

MAR 8 1985

Docket No. 50-461  
Docket No. 50-462

Illinois Power Company  
ATTN: Mr. W. C. Gerstner  
Executive Vice President  
500 South 27th Street  
Decatur, IL 62525

Dear Mr. Gerstner:

Subject: Operator and Senior Operator Licensing Examinations

In a telephone conversation between Mr. John Patton, Director of Nuclear Licensing and Mr. J. McMillen, Section Chief, OLS, arrangements were made for the administration of examinations at the Clinton Power Station.

The written examinations are scheduled for April 30, 1985. The plant oral examinations are scheduled for June 18 thru 28, 1985. The simulator examinations are also scheduled for June 18 thru 28, 1985.

We have already received the material necessary for the preparation of the written exams, but we need the malfunction, initial condition and instructors manual for the simulator. In order for us to meet the schedule for the simulator and oral exams, it will be necessary to supply the above material by May 6, 1985.

The facility management is responsible for providing adequate space and facilities in order to properly conduct the written examinations. Enclosure 1, "Administration of Operator/Senior Operator Licensing Written Examinations," describes our requirements for conducting these examinations. Mr. Patton has also been informed of these requirements.

All operator and senior license applications should normally be submitted at least 60 days prior to the first examination dates so that we will be able to review the training and experience of the candidates, process the medical certifications, and prepare final examiner assignments after candidate eligibility has been determined. If the applications are not received at least 30 days prior to the examination dates it is likely that a postponement will be necessary.

This request for information was approved by the Office of Management and Budget under Clearance Number 3150-0101, which expires June 30, 1986. Comments on burden and duplication may be directed to the Office of Management and Budget, Reports Management Room 3208, New Executive Office Building, Washington, D.C. 20503.

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Thank you for your consideration in this matter. If you have any questions regarding the examination procedures and requirements, please contact J. I. McMillen or T. Lang at 312-790-5528..

Sincerely,

"Original signed by W. S. Little"

W. S. Little, Chief  
Operations Branch

Enclosures:

1. Administration of Operator  
Licensing Written Examinations

cc w/encl:

DMB/Document Control Desk (RIDS)  
Resident Inspector, RIII  
Richard Hubbard  
Gary N. Wright, Manager  
Nuclear Facility Safety  
Jean Foy, Prairie Alliance  
Allen Samelson, Assistant  
Attorney General,  
Environmental Control Division  
H. S. Taylor, Quality Assurance  
Division  
J. Patton, Director, Nuclear  
Training

cc w/o encls:

B. Siegel, Project Manager, NRR  
B. Boger, Acting Branch Chief, OLB

RIDI  
*J. I. McMillen*  
McMillen/lc  
3/7/85

RIII  
*W. S. Little*  
Little  
3/8

Administration of Reactor/Senior Reactor Operator  
Licensing Written Examinations

Operator Licensing Branch requirements are:

1. A single room shall be provided for completing the written examination. The location of this room and supporting restroom facilities shall be such as to prevent contact with all other facility and/or contractor personnel during the duration of the written examination. If necessary, the facility should make arrangements for the use of a suitable room at a local school, motel, or other building. Obtaining this room is the responsibility of the licensee.
2. Minimum spacing is required to ensure exam integrity as determined by the chief examiner. Minimum spacing should be one candidate per table, with 3 foot spacing between tables. No wall charts, models, and/or other training materials shall be present in the examination room.
3. Suitable arrangements are to be made by the facility if the candidates are to have lunch, coffee, etc. These arrangements shall comply with Item 1 above. These arrangements will be reviewed by the examiner and/or proctor.
4. The facility may arrange to have a maximum of one facility staff member per section per examination available to review the examination questions and answer key. This review will only begin after all of the candidates have completed the examination and all examination materials and notes have been turned in to the examiner. The review will normally be limited to a maximum of 2 hours (elapsed time). After the review, all copies of the examinations and answer keys will be collected by the examiner.
5. The licensee will provide pads of 8-1/2 x 11" lined paper in unopened packages for each candidate's use in completing the examination. The examiner will distribute these pads to the candidates. All reference material needed to complete the examination will be furnished by the examiner. Candidates can bring pens, pencils, calculators or slide rules into the examination room and no other equipment or reference material is allowed.
6. Only black ink or dark pencils should be used for writing answers to questions.