Catawba Nuclear Station Directive 2.0.1 (TS)

Revision No. 4 Date 10-30-54 Approval \_/.

DUKE POWER COMPANY

#### CATAWBA NUCLEAR STATION

NEWS RELEASES/RUMOR CONTROL

#### 1.0 PURPOSE

- 1.1 To serve as a guide in providing accurate and factual information to the Corporate Communications Department for the preparation and issuance of official news releases that concern Catawba Nuclear Station.
- 1.2 This procedure also provides for Rumor Control during station emergencies and drills.

## 2.0 SPECIFIC RESPONSIBILITIES

- 2.1 The Corporate Communications Department has the responsibility of preparing and issuing all of Nuclear Production's official news releases after receiving complete accurate information from the station or the department.
- 2.2 The Nuclear Operations Group of the General Office has the responsibility of obtaining from station personnel the necessary information on generating unit outages.
- 2.3 The General Services Group of the General Office has the responsibility for obtaining from station personnel the necessary information on accidents which result in serious injury and/or damage to the station.
- 2.4 Station management has the responsibility of notifying the General Manager Nuclear Stations or designee in the General Office of any new items deemed appropriate for release to the news media.
- 2.5 All station personnel have the responsibility to comply with company guidance on rumor control.

#### 3.0 REFERENCE

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- 3.1 Duke Power Co. Management Procedure 8800-0001-N-2, News Releases
- 3.2 Crisis News Group Implementing Plan
- 3.3 RP/0/B/5000/13, NRC Notification Requirements

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## . 4.0 ADDITIONAL INFORMATION

- 4.1 The Company frequently issues to the public official news releases of accurate and factual information on its operations.
- 4.2 News releases may involve matters such as:
  - 4.2.1 Equipment or unit outages
  - 4.2.2 Serious personnel accidents
  - 4.2.3 Damage to equipment during natural (or other) disasters
  - 4.2.4 Other items of interest
  - 4.2.5 Emergency Plan implementation

#### 5.0 PROCEDURE

- 5.1 The Nuclear Production Duty Engineer in the General Office shall be notified by the Shift Supervisor, Station Manager or designee, or the Licensing and Projects Engineer so that issuance of a news release may be considered when any of the following conditions exist:
  - 5.1.1 A shutdown, scheduled or unscheduled, of a base load unit.
    - a. Base load units include all nuclear units.
  - 5.1.2 Any shutdown of a day or more of a unit resulting from failure of or damage to safety-related equipment.
  - 5.1.3 Any damage to any safety related equipment in the plant, if the time to repair equipment is likely to exceed technical specifications for time allowed for maintenance.
  - 5.1.4 Any inadvertent release of radioactive material and all releases of radioactive material in excess of allowable technical specifications.
  - 5.1.5 Any significant radiological event off site occurring during fuel or waste transport or other nuclear-related activity.
  - 5.1.6 Any forced outage of an entire generating station.
  - 5.1.7 Violations of EPA or state water and air permits at any station of significant effect on public health or that might result in enforcement action against the company.
  - 5.1.8 Any injury requiring the use of emergency vehicles, involving radiation exposure above allowable levels or requiring hospitalization.

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5.1.9 Any "unusual event" at the plant that requires notification to state and/or county emergency centers.

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- 5.1.10 Any other incident considered to be of general public interest.
- 5.2 The Nuclear Production Department will provide the necessary information to Corporate Communications for all news release items involving the operation of the Company's nuclear generating facilities.
- 5.3 News Media Contact
  - 5.3.1 All news reporters should be handled in a friendly and courteous manner.
  - 5.3.2 Station personnel should refer all inquiries from the news media to personnel in Corporate Communications, unless specifically authorized to release information.

This telephone number may be released to news media. Corporate Communications in Charlotte:

Mary Boyd Office Home:



\*\*\*This telephone number is for Company use only! Do Not Release! Corporate Communications 24 hrs., 7 day/wk.

5.3.1 All news reporters should be handled in a friendly and courteous manner.

5.4 Rumor Control

- 5.4.1 In the event of an emergency the Crisis News Group (a part of Corporate Communications) institutes Rumor Control procedures to prevent rumors from spreading and to squash the source of a rumor, if possible.
- 5.4.2 Follow the directions of Enclosure 1 during an emergency or drill at Catawba Nuclear Station.

5.5 NRC Notification

5.5.1 The S' ft Supervisor shall ensure that the NRC Operations Center in Bethesda, MD. is notified within 4 hours of issuance of the news release, by using Emergency Response Procedure RP/0/B/5000/13, NRC Notification Requirements. CNS Directive 2.0.1

Enclosure 1

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# WHAT YOU SHOULD DO DURING A DRILL OR EMERGENCY AT A NUCLEAR STATION

In the unlikely event of an emergency at one of the company's nuclear stations you, as a Duke Power employee, probably would be asked questions about the emergency by the public. We want you to be prepared — to know what to say, and how to respond.

Duke Power, with the cooperation of state, local and federal government officials, has developed a Crisis Management Plan to help inform and protect the public in the event of a nuclear emergency. Each year, practice drills are held to help ensure the plan works.

## Who is involved?

The Crisis Management Plan involves a number of Duke Power employees assigned to specific duties during an emergency. They work with state, local and federal authorities to protect and inform the public. This allows employees working at the nuclear station to concentrate on handling the situation at the plant. Although you may not have a specific assignment in the Crisis Management Plan, your role during an emergency or drill is very important.

## What do you do?

During an emergency or drill, the Corporate Communications Department will send cut "Contact" bulletins to all employee locations. These bulletins will explain the situation at the station and steps being taken. Use the "Contact" bulletins to respond to questions. If you receive a call or question from the public, do the following:

- 1. Remain calm and reassuring.
- 2. Offer ONLY information contained in the "Contact" bulletin and in plant brochures.
- 3. DO NOT speculate on what could happen. And DO NOT repeat a rumor.
- If the person is not satisfied with your answer, refer the call to Corporate Communications in Charlotte at: 373-3107, 373-3037, or 373-4023. Tell the caller to call collect, if necessary.

CATAWBA NUCLEAR STATION DIRECTIVE 3.8.4 (TS)

DATE 11-16-54 REV. NO. 9 APPROVAL

DUKE POWER COMPANY

#### CATAWBA NUCLEAR STATION

ONSITE EMERGENCY ORGANIZATION

#### 1.0 PURPOSE

To define the role of the Emergency Coordinator and other members of the Onsite Emergency Organization in implementing the station Emergency Plan and to provide for augmentation of the normal operating shift during an emergency situation.

#### 2.0 REFERENCES

- 2.1 Catawba Nuclear Station Emergency Plan
- 2.2 Catawba Nuclear Station Operations Management Procedure 1-8, "Authority and Responsibility of Licensed Reactor Operators and Licensed Senior Reactor Operators"
- 2.3 Station Directive 2.8.1 (TS) "Reporting Requirements"
- 2.4 Station Directive 3.0.7 (TS), Site Assembly/Evacuation.

## 3.0 RESPONSIBILITIES

- 3.1 Shift Supervisor All emergencies are initially handled by the Shift Supervisor. The Shift Supervisor on duty will ensure that all immediate actions required by station emergency or abnormal procedures, applicable to the situation, are performed and that all actions neces: \_y for the protection and safety of personnel and property are being taken.
- 3.2 Emergency Coordinator The Shift Supervisor shall assume the function of the Emergency Coordinator until the arrival of the Station Manager or his designee at which time the functions of the Emergency Coordinator are transferred to the Station Manager or his designee.

The Shift Supervisor shall then continue to take actions necessary to ensure that the emergency situation is brought under control.

3.3 Recovery Managar - The responsibilities of the Emergency Coordinator will be assumed by the Recovery Manager at the Crisis Management Center (CMC) as this organization is staffed and ready to assume its function. This assumption of the Emergency Coordinator functions by the Recovery Manager, will take place for the Alert, Site Emergency and General Emergency classifications.

The Emergency Coordinator shall continue to take actions necessary to ensure that the emergency situation is brought under control and shall coordinate activities between the station and the CMC.

#### 4.0 DUTIES

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- 4.1 Shift Supervisor/Emergency Coordinator immediate duties include the following:
  - 4.1.1 Determine from the initiating conditions what Emergency Class the Station is in.
  - 4.1.2 Declare the Emergency as necessary and assume control as the Emergency Coordinator.
  - 4.1.3 Assign someone from the shift to begin the notifications as per applicable procedure.
  - 4.1.4 Take necessary on-site remedial actions.
  - 4.1.5 Initiate activitation of the Technical Support Center and Operations Support Center.
  - 4.1.6 Providing protective action recommendations to authorities responsible for implementing offsite emergency measures.
    - NOTE: This authority and responsibility <u>shall not</u> be delegated to other elements of the station emergency organization.
- 4.2 Station Manager/Emergency Coordinator relieves the Shift Supervisor of the Emergency Coordinator's duties and assumes the responsibility for implementing the station Emergency Plan including:
  - 4.2.1 Staffing the Technical Support Center and Operations Support Center with those personnel deemed necessary to effectively assess the emergency condition.
  - 4.2.2 Instituting those procedures necessary to allow the Control Room to gain immediate control of the emergency situation.
  - 4.2.3 Notification and activation of Crisis Management Team, county and state organizations and the Nuclear Regulatory Commission.
  - 4.2.4 Providing protective action recommendations to authorities responsible for implementing off-site emergency measures.

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NOTE: This authority and responsibility <u>shall not</u> be delegated to other elements of the station emergency organization.

- 4.2.5 Continued maintenance of an adequate state of emergency preparedness until the emergency situation has been effectively managed and the station is returned to a normal or safe operating condition.
- 4.3 Technical Support Center Staff The Technical Support Center (TSC), location shown in Enclosure 4, will be activated and staffed to support the control room and coordinate emergency and/or recovery efforts with offsite groups, corporate headquarters, state and local government and the NRC. The station operating staff is used as the TSC staff in the emergency situation as deemed necessary by the Emergency Coordinator. Individuals with a TSC function will have a routine function that is similar to their role in an emergency.
  - 4.3.1 Operations Group:
    - The Superintendent of Operations when designated. Α. shall assume the duties of the Station Manager. He will provide expertise to the Station Manager and the Shift Supervisor regarding solutions to operational problems. He shall ensure that each operating shift is manned with competent personnel trained and prepared to manage all emergency situations, and he shall augment his personnel resorces as necessary to accomplish this goal. He shall provide technical expertise to other members of the TSC and shall work closely with the Superintendent of Maintenance in restoring station equipment to an operational status during and after the emergency condition. This individual shall be the first alternate to the Emergency Coordinator in the event the Station Manager is unavailable.
    - B. <u>The Operating Engineer shall assume the duties of the Superintendent of Operations when so designated</u>. He will provide technical expertise to the Superintendent of Operations and other members of the TSC as required and maintain contact with Operations personnel in the Control Room.
    - C. <u>The Assistant Operating Engineer</u> shall assume the duties of the Operating Engineer when to designated. He will provide technical expertise to the Superintendent of Operations, the Operating Engineer and ther members of the TSC as required and maintain contact with the Operations personnel stationed in the Operations Support Center (OSC).

#### 4.3.2 Technical Services Group:

- Α. The Superintendent of Technical Services shall assume the duties of the Station Manager when so designated. He will provide expertise to the Station Manager and the Shift Supervisor (via the Operating Engineer) regarding solutions to operational problems. He shall provide technical expertise to other members of the TSC in the areas of Health Physics, Chemistry, Performance and Reactor Engineering and in Licensing and Engineering support programs. He shall ensure that all areas of responsibility under his direction are staffed with competent personnel, properly trained and prepared to support any operational emergency condition. This individual shall be the second alternate to the Emergency Coordinator in the event the Station Manager is unavailable.
- B. The Health Physics Section of the TSC
  - 1. The Station Health Physicist shall assume the duties of the Superintendent of Technical Services when so designated. He will provide technical expertise to the Superintendent of Technical Services, the Station Manager and other members of the TSC as required. He will provide for the calculation and distributin of off-site dose determinations for releases of radioactive materials to the atmosphere and make recommendations to the Station Manager through the Superintendent of Technical Services on Protective Actions necessary for limiting exposure to station personnel and members of the public. The Station Health Physicist shall also work closely with the appropriate members of the Crisis Management Center to assure that radiological hazards during any emergency situations are minimized. The Station Health Physicist shall ensure that all areas under his direction are staffed and prepared to manage Health Physics support for any emergency condition.
  - <u>Health Physics S&C Coordinator</u> shall coordinate and direct the actions of in plant radiological monitoring teams and provide data on plant radiological status.
  - <u>H. P. Support Coordinator</u> shall direct the actions of the remainder of the Health Physics functions.
  - 4. <u>Data Analysis Coordinator</u> shall provide for the calculation and distribution of Off-site Dose projections and field monitoring information

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assessable by Health Physics personnel and relay this to the Station Health Physicist.

The Data Analysis Coordinator shall also direct the Field Monitoring Coordinator as necessary to evaluate dose projects versus field data.

- 5. <u>Field Monitoring Coordinator</u> shall direct the actions of the field monitoring teams in gathering both on-site and off-site radiological data and make this information available to the Data Analysis Coordinator or Station Health Physicist. Constant communications will be maintained by a <u>Radio Operator</u> or by the use of plant or commercial telephone lines to the field teams.
- C. <u>The Station Chemist</u> shall assume the duties of the Superintendent of Technical Services when so designated. He will provide technical expertise to the Superintendent of Technical Services and to other members of the TSC as required. He is responsible for coordinating chemical technical support and for initiating necessary action to ensure adequate chemical sampling and evaluation to support the emergency condition. The Station Chemist shall ensure that all areas under his direction are staffed and prepared to manage Chemistry support for any emergency condition.
- D. The Performance Engineer shall assume the duties of the Superintendent of Technical Services when so designated. He will provide technical expertise to the Superintendent of Technical Services and to other members of the TSC as required. He will assure that adequate levels of technical and engineering manpower are available to: manage test procedure review, carryout special test procedures, insure control and accountability of special nuclear materials, and evaluate plant and reactor performance. A Test Engineer shall assist the Performance Engineer in the evaluation of plant systems and transmission of information to the CMC. A Performance Technician(s) will operate the TSC Operator Aid Computer Terminal to post and update plant status. This information will be transmitted through the VAX computer to other users. The Performance Engineer shall ensure that all areas under his supervision are staffed and prepared to manage Performance support for any emergency condition.
- E. <u>The Reactor Engineer</u> shall assume the duties of the Performance Engineer when so designated. He will provide technical expertise to the Performance

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Engineer and to other members of the TSC as required. The Reactor Engineer shall ensure that all areas under his direction are staffed and prepared to manage technical support for any emergency condition.

- F. <u>The Compliance Engineer</u> shall assume the duties of the Superintendent of Technical Services when so designated. He is responsible for coordinating station activities with regulating agencies, coordinating the reporting and investigation of all incidents and for providing review of appropriate station technical matters.
- G. <u>The Project Services Engineer</u> shall assume the duties of the Supintendent of Technical Services when so designated. He is responsible for assisting in the collection of information or data for transmission to offisite authorities.
- H. <u>TSC Logkeeper</u> shall record events that occur from the time of activation of the TSC and shall be directed by the Emergency Coordinator.
- I. <u>Offsite Communicator</u> shall make followup notifications to State and/or County EOC's. The Offsite Communicator will proceed to the Control Room when the TSC is activated to assist with notifications until the Station Manager assumes duties of the Emergency Coordinator.

#### 4.3.3 Station Services Group:

- The Superintendent of Station Services when designated A . shall assume the duties of the Station Manager. He will provide techical expertise to the Station Manager and to the Shift Supervisor (via the Operating Engineer) regarding solutions to administrative problems associated with emergency conditions at the station. He shall provide technical expertise to other members of the TSC in the area of Contract Services, Security, Training and Safety, and Administrative Coordination. He shall ensure that all areas under his direction are staffed and prepared to manage administrative support for any emergency condition. This individual shall be the fourth alternate to the Emergency Coordinator in the event the Station Manager is unavailable.
- B. <u>The Security and Contract Coordinator</u> shall assume the duties of the Superintendent of Station Services when so designated. He will provide technical expertise to the Superintendent of Station Services and to other

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members of the TSC as required. He is responsible for coordinating Security and Contract Services for the station. The Security Chief shall ensure that all areas under his direction are staffed and prepared to manage Security and Contract Services for any emergency condition.

- C. <u>The Administrative Coordinator</u> shall assume the duties of the Superintendent of Station Services when so designated. She will provide technical expertise to the Superintendent of Station Services and to other members of the TSC as required. She is responsible for coordinating and maintaining general adminstrative functions and for contacting the <u>TSC clerk(s)</u> as needed. The Administrative Coordinator shall ensure that all areas under her direction are staffed and prepared to manage administrative functions during any emergency condition.
- D. <u>The Training and Safety Coordinator</u> shall assume the duties of the Superintendent of Station Services when so designated. She will provide technical expertise to the Superintendent of Station Services and to other members of the TSC as required. She is responsible for coordinating the station training and safety activities, Fire Protection and Medical Services in support of the emergency organization. The Training and Safety Coordinator shall ensure that all areas under her direction are staffed and prepared to provide needed training and safety evaluations during any emergency condition.

## 4.3.4 Maintenance Group:

- The Superintendent of Maintenance when designated, Α. shall assume the duties of the Station Manager. He will provide technical expertise to the Station Manager and the Superintendent of Operations regarding solutions to operational problems. He shall provide technical expertise to other members of the TSC in areas of Mechanical Maintenance, Planning, Instrument and Electrical Maintenance, and Materials Support. He will insure that all areas of responsibility under his direction are staffed with competent personnel properly trained and prepared to support any operational emergency condition. This individual shall be the third alternate to the Emergency Coordinator in the event the Station Manager is unavailable.
- B. <u>The Mechanical Maintenance Engineer</u> shall assume the duties of the Superintendent of Maintenance when so designated. He will provide technical expertise to the Superintendent of Maintenance and to other members

of the TSC as required. He is responsible for preventative and actual maintenance for all station mechanical equipment and facilities. The Mechanical Maintenance Engineer shall insure that all areas under his direction are staffed and prepared to manage maintenance support for any emergency condition.

- C. <u>The Planning Engineer</u> shall assume the duties of the Superintendent of Maintenance when so designated. He will provide technical expertise to the Superintendent of Maintenance and to other members of the TSC as required. He is responsible for the implementation and evaluation of the maintenance management program and for the administration of the materials procurement program. The Planning Engineer shall insure that all areas under his direction are staffed and prepared to manage planning and materials support for any emergency condition.
- D. The Instrument and Electrical Engineer shall assume the duties of the Superintendent of Maintenance when so designated. He will provide technical expertise to the Superintendent of Maintenance and to other members of the TSC as required. He is responsible for maintaining all station I&E equipment in an operational state. The I&E Engineer will be the station contact with the Transmission Department personnel in the event of loss of offsite power. The Instrument and Electrical Engineer shall ensure that all areas under his direction are staffed and prepared to manage I&E support for any emergency condition.

## 4.4 Operations Support Center Staff

- 4.4.1 The Operations Support Center (OSC), location shown in Enclosure 5, shall be activated by the Emergency Coordinator in accordance with the applicable Emergency Procedure. The O.S.C. will be staffed and organized as per Enclosure (3) or as deemed necessary by the Shift Supervisor or Station Manager. Those personnel assigned to the O.S.C. shall be under the direct supervision of a Shift Supervisor designated by the Emergency Coordinator.
- 4.4.2 The Operations Support Center shall include as a minimum the following personnel:
  - A. <u>Operations</u>: Operators on shift who are not actually assigned to the control room and additional operations people on site or called out as required by the Shift Supervisor or Station Manager.
  - B. <u>Health Physics</u>: A Health Physics Supervisor and five technicians as deemed necessary by the Station Health Physicist. The Health Physics Supervisor shall work

closely with the Shift Supervisor in charge and shall maintain contact with the HP S&C Coordinator in the TSC.

- C. Other station groups as necessary.
- 4.4.3 In the event that the Operations Support Center becomes environmentally uninhabitable due to radiological or other conditions, the OSC shall move to the rear of the Control Room or to other facilities as applicable.

## 5.0 ACTIVATION OF EMERGENCY ORGANIZATION

- 5.1 Phased Activation of T.S.C. Organization
  - 5.1.1 Selected station personnel are notified of situations classified as Unusual Events by Emergency Response Procedure, RP/0/A/5000/02. These individuals shall then respond as appropriate and shall notify any additional personnel in their organization to respond as needed. At the Alert class or greater TSC activation is required, either full or partial as deemed necessary by the Station Manager.
  - 5.1.2 To effectively respond to an emergency situation and to avoid unnecessary personnel from being activated, the TSC is divided into a Phase I and II organization, with other TSC personnel as needed. The Station Manager may activate Phase I separately or both Phase I and II jointly (Phase II is never activated without prior activation of Phase I).
  - 5.1.3 See Enclosure 6 for Notification Mechanism.
- 5.2 Phase I of the Technical Support Center
  - 5.2.1 Phase I of the Technical Support Center organization shall be staffed and organized as indicated below or as deemed necessary by the Station Manager.

NOTE: See Enclosure (1) for TSC organization.

- 5.2.2 Personnel assigned to Phase I of TSC shall be capable of supplementing the on-shift Emergency Response within 30 to 45 minutes of notification.
  - A. The Station Manager/Emergency Coordinator
  - B. Group Superintendents
  - C. Station Health Physicist
  - D. Performance Engineer
  - E. Instrument and Electrical Engineer
  - F. Offsite Communicator
  - G. Fielding Monitoring Coordinator
  - H. Data Analysis Coordinator
  - I. S & C Coordinator

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- J. HP Support Coordinator
- K. Reactor Engineer
- L. Project Services Engineer
- 5.2.3 In the event that the Technical Support Center becomes environmentally uninhabitable due to radiological or other conditions and the Control Room remains secure (habitable), Phase I of the T.S.C. shall move inside the Control Room area. In the event the Control Room also becomes uninhabitable due to radiological or other conditions, Phase I of the T.S.C. shall move to the Administration Building or to other facilities as applicable.
- 5.3 Phase II of the Technical Support Center
  - 5.3.1 Phase II of the Technical Support Center organization shall be staffed and organized as indicated below or as deemed necessary by the Station Manager.
    - A. Operating Engineer
    - B. Assistant Operating Engineer
    - C. The Station Chemist D. The Test Engineer

    - E. Performance Technician(s)
    - F. The Compliance Engineer
    - G. The Mechanical Maintenance Engineer
    - H. The Security & Contract Coordinator
    - I. The Training and Safety Coordinator
  - 5.3.2 Personnel assigned to Phase II of TSC shall be capable of supplementing the on-shift Emergency Response within 45 to 75 minutes of notification.
  - 5.3.3 In the event that the Technical Support Center becomes environmentally uninhabitable due to radiological or other conditions, Phase II of the T.S.C. shall nove to the Administration Building or to other facilities as applicable, when directed by the Station Manager.
- 5.4 Site Evacuation
  - 5.4.1 At the Site Area Emergency class, Group Superintendents shall develop a list of all essential personnel that will remain onsite.
  - 5.4.2 Health Physics shall determine the habitability of the TSC. OSC & Control Room for the protection of station personnel remaining onsite after the Site Evacuation.
- 5.5 Other TSC Personnel
  - 5.5.1 Full activation of the TSC is as shown in Enclosure (1). Other personnel not specified as part of the Phase I and II staff but still necessary for TSC are as indicated below:

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- A. The Administrative Coordinator
- B. The Planning Engineer
- C. Clerks as needed, determined by Group Superintendents
  - D. TSC Logkeeper
  - E. Radio Operator

## 5.6 OSC Notification

- 5.6.1 Operations personnel will be tified by the Operation's Duty Engineer or someone designated either by station phone or home phone as required.
- 5.6.2 Health Physics personnel will be notified by the Station Health Physicist either by station phone or home phone as required.

## 6.0 EMERGENCY ORGANIZATION SUPPORT

- 6.1 Clerical assistance for the Station Manager and the four station superintendents will be provided by one of their normelly assigned clerks. Notification of this individual will be made by the Administrative Coordinator.
- 5.2 Food and beverage will be supplied to the TSC and OSC as appropriate for the time of day. After initial staffing of the TSC and OSC, coffee and snack material will be provided by the Administrative group.
- 6.3 Station Fire Brigade
  - 6.3.1 The fire brigade will have its normal functions of fire fighting in an emergency situation as needed.
  - 6.3.2 In the event of an emergency requiring activation of the Technical Support Center Phase I & II, the Station Fire Chief or his designee shall make frequent reports to the Training and Safety Coordinator regarding the status of any fires.
  - 6.3.3 The Station Fire Chief or his designee shall also coordinate and direct the services of any outside fire departments called upon to assist in fire fighting on station property.

#### 6.4 Station Security

- 6.4.1 The security force will have its normal function of station security in an emergency situation.
- 6.4.2 In the event *ci* an emergency requiring activation of the Technical Support Center Phase I & II, the Security Shift Lieutenant or his designee shall make frequent reports to the Security and Contract Coordinator regarding the status of any security violations, threats or civil disturbances.

- 6.4.3 The Security Shift Lieutenant shall also coordinate and direct the services of any outside law enforcement agencies called upon to assist in an emergency situation.
- 6.4.4 The Security Shift Lieutenant shall inform the Security and Contract Coordinator in the TSC of the status of Site Assembly/Evacuation.

## 6.5 Evacuation Coordinator

- 6.5.1 In the event of a site evacuation, the Evacuation Coordinator shall be the overall person in charge at the evacuation site.
  - A. This position reports to the Emergency Coordinator or his designee for matters pertaining to personnel disposition, and status of the evacuation.
  - B. All evacuated supervisory personnel will in turn report to the Evacuation Coordinator.
- 6.5.2 The Emergency Coordinator shall notify the Evacuation Coordinator of the need for a Site Evacuation.

#### 7.0 TRAINING & DRILLS

- 7.1 Initial Training
  - 7.1.1 Training will be provided for Onsite Emergency Organizations personnel listed in Enclosures 1 of this directive as per Station Directive 2.5.2 (TS).
  - 7.1.2 Operations personnel, Security personnel and Fire Brigade members will receive training as a part of their regular shift training or as scheduled by the Training Coordinator.
- 7.2 Annual Training
  - 7.2.1 Emergency Organization personnel will receive annual overview retraining as per part 0 of the Emergency Plan.
- 7.3 Drills
  - 7.3.1 Practice drill sessions will be held for each group within the organization to allow the individuals to perform their assigned functions.
  - 7.3.2 The drill instructor will make corrections of performance as needed, during the drill.
  - 7.3.3 The drill scenario, participants names and evaluation will be documented and any deficiencies will be corrected.

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## 8.0 ENCLOSURES

Enclosure (1) Technical Support Center Staff - Phase I & II

Enclosure (2) Technical Support Center Telephone Activation

Enclosure (3) Operations Support Center Personnel

Enclosure (4) TSC Location

Enclosure (5) OSC Location

Enclosure (6) Notification Mechanism



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All telephone numbers will be AREA CODE 803 unless otherwise noted.

## Emergency Coordinator/Station Manager

P: J. W. Hampton 0: H: C. W. Graves A : 0: H : J. W. Cox A: 0: H: A: G. T. Smith 0: H: A. R. Franklin Δ: 0:

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# Superintendent of Operations

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## Superintendent of Technical Service

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## Superintendent of Station Services

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## Superintendent of Maintenance

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Home

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All telephone numbers will be AREA CODE 803 unless otherwise noted.

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All telephone numbers will be AREA CODE 803 unless otherwise noted. 1 4 TSC Logkeeper TSC Clerks D. C. Goolsby P: 0: P: Y. Jackson 0: H: H : J. Adams W. Keller 0: A : A : 0: H: H : T. Nahay 0: P. Gerrald A: 0: A: H: Η: A: N. Christenberry O: Offsite Communicator H: C. Ritchie 0: A : P: J. M. Aycock H : 0: H : P. W. Germeroth A: H.P. Coordinator S&C 0: H : E. M. Crenshaw A: 0: P: H. F. McInvale 0: H : H : A: R. Proctor 0: L. D. Schlise 0: A: H : H: Test Engineer Project Services Enginee 20.000 A. S. Bhatnagar P: 0: P: F. N. Mack 0: H : H : A: R. A. Jones . . 0: A: S. W. Dressler 0: H: H : A: Z. L. Taylor ... 0: H :

#### Evacuation Coordinator

P: C. L. Jensen
A: B. J. Moseley
A: E. L. Feeser



Station Directive 3.8.4 Rev. 4 Enclosure (3)

28.2

ONSITE EMERGENCY ORGANIZATION OPERATIONS SUPPORT CENTER



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## CATAWEA NUCLEAR STATION OPERATIONS SUPPORT CENTER



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#### UNITED STATES NUCLEAR REGULATORY COMMISSION WASHINGTON, D. C. 20555

December 19, 1984

50-413/41+ Catawba

MEMORANDUM FOR:	Chief, Document Management Branch, TIDC
FROM:	Director, Division of Rules and Records, ADM
SUBJECT:	REVIEW OF UTILITY EMERGENCY PLAN DOCUMENTATION

The Division of Rules and Records has reviewed the attached document and has determined that it may now be made publicly available.

J. M. Felton, Director Division of Rules and Records Office of Administration

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Attachment: As stated