

OCT 15 1985

Docket No. 50-373
Docket No. 50-374

Commonwealth Edison Company
ATTN: Mr. Cordell Reed
Vice President
Post Office Box 767
Chicago, IL 60690

Dear Mr. Reed:

SUBJECT: OPERATOR AND SENIOR OPERATOR LICENSING EXAMINATIONS

In a telephone conversation between Mr. Sam Harmon, Training and Mr. Larry Dimmock, Operator Licensing, arrangements were made for the administration of examinations at the LaSalle County Nuclear Station.

The written and oral examinations are scheduled for the week of November 18, 1985.

Mr. Harmon has been advised of our reference material requirements, the number of reference material sets that are required, and the examiners' names and addresses where each set is to be mailed.

The facility management is responsible for providing adequate space and facilities in order to properly conduct the written examinations. Enclosure 1, "Administration of Operator/Senior Operator Licensing Written Examinations," describes our requirements for conducting these examinations. Mr. Harmon has also been informed of these requirements.

All operator and senior license applications should normally be submitted at least 60 days prior to the first examination dates so that we will be able to review the training and experience of the candidates, process the medical certifications, and prepare final examiner assignments after candidate eligibility has been determined. If the applications are not received at least 30 days prior to the examination dates it is likely that a postponement will be necessary.

This request for information was approved by the Office of Management and Budget under Clearance Number 3150-0101, which expires June 30, 1986. Comments on burden and duplication may be directed to the Office of Management and Budget, Reports Management Room 3208, New Executive Office Building, Washington, D.C. 20503.

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Thank you for your consideration in this matter. If you have any questions regarding the examination procedures and requirements, please contact J. I. McMillen at 312-790-5559.

Sincerely,

ORIGINAL SIGNED BY L. A. REYES

Luis A. Reyes, Chief
Operations Branch

Enclosures:

- 1. Administration of Operator
Licensing Written Examinations

cc w/enclosure:

- D. L. Farrar, Director
of Nuclear Licensing
- G. J. Diederich, Plant
Manager
DCS/RSB (RIDS)
Licensing Fee Management Branch
Resident Inspector, RIII
- Phyllis Dunton, Attorney
General's Office, Environmental
Control Division
- Ron Crawford, Plant Training Manager

cc w/o enclosures:

- A. Bournia, Project Manager, NRR
- Bruce Boger, Branch Chief, OLB

RIII
L.D.
Dimmock/lc
10/8/85

RIII
McMillen
10/10/85

RIII
Reyes
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Administration of Reactor/Senior Reactor Operator
Licensing Written Examinations

Operator Licensing Branch requirements are:

1. A single room shall be provided for completing the written examination. The location of this room and supporting restroom facilities shall be such as to prevent contact with all other facility and/or contractor personnel during the duration of the written examination. If necessary, the facility should make arrangements for the use of a suitable room at a local school, motel, or other building. Obtaining this room is the responsibility of the licensee.
2. Minimum spacing is required to ensure exam integrity as determined by the chief examiner. Minimum spacing should be one candidate per table, with 3 foot spacing between tables. No wall charts, models, and/or other training materials shall be present in the examination room.
3. Suitable arrangements are to be made by the facility if the candidates are to have lunch, coffee, etc. These arrangements shall comply with Item 1 above. These arrangements will be reviewed by the examiner and/or proctor.
4. A copy of the written examination and answer key shall be given to the utility training department after the last candidate has turned in his completed examination. The utility will then have until the end of the exam week to provide comments and supporting documentation to suggest changes or corrections to the examination and answer key. The utility may provide these comments in writing to the Chief Examiner before he leaves the site or forward them to the Operator Licensing Section Chief in the appropriate regional office.
5. The licensee will provide pads of 8-1/2 x 11" lined paper in unopened packages for each candidate's use in completing the examination. The examiner will distribute these pads to the candidates. All reference material needed to complete the examination will be furnished by the examiner. Candidates can bring pens, pencils, calculators or slide rules into the examination room and no other equipment or reference material is allowed.
6. Only black ink or dark pencils should be used for writing answers to questions.