

JUL 16 1975

Memo to File

Thru: D. L. Capton, Senior Reactor Inspector
Reactor Operations Branch

JERSEY CENTRAL POWER AND LIGHT COMPANY

(DN 50-219)

IE INSPECTION 75-18 - CONTRACT JANITORIAL SERVICE

In a response to a request from R. H. Smith, and in accordance with module 92705B, I inspected in the area of the licensee's Janitorial Services at the Oyster Creek site. Findings were as follows:

Contract Service Organization

The existing contract service is American National Cleaning Service, 1215 Liberty Avenue, Hillside, New Jersey 07205 - telephone - 201-351-6200. This organization was formerly called the American Building Maintenance with a name change effective March 15, 1974. The licensee informed me that the first contract was issued June 1, 1973 and has existed up to the present date.

Number of Employees

The cleaning service normally employs two (2) people, and on occasion three (3). I was informed by the licensee that on an annual basis, the cleaning service brings in a larger crew to handle cleaning of windows. The total number of the group was unknown.

Badging Requirements

Implementation of a badging system at the Oyster Creek facility including photo identification did not take place until early 1975. I was informed that janitorial personnel are now badged. Apparently two (2) types of security checks are performed for these individuals. I reviewed a letter dated March 11, 1975 documenting that the JCP&L security department had requested a background history for janitorial personnel. I also reviewed a letter dated April 24, 1973 from the president of the American National Cleaning Service to JCP&L stating that each of their employees is covered by a blanket bond and put through a thorough screening process incorporating previous job references, personal references, etc. No other documentation was available in this area for my review, nor was any prior licensee followup evident.

Work Area and Schedule

Janitors work between the hours of 5:30 p.m. and 7:30 a.m., Monday through Friday. According to the licensee, in general, these personnel have all left the site by 10:30 p.m. Again, according to the licensee, they are restricted to the office section which includes all offices, lavatories, the entrance lobby halls, stairways, the elevator cab, the observation room, the health physics offices, the maintenance foreman's office and the lavatory to the maintenance shop.

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The licensee stated that they are specifically directed concerning their area of responsibility for cleaning purposes.

Instruction and Training

I reviewed documentation dated February 13, 1975, which indicated that HP Orientation had been provided for two (2) custodians. No documentation was available with respect to a security orientation. I was informed that the janitors have all received a briefing in this area.

Arrangements for Replacement Personnel

The contractor is responsible for providing replacement personnel in the event of illness, etc. The April 24, 1973 letter referenced above would imply contractor responsibility for bond screening, etc., however, this does not relieve licensee responsibility. In response to my questions in this area, the licensee stated that if the normal crew were to arrive with a new individual on a one-day type basis that such a person would be admitted for cleaning purposes. This area was discussed at some length with the licensee. I was also informed that the licensee anticipates that the service will be terminated due to anticipated union problems and that in the future janitorial work will be done by JCP&L personnel hired specifically for this purpose.

Disposal of Clean Waste

Waste materials accumulated during the course of normal cleaning are bagged and then delivered to a "Bempster Dumpster" located in the vicinity of the machine shop.

In summation, I conclude that in 1973 and 1974 minimal attention was provided by the licensee to such personnel other than sight recognition. Orientation and training in that era was apparently verbal in nature and cautionary with respect to area restriction for cleaning. Licensee handling of vendor's cleaning personnel, etc., should be reviewed by M&PP. Inspection findings were also discussed with W. G. Martin on July 16, 1975.

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cc: J. P. O'Reilly
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