

JAN 21 1983

Docket No. 50-331

Iowa Electric Light and Power
Company

ATTN: Mr. Duane Arnold
President

IE Towers
Post Office Box 351
Cedar Rapids, Iowa 52406

Dear Mr. Arnold:

Subject: Operator and Senior Operator Licensing Examinations

In a telephone conversation between Mr. Don Hickman, Licensing Training Instructor, and Mr. Joseph McMillen, Chief, Operator Licensing Section, Region III, arrangements were made for the administration of the examinations at the Duane Arnold Energy Center.

The written examinations are scheduled for April 19, 1983. The plant oral examinations are scheduled for April 20, 1983 and April 21, 1983.

In order for us to meet the above schedule, it will be necessary for the facility to furnish the approved reference material listed in Enclosure 1 by February 14, 1983. Any delay in receiving this material will result in a delay in administering of the examinations. Our examinations are scheduled far in advance with considerable planning to utilize our present limited examiner manpower and to meet the examination dates requested by the various facilities. Therefore, missing the February 14, 1983 deadline, even by a few days, will likely result in long delay, since it would not be possible to reschedule examinations at other facilities. Mr. Hickman has been advised of our reference material requirements, the number of reference material sets that are required, and the examiners' names and addresses where each set is to be mailed.

The facility management is responsible for providing adequate space and facilities in order to properly conduct the written examinations. Enclosure 2, "Administration of Operator Licensing Written Examinations" describes our requirements for conducting these examinations. Mr. Hickman has also been informed of these requirements.

All operator and senior license applications should be submitted at least 60 days and not later than 30 days prior to the first examination dates so that we will be able to review the training and experience of the candidates, process the

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Mr. Duane Arnold

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medical certifications, and prepare final examiner assignments after candidate eligibility has been determined.

Thank you for your consideration in this matter. If you have any questions regarding the examination procedures and requirements, please contact Mr. J. McMillen at (312)932-2559.

Sincerely,

William S. Little, Chief
Engineering Programs Branch

Enclosures: As stated

cc w/o encls:

D. H. Beckham, NRR

F. L. Apicella, NRR

Resident Inspector, RIII

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