

JUL 23 1984

Free State Reporting, Inc.  
Attn: Mr. David Becker  
1006 Cape St. Clair Road  
Annapolis, MD 21401

Dear Mr. Becker:

Subject: Contract No. NRC-17-34-327

Confirming your July 23, 1984 telephone conversation with Teresa McLearen, NRC, your response to my July 20, 1984 letter outlining the deficiencies in your performance of the subject contract is required by July 31, 1984.

A meeting to discuss these deficiencies and the manner of their resolution has been tentatively scheduled for Monday, August 6, 1984, at 10:00 a.m., between yourself, the contract users, and the Division of Contracts. We will contact you to confirm the date, time and location of this meeting.

If you have any questions concerning this matter, please contact Teresa McLearen at (301) 492-7533.

Sincerely,

Timothy F. Hagan  
Contracting Officer

8506050721 841214  
PDR FOIA  
BIRDB4-853 PDR

FOIA-84-853

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AGENDA

SUBJECT: Stenographic Reporting Services in the  
Washington, DC Metropolitan Area  
(NRC-17-84-327)

DATE: August 6, 1984, 10:00 a.m.

PLACE: Room 1130  
1717 H Street, N.W.  
Washington, DC

- I. Introduction
- II. Contractor to provide any facts bearing on items identified in letter dated July 20, 1984 (copy attached)
- III. Contractor to provide details of plans initiated, or to be initiated, to preclude recurrence of problems.
- IV. Discussion of Contractor's plans and NRC suggestions for improved performance

Pat Sullivan Sec'y

Re Transcripts - ECCS Subcommittee  
Meeting - July 21, 1984

- The above transcript is not  
complete due to some  
unavailability of  
information during work,  
incomplete notes of  
for Cline, Richardson for  
Buckner, etc.

A. Newson

8/7/84

✓cc: Tim Hagen -

FOIA-84-853

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