UNITED STATES
NUCLEAR REGULATORY COMMISSION
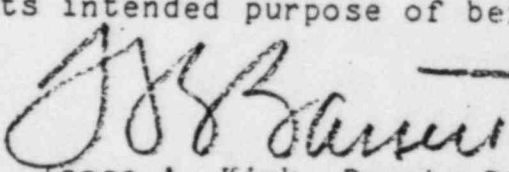WASHINGTON, D. C. 20555

May 5, 1983

MEMORANDUM FOR:  Jesse L. Funches, Director
Planning and Program Analysis Staff
Office of Nuclear Reactor Regulation

FROM:  Isaac A. Kirk, Deputy Director
Division of Data Automation
and Management Information
Office of Resource Management

SUBJECT:  AUTOMATIC DATA PROCESSING (ADP) STATUS REPORT
FOR THE OFFICE OF NUCLEAR REACTOR REGULATION

The attached status report covers the second quarter of FY83.  It
summarizes our support for your office.  As stated in the first
quarter review, a primary objective of the report is to ensure that we
are supporting the projects which NRR deems most essential to its
mission.  If you feel we need to discuss the emphasis, priorities, or
schedules of any of the projects, please let me know.

I appreciate your efforts in coordinating all NRR requests for ADP
support before they are submitted to RM/D.  I believe your support
creates better service on our part and better communications between
us.  At your convenience, I would like to meet with you to discuss the
status report mechanism in order to ensure that it is really helpful
to you and that it accomplishes its intended purpose of being a
two-way comunications device.

Isaac A. Kirk, Deputy Director
Division of Data Automation
and Management Information
Office of Resource Management

Attachment:
ADP Status Report for NRR

RM/D Contact:
William K. Usilton
49-28904

8306020160 XA
PDR

PLANNING & PROGRAM ANALYSIS STAFF

System:  Technical Assistance Project Support System (TAPSS)
Contact:  S. Stern                            RM/D Contact: W. Usilton

## Accomplishments

The software for the following three reports has been completed:

1.   Project Identification Summary
2.   FIN Plan Approval Report
3.   Transmittal of Voucher for Services Rendered by DOE

The Fee Tracking programs were also modified to incorporate the new FIN, Project and Task master files.  This was a result of modifications made to the data structure since our last-report.  This modification included the conversion of a single file approach, capturing data at the FIN level only, versus our current structure of capturing data at the FIN, Project and Task levels.

## Current Status

As a result of your memo, dated February 24, 1983 concerning the TAPSS output reports, we have met with your staff and finalized the formats, selection criteria and sorting options.  The following reports are being modified as a result of the new criteria:

1.   Project Identification Summary
2.   License Fee Assessment Report
3.   Summary of Current FY for FIN

In addition, the following reports were identified as high priority and are currently being developed:

1.   Review and Approval on Monthly Project and License Fee Costs
2.   Project Summary
3.   FIN Status Report
4.   Task Summary
5.   Monthly Business Letter Report Status

An On-line Procedure is also being developed which will allow your staff to select any or all of these reports without relying on RM/D for support.

An implementation schedule for the aforementioned reports, as well as the remaining reports identified in your memo, is listed below:

1. Report for License Fee Assessment (May)
2. Project Identification Summary (May)
3. Review and Approval on Monthly Project and License Fee Costs (May)
4. Project Summary (July)
5. FIN Status Report (July)
6. Task Summary (July)
7. Monthly Business Letter Status Report (June)
8. Project Identification Summary Status Report (August)
9. FIN Plan Approval (August)
10. Summary of Current FY Costs (May)
11. Financial Summary of NRR Technical Assistance (August)
12. Problem/Remedial Action Summary (August)
13. Miscellaneous Comments (September)
14. Contract Closeouts (September)
15. Users Guide (July).

'stem:    Resources Distribution System (REDS)
'ntact:   H. Berkson/C. Valez          RM/D Contact: W. Usilton/
                                                     J. Shields

:complishments

New Action Item.

'rrent Status

As per your request, we are in the process of reviewing your requirements for the purpose of determining if our present contractor support can accomplish this task.  If the work can be handled, we will develop a Task Order after we set up a meeting with C. Velez, of your staff, to review the requirements needed for completion of this effort.  If not, we will have to explore an alternative solution.  This effort was not identified in the Operating Plan and since no documentation exists on this system, no implementation schedule can be developed until the scope of the project has been determined.