disclosure

Date Updated \_\_\_\_\_

Page \_\_\_ of \_\_\_

<u>Name</u>	<u>Telephone #</u>	<u>Address</u>	<u>Special Requirements</u>
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____

Attachment 4 to Police Chief's Emergency Procedure

PERSONS REQUIRING SPECIAL TRANSPORTATION

This list is confidential and not for public disclosure

Date Updated \_\_\_\_\_ Page \_\_\_ of \_\_\_

<u>Name</u>	<u>Telephone #</u>	<u>Address</u>	<u>Special Requirements</u>
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____
_____	_____	_____ _____	_____

ATTACHMENT 5  
REQUESTS FOR TRANSPORTATION ASSISTANCE

Name of Person Making Request \_\_\_\_\_

Telephone Number \_\_\_\_\_

1. Was a Special Needs Survey Card completed for the person requiring assistance?

\_\_\_\_\_ Yes. Check special needs file and verify that information is correct.

\_\_\_\_\_ No. Continue with Step 2.

2. Explain that buses are running routes through town. Can the person walk to a bus route?

\_\_\_\_\_ Yes. Explain the location of the bus route.

\_\_\_\_\_ No. Continue with Step 3.

3. If a bus came by the person's house (or school or office) could the person get on it alone or with some assistance?

\_\_\_\_\_ Yes. Continue with Step 6 and request a Special Needs Bus from the State.

\_\_\_\_\_ No. Continue with Step 4.

4. Can the person sit unassisted for a prolonged time?

\_\_\_\_\_ Yes. Continue with Step 6 and request a Special Needs Bus from the State.

\_\_\_\_\_ No. Continue with Step 5.

5. Does the person need to be transported with lift support systems (such as oxygen, IV's, respirators, dialysis machine, etc.)?

\_\_\_\_\_ Yes. Continue with Step 6 and request an ambulance from the State.

\_\_\_\_\_ No. Continue with Step 6 and request a conversion kit from the State.

6. Record the following information about the person requiring assistance.

Name: \_\_\_\_\_

Address Street: \_\_\_\_\_

Cross Street: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Special Directions: \_\_\_\_\_

Assistance Required: \_\_\_\_\_ Special Needs Bus

\_\_\_\_\_ Conversion Kit

\_\_\_\_\_ Ambulance

ATTACHMENT 6  
SPECIAL NEEDS VEHICLES

Bus Conversion Kit

The bus conversion kit consists of a board and securing straps which when placed on the top of school bus seat backs can carry 2 persons in a horizontal position.

Special Needs Bus

Bus with 2 EMS personnel assigned to help people into the bus. School buses carry up to 5 evacuation bed conversion kits (10 people). This leaves 4 seats available for residents in wheelchairs or residents who simply cannot walk to bus route. If 4 beds are used, 8 seats are available, 3 beds leaves 12 seats, 2 beds leaves 16 seats, and 1 bed leaves 20 seats.

Wheelchair Van

If there is a small number of residents in wheelchairs (6 or less) and no need for special needs buses, then a wheelchair van should be requested.

Ambulance

Only people requiring transport with life support systems (oxygen, IV's, respirators, dialysis machine, etc.) require an ambulance. An ambulance will transport two people.

G. POLICE OFFICER ON DUTY OR ON CALL

Radiological Emergency Response  
Procedure Checklist  
for the  
Seabrook Station Nuclear Power Plant

This document provides a checklist of procedures for the Police Officer on Duty or On Call of the Town of New Castle to be used in the event emergency conditions are declared at the Seabrook Station Nuclear Power Plant.

Initial Notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels: UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each Emergency Classification Level represent the minimum actions the Police Officer On Duty or On Call is required to fulfill. Additional instructions, if any, will be provided by the Police Chief. The primary means of communications with the members of the Emergency Response Organization is the telephone. Backup means are the radio pagers and runners.

The Police Officer On Duty or On Call is responsible for notifying the members of the Emergency Response Organization of an emergency condition.

These checklists of step-by-step procedures are written as guidance to Police Officer On Duty Or On Call. In doubtful situations common sense should dictate appropriate actions.

Note Time

UNUSUAL EVENT

1. Record the notification message from Rockingham County Dispatch. (See Attachment 1.) \_\_\_\_\_
  
2. Verify message with Rockingham County Dispatch by (1) roll-call response to radio message or (2) telephone. (NOTE: If County Dispatch cannot be reached in two minutes, proceed to the following steps without further delay.) \_\_\_\_\_

POLICE OFFICER ON DUTY OR ON CALL (Cont.)

Note Time

3. Notify the following by the best means that are available (phone, pager/radio, runner). (See Appendix A - EMERGENCY CALL LIST). If notification has not been verified, the individuals will be advised that the report is unconfirmed. Provide any additional information to the Selectmen.

Notify all of the following. Call in order listed.

Chairman-Board of Selectmen  
Selectman  
Selectman  
Civil Defense Director  
Fire Chief  
Police Chief

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. If UNUSUAL EVENT is terminated, notify those individuals contacted above. If emergency escalates, continue with checklist.

\_\_\_\_\_

ALERT

1. Record the notification message from Rockingham County Dispatch. (See Attachment 1.)
2. Verify message with Rockingham County Dispatch by (1) roll call response to radio message or (2) telephone. (NOTE: If County Dispatch cannot be reached in two minutes, proceed to the following steps without further delay.)

\_\_\_\_\_

\_\_\_\_\_

POLICE OFFICER ON DUTY OR ON CALL (Cont.)

Note Time

3. Notify the following by the best means that are available (phone, pager/radio, runner). (See Appendix A - EMERGENCY CALL LIST). If notification has not been verified, the individuals will be advised that the report is unconfirmed. Provide any additional information to the Selectmen.

Notify all of the following. Call in order listed.

Chairman-Board of Selectmen  
Selectman  
Selectman  
Civil Defense Director  
Fire Chief  
Police Chief  
Assistant Fire Chief

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Notify additional personnel as designated by the Selectmen. (See Appendix A.)
5. Once the EOC is activated, transfer all incident-related communications to the EOC dispatcher at the Fire Station.
6. If ALERT is terminated, notify those individuals contacted above. If emergency escalates, continue with checklist.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SITE AREA EMERGENCY AND GENERAL EMERGENCY

1. Record the notification message from Rockingham County Dispatch. (See Attachment 1.)

\_\_\_\_\_

POLICE OFFICER ON DUTY OR ON CALL (Cont.)

Note Time

2. Verify message with Rockingham County Dispatch by  
(1) roll call response to radio message or (2) telephone.  
(NOTE: If County Dispatch cannot be reached in two minutes,  
proceed to the following steps without further delay.) \_\_\_\_\_

3. Notify the following by the best means that are available  
(phone, pager/radio, runner). (See Appendix A - EMERGENCY  
CALL LIST). If notification has not been verified, the  
individuals will be advised that the report is unconfirmed.  
Instruct them to report to the EOC. Call in order listed.

- a. Chairmen, Board of Selectmen \_\_\_\_\_
- b. Selectmen \_\_\_\_\_
- c. Selectmen \_\_\_\_\_
- d. Civil Defense Director \_\_\_\_\_
- e. Fire Chief \_\_\_\_\_
- f. Police Chief \_\_\_\_\_
- g. Assistant Fire Chief \_\_\_\_\_
- h. All available Police Officers \_\_\_\_\_
- i. Health Officer \_\_\_\_\_
- j. Road Agent \_\_\_\_\_
- k. Town Clerk/Administrative Assistant \_\_\_\_\_

4. Notify additional personnel as designated by the Selectmen.  
(See Appendix A - EMERGENCY CALL LIST.) \_\_\_\_\_

5. Upon EOC activation, transfer all incident-related  
communications to the EOC dispatcher at the Fire Station. \_\_\_\_\_

| 2



Attachment 1 to Police Officer On Duty Or On Call's  
Emergency Procedure

MESSAGE FROM ROCKINGHAM DISPATCH TO NEW CASTLE POLICE DEPARTMENT

1. ALERT AND PAGER TONES sounded and the following message broadcast on Channels 2, 3, L4, S4 and Seacoast Fire:

"Attention all units and stations in the Seabrook Emergency Planning Zone - Stand by for an emergency message."

"Attention all units and stations in the Seabrook Emergency Planning Zone - Seabrook Station has declared an UNUSUAL EVENT/ALERT/SITE AREA EMERGENCY/GENERAL EMERGENCY (circle one) - stand by to acknowledge this message then proceed according to individual community procedures."

"This is not a test - I repeat - this is not a test."

"All units - acknowledge with your communities name as I call you."

"Rockingham to:

Seabrook, Hampton Falls, Hampton, South Hampton, Kensington, North Hampton, Newton, East Kingston, Exeter, Stratham, Greenland, Rye, Portsmouth, Newfields, Brentwood, Kingston, New Castle."

H. HEALTH OFFICER

Radiological Emergency Response  
Procedure Checklist  
for the  
Seabrook Station Nuclear Power Plant

This document provides a checklist of procedures for the Health Officer of the Town of New Castle to be used in the event emergency conditions are declared at the Seabrook Station Nuclear Power Plant.

Initial Notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels: UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each Emergency Classification Level represent the minimum actions the Health Officer is required to fulfill. Additional instructions, if any, will be provided by the Selectmen. The primary means of communication with DPHS is the telephone. Backup means is Civil Defense Radio.

The Health Officer is responsible for providing assistance and guidance in health-related areas.

These checklists of step-by-step procedures are written as guidance to the Health Officer. In doubtful situations common sense should dictate appropriate actions.

Note Time

UNUSUAL EVENT

1. No action required. (You will not normally be notified.) \_\_\_\_\_

ALERT

1. You will not normally be notified unless the Selectmen activate the EOC. \_\_\_\_\_

HEALTH OFFICER (Cont.)

Note Time

2. If activated, report to the EOC in the Fire Station and review your procedures for a SITE AREA EMERGENCY and GENERAL EMERGENCY. \_\_\_\_\_
3. Stand by for notice for escalation or termination of event. \_\_\_\_\_

SITE AREA EMERGENCY AND GENERAL EMERGENCY

1. Receive notification from the Police Officer On Duty or On Call via phone. \_\_\_\_\_
2. Report to the EOC in the Fire Station. \_\_\_\_\_
3. Act as liaison between DPHS and the Town agencies in radiation-related public health matters. \_\_\_\_\_
4. Provide assistance/guidance to the Selectmen and other department heads in health-related areas. \_\_\_\_\_
5. In conjunction with the Assistant Fire Chief, ensure emergency workers do not exceed State exposure Protective Action Guides. \_\_\_\_\_
6. If you are required to leave the EOC, appoint the next available person in your line of succession to staff the EOC. Notify the Selectmen of this change. \_\_\_\_\_
7. Submit this checklist and copies of all your messages to the Town Clerk/Administrative Assistant. \_\_\_\_\_

I. ROAD AGENT

Radiological Emergency Response  
Procedure Checklist  
for the  
Seabrook Station Nuclear Power Plant

This document provides a checklist of procedures for the Road Agent of the Town of New Castle to be used in the event emergency conditions are declared at the Seabrook Station Nuclear Power Plant.

Initial Notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels: UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each Emergency Classification Level represent the minimum actions the Road Agent is required to fulfill. Additional instructions, if any, will be provided by the Selectmen.

The Road Agent is responsible for maintaining evacuation routes and providing transportation as needed.

These checklists of step-by-step procedures are written as guidance to the Road Agent. In doubtful situations common sense should dictate appropriate actions.

Note Time

UNUSUAL EVENT

1. No action required. (You will not normally be notified.)

\_\_\_\_\_

ALERT

1. You will not normally be notified unless the Selectmen activate the EOC.

\_\_\_\_\_

ROAD AGENT (Cont.)

Note Time

2. If activated, report to the EOC in the Fire Station and review your procedures for a SITE AREA EMERGENCY and GENERAL EMERGENCY. \_\_\_\_\_
3. Stand by for notice of escalation or termination of event. \_\_\_\_\_

SITE AREA EMERGENCY AND GENERAL EMERGENCY

1. Receive notification from the Police Officer On Duty or On Call via phone. \_\_\_\_\_
2. Report to the EOC in the Fire Station. \_\_\_\_\_
3. Assess the impact of current and forecasted weather conditions on the road network, and report findings to the Selectmen. \_\_\_\_\_
4. Notify additional Public Works personnel or contractors as required to report to the Fire Station. \_\_\_\_\_
5. Check with the Assistant Fire Chief to determine if radiological monitoring equipment will be required for emergency Public Works personnel. Check also for appropriate protective actions to be used by emergency workers. \_\_\_\_\_
6. Provide personnel and/or equipment, as required by the Selectmen, for emergency maintenance of evacuation routes, transportation, etc. \_\_\_\_\_

ROAD AGENT (Cont.)

Note Time

7. If you are required to leave the EOC, appoint the next available person in your line of succession to staff the EOC. Notify the Selectmen of this change.
8. Submit this checklist and copies of all your messages to the Town Clerk/Administrative Assistant.

\_\_\_\_\_

\_\_\_\_\_

J. TOWN CLERK/ADMINISTRATIVE ASSISTANT

Radiological Emergency Response  
Procedure Checklist  
for the  
Seabrook Station Nuclear Power Plant

This document provides a checklist of procedures for the Town Clerk/Administrative Assistant of the Town of New Castle to be used in the event emergency conditions are declared at the Seabrook Station Nuclear Power Plant.

Initial Notification of a potential or actual emergency condition at the Seabrook Station will contain one of the Emergency Classification Levels: UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY. The following procedure checklists for each Emergency Classification Level represent the minimum actions the Town Clerk/Administrative Assistant is required to fulfill. Additional instructions, if any, will be provided by the Selectmen.

The Town Clerk/Administrative Assistant is responsible for administrative support of the EOC.

These checklists of step-by-step procedures are written as guidance to the Town Clerk/Administrative Assistant. In doubtful situations common sense should dictate appropriate actions.

	<u>Note</u>	<u>Time</u>
<u>UNUSUAL EVENT</u>		
1. No action required. (You will not normally be notified.)	_____	_____
<u>ALERT</u>		
1. You will not normally be notified.	_____	_____
2. If requested, report to the EOC in the Fire Station.	_____	_____

TOWN CLERK/ADMINISTRATIVE ASSISTANT (Cont.)

Note Time

3. If the EOC is activated:
  - a. Provide a telephone operator and clerical assistance, and check supplies of EOC forms. (See Attachments 1 and 2.) \_\_\_\_\_
  - b. Maintain logs of incoming and outgoing messages. \_\_\_\_\_
  - c. Once every hour, transcribe information on the status boards to a permanent log for future reference. (A redundant method of recording information could be the use of periodic photos of the status board.) \_\_\_\_\_
  - d. Assist the Selectmen and Civil Defense Director in administrative operation of the EOC. \_\_\_\_\_
  - e. If you are required to leave the EOC, appoint the next available person in your line of succession to staff the EOC. Notify the Selectmen of this change. \_\_\_\_\_

SITE AREA EMERGENCY AND GENERAL EMERGENCY

1. Receive notification from the Police Officer On Duty or On Call via phone. \_\_\_\_\_
2. Report to the EOC in the Fire Station. \_\_\_\_\_
3. Provide a telephone operator and clerical assistance, and check supplies of EOC forms. (See Attachment 1 and 2.) \_\_\_\_\_



TOWN CLERK/ADMINISTRATIVE ASSISTANT (Cont.)

Note Time

4. Maintain logs of incoming and outgoing messages and significant events. \_\_\_\_\_
5. Once every hour, transcribe information on the status boards to a permanent log for future reference. (A redundant method of recording information could be the use of periodic photos of the status board.) \_\_\_\_\_
6. Assist the Selectmen and Civil Defense Director in the administrative operation of the EOC. \_\_\_\_\_
7. If you are required to leave the EOC, appoint the next available person in your line of succession to staff the EOC. Notify the Selectmen of this change. \_\_\_\_\_
8. Following the emergency, collect all checklists and messages. Deliver them to the Civil Defense Director. \_\_\_\_\_

Attachment 1 to Town Clerk/Administrative Assistant's  
Emergency Procedure

LOG SHEET

Organization \_\_\_\_\_ Date \_\_\_\_\_

TIME	EVENT

Attachment 2 to Town Clerk/Administrative Assistant's  
Emergency Procedure

TELEPHONE COMMUNICATION LOGSHEET

DATE:	TIME:	INCOMING	OUTGOING	Phone Circuit Used:
TO:		FROM:		
Message:				
Received by:				

DATE:	TIME:	INCOMING	OUTGOING	Phone Circuit Used:
TO:		FROM:		
Message:				
Received by:				

DATE:	TIME:	INCOMING	OUTGOING	Phone Circuit Used:
TO:		FROM:		
Message:				
Received by:				

APPENDIX A

EMERGENCY CALL LIST

APPENDIX A

EMERGENCY CALL LIST

Appendix A

EMERGENCY CALL LIST

Listed below are the key members of the New Castle Emergency Response Organization listed in the order each individual should be called. In each case, the incumbent is listed first. If the first person is not available, the next person on the list takes over that position. If none are available to fill a certain position, the Selectmen will appoint an alternate.

<u>Board of Selectmen</u>	<u>Work Phone</u>	<u>Home Phone</u>	<u>Pager/Radio Frequency</u>
1. Albert D'Antonio (Chairman)	[REDACTED]	[REDACTED]	[REDACTED]
2. Peter Gamester, Selectman	[REDACTED]	[REDACTED]	[REDACTED]
3. Andrew Schulte, Selectman	[REDACTED]	[REDACTED]	[REDACTED]
<u>Civil Defense Director</u>			
1. Edmond Souriolle	[REDACTED]	[REDACTED]	[REDACTED]
2.			
<u>Fire Chief</u>			
1. Richard White	[REDACTED]	[REDACTED]	[REDACTED]
2. Richard Hopley	[REDACTED]	[REDACTED]	[REDACTED]
3. Rene Boistert	[REDACTED]	[REDACTED]	[REDACTED]
<u>Police Chief</u>			
1. Richard Henderson	[REDACTED]	[REDACTED]	[REDACTED]
2. Doug Cummings	[REDACTED]	[REDACTED]	[REDACTED]

| 2

| 2

	<u>Work Phone</u>	<u>Home Phone</u>	<u>Pager/Radio Frequency</u>
<u>Assistant Fire Chief</u>			
1. Richard Hopley	[REDACTED]	[REDACTED]	[REDACTED]
<u>Health Officer</u>			
1. Dr. Wesley Roberts		[REDACTED]	
<u>Road Agent</u>			
1. Richard Tabbutt	[REDACTED]	[REDACTED]	
<u>Town Clerk/Administrative Assistant</u>			
1. Joanne Arsenault	[REDACTED]	[REDACTED]	
2. Lynne O'Brien	[REDACTED]	[REDACTED]	
<u>Fire Department Personnel</u>			
1. Richard White, Chief (Fire Chief maintains roster)	[REDACTED]	[REDACTED]	[REDACTED]
<u>Police Department Personnel</u>			
1. Chief Richard Henderson (Police Chief maintains roster)	[REDACTED]	[REDACTED]	
<u>School Principal</u>			
1. Betty Gilman	[REDACTED]		

2  
2

	<u>Work Phone</u>	<u>Home Phone</u>	<u>Pager/Radio Frequency</u>
<u>Special Facilities</u> (To be notified at the discretion of the Selectmen.)			
New Castle Elementary School	[REDACTED]		
Wentworth By The Sea Hotel	[REDACTED]		
<u>Other Agencies</u> (To be notified at the discretion of the Selectmen.)			
USCG Station	Dave Cunningham (CO)	[REDACTED]	
	I.B. Anderson (XO)	[REDACTED]	
City Manager of Host Community	Reynold Perry (Dover)	[REDACTED]	
Red Cross (Portsmouth Chapter)	Audrey Jackson-Ross	[REDACTED]	
Salvation Army		[REDACTED]	
Radio Stations			
WOKQ (97.5 FM)	ask for News Director	[REDACTED]	
New England Tel. Co.			
Day	971-9950		
Night	1-555-1611		
New Hampshire Yankee (Local Service)		[REDACTED]	
New Hampshire Civil Defense Agency	State EOC in Concord	[REDACTED]	
IFD - Newington Station		[REDACTED]	
Rumor Control	State EOC	[REDACTED]	



Persons Requiring Special Notification (i.e., hearing impaired, etc.)

(This information is maintained separately by the Police Chief)

Persons Requiring Special Transportation (i.e., non-ambulatory, without automobiles, etc.)

(This information is maintained separately by the Police Chief.)

EMERGENCY BROADCAST SYSTEM RADIO STATIONS		BRENTWOOD	EAST KINGSTON	EXETER	GREENLAND	HAMPTON	HAMPTON FALLS	KENSINGTON	KINGSTON	NEW CASTLE	NEWFIELDS	NEWTON	NORTH HAMPTON	PORTSMOUTH	RYE	SEABROOK	SOUTH HAMPTON	STRATHAM	
WUNH-FM91.3MHZ					●					●	●			●				●	
WOKO-FM97.5MHZ		●	●	●	●	●		●	●	●	●	●	●	●	●	●	●	●	●
WHEB-FM100.3&11HZ	●	●	●	●	●	●		●	●	●	●	●	●	●	●	●	●	●	●
WERZ-FM107.1MHZ	●	●	●	●	●	●		●	●	●	●	●	●	●	●	●	●	●	●
WHEB-AM750KHZ	●			●	●	●				●	●		●	●	●			●	●
WWNH-AM930KHZ					●					●	●			●	●			●	●
WWNH-AM1110KHZ	●	●						●				●							
WTSN-AM1270KHZ				●						●	●			●	●			●	●
WAVI-AM1380KHZ	●	●	●	●	●	●		●	●	●	●	●	●	●	●	●	●	●	●
WMYE-AM1540KHZ	●	●	●	●	●	●		●	●	●	●	●	●	●	●	●	●	●	●

● THIS STATION CAN BE RECEIVED IN YOUR COMMUNITY

APPENDIX B  
INDEX OF AGREEMENT

Appendix B

INDEX OF AGREEMENTS IN SUPPORT OF NEW CASTLE

Agreement

Transportation and towing agreements are contained in the NHRERP,  
Section 4.1.

APPENDIX C

NEW CASTLE EMERGENCY RESOURCES AND EQUIPMENT

Appendix C

NEW CASTLE EMERGENCY RESOURCES AND EQUIPMENT

POLICE DEPARTMENT

Personnel

Sworn	3
Special Officers	<u>7</u> (Full Authority)
TOTAL	10

Vehicles (All have mobile radios, electronic sirens, and loud speakers)

Cruisers	1
	3 equipped POVs

Prisoner Detention Capability

None. Prisoners are detained in the Rockingham County Jail in Brentwood, New Hampshire.

Traffic Control Devices

Flares	12 in cruiser
Barricades	2

FIRE DEPARTMENT

Personnel

Volunteer Firefighters	27
Emergency Medical Technicians	0
Advanced First Aid Man	<u>0</u>
TOTAL	27

Equipment/Apparatus

(All have mobile radios, electronic sirens, and loud speakers)

Pumpers:	2	1,000 GPM with 500 gallon tank
Hose Reel Truck:	1	with 1,000 feet of 5" hose
Pickup Truck:	1	
Ambulance	0	
Self-Contained Breathing Apparatus	9	Units, plus 16 spare tanks
Portable Generator	1	3.5 kw gasoline driven

HIGHWAY DEPARTMENT

Personnel

Road Agent 1

Equipment

The Town of New Castle owns no highway maintenance or construction equipment. New Castle is supported in this area through contract with Richard C. Tabbutt, General Contractor (who also serves as the Town's Road Agent).

Contractors (hired on an "as needed" basis)



RADIOLOGICAL EQUIPMENT IN THE NEW CASTLE EOC

Six 777-1 kits each containing:

6 CDV 742 dosimeters (0-200 R)

1 CDV 750 dosimeter charger

1 CDV 700 survey meter

1 CDV 715 survey meter

and a minimum of one dosimeter kit containing:

30 TLD dosimeters

30 CDV 138/Dosimeter Corp. 862 dosimeters (0-200 mR)

30 CDV 730/Dosimeter Corp. 622 dosimeters (0-20 R)

2 CDV 750 dosimeter chargers

30 bottles KI tablets, 14/bottle

A storage container

Appropriate instructions and log forms

COMMUNICATIONS EQUIPMENT INVENTORY

TOWN OF NEW CASTLE

A. Base Stations

1. Command and Control (1)
2. Civil Defense (1)
3. Fire Department (1)

B. Civil Defense and Municipal Officials

1. Number of multichannel portables available (3)
2. Number of multichannel mobiles available (1)
3. Number of convertacoms available (1)
4. Number of pagers available (9)

C. Police Department

1. Number of multichannel portables available (5)
2. Number of multichannel mobiles available (5)
3. Number of convertacoms available (1)
4. Number of pagers available (7)

D. Fire Department

1. Number of multichannel portables available (13)
2. Number of multichannel mobiles available (7)
3. Number of convertacoms available (9)
4. Number of pagers available (24)
5. Number of encoders available (1)

E. ARES Equipment

1. 2 meter base stations (1)

APPENDIX D

CROSS REFERENCE TO NUREG-0654

## Appendix D

CROSS REFERENCE TO NUREG-0654

2

NUREG-0654

<u>Criteria Element</u>	<u>Section In Plan</u>
A.1.a.	I.G.
b.	I.G.
c.	Figures 3 and 4
d.	I.G.
e.	II.B., Appendix A
A.2.a.	Table 2
b.	I.D.
A.3.	Volume 5, NHRERF
A.4.	I.G., Appendix A
B.	N/A
C.1.a.-b.	N/A
c.	I.G.
C.2.a.	II.E.
b.	N/A
C.3.	N/A
C.4.	I.G., Volume 5, NHRERF
D.1.-2.	N/A
D.3.	I.H.
D.4.	Table 3
E.1.	II.B.
E.2.	II.B.
E.3.	N/A
E.4.	N/A

<u>Criteria Element</u>	<u>Page Number In Plan</u>
E.5.	II.B., II.D.
E.6.	II.B.
E.7.	II.B.
F.1.a.	II.B., II.C.
b.	II.C., Appendix C
c.	Volume 1, NHRERP
d.	II.B.
e.	II.B.
f.	N/A
F.2.	Volume 1, NHRERP
F.3.	II.C., II.K, Table 6
G.1.	Volume 1, NHRERP
G.2.	II.D.
G.3.a.	II.D.
b.	N/A
G.4.a.	II.D.
b.	II.D.
c.	II.D.
G.5.	II.D.
H.1.-2.	N/A
H.3.	II.E.
H.4.	II.E., Appendix A
H.5.-6.	N/A
H.7.	II.E.
H.8.-9.	N/A

Criteria  
Element

Page Number  
In Plan

H.10.	II.E., III.E.
H.11.	Appendix C
H.12.	Volume 1, NHRERP
I.1.-6.	N/A
I.7.-8.	II.F.
I.9.-11.	N/A
J.1.	N/A
J.2.	N/A
J.3.-8	N/A
J.9.	II.G.
J.10.a.	Appendix E; Volume 1, NHRERP
b.	Appendix E; Table 1; Figure 1
c.	II.B., II.D.
d.	II.G., Appendix F
e.	II.H.
f.	II.H.
g.	II.G.
h.	II.G.
i.	II.G., Appendix E
j.	II-G., Appendix E
k.	II.G., Appendix C
l.	II.G., Appendix E
m.	N/A

Criteria  
Element

Page Number  
In Plan

J.11.	N/A
J.12.	II.G.
K.1.-2.	N/A
K.3.a.	II.H., Appendix A, Appendix C
b.	II.H.
K.4.	II.H.
K.5.a.	Table 5
b.	II.H.
K.6.-7.	N/A
L.1.	II.I.
L.2.-3.	N/A
L.4.	II.I.
M.1.	II.J.
M.2.-4.	N/A
N.1.a.	II.K.
b.	II.K.
2.a.	II.K.
c.	II.K.
d.	II.K.
3.a.-5.	II.K.
O.1.	II.L.
O.1.a.	N/A
b.	II.L.
O.2.-3.	N/A
O.4.a.	II.L.
b.	N/A
c.	II.L.
d.	N/A
e.	N/A

Criteria  
Element

Page Number  
In Plan

f.	II.L.
g.	II.L.
h.	II.L.
i.	N/A
j.	II.L.
O.5.	II.L., III-C
P.1.	II.L., III-C
P.2.	I.G., III-B
P.3.	I.P., III-C
P.4.	I.G., III-C
P.5.	Pg. v
P.6.	I.E.
P.7.	IV
P.8.	i through iv, Appendix D
P.9.	N/A
P.10.	Table 6, II.C



APPENDIX E

EVACUATION TIME STUDY  
(Bound Separately)

APPENDIX F

SPECIAL FACILITIES PLANS

Appendix F

NEW CASTLE'S SPECIAL FACILITIES' EMERGENCY RESPONSE PLANS

This appendix to the New Castle Radiological Emergency Response Plan describes the responsibilities and provides procedures for the special facilities in New Castle. These responsibilities include the activities that should be carried out on a routine basis prior to any emergency. The procedures describe actions to be taken in the event of an emergency condition at the Seabrook Station Nuclear Power Plant. Procedures for the following special facilities in New Castle are contained in this appendix:

1. New Castle Elementary School

SPECIAL FACILITIES  
EMERGENCY RESPONSE PLAN

NEW CASTLE ELEMENTARY SCHOOL

(Grades K-6)

Cranfield Street (Route 1B), New Castle, NH 03854

Telephone No: [REDACTED]

Elizabeth Gilman, Principal

\*Maude Trefethaen School

I. PURPOSE

This plan describes the preparation and protective response required by New Castle Elementary School to react to an emergency condition at Seabrook Station Nuclear Power Plant. This plan is contained in Appendix F to the Town of New Castle Radiological Emergency Response Plan, which may be referred to for additional information.

II. EMERGENCY PREPAREDNESS RESPONSIBILITIES

A. The Superintendent of School Administrative Union 50 has the following responsibilities:

1. The Superintendent is responsible for reviewing the bus needs prior to the start of each school year. The Superintendent will meet with the Principal, Civil Defense Director and Police Chief to review bus needs.
2. The Superintendent is responsible for performing an annual review of this plan. Any needed corrections should be given to the Civil Defense Director.

B. The Principal of New Castle Elementary School has the following responsibilities:

1. The Principal is responsible for maintaining a tone-activated radio in a location which will be continuously monitored while the school is in session. A preferred location would be the secretary's office.
  2. The Principal is responsible for reviewing the bus needs prior to the start of each school year and report the results to the Superintendent. The Principal will attend a meeting with the Superintendent, Civil Defense Director and Police Chief to discuss current needs.
  3. The Principal is responsible for ensuring staff members have copies of public information brochures and are familiar with emergency procedures to be used during sheltering and evacuation.
  4. The Principal is responsible for attending emergency response training classes, drills and exercises as requested by the Superintendent.
  5. The Principal is responsible for performing an annual review of this Plan. Any corrections should be given to the Civil Defense Director.
- C. The Faculty and Support Staff of New Castle Elementary School have the following responsibility:
1. The Faculty and Staff are responsible for attending emergency response training classes, drills and exercises as requested by the Principal.

III. EMERGENCY RESPONSE PROCEDURES

- A. Receive notification from the Superintendent via telephone of an emergency declaration and any pertinent information. This call will also be made by the New Castle Police Chief. Provide the student attendance for the day. \_\_\_\_\_
- B. If the tone-activated radio is the first notification of an emergency condition, contact the New Castle Police Chief at [REDACTED] for further information. The tone-activated radio normally serves as backup notification and is automatically activated as part of the public alerting system. \_\_\_\_\_
- C. Depending on the Emergency Classification Level, take action as follows:
1. UNUSUAL EVENT - No notification. No action required.
  2. ALERT - School will be notified. No action required unless directed. Stand By. Superintendent may order school cancellation via normal procedures as a precautionary measure. \_\_\_\_\_

3. SITE AREA EMERGENCY or GENERAL EMERGENCY

a. School in Session. School will be notified and may be directed to undertake a protective response such as early dismissal, sheltering or evacuation. Note: Because of the small number of students and the close proximity of their residences it is possible that all students may be reunited with their families prior to a recommendation for protective action. \_\_\_\_\_

2

b. School Not in Session. The Principal will be notified. The Superintendent will determine if school should be cancelled as a precautionary measure and notify the Principal. \_\_\_\_\_

2

D. Turn on AM/FM radio to WOKQ (97.5 FM). (If reception is poor, tune to one at the additional stations listed in Appendix A.) Additional information may then be obtained through messages over the Emergency Broadcast System (if activated). \_\_\_\_\_

E. Sheltering. If New Castle, the Superintendent or the Emergency Broadcast System announces that sheltering has been recommended, then:

1. Close all windows and doors. \_\_\_\_\_

2. Turn off all ventilation systems using outside air (i.e., fans, air conditioning, etc.). \_\_\_\_\_

3. Remain indoors. The classrooms have been designated as the sheltering areas for the New Castle Elementary School. \_\_\_\_\_

2

4. Await further instructions from New Castle, the Superintendent or the Emergency Broadcast System.
- 

F. Evacuation. If New Castle, the Superintendent or the Emergency Broadcast System announces that evacuation has been recommended, then:

The Superintendent shall:

1. Ensure transportation services have been obtained by New Castle for the school and will be sufficient for school evacuation. Obtain the number and capacity of transportation and expected time of arrival.
- 

The Principal shall:

1. Verify that transportation services have been contacted by the New Castle Police Chief [REDACTED] Determine the time of arrival and ensure the capacity is adequate.
  2. Instruct students and faculty to assemble in a classroom.
  3. Ensure that all students are transported to the Reception Center at the Dover High School in the host community of Dover, New Hampshire, where they may be picked up by their parents/legal guardians. Assign one faculty member to each van. Students may be released to parents/legal guardians if they arrive prior to vehicle boarding.
-



- 4. Assign faculty members to supervise the students until they are picked up at the Reception Center by their parents/legal guardians or until relieved by other personnel.

\_\_\_\_\_ | 2

The Faculty shall:

- 1. Account for all students prior to boarding buses.
- 2. Accompany students to the buses and ensure that students board them in an orderly fashion.
- 3. Supervise students in the Reception Center until they are picked up by their parents/legal guardians or until relieved by other personnel.

\_\_\_\_\_  
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The Support Staff shall:

- 1. Ensure that the building is secured before leaving.
- G. Prior to sheltering or evacuation the schools may be closed by the Superintendent in anticipation of the escalating emergency condition. In this case students may be transported home via the normal method.

\_\_\_\_\_  
\_\_\_\_\_

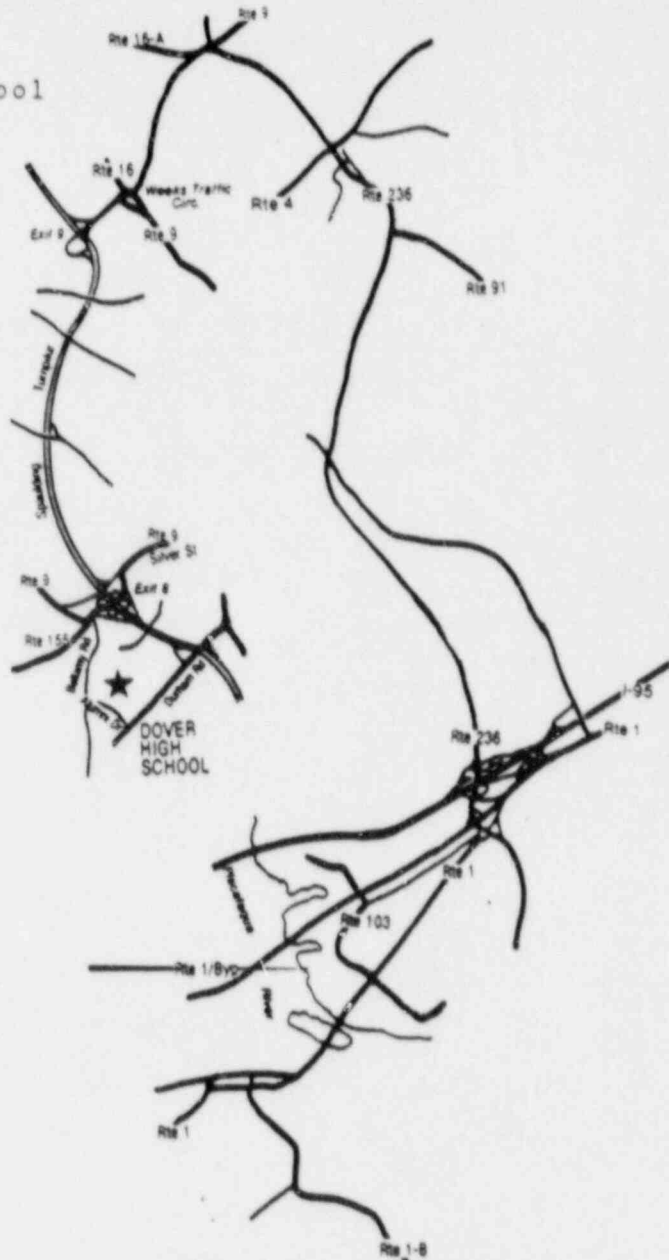
IV. CONTACTS

<u>Title/Agency</u>	<u>Name</u>	<u>Telephone</u>	
		<u>Office</u>	<u>Home</u>
Superintendent of Supervisory Union 50	Dan Durgin	[REDACTED]	
New Castle Civil Defense Director	Edmond Souriolle	[REDACTED]	[REDACTED]
New Castle Emergency Operations Center (Fire Station)		[REDACTED]	

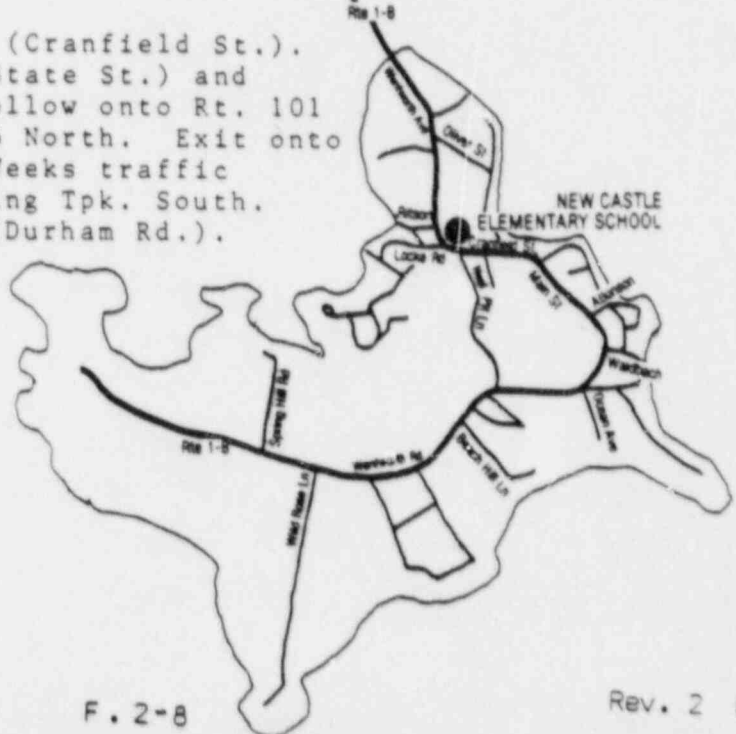
New Castle Elementary School

to

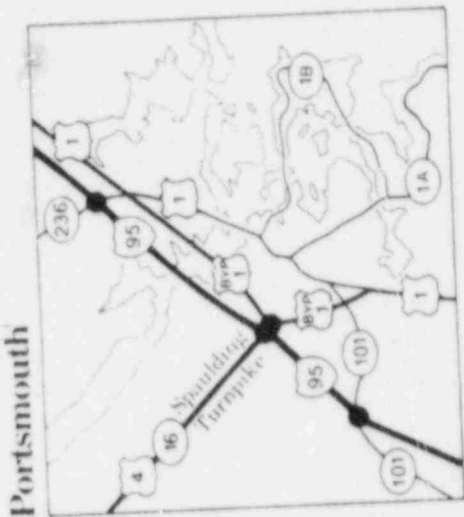
Dover High School  
(Reception Center)



Right onto Rt. 1-B North (Cranfield St.).  
Right onto Rt. 1 North (State St.) and  
over Memorial Bridge. Follow onto Rt. 101  
West. Right onto Rt. 236 North. Exit onto  
Rt. 9 West. Go through Weeks traffic  
circle and get on Spaulding Tpk. South.  
Exit onto Rt. 108 South (Durham Rd.).  
School is on right.



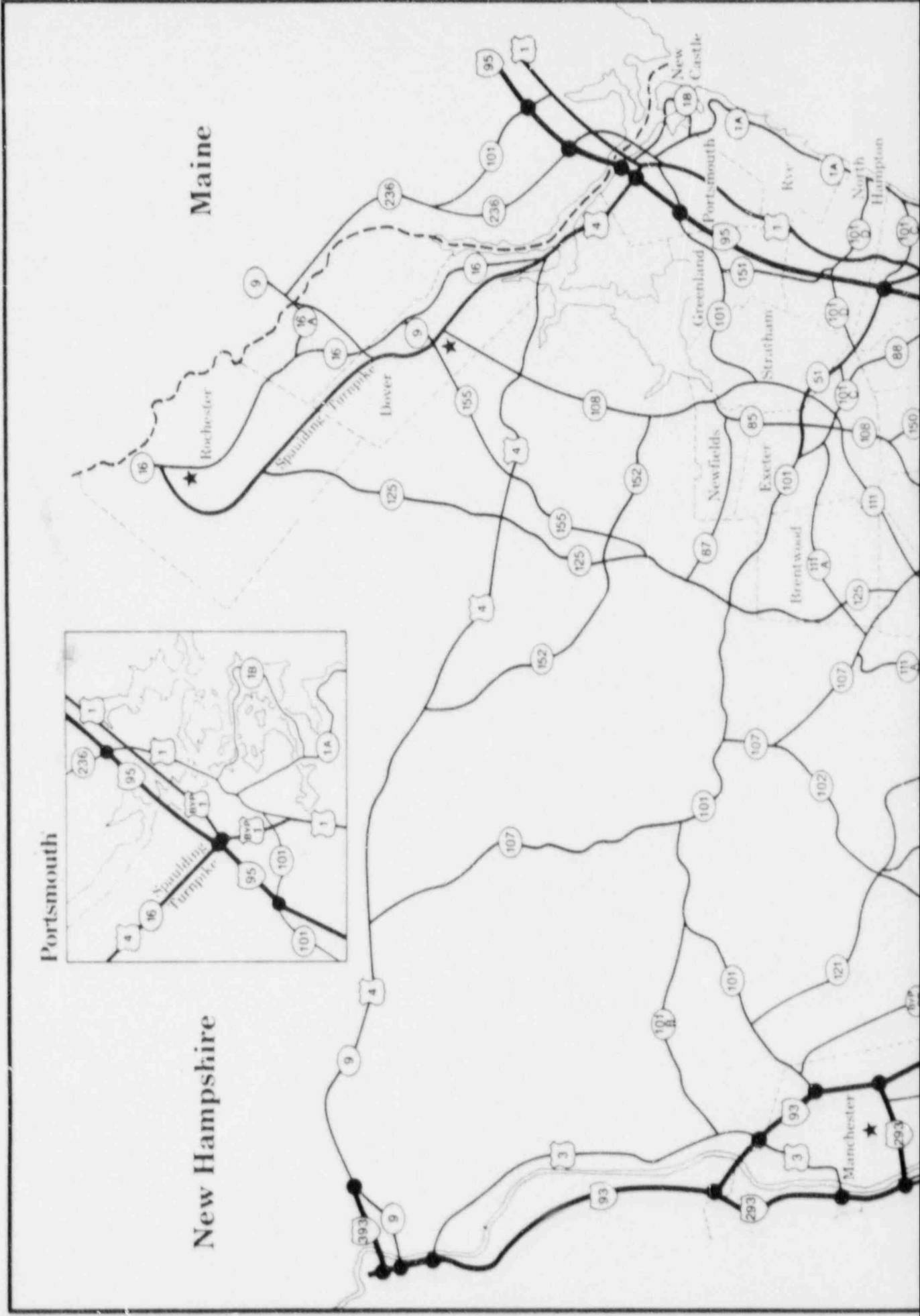
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Portsmouth

New Hampshire

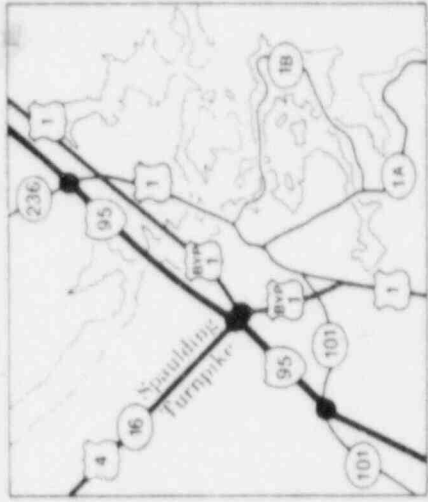


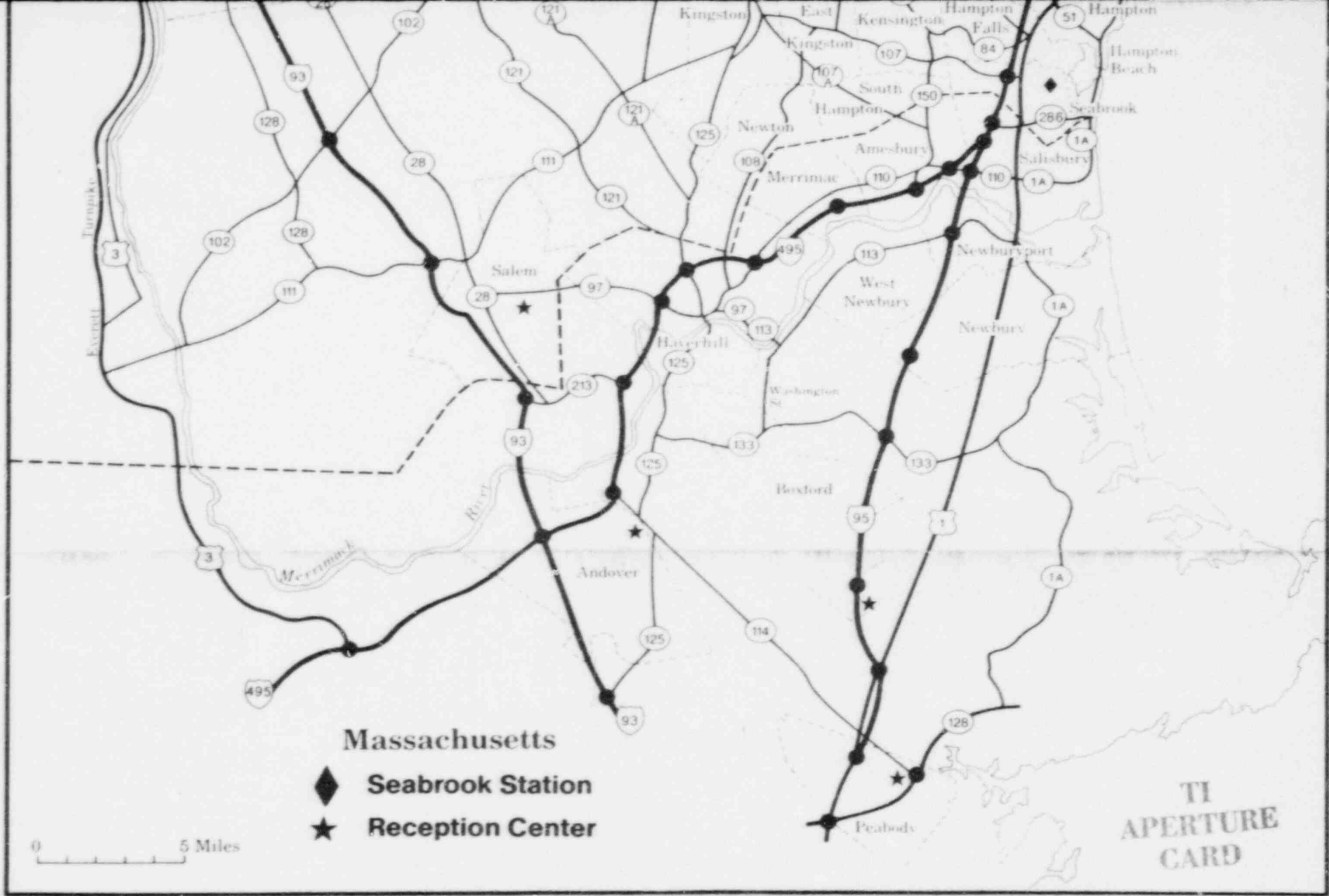


Maine

New Hampshire

Portsmouth





# Evacuation Route Map

Also Available On Aperture Card

880 2110076-01

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DOCUMENT  
PAGE PULLED**

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**SEE APERTURE CARDS**

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~~7~~ 3

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