

Sign-Up for eBilling

Email the following information to
eBillingSupport@nrc.gov:

1. **Name of Licensee Organization**
(i.e. Exelon, NuScale, Honeywell, XLTechnologies, etc.,)
2. **License Number(s) and Docket Number(s)**
3. **Name of Individual(s) to Function in the Role of the eBilling Licensee Administrator – up to 3 individuals**
(Licensee Administrators are responsible for activating and deactivating users in eBilling for your organization.)
4. **Business Email Address for each Licensee Administrator**
5. **Business Phone Number for each Licensee Administrator**
6. **Supervisor's Name and Business Email for each individual that is submitted to be an eBilling Licensee Administrator for your organization**
(This information is for NRC to "identity proof" each individual that is provided to perform the role of an eBilling Licensee Administrator for your organization. Identity Proofing confirms that the individual is in fact an employee of the organization.)



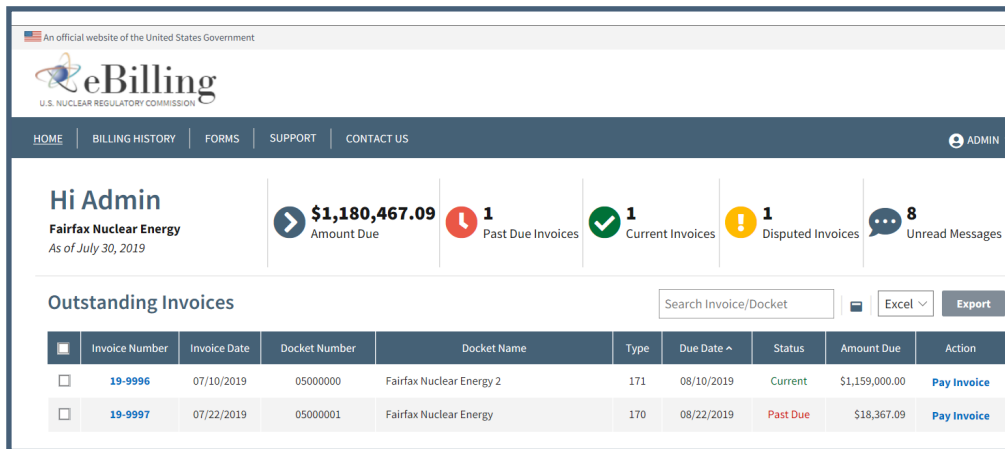
eBILLING FUNCTIONALITY (cont.)

- **Email Alerts** – Customize receipt of email notifications regarding invoice events for your action and awareness
(i.e. new invoice, cancelled invoice, invoice adjustment, disputed invoice, refund issued, etc.)
- **In-Application Notifications** – Receive notices in eBilling regarding invoice events for your awareness and documentation
(i.e. new invoice, cancelled invoice, invoice adjustment, disputed Invoice, refund issued, etc.)
- **Support Requests** – Submit a support request directly in eBilling to obtain answers to your questions
- **Billing Address** – View/update billing address for associated dockets. Updates to billing address are performed only by the Licensee Administrator
- **Remittance Address** – View/update remittance address information so that refunds are sent to the correct address
Updates to remittance address are performed only by the Licensee Administrator
- **Forms** – View the NRC forms that support the fee billing process directly through eBilling
- **User Details** – Easily view and update eBilling user profile information



What is eBILLING?

The NRC electronic billing (eBilling) system is a web-based application for use by our Licensees. eBilling provides Licensees with immediate delivery of NRC invoices, customizable email notifications, the capability to view and analyze invoice details, and the convenience to access Treasury systems to pay invoices.



An official website of the United States Government

eBilling
U.S. NUCLEAR REGULATORY COMMISSION

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Hi Admin
Fairfax Nuclear Energy
As of July 30, 2019

\$1,180,467.09 Amount Due

1 Past Due Invoices

1 Current Invoices

1 Disputed Invoices

8 Unread Messages

Outstanding Invoices

Search Invoice/Docket [Excel] [Export]

	Invoice Number	Invoice Date	Docket Number	Docket Name	Type	Due Date ^	Status	Amount Due	Action
<input type="checkbox"/>	19-9996	07/10/2019	05000000	Fairfax Nuclear Energy 2	171	08/10/2019	Current	\$1,159,000.00	Pay Invoice
<input type="checkbox"/>	19-9997	07/22/2019	05000001	Fairfax Nuclear Energy	170	08/22/2019	Past Due	\$18,367.09	Pay Invoice

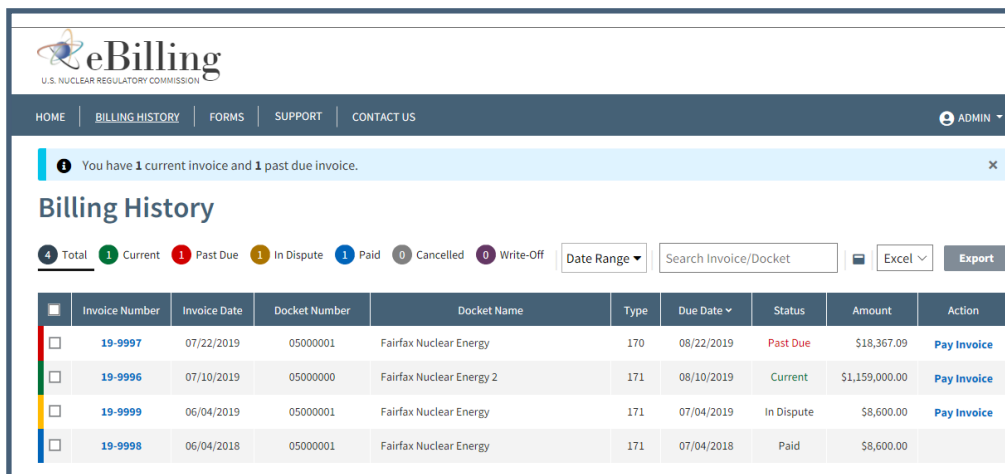
eBILLING FUNCTIONALITY

Dashboard

View the status of outstanding invoices and associated details

Export Data to MS Excel

Export data for one or multiple invoices to Excel for data analysis



eBilling
U.S. NUCLEAR REGULATORY COMMISSION

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Billing History

You have 1 current invoice and 1 past due invoice.

4 Total 1 Current 1 Past Due 1 In Dispute 1 Paid 0 Cancelled 0 Write-Off

Date Range [Search Invoice/Docket] [Excel] [Export]

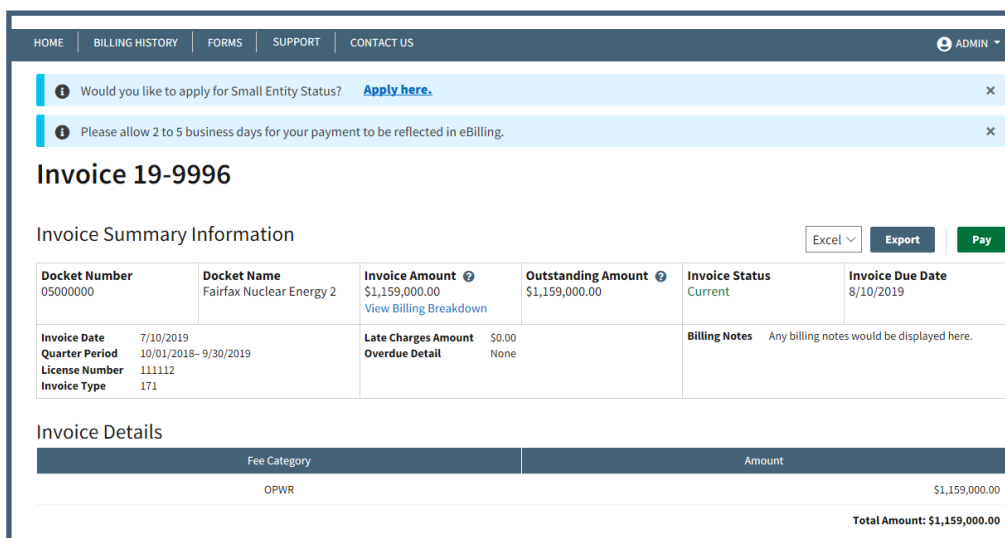
	Invoice Number	Invoice Date	Docket Number	Docket Name	Type	Due Date ^	Status	Amount	Action
<input type="checkbox"/>	19-9997	07/22/2019	05000001	Fairfax Nuclear Energy	170	08/22/2019	Past Due	\$18,367.09	Pay Invoice
<input type="checkbox"/>	19-9996	07/10/2019	05000000	Fairfax Nuclear Energy 2	171	08/10/2019	Current	\$1,159,000.00	Pay Invoice
<input type="checkbox"/>	19-9999	06/04/2019	05000001	Fairfax Nuclear Energy	171	07/04/2019	In Dispute	\$8,600.00	Pay Invoice
<input type="checkbox"/>	19-9998	06/04/2018	05000001	Fairfax Nuclear Energy	171	07/04/2018	Paid	\$8,600.00	

Billing History*

View and export details for all current and past invoices

Pay Invoice

Access Treasury system payment methods with one click of a button



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Would you like to apply for Small Entity Status? [Apply here.](#)

Please allow 2 to 5 business days for your payment to be reflected in eBilling.

Invoice 19-9996

Invoice Summary Information

[Excel] [Export] [Pay]

Docket Number	Docket Name	Invoice Amount	Outstanding Amount	Invoice Status	Invoice Due Date
05000000	Fairfax Nuclear Energy 2	\$1,159,000.00 View Billing Breakdown	\$1,159,000.00	Current	8/10/2019

Invoice Date	Quarter Period	License Number	Invoice Type	Late Charges Amount	Overdue Detail	Billing Notes
7/10/2019	10/01/2018- 9/30/2019	111112	171	\$0.00	None	Any billing notes would be displayed here.

Invoice Details

Fee Category	Amount
OPWR	\$1,159,000.00
Total Amount:	\$1,159,000.00

Small Entity Applications

Apply online for a Part 171 invoice and receive a copy of the completed NRC Form 526 PDF via email

* Billing History begins from the date of eBilling enrollment.