

Final

SINCLAIR INTERVIEW  
MEMOSA

May 10, 1983

MEMORANDUM FOR: To File  
FROM: C. Sebastian Aloit  
SUBJECT: SINCLAIR INTERVIEW

On May 9 and 10, 1983, I attempted to contact John Sinclair, OIA (Ex. 27246). On May 10, I was advised that he was on travel and would return May 12. Re-contact on that date will be attempted to arrange an immediate interview.

Mr. Sinclair, along with Mr. Gamble, was the principal investigator assigned to the Applegate matter. During his interview, the following information should be developed:

1. <sup>Does</sup> ~~Did~~ OIA ~~have~~ any written policies on the initiation, conduct or disposition of investigations?  
If so, identify ~~and~~ state when adopted.
2. <sup>Does</sup> ~~Did~~ OIA ~~have~~ any unwritten policies on the initiation, conduct or disposition of investigations?  
If so, describe ~~and~~ state when adopted.
3. If no written on unwritten policies exist~~ed~~, how <sup>are</sup> ~~were~~ OIA investigations initiated? <sup>divided</sup> ~~Concluded~~?  
Disposed?

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4. As a general matter, how ~~was~~<sup>is</sup> the scope of an investigation determined? Who participated<sup>s</sup> in these decisions? Who made<sup>k's</sup> a final determination?
5. How many investigators ~~were~~<sup>are</sup> generally assigned to an investigation? ~~Was~~<sup>is</sup> it common for Cummings or Schnebelen to participate?
6. Generally, who ~~was~~<sup>is</sup> responsible for writing the draft report? What ~~was~~<sup>is</sup> the chain of review?
7. ~~Was~~<sup>is</sup> it common to permit the subject of an investigation an opportunity to review the OIA report prior to its official release to the Commission?
8. Turning to the Applegate matter, when was the first time you learned of allegations relating to Zimmer or the Region III investigation? (Probe for 2/80 knowledge)
9. How/Why were you assigned to Applegate matter?
10. Describe how the investigation was "scoped"<sup>skit</sup>? Who participated? What was decided?
11. How were potential interviewees identified?

12. How were interviews conducted? Notice? Prepared questions (if so, who prepared?)? Free-form interview? Recall nature of questions?
13. Were interviewees scheduled in any particular order? If so, why?
14. Who wrote interview summaries? Was interviewee permitted to review summaries?
15. When were first round of interviews completed?
16. How were re-interviews or additional interviews determined? Who so determined?
17. What was Schnebelen's role/input during interviews?
18. Was Cummings involved in any way in the interview stage? If so, describe.
19. Describe how the draft report was prepared. By whom? Who reviewed?

20. Describe any significant modifications to the draft report during this review stage. Who modified? Why?
21. Why was Harpster interviewed? Why deleted? When?
22. When was final draft completed?
23. Why was Region III provided with final draft?