MEMORANDUM FOR:

George M. Mathews, III, Acting Director

Regional Coordination Staff

FROM:

William O. Miller, Chief License Fee Management Branch Office of Administration

SUBJECT:

LICENSE FEE REPORTING OF ACTUAL MANHOURS CHARGED TO LICENSEES BY INSPECTION REPORT

NUMBER

We have reviewed your proposed memo to the regional directors of the Division of Resource Management and Administration on the above subject. With the coding of the four digit report number into the MPS system and the proposed quarterly "Inspection Fee Summary Report," which will be provided to the License Fee Management Branch by the regional offices, our needs will be met for inspection fee billing purposes. However, we need to have SALP (Systematic Assessment of Licensee Performance) reports coded with a report number because we will charge fees for this type of activity.

Original Signed by

William O. Miller, Chief License Fee Management Branch Office of Administration

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