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November 21, 1984

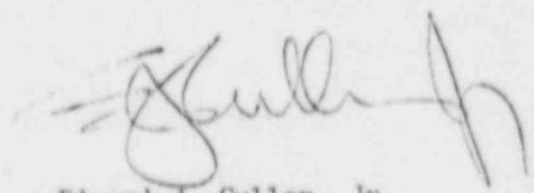
Ms. Phyllis Zitzer  
Ecology Action  
762 Queen Street  
Pottstown, PA 19464

Re: Limerick Generating Station, Units 1 and 2  
Docket Nos. 50-352 and 50-353

Dear Ms. Zitzer:

In accordance with the Board's Order of June 1, 1982, I am forwarding to you copies of correspondence and documents regarding emergency planning among Applicant, NRC Staff, the Commonwealth of Pennsylvania and other responsible governmental agencies.

Very truly yours,



Edward J. Cullen, Jr.

EJC, JR. /pkc  
encs.  
cc: See Attached Service List

8411260106 841121  
PDR ADOCK 05000352  
G PDR

DS03

cc: Judge Helen F. Hoyt	(w/o enclosure)
Judge Jerry Harbour	(w/o enclosure)
Judge Richard F. Cole	(w/o enclosure)
Judge Christine N. Kohl	(w/o enclosure)
Judge Gary J. Edles	(w/o enclosure)
Judge Reginald L. Gotchy	(w/o enclosure)
Troy B. Conner, Jr., Esq.	(w/enclosure)
Ann P. Hodgdon, Esq.	(w/enclosure)
Mr. Frank R. Romano	(w/o enclosure)
Mr. Robert L. Anthony	(w/o enclosure)
Zori G. Ferrell, Esq.	(w/enclosure)
Mr. Thomas Gerusky	(w/o enclosure)
Director, Pennsylvania Emergency Management Agency	(w/o enclosure)
Charles W. Elliott, Esq.	(w/o enclosure)
Angus Love, Esq.	(w/o enclosure)
David Wersan, Esq.	(w/o enclosure)
Robert J. Sugarman, Esq.	(w/o enclosure)
Martha W. Bush, Esq.	(w/o enclosure)
Spence W. Perry, Esq.	(w/o enclosure)
Jay M. Gutierrez, Esq.	(w/o enclosure)
Atomic Safety & Licensing Appeal Board	(w/o enclosure)
Atomic Safety & Licensing Board Panel	(w/o enclosure)
Docket & Service Section	(w/enclosure - 3 copies)
James Wiggins	(w/o enclosure)
Timothy K. S. Campbell	(w/o enclosure)





# ENERGY CONSULTANTS

Riverside Office Center 3 • 2101 N. Front St. • Harrisburg, PA 17110  
(717) 236-0031

RELATED CORRESPONDENCE

November 7, 1984

DOCKETED

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OFFICE OF SECRETARY  
DOCKETING & SERVICE  
BRANCH

Mr. Scott Nason,  
Administrator  
Valley Forge  
Christian Academy  
Valley Park & Whitehorse Rds.  
Phoenixville, PA 19460

Dear Mr. Nason:

Enclosed you will find the latest copy of your Radiological Emergency Response Plan for Incidents at the Limerick Generating Station. The changes we discussed at our last meeting are included. One (1) of the copies has telephone numbers deleted for your review purposes. As your review will indicate, most "to be developed" items have now been resolved, with the exception that there are several places in the attachments where space is available to record activities during drills or actual incidents. As we discussed, a sample "letter to parents" is provided for your use as you draft your letter to student families.

I will be contacting you in the near future to insert appropriate unlisted telephone numbers into your RERP. Upon inclusion of this information, your RERP will be ready for submission to the County for review by appropriate state and federal agencies.

If you have any questions, don't hesitate to call. Thank you for your continued cooperation.

Sincerely,

John H. Cunningham

JHC/dlt

Enclosure

VALLEY FORGE CHRISTIAN ACADEMY  
RADIOLOGICAL EMERGENCY RESPONSE PLAN  
FOR INCIDENTS AT THE  
LIMERICK GENERATING STATION

SCHULYKILL TOWNSHIP  
PHOENIXVILLE AREA SCHOOL DISTRICT  
CHESTER COUNTY

Valley Forge Christian Academy  
Valley Park & Whitehorse Roads  
Phoenixville, PA 19460

October 1984

Rev. 0



PROMULGATION

THIS PLAN IS ADOPTED AS THE VALLEY FORGE CHRISTIAN ACADEMY RADIOLOGICAL EMERGENCY RESPONSE PLAN FOR INCIDENTS AT THE LIMERICK GENERATING STATION. THIS PLAN IS DESIGNED TO COMPLY WITH ALL APPLICABLE FEDERAL AND STATE REGULATIONS AND PROVIDES THE POLICIES AND PROCEDURES TO BE FOLLOWED IN DEALING WITH SUCH AN INCIDENT.

THIS PLAN SUPERSEDES ALL OTHER ACADEMY PLANS FOR RESPONSE TO AN INCIDENT AT THE LIMERICK GENERATING STATION.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1984

\_\_\_\_\_  
ADMINISTRATOR

\_\_\_\_\_  
SECRETARY

VALLEY FORGE CHRISTIAN ACADEMY  
RADIOLOGICAL EMERGENCY RESPONSE PLAN

I. INTRODUCTION

A. Authority

The authority for the preparation of this plan is the Valley Forge Christian Academy Administration and is within the scope of P. L. 1332, the Pennsylvania Emergency Management Services Act of 1978.

B. Purpose

This plan is presented to establish responsibilities, define a concept of operations, offer workable procedures for the protection of students and provide for the direction and control of Academy facilities, staff, and students in the event of an incident at the Limerick Generating Station.

C. References

1. Pennsylvania Emergency Management Services Act of 1978, P. L. 1332.
2. Chester County Radiological Emergency Response Plan, Annex N, School Services.
3. Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents, Appendix 11, Schools and Colleges Emergency Plans, 1980.
4. School Emergency Planning Guide, Pennsylvania Department of Education, 1981. \*
5. U. S. Nuclear Regulatory Commission and the Federal Emergency Management Agency "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants," NUREG U654, FEMA-REP-1, REV 1, November 1980.
6. Phoenixville Area School District, Radiological Emergency Response Plan for Incidents at the Limerick Generating Station, 1984. \*

D. Definitions

1. Access Control Point (ACP) - Those points manned primarily by State or local police, augmented when necessary by the National Guard, established around all roads leading into an evacuated area, or an area where occupants are taking shelter, for the purpose of controlling access into the area.



2. Amateur Radio- Licensed volunteer radio amateur communications personnel affiliated with county emergency management organization. (Such organizations include Amateur Radio Emergency Service (ARES), Radio Amateur Civil Emergency Services (RACES), 4 Wheel Drive Clubs for Emergency Services, Civil Defense/ Citizens Band, and Radio Emergency Action Teams (REACT).
3. Central Resource Receiving Point - A predesignated location outside the plume exposure pathway EPZ, suitable for the reception and distribution of supplies and equipment.
4. Emergency Broadcast System (EBS) Announcements - Official announcements made at the county level for the specific purpose of providing instructions or directions from the County Commissioners, or their designated official representative, to the permanent and transient residents of the county. Announcements are made over the legally designated EBS network. EBS announcements at the State level are made only when they are applicable statewide. Priorities for EBS announcements are specified in law; first priority to the Federal government, second priority to county governments, and third priority to state governments. Restriction on use of EBS announcements does not preclude appropriate use of newspapers, radio and television for public information statements.
5. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, mitigation, preparedness, response and recovery for emergencies of any kind, whether from enemy attack, man-made or natural sources. (May be termed Emergency Preparedness.)
6. Emergency Operations Center (EOC) - A facility used by state, county or municipal governments from which to direct operations in the event of an emergency.
7. Emergency Planning Zone (EPZ) - A generic area defined about a nuclear facility to facilitate offsite emergency planning and develop a significant response base. It is defined for the plume and ingestion exposure pathways.
  - a. Plume Exposure Pathway - The area surrounding a fixed nuclear facility which potentially is subject to radiation exposure as a result of an incident involving radioactive material emanating from the facility. Such potential exposure could involve: (1) whole body external exposure to gamma radiation from the plume and from deposited materials, and (2) inhalation exposure from the passing radioactive plume. The EPZ for this pathway consists of an area of approximately ten miles in radius around the fixed nuclear facility. (The exact size and configuration of each plume exposure pathway EPZ for the respective fixed nuclear facility in Pennsylvania were determined in relation to local emergency response needs and capabilities as they are affected by conditions such as demography, topography, access routes, and jurisdictional boundaries.

- d. Ingestion Exposure Pathway - That area surrounding a fixed nuclear facility which, as a result of a release of radioactive material, is a potential source of exposure through the ingestion of water and foods, such as milk or fresh vegetables originating there. This EPZ consists of a circular area of 50 miles radius around the fixed nuclear facility.
8. Host School/Facility - Predetermined schools/facilities outside the plume exposure pathway EPZ to which risk school students are evacuated, at which they remain under risk school officials' supervision, until they are picked up by their parents or legal guardians.
9. Incident - An event or condition at a nuclear facility which could result in impact on public health and safety. Four emergency incident levels have been developed to facilitate planning for response to nuclear incidents:
- a. Unusual Events - An occurrence which indicates a potential degradation of the level of safety of the facility. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
- b. Alert - An occurrence which involves actual or potential substantial degradation of the level of safety of the facility. Any releases are expected to be limited to small fractions of the Environmental Protection Agency (EPA) protective action guideline exposure levels.
- c. Site Emergency - An occurrence which involves actual or likely major failures of facility functions needed for the protection of the public. Radioactive releases are not expected to exceed the EPZ protective action guideline exposure levels except near the facility site boundary.
- d. General Emergency - An occurrence which involves actual or imminent substantial core degradation or melting with the potential for loss of containment integrity. Releases can reasonably be expected to exceed EPA protective action guideline exposure levels offsite for more than the immediate site area boundaries.
10. Main Evacuation Routes - Those roadways identified in state and risk county plans as the principal routes leading from the plume exposure pathway EPZ for use by vehicles in the event of an incident requiring evacuation. Traffic control points will be manned by the Pennsylvania State Police to expedite traffic movement.
11. Mass Care Center - Fixed facilities suitable for providing emergency lodging for victims of a disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.

12. Mobilize - The act of bringing a staff or agency to the strength required to accomplish its mission; including the repositioning or movement of equipment or personnel.
13. Municipality - For the purposes of this plan, the terms "municipality" or "municipal government" are defined or referring, singularly or collectively, to cities, boroughs, townships and incorporated towns within the Commonwealth of Pennsylvania.
14. Parent County - The county in which the nuclear facility is physically located.
15. Projected Dose - An estimate of the radiation dose which affected individuals could potentially receive if protective actions are not taken.
16. Protective Action - An action taken to avoid or reduce a projected dose of radiation. Some of the basic actions are:
  - a. Sheltering - Action taken by the public to take advantage of the protection against radiation exposure afforded by remaining indoors, away from doors and windows, during and following the passage of the radioactive plume.
  - b. General Evacuation - The evacuation of the entire population within a specified geographic area.
  - c. Selective Evacuation - The evacuation of specific elements of the population, such as pregnant women, pre-school children or the infirm.
17. Public Information Statements - Public announcements made by PEMA or county official spokespersons via newspaper, radio or television to explain government actions being taken to protect the public in event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic and counteract misinformation and rumors. Reference to the emergency incident itself will be made only in the context of the reasons for governmental actions, and not to provide detailed information about it.
18. Radiological Emergency Response Plans (RERP) - Detailed response plans developed by the state and its agencies, county and municipal emergency management agencies, school districts, etc. in coordination with PEMA and the fixed nuclear facility.
19. Reception Center - A predesignated site outside the plume exposure pathway EPZ through which evacuees will pass to obtain information and directions to mass care centers.
20. Risk County - A county located within the plume exposure pathway EPZ of a nuclear facility.



21. Risk School- A school building located partially or wholly within the plume exposure pathway EPZ of a fixed nuclear facility.
22. School Services Officer - An individual appointed by the Chester County DES who ensures the coordination of risk school plans for protective response and coordinates the alert/notification and resource requirements of risk schools at the time of the emergency incident. This individual provides staff assistance to the Chester County EOC and operates under the direction and control of the Chester County Department of Emergency Services (DES) Director. \*
23. Standby Status - The term used to describe state of readiness. Standard operating procedures have been reviewed; materiel, communications and required supplies are available and adequate for initial operations; and sufficient personnel are on hand to commence operations. Augmentation personnel necessary for sustained operations are alerted and ready to report for duty when called.
24. Support County - The county or counties outside the plume exposure pathway EPZ of a nuclear facility that, through prior agreement, will provide support to a risk county in the event of an incident. Depending on size and location, the same county may be both a risk and support county.
25. Traffic Control Points (TCP) - Those points established at critical road intersections for the purpose of controlling or limiting traffic.
26. Transportation Providers - Owners/operators, district vehicles and drivers and/or contract transportation resources provided for both routine (bus) movement of students, and any special transportation resource provided during emergency conditions.
27. Unmet Needs - Capabilities and/or resources required to support emergency operations neither available nor provided for at the respective levels of government or by the District.

#### E. Objectives of the Plan

The plan is presented to:

1. Clarify lines of authority and establish responsibilities for the protection of students and staff.
2. Ensures that planned actions are in consonance with Municipal, Chester County and State RERP's. \*
3. Identify necessary resources and required personnel to assure protective actions can be implemented for the Valley Forge Christian Academy population.

4. Provide the basis for orientation of Academy staff, students and parents/guardians regarding appropriate actions during fixed facility nuclear incidents.

## II. BASIC PLAN

### A. General

Because a number of school facilities are found within the 10-mile plume exposure pathway EPZ of the Limerick Generating Station, all of which might be expected to implement their respective RERP's simultaneously, the safety of the school population can best be served through an emergency plan that is in consonance among all school facilities, as well as with the state and risk county plans. Accordingly, the Valley Forge Christian Academy RERP has been developed in such a manner that it will function harmoniously with other plans.

This plan is designed to protect students while attending any Academy function, including classroom and/or extracurricular activities, special events or any function sponsored by the Academy.

### B. Direction and Coordination

1. The Administrator shall exercise all authority granted in accordance with the policies set forth by the Valley Forge Christian Academy and the laws of the Commonwealth of Pennsylvania.
2. The Administrator is responsible for all emergency plans and procedures assuring the safety of students and staff in the event of an incident at the Limerick Generating Station.
3. The Administrator coordinates with the Chester County DES for protective response to include the direction and control of evacuation and/or sheltering of students and staff and for the cancellation of school or special activities.
4. All students, school buildings, school equipment, staff and contracts will remain under the supervision and control of the Administrator. The Administrator's office will serve as the interfacing point in providing for administration, information/resource exchange and management of school services, and in dealing with the Chester County DES and parents/guardians.
5. Academy staff are responsible to the Administrator for building emergency plans, the coordination of protective action within the building, and for the safety of students and staff in the event of incident at the Limerick Generating Station.
6. Host school/facility services furnished by other school facilities shall be under the operational control of the supporting host school/facility.

7. Because of the multi-facility scope of a radiological emergency, the need for centralized coordination of emergency response personnel and resources becomes essential. For the purposes of this Plan, therefore, Chester County DES shall exercise responsibility for coordination and support.
8. The Chester County Radiological Emergency Response Plan, to which this document shall be annexed, shall govern implementation of the Valley Forge Christian Academy RERP.
9. Coordination between the Counties involved shall be accomplished by the Pennsylvania Emergency Management Agency (PEMA) and be governed by the Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents.
10. School is in session during regular classroom/activity hours; when the authorized school calendar applies; when students are involved in regular Academy sponsored activities/events; or when students occupy Academy facilities under Academy supervision.\*
11. School not in session refers to after hours during the time of the authorized school calendar, including weekends. Special activities during extended vacation periods will be included if school facilities are occupied by individuals or groups not authorized/sponsored by the Academy.\*
12. This plan does not apply during vacation periods or when all school facilities are closed for extended periods. During these periods the Administrator may be notified and decisions to extend closure/vacation may be coordinated with the Chester County DES and/or PEMA. Actions specified for "School Not in Session" will apply, as appropriate. All actions will be coordinated through the Chester County DES.
13. Students refer to individuals in grades Kindergarten (K) to Twelve (12), authorized pre-school program(s), or special education activities.
14. In no case will students be dismissed to their own care or school closed early if protective action is imminent. Academy officials will remain responsible for student safety until parents/guardians can assume responsibility.

C. Academy Organization \*

An Organizational Chart for the Valley Forge Christian Academy is maintained on file at the academy.

\*A copy of the Academy calendar is attached (Reference Attachment 7) \*

D. Fixed Nuclear Facility Incident Situation

1. All incidents occurring at the Limerick Generating Station will be classified according to the emergency classifications: Unusual Event, Alert, Site Emergency, General Emergency.
2. A fixed nuclear facility incident could occur during school hours and result in the disruption of school services for an extended period of time.
3. County officials and school administration will initiate protective actions including all those actions considered for the general population, requiring students and staff to either initiate sheltering actions or evacuate directly to designated host schools/facilities.

E. Alert/Notification System

1. Telecommunications Capability.

Chester County DES, Phoenixville Area School District and the Valley Forge Christian Academy will maintain an alert/notification procedure and a primary and backup telecommunications system to provide for alert/notification and information exchange during a fixed nuclear facility incident. The telecommunications system includes (unpublished) telephones located at the Phoenixville Area School District Administrative Office and the Academy Administrator's Office. Control is from the Chester County EOC. Published commercial telephone/ARES service backs up this system, and is utilized for confirmation/verification. \*

2. Notification of the Valley Forge Christian Academy.

In the event of an incident at the Limerick Generating Station, the Administrator will be notified by the Phoenixville Area School District Superintendent or the Chester County DES School Services Officer from the Chester County EOC. \*

The Administrator will notify appropriate staff as outlined within "Concepts of Operation."

3. Public Notification

a. When necessary, the public will be alerted through the public alert system as activated by Chester County DES. \*

b. To assure coverage, personnel and equipment from the County (Fire Departments) will be dispatched by the Chester County DES/municipalities to supplement this alerting procedure, in areas of poor coverage or where the public alert system has failed to operate.



c. Detailed instructions for protective actions will be made through the Emergency Broadcast System (EBS). A school evacuation EBS message has been prepared (reference Attachment 5).

4. Notification of Parents/Legal Guardians

a. Parents/legal guardians will be notified of Academy closing/reopening utilizing the normal Academy/media procedures - unless preempted by public alert/notification procedures and/or an EBS announcement outlining school protective action. All parental notifications will be coordinated with Chester County DES. \*

b. Informational material regarding plans for the protection of school students in the event of an incident at the Limerick Generating Station, descriptive of school closure, evacuation procedures and appropriate parent/guardian response has been developed for distribution to parents/guardians as a cooperative effort of the Chester County DES, the Valley Forge Christian Academy and PEMA.

F. School Closing/Cancellation of Events/Early Dismissal

1. If protective action becomes imminent while school is not in session, a decision will be made to close school or keep school closed. The decision will be made based on a recommendation made by PEMA, and received from the Chester County DES. Parents/guardians and staff will be notified utilizing regular Academy procedures for school closing announcements. Note: Consideration for the closing of school may be made at Site and General Emergency.
2. Academy special activities, extracurricular events, sport contests, competitions, club meetings, class trips, etc. will be cancelled/terminated during Alert, Site Emergency, and General Emergency and resumed only at the termination of incident classification or reduction to Unusual Event.
3. Schools in session will not send children home early should a protective action or evacuation appear imminent or be in progress. Regular dismissal policy/transportation routes will be in effect unless preempted by parental notification from the Academy and/or a protective action recommendation from the Chester County DES.

G. Evacuation Concepts

1. Protective Action Option

Evacuation is a protective action option which involves movement of the population from the plume exposure pathway EPZ. It may be accomplished on a selective or general basis.

## 2. Authorization and Control

- a. The Governor, or his constitutionally designated successor, has the sole authority and responsibility for directing and compelling a selective or general evacuation.
- b. Elected county or municipal officials in authority may recommend an evacuation for their respective jurisdictions.
- c. PEMA has the primary responsibility for directing and controlling an evacuation order made by the Governor.
- d. A decision to evacuate risk municipalities (including schools) will be made by PEMA and the decision will be announced by PEMA through the Chester County DES channels to school officials. Municipal EMA Coordinators will confirm the notification of school building officials in their jurisdiction.
- e. The Valley Forge Christian Academy Administrator has the authority to close schools at his discretion. During a fixed nuclear facility incident, the Chester County DES must be kept informed of decisions to close school; as they will coordinate school closings among all schools and dispatch/provide needed transportation. School closing will be keyed to Phoenixville Area School District closing. \*

## 3. Logistics of Evacuation

- a. If school evacuation is required, students located within the EPZ will be bussed directly to host school facilities, to await pick-up by parent or guardian.
- b. Transportation to host school facilities will be provided for all public, parochial and private school students. Students will not be expected to utilize personal vehicles during evacuation. Academy policy for the use of private vehicles will apply.
- c. Sufficient transportation will be provided to move all students inside the EPZ at one time. Transportation resources will be provided giving priority to schools nearest the Limerick Generating Station. Students will be moved to host school facilities as soon as transportation resources are available after evacuation is ordered.
- d. Faculty/staff will accompany evacuated students to designated host school facilities in the buses or in their private vehicles, as available, and remain with students until they are picked up by parents/legal guardians in accordance with Valley Forge Christian Academy policy for student pick-up.

- e. Students may be picked up by parent, legal guardian or designate as authorized in writing (See Attachment 4) in accordance with Academy policy.
- f. Should student pick-up extend beyond 8 p.m., remaining students may be bussed to a pre-designated location, Downingtown Area Senior High School, to be fed, properly housed and await pick-up. A notice will be posted at the host school facility to remind parents/guardians and direct them to the appropriate locations, should any movement occur. (Note: The Administrator or Chester County DES may choose to have students remain at the host school facility, etc. should conditions dictate.)

#### 4. Evacuation Support

- a. State, county and municipal RERP's offer detailed plans to provide for evacuation routes, traffic control points manned by police, roadway clearance, access control points, security, and emergency fuel supply.
- b. Specific agreements have been developed with West Chester University to act as a host school facility. \*
- c. Specific material has been developed to provide parents/guardians a detailed description of protective action procedures and host school facility locations. (reference Attachment 4)

#### 5. Evacuation Transportation Resources

- a. Valley Forge Christian Academy buses/vans and \_\_\_\_\_ County coordinated transportation vehicles (buses, vans, etc.) are provided for priority use by the Valley Forge Christian Academy to transport students/staff to the host school facility. Assignment of vehicles is detailed in Attachments 2 and 3.
- b. Additional vehicle resources, as required will be planned for and provided through Chester County DES, as needed.
- c. Sufficient transportation resources have been provided to move all students requiring evacuation at one time.
- d. Upon completion of school evacuation assignments, vehicles utilized will be provided to Chester County DES for mutual aid assignment during evacuation.
- e. Vehicles will be assigned for recall, as appropriate, to bus students from host schools to designated locations (at 8 p.m.) for feeding and sheltering, as provided for in this plan (reference Attachment 3).

#### H. Continuity of School Administration

1. In the event of a general evacuation, the Valley Forge Christian Academy shall transact required business at an alternate administrative office outside the EPZ, located at (Chester County IU).
2. School staff will notify the Administrator of their evacuation location and provide a means for 24 hour per day contact.
3. The Administrator will notify the Chester County DES School Services Officer of his evacuation location, when not at the alternate administrative office.
4. The Administrator shall assure uninterrupted coverage of the School administrative functions defined herein, including:
  - a. The Administrator will designate and train two (2) alternates to function in his absence.
  - b. Key staff will designate and train two (2) alternates to function in their absence, as appropriate to assignments specified in this plan.
  - c. Rosters including methods of contact, telephone numbers, etc. are provided in Attachments 1 and 2.

#### I. Reentry and Recovery, Reopening of School

1. Reentry may be authorized by the Governor upon determination by the PA Bureau of Radiation Protection (BRP) that it is safe.
2. Chester County DES will notify the Administrator in advance of any reentry operations and coordinate the return of evacuees to the evacuated area.
3. The Administrator and appropriate staff or their designated representatives, shall:
  - a. Return and inspect the school building.
  - b. Reestablish basic services.
  - c. Report damage caused during the incident, as well as costs of support operations.
  - d. Provide for necessary repair/resupply.
4. The Administrator shall determine the date to reopen the Academy, notifying the Chester County DES Director, who will coordinate with other schools, districts and PEMA.
5. Parents/guardians and students will be notified of the date of reopening utilizing normal Academy procedures for such announcements. Announcements will also be published in all appropriate newspapers, as practical.



J. Mutual Aid/Requests for Assistance

1. The Administrator, assisted by the Chester County DES is responsible for establishing mutual aid agreements with other agencies deemed necessary to assist the Academy in implementing its RERP. Written agreements, as required, are maintained on file at the Academy and the Chester County DES.
2. Prior to and during an incident, the Academy Staff is responsible to determine unmet needs for the building and notify the Administrator of resource requirements. The Administrator will report unmet needs to the Chester County DES (School Services Officer). Provision of unmet needs will be coordinated by the Chester County DES.

K. Responsibilities

1. Academy Administrator shall:

- a. Exercise authority for RERP planning/Academy closure.
- b. Provide an alternate location for Academy administration in the event of evacuation and assure uninterrupted coverage.
- c. Ensure that emergency actions planned or implemented are in conformance with the Chester County RERP.
- d. Ensure that communications systems (radio and/or telephone) necessary for the successful implementation of this plan are available or will be coordinated through Chester County DES. \*
- e. Develop and maintain any necessary Mutual Aid Agreements.
- f. Inform the Chester County DES of unmet needs.
- g. Maintain expense records of personnel and resource utilization resulting from RERP implementation. \*
- h. Upon reentry or reopening, ascertain all resources needed to return the school to normal, and report them to the Chester County DES.
- i. Provide training for all school personnel utilized in the implementation of the RERP. \*

2. Academy Staff shall:

- a. Be responsible to the Administrator to complete individual emergency (disaster) procedures and to execute the procedures specified in this RERP.
- b. Determine unmet needs and inform the Administrator.

- c. Upon reentry or reopening, assist the Administrator to ascertain all resources needed to return the school to normal.
- d. Implement appropriate emergency procedures outlined in "Concepts of Operation."

### III. TRAINING/DRILLS/EXERCISES

- A. The Administrator, advised by the Chester County DES, is responsible for providing for radiological emergency response training to Academy staff.
- B. All drills and exercises related to the Limerick Generating Station will be coordinated through the Chester County DES.

### IV. PLAN MAINTENANCE AND DISTRIBUTION

#### A. Plan Maintenance

- 1. The Administrator is responsible for ensuring that the RERP is current, including developing and distributing all changes, as well as accomplishing an annual review.
- 2. All changes to the RERP shall be: 1) coordinated through the Chester County DES and, 2) provided to appropriate Academy staff.
- 3. All changes to the RERP which involve policy shall be approved by the Administrator.
- 4. The change number and current date shall be placed on any page that is changed and all changes shall be recorded on the "Record of Changes" page (page i).

#### B. Plan Distribution

- 1. Administrator (1 copy)
- 2. Academy Board (5 copies)
- 3. Chester County DES Director (1 copy)
- 4. PEMA (1 copy through County EMA)
- 5. Phoenixville Area School District (1 copy)
- 6. Academy staff (3 copies)
- 7. Schuylkill Township EMA Coordinator (1 copy)
- 8. Schuylkill Township police departments (1 copy)
- 9. West Chester University - Host School/  
facility (1 copy)

TOTAL DISTRIBUTION: 15 copies.

V. CONCEPT OF OPERATIONS - SCHOOL IN SESSION

A. Unusual Event (School in Session)

No actions required and Valley Forge Christian Academy is not notified of an Unusual Event.

B. Alert (School in Session)

1. The Academy Administrator will, upon notification by Phoenixville Area School District Superintendent or Chester County DES: \*

- \_\_\_ a. Assure telecommunications system is operating. \*
- \_\_\_ b. Assure immediate update of student attendance.
- \_\_\_ c. Notify appropriate staff/student monitors, including:
  - (1) \_\_\_\_\_
  - (2) \_\_\_\_\_
  - (3) \_\_\_\_\_
  - (4) \_\_\_\_\_
- \_\_\_ d. Update rosters periodically, having appropriate staff report attendance three (3) times each day (0900, 1200, 1500); report significant changes in attendance to Phoenixville Area School District Superintendent or Chester County DES (Tel: \_\_\_\_\_ )
- \_\_\_ e. Cancel special activities, including:
  - (1) Special events.
  - (2) Extracurricular events.
  - (3) Sporting events.
  - (4) Competitions.
  - (5) Meetings.
  - (6) Trips.
  - (7) After-school activities.
- \_\_\_ f. Notify Academy transportation providers to (reference Attachment 3):
  - (1) Place drivers on alert/standby.
  - (2) Inventory and ready transportation equipment.
  - (3) Review transportation assignments/maps.

- (4) Fuel and maintain transportation vehicles.
- (5) Provide for priority maintenance of vehicles.
- (6) Report unserviceable vehicles to Phoenixville Area School District Superintendent or Chester County DES. (Tel:            ) \* \*
- \_\_\_ f. Assure preparation of the facility for sheltering, coordinating with appropriate staff:
  - (1) Fuel and test support systems.
  - (2) Review food service capabilities.
  - (3) Instruct staff to prepare shelter activities/equipment.
  - (4) Report unmet needs to the Phoenixville Area School District Superintendent or the Chester County DES (Tel:            ). \*
- \_\_\_ g. Notify staff, as appropriate, requesting they:
  - (1) Fuel and maintain personal vehicles.
  - (2) Report unserviceable vehicles to the Administrator.
  - (3) Record vehicle availability ( \_\_\_ Bus (1) \_\_\_ Bus (2) \_\_\_ Van \_\_\_ staff vehicles.
- \_\_\_ h. Review special student medical supplies/needs.
- \_\_\_ i. Review situation and RERP procedures with and appropriate staff.
- \_\_\_ j. Determine emergency staffing patterns.
- \_\_\_ k. Monitor EBS announcements, as appropriate and coordinate parental notifications with Chester County DES. (Tel:            ) \*
- \_\_\_ l. Receive confirmation of Alert from Schuylkill Township EMA Coordinator (via telephone; Tel:            ).

C. Site Emergency (School in Session)

- 1. The Academy Administrator will, upon notification by Phoenixville Area School District Superintendent or Chester County DES: \*
  - \_\_\_ a. Complete all procedures outlined for Alert, and report to The Academy Office. \*



- \_\_\_ b. Confirm resources necessary for sheltering, reporting unmet needs/attendance changes to Phoenixville Area School District Superintendent or Chester County DES (coordinate with appropriate staff) and secure additional drinks/snacks/supplies for an 8 p.m. schedule. (Tel: ) \*
- \_\_\_ c. Further notify Academy transportation providers to (reference Attachment 3):
  - (1) Prepare buses/vehicles for evacuation.
  - (2) Priority repair out-of-service vehicles.
- \_\_\_ d. Further notify staff to prepare personal vehicles for evacuation and priority repair out-of-service vehicles.
- \_\_\_ e. Assure distribution of emergency forms and other shelter supplies.
- \_\_\_ f. Confirm host school building locations/evacuation routes (as provided by Chester County DES) with appropriate staff.
- \_\_\_ g. Initiate emergency staffing and excuse/dismiss staff, as appropriate.
- \_\_\_ h. Monitor EBS announcements, as appropriate and coordinate parental notifications with Chester County DES. (Tel: ) \*
- \_\_\_ i. Receive confirmation of Site Emergency from Schuylkill Township EMA Coordinator (via telephone; Tel: )

D. General Emergency (School in Session)

- 1. The Academy Administrator will, upon receipt of notification from the Phoenixville Area School District Superintendent or Chester County DES: \*
- \_\_\_ a. Complete all procedures outlined for Alert and Site Emergency.
- \_\_\_ b. Direct school transportation providers to mobilize for completion of replanned assignments.
- \_\_\_ c. Direct staff to mobilize vehicles for completion of evacuation assignments.
- \_\_\_ d. Confirm mobilization/positioning of buses/evacuation vehicles and assignment of a ARES mobile unit provided by Chester County DES, reporting unmet transportation needs, with attendance changes, received from appropriate staff, to Phoenixville Area School District Superintendent or Chester County DES (Tel: ) \*

- \_\_\_ e. Monitor EBS announcements, as appropriate and coordinate parental notifications with Chester County DES. (Tel:           ) \*
- \_\_\_ f. Establish designated temporary Academy administrative headquarters, located at Chester County IU.
- \_\_\_ g. Immediately suspend any non-classroom special activities, practices, etc., not previously cancelled and recall students to the Academy or to a designated location outside the EPZ, as directed by the Chester County DES.
- \_\_\_ h. Receive confirmation of General Emergency from Schuylkill Township EMA Coordinator (via telephone; Tel:           ).
- \_\_\_ i. Provide protective action recommendations to appropriate Academy staff.
- \_\_\_ j. UPON RECOMMENDATION TO SHELTER:
  - \_\_\_ (1) Notify all faculty and staff.
  - \_\_\_ (2) Ensure that all outside activities are terminated and all personnel moved to predesignated shelter areas.
  - \_\_\_ (3) Direct appropriate staff to:
    - (a) Shut down heating/ventilation/air conditioning systems.
    - (b) Ensure closing/locking of all exterior doors/windows.
    - (c) Move students to areas of the facility providing the most shelter from outside environment, as appropriate.
  - \_\_\_ (4) Direct support staff to:
    - (a) Provide drinks and snacks in shelter areas.
    - (b) Assemble food/snacks for an 8 p.m. schedule.
  - \_\_\_ (5) Instruct appropriate staff to:
    - (a) Secure all personnel records and student files as for weekend departure.
    - (b) Take attendance records to shelter areas.
    - (c) Take emergency forms to shelter areas.
  - \_\_\_ (6) Direct staff/student monitors to:

- (a) Close all windows in classroom.
  - (b) Maintain discipline/order.
  - (c) Check non-shelter areas for students.
  - (d) Secure required materials for predetermined shelter area activities and take to shelter areas.
  - (e) Initiate shelter activities.
- \_\_\_\_\_ (7) Secure student health records and assemble required health supplies in shelter area.
  - \_\_\_\_\_ (8) Instruct appropriate staff to determine status of unmet transportation resources and inventory buses available and notify Phoenixville Area School District Superintendent or Chester County DES of unmet needs (Tel: \_\_\_\_\_ ). \*
  - \_\_\_\_\_ (9) Assure administrative staff prepares the Academy as they would for a regular weekend; closing all windows, locking doors, locking files and closing outside ducts or air intakes.
  - \_\_\_\_\_ (10) Do not dismiss students into the EPZ.
  - \_\_\_\_\_ (11) Cooperate with the Chester County DES, and Red Cross to establish a mass care capability at the Academy, should the shelter advisory require delaying dismissal beyond 8 p.m. \*
  - \_\_\_\_\_ (12) Upon receipt of suspension of shelter advisory, prepare students for delayed dismissal schedule as during a normal school day. Coordinate parental notifications with Chester County DES. (Tel: \_\_\_\_\_ ) \*
- k. UPON RECOMMENDATION TO EVACUATE:
- \_\_\_\_\_ (1) Notify all faculty and staff. \*
  - \_\_\_\_\_ (2) If not sheltered, assure updated attendance.
  - \_\_\_\_\_ (3) If in sheltering, students are to be reunited with their assigned staff and attendance updated.
  - \_\_\_\_\_ (4) Direct that non-cancelled special activities be immediately terminated and student attendance taken and records completed.
  - \_\_\_\_\_ (5) Have appropriate staff confirm positioning of buses/evacuation vehicles and assignment of a ARES mobile unit provided by Chester County DES and report unmet transportation needs, received from appropriate staff,

to Phoenixville Area School District or Chester County  
DES (Tel:                   ).                   \*

- \_\_\_ (6) Initiate orderly movement of students to transportation vehicles and monitor loading and seating of students/staff.
- \_\_\_ (7) Have appropriate staff provide drivers with maps to host school facility, as required.
- \_\_\_ (8) Assure any drivers accompanying students to special events (within EPZ or outside EPZ) receive directions to host school facility, as appropriate.
- \_\_\_ (9) Assign staff to accompany students in each transportation vehicle.
- \_\_\_ (10) Direct unassigned staff to accompany buses in their private vehicles.
- \_\_\_ (11) Assure telecommunications capability of at least one (1) transportation vehicle assigned or obtain from Chester County DES a ARES mobile unit to accompany vehicles (Tel:                   ).
- \_\_\_ (12) Provide appropriate staff with attendance records and assure recording of students in each vehicle.
- \_\_\_ (13) Supervise vehicle movement to host school facility, notifying Chester County DES (via telecommunications) of progress/problems (Tel:                   ).
- \_\_\_ (14) Upon disembarking in an orderly fashion have appropriate staff verify student attendance and provide attendance records to appropriate host school staff.
- \_\_\_ (15) Assign Academy staff to remain with students at host school facility until all students in staff's charge are picked up by parent/guardian, until relieved by other staff, or instructed to leave.
- \_\_\_ (16) Provide staff emergency cards and direct that completed lists/records be returned.
- \_\_\_ (17) Report status of student pick-up to Chester County DES every two (2) hours (Tel:                   ).
- \_\_\_ (18) After 8 p.m., if students remain to be picked up by their parents or legal guardians and an order has been received from the Chester County DES; assign staff and accompany remaining students to designated mass care/feeding center, Downingtown Area Senior High School.                   \*





6. The Administrator will monitor daily attendance until attendance returns to pre-incident levels, providing summary attendance reports to the Chester County DES. (Tel: )

VI. CONCEPT OF OPERATIONS - SCHOOL NOT IN SESSION

A. Unusual Event (School not in Session)

No actions required and alert/notification of Valley Forge Christian Academy is not expected.

B. Alert (School not in Session)

1. The Academy Administrator will, upon receipt of notification from the Phoenixville Area School District Superintendent or Chester County DES: \*

\_\_\_ a. Assure telecommunications system is operating. \*

\_\_\_ b. Cancel/terminate special activities, including:

(1) Special events.

(2) Extracurricular events.

(3) Sporting events.

(4) Competitions.

(5) Meetings.

(6) Trips.

\_\_\_ c. Notify and review RERP procedures with appropriate staff.

\_\_\_ d. Receive confirmation of Alert from Schuylkill Township EMA Coordinator (via telephone; Tel: \_\_\_\_\_).

\_\_\_ e. Monitor EBS announcements, as appropriate and coordinate parental notifications with Chester County DES. \*

(Tel: \_\_\_\_\_)

\_\_\_ f. Notify any groups or individuals occupying the Academy facilities, requesting that all non-school staff vacate the facility.

C. Site Emergency (School not in Session)

1. A recommendation to keep schools closed will be made by PEMA and be provided to the Administrator through Chester County DES. Target times for the recommendation are 11 p.m. and/or 6 a.m.

2. The Administrator will, upon receipt of notification from Phoenixville Area School District Superintendent or Chester County DES: \*

\_\_\_ a. Implement the recommendation to close or keep school closed, notifying parents/guardians and utilizing normal Academy

procedures, coordinating parental notifications with Chester County DES. (Tel: ) \*

- \_\_\_ b. Notify appropriate staff of the recommendation to close school or keep school closed, and brief them of the situation (Tel: ).
- \_\_\_ c. Complete all procedures outlined for Alert.
- \_\_\_ d. Provide the Chester County DES his personal location and means of contact and assure that the building facility is secured and vacated; immediately canceling any activities.
- \_\_\_ e. Monitor EBS announcements, as appropriate and coordinate parental notifications with Chester County DES. (Tel: ) \*
- \_\_\_ f. Receive confirmation of Site Emergency from Schuylkill Township EMA Coordinator (via telephone; Tel: ).

D. General Emergency (School not in Session)

1. A decision to keep school closed will be made by the Governor/PEMA and be provided to the Administrator through Chester County DES. Target times for the decision are 11 p.m. and/or 6 a.m.
2. The Administrator will, upon receipt of notification from Phoenixville Area School District Superintendent or Chester County DES:
  - \_\_\_ a. Complete all procedures outlined for Alert and Site Emergency, implementing the decision to close school or keep school closed. \*
  - \_\_\_ b. Establish designated temporary Academy administrative headquarters, located at Chester County IU.
  - \_\_\_ c. Monitor EBS announcements, as appropriate and coordinate parental notifications with Chester County DES. (Tel: ) \*
  - \_\_\_ d. Assure notification of staff and drivers accompanying students to special events (inside/outside the EPZ) to terminate activity and provide instructions/routes to a mass care center, should evacuation be ordered, or to a location designated by Chester County DES, outside the EPZ, should sheltering be in effect.
  - \_\_\_ e. Receive confirmation of General Emergency from Schuylkill Township EMA Coordinator (via telephone; Tel: ).

E. Recovery/Reoccupation/Reopening of School (School not in session)

1. The Phoenixville Area School District Superintendent or Chester County DES School Services Officer will notify the Administrator of the decision to reoccupy the evacuated area or reopen school. \*
2. The Administrator will notify appropriate staff and direct that buildings/facilities be inspected for reoccupation and deficiencies be reported to the Administrator.
3. The Administrator will report unmet needs to the Chester County DES School Services Officer, coordinate necessary repair/resupply and keep accurate records of costs incurred.  
(Tel:                    )
4. The Administrator will, based on information received from PEMA through Chester County DES, decide to reopen the Academy and communicate this decision to appropriate staff.
5. Parents/faculty/staff etc. will be notified of the decision to reopen schools using normal media/information procedures, supplementing appropriate EBS announcements. Announcements will be published in appropriate newspapers and coordinated with Chester County DES. (Tel:                    ) \*
6. The Administrator will monitor daily attendance until attendance returns to pre-incident levels, providing summary attendance reports to the Chester County DES (Tel:                    ).



## VII. ACADEMY PROFILE

- A. A profile of the Valley Forge Christian Academy is shown in Attachment 1 "Academy Profile Form" and Attachment 2 "Academy Building/Facility Profile Form."
- B. All completed forms and will be reviewed for Academy use and updated annually, within twenty-five days of the beginning of each school term. \*
- C. Copies of all completed forms are filed by the Administrator for retention and Academy use:
  - c/o Mr. Scott Nason, Administrator  
Valley Forge Christian Academy  
Valley Park & Whitehorse Roads  
Phoenixville, PA 19460
- D. Duplicates of all Profile Forms are filed with:
  - 1. Phoenixville Area School District
  - 2. Chester County Department of Emergency Services  
  
Timothy R. S. Campbell, Director  
14 East Biddle Street  
West Chester, PA 19380
  - 3. Chester County Intermediate Unit
- E. Resource material will be provided to all holders of the Valley Forge Christian Academy RERP on an annual basis only, as deemed appropriate by the Administrator.

## VIII. RESOURCE REQUIREMENTS FOR EVACUATION

- A. Protective Action "Resource Requirements Profiles" are shown in Attachment 3.
- B. The Profiles will be reviewed for Academy use, and updated annually, within twenty-five days of the beginning of each school term. \*

C. Copies of all completed profiles will be filed by the Administrator for retention and School use:

c/o Mr. Scott Nason, Administrator  
Valley Forge Christian Academy  
Valley Park & Whitehorse Roads  
Phoenixville, PA 19460

D. Duplicates of all Resource/Profile Forms are filed with:

1. Phoenixville Area School District

2. Chester County Department of Emergency Services

Timothy R. S. Campbell  
14 East Biddle Street  
West Chester, PA 19380

3. Chester County Intermediate Unit

E. Profile material will be provided to all holders of the Valley Forge Christian Academy RERP on an annual basis only, as deemed appropriate by the Administrator.

ATTACHMENT 1

ACADEMY PROFILE FORM

Name: Valley Forge Christian Academy

Facility Location (directions): Intesection of S. Whitenorse Rd. and \*  
Vailey Park Rd. Across from Schuylkill  
Township Building

Affiliations: Calvery Bible Church \*

Enrollment:

Students

Faculty/Staff

Total

220

18

\*Morning/Afternoon \*



ACADEMY PROFILE FORM (CONT'D.)

<u>Name</u>	<u>Telephone</u>	<u>Pager</u>	<u>Address</u>
Key Staff:		(W)	
Administrator: Mr. Scott Nason, Admin.		(W)	
		(i)	
Relief/Designate (1): Ms. Mary Ann Houck, Secretary			
Relief/Designate (2): Mr. Charlie Johnson, Athletic L			(W)
Transportation Coordinator: Mr. Charlie Johnson, Athletic			(H)
Maintenance Supervisor: Mr. Ron Houck			

Personal Vehicles Available for Routine School Use:

	<u># of Cars/ (Capacity)</u>	<u># of Vans/ (Capacity)</u>	<u># Station Wagon (Capacity)</u>	<u># Buses/ (Capacity)</u>
Private (staff) Vehicles	est. 15(75)	--	--	--
Academy Vehicles		1(22)	--	1(60) 1(48)
Total	est. 15(75)	1(22)	--	2(108)

Other vehicles/capacity \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Alternate Administrative location: Chester County Intermediate Unit  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ATTACHMENT 2

ACADEMY FACILITY/BUILDING PROFILE FORM\*

SCHOOL BUILDING NAME: Valley Forge Christian Academy, Main Building \*

Address: Intesection of S. Whitehorse Rd. and \*  
Valley Park Rd. Across from Schuylkill  
Township Building

Telephone: \_\_\_\_\_

Location: See Address

CENSUS: 220 Year: 1984-1985 Term: Fall

	<u>Students</u>	
<u>Grade</u>	<u>General</u>	<u>Faculty</u>
Total Enrollment:	<u>220</u>	
Total Faculty/Staff:		<u>13</u>

KEY STAFF: Name Telephone/Pager Address

Key Staff: (W)  
 Administrator: Mr. Scott Nason, Admin. (H)

Relief/Designate (1): Ms. Mary Ann Houck, Secretary

Relief/Designate (2): Mr. Charlie Johnson, Athletic Dir.

Transportation Coordinator: Mr. Charlie Johnson, Athletic Dir.

Maintenance Supervisor: Mr. Ron Houck

FACILITY VEHICLES AVAILABLE: Academy Vehicles:     bus     bus     van  
 Private staff vehicles:     station

\* One form completed for each building, residence, etc.

\*\*Morning/Afternoon

ACADEMY BUILDING PROFILE FORM (CONT'D.)

Capacity: \_\_\_\_\_

Other: \_\_\_\_\_

Buses/Vehicles Assigned for Evacuation\*: VFCA (60); VFCA (48); VFCA (22)

Provider: VFCA #1 (72) #2 (72)

Tel: \_\_\_\_\_

Special Requirements for Evacuation\*: \_\_\_\_\_

Host School/Facility: West Chester University

Telephone: \_\_\_\_\_

Location: Field House

Evacuation Route(s): White Horse Road to Route 29 S to Rt 100 S to  
Route 322 Business

Mass Care Center: Downingtown Area Senior High School Telephone: \_\_\_\_\_

Location: Manor Avenue, Downingtown

Route(s): Rt. 322 Business to Rt. \_\_\_\_\_ Bus Assigned: At time of the incident  
322 W to Rt. 322 Business to  
Manor Avenue

\* Obtain from "Resources Required for Evacuation" Form (Attachment 3)





RESOURCES REQUIRED FOR EVACUATION (CONT'D.)\*

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

V. Staff Assigned:

\_\_\_\_\_  
\_\_\_\_\_

VI. ARES Units

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE:

\* One form completed for each building, residence, etc.

## VALLEY FORGE CHRISTIAN ACADEMY

Dear Parent:

The Valley Forge Christian Academy has developed plans to protect school children in the event of an incident at the Limerick Generating Station. Normally, the Academy will be closed before any protective actions are necessary, but in the event that sheltering or evacuation are necessary before school is closed, the Academy has plans for accomplishing any required protective actions. To make the plans effective, we need your cooperation.

In the event of a nuclear incident at the Limerick Generating Station that would require the protective evacuation of the Valley Forge Christian Academy, students will be safely bussed directly to a host school. The host school for the Academy is West Chester University Field House located in West Chester, PA. Parents or legal guardians are requested to pick up their children at the host school building. Directions to the host school building follow:

The Academy is concerned that any evacuation be safe and orderly, that an accurate school attendance be maintained throughout, and that parents/guardians be reunited with students as quickly and conveniently as possible. The Academy requests that parents/guardians who want to pick-up students at school, when an evacuation has been ordered or appears imminent, remember that school driveways and access roads need to be kept open for buses. In addition, while preparing to evacuate, it is difficult to release students and keep a current and accurate student census. Therefore, Academy staff will remain with students awaiting pick-up and during evacuation, and the host school is located along predetermined evacuation routes and close to the mass care centers for the general public. Please be patient and remember Academy staff will remain with students until all students are picked-up. It is not necessary to rush, drive safely to the host school and your child will be waiting for you under the supervision of Academy staff.

After 8 p.m., our host school may be closed and remaining students bussed to a designated location (mass care center) located at Downingtown Area Senior High School. At this facility, students will be provided shelter and food, awaiting parent/guardian arrival. The Red Cross operates this facility.

Children will only be released to parents or legal guardians unless prior written arrangements have been made by completing the attached authorization form designating who can pick-up your child.

Should sheltering be recommended, your child will be sheltered at the school. If dismissal is delayed, you will be notified by radio, as you would during a snow emergency, etc. Do not attempt to pick up your child during sheltering, as it is vital to stay inside. \*

In order to insure the safety of the Academy students, I urgently request the cooperation of all parents.

Sincerely,

---

Mr. Scott Nason  
Administrator

TAB 1 TO ATTACHMENT 4

AUTHORIZATION FOR STUDENT PICK-UP

VALLEY FURGE CHRISTIAN ACADEMY

I hereby authorize that \_\_\_\_\_ may be picked up, for early  
dismissal or during evacuation, by:  
Student's name

myself only, \_\_\_\_\_  
name of parent/legal guardian

myself or my spouse, \_\_\_\_\_  
name of spouse

by \_\_\_\_\_  
name of friend/relative

Academy officials should not release my child to anyone else unless proper authorization is received from me. I can be reached at the numbers provided below.

Thank you

\_\_\_\_\_  
Date

\_\_\_\_\_  
signature of parent/legal guardian

Telephone: \_\_\_\_\_ (work)  
\_\_\_\_\_ (home)



ATTACHMENT 5

SCHOOL EVACUATION EBS ANNOUNCEMENT

The following message has been released by the Chester County Department of Emergency Services. It supplements instructions given to the public relative to the general evacuation announcement for the approximate ten-mile area around the Limerick Generating Station.

"Parents with children attending school within a ten-mile area of the Limerick Generating Station are advised that their children will be evacuated to a safe location where they can be reunited with their parents or guardians. Children will be bused to safe locations at host schools outside the risk area. Parents are asked to meet their children there. I repeat, children will be bused directly to safe locations at host schools outside the risk area where parents or guardians may pick them up. Parents or guardians are urged to go directly to the host schools. Attempting to pick them up at the schools they attend might interfere with their safe evacuation.

Children attending Chester County schools within the 10-mile area around the Limerick Generating Station will be bused to locations where they can be picked up.

Please refer to the information provided by your child's school that highlights these host schools and pick up procedures.

Parents are urged not to telephone or to go to the school that their children are attending inside the ten-mile radius of the plant. This will only create confusion. Parents are to meet their children at the assigned host schools. I repeat, parents are urged not to telephone or to go to the school that their children are attending inside the approximate ten-mile area, but to meet their children at assigned host schools.

If your child attends a school outside the ten-mile radius, you may pick up your child at that school.

These host schools will remain open until 8 p.m. After 8 p.m., your child will be transferred to an announced location to await pickup.

The preceding has been an announcement by the Chester County Department of Emergency Services giving parents instructions on where to meet their children who are attending school in the approximate ten-mile area around the Limerick Generating Station."

(Repeat this message one time then end transmission.)

(This message will be broadcast along with the General Evacuation announcement when instructions are given by the Department of Emergency Services to do so.)

ATTACHMENT 6

AGREEMENTS

Note: Agreements, as required, are on file at the Academy and the Chester County DES.

## VALLEY FORGE CHRISTIAN ACADEMY

1984-85

September

4 Parent Orientation - 7:30 p.m.  
 5 Senior High Orientation (Grades 9-12) 8:30-11:30 a.m.  
 6 First full day of school  
 13-20 Book Fair  
 17 First day of School for Prekindergarten & Kindergarten  
 19 School Pictures  
 25 Senior Pictures  
 27-28 Jr. and Sr. High Retreat at Camp Sankencoc

October

1-5 Spirit Week  
 2 PIF Meeting - 7:30 p.m.  
 5 Mid-marking period reports mailed  
 5 Homecoming  
 18-19 No School - Teacher Inservice  
 20 VFCA Banquet

November

9 End of 1st Marking Period  
 12 No School - Veterans Day  
 20 No School for Grades Prek-8 - Parent-Teacher Conf.  
 21 No School for Grades Prek-8 - Parent-Teacher Conf.  
 (Sr. High Dismissal at 11:30 a.m.)  
 22-23 No School - Thanksgiving Holiday

December

13 Grandparent's Day  
 14 Mid-marking period reports mailed  
 Christmas Program - 7:30 p.m. (Snow Date - Dec. 17)  
 21 School dismissed for Christmas Vacation - 11:30 a.m.

January

2 School resumes at regular time  
 21-24 Jr. and Sr. High Exams  
 24 End of 2nd Marking Period  
 25 No School - Teacher Inservice  
 30 PIF meeting - 7:30 p.m.

February

8 Report cards sent home  
 18 No School - President's Day

March

1 Mid-marking period reports mailed  
 29 Elementary Musical

April

4 End of Third Marking Period  
 School dismissed for Spring Vacation - 11:30 a.m.  
 15 School resumes at regular time  
 22 Report cards sent home  
 22-25 Achievement Tests  
 24 No School for Grades Prek-8 - Parent-Teacher Conf.  
 (Sr. High Dismissal at 11:30 a.m.)  
 29 Art and Science Fair - 7:30 p.m.

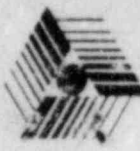
May

2 Junior-Senior Banquet - 6:30 p.m.  
 3 No School - Teacher Inservice  
 4 Carole Sale  
 10 Mid-marking period reports mailed  
 13 Sophomores' order class rings  
 17 Upper Grade Play - 7:30 p.m.  
 20 Eighth Grade Parent's Night - 7:30 p.m.  
 21-23 Senior Exams  
 27 No School - Memorial Day  
 31 Last day of school for Prekindergarten & Kindergarten

June

2 Graduation - 3:00 p.m.  
 3 Eleventh Grade Parent's Night - 7:30 p.m.  
 6-11 Jr. and Sr. High Final Exams  
 11 Elementary Field Day  
 12 Jr. and Sr. High Field Day  
 13 Last Day of School - Dismissal 11:30 a.m.

RELATED CORRESPONDENCE



# ENERGY CONSULTANTS

Riverside Office Center 3 • 2101 N. Front St. • Harrisburg, PA 17110  
(717) 236-0031

DOCKETED  
USARC

November 7, 1984

'84 NOV 23 11:30

OFFICE OF SECRETARY  
DOCKETING DIVISION

Ms. Sandra Hurst  
Administrator  
Upattinas Open  
Community School  
R. D. 1, Box 378  
Greenbridge Road  
Glenmore, PA 19343

Dear Ms. Hurst:

Enclosed you will find the latest copy of your Radiological Emergency Response Plan for Incidents at the Limerick Generating Station. The changes we discussed at our last meeting are included. One (1) of the copies has telephone numbers deleted for your review purposes. As your review will indicate, most "to be developed" items have now been resolved, with the exception that there are several places in the attachments where space is available to record activities during drills or actual incidents. As we discussed, a sample "letter to parents" is provided for your use as you draft your letter to student families.

I will be contacting you in the near future to insert appropriate unlisted telephone numbers into your RERP. Upon inclusion of this information, your RERP will be ready for submission to the County for review by appropriate state and federal agencies.

If you have any questions, don't hesitate to call. Thank you for your continued cooperation.

Sincerely,

John H. Cunningham

JHC/ilt

Enclosure



UPATTINAS OPEN COMMUNITY SCHOOL  
RADIOLOGICAL EMERGENCY RESPONSE PLAN  
FOR INCIDENTS AT THE  
LIMERICK GENERATING STATION

UPPER UWCHLAN TOWNSHIP  
DOWNTOWN AREA SCHOOL DISTRICT  
CHESTER COUNTY

Prepared for:

Upattinas Open Community School  
R.D. 1, Box 378  
Greenridge Road  
Glenmoore, PA 19343

October 1984

PROMULGATION

THIS PLAN IS ADOPTED AS THE UPATTINAS OPEN COMMUNITY SCHOOL RADIOLOGICAL EMERGENCY RESPONSE PLAN FOR INCIDENTS AT THE LIMERICK GENERATING STATION. THIS PLAN IS DESIGNED TO COMPLY WITH ALL APPLICABLE FEDERAL AND STATE REGULATIONS AND PROVIDES THE POLICIES AND PROCEDURES TO BE FOLLOWED IN DEALING WITH SUCH AN INCIDENT.

THIS PLAN SUPERSEDES ALL OTHER FACULTY PLANS FOR RESPONSE TO AN INCIDENT AT THE LIMERICK GENERATING STATION.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1984

\_\_\_\_\_  
DIRECTOR

\_\_\_\_\_  
SECRETARY

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UPATTINAS OPEN COMMUNITY SCHOOL  
RADIOLOGICAL EMERGENCY RESPONSE PLAN

I. INTRODUCTION

A. Authority

The authority for the preparation of this plan is the Upattinas Open Community School Administration and is within the scope of P. L. 1332, the Pennsylvania Emergency Management Services Act of 1978.

B. Purpose

This plan is presented to establish responsibilities, define a concept of operations, offer workable procedures for the protection of students and provide for the direction and control of School facilities, staff, and students in the event of an incident at the Limerick Generating Station.

C. References

1. Pennsylvania Emergency Management Services Act of 1978, P. L. 1332.
2. Chester County Radiological Emergency Response Plan, Annex N, School Services.
3. Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents, Appendix 11, Schools and Colleges Emergency Plans, 1980.
4. School Emergency Planning Guide, Pennsylvania Department of Education, 1981. \*
5. U. S. Nuclear Regulatory Commission and the Federal Emergency Management Agency "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants," NUREG 0654, FEMA-REP-1, REV 1, November 1980.
6. Dowintown Area School District, Radiological Emergency Response Plan for Incidents at the Limerick Generating Station, 1984. \*

D. Definitions

1. Access Control Point (ACP) - Those points manned primarily by State or local police, augmented when necessary by the National Guard, established around all roads leading into an evacuated area, or an area where occupants are taking shelter, for the purpose of controlling access into the area.



2. Amateur Radio- Licensed volunteer radio amateur communications personnel affiliated with county emergency management organization. (Such organizations include Amateur Radio Emergency Service (ARES), Radio Amateur Civil Emergency Services (RACES), 4 Wheel Drive Clubs for Emergency Services, Civil Defense/ Citizens Band, and Radio Emergency Action Teams (REACT).
3. Central Resource Receiving Point - A pre-designated location outside the plume exposure pathway EPZ, suitable for the reception and distribution of supplies and equipment.
4. Emergency Broadcast System (EBS) Announcements - Official announcements made at the county level for the specific purpose of providing instructions or directions from the County Commissioners, or their designated official representative, to the permanent and transient residents of the county. Announcements are made over the legally designated EBS network. EBS announcements at the State level are made only when they are applicable statewide. Priorities for EBS announcements are specified in law; first priority to the Federal government, second priority to county governments, and third priority to state governments. Restriction on use of EBS announcements does not preclude appropriate use of newspapers, radio and television for public information statements.
5. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, mitigation, preparedness, response and recovery for emergencies of any kind, whether from enemy attack, man-made or natural sources. (May be termed Emergency Preparedness.)
6. Emergency Operations Center (EOC) - A facility used by state, county or municipal governments from which to direct operations in the event of an emergency.
7. Emergency Planning Zone (EPZ) - A generic area defined about a nuclear facility to facilitate offsite emergency planning and develop a significant response base. It is defined for the plume and ingestion exposure pathways.
  - a. Plume Exposure Pathway - The area surrounding a fixed nuclear facility which potentially is subject to radiation exposure as a result of an incident involving radioactive material emanating from the facility. Such potential exposure could involve: (1) whole body external exposure to gamma radiation from the plume and from deposited materials, and (2) inhalation exposure from the passing radioactive plume. The EPZ for this pathway consists of an area of approximately ten miles in radius around the fixed nuclear facility. (The exact size and configuration of each plume exposure pathway EPZ for the respective fixed nuclear facility in Pennsylvania were determined in relation to local emergency response needs and capabilities as they are affected by conditions such as demography, topography, access routes, and jurisdictional boundaries.

- b. Ingestion Exposure Pathway - That area surrounding a fixed nuclear facility which, as a result of a release of radioactive material, is a potential source of exposure through the ingestion of water and foods, such as milk or fresh vegetables originating there. This EPZ consists of a circular area of 50 miles radius around the fixed nuclear facility.
8. Host School/Facility - Predetermined schools/facilities outside the plume exposure pathway EPZ to which risk school students are evacuated, at which they remain under risk school officials' supervision, until they are picked up by their parents or legal guardians.
9. Incident - An event or condition at a nuclear facility which could result in impact on public health and safety. Four emergency incident levels have been developed to facilitate planning for response to nuclear incidents:
- a. Unusual Events - An occurrence which indicates a potential degradation of the level of safety of the facility. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
  - b. Alert - An occurrence which involves actual or potential substantial degradation of the level of safety of the facility. Any releases are expected to be limited to small fractions of the Environmental Protection Agency (EPA) protective action guideline exposure levels.
  - c. Site Emergency - An occurrence which involves actual or likely major failures of facility functions needed for the protection of the public. Radioactive releases are not expected to exceed the EPZ protective action guideline exposure levels except near the facility site boundary.
  - d. General Emergency - An occurrence which involves actual or imminent substantial core degradation or melting with the potential for loss of containment integrity. Releases can reasonably be expected to exceed EPA protective action guideline exposure levels offsite for more than the immediate site area boundaries.
10. Main Evacuation Routes - Those roadways identified in state and risk county plans as the principal routes leading from the plume exposure pathway EPZ for use by vehicles in the event of an incident requiring evacuation. Traffic control points will be manned by the Pennsylvania State Police to expedite traffic movement.
11. Mass Care Center - Fixed facilities suitable for providing emergency lodging for victims of a disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.

12. Mobilize - The act of bringing a staff or agency to the strength required to accomplish its mission; including the repositioning or movement of equipment or personnel.
13. Municipality - For the purposes of this plan, the terms "municipality" or "municipal government" are defined or referring, singularly or collectively, to cities, boroughs, townships and incorporated towns within the Commonwealth of Pennsylvania.
14. Parent County - The county in which the nuclear facility is physically located.
15. Projected Dose - An estimate of the radiation dose which affected individuals could potentially receive if protective actions are not taken.
16. Protective Action - An action taken to avoid or reduce a projected dose of radiation. Some of the basic actions are:
  - a. Sheltering - Action taken by the public to take advantage of the protection against radiation exposure afforded by remaining indoors, away from doors and windows, during and following the passage of the radioactive plume.
  - b. General Evacuation - The evacuation of the entire population within a specified geographic area.
  - c. Selective Evacuation - The evacuation of specific elements of the population, such as pregnant women, pre-school children or the infirm.
17. Public Information Statements - Public announcements made by PEMA or county official spokespersons via newspaper, radio or television to explain government actions being taken to protect the public in event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic and counteract misinformation and rumors. Reference to the emergency incident itself will be made only in the context of the reasons for governmental actions, and not to provide detailed information about it.
18. Radiological Emergency Response Plans (RERP) - Detailed response plans developed by the state and its agencies, county and municipal emergency management agencies, school districts, etc. in coordination with PEMA and the fixed nuclear facility.
19. Reception Center - A pre-designated site outside the plume exposure pathway EPZ through which evacuees will pass to obtain information and directions to mass care centers.
20. Risk County - A county located within the plume exposure pathway EPZ of a nuclear facility.

21. Risk School- A school building located partially or wholly within the plume exposure pathway EPZ of a fixed nuclear facility.
22. School Services Officer - An individual appointed by the County who ensures the coordination of risk school plans for protective response and coordinates the alert/notification and resource requirements of risk schools at the time of the emergency incident. This individual provides staff assistance to the Chester County EUC and operates under the direction and control of the Chester County Department of Emergency Services (DES) Director.
23. Standby Status - The term used to describe state of readiness. Standard operating procedures have been reviewed; materiel, communications and required supplies are available and adequate for initial operations; and sufficient personnel are on hand to commence operations. Augmentation personnel necessary for sustained operations are alerted and ready to report for duty when called.
24. Support County - The county or counties outside the plume exposure pathway EPZ of a nuclear facility that, through prior agreement, will provide support to a risk county in the event of an incident. Depending on size and location, the same county may be both a risk and support county.
25. Traffic Control Points (TCP) - Those points established at critical road intersections for the purpose of controlling or limiting traffic.
26. Transportation Providers - Owners/operators, district vehicles and drivers and/or contract transportation resources provided for both routine (bus) movement of students, and any special transportation resource provided during emergency conditions.
27. Unmet Needs - Capabilities and/or resources required to support emergency operations neither available nor provided for at the respective levels of government or by the District.

E. Objectives of the Plan

The plan is presented to:

1. Clarify lines of authority and establish responsibilities for the protection of students, and staff, animals and facilities.
2. Ensures that planned actions are in consonance with Municipal, Chester County and State RERP's. \*
3. Identify necessary resources and required personnel to assure protective actions can be implemented for the Uppattinas Open Community School population.



4. Provide the basis for orientation of School staff, students and parents/guardians regarding appropriate actions during fixed facility nuclear incidents.

## II. BASIC PLAN

### A. General

Because a number of school facilities are found within the 10-mile plume exposure pathway EPZ of the Limerick Generating Station, all of which might be expected to implement their respective RERP's simultaneously, the safety of the school population can best be served through an emergency plan that is in consonance among all school facilities, as well as with the state and risk county plans. Accordingly, the Upattinas Open Community School RERP has been developed in such a manner that it will function harmoniously with other plans.

This plan is designed to protect students while attending any School function, including classroom and/or extracurricular activities, special events or any function sponsored by the School.

### B. Direction and Coordination

1. The Director shall exercise all authority granted in accordance with the policies set forth by the Upattinas Open Community School and the laws of the Commonwealth of Pennsylvania.
2. The Director is responsible for all emergency plans and procedures assuring the safety of students and staff in the event of an incident at the Limerick Generating Station. School staff may assume responsibility for actions to protect the students in attendance.
3. The Director coordinates with the Chester County DES for protective response to include the direction and control of evacuation and/or sheltering of students and staff and for the cancellation of school or special activities.
4. All students, school buildings, school equipment, staff and contracts will remain under the supervision and control of the Director. The Director's Office will serve as the interfacing point in providing for administration, information/resource exchange and management of school services, and in dealing with the Chester County DES and parents/guardians.
5. School staff are responsible to the Director for building emergency plans, the coordination of protective action within the building, and for the safety of students and staff in the event of incident at the Limerick Generating Station.
6. Host school/facility services furnished by other school facilities shall be under the operational control of the supporting host school/facility.



7. Because of the multi-facility scope of a radiological emergency, the need for centralized coordination of emergency response personnel and resources becomes essential. For the purposes of this RERP, therefore, Chester County DES shall exercise responsibility for coordination and support.
8. The Chester County Radiological Emergency Response Plan, to which this document shall be annexed, shall govern implementation of the Upattinas Open Community School RERP.
9. Coordination between the counties involved shall be accomplished by the Pennsylvania Emergency Management Agency (PEMA) and be governed by the Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents.
10. School is in session during regular classroom/activity hours; when the authorized school calendar applies; when students are involved in regular school sponsored activities/events; or when students occupy school facilities under school supervision.\*
11. School not in session refers to after hours during the time of the authorized school calendar, including weekends. Special activities during extended vacation periods will be included if school facilities are occupied by individuals or groups not authorized/sponsored by the school.\*
12. This plan may also apply during vacation periods or when all school facilities are closed for extended periods. During these periods the Director may be notified and decisions to extend closure/vacation may be coordinated with the Chester County DES and/or PEMA. Actions specified for "School Not in Session" will apply, as appropriate. All actions will be coordinated through the Chester County DES. Specific procedures to protect farm animals/supplies will be implemented.
13. Students refer to individuals in grades Kindergarten (K) to Twelve (12), authorized pre-school program(s), or special education activities.
14. In no case will students be dismissed to their own care or school closed early if protective action is imminent. School officials will remain responsible for student safety until parents/guardians can assume responsibility.

C. School Organization

An Organizational Chart for the Upattinas Open Community School is maintained on file at the school.

\*A copy of the school calendar is attached (Reference Attachment 7)

U. Fixed Nuclear Facility Incident Situation

1. All incidents occurring at the Limerick Generating Station will be classified according to the emergency classifications: Unusual Event, Alert, Site Emergency, General Emergency.
2. A fixed nuclear facility incident could occur during school hours and result in the disruption of school services for an extended period of time.
3. County officials and school administration will initiate protective actions including all those actions considered for the general population, requiring students and staff to either initiate sheltering actions or evacuate directly to designated host schools/facilities.

E. Alert/Notification System

1. Telecommunications Capability.

Chester County DES, Downingtown Area School District and the Upattinas Open Community School will maintain an alert/notification procedure and a primary and backup telecommunications system to provide for alert/notification and information exchange during a fixed nuclear facility incident. The telecommunications system includes (unpublished) telephones located at the Downingtown Area School District Administrative Office and the Upattinas Open Community School Director's Office. Control is from the Chester County EUC. Published commercial telephone/ARES service backs up this system, and is utilized for confirmation/verification. \*

2. Notification of the Upattinas Open Community School.

In the event of an incident at the Limerick Generating Station, the Director will be notified by the Downingtown Area School District Superintendent or the Chester County DES School Services Officer from the Chester County EUC. \*

The Director will notify appropriate staff as outlined within "Concepts of Operation."

3. Public Notification

a. When necessary, the public will be alerted through the public alert system as activated by Chester County DES. \*

b. To assure coverage, personnel and equipment from the County (Fire Departments) will be dispatched by the Chester County DES/municipalities to supplement this alerting procedure, in areas of poor coverage or where the public alert system has failed to operate.

- c. Detailed instructions for protective actions will be made through the Emergency Broadcast System (EBS). A school evacuation EBS message has been prepared (reference Attachment 5).

4. Notification of Parents/Legal Guardians

- a. Parents/legal guardians will be notified of school closing/reopening utilizing the normal school/media procedures - unless preempted by public alert/notification procedures and/or an EBS announcement outlining school protective action. Parental notifications will be coordinated with the Chester County DES.
- b. Informational material regarding plans for the protection of school students in the event of an incident at the Limerick Generating Station, descriptive of school closure, evacuation procedures and appropriate parent/guardian response has been developed for distribution to parents/guardians as a cooperative effort of the Chester County DES, the Uppattinas Open Community School and PEMA.

F. School Closing/Cancellation of Events/Early Dismissal

1. If protective action becomes imminent while school is not in session, a decision will be made to close school or keep school closed. The decision will be made based on a recommendation made by PEMA, and received from the Chester County DES. Parents/guardians and staff will be notified utilizing regular School procedures for school closing announcements. Note: Consideration for the closing of school may be made at Site and General Emergency.
2. School special activities, extracurricular events, local camping/outdoor trips, competitions, club meetings, class day-trips, etc. will be cancelled/terminated during Alert, Site Emergency, and General Emergency and resumed only at the termination of incident classification or reduction to Unusual Event.
3. Schools in session will not send children home early should a protective action or evacuation appear imminent or be in progress. Regular dismissal policy/transportation routes will be in effect unless preempted by parental notification from the School and/or a protective action recommendation from the Chester County DES.
4. Out-of-area camping will continue, as appropriate, or be extended to avoid return to the EPZ should a protective action be recommended.

## G. Evacuation Concepts

### 1. Protective Action Option

Evacuation is a protective action option which involves movement of the population from the plume exposure pathway EPZ. It may be accomplished on a selective or general basis.

### 2. Authorization and Control

- a. The Governor, or his constitutionally designated successor, has the sole authority and responsibility for directing and compelling a selective or general evacuation.
- b. Elected county or municipal officials in authority may recommend an evacuation for their respective jurisdictions.
- c. PEMA has the primary responsibility for directing and controlling an evacuation order made by the Governor.
- d. A decision to evacuate risk municipalities (including schools) will be made by PEMA and the decision will be announced by PEMA through the Chester County DES channels to school officials. Municipal EMA Coordinators will confirm the notification of school building officials in their jurisdiction.
- e. The Upattinas Open Community School Director has the authority to close school at their discretion. During a fixed nuclear facility incident, the Chester County DES must be kept informed of decisions to close school; as they will coordinate school closings among all schools and dispatch/ provide needed transportation.

### 3. Logistics of Evacuation

- a. If school evacuation is required, students located within the EPZ will be bussed directly to host school facilities, to await pick-up by parent or guardian.
- b. Transportation to host school facilities will be provided for all public, parochial and private school students. Students will not be expected to utilize personal vehicles during evacuation. School policy for the use of private vehicles will apply.
- c. Sufficient transportation will be provided to move all students inside the EPZ at one time. Transportation resources will be provided giving priority to schools nearest the Limerick Generating Station. Students will be moved to host school facilities as soon as transportation resources are available after evacuation is ordered.



- d. Faculty/staff will accompany evacuated students to designated host school facilities in the school vans, buses or in their private vehicles, as available, and remain with students until they are picked up by parents/legal guardians in accordance with Upattinas Open Community School policy for student pick-up.
- e. Students may be picked up by parent, legal guardian or designate as authorized in writing (See Attachment 4) in accordance with School policy.
- f. Should student pick-up extend beyond 8 p.m., remaining students may be bussed to a pre-designated location (Downingtown Area Senior High School, mass care center) to be fed, properly housed and await pick-up. A notice will be posted at the host school facility to remind parents/guardians and direct them to the appropriate locations, should any movement occur. (Note: The Director or Chester County DES may choose to have students remain at the host school facility, providing food, etc. should conditions dictate.)

#### 4. Evacuation Support

- a. State, county and municipal RERP's offer detailed plans to provide for evacuation routes, traffic control points manned by police, roadway clearance, access control points, security, and emergency fuel supply.
- b. Specific agreements have been developed with West Chester University to act as a host school facility. Note: Consideration may be given to using the Director's home as an alternate host facility. If used, no student movement to Downingtown Area Senior High School is expected at 8 p.m. \*
- c. Specific material has been developed to provide parents/guardians a detailed description of protective action procedures and host school facility locations. (reference Attachment 4)

#### 5. Evacuation Transportation Resources

- a. Upattinas Open Community School vans/vehicles and Chester County coordinated transportation vehicles (buses, vans, etc.) are provided for priority use by the Upattinas Open Community School to transport students/staff to the host school facility. Assignment of vehicles is detailed in Attachments 2 and 3.
- b. Additional vehicle resources, as required will be planned for and provided through Chester County DES, as needed.
- c. Sufficient transportation resources have been provided to move all students requiring evacuation at one time.



- d. Upon completion of school evacuation assignments, vehicles utilized will be provided to Chester County DES for mutual aid assignment during evacuation.
- e. Vehicles will be assigned for recall, as appropriate, to bus students from host schools to designated locations (at 8 p.m.) for feeding and sheltering, as provided for in this plan (reference Attachment 3).

#### H. Continuity of School Administration

1. In the event of a general evacuation, the Upattinas Open Community School shall transact required business at an alternate administrative office outside the EPZ, at the (Director's home), located at (Churchville, PA). \*
2. School staff will notify the Director of their evacuation location and provide a means for 24 hour per day contact.
3. Faculty supervising students on out-of-area field/camping trips will notify the Director of their evacuation location and provide a means for 24-hour per day contact, to determine the need to extend trip/activities.
4. The Director will notify the Chester County DES School Services Officer of her evacuation location, when not at the alternate administrative office.
5. The Director shall assure uninterrupted coverage of the School administrative functions defined herein, including:
  - a. The Director will designate and train two (2) alternates to function in her absence.
  - b. School staff will designate and train two (2) alternates to function in their absence, as appropriate to assignments specified in this plan.
  - c. Rosters including methods of contact, telephone numbers, etc. are provided in Attachments 1 and 2.

#### I. Reentry and Recovery, Reopening of School

1. Reentry may be authorized by the Governor upon determination by the PA Bureau of Radiation Protection (BRP) that it is safe.
2. Chester County DES will notify the Director in advance of any reentry operations and coordinate the return of evacuees to the evacuated area.
3. The Director and appropriate staff, or their designated representatives, shall:
  - a. Return and inspect the school building.

- d. Reestablish basic services.
  - c. Report damage caused during the incident, as well as costs of support operations.
  - d. Provide for necessary repair/resupply.
4. The Director shall determine the date to reopen the School, notifying the Chester County DES Director, who will coordinate with other schools, districts and PEMA.
  5. Parents/guardians and students will be notified of the date of reopening utilizing normal School procedures for such announcements. Announcements will also be published in all appropriate newspapers, as practical.
- J. Mutual Aid/Requests for Assistance/Certification of Emergency Workers
1. The Director, assisted by the Chester County DES is responsible for establishing mutual aid agreements with other agencies deemed necessary to assist the School in implementing its RERP. Written agreements, as required, are maintained on file at the School and Chester County DES.
  2. Prior to and during an incident, the school staff is responsible to determine unmet needs for the facility/farm and notify the Director of resource requirements. The Director will report unmet needs to the Chester County DES (School Services Officer). Provision of unmet needs will be coordinated by the Chester County DES.
- K. Responsibilities
1. School Director shall:
    - a. Exercise authority for RERP planning/School closure.
    - b. Provide an alternate location for School administration in the event of evacuation and assure uninterrupted coverage.
    - c. Ensure that emergency actions planned or implemented are in conformance with the Chester County RERP.
    - d. Ensure that communications systems (radio and/or telephone) necessary for the successful implementation of this plan are available or will be provided by Chester County DES.
    - e. Develop and maintain any necessary Mutual Aid Agreements.
    - f. Inform the Chester County DES of unmet needs.
    - g. Maintain expense records of personnel and resource utilization resulting from RERP implementation.

- h. Arrange for the certification of appropriate farm workers as emergency workers.
- i. Upon reentry or reopening, ascertain all resources needed to return the school to normal, and report them to the Chester County DES.
- j. Provide training for all school personnel utilized in the implementation of the RERP.

2. School staff:

- a. Complete individual emergency (disaster) procedures and to execute the procedures specified in this RERP.
- b. Determine unmet needs and inform the Director.
- c. Upon reentry or reopening, assist the Director to ascertain all resources needed to return the school to normal.
- d. Implement appropriate emergency procedures outlined in "Concepts of Operation."

III. TRAINING/DRILLS/EXERCISES

- A. The Director, advised by the Chester County DES, is responsible for providing for radiological emergency response training to School staff.
- B. All drills and exercises related to the Limerick Generating Station will be coordinated through the Chester County DES.

IV. PLAN MAINTENANCE AND DISTRIBUTION

A. Plan Maintenance

- 1. The Director is responsible for ensuring that the RERP is current, including developing and distributing all changes, as well as accomplishing an annual review.
- 2. All changes to the RERP shall be: 1) coordinated through the Chester County DES and, 2) provided to appropriate School staff.
- 3. All changes to the RERP which involve policy shall be approved by the Director.
- 4. The change number and current date shall be placed on any page that is changed and all changes shall be recorded on the "Record of Changes" page (page i).

B. Plan Distribution

- 1. Director (1 copy)

2. Chester County DES (1 copy)
3. PEMA (1 copy through County EMA)
4. Downingtown Area School District (1 copy)
5. School staff (5 copies)
6. Upper Uwchlan Township EMA Coordinator (1 copy)
7. Uwchlan Twp. police department (1 copy)
8. West Chester University - Host School/facility (1 copy)

TOTAL DISTRIBUTION: 12 copies.



V. CONCEPT OF OPERATIONS - SCHOOL IN SESSION

A. Unusual Event (School in Session)

No actions required and Upattinas Open Community School is not notified of an Unusual Event.

B. Alert (School in Session)

1. The Director will, upon notification by Downingtown Area School District Superintendent or Chester County DES: \*

\_\_\_ a. Assure telecommunications system is operating. \*

\_\_\_ b. Assure immediate update of student attendance and report census to Downingtown Area School District Superintendent or Chester County DES. (Tel: )

\_\_\_ c. Notify appropriate staff/student monitors, including:

(1) Nancy Collins \_\_\_\_\_

(2) Terry Berlingame \_\_\_\_\_

(3) Warren Mickley \_\_\_\_\_

(4) \_\_\_\_\_

\_\_\_ d. Update rosters periodically, having appropriate staff report attendance three (3) times each day (0900, 1200, 1500); report significant changes in attendance to Chester County DES (Tel: )

\_\_\_ e. Cancel special activities, including:

(1) Special events.

(2) Extracurricular events.

(3) Competitions.

(4) Meetings.

(5) Day-trips.

(6) After-school activities.

Note: Do not cancel out-of-area camping/special activities.

\_\_\_ f. Notify School staff to (reference Attachment 3):

(1) Place drivers on alert/standby.

(2) Inventory and ready transportation equipment/vans.



- (3) Review transportation assignments/maps.
- (4) Fuel and maintain transportation vehicles.
- (5) Provide for priority maintenance of vehicles.
- (6) Report unserviceable vehicles to Director.  
(Tel:            )

- \_\_\_ g. Assure preparation of the facility for sheltering, coordinating with appropriate staff:
  - (1) Fuel and test support systems.
  - (2) Review food service capabilities.
  - (3) Instruct staff to prepare shelter activities/equipment.
  - (4) Report unmet needs to the Chester County DES  
(Tel:            ).

- \_\_\_ h. Notify staff, as appropriate, requesting they:
  - (1) Fuel and maintain personal vehicles.
  - (2) Report unserviceable vehicles to the Director.
  - (3) Record vehicle availability \_\_\_ Van (1) \_\_\_ Van (2)  
\_\_\_ Van(3) \_\_\_ staff vehicles.

- \_\_\_ i. Review special student medical supplies/needs.

- \_\_\_ j. Review situation and RERP procedures with appropriate staff.

- \_\_\_ k. Determine emergency staffing patterns and determine any required changes in out-of-area trip/activity schedule; notify Chester County DES of any changes in schedule  
(Tel:            ).

- \_\_\_ l. Monitor EBS announcements, as appropriate coordinating any parental notifications with Chester County DES  
(Tel:            ).

- \_\_\_ m. Receive confirmation of Alert from Upper Uwchlan Township EMA Coordinator (via telephone; Tel:            ).

C. Site Emergency (School in Session)

- 1. The Director will, upon notification by Downingtown Area School District Superintendent or Chester County DES: \*

- \_\_\_ a. Complete all procedures outlined for Alert.

- \_\_\_\_\_ b. Confirm resources necessary for sheltering, reporting unmet needs/attendance changes to Chester County DES (coordinate with appropriate staff) and secure additional drinks/snacks/supplies for an 8 p.m. schedule.
- \_\_\_\_\_ c. Further notify staff to (reference Attachment 3):
  - (1) Prepare vans for evacuation.
  - (2) Priority repair out-of-service vehicles.
- \_\_\_\_\_ d. Further notify staff to prepare personal vehicles for evacuation.
- \_\_\_\_\_ e. Assure distribution of emergency forms and other shelter supplies.
- \_\_\_\_\_ f. Confirm host school building locations (West Chester University or Director's home) and evacuation routes (as provided by Chester County DES) with appropriate staff.
- \_\_\_\_\_ g. Initiate emergency staffing and excuse/dismiss staff, as appropriate and complete any required change in out-of-area trip/activity schedules, notify Chester County DES of changes (Tel: \_\_\_\_\_).
- \_\_\_\_\_ h. Notify faculty/leaders on out-of-area trips/activities and review emergency procedures (reference Attachment 9).
- \_\_\_\_\_ i. Notify parents, brief them of the situation and prepare for student pick-up by parents who choose to pick-up students at the school (coordinate with Chester County DES Tel: \_\_\_\_\_).
- \_\_\_\_\_ j. Monitor EBS announcements, as appropriate coordinating any parental notifications with Chester County DES (Tel: \_\_\_\_\_).
- \_\_\_\_\_ k. Receive confirmation of Site Emergency from Upper Uwchlan Township EMA Coordinator (via telephone; Tel: \_\_\_\_\_)

D. General Emergency (School in Session)

- 1. The Director will, upon receipt of notification from the Chester County DES or Downingtown Area School District Superintendent :
  - \_\_\_\_\_ a. Complete all procedures outlined for Alert and Site Emergency.
  - \_\_\_\_\_ b. Order school staff to mobilize for completion of preplanned assignments.
  - \_\_\_\_\_ c. Order staff to mobilize personal vehicles/vans for completion of evacuation assignments.

- \_\_\_ d. Confirm mobilization/positioning of buses/vans/evacuation vehicles and assignment of an ARES mobile unit, provided by Chester County DES, reporting unmet transportation needs, with attendance changes, received from appropriate staff, to Chester County DES (Tel: \_\_\_\_\_).
- \_\_\_ e. Monitor EBS announcements, as appropriate coordinating any parental notifications with Chester County DES (Tel: \_\_\_\_\_). \*
- \_\_\_ f. Establish designated temporary School administrative headquarters, at the Director's home, located in (Churchville, PA). \*
- \_\_\_ g. Immediately suspend any non-classroom special activities, practices, etc., (within the area) not previously cancelled and recall students to the School or to a designated location outside the EPZ, as directed by the Chester County DES (Tel: \_\_\_\_\_).
- \_\_\_ h. Instruct staff accompanying students to out-of-area activities, brief them of the situation and coordinate extension/modification of activities to limit return to the EPZ during protective action/council emergency (reference Attachment 9).
- \_\_\_ i. Receive confirmation of General Emergency from Upper Uwchlan Township EMA Coordinator (via telephone; Tel: \_\_\_\_\_).
- \_\_\_ j. Provide protective action recommendations to appropriate School staff and staff accompanying students to out-of-area activities (reference Attachments 2 and 9).
- \_\_\_ k. UPON RECOMMENDATION TO SHELTER:
  - \_\_\_ (1) Notify all faculty and staff.
  - \_\_\_ (2) Ensure that all outside activities are terminated, all personnel moved to predesignated shelter areas, and students at out-of-area activities are ordered not to return to the EPZ.
  - \_\_\_ (3) Direct appropriate staff to:
    - (a) Shut down heating/ventilation/air conditioning systems.
    - (b) Ensure closing/locking of all exterior doors/windows.
    - (c) Move students to areas of the facility providing the most shelter from outside environment, as appropriate.
  - \_\_\_ (4) Direct support staff to:

- (a) Provide drinks and snacks in shelter areas.
  - (b) Assemble food/snacks for an 8 p.m. schedule.
  - \_\_\_ (b) Instruct appropriate staff to:
    - (a) Secure all personnel records and student files as for weekend departure.
    - (b) Take attendance records to shelter areas.
    - (c) Take emergency forms to shelter areas.
  - \_\_\_ (6) Direct staff/student monitors to:
    - (a) Close all windows in classroom.
    - (b) Maintain discipline/order.
    - (c) Check non-shelter areas for students.
    - (d) Secure required materials for predetermined shelter area activities and take to shelter areas.
    - (e) Initiate shelter activities.
  - \_\_\_ (7) Secure student health records and assemble required health supplies in shelter area.
  - \_\_\_ (8) Instruct staff to determine status of unmet transportation resources, inventory buses available, and notify Chester County DES of unmet needs (Tel: \_\_\_\_\_).
  - \_\_\_ (9) Assure staff prepares the School as they would for a regular weekend; closing all windows, locking doors, locking files and closing outside ducts or air intakes.
  - \_\_\_ (10) Do not dismiss students into the EPZ or have students on out-of-area activities return to the EPZ.
  - \_\_\_ (11) Cooperate with the Chester County DES, and Red Cross to establish a mass care capability at the School, should the shelter advisory require delaying dismissal beyond 8 p.m.
  - \_\_\_ (12) Upon receipt of suspension of shelter advisory, prepare students for delayed dismissal schedule as during a normal school day and notify staff accompanying students to out-of-area activities of the suspension.
1. UPON RECOMMENDATION TO EVACUATE:
- \_\_\_ (1) Notify all faculty and staff. \*



- \_\_\_ (2) If not sheltered, assure updated attendance.
- \_\_\_ (3) If in sheltering, students are to be reunited with their assigned staff and attendance updated.
- \_\_\_ (4) Direct that non-cancelled special activities be immediately terminated and student attendance taken and records completed. Notify staff accompanying students to out-of-area activities of the situation and order that they not return to the EPZ.
- \_\_\_ (5) Have staff confirm positioning of buses/vans/evacuation vehicles and assignment of an ARES mobile unit, provided by Chester County DES, and report unmet transportation needs, received from staff, to Chester County DES (Tel:            ).
- \_\_\_ (6) Initiate orderly movement of students to transportation vehicles and monitor loading and seating of students/staff.
- \_\_\_ (7) Provide drivers with maps to selected host school facility, as required.
- \_\_\_ (8) Assure any drivers accompanying students to special events (within EPZ or outside EPZ) receive directions to host school facility, as appropriate.
- \_\_\_ (9) Assign staff to accompany students in each transportation vehicle.
- \_\_\_ (10) Direct unassigned staff to accompany buses in their private vehicles.
- \_\_\_ (11) Assure telecommunications capability of at least one (1) transportation vehicle assigned or obtain from Chester County DES an ARES mobile unit to accompany vehicles (Tel:            ).
- \_\_\_ (12) Provide appropriate staff with attendance records and assure recording of students in each vehicle.
- \_\_\_ (13) Supervise vehicle movement to host school facility, notifying Chester County DES (via telecommunications) of progress/problems (Tel:            ).
- \_\_\_ (14) Upon disembarking in an orderly fashion have staff verify student attendance and provide attendance records to appropriate host school staff/Director.
- \_\_\_ (15) Assign School staff to remain with students at host school facility until all students in staff's charge are picked up by parent/guardian, until relieved by other staff, or instructed to leave.



- \_\_\_\_ (16) Provide staff emergency cards and direct that completed lists/records be returned.
- \_\_\_\_ (17) Report status of student pick-up to Chester County DES every two (2) hours (Tel: \_\_\_\_\_).
- \_\_\_\_ (18) After 8 p.m., if students remain to be picked up at (West Chester University only) by their parents or legal guardians and an order has been received from the Chester County DES; assign staff and accompany remaining students to designated mass care center, Downingtown Area Senior High School. \*

  - (a) Initiate orderly movement of students to transportation vehicles.
  - (b) Assure securing of host school facility.
  - (c) Notify Chester County DES of closing of host school facility (West Chester University only) (Tel: \_\_\_\_\_)
  - (d) Post notice of movement at host school facility.

- \_\_\_\_ (19) Upon arriving at designated location (mass care center) and disembarking in an orderly fashion, have staff verify student attendance and provide records to mass care center personnel/Director.
- \_\_\_\_ (20) Assure that staff remain with students at the mass care center until all students in staff's charge are picked up by parent/guardian, until relieved by other staff, instructed to leave, or assigned to other duty.
- \_\_\_\_ (21) Report completion of student pick-up to Chester County DES and arrange to provide Chester County DES pick-up/attendance records (Tel: \_\_\_\_\_).
- \_\_\_\_ (22) Excuse remaining staff and provide Chester County DES a means of future contact - for receipt of reentry orders or direct inquiries, etc.-- or procede to temporary school administrative headquarters, at (Director's home), located at (Churchville, PA) and notify staff accompanying students to out-of-area activities of the completion of evacuation (Tel: \_\_\_\_\_).

E. Recovery/Reoccupation/Reopening of Schools (School in Session)

- 1. Downingtown Area School District Superintendent or Chester County DES School Services Officer will notify the Director of the decision to reoccupy the evacuated area or reopen School. \*

2. The Director will notify appropriate staff and will direct that buildings/facilities be inspected for reoccupation by and deficiencies be reported to the Director.
3. The Director will report unmet needs to the Chester County DES School Services Officer, coordinate necessary repair/resupply and keep accurate records of costs incurred (Tel:           ).
4. The Director will, based on information received from PEMA through Chester County DES, decide to reopen the School and communicate this decision to appropriate staff/staff accompanying students to out-of-area activities.
5. Parents/faculty/staff etc. will be notified of the decision to reopen using normal media/information procedures supplementing appropriate EBS announcements. Announcements will be published in appropriate newspapers and coordinate parental notifications with Chester County DES (Tel:           ).
6. The Director will monitor daily attendance until attendance returns to pre-incident levels, providing summary attendance reports to the Chester County DES (Tel:           ).

VI. CONCEPT OF OPERATIONS - SCHOOL NOT IN SESSION

A. Unusual Event (School not in Session)

No actions required and alert/notification of Upattinas Open Community School is not expected.

B. Alert (School not in Session)

1. The Director will, upon receipt of notification from the Downingtown Area School District Superintendent or the Chester County DES: \*

\_\_\_ a. Assure telecommunications system is operating. \*

\_\_\_ b. Cancel/terminate special activities, including:

(1) Special events.

(2) Extracurricular events.

(3) Competitions.

(4) Meetings.

(b) Day-trips.

Note: Do not cancel out-of-area camping/special activities.

\_\_\_ c. Notify and review RERP procedures with appropriate staff/ staff accompanying students to out-of-area activities (reference Attachments 2 and 9).

\_\_\_ d. Notify any groups or individuals occupying the School facilities, requesting that all non-school staff vacate the facility.

\_\_\_ e. Monitor EBS announcements, as appropriate and coordinate any required parental notifications with Chester County DES (Tel: ). \*

\_\_\_ f. Receive confirmation of Alert from Upper Uwchlan Township EMA Coordinator (via telephone; Tel: ).

C. Site Emergency (School not in Session)

1. A recommendation to keep schools closed will be made by PEMA and be provided to the Director through Chester County DES. Target times for the recommendation are 11 p.m. and/or 6 a.m.

2. The Director will, upon receipt of notification from Downingtown Area School District Superintendent or Chester County DES: \*

- \_\_\_ a. Implement the recommendation to close or keep school closed, notifying parents/guardians utilizing normal School procedures.
- \_\_\_ b. Notify staff accompanying students to out-of-area activities/ appropriate staff of the recommendation to close school or keep school closed, and brief them of the situation (reference Attachments 2 and 9) (Tel:           ).
- \_\_\_ c. Complete all procedures outlined for Alert.
- \_\_\_ d. Review emergency procedures with staff accompanying students to out-of-area activities and determine any required changes in out-of-area trip/activity schedule. Notify Chester County DES of any changes in calendar (Tel:           ).
- \_\_\_ e. Provide the Chester County DES his personal location and means of contact and assure that the building facility is secured and vacated; immediately canceling any in-area activities (Tel:           ).
- \_\_\_ f. Monitor EBS announcements, as appropriate and coordinate any required parental notifications with Chester County DES (Tel:           ).
- \_\_\_ g. Receive confirmation of Site Emergency from Upper Uwchlan Township EMA Coordinator (via telephone; Tel:           ).

D. General Emergency (School not in Session)

- 1. A decision to keep school closed will be made by the Governor/ PEMA and be provided to the Director through Chester County DES. Target times for the decision are 11 p.m. and/or 6 a.m.
- 2. The Director will, upon receipt of notification from Chester County DES:
  - \_\_\_ a. Complete all procedures outlined for Alert and Site Emergency.
  - \_\_\_ b. Establish designated temporary School administrative headquarters, at (Director's home), located at (Churchville, PA.) \*
  - \_\_\_ c. Monitor EBS announcements, as appropriate and coordinate any required parental notifications with Chester County DES (Tel:           ).
  - \_\_\_ d. Assure notification of staff and drivers accompanying students to special events (inside/near the EPZ) to terminate activity and provide instructions/routes to a designated mass care center or the Director's home, should evacuation be ordered, or to a designated location, the Director's home, outside the EPZ, should sheltering be in effect. \*



- \_\_\_\_\_ e. Notify staff accompanying students to out-of-area activities/trips, confirm travel arrangements and coordinate extension/modification of activities to limit return to the EPZ during protective action/General Emergency (reference Attachment 9).
- \_\_\_\_\_ f. Receive confirmation of General Emergency from Upper Uwchlan Township EMA Coordinator (via telephone; Tel: \_\_\_\_\_).

E. Recovery/Reoccupation/Reopening of School (School not in session)

1. The Downingtown Area School District Superintendent in the Chester County DES School Services Officer will notify the Director of the decision to reoccupy the evacuated area or reopen school. \*
2. The Director will notify appropriate staff and direct that buildings/facilities be inspected for reoccupation and deficiencies be reported to the Director.
3. The Director will report unmet needs to the Chester County DES School Services Officer, coordinate necessary repair/resupply and keep accurate records of costs incurred (Tel: \_\_\_\_\_).
4. The Director will, based on information received from PEMA through Chester County DES, decide to reopen the School and communicate this decision to appropriate staff/staff accompanying students on out-of-area activities.
5. Parents/faculty/staff etc. will be notified of the decision to reopen schools using normal media/information procedures, supplementing appropriate EBS announcements. Announcements will be published in appropriate newspapers and coordinate parental notifications with Chester County DES (Tel: \_\_\_\_\_).
6. The Director will monitor daily attendance until attendance returns to pre-incident levels, providing summary attendance reports to the Chester County DES (Tel: \_\_\_\_\_).



## VII. SCHOOL PROFILE

- A. A profile of the Upattinas Open Community School is shown in Attachment 1 "School Profile Form" and Attachment 2 "School Building/Facility Profile Form."
- B. All completed forms and will be reviewed for School use and updated semi-annually, within twenty-five days of the beginning of each school half-year term.
- C. Copies of all completed forms are filed by the Director for retention and School use:

c/o Ms. Sandra Hurst, Director  
Box 378, R.D. 1  
Greenridge Road  
Glenmoore, PA 19343

- D. Duplicates of all Profile Forms are filed with:

- 1. Downingtown Area School District

c/o Dr. Charles Micken, Superintendent  
122 Wallace Avenue  
Downingtown, PA 19335

- 2. Chester County Department of Emergency Services

Timothy R. S. Campbell, Director  
14 East Biddle Street  
West Chester, PA 19380

- E. Resource material will be provided to all holders of the Upattinas Open Community School RERP on an annual basis only, as deemed appropriate by the Director.

## VIII. RESOURCE REQUIREMENTS FOR EVACUATION

- A. Protective Action "Resource Requirements Profiles" are shown in Attachment 3.
- B. The Profiles will be reviewed for School use, and updated annually within twenty-five days of the beginning of each school term.
- C. Copies of all completed profiles will be filed by the Faculty Chairman for retention and School use with a duplicate copy provided for the High School Headmaster.

c/o Ms. Sandra Hurst, Director  
Box 378, R.D. 1  
Greenridge Road  
Glenmoore, PA 19343

D. Duplicates of all Resource/Profile Forms are filed with:

1. Downingtown Area School District

c/o Dr. Charles Micken, Superintendent  
122 Wallace Avenue  
Downingtown, PA 19335

2. Chester County Department of Emergency Services

c/o Timothy R. S. Campbell  
14 East Biddle Street  
West Chester, PA 19380

E. Profile material will be provided to all holders of the Upattinas Open Community School RERP on an annual basis only, as deemed appropriate by the Director.

ATTACHMENT 1  
SCHOOL PROFILE FORM

Name: Upattinas Open Community School

Facility Location (directions): From Rt. 100, take Font Road, follow thru Village down hill to Greenbridge Road to Right on Greenbridge approx. 1-1 1/2 miles.

Affiliations: \_\_\_\_\_  
\_\_\_\_\_

Enrollment:

	<u>Students</u>	<u>Faculty/Staff</u>
Total (6-18 years)	52	9

	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Key Staff:			
Director:	Ms. Sandra Hurst	)	)
Relief/Designate (1):	Nancy Collins	)	)
Relief/Designate (2):	Terry Burlingame	)	)
Staff:	Warren Mickley	)	)
Transportation Coordinator:	(Director)		
Maintenance Supervisor:	(Director)		

SCHOOL PROFILE FORM (CONT'D.)

\* Personal Vehicles Available for Routine School Use:

	<u># of Cars/ (Capacity)</u>	<u># of Vans/ (Capacity)</u>	<u># Station Wagons/ (Capacity)</u>	<u># Buses/ (Capacity)</u>
Private (staff) Vehicles	2(10)	--	--	--
School Vehicles		1(14) 1(8)	1(10)	
Total	2(10)	3(32)	--	--

Other vehicles/capacity Staff cars - (5 ea) x 2  
1 truck - (3) and records (13 total students)

\*Note: If teachers drive vans cannot drive personal vehicles . . .

Alternate Administrative location: Director's home  
Location: Rt 23 Churchtown - Lancaster County  
215-445-5412

Special Requirements: Out-of-area travel:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

ATTACHMENT 2

SCHOOL FACILITY/BUILDING PROFILE FORM\*

SCHOOL BUILDING NAME: Quattina: Open Community School  
Address: Box 378, Greenbridge Road  
R.D. 1, Glenmore, PA  
Telephone: 458-5138  
Location: Greenbridge Road, Upper Uwchlan Twp.

CENSUS: 52 Year: 84-85 Term: Fall

Total Enrollment: 52

Total Faculty/Staff 9

KEY STAFF: Name Telephone/Pager Address

Building Supervisor: S. H.

Director: Ms. Sandra Hurst

Relief/Designate (1): Nancy Collins

Relief/Designate (2): Terry Burlingame

Staff: Warren Mickley

Transportation Coordinator: (Director)

Maintenance Person: (Director)

\* One form completed for each building, residence, etc.



SCHOOL BUILDING PROFILE FORM (CONT'D.)

FACILITY VEHICLES AVAILABLE: School Vehicles:      van(1)      van(2)      van(3)  
Capacity: \_\_\_\_\_  
Other: Staff cars and pick-up truck

Buses/Vehicles Assigned for Evacuation\*: UOCS Vans (3)  
Provider: UOCS/Chester Co. DES Chester County DES Bus (1) (under  
Tel: \_\_\_\_\_ development)

Special Requirements for Evacuation\*: Host school consideration given to  
Director's Home

Host School/Facility: West Chester University

Telephone: \_\_\_\_\_

Location: Field House - West Chester

Evacuation Route(s): Greenbridge Road to Font Road to  
Route 100 S to Route 322 Business

Mass Care Center: Downingtown Area Senior High School Telephone: \_\_\_\_\_

Location: Manor Avenue, Downingtown

Route(s): Rt. 322 Business to Rt. 322W Bus/Van(s) Assigned: At time of  
to Rt. 30 W to Rt. 30 Business incident  
to Manor Avenue

\* Obtain from "Resources Required for Evacuation" Form (Attachment 3)



RESOURCES REQUIRED FOR EVACUATION (CONT'D.)\*

IV. Special Needs:

\_\_\_\_\_  
\_\_\_\_\_  
Out-of-area transportation needs: Vans may be on  
trips.  
\_\_\_\_\_

V. Staff Assigned:

\_\_\_\_\_  
\_\_\_\_\_

VI. ARES Units:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

NOTE:

\* One form completed for each building, residence, etc.

UPATTINAS OPEN COMMUNITY SCHOOL

Dear Parent:

The Upattinas Open Community School has developed plans to protect school children in the event of an incident at the Limerick Generating Station. Normally, the School will be closed before any protective actions are necessary, but in the event that sheltering or evacuation are necessary before school is closed, the School has plans for accomplishing any required protective actions. To make the plans effective, we need your cooperation.

In the event of a nuclear incident at the Limerick Generating Station that would require the protective evacuation of the Upattinas Open Community School students will be safely bussed directly to a host school. The host school for the School is (West Chester University) located in West Chester, PA. Parents or legal guardians are requested to pick up their children at the host school building. Directions to the host school building follow:

The School is concerned that any evacuation be safe and orderly, that an accurate school attendance be maintained throughout, and that parents/guardians be reunited with students as quickly and conveniently as possible. The School requests that parents/guardians who want to pick-up students at school, when an evacuation has been ordered or appears imminent, remember that school driveways and access roads need to be kept open for buses. Parents should report to the main building. While preparing to evacuate, it is difficult to release students and keep a current and accurate student census. Therefore, School staff will remain with students awaiting pick-up and during evacuation, and the host school is located along predetermined evacuation routes and close to the mass care centers for the general public. Please be patient and remember School staff will remain with students until all students are picked-up. It is not necessary to rush, you may drive safely to the host school and your child will be waiting for you under the supervision of School staff.

After 8 p.m., our host school may be closed and remaining students bussed to a designated location (mass care center) located at Downingtown Area Senior High School. At this facility, students will be provided shelter and food, awaiting parent/guardian arrival. The Red Cross operates this facility.

Children will only be released to parents or legal guardians unless prior written arrangements have been made by completing the attached authorization form designating who can pick-up your child.

Should sheltering be recommended, your child will be sheltered at the school. If dismissal is delayed, you will be notified by radio, as you would during a snow emergency, etc.

Students on out-of-area camping trips, activities, etc., will not return to the risk area where population might have to shelter or evacuate EPZ during protective action. Plans will be completed to extend the trip, etc., until the protective action advisory is suspended. Parents will be notified of such arrangements.

In order to insure the safety of the School students, I urgently request the cooperation of all parents.

Sincerely,

\_\_\_\_\_  
Ms. Sandra Hurst  
Director



TAB 1 TO ATTACHMENT 4

AUTHORIZATION FOR STUDENT PICK-UP

UPATTINAS OPEN COMMUNITY SCHOOL

I hereby authorize that \_\_\_\_\_ may be picked up, for early  
Student's name  
dismissal or during evacuation, by:

myself only, \_\_\_\_\_  
name of parent/legal guardian

myself or my spouse, \_\_\_\_\_  
name of spouse

by \_\_\_\_\_  
name of friend/relative

School officials should not release my child to anyone else unless proper authorization is received from me. I can be reached at the numbers provided below.

Thank you

\_\_\_\_\_  
Date

\_\_\_\_\_  
signature of parent/legal guardian

Telephone: \_\_\_\_\_ (work)  
\_\_\_\_\_ (home)

ATTACHMENT 5

SCHOOL EVACUATION EBS ANNOUNCEMENT

The following message has been released by the Chester County Department of Emergency Services. It supplements instructions given to the public relative to the general evacuation announcement for the approximate ten-mile area around the Limerick Generating Station.

"Parents with children attending school within a ten-mile area of the Limerick Generating Station are advised that their children will be evacuated to a safe location where they can be reunited with their parents or guardians. Children will be bused to safe locations at host schools outside the risk area. Parents are asked to meet their children there. I repeat, children will be bused directly to safe locations at host schools outside the risk area where parents or guardians may pick them up. Parents or guardians are urged to go directly to the host schools. Attempting to pick them up at the schools they attend might interfere with their safe evacuation.

Children attending Chester County schools within the 10-mile area around the Limerick Generating Station will be bused to locations where they can be picked up.

Please refer to the information provided by your child's school that highlights these host schools and pick up procedures.

Parents are urged not to telephone or to go to the school that their children are attending inside the ten-mile radius of the plant. This will only create confusion. Parents are to meet their children at the assigned host schools. I repeat, parents are urged not to telephone or to go to the school that their children are attending inside the approximate ten-mile area, but to meet their children at assigned host schools.

If your child attends a school outside the ten-mile radius, you may pick up your child at that school.

These host schools will remain open until 8 p.m. After 8 p.m., your child will be transferred to an announced location to await pickup.

The preceding has been an announcement by the Chester County Department of Emergency Services giving parents instructions on where to meet their children who are attending school in the approximate ten-mile area around the Limerick Generating Station."

(Repeat this message one time then end transmission.)

(This message will be broadcast along with the General Evacuation announcement when instructions are given by the Department of Emergency Services to do so.)

ATTACHMENT 6

AGREEMENTS

Note: Agreements, as required, are on file at the School and Chester County  
DES.

ATTACHMENT 7

ATTACHMENT 8

OUTDOOR ACTIVITY/FIELD TRIP SCHEDULE

1984 - 1985\_

Note: Several trips are scheduled each year. School vehicles are used to transport school students. Both vehicle availability and student census would be reduced by trips.





# ENERGY CONSULTANTS

Riverside Office Center 3 • 2101 N. Front St. • Harrisburg, PA 17110  
(717) 236-0031

DOCKETED  
USNR

November 7, 1984

'84 NOV 23 11:30

OFFICE OF SECRETARY  
ROCKEFELLER & SERVICE  
BRANCH

Mr. Robert Zimmerman  
Principal  
Northern Chester County  
Technical School  
Charlestown Road  
Phoenixville, PA 19460

Dear Mr. Zimmerman:

Enclosed you will find the latest copy of your Radiological Emergency Response Plan for Incidents at the Limerick Generating Station. The changes we discussed at our last meeting are included. One (1) of the copies has telephone numbers deleted for your review purposes. As your review will indicate, most "to be developed" items have now been resolved, with the exception that there are several places in the attachments where space is available to record activities during drills or actual incidents. As we discussed, a sample "letter to parents" is provided for your use as you draft your letter to student families.

I will be contacting you in the near future to insert appropriate unlisted telephone numbers into your RERP. Upon inclusion of this information, your RERP will be ready for submission to the County for review by appropriate state and federal agencies.

If you have any questions, don't hesitate to call. Thank you for your continued cooperation.

Sincerely,

John H. Cunningham

JHC/dlt

Enclosure

cc: Mr. Robert Burchfield

NORTHERN CHESTER COUNTY TECHNICAL SCHOOL  
RADIOLOGICAL EMERGENCY RESPONSE PLAN  
FOR INCIDENTS AT THE  
LIMERICK GENERATING STATION  
  
SCHUYLKILL TOWNSHIP  
PHOENIXVILLE SCHOOL DISTRICT  
CHESTER COUNTY

Northern Chester County Technical School  
Charlestown Road  
Phoenixville, PA 19460

215/933-8877

October 1984

RECORD OF CHANGES

CHANGE NUMBER	DATE OF CHANGE	DATE ENTERED	CHANGE MADE BY (SIGNATURE)

PROMULGATION

RESOLUTION OF THE NORTHERN CHESTER COUNTY TECHNICAL SCHOOL OPERATING COMMITTEE

THIS PLAN IS ADOPTED AS THE NORTHERN CHESTER COUNTY TECHNICAL SCHOOL RADIOLOGICAL EMERGENCY RESPONSE PLAN FOR INCIDENTS AT THE LIMERICK GENERATING STATION. THIS PLAN IS DESIGNED TO COMPLY WITH ALL APPLICABLE FEDERAL AND STATE REGULATIONS AND PROVIDES THE POLICIES AND PROCEDURES TO BE FOLLOWED IN DEALING WITH SUCH AN INCIDENT.

THIS PLAN SUPERSEDES ALL OTHER TECHNICAL SCHOOL PLANS FOR RESPONSE TO AN INCIDENT AT THE LIMERICK GENERATING STATION.

ADOPTED THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 1984

NORTHERN CHESTER COUNTY TECHNICAL SCHOOL OPERATING COMMITTEE

\_\_\_\_\_  
DIRECTOR

\_\_\_\_\_  
SOLICITOR

\_\_\_\_\_  
PRINCIPAL

RESOLUTION # \_\_\_\_\_

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NORTHERN CHESTER COUNTY TECHNICAL SCHOOL  
RADIOLOGICAL EMERGENCY RESPONSE PLAN

I. INTRODUCTION

A. Authority

The authority for the preparation of this plan is provided by P. L. 1332, the Pennsylvania Emergency Management Services Act of 1978 and by the Operating Committee of Northern Chester County Technical School.

B. Purpose

This plan is presented to establish responsibilities, define a concept of operations, offer workable procedures for the protection of school students and provide for the direction and control of School facilities, staff and students in the event of an incident at the Limerick Generating Station.

C. References

1. Pennsylvania Emergency Management Services Act of 1978, P.L. 1332.
2. Chester County Radiological Emergency Response Plan, Annex N, School Services.
3. Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents, Appendix 11, Schools and Colleges Emergency Plans, 1980.
4. School Emergency Planning Guide, Pennsylvania Department of Education, 1981.
5. Resolution (# \_\_\_\_\_) of the Northern Chester County Technical School Operating Committee, \_\_\_\_\_, 1984 (reference Page ii of this Plan).
6. U. S. Nuclear Regulatory Commission and the Federal Emergency Management Agency "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants," NUREG 0654, FEMA-REP-1, REV 1, November 1980.
7. Phoenixville Area School District, Radiological Emergency Response Plan for Incidents at the Limerick Generating Station, 1983.

D. Definitions

1. Access Control Point (ACP) - Those points manned primarily by State or local police, augmented when necessary by the National

Guard, established around all roads leading into an evacuated area, or an area where occupants are taking shelter, for the purpose of controlling access into the area.

2. Amateur Radio- Licensed volunteer radio amateur communications personnel affiliated with county emergency management organization. (Such organizations include Amateur Radio Emergency Service (ARES), Radio Amateur Civil Emergency Services (RACES), 4 Wheel Drive Clubs for Emergency Services, Civil Defense/ Citizens Band, and Radio Emergency Action Teams (REACT).
3. Central Resource Receiving Point - A predesignated location outside the plume exposure pathway EPZ, suitable for the reception and distribution of supplies and equipment.
4. Emergency Broadcast System (EBS) Announcements - Official announcements made at the county level for the specific purpose of providing instructions or directions from the County Commissioners, or their designated official representative, to the permanent and transient residents of the county. Announcements are made over the legally designated EBS network. EBS announcements at the State level are made only when they are applicable statewide. Priorities for EBS announcements are specified in law; first priority to the Federal government, second priority to county governments, and third priority to state governments. Restriction on use of EBS announcements does not preclude appropriate use of newspapers, radio and television for public information statements.
5. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, mitigation, preparedness, response and recovery for emergencies of any kind, whether from enemy attack, man-made or natural sources. (May be termed Emergency Preparedness.)
6. Emergency Operations Center (EOC) - A facility used by state, county or municipal governments from which to direct operations in the event of an emergency.
7. Emergency Planning Zone (EPZ) - A generic area defined about a nuclear facility to facilitate offsite emergency planning and develop a significant response base. It is defined for the plume and ingestion exposure pathways.
  - a. Plume Exposure Pathway - The area surrounding a fixed nuclear facility which potentially is subject to radiation exposure as a result of an incident involving radioactive material emanating from the facility. Such potential exposure could involve: (1) whole body external exposure to gamma radiation from the plume and from deposited materials, and (2) inhalation exposure from the passing radioactive plume. The EPZ for this pathway consists of an area of approximately ten miles in radius around the fixed nuclear facility. (The exact size and configuration of the Limerick

Generating Station plume exposure pathway EPZ was determined in relation to local emergency response needs and capabilities as they are affected by conditions such as demography, topography, access routes, and jurisdictional boundaries.)

- b. Ingestion Exposure Pathway - That area surrounding a fixed nuclear facility which, as a result of a release of radioactive material, is a potential source of exposure through the ingestion of water and foods, such as milk or fresh vegetables originating there. This EPZ consists of a circular area of 50 miles radius around the fixed nuclear facility.
8. Host School - Predetermined schools outside the plume exposure pathway EPZ to which risk school students are evacuated, at which they remain under risk school officials' supervision, until they are picked up by their parents or legal guardians. Students residing in the plume exposure pathway EPZ and attending school outside will be held for pick-up at the school they attend.
  9. Incident - An event or condition at a nuclear facility which could result in impact on public health and safety. Four incident classifications have been identified to facilitate planning for a response to nuclear incidents. The classes (from least serious to most serious) are: Unusual Event, Alert, Site Emergency and General Emergency. Within each classification there are specific emergency responses necessary to ensure that public health and safety are protected. The four classifications are:
    - a. Unusual Event - An occurrence which indicates a potential degradation of the level of safety of the facility. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
    - b. Alert - An occurrence which involves actual or potential substantial degradation of the level of safety of the facility. Any releases are expected to be limited to small fractions of the Environmental Protection Agency (EPA) protective action guideline exposure levels.
    - c. Site Emergency - An occurrence which involves actual or likely major failures of facility functions needed for the protection of the public. Radioactive releases are not expected to exceed the EPZ protective action guideline exposure levels except near the facility site boundary.
    - d. General Emergency - An occurrence which involves actual or imminent substantial core degradation or melting with the potential for loss of containment integrity. Releases can reasonably be expected to exceed EPA protective action guideline exposure levels offsite for more than the immediate site area boundaries.



10. Main Evacuation Routes - Those roadways identified in state and risk county plans as the principal routes leading from the plume exposure pathway EPZ for use by vehicles in the event of an incident requiring evacuation. Traffic control points will be manned by the Pennsylvania State Police to expedite traffic movement.
11. Mass Care Center - Fixed facilities suitable for providing emergency lodging for victims of a disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.
12. Mobilize - The act of bringing a staff or agency to the strength required to accomplish its mission; including the pre-positioning or movement of equipment or personnel.
13. Municipality - For the purposes of this plan, the terms "municipality" or "municipal government" are defined or referring, singularly or collectively, to cities, boroughs, townships and incorporated towns within the Commonwealth of Pennsylvania.
14. Parent County - The county in which the nuclear facility is physically located.
15. Projected Dose - An estimate of the radiation dose which affected individuals could potentially receive if protective actions are not taken.
16. Protective Action - An action taken to avoid or reduce a projected dose of radiation. Some of the basic actions are:
  - a. Sheltering - Action taken by the public to take advantage of the protection against radiation exposure afforded by remaining indoors, away from doors and windows, during and following the passage of the radioactive plume.
  - b. General Evacuation - The evacuation of the entire population within a specified geographic area.
  - c. Selective Evacuation - The evacuation of specific elements of the population, such as pregnant women, pre-school children or the infirm.
17. Public Information Statements - Public announcements made by the Pennsylvania Emergency Management Agency (PEMA) or county official spokespersons via newspaper, radio or television to explain government actions being taken to protect the public in event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic and counteract misinformation and rumors. Reference to the emergency incident itself will be made only in the context of the reasons for governmental actions, and not to provide detailed information about it.



18. Radiological Emergency Response Plans (RERP) - Detailed response plans developed by the state and its agencies, county and municipal emergency management agencies, school districts, etc., in coordination with PEMA and the Limerick Generating Station.
19. Reception Center - A predesignated site outside the plume exposure pathway EPZ through which evacuees will pass to obtain information and directions to mass care centers.
20. Risk County - A county located within the plume exposure pathway EPZ of a nuclear facility.
21. Risk School Building - A school building located partially or wholly within the plume exposure pathway EPZ of a fixed nuclear facility.
22. School Services Officer - An individual appointed by the Chester County Department of Emergency Services (DES) who ensures the coordination of risk school district plans for protective response and coordinates the alert/notification and resource requirements of risk schools at the time of the emergency incident. This individual provides staff assistance to the Chester County EOC and operates under the direction and control of the Chester County Department of Emergency Services Director.
23. Standby Status - The term used to describe a state of readiness. Standard operating procedures have been reviewed; materiel, communications and required supplies are available and adequate for initial operations; and sufficient personnel are on hand to commence operations. Augmentation personnel necessary for sustained operations are alerted and ready to report for duty when called.
24. Support County - The county or counties outside the plume exposure pathway EPZ of a nuclear facility that, through prior agreement, will provide support to a risk county in the event of an incident. Depending on size and location, the same county may be both a risk and support county.
25. Traffic Control Points (TCP) - Those points established at critical road intersections for the purpose of controlling or limiting traffic.
26. Transportation Providers - Owners/operators, district vehicles and drivers and/or contract transportation resources provided for both routine (bus) movement of students, and any special transportation resource provided during emergency conditions.
27. Unmet Needs - Capabilities and/or resources required to support emergency operations are neither available nor provided for at the respective levels of government or by the District.

## E. Objectives of the Plan

The plan is presented to:

1. Clarify lines of authority and establish responsibilities for the protection of school students and staff.
2. Ensure that planned actions are in consonance with Municipal, County and State RERP's.
3. Identify necessary resources and required personnel to assure protective actions can be implemented for the Technical School population.
4. Provide the basis for orientation of school staff, students and parents/guardians regarding appropriate actions in the event of an incident at the Limerick Generating Station.

## II. BASIC PLAN

### A. General

Because a number of school districts are found within the approximate 10-mile plume exposure pathway EPZ of the Limerick Generating Station, all of which might be expected to implement their respective RERP's simultaneously, the safety of the school population can best be served through an emergency plan that is in consonance among all districts, as well as with the Chester County Plan. Accordingly, the Technical School RERP has been developed in such a manner that it will function harmoniously with other plans without risk of conflict.

This plan is designed to protect school students while attending any school function, including classroom and/or extracurricular activities, special events or any function sponsored by the school.

1. School in session refers to regular classroom hours (semesters; adult sessions; summer sessions; evening classes); when the authorized school calendar applies; when students are involved in regular school sponsored activities/events; or when students occupy school facilities under school supervision.\*
2. School not in session refers to after hours during the time of the authorized school calendar (regular and summer school terms). Special activities during vacation periods will be included if school facilities are occupied by individuals or groups not authorized/sponsored by the school.\*
3. This plan does not apply during vacation periods or when all school facilities are closed for extended periods.

\* A copy of the school calendar is attached. (Attachment 7)

4. Students refer to individuals from sponsoring Districts/Schools, in grades Kindergarten (K) to Twelve (12), authorized pre-school program(s) or special education activities.
5. In no case will students be dismissed to their own care if protective action is imminent. School officials will remain responsible for student safety until parents/guardians can assume responsibility. Note: Students driving their own vehicles to school may be released at an appropriate time, (if parents/guardians have given written permission).

B. Direction and Coordination

1. The Director shall exercise all authority granted in accordance with the policies set forth by the Operating Committee and the laws of the Commonwealth of Pennsylvania.
2. The Director is responsible to the Operating Committee for all school emergency plans and procedures, the coordination of protective action within the school building and for the safety of students and staff in the event of an incident at the Limerick Generating Station.
3. The Director coordinates with the Chester County Department of Emergency Services (DES) for protective response to include the direction and control of evacuation and/or sheltering of students and staff and for the cancellation/suspension of school or special activities.
4. All students, school buildings, school equipment, staff and contracts will remain under the supervision and control of the Superintendent of Schools. The Administration Office will serve as the interfacing point in providing for administration, information/resource exchange and management of school services.
5. The Principal and Supervisor(s) are responsible to the Director for school building emergency plans, the coordination of protective action within the school building, and for the safety of students and staff in the event of an incident at the Limerick Generating Station.
6. Host school services furnished by other school facilities shall be under the operational control of the supporting host school facility.
7. Because of the scope of a radiological emergency, the need for centralized coordination of emergency response personnel and resources becomes essential. For the purposes of this Plan, therefore, Chester County DES shall exercise responsibility for coordination and support with the sending/sponsoring school districts and transportation providers.
8. The Chester County Radiological Emergency Response Plan to which this document shall be annexed shall govern implementation of the Technical School RERP.

9. Coordination between the Counties involved shall be accomplished by the Pennsylvania Emergency Management Agency (PEMA) and be governed by the Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents.

C. School Organization

An Organizational Chart for the Northern Chester County Technical School is maintained on file at the school.

D. Fixed Nuclear Facility Incident Situation

1. All incidents occurring at the Limerick Generating Station will be classified according to the four incident classifications: Unusual Event, Alert, Site Emergency, General Emergency.
2. A fixed nuclear facility incident could occur during school hours and result in the disruption of school services for an extended period of time.
3. County officials and school administration may initiate protective actions including all those actions considered necessary for the safety of the general population, requiring students and staff to either initiate sheltering actions or evacuate directly to designated host schools.

E. Alert/Notification System

1. Chester County and the School will maintain an alert/notification procedure and a primary and backup telecommunications system to provide for alert/notification/information exchange in the event of an incident at the Limerick Generating Station. The telecommunications system includes unlisted telephones located at the Administrative Office. Control is from the Chester County EOC. Published Commercial telephone service backs up this system, and is utilized for confirmation/verification. In the event of a breakdown of telephone service, the Chester County DES will provide for an ARES representative to supply communications.

2. School Director

In the event of an incident at the Limerick Generating Station, the Director will be notified by the Phoenixville Area School District Superintendent or the Chester County DES School Services Officer from the Chester County EOC. The Pennsylvania Department of Education (PDE) may confirm notification of school Superintendents for the purpose of redundancy. The Schuylkill Township EIA Director will confirm this notification.

3. School Staff

When school is not in session, school staff will be notified by the Director/Supervisor(s).



When school is in session, school staff will be notified by the Director via a public address system announcement. Off-duty staff may be notified as deemed appropriate.

4. Public

- a. When necessary, the public will be notified through the public alert system as activated by Chester County DES.
- b. Following public alert system activation, detailed instructions for protective actions will be made through the Emergency Broadcast System (EBS). A school evacuation EBS message has been prepared for release. (reference Attachment 5).

5. Parents/Legal Guardians

- a. Parents/legal guardians will be notified of school closing/reopening utilizing the normal school media procedures for cancellation/scheduling - unless preempted by public alert/notification procedures and/or an EBS announcement. Parental notifications from the School will be coordinated with the Chester County DES and all sending districts/schools.
- b. Informational materials regarding plans for the protection of school students in the event of an incident at the Limerick Generating Station, descriptive of school closure, evacuation procedures and appropriate parent/guardian response have been developed for distribution to parents/guardians as a cooperative effort of the Chester County DES, Northern Chester County Technical School and PEMA/PDE.

F. School Closing/Cancellation of Events/Early Dismissal

1. If protective action becomes imminent while school is not in session, a decision will be made to keep school closed. The decision will be made based on a recommendation made by Chester County DES and/or PEMA and received from the Chester County DES. Parents/guardians and staff will be notified utilizing regular School procedures for school closing announcements. Note: Consideration for the closing of school may be made at Site and General Emergency.
2. Consideration for the suspension of vo-tech school programs/activities by the Superintendents of the sponsoring/sending districts/schools, Chester County DES, and the Director, will be completed at Alert, Site Emergency and General Emergency. If vo-tech school programs/activities are suspended, students will remain at their sending school and be provided substitute activities. Consideration will be completed by 2 p.m. on the day before suspension of program/activities is to be accomplished, to allow for student and parental notification.



3. School special activities, extracurricular events, sport contests, competitions, club meetings, class trips, etc. will be cancelled/terminated during Alert, Site Emergency, and General Emergency and resumed only at the termination of incident classification or return to Unusual Event.
4. Schools in session will not send children home early should an evacuation appear imminent or be in progress. Regular dismissal policy/transportation routes will be in effect unless preempted by parental notification from the school, sending school districts, and/or a protective action advisory from Chester County DES. Note: Students driving their own vehicles to school may be released at an appropriate time.

G. Evacuation Concepts

1. Protective Action Option

Evacuation is a protective action option which involves movement of the population from the plume exposure pathway EPZ. It may be accomplished on a selective or general basis.

2. Authorization and Control

- a. The Governor, or his constitutionally designated successor, has the sole authority and responsibility for directing and compelling a selective or general evacuation.
- b. Elected county or municipal officials in authority may recommend an evacuation for their respective jurisdictions.
- c. PEMA has the primary responsibility for directing and controlling an evacuation order made by the Governor.
- d. A decision to evacuate risk municipalities (including schools) will be announced through Chester County DES Channels to school officials. The Pennsylvania Department of Education may notify school administration for the purpose of redundancy, and municipal EMA Directors will confirm the notification of school administration in their jurisdiction.
- e. The Director, in conjunction with sponsoring schools, has the authority to close schools at his discretion. During a fixed nuclear facility incident, the Chester County DES must be kept informed of decisions to close school or have school remain closed; as the Chester County DES will coordinate school closings among all schools and dispatch supplemental, required transportation in the event of a need to evacuate.

3. Logistics of Evacuation

- a. If school evacuation is required, students located within the EPZ will be bussed directly to host schools, to await pick-up by parent or guardian.

- b. Transportation to host schools will be provided for all public, parochial and non-profit private school students. Students will not be expected to utilize personal vehicles during evacuation. School policy for the use of private vehicles will apply.
- c. Sufficient transportation will be provided to move all students who are inside the EPZ at one time. Transportation resources will be provided giving priority to schools nearest the Limerick Generating Station. Students will be moved to host schools as soon as transportation resources are available after an evacuation is ordered.
- d. School staff will accompany evacuated students to designated host schools in the buses or in their private vehicles, as available, and remain with students until they are picked up by parents/legal guardians in accordance with School policy for student pick-up/early dismissal.
- e. Students may be picked up by parent, legal guardian or designate as authorized in writing (reference Attachment 4) in accordance with School policy.
- f. Should student pick-up extend beyond 8 p.m., remaining students will be bused to a pre-designated location (Downingtown Area Senior High School) to be fed and properly housed while awaiting pick-up. A notice will be posted to direct parents/guardians to the appropriate locations, should any movement occur. (Note: The School may choose to have students remain at host schools, providing food etc., should conditions require).

#### 4. Evacuation Support

- a. State, county and municipal RERP's offer detailed plans to provide for evacuation routes, traffic control points manned by police, roadway clearance, access control points, security, and emergency fuel supply, to facilitate school evacuation.
- b. Specific agreements have been developed with Valley Forge Junior High School/Tredyffrin-Eastown School District to act as a host school facility.
- c. Specific materials have been developed to provide parents/guardians a detailed description of school evacuation procedures/host school locations. (reference Attachment 4)

#### 5. Evacuation Transportation Resources

- a. County coordinated transportation vehicles (buses, vans, etc.) are provided for priority use by the School to transport students/staff to host schools. Assignment of vehicles is detailed in Attachments 2 and 3.

- b. Additional vehicle resources required will be planned for and provided through Chester County DES.
- c. Sufficient transportation resources have been provided to move all students requiring evacuation at one time.
- d. Upon completion of school evacuation assignments, transportation vehicles will be provided to Chester County DES for mutual aid assignment during evacuation.
- e. Transportation vehicles will be assigned for recall, as appropriate, to bus students from host schools to designated mass care centers (at 8 p.m.) for feeding and sheltering, as provided for in this plan.

#### H. Continuity of School Administration

- 1. In the event of a general evacuation, the Northern Chester County Technical School shall transact required business at an alternate administrative staff office, outside the EPZ, located at Chester County Intermediate Unit.
- 2. School staff will notify the Director of their evacuation location and provide a means for 24 hour per day contact.
- 3. The Director will notify the Chester County DES School Services Officer of his evacuation location, when not at the alternate administrative office.
- 4. The Director shall assure uninterrupted coverage of the School administrative functions defined herein, including:
  - a. Designating and training of two (2) alternates to function in his absence.
  - b. Assisting appropriate staff in the designation and training of two (2) alternates to function in their absence, as appropriate to assignments specified in this plan.
  - c. Maintaining of rosters, including methods of contact, telephone numbers, etc., as provided in Attachments 1 and 2.

#### I. Reentry and Recovery

- 1. Reentry may be authorized by the Governor upon determination by the PA Bureau of Radiation Protection (BRP) that it is safe.
- 2. Chester County will notify the Director in advance of any reentry operations and coordinate the return of evacuees to the evacuated area and/or reopening of school.
- 3. The Director and the Supervisor(s), or their designated representatives, shall:

- a. Return and inspect each local school building
  - b. Reestablish safety and security services
  - c. Report any damage caused during evacuation and reentry or protective action, as well as costs of support operations.
  - d. Provide for necessary repair/resupply.
4. The Director shall determine, in conjunction with the Superintendents of the sending districts, the date to reopen the School, notifying the Chester County DES Director who will coordinate school opening with other schools and PEMA.
  5. Parents/guardians and students will be notified of the date of reopening utilizing normal procedures for school announcements. Announcements may also be published in all appropriate daily newspapers.

J. Mutual Aid/Requests for Assistance

1. The Director, assisted by the Chester County Department of Emergency Services, is responsible for establishing mutual aid agreements with other agencies deemed necessary to assist the schools in implementing the School's RERP. Written agreements, as required, are maintained on file at the School and the Chester County DES.
2. Prior to and during an incident, the Supervisor(s) and appropriate staff are responsible to determine unmet needs for each school building and notify the Director of resource requirements. The Director shall report unmet needs to the Chester County DES (School Services Officer). Provision of unmet needs will be coordinated through the Chester County DES.

K. Responsibilities

1. School Director.
  - a. Exercise authority for RERP planning/school closure under the authority provided by the Northern Chester County Technical School Operating Committee.
  - b. Provide an alternate location for school administration in the event of evacuation and assure uninterrupted administrative coverage.
  - c. Ensure that emergency actions planned for or implemented are in conformance with the Chester County RERP.
  - d. Ensure that communications (radio and/or telephone) necessary for the successful implementation of this plan are available or will be provided through Chester County DES.



- e. Develop and maintain any necessary Mutual Aid Agreements.
  - f. Determine unmet needs and inform the Chester County DES.
  - g. Maintain expense records of personnel and resource utilization resulting from Plan implementation.
  - h. Upon reentry after evacuation, ascertain all resources needed to return the School to normal and report them to the County DES.
  - i. Provide training for all School personnel utilized in the implementation of the Plan.
2. School Supervisor(s).
- a. Determine unmet needs and inform the Director.
  - b. Maintain building expense records of personnel and resource utilization resulting from RERP implementation.
  - c. Upon reentry after evacuation, assist the Director to ascertain all resources needed to return the school building to normal operation.
  - d. Coordinate training for all building staff utilized in the implementation of the RERP.
  - e. Assure uninterrupted coverage of school building administration.
  - f. Prepare and update individual school emergency procedures and execute the procedures described herein.
3. School staff are responsible to the Director to implement appropriate procedures as defined within the RERP.

### III. TRAINING

- A. The Director/Supervisor(s), advised by the Chester County Department of Emergency Services, are responsible for providing for radiological emergency response training to School staff and faculty.
- B. School Supervisor(s) shall ensure that school emergency response personnel understand their responsibility and can complete appropriate procedures.
- C. All drills and exercises related to the Limerick Generating Station will be coordinated through the Chester County DES.

### IV. PLAN MAINTENANCE AND DISTRIBUTION

- A. Plan Maintenance



1. The Director is responsible for ensuring that the RERP is current, including the development and distribution of all changes, as well as accomplishing an annual review.
2. All changes to the RERP shall be coordinated through the Chester County Department of Emergency Services and be provided to the School Supervisor(s) and appropriate staff.
3. All changes to the RERP which involve policy shall be approved by the Director and the Operating Committee after coordination with the Supervisor(s).
4. The change number and current date shall be placed on any page that is changed and all changes shall be recorded on the "Record of Changes" page (page i).

B. Plan Distribution

1. Northern Chester County Technical School Operating Committee (7 copies)
  2. Director (1 copy)
  3. Supervisor(s) (5 copies)
  4. Chester County DES Director (1 copy)
  5. Pennsylvania Emergency Management Agency (1 copy through Chester County OEP)
  6. Pennsylvania Department of Education (1 copy through PENNA)
  7. School Staff (2 copies)
  8. Schuylkill Township EHA Coordinator (1 copy)
  9. Schuylkill Twp. police departments (1 copy)
  10. Valley Forge Junior High School; Host School (1 copy)
  12. Great Valley School District (1 copy)
  13. Phoenixville Area School District (1 copy)
  14. Owen J. Roberts School District (1 copy)
  15. Tredyffrin/Eastown School District (1 copy)
- TOTAL DISTRIBUTION: 25 copies.

V. CONCEPT OF OPERATIONS - SCHOOL IN SESSION\*

A. Unusual Event (School in Session)

No actions required and Northern Chester County Technical School will not be notified of an Unusual Event.

B. Alert (School in Session)

1. School Director will, upon receipt of notification from the Phoenixville Area School District Superintendent or the Chester County DES (School Services Officer):

- \_\_\_ a. Assure operation of appropriate school district tele-communications systems and confirm notification by Chester County DES of sponsoring/sending school administrators. (Tel:                    )
- \_\_\_ b. Confirm notification of Superintendent of Tredyffrin/Eastown School District. (Tel:                    )
- \_\_\_ c. Notify school Supervisors and staff (reference Attachment 2) and determine census.
- \_\_\_ d. Notify school Transportation providers Chester County IU to (reference Attachment 3):
  - (1) Place drivers on alert/standby.
  - (2) Inventory and ready transportation equipment for special ed. students.
  - (3) Review transportation assignments/maps.
  - (4) Fuel and maintain transportation vehicles.
  - (5) Provide for priority maintenance of vehicles.
  - (6) Report unserviceable vehicles to Director. (Tel:                    )
- \_\_\_ e. Assure that Phoenixville Area School District or Chester County DES has notified appropriate transportation providers and provide them census figures. (Tel:                    )
- \_\_\_ f. Order cancellation of:
  - (1) Special activities
  - (2) Extracurricular events

\* Includes Adult/Evening Programs

\*

- (3) Intramural/interscholastic sporting events
- (4) Competitions
- (5) Club meetings
- (6) Class trips
- (7) After school activities

\_\_\_\_\_ g. Discuss with Phoenixville School District and other sponsoring District Superintendents and Chester County DES the advisability of suspending vo-tech school programs at the end of the current school day. If suspension is determined, notify (1) sponsoring school administration and the Chester County IU of the suspension of vo-tech school programming and special activities, (2) students/ parents of suspension, (3) faculty/staff. Note: Discussion to be completed by 2 p.m. when school is in session and notifications to be coordinated with Chester County DES. (Tel: \_\_\_\_\_ )

\_\_\_\_\_ h. Monitor EBS announcements and coordinate parental notifications, etc., with Chester County DES. (Tel: \_\_\_\_\_ )

\_\_\_\_\_ i. Receive redundant notification/confirmation from PDE, as applicable.

2. School Supervisor(s) will, upon notification by the Director:

\_\_\_\_\_ a. Assure immediate update of student attendance and class rosters.

\_\_\_\_\_ b. Update rosters at 0930, 1130 and 1330 hours.

\_\_\_\_\_ c. Report attendance to Director three (3) times each day (0900, 1200, and 1400 hours prevailing time).

\_\_\_\_\_ d. Cancel special activities ordered by Director and notify parents/students of cancellation, as appropriate.

\_\_\_\_\_ e. Assure preparation of the building for sheltering, coordinating with school maintenance/security personnel:

(1) Fuel and test support systems

(2) Review food service capabilities

(3) Instruct staff to prepare shelter activities/equipment.

(4) Report unmet needs to the Director.

\_\_\_\_\_ f. Request the school nurse to review special student medical supplies/needs and advise of any resource requirements.

- \_\_\_ g. Review situation and RERP procedures with appropriate staff.
- \_\_\_ h. Determine emergency staffing requirements.
- \_\_\_ i. Receive confirmation of Alert from Schuylkill Township EMA Director. (via telephone; Tel:           )

C. Site Emergency (School in Session)

1. School Director will, upon receipt of notification from the Phoenixville Area School District Superintendent or the Chester County DES (School Services Officer):

- \_\_\_ a. Complete all procedures outlined for Alert.
- \_\_\_ b. Report to the School administrative office.
- \_\_\_ c. Coordinate with Phoenixville School District and other sponsoring District Superintendents and County DES and suspend vo-tech school programs at the end of the current school day. Notify (1) sponsoring school administration and the Chester County IU of the decision (2) students/parents of suspension of vo-tech school programs, and (3) faculty/staff. Note: Coordination to be completed by 2 p.m. when school is in session and notifications will be coordinated with Chester County DES. (Tel:           )
- \_\_\_ d. Further notify school Transportation providers, Chester County IU, to (reference Attachment 3):
  - (1) Prepare buses/vehicles for evacuation
  - (2) Priority repair out-of-service vehicles
- \_\_\_ e. Confirm host school building locations/evacuation routes (as provided by Chester County DES) with Supervisor(s) (reference Attachment 2).
- \_\_\_ f. Authorize implementation of volunteer emergency staffing.
- \_\_\_ g. Report unmet needs to Phoenixville Area School District Superintendent or Chester County School Services Officer. (Tel:           )
- \_\_\_ h. Monitor EBS announcements and coordinate parental notifications, etc., with Chester County DES. (Tel:           )
- \_\_\_ i. Receive redundant notification/confirmation from PDE, as applicable.

2. School Supervisor(s) will, upon notification by the Director:

- \_\_\_ a. Complete all procedures outlined for Alert.

- \_\_\_\_\_ b. Confirm resources necessary for sheltering; reporting unmet needs to Director (coordinate with maintenance/security, food service and nursing personnel). (Tel: \_\_\_\_\_)
- \_\_\_\_\_ c. Assure distribution of authorization for student pick-up forms and other supplies.
- \_\_\_\_\_ d. Initiate emergency staffing and excuse/dismiss staff as ordered by Director.
- \_\_\_\_\_ e. Receive confirmation of Site Emergency from Schuylkill Township EMA Coordinator. (via telephone; Tel: \_\_\_\_\_)

D. General Emergency (School in Session)

1. School Director will, upon receipt of notification from the Phoenixville Area School District Superintendent or the Chester County DES (School Services Officer):
  - \_\_\_\_\_ a. Complete all procedures outlined for Alert and Site Emergency.
  - \_\_\_\_\_ b. Order school transportation providers, through Chester County IU, to mobilize for completion of preplanned assignments.
  - \_\_\_\_\_ c. Confirm positioning of buses/evacuation vehicles dispatched by Chester County DES and assignment of an ARES mobile units, reporting unmet transportation needs, received from Chester County IU, to Phoenixville Area School District or Chester County DES (Tel # \_\_\_\_\_).
  - \_\_\_\_\_ d. Establish designated temporary District headquarters located at (Chester County IU).
  - \_\_\_\_\_ e. Coordinate with Phoenixville School District and other sponsoring District Superintendents and Chester County DES and suspend vo-tech school programs at the end of the current school day. Notify (1) sponsoring school administration and the Chester County IU of the decision (2) students/parents of suspension of vo-tech school programs, and (3) faculty/staff. Note: Coordination to be completed by 2 p.m. when school is in session.
  - \_\_\_\_\_ f. Monitor EBS announcements (using AM radio) and coordinate parental notifications, etc., with Chester County DES. (Tel: \_\_\_\_\_)
  - \_\_\_\_\_ g. Provide protective action recommendations to Supervisor(s) (reference Attachment 2).
  - \_\_\_\_\_ h. IF SHELTERING IS RECOMMENDED:
    - (1) Coordinate sheltering of students.



- (2) At 8 p.m., coordinate activities to establish mass care capability at the school for students awaiting dismissal, only if required.
- (3) Request that Supervisors supervise staff, as appropriate. Do not dismiss staff into the EPZ if sheltering is in effect.
- (4) Order suspension of shelter advisory, as directed by Chester County DES and coordinate student dismissal with Supervisor(s) (Tel: ) and coordinate parental notifications with Chester County DES (Tel: ).
- (5) Excuse staff upon completion of student dismissal.

i. IF EVACUATION IS RECOMMENDED:

- (1) Order evacuation, monitor evacuation process reporting unmet needs to Montgomery County OEP and direct that bus/vehicle drivers completing evacuation assignments report to the Chester County DES at \_\_\_\_\_ staying area or contact the EOC by radio/telephone. (Tel: )
- (2) Report student pick-up progress/problems every two (2) hours to Chester County DES. (Tel: )
- (3) At 8 p.m., order closing of host schools and coordinate movement of students to designated mass care center, Downingtown Area Senior High School, as determined.
- (4) Request that Supervisor(s) reduce staff at host schools, as appropriate.
- (5) Excuse Supervisor(s)/staff upon completion of student pick-up.
- (6) Receive student evacuation records and remain in contact with Chester County DES to provide census information, as required. (Tel: )

j. Receive redundant notification/confirmation from PDE, as applicable.

2. School Supervisor(s) will, upon notification by the Director:

a. Complete all procedures outlined for Alert and Site Emergency.

b. Immediately suspend any non-classroom special activities, practices, etc., not previously cancelled and recall students to campus or to a designated location outside the EPZ, as directed by the Director or Chester County DES. (Tel: )

- \_\_\_\_\_ c. Receive confirmation of General Emergency from Schuylkill Township EMA Director (via telephone; Tel: \_\_\_\_\_).
- d. UPON RECOMMENDATION TO SHELTER:
  - \_\_\_\_\_ (1) Notify all school faculty and staff.
  - \_\_\_\_\_ (2) Ensure that all outside activities are terminated and all personnel moved to predesignated shelter areas.
  - \_\_\_\_\_ (3) Direct maintenance/security staff or assigned individuals to:
    - (a) Shut down heating/ventilation/air conditioning systems and close ducts receiving outside air.
    - (b) Ensure locking of all exterior doors and close windows.
    - (c) Move students to areas of the building providing the most shelter from outside environment, as appropriate.
  - \_\_\_\_\_ (4) Direct food service personnel to:
    - (a) Secure area to extent possible.
    - (b) Assemble water and snacks in shelter areas.
    - (c) Assemble food/snacks for an 8 p.m. schedule.
  - \_\_\_\_\_ (5) Direct administrative personnel to:
    - (a) Secure all personnel records and student files as for weekend departure.
    - (b) Take attendance records to shelter areas.
    - (c) Take attendance and authorization for pick-up forms to shelter areas
  - \_\_\_\_\_ (6) Direct teachers or classroom monitors to:
    - (a) Close all windows in classroom.
    - (b) Maintain discipline/order.
    - (c) Verify classroom attendance and take attendance record to shelter area.
    - (d) Check non-classroom areas for students.
    - (e) Secure required materials for predetermined shelter area activities.

(f) Initiate pre-planned shelter activities, if necessary.

- \_\_\_ (7) Direct school nurse to:
  - (a) Augment resources as needed in shelter areas.
  - (b) Secure student health records.
- \_\_\_ (8) Determine status of unmet transportation resources and inventory buses available, notify Director of unmet needs. (Tel:           ).
- \_\_\_ (9) Assure administrative staff and maintenance supervisors prepare schools as they would for a regular weekend; closing all windows, locking doors, locking files and closing outside ducts or air intakes.
- \_\_\_ (10) Do not dismiss students into the EPZ.
- \_\_\_ (11) Cooperate with the County DES and the Director to establish a mass care capability at the school, should the shelter advisory require delaying dismissal beyond 8 p.m.
- \_\_\_ (12) Upon receipt of suspension of shelter advisory, prepare students for delayed dismissal schedule, as during a normal school day. Coordinate dismissal schedule with Director (Tel:           ).

e. UPON RECOMMENDATION TO EVACUATE:

- \_\_\_ (1) Notify all faculty and staff.
- \_\_\_ (2) If not sheltered, assure updated attendance.
- \_\_\_ (3) If sheltering, students are to be reunited with their assigned faculty member and attendance updated.
- \_\_\_ (4) Non-cancelled special activities should be immediately terminated, student attendance taken and records completed. Note: Dismiss students who drive to school.
- \_\_\_ (5) Initiate orderly movement of students to transportation vehicles and monitor loading and seating of students/staff.
- \_\_\_ (6) Assure telecommunications capability of at least one (1) transportation vehicle assigned, or obtain an ARES mobile unit through Chester County DES to accompany vehicles. (Tel:           )

- \_\_\_ (7) Provide drivers with maps to host schools/mass care centers, as required.
- \_\_\_ (8) Provide drivers accompanying students to non-cancelled special events (within EPZ or outside EPZ) directions to host school or reception center, as appropriate.
- \_\_\_ (9) Assign staff to accompany students in each transportation vehicle.
- \_\_\_ (10) Direct unassigned staff to accompany buses in their private vehicles.
- \_\_\_ (11) Provide staff with appropriate attendance records and assure recording of students in each vehicle.
- \_\_\_ (12) Supervise movement to host school, notifying Chester County EOC (via telecommunications) of progress/problems. (Tel:           )
- \_\_\_ (13) Upon disembarking in an orderly fashion, verify student attendance and provide attendance records to school staff.
- \_\_\_ (14) Assign staff to remain with students at host school until all students in staff's charge are picked up by parent/guardian or until relieved by other staff or instructed to leave.
- \_\_\_ (15) Provide staff authorization for pick-up records and direct that completed lists/records be returned.
- \_\_\_ (16) Report status of student pick-up to Director every two (2) hours. (Tel:           )
- \_\_\_ (17) After 8 p.m. and students remain to be picked up by their parents or legal guardians and an order has been received from the Director or Chester County DES; assign staff and accompany remaining students to designated mass care center, Downingtown Area Senior High School.
  - \_\_\_ (a) Initiate orderly movement of students to transportation vehicles.
  - \_\_\_ (b) Assure that host facility is secured.
  - \_\_\_ (c) Notify Director or Chester County DES that host school is closed/secured. (Tel:           )
  - \_\_\_ (d) Post notice of movement of host school facility.



- \_\_\_\_ (18) Upon arriving at designated mass care center and disembarking in an orderly fashion, verify student attendance and provide attendance records to center personnel.
- \_\_\_\_ (19) Assure that administrative staff remain with students at pre-designated mass care center until all students in staff's charge are picked up by parent/guardian or until relieved by other staff, instructed to leave, or are assigned to after duty.
- \_\_\_\_ (20) Report completion of student pick-up to Director or Chester County DES and arrange to provide Director pick-up/attendance records. (Tel:           )
- \_\_\_\_ (21) Excuse remaining staff and provide Director a means of future contact - for receipt of reentry orders. (Tel:           )

E. Recovery/Reoccupation/Reopening of Schools (School in Session)

1. Chester County DES School Services Officer will notify the Director of the decision to reoccupy the evacuated area or reopen school.
2. The Director will direct that buildings be inspected for reoccupation by the Supervisor(s) and that deficiencies be reported to the Director.
3. The Director will report unmet needs to County School Services Officer, coordinate necessary repair/resupply and keep accurate records of costs incurred. (Tel:           )
4. The Director will, after consultation with sponsoring school district Superintendents, and based on information received from PEMA/PDE through Chester County DES, decide to reopen the School and communicate this decision to Superintendents/principals of sponsoring districts/schools. Supervisor(s) will notify School staff.
5. Parents/faculty/staff will be notified of the decision to reopen schools using normal media/information procedures supplementing appropriate EBS announcements (including newspapers) and coordinated with Chester County DES (Tel:           ).
6. The Director will monitor daily attendance at reopened schools until attendance returns to pre-incident levels, providing summary attendance reports to the Chester County DES. (Tel:           )



VI. CONCEPT OF OPERATIONS - SCHOOL NOT IN SESSION

A. Unusual Event (School not in Session)

No actions required and alert/notification of Northern Chester County Technical School officials not expected.

B. Alert (School not in Session)

1. School Director will, upon receipt of notification from the Phoenixville Area School District Superintendent or the Chester County DES:

- \_\_\_ a. Notify and brief school Supervisor(s) and assure telecommunications system is operating.
  - \_\_\_ b. Order cancellation of:
    - (1) Special activities.
    - (2) Extracurricular events.
    - (3) Intramural/interscholastic sporting events.
    - (4) Competitions.
    - (5) Club meetings.
    - (6) Class trips.
    - (7) After school activities.
  - \_\_\_ c. Discuss with Phoenixville School District and other sponsoring District Superintendents and Chester County DES, the advisability of suspending vo-tech school programs for the following/next scheduled school day. If suspension is determined, notify (1) sponsoring school administration and the Chester County IU of the determination of vo-tech school programming and special activities, (2) students/parents of suspension, and (3) faculty/staff. Note: Coordinate notifications with Chester County DES. (Tel:           )
  - \_\_\_ d. Monitor EBS announcements and coordinate notifications with Chester County DES. (Tel:           )
  - \_\_\_ e. Receive redundant notification/confirmation from PDE, as applicable.
2. School Supervisor(s) will, upon receipt of notification from the Director:
- \_\_\_ a. Cancel/terminate special activities ordered by Director.
  - \_\_\_ b. Review RERP procedures with appropriate staff.

- \_\_\_ c. Notify any groups or individuals occupying the school building, requesting that all non school employees vacate the building.
- \_\_\_ d. Receive confirmation of Alert from Schuylkill Township EMA Director (via telephone; Tel: \_\_\_\_\_)

C. Site Emergency (School not in Session)

- \_\_\_ 1. Complete all procedures outlined for Alert.
- \_\_\_ 2. Coordinate with Phoenixville School District and other sponsoring District Superintendents and Chester County DES and suspend vo-tech school programs. Notify (1) sponsoring school administration and the Chester County IU of the decision (2) students/parents of suspension of vo-tech school programs, and (3) faculty/staff. Note: Coordinate notifications with Chester County DES. (Tel: \_\_\_\_\_)
- \_\_\_ 3. A recommendation to keep schools closed will be made by PEMA/PDE and be provided to the Director through Chester County DES; and will be targeted for receipt by 11 p.m. and/or 6 a.m.
- \_\_\_ 4. The Director will, upon receipt of notification from the Phoenixville Area School District Superintendent or the Chester County DES.
  - \_\_\_ a. Implement the recommendation to close, notifying parents/guardians and staff utilizing normal procedures, supplementing appropriate EBS announcements.
  - \_\_\_ b. Notify Supervisor(s) of the decision to close or keep school closed, and brief them of the situation (reference Attachment 2).
  - \_\_\_ c. Receive redundant notification from PDE, as applicable.
  - \_\_\_ d. Monitor, EBS announcements and coordinate notifications with Chester County DES. (Tel: \_\_\_\_\_)
- \_\_\_ 5. School Supervisor(s) will, upon receipt of notification from the Director:
  - \_\_\_ a. Provide the Director their personal location and means of contact, and assure that the building is secured and vacated; immediately canceling any activities. (Tel: \_\_\_\_\_)
  - \_\_\_ b. Notify key faculty department heads of the cancellation and direct notification of faculty/staff.
  - \_\_\_ c. Receive confirmation of Site Emergency from Schuylkill Township (Municipal) EMA Director. (via telephone; Tel: \_\_\_\_\_)

D. General Emergency (School not in Session)

- \_\_\_\_\_ 1. Complete all procedures outlined for Alert and Site Emergency.
- \_\_\_\_\_ 2. Coordinate with Phoenixville School District and other sponsoring District Superintendents and Chester County DES and suspend vo-tech school programs for the following/next school day. Notify (1) sponsoring school administration and the Chester County IU of the decision (2) students/parents of suspension of vo-tech school programs, and (3) faculty/staff. Note: Coordinate notifications with Chester County DES. (Tel: \_\_\_\_\_ )
- \_\_\_\_\_ 3. A decision to keep schools closed will be made by the Governor/PEM/PDE/the County and be provided to the Director through Chester County DES; and will be targeted for receipt by 11 p.m. and/or 6 a.m.
- \_\_\_\_\_ 4. The Director will, upon receipt of notification from the Phoenixville Area School District Superintendent or the Chester County DES:
  - \_\_\_\_\_ a. Establish designated temporary School headquarters, located at Chester County IU.
  - \_\_\_\_\_ b. Implement the decision and notify all School Supervisor(s) (reference Attachment 2).
  - \_\_\_\_\_ c. Receive redundant notification from PDE, as applicable.
  - \_\_\_\_\_ d. Monitor EBS announcements and coordinate notifications with Chester County DES. (Tel: \_\_\_\_\_ )
  - \_\_\_\_\_ e. Provide Supervisors protective action recommendations.
- \_\_\_\_\_ 5. Supervisor(s) will, upon receipt of notification from the Director:
  - \_\_\_\_\_ a. Assure notification of faculty/staff/ drivers accompanying students to special events (inside/outside the EPZ) to terminate activity and provide instructions/routes to designated location, i.e., mass care center designated by Chester County DES, should evacuation be ordered, or to a location designated by Chester County DES, outside the EPZ, should sheltering be in effect.
  - \_\_\_\_\_ b. Assign appropriate staff to supervise students at the designated location/mass care center, as needed.
  - \_\_\_\_\_ c. Provide Director their (evacuation) location, as appropriate.

- d. Receive confirmation of General Emergency from Schuylkill Township (Municipal) EMA Director. (via telephone; Tel: )

E. Recovery/Reoccupation/Reopening of School (School not in session)

1. Chester County DES School Services Officer will notify the Director of the decision to reoccupy the evacuated area or reopen school.
2. The Director will direct that buildings be inspected for reoccupation by the Supervisor(s) and that deficiencies be reported to the Director.
3. The Director will report unmet needs to County School Services Officer, coordinate necessary repair/resupply and keep accurate records of costs incurred. (Tel: )
4. The Director will, after consultation with sponsoring school district Superintendents, and based on information received from PEMA/PDE through Chester County DES, decide to reopen the School and communicate this decision to Superintendents/principals of sponsoring districts/schools and Supervisor(s). Supervisor(s) will notify staff.
5. Parents/faculty/staff will be notified of the decision to reopen schools using normal media/information procedures, supplementing appropriate EBS announcements (including newspaper) and coordinated with Chester County DES. (Tel: )
6. The Director will monitor daily attendance at reopened schools until attendance returns to pre-incident levels, providing summary attendance reports to the Chester County DES. (Tel: )



## VII. SCHOOL PROFILE

- A. A profile of the Northern Chester County Technical School is shown in Attachment 1 "School Profile Form" and Attachment 2 "School Building Profile Form" for each building in the School complex. Profiles of sending districts/schools are also provided (reference Attachments 9 and 10).
- B. All completed forms will be reviewed for School use and updated annually, within twenty-five days of the beginning of each school year.
- C. Copies of all completed forms are filed by the Director for retention and School use; with duplicates provided for the Supervisor(s).

c/o C. Robert Zimmerman

- D. Duplicates of all Profile Forms are filed with:
  - 1. Pennsylvania Department of Education
  - 2. School Supervisor(s)
  - 3. Chester County Department of Emergency Services  
c/o Timothy R. S. Campbell, Director  
14 East Biddle Street  
West Chester, PA 19380
  - 4. Chester County Intermediate Unit
- E. Resource material will be provided to all holders of the School RERP on an annual basis only, as deemed appropriate by the Director.



VIII. RESOURCE REQUIREMENTS FOR EVACUATION

- A. Protective Action "Resource Requirements Profiles" are shown in Attachment 3.
- B. The Profiles will be reviewed for School use, and updated annually, within twenty-five days of the beginning of each school year.
- C. Copies of all completed profiles will be filed by the School Director, for retention and School use, with duplicates provided for the Supervisors.

c/o C. Robert Zimmerman

- D. Duplicates of all Resource/Profile Forms are filed with:
  - 1. Pennsylvania Department of Education
  - 2. School Supervisor(s)
  - 3. Chester County Department of Emergency Services  
c/o Timothy R. S. Campbell, Director  
14 East Biddle Street  
West Chester, PA 19380
  - 4. Chester County Intermediate Unit
- E. Profile material will be provided to all holders of the School RERP on an annual basis only, as deemed appropriate by the Director.

ATTACHMENT 1

SCHOOL PROFILE FORM

School: Northern Chester County Technical School

Enrollment:

Students

	<u>Grades 9-12</u>	<u>Staff</u>
Total	549 (1 handicapped)	75

Name                      Telephone/Pager                      Address

Key Staff:

Director:	Mr. Robert Zimmerman		)
Supervisor (1):	Mr. Robert Kutz	4	)
Supervisor (2):	Mr. H. Ford Oglesby	8	)
Supervisor (3):	Mr. Robert Burchfield	16	)
Transportation Coordinator:	(Robert Kutz)		
Maintenance Supervisor:	Mr. William Stercule	6	)
Criteria Manager:	Mrs. Evasew		

Estimated vehicles parked at school:

1. Private staff vehicles 50
  2. Student vehicles 50
- Total

Other vehicles/capacity: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Alternate Administrative Location: Chester County Intermediate Unit  
 \_\_\_\_\_

\* A copy of the provide contract is attached (reference Attachment 7, "Agreements")

ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

School Name: Northern Chester County Technical (main)

School Affiliation:  Public  Parochial  Non-Profit Private  
 Nursery  Other \_\_\_\_\_  
 (specify)

Address: Charlestown Road  
Phoenixville, PA 19460

Telephone: 215/933-8877

Location: Charlestown Road; across from Valley  
Forge Christian College

EPZ: Yes Municipality: Schuylkill Township

Census: Year \_\_\_\_\_ Term \_\_\_\_\_

Students

Total Daytime Enrollment: 549 (1 handicapped)

Total Staff: 73

Key Staff:	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
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Supervisor:	Mr. Robert Kutz	(H)	
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Relief/Designate (1):	Mr. Lawrence Feeley		
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Relief, Designate (2):	Mr. H. Ford Oylesby	(H)	
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Assistant/Planner:	Mr. Robert Burchfield		
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Maintenance:	Mr. William Lehr		
--------------	------------------	--	--

Nurse:	Ms. Barbara Kurz		
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Food Service:	Ms. Phyllis Evasew		
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Buses Assigned for Evacuation\*: Chester County DES - (under development)

\_\_\_\_\_

\_\_\_\_\_

\* Maximum of 300-500 students (not bused) are in building on evenings until 2330.

\* Obtain from "Resources Required for Evacuation" Form (Attachment 3)

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Special Requirements for Evacuation\*: 1 Handicapped student (wheelchair)

\_\_\_\_\_  
\_\_\_\_\_

Special Sheltering Requirements:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Host School: Valley Forge Junior High Telephone: \_\_\_\_\_

School

Location: Walker Road west of Rt. 252

Evacuation Route(s): Charlestown Road to  
Route 23 E to Rt.  
252 S to Walker Road

Mass Care Center: Downingtown Area Senior High School Telephone: \_\_\_\_\_

Location: Manor Avenue, Downingtown

Route(s): Walker Road to Rt. 252 S Bus Assigned: At time of incident  
to Rt. 30 W Rt. 30  
Business to Manor Ave.

ATTACHMENT 3

RESOURCES REQUIRED FOR EVACUATION

School: Northern Chester Technical Building: Main Census: 549

I. Buses

A. Primary Movement: Yes

<u>Buses Assigned/ (Capacity)</u>	<u>Driver/Telephone</u>	<u>Agency/Telephone</u>
<u>NCCTS #1 (60)</u>	<u>(under development)</u>	<u>_____</u>
<u>NCCTS #2 (60)</u>	<u>(under development)</u>	<u>_____</u>
<u>NCCTS #3 (60)</u>	<u>(under development)</u>	<u>_____</u>
<u>NCCTS #4 (60)</u>	<u>(under development)</u>	<u>_____</u>
<u>NCCTS #5 (60)</u>	<u>(under development)</u>	<u>_____</u>
<u>NCCTS #6 (60)</u>	<u>(under development)</u>	<u>_____</u>
<u>NCCTS #7 (60)</u>	<u>(under development)</u>	<u>_____</u>
<u>NCCTS #8 (60)</u>	<u>(under development)</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>

B. Secondary Movement: Determined at time of incident.

<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>

II. Specialty Vans Assigned (Capacity)

<u>_____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>_____</u>	<u>_____</u>



RESOURCES REQUIRED FOR EVACUATION (CONT'D.)

III. Staff/Other Vehicles Assigned

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

IV. Special Needs:

Students who drive to school dismissed

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

V. Administrative Staff Assigned:

\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

VI. ARES units

## ATTACHMENT 4

## NORTHERN CHESTER COUNTY TECHNICAL SCHOOL

Dear Parent:

The Northern Chester County Technical School has developed plans to protect students should an incident at the Limerick Generating Station require protective response. Normally, the Technical School will be closed before any protective actions are necessary, but in the event that sheltering or evacuation are necessary before school is closed, the School has plans for accomplishing those protective actions. If evacuation is necessary, students will be safely bussed directly to a host school. The host school for our School is (Valley Forge Junior High School) located in an area approximately one (1) mile south of Valley Forge National Park. Parents or legal guardians will be requested to pick up their children at the host school building. Directions to the host school building follows:

When evacuation of students is required, the School is concerned that any evacuation be safe and orderly, that an accurate school attendance be maintained throughout, and that parents/guardians be reunited with students as quickly and conveniently as possible. School staff will accompany students during evacuation, the host school is located along predetermined evacuation routes and close to the normal mass care centers for the general public. School staff will remain with students until all students are picked up. It is not necessary to rush, drive safely to the host school and your child will be waiting for you under the supervision of school staff.

Because it is important that school driveways and access roads be kept open for buses, the School requests that parents/guardians refrain from trying to pick up students at the Technical School when an evacuation has been ordered or appears imminent. In addition, while preparing to evacuate, it is difficult to release students and keep a current and accurate school census.

If you are delayed in picking up your son or daughter, after 8 p.m., our host school may be closed and remaining students bussed to a designated mass care center, located at Downingtown Area Senior High School. At this facility, students will be provided shelter and food, awaiting parent/guardian arrival. The Red Cross operates this facility. A notice will be posted at the host school to remind you of this mass care center's location:

Children will only be released to parents or legal guardians unless prior written arrangements have been made. Please complete the attached form, designated who can pick up your child and have the child return the form to school.

Should sheltering be recommended, your child will be sheltered in his own school building, located in the risk area whose population might have to shelter (EPZ), until the sheltering advisory is lifted. Should the sheltering advisory delay dismissal of students, you will be notified by radio, as you would be during a snow emergency, etc.

If technical school programs are suspended at any time during an incident, you will be notified by the School, indicating the suspension of technical programs. If Technical School is not being held and your child's high school has not been cancelled, your child will remain at high school and not attend the Technical School. Remember, refer to the high school's material regarding protective action to receive appropriate information in the event of an incident at the Limerick Generating Station.

In order to insure the safety of the Northern Chester County Technical School children, I urgently request the cooperation of all parents.

Sincerely,

C. Robert Zimmerman  
Director

TAB 1 TO ATTACHMENT 4

AUTHORIZATION FOR STUDENT PICK-UP

NORTHERN CHESTER COUNTY TECHNICAL SCHOOL

I hereby authorize that \_\_\_\_\_ may be picked up, for early  
dismissal or during evacuation, by:  
Student's name

myself only, \_\_\_\_\_  
name of parent/legal guardian

myself or my spouse, \_\_\_\_\_  
name of spouse

by \_\_\_\_\_  
name of friend/relative

School officials should not release my child to anyone else unless proper authorization is received from me. I can be reached at the numbers provided below.

Thank you

\_\_\_\_\_  
Date

\_\_\_\_\_  
signature of parent unless proper

My \_\_\_\_\_ drives his own/family car to school. In the event of  
son/daughter an evacuation he/she may/may not evacuate in that vehicle.

Thank you

\_\_\_\_\_  
Date

\_\_\_\_\_  
signature of parent/legal guardian

My \_\_\_\_\_ rides to school with \_\_\_\_\_. In the  
son/daughter event of an evacuation, he/she may/may not evacuate in that vehicle.

Thank you

\_\_\_\_\_  
Date

\_\_\_\_\_  
signature of parent/legal guardian



ATTACHMENT 5

SCHOOL EVACUATION EBS ANNOUNCEMENT

The following message has been released by the Chester County Department of Emergency Services. It supplements instructions given to the public relative to the general evacuation announcement for the approximate ten-mile area around the Limerick Generating Station.

"Parents with children attending school within a ten-mile area of the Limerick Generating Station are advised that their children will be evacuated to a safe location where they can be reunited with their parents or guardians. Children will be bused to safe locations at host schools outside the risk area. Parents are asked to meet their children there. I repeat, children will be bused directly to safe locations at host schools outside the risk area where parents or guardians may pick them up. Parents or guardians are urged to go directly to the host schools. Attempting to pick them up at the schools they attend might interfere with their safe evacuation.

Children attending Chester County schools within the 10-mile area around the Limerick Generating Station will be bused to locations where they can be picked up.

Please refer to the information provided by your child's school that highlights these host schools and pick up procedures.

Parents are urged not to telephone or to go to the school that their children are attending inside the ten-mile radius of the plant. This will only create confusion. Parents are to meet their children at the assigned host schools. I repeat, parents are urged not to telephone or to go to the school that their children are attending inside the approximate ten-mile area, but to meet their children at assigned host schools.

If your child attends a school outside the ten-mile radius, you may pick up your child at that school.

These host schools will remain open until 8 p.m. After 8 p.m., your child will be transferred to an announced location to await pickup.

The preceding has been an announcement by the Chester County Department of Emergency Services giving parents instructions on where to meet their children who are attending school in the approximate ten-mile area around the Limerick Generating Station."

(Repeat this message one time then end transmission.)

(This message will be broadcast along with the General Evacuation announcement when instructions are given by the Department of Emergency Services to do so.)



ATTACHMENT 6

AGREEMENTS

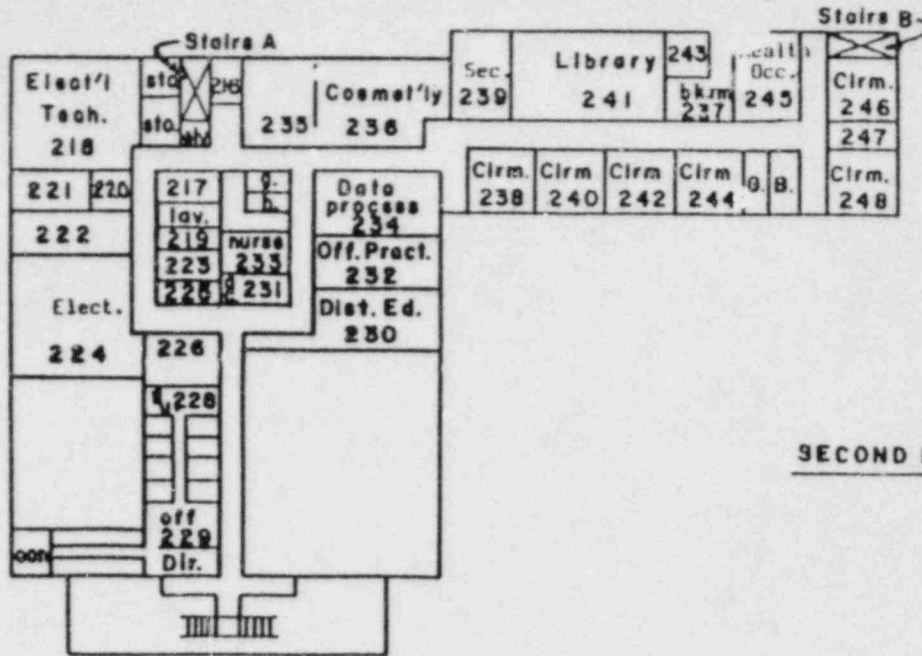
Note: Agreements, as required, are on file at the School and the Chester County DES.

ATTACHMENT 8

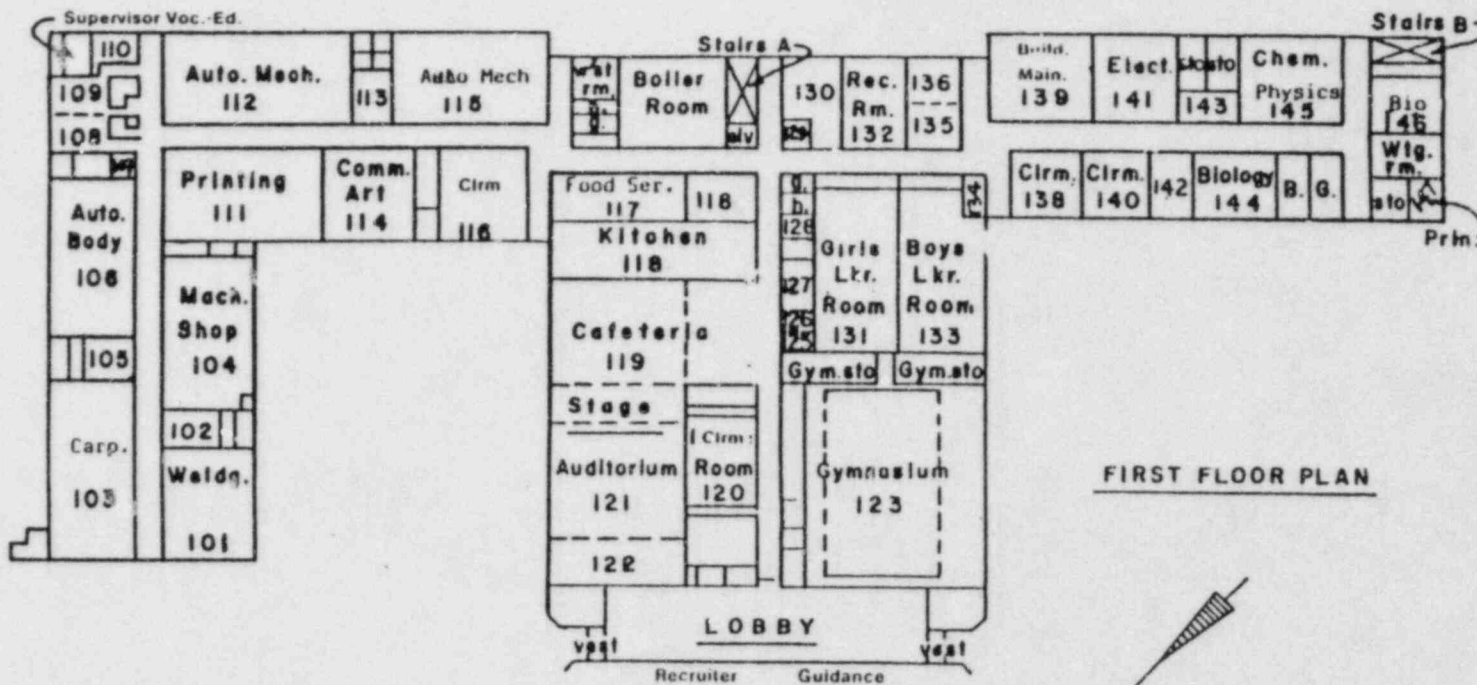
SENDING DISTRICTS

1. Phoenixville Area School District
2. Gwen J. Roberts School District
3. Great Valley School District
4. Trediffyryn - Easttown School District

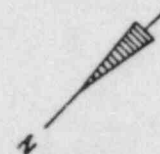
WELCOMES YOU



SECOND FLOOR PLAN



FIRST FLOOR PLAN



SERVICE

RELATED CORRESPONDENCE



# ENERGY CONSULTANTS

Riverside Office Center 3 • 2101 N. Front St. • Harrisburg, PA 17110  
(717) 236-0031

DOCKETED

'84 NOV 23 11:30

OFFICE OF SECRETARY  
DOCKETING & SERVICE  
BRANCH

November 5, 1984

Mr. Walter A. Hessinger  
Superintendent  
Downingtown Area School District  
122 Wallace Avenue  
Downingtown, PA 19335

Dear Mr. Hessinger:

As a result of our most recent meeting, I am forwarding five (5) copies of the Downingtown Area School District Radiological Emergency Response Plan with changes.

Please review the materials and advise me of any concerns you may have.

Thank you for your assistance.

Sincerely,

*Henry C. Tamanini*  
Henry G. Tamanini

HCT/11

Enclosures

CC: Chester County DES



DOWNINGTOWN AREA SCHOOL DISTRICT  
CHESTER COUNTY  
RADIOLOGICAL EMERGENCY RESPONSE PLAN  
FOR INCIDENTS AT THE  
LIMERICK GENERATING STATION

Downingtown Area School District  
122 Wallace Avenue  
Downingtown, PA 19335

215/269-8460

October 1984

Copy # \_\_\_\_\_

Rev. 0



DOWNINGTOWN AREA SCHOOL DISTRICT  
BOARD OF DIRECTORS  
The Charles M. Micken Educational Center  
122 WALLACE AVENUE  
DOWNINGTOWN, PENNSYLVANIA 19335

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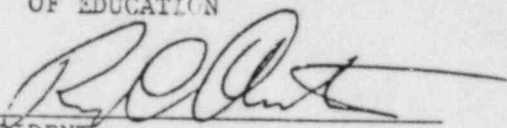
RESOLUTION OF THE DOWNINGTOWN AREA SCHOOL DISTRICT BOARD OF EDUCATION

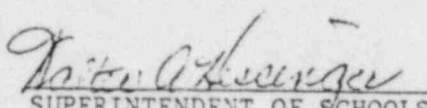
THIS PLAN IS ADOPTED AS THE DOWNINGTOWN AREA SCHOOL DISTRICT  
RADIOLOGICAL EMERGENCY RESPONSE PLAN FOR INCIDENTS AT THE LIMERICK  
GENERATING STATION. THIS PLAN IS DESIGNED TO COMPLY WITH ALL APPLI-  
CABLE FEDERAL AND STATE REGULATIONS AND PROVIDES THE POLICIES AND  
PROCEDURES TO BE FOLLOWED IN DEALING WITH SUCH AN INCIDENT.

THIS PLAN SUPERSEDES ALL OTHER DISTRICT PLANS FOR RESPONSE TO  
AN INCIDENT AT THE LIMERICK GENERATING STATION.

ADOPTED THIS EIGHTH DAY OF FEBRUARY, 1984

DOWNINGTOWN AREA DISTRICT BOARD  
OF EDUCATION

  
PRESIDENT

  
SUPERINTENDENT OF SCHOOLS

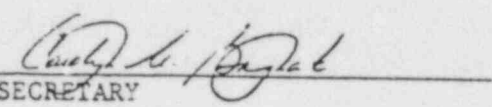
  
SECRETARY

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## PREFACE

The Downingtown Area School District consists of eleven (11) public schools, including Pickering Valley Elementary. All schools are located outside the ten mile radius plume exposure pathway emergency planning zone (EPZ) of the Limerick Generating Station. Additionally, one private school (Upattinas) is located within the Downingtown Area School District and has a specific radiological emergency response plan for incidents at the Limerick Generating Station.

The District has developed this plan with the provision to shelter those students of the Pickering Valley School who reside in the EPZ in the event of a protective action advisory for evacuation of the EPZ. Students of the Downingtown Area School District not attending Pickering Valley, but who reside within the EPZ, will be retained at the building of attendance (outside the EPZ)\*. Students retained at either Pickering Valley or any of the other schools while school is in session will await pick-up by parents guardians or previously arranged alternate(s).

A listing of the affected students is maintained by each principal and by the administration of the Downingtown Area School District.

\*Includes: Lionville Junior High School  
Lionville Elementary School  
Downingtown High School

DOWNTOWN AREA SCHOOL DISTRICT  
RADIOLOGICAL EMERGENCY RESPONSE PLAN

I. INTRODUCTION

A. Authority

The authority for the preparation of this plan is provided by P. L. 1332, the Pennsylvania Emergency Management Services Act of 1978, by the Board of Education of Downingtown Area School District and is consistent with P.L. 1332, the Pennsylvania Emergency Management Services Act of 1978. ("Emergency Management Services Code," 1978, Nov. 26, P.L. 1332)

B. Purpose

This plan is presented to establish responsibilities, define a concept of operations, offer workable procedures for the protection of school students and provide for the direction and control of District school facilities, staff and students in the event of an incident at the Limerick Generating Station.

C. References

1. Pennsylvania Emergency Management Services Act of 1978, P.L. 1332.
2. Chester County Radiological Emergency Response Plan, Annex N, School Services.
3. Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents, Appendix 11, Schools and Colleges Emergency Plans, 1981, with changes.
4. School Emergency Planning Guide, Pennsylvania Department of Education, 1980.
5. Resolution of the Downingtown Area School District Board of Education, February 8, 1984 (reference Page ii of this Plan).
6. Downingtown Area School District Emergency Management (Disaster) Plan, 19 , as amended.
7. U. S. Nuclear Regulatory Commission and the Federal Emergency Management Agency "Criteria for Preparation and Evaluation of Radiological Emergency Response Plans and Preparedness in Support of Nuclear Power Plants," NUREG 0654, FEMA-REP-1, REV 1, November 1980.

#### D. Definitions

1. Access Control Point (ACP) - Those points manned primarily by State or local police, augmented when necessary by the National Guard, established around all roads leading into an evacuated area, or an area where occupants are taking shelter, for the purpose of controlling access into the area.
2. Amateur Radio- Licensed volunteer radio amateur communications personnel affiliated with county emergency management organization. (Such organizations include Amateur Radio Emergency Service (ARES), Radio Amateur Civil Emergency Services (RACES), 4-Wheel Drive Clubs for Emergency Services, Civil Defense/ Citizens Band, and Radio Emergency Action Teams (REACT).
3. Central Resource Receiving Point - A predesignated location outside the plume exposure pathway EPZ, suitable for the reception and distribution of supplies and equipment.
4. Emergency Broadcast System (EBS) Announcements - Official announcements made at the county level for the specific purpose of providing instructions or directions from the County Commissioners, or their designated official representative, to the permanent and transient residents of the county. Announcements are made over the legally designated EBS network. EBS announcements at the State level are made only when they are applicable statewide. Priorities for EBS announcements are specified in law; first priority to the Federal government, second priority to county governments, and third priority to state governments. Restriction on use of EBS announcements does not preclude appropriate use of newspapers, radio and television for public information statements.
5. Emergency Management - The judicious planning, assignment and coordination of all available resources in an integrated program of prevention, mitigation, preparedness, response and recovery for emergencies of any kind, whether from enemy attack, man-made or natural sources. (May be termed Emergency Preparedness.)
6. Emergency Operations Center (EOC) - A facility used by state, county or municipal governments from which to direct operations in the event of an emergency.
7. Emergency Planning Zone (EPZ) - A generic area defined about a nuclear facility to facilitate offsite emergency planning and develop a significant response base. It is defined for the plume and ingestion exposure pathways.
  - a. Plume Exposure Pathway - The area surrounding a fixed nuclear facility which potentially is subject to radiation exposure as a result of an incident involving radioactive material emanating from the facility. Such potential exposure could involve: (1) whole body external exposure to gamma radiation from the plume and from deposited materials,



and (2) inhalation exposure from the passing radioactive plume. The EPZ for this pathway consists of an area of approximately ten miles in radius around the fixed nuclear facility. (The exact size and configuration of the Limerick Generating Station plume exposure pathway EPZ was determined in relation to local emergency response needs and capabilities as they are affected by conditions such as demography, topography, access routes, and jurisdictional boundaries.)

- b. Ingestion Exposure Pathway - That area surrounding a fixed nuclear facility which, as a result of a release of radioactive material, is a potential source of exposure through the ingestion of water and foods, such as milk or fresh vegetables originating there. This EPZ consists of a circular area of 50 miles radius around the fixed nuclear facility.
8. Host School - Predetermined schools outside the plume exposure pathway EPZ to which risk school students are evacuated, at which they remain under risk school officials' supervision, until they are picked up by their parents or legal guardians. Students residing in the plume exposure pathway EPZ and attending school outside will be held for pick-up at the school they attend.
  9. Incident - An event or condition at a nuclear facility which could result in impact on public health and safety. Four incident classifications have been identified (from the least serious to the most serious), they are: Unusual Event, Alert, Site Emergency and General Emergency, within each class these are specific emergency responses necessary to ensure that public health and safety are protected. Descriptions of the four classes are:
    - a. Unusual Event - An occurrence which indicates a potential degradation of the level of safety of the facility. No releases of radioactive material requiring offsite response or monitoring are expected unless further degradation of safety systems occurs.
    - b. Alert - An occurrence which involves actual or potential substantial degradation of the level of safety of the facility. Any releases are expected to be limited to small fractions of the Environmental Protection Agency (EPA) protective action guideline exposure levels.
    - c. Site Emergency - An occurrence which involves actual or likely major failures of facility functions needed for the protection of the public. Radioactive releases are not expected to exceed the EPZ protective action guideline exposure level: except near the facility site boundary.

- d. General Emergency - An occurrence which involves actual or imminent substantial core degradation or melting with the potential for loss of containment integrity. Releases can reasonably be expected to exceed EPA protective action guideline exposure levels offsite for more than the immediate site area boundaries.
10. Main Evacuation Routes - Those roadways identified in state and risk county plans as the principal routes leading from the plume exposure pathway EPZ for use by vehicles in the event of an incident requiring evacuation. Traffic control points will be manned by the Pennsylvania State Police to expedite traffic movement.
11. Mass Care Center - Fixed facilities suitable for providing emergency lodging for victims of a disaster left temporarily homeless. Feeding may be done within a mass care center (in suitable dining facilities) or nearby.
12. Mobilize - The act of bringing a staff or agency to the strength required to accomplish its mission; including the pre-positioning or movement of equipment or personnel.
13. Municipality - For the purposes of this plan, the terms "municipality" or "municipal government" are defined or referring, singularly or collectively, to cities, boroughs, townships and incorporated towns within the Commonwealth of Pennsylvania.
14. Parent County - The county in which the nuclear facility is physically located.
15. Projected Dose - An estimate of the radiation dose which affected individuals could potentially receive if protective actions are not taken.
16. Protective Action - An action taken to avoid or reduce a projected dose of radiation. Some of the basic actions are:
- a. Sheltering - Action taken by the public to take advantage of the protection against radiation exposure afforded by remaining indoors, away from doors and windows, during and following the passage of the radioactive plume.
  - b. General Evacuation - The evacuation of the entire population within a specified geographic area.
  - c. Selective Evacuation - The evacuation of specific elements of the population, such as pregnant women, pre-school children or the infirm.
17. Public Alert System - A one-way alert system providing the county emergency management agency with the ability to disseminate a warning to essentially 100% of the population of

the EPZ. The public alert system is comprised of approximately 166 high-output electro-mechanical sirens, controlled by the County, which signal the general population of the EPZ to tune to the Emergency Broadcast System (EBS). The siren signal is never an indication to evacuate.

18. Public Information Statements - Public announcements made by the Pennsylvania Emergency Management Agency (PEMA) or county official spokespersons via newspaper, radio or television to explain government actions being taken to protect the public in event of any public emergency. The purpose of the announcement is to provide accurate information, prevent panic and counteract misinformation and rumors. Reference to the emergency incident itself will be made only in the context of the reasons for governmental actions, and not to provide detailed information about it.
19. Radiological Emergency Response Plans (RERP) - Detailed response plans developed by the state and its agencies, county and municipal emergency management agencies, school districts, etc., in coordination with PEMA and the Limerick Generating Station.
20. Reception Center - A predesignated site outside the plume exposure pathway EPZ through which evacuees will pass to obtain information and directions to mass care centers.
21. Risk County - A county located within the plume exposure pathway EPZ of a nuclear facility.
22. Risk School District - A school district located partially or wholly within the plume exposure pathway EPZ of a fixed nuclear facility. Use of the term School District shall include all public and non-profit private schools.
23. School Services Officer - An individual appointed by the County who ensures the coordination of risk school district plans for protective response and coordinates the alert/notification and resource requirements of risk schools at the time of the emergency incident. This individual provides staff assistance to the County EOC and operates under the direction and control of the Chester County Department of Emergency Services Director.
24. Standby Status - The term used to describe a state of readiness. Standard operating procedures have been reviewed; materiel, communications and required supplies are available and adequate for initial operations; and sufficient personnel are on hand to commence operations. Augmentation personnel necessary for sustained operations are alerted and ready to report for duty when called.
25. Support County - The county or counties outside the plume exposure pathway EPZ of a nuclear facility that, through prior agreement, will provide support to a risk county in the event of

an incident. Depending on size and location, the same county may be both a risk and support county.

26. Traffic Control Points (TCP) - Those points established at critical road intersections for the purpose of controlling or limiting traffic.
27. Transportation Providers - Owners/operators, district vehicles and drivers and/or contract transportation resources provided for both routine (bus) movement of students, and any special transportation resource provided during emergency conditions.
28. Unmet Needs - Capabilities and/or resources required to support emergency operations are neither available nor provided for at the respective levels of government or by the District.

E. Objectives of the Plan

The plan is presented to:

1. Clarify lines of authority and establish responsibilities for the protection of school students and staff.
2. Ensure that planned actions are in consonance with Municipal, County and State RERP's.
3. Identify necessary resources and required personnel to assure protective actions can be implemented for the Downingtown Area District school population.
4. Provide the basis for orientation of school staff, students and parents/guardians regarding appropriate actions in the event of an incident at the Limerick Generating Station.



## II. BASIC PLAN

### A. General

Because a number of school districts are found within the approximate 10-mile plume exposure pathway EPZ of the Limerick Generating Station, all of which might be expected to implement their respective RERP's simultaneously, the safety of the school population can best be served through an emergency plan that is in consonance among all districts, as well as with the Chester County Plan. Accordingly, the Downingtown Area School District RERP has been developed in such a manner that it will function harmoniously with other plans without risk of conflict.

This plan is designed to protect school students while attending any school function, including classroom and/or extracurricular activities, special events or any function sponsored by the school.

1. School in session refers to regular classroom hours (semesters; summer sessions; evening classes); when the authorized school calendar applies; when students are involved in regular school sponsored activities/events; or when students occupy school facilities under school supervision.\*
2. School not in session refers to after hours during the time of the authorized school calendar (regular and summer school terms). Special activities during vacation periods will be included if school facilities are occupied by individuals or groups not authorized/sponsored by the school (district).\*
3. This plan does not apply during vacation periods or when all school facilities are closed for extended periods.
4. Students refer to individuals in grades Kindergarten (K) to Twelve (12) or authorized pre-school program(s).
5. In no case will students be dismissed to their own care if protective action is imminent. School officials will remain responsible for student safety until parents/guardians can assume responsibility.

### B. Direction and Coordination

1. The Superintendent of Schools shall exercise all authority granted in accordance with the policies set forth by the School Board and the laws of the Commonwealth of Pennsylvania.
2. The Superintendent of Schools is responsible to the School Board for all school emergency plans and procedures, the coordination of protective action within the school building and for the safety of students and staff in the event of an incident at the

\* A copy of the school calendar is attached. (Attachment 8)



- Limerick Generating Station.
3. Non-profit private schools within the territory covered by the Downingtown Area School District come under the school district for planning, notification and coordination of transportation resource requirements.
  4. The Superintendent coordinates with the Chester County Department of Emergency Services for protective response to include the direction and control of evacuation and/or sheltering of students and staff and for the cancellation of school or special activities.
  5. All students, school buildings, school equipment, staff and contracts will remain under the supervision and control of the Superintendent of Schools. The District Administration Office will serve as the interfacing point in providing for administration, information/resource exchange and management of school services.
  6. Host school services furnished by other school districts shall be under the operational control of the supporting host district.
  7. Because of the multi-district scope of a radiological emergency, the need for centralized coordination of emergency response personnel and resources becomes essential. For the purposes of this Plan, therefore, Chester County shall exercise responsibility for coordination and support.
  8. The Chester County Radiological Emergency Response Plan to which this document shall be annexed shall govern implementation of the District RERP.
  9. Coordination between the Counties involved shall be accomplished by the Pennsylvania Emergency Management Agency (PEMA) and be governed by the Commonwealth of Pennsylvania, Disaster Operations Plan, Annex E, Fixed Nuclear Facility Incidents.

C. District Organization

An Organizational Chart for the Downingtown Area School District is included in Attachment 6.

D. Fixed Nuclear Facility Incident Situation

1. All incidents occurring at the Limerick Generating Station will be classified according to the four incident classifications: Unusual Event, Alert, Site Emergency, General Emergency.
2. A fixed nuclear facility incident could occur during school hours and result in the disruption of school services for an extended period of time.
3. In the event of an incident at the Limerick Generating Station,

county elected officials and school administration may initiate protective actions including all those actions considered necessary for the safety of the general population, requiring students and staff to either initiate sheltering actions or evacuate directly to designated host schools.

E. Alert/Notification System

1. Chester County and the District will maintain an alert/notification procedure and a telecommunications system to provide for alert/notification/information exchange in the event of an incident at the Limerick Generating Station. The telecommunications system includes telephones located at the District Administrative Office (and each school building principal's office). ARES backs up this system. Commercial telephone shall serve as the primary method of communication. ARES shall serve as the secondary method to be used in the event of a failure of the primary system. Chester County department of Emergency Services will dispatch an ARES operator to the school district office to provide an alternate means of communication in the event of telephone failure.

In the event of an incident at the Limerick Generating Station requiring notification of schools, Chester County DES will notify the Superintendent or his alternate.

2. School District Superintendent

In the event of an incident at the Limerick Generating Station, the Superintendent will be notified by the County School Services Officer from the Chester County EOC. The Pennsylvania Department of Education (PDE) may confirm notification of school Superintendents for the purpose of redundancy.

3. School Building Principals

School principals (public and non-profit private) within the district will be notified by the Superintendent. Municipal coordinators will verify the notification.

4. Public

- a. The public will be notified through the public alert system as activated by Chester County.

The system consists of approximately 166 sirens.

- b. The public alert system may be activated during Alert, Site Emergency or General Emergency when 1) there is significant information that will reassure the public of their safety; 2) the public is to be informed of plant status that may lead them to implement specific actions on their own; or 3) specific actions (to include protective actions) are to be taken by the public.

- c. Following public alert system activation, detailed instructions for protective actions will be made through the Emergency Broadcast System (EBS). A school evacuation EBS message has been prepared for release in the event that such protective action would become necessary (reference Attachment 5).

5. Parents/Legal Guardians

- a. Parents/legal guardians will be notified of school closing/reopening utilizing the normal school district media procedures for cancellation/scheduling - unless preempted by public alert/notification procedures and/or an EBS announcement.
- b. Informational materials regarding plans for the protection of school students in the event of an incident at the Limerick Generating Station, descriptive of school closure, evacuation procedures and appropriate parent/guardian response have been developed for distribution to parents/guardians as a cooperative effort of the Chester County Department of Emergency Services, Downingtown Area School District and PEMA/PDE.

F. School Closing/Cancellation of Events/Early Dismissal

1. Should a protective action advisory become imminent while school is not in session, a decision will be made to keep schools closed. The decision will be made based on a recommendation made by PEMA and received from the Chester County Department of Emergency Services. Parents/guardians and staff will be notified utilizing regular District procedures for school closing announcements. Note: Consideration for the closing of school may be made at Site and General Emergency. All schools in the District will be closed, not just those in the EPZ.
2. School special activities, extracurricular events, sport contests, competitions, club meetings, class trips, etc. will be cancelled/terminated during Alert, Site Emergency, and General Emergency and resumed only at the termination of incident classification.
3. Schools in session will not send children home early should an evacuation appear imminent or be in progress. Regular dismissal policy/transportation routes will be in effect unless preempted by a protective action advisory from Chester County DES.

G. Protective Action Concepts

1. Protective Action Option

Evacuation is a protective action option which involves movement of the population from the plume exposure pathway EPZ. It may

be accomplished on a selective or general basis (reference Section I. D., "Definitions").

## 2. Authorization and Control

- a. The Governor, or his constitutionally designated successor, has the sole authority and responsibility for directing and compelling a selective or general evacuation.
- b. Elected county or municipal officials in authority may recommend an evacuation for their respective jurisdictions.
- c. PEMA has the primary responsibility for directing and controlling an evacuation order made by the Governor.
- d. A decision to evacuate risk municipalities (including school districts) will be made by the Governor and the decision will be announced through Chester County Department of Emergency Services Channels to school districts and building principals. The Pennsylvania Department of Education may notify District Superintendents for the purpose of redundancy, and municipal EMA Coordinators will confirm the notification of building principals in their jurisdiction.
- e. The Downingtown Area School District has the authority to close schools at its discretion. During a fixed nuclear facility incident at the Limerick Generating Station, the Chester County Department of Emergency Services must be kept informed of decisions to close school; as the county will coordinate school closings among all schools and dispatch transportation, as needed.

## 3. Logistics of Protective Actions

- a. If an evacuation of the EPZ is required, students attending Pickering Valley Elementary, Lionville Junior High School, Lionville Elementary School, and Downingtown Senior High School who reside within the Limerick Generating Station Emergency Planning Zone will be sheltered in the school/building they attend to await pick-up by their parents or legal guardian/alternate.
- b. School District personnel will remain with the sheltered students until they are reunited with parents, guardians, etc.
- c. When the school attended is outside the plume exposure pathway EPZ and parents' homes are inside the plume exposure pathway EPZ, students will remain at the school they attend until picked up by parents or legal guardians.
- d. Students may be picked up by parent, legal guardian or designate as authorized in writing (reference Attachment 4) in accordance with District policy.



- e. Should student pick-up extend beyond 8 p.m., remaining students will be bused to Downingtown Senior High School to be fed and properly housed while awaiting pick-up. A notice will be posted to direct parents/guardians to the appropriate locations, should any movement occur. School personnel will remain with students.

#### 4. Protective Action Support

- a. State, county and municipal RERP's offer detailed plans to provide for evacuation routes, traffic control points manned by police, roadway clearance, access control points, security, and emergency fuel supply, to facilitate school evacuation.
- b. Specific materials have been developed to provide parents/guardians a detailed description of school protective action procedures/host school locations. (reference Attachment 4)

#### H. Continuity of School Administration

1. In the event of a general evacuation of the EPZ, the Downingtown Area School District shall continue to transact required business at the administrative offices which are located outside the EPZ.
2. School principals will notify the District of their location and provide a means for 24 hour per day contact if they reside in the EPZ and have evacuated. (Includes public and non-profit private schools.)
3. The Superintendent will notify the Chester County DES School Services Officer of his/her location, when not at the administrative office.
4. The Superintendent of Schools shall assure uninterrupted coverage of the District administrative functions defined herein, including:
  - a. The designation and training of two (2) alternates to function in his/her absence.
  - b. Assisting staff in the designation and training of two (2) alternates to function in his/her absence, as appropriate to assignments specified in this plan.
  - c. Maintenance of rosters, including methods of contact, telephone numbers, etc., are provided in Attachments 1 and 2.

#### I. Mutual Aid/Requests for Assistance

1. The Superintendent, assisted by the Chester County Department of Emergency Services, is responsible for establishing mutual aid

agreements with other agencies deemed necessary to assist the schools in implementing the District's Radiological Emergency Response Plan (RERP). Written agreements, as required, are attached to this document (reference Attachment 7).

2. Prior to and during an incident, school principals (public and non-profit private) are responsible to determine unmet needs for each school building and notify the Superintendent of resource requirements. The Superintendent shall report unmet needs to the Chester County DES (School Services Officer). Provision of unmet needs will be coordinated by the Chester County DES.

Note: Transportation needs will be reported to the appropriate county or school district officials who provide evacuation transportation resources.

#### J. Responsibilities

1. School District Superintendent.
  - a. Obtain approval of the school district plans by the District Board of Education. In event of an incident at the Limerick Generating Station, exercise authority granted by the Board of Education to implement the plan.
  - b. Provide an alternate location for school administration in the event of evacuation and assure uninterrupted coverage.
  - c. Ensure that emergency actions planned or implemented are in conformance with the Chester County RERP.
  - d. Ensure that communications (radio and/or telephone) necessary for the successful implementation of this plan are available or will be provided through Chester County DES.
  - e. Develop and maintain any necessary Mutual Aid Agreements.
  - f. Determine unmet needs and inform the Chester County DES.
  - g. Maintain expense records of personnel and resource utilization resulting from Plan implementation.
  - h. Upon reentry after evacuation, ascertain all resources needed to return the district/buildings to normal and report them to the County DES.
  - i. Provide training for all District personnel utilized in the implementation of the Plan.
2. School Principals
  - a. Prepare supporting school plans and provide them to the school district superintendents.

- b. Determine unmet needs and inform the Superintendent.
- c. Maintain building expense records of personnel and resource utilization resulting from RERP implementation.
- d. If school is closed due to an incident, upon reentry, after evacuation, assist the Superintendent to ascertain all resources needed to return the school building to normal operation.
- e. Coordinate training for all building staff utilized in the implementation of the RERP.
- f. Assure uninterrupted coverage of school building administration.

### III. TRAINING

- A. The Superintendent, advised by the Chester County Department of Emergency Services, is responsible for providing for radiological emergency response training to Downingtown Area District staff and faculty.
- B. All drills and exercises related to the Limerick Generating Station will be coordinated through the Chester County DES.

### IV. PLAN MAINTENANCE AND DISTRIBUTION

#### A. Plan Maintenance

- 1. The Superintendent is responsible for ensuring that the RERP is current, including the development and distribution of all changes, as well as accomplishing an annual review.
- 2. All changes to the RERP shall be coordinated through the Chester County Department of Emergency Services and be provided to each holder of the plan.
- 3. All changes to the RERP which involve policy shall be approved by the Superintendent and the Downingtown Area School District Board of Education after coordination with each building principal.
- 4. The change number and current date shall be placed on any page that is changed and all changes shall be recorded on the "Record of Changes" page (page i).

#### B. Plan Distribution

- 1. Downingtown Area School District School Board. (\_\_\_ copies)
- 2. Downingtown Area School District Superintendent (\_\_\_ copies)
- 3. Chester County DES Director/Coordinator (2 copies)

4. PEMA (2 copies through PDE)
  5. PDE (\_\_\_ copies)
  6. Principals of each District school (\_\_\_ copies)
  7. Downintown Area School District Transportation Coordinator  
(1 copy)
  8. Municipal EMA Coordinators for each affected municipality within  
the District. (\_\_\_ copies) [Upper Uwchlan Township]
  9. Local police departments. (\_\_\_ copies)
  10. Upattinas Open School (1 copy)
- TOTAL DISTRIBUTION: \_\_\_ copies.



V. CONCEPT OF OPERATIONS - SCHOOL IN SESSION

The Downingtown Area School District schools are outside the ten mile radius plume exposure pathway EPZ. Therefore, students whose homes are inside the plume exposure pathway EPZ will be retained in the schools they attend if an evacuation is ordered or recommended, until their parents or guardians pick them up. Students who are not picked up by 8:00 p.m. will be moved to Downingtown High School where they will remain under supervision and care of District personnel until they are picked up by parents, guardian(s), etc.

A. Unusual Event (School in Session)

No actions required and School Districts are not notified of an Unusual Event.

B. Alert (School in Session)

1. School District Superintendent will, upon receipt of notification from the Chester County DES (School Services Officer):

a. Assure operation of appropriate school district telecommunications systems.

b. Notify school principals of:

Pickering Valley Elementary [REDACTED]

Lionville Junior High School [REDACTED]

Lionville Elementary School [REDACTED]

Downingtown Senior High School [REDACTED]

Upattinas Open School [REDACTED]

Advise principals of the Alert status to refer to their specific school plans for actions required.

c. Order District-wide cancellation of any event or activity requiring students to enter the EPZ. These include but are not limited to:

(1) Special activities

(2) Extracurricular events

(3) Intramural/interscholastic sporting events

(4) Competitions

- (5) Club meetings
  - (6) Class trips
  - (7) After school activities
- d. Receive redundant notification/confirmation from PDE, as applicable.
2. Principals of Pickering Valley E.S., Lionville J.H.S., Lionville E.S., Downingtown Senior High School, and Upattinas Open School will:
- a. Assure immediate update of student attendance and class rosters of students living within the EPZ.
  - b. Update rosters every 2 hours.
  - c. Report attendance to Superintendent three (3) times each day (0900, 1200, and 1500 hours prevailing time).
  - d. Cancel special activities as ordered by Superintendent.
  - e. Assure preparation of the building for sheltering, coordinating with school maintenance/security personnel:
    - (1) Fuel and test support systems
    - (2) Secure entrances/exits/windows
    - (3) Review food service capabilities
    - (4) Instruct staff to prepare shelter activities/equipment.
    - (5) Report unmet needs to the Superintendent
  - f. Request the school nurse to inventory special student medical supplies/needs and advise of any resource requirements.
  - g. Review situation and RERP procedures with appropriate staff.
  - h. Recall/d dismiss appropriate staff.
3. Principals of Pickering Valley E.S., Lionville Junior H.S., Lionville Elementary School, Downingtown H.S., and Upattinas Open School will, upon notification from the Superintendent.
- a. Update records of students living in the EPZ.
  - b. Cancel special activities as ordered by the Superintendent.

- c. Assure preparation of the building to host students living in the EPZ until 8 p.m., coordinating with maintenance/security, food service and nursing personnel:
  - (1) Fuel and test support systems
  - (2) Review food service capabilities
  - (3) Instruct staff to prepare shelter activities/equipment
  - (4) Report unmet needs to the Superintendent
  - (5) Inventory special student medical needs/supplies
- d. Review situation and RERP procedures with appropriate staff.
- e. Recall appropriate staff, as needed.

C. Site Emergency (School in Session)

- 1. The Downingtown Area School District Superintendent will, upon receipt of notification from the Chester County DES (School Services Officer):
  - a. Complete all procedures outlined for Alert.
  - b. Report to the District administrative office.
  - c. Authorize implementation of emergency staffing as appropriate.
  - d. Report unmet needs to County School Services Officer.
  - e. Receive redundant notification/confirmation from PDE, as applicable.
  - f. Monitor EBS announcements. (WCAU 1210 AM)
- 2. School principals of Pickering Valley E.S., Lionville Junior H.S., Lionville E.S., Downingtown Senior H.S., and Upattinas Open School will, upon notification from the Superintendent:
  - a. Complete all procedures outlined for Alert.
  - b. Confirm resources necessary for sheltering, reporting unmet needs to Superintendent (coordinate with maintenance/security, food service and nursing personnel).
  - c. Assure distribution of authorization for student pick-up forms and other supplies.
  - d. Initiate emergency staffing and excuse/dismiss staff as ordered by Superintendent.

D. General Emergency (School in Session)

1. The Downingtown Area School District Superintendent will, upon receipt of notification from the Chester County DES (School Services Officer):
  - a. Complete all procedures outlined for Alert and Site Emergency.
  - b. Provide protective action recommendations to school principals. (Includes public and non-profit private schools in the district).
  - c. Monitor EBS announcements. (WCAU 1210 AM)
  - d. IF EVACUATION OF THE EPZ IS RECOMMENDED:
    - (1) Order students living in the EPZ but attending schools outside the EPZ, to be retained and hosted at the school they attend. (Includes all Pickering Valley students, Lionville Junior H.S., Lionville E.S., Downingtown Senior H.S., and Upattinas Open School.)
    - (2) Monitor sheltering, reporting unmet needs to Chester County DES.
    - (3) At 8 p.m., order closing of schools and coordinate movement of any remaining students to Downingtown S.H.S.
    - (4) Request that school principals reduce staff, as appropriate.
    - (5) Excuse principals/staff upon completion of student pick-up.
    - (6) Remain in contact with Chester County DES to provide census information as required.
    - (7) Receive redundant notification/confirmation from PDE, as applicable.
  - e. IF SHELTERING IS RECOMMENDED:
    - (1) Order students living in the EPZ, but attending schools outside the EPZ, to be retained and hosted at their own school, until dismissal is coordinated with the Chester County DES (includes Pickering Valley E.S., Downingtown H.S., Lionville Elementary, Lionville Junior High, and Upattinas Open School).
    - (2) Coordinate sheltering of students attending Pickering Valley E.S.



- (3) At 8 p.m., coordinate Red Cross activities to establish mass care capability at the schools hosting students awaiting dismissal.
2. Principals of Pickering Valley, Lionville Junior H.S., Lionville E.S., Downingtown Senior H.S., and Upattinas Open School will, upon notification by the Superintendent:
    - a. Complete all procedures outlined for Alert and Site Emergency.
    - b. Immediately suspend any non-classroom special activities, practices, etc., not previously cancelled and recall students to campus or to a designated location outside the EPZ, as directed by the Downingtown Area School District Superintendent or Chester County Department of Emergency Services.
    - c. UPON RECOMMENDATION TO SHELTER:
      - (1) Notify all school faculty and staff.
      - (2) Ensure that all outside activities are terminated and all personnel moved to predesignated shelter areas.
      - (3) Direct maintenance/security staff or assigned individuals to:
        - (a) Shut down heating/ventilation/air conditioning systems.
        - (b) Ensure closing/locking of all exterior doors/windows.
        - (c) Move students to areas of the building providing the most shelter from outside environment, as appropriate. Note: Have students place dampened clothes over nose and mouth, as directed by Chester County Department of Emergency Services.
      - (4) Direct food service personnel to:
        - (a) Secure area to extent possible.
        - (b) Assemble water and snacks in shelter areas.
        - (c) Assemble food/snacks for an 8 p.m. schedule.
      - (5) Direct administrative personnel to:
        - (a) Secure all personnel records and student files as for weekend departure.
        - (b) Take attendance records to shelter areas.

- (c) Take attendance and "authorization for pick-up" forms to shelter areas
- (6) Direct teachers or classroom monitors to:
    - (a) Close all windows in classroom.
    - (b) Maintain discipline/order.
    - (c) Verify classroom attendance and take attendance record to shelter area.
    - (d) Check non-classroom areas for students.
    - (e) Secure required materials for predetermined shelter area activities.
    - (f) Initiate pre-planned shelter activities.
  - (7) Direct school nurse to:
    - (a) Augment resources as needed.
    - (b) Secure student health records.
    - (c) Assemble required health supplies in shelter area.
  - (8) Assure administrative staff and maintenance supervisors prepare schools as they would for a regular weekend; closing all windows, locking doors, locking files and closing outside ducts or air intakes.
  - (9) Do not dismiss students into the EPZ.
  - (10) Cooperate with the County DES, Superintendent, and Red Cross to establish a mass care center at the school, should the shelter advisory require.

VI. CONCEPT OF OPERATIONS - SCHOOL NOT IN SESSION

A. Unusual Event (School not in Session)

No actions required and alert/notification of school officials not expected.

B. Alert (School not in Session)

1. The Downingtown Area School District Superintendent will, upon receipt of notification from the Chester County DES:
  - a. Notify and brief school principals of Pickering Valley, Lionville E.S., Lionville Junior High School, Downingtown High School and Upattinas Open School.
  - b. Order District wide cancellation of events or activities requiring students to enter the EPZ. These include but are not limited to:
    - (1) Special activities
    - (2) Extracurricular events
    - (3) Intramural/interscholastic sporting events
    - (4) Competitions
    - (5) Club meetings
    - (6) Class trips
    - (7) After school activities
  - c. Receive redundant notification/confirmation from PDE, as applicable.
2. Principals of Pickering Valley, Lionville Junior H.S., Lionville E.S., Downingtown Senior H.S., and Upattinas Open School will, upon receipt of notification from the Superintendent:
  - a. Cancel/terminate special activities ordered by Superintendent.
  - b. Review RERP procedures.
  - c. Notify any groups or individuals occupying the school building, requesting that all non district employees vacate the building.
3. Principals will cancel/terminate special activities as ordered by the Superintendent.

C. Site Emergency (School not in Session)

1. Complete all procedures outlined for Alert.
2. The Superintendent will, upon receipt of notification from Chester County DES:
  - a. Notify all building principals and brief them of the situation (includes public and non-profit private schools).
  - b. Receive redundant notification from PDE, as applicable.
  - c. Monitor, EBS announcements. (WCAU 1210 All)

D. General Emergency (School not in Session)

1. A decision to keep schools closed will be made by the Governor/PEHA/PDE/the County and be provided to Superintendents through Chester County DES.
2. Complete all procedures outlined for Site Emergency.
3. Downingtown Area School District Superintendent will, upon receipt of notification from Chester County DES:
  - a. Receive redundant notification from PDE, as applicable.
  - b. Monitor EBS announcements, as appropriate. (WCAU 1210 All)



## VII. SCHOOL DISTRICT PROFILE

- A. A profile of the Downingtown Area School District is shown as Attachment 1 "School District Profile Form" and Attachment 2 "School Building Profile Form" for each school in the District,
- B. All completed forms will be reviewed for District use and updated semi-annually, within twenty-five days of the beginning of each school term.
- C. Copies of all completed forms are filed by the Downingtown Area School District Superintendent for retention and District use.
- D. Duplicates of all Profile Forms are filed with:
  1. Pennsylvania Department of Education
  2. Downingtown Area School District Transportation Department  
Mrs. Beatrice Dankanich  
122 Wallace Street  
Downingtown, PA 19335
  3. Chester County Department of Emergency Services  
c/o Timothy R. S. Campbell, Director  
Chester County Department of Emergency Services  
14 East Biddle Street  
West Chester, PA 19380
  4. Chester County Intermediate Unit  
Dr. John Baillie  
Educational Service Center  
1530 E. Lincoln Highway  
Coatesville, PA 19320
- E. Resource material will be provided to all holders of the Downingtown Area District RERP on an annual basis only, as deemed appropriate by the Superintendent.

ATTACHMENT 1

SCHOOL DISTRICT PROFILE FORM

District: Downingtown

Schools:

	<u>Public</u>	<u>Parochial</u>	<u>Non-Profit Private</u>	<u>Total</u>
Primary	<u>7</u>	<u>          </u>	<u>1*</u>	<u>          </u>
Middle	<u>2</u>	<u>          </u>	<u>          </u>	<u>          </u>
Secondary	<u>1</u>	<u>          </u>	<u>          </u>	<u>          </u>
Vo-Tech	<u>-</u>	<u>          </u>	<u>          </u>	<u>          </u>
Other	<u>-</u>	<u>          </u>	<u>          </u>	<u>          </u>

Enrollment.

<u>Grade</u>	<u>Students</u>		<u>Other</u>	<u>Total</u>	<u>Faculty</u>	<u>Other Staff</u>
	<u>General</u>	<u>Sp. Ed.</u>				
K	695					
1	469					
2	554	Elem.			Elem.	
3	522	24			206	137
4	476					
5	527					
6	542					
7	568	Jr.			Jr.	
8	634	10			122	50
9	657					
10	530	High			High	
11	530	5			101	54
12	474					
Other						
Total	7,267	39			429	241

\* Upattinas (levels 1-12)

SCHOOL DISTRICT PROFILE FORM (CONT'D.)

	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Key Staff:			
Superintendent:	Mr. Walter Hessinger	215/269-8460	122 Wallace Avenue Downingtown, PA 19335
Relief/Designate (1):	[REDACTED]	Same	Same
Relief/Designate (2):	[REDACTED]	Same	Same
Assistant Superintendent:			
Transportation Coordinator/ Supervisor:			
	Mrs. Beatrice Dankanich	215/269-8460	122 Wallace Avenue Downingtown, PA 19335

Buses Available for Routine District Use:

	<u># of Buses/ (Capacity)</u>	<u># of Vans/ (Capacity)</u>	<u># Station Wagons/ (Capacity)</u>	<u># Cars/ (Capacity)</u>
1. Owned/operated by District		8/9		
2. Contracted for by District	57/65-72			
3. Shared with other users				
Total	57/65-72	8/9		

Other vehicles/capacity \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

School Name: Pickering Valley  
 School Affiliation:  Public  Parochial  Non-Profit Private  
 Nursery  Other \_\_\_\_\_  
 (specify)

Address: \_\_\_\_\_  
Uwchland, PA 19400

Telephone 215-458-5324




Location: Rt. 100 Upper Uwchlan Township  
North of Turnpike

EPZ: \* Municipality: Upper Uwchland

Census: Year 1984-85 Term 1st Semester

<u>Grade</u>	<u>Students</u> <u>General/Sp. Ed.</u>	<u>Faculty</u>
<u>K</u>	<u>87</u>	<u>2</u>
<u>1</u>	<u>53</u>	<u>3</u>
<u>2</u>	<u>72</u>	<u>3</u>
<u>3</u>	<u>72</u>	<u>3</u>
<u>4</u>	<u>61</u>	<u>2</u>
<u>5</u>	<u>65</u>	<u>3</u>
<u>6</u>	<u>73</u>	<u>3</u>

Total Enrollment: 483  
 Total Faculty: 34 (12 P.T.)  
 Total Other Staff: 53

<u>Key Staff:</u>	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Principal:		(215) 458-5324 	Uwchlan, PA. 19400
Relief/Designate (1):			
Relief/Designate (2):			
Assistant Principal:			

\* Outside 10 mi EPZ.



SCHOOL BUILDING PROFILE FORM (CONT'D.)

Maintenance: [REDACTED]  
Food Service: [REDACTED]  
School Nurse: [REDACTED]

Special Requirements for Sheltering\*: \_\_\_\_\_  
N/A  
\_\_\_\_\_

Host School: \_\_\_\_\_ Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_  
N/A  
\_\_\_\_\_

Reception Center: \_\_\_\_\_ Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_ Bus Assigned: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Obtain from "Resources Required for Sheltering" Form (Attachment 3)

ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

School Name: Downingtown Area High School  
 School Affiliation:  Public  Parochial  Non-Profit Private  
 Nursery  Other \_\_\_\_\_  
 (specify)

Address: Downingtown, PA, 445 Manor Avenue  
19335

Telephone: (215) 269-4400

Location: West end Borough of Downingtown, on  
before Rt. 30 By-pass

EPZ: \* Municipality: Borough of Downingtown

Census: Year 1984-85 Term 1st Semester

<u>Grade</u>	<u>Students</u>		<u>Faculty</u>
	<u>General</u>	<u>Sp. Ed.</u>	
<u>10</u>	<u>580</u>		<u>101</u>
<u>11</u>	<u>530</u>	<u>5</u>	
<u>12</u>	<u>474</u>		
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Total Enrollment: 1,589

Total Faculty: 101

Total Other Staff: 54

<u>Key Staff:</u>	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Principal:	[REDACTED]	(215) 269-4400	Same
Relief/Designate (1):	[REDACTED]	(215) 269-4400	as
Relief/Designate (2):	[REDACTED]	(215) 269-4400	Above
Assistant Principal:			
Maintenance:	[REDACTED]		
Food Service:	[REDACTED]		
School Nurse:	[REDACTED]		

\*School is outside ten-mile EPZ.

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Special Requirements for Sheltering\*:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Host School:

\_\_\_\_\_

Telephone:

\_\_\_\_\_

Location:

\_\_\_\_\_

Evacuation Route(s):

\_\_\_\_\_

N/A

\_\_\_\_\_

Reception Center:

\_\_\_\_\_

Telephone:

\_\_\_\_\_

Location:

\_\_\_\_\_

Evacuation Route(s):

\_\_\_\_\_

Bus Assigned:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\* Obtain from "Resources Required for Sheltering" Form (Attachment 3)

ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

School Name: Lionville Jr. High School

School Affiliation:  Public  Parochial  Non-Profit  Private  
 Nursery  Other (specify)

Address: 50 Devon Drive, Downingtown, PA 19335

Telephone: (215) 363-6400

Location: Devon Drive off of Rt. 113 between Rt. 30 and Rt. 100

EPZ: \* Municipality: Uwchlan

Census: Year 1984-85 Term 1st Semester

Grade	Students General/Sp. Ed.	Grade	Faculty
<u>7</u>	<u>305</u>	<u>7</u>	<u>Total</u>
<u>8</u>	<u>333</u>	<u>8</u>	<u>of 65</u>
<u>9</u>	<u>372</u>	<u>9</u>	

Total Enrollment: 1010 Total Enrollment: 1010

Total Faculty: 65 Total Faculty: 65

Total Other Staff: 24 Total Other Staff: 24

Key Staff:

Name	Telephone/Pager	Address
Principal: [REDACTED]	(215) 363-6400	50 Devon Dr.
Relief/Designate (1): [REDACTED]	Same	Downingtown, PA
Relief/Designate (2): [REDACTED]		
Assistant Principal: [REDACTED]		
Maintenance: [REDACTED]		
Food Service: [REDACTED]		
School Nurse: [REDACTED]		

\*School is outside ten-mile EPZ.

SCHOOL BUILDING PROFILE FORM (CONT'D.)

Special Requirements for Sheltering\*: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Host School: \_\_\_\_\_ Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_

\_\_\_\_\_ N/A \_\_\_\_\_

Reception Center: \_\_\_\_\_ Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_ Bus Assigned: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

\* Obtain from "Resources Required for Sheltering" Form (Attachment 3)



ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

School Name: Lionville

School Affiliation:  Public  Parochial  Non-Profit Private  
 Nursery  Other \_\_\_\_\_  
 (specify)

Address: 518 Lionville Road  
Downingtown, PA 19335

Telephone: (215) 363-6580



Location: On Rt. 113 between Rt. 30 and Rt. 110

EPZ: No Municipality: Uwchlan

Census: Year 1984-85 Term 1st Semester

<u>Grade</u>	<u>Students General/Sp. Ed.</u>	<u>Faculty</u>
<u>K</u>	<u>74</u>	<u>2</u>
<u>1</u>	<u>51</u>	<u>2</u>
<u>2</u>	<u>80</u>	<u>3</u>
<u>3</u>	<u>57</u>	<u>3</u>
<u>4</u>	<u>60</u>	<u>3</u>
<u>5</u>	<u>59</u>	<u>3</u>
<u>6</u>	<u>67</u>	<u>3</u>

Total Enrollment: 448  
 Total Faculty: 29  
 Total Other Staff: 20

<u>Key Staff:</u>	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Principal:		(215) 363-6580	518 Lionville Rd.
Relief/Designate (1):			Downingtown, PA
Relief/Designate (2):			
Assistant Principal:			
Maintenance:	Thomas Reber		
Food Service:	Mary Dunn		
School Nurse:	Eloise Sigle		

SCHOOL BUILDING PROFILE FORM (CONT'J.)

Special Requirements for Sheltering\*: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Host School: \_\_\_\_\_ Telephone: \_\_\_\_\_

Location: \_\_\_\_\_

Evacuation Route(s): \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Reception Center: N/A Telephone: \_\_\_\_\_

Location: N/A

Evacuation Route(s): N/A Bus A signed: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\* Obtain from "Resources Required for Sheltering" Form (Attachment 3)

ATTACHMENT 2

SCHOOL BUILDING PROFILE FORM

Name: Upattinas Open Community School

Facility Location (directions): From Rt. 100, take Font Road, follow  
thru village down hill to Greenbridge  
Road to Right on Greenbridge approx.  
1-1 1/2 miles.

Affiliations: \_\_\_\_\_  
\_\_\_\_\_

Enrollment:

	<u>Students</u>	<u>Total</u>	<u>Faculty/Staff</u>
Total (6-18 years)	52	52	9

	<u>Name</u>	<u>Telephone/Pager</u>	<u>Address</u>
Key Staff:			
			(W)
			(W)
Director:	[REDACTED]	[REDACTED]	(H)
			(W)
			(W)
Relief/Designate (1):	[REDACTED]	[REDACTED]	(H)
			(W)
			(W)
Relief/Designate (2)	[REDACTED]	[REDACTED]	(H)
			(W)
			(W)
Staff:	[REDACTED]	[REDACTED]	(H)
Transportation Coordinator:	(Director)		
Maintenance Supervisor:	(Director)		



ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Downingtown Area School: Pickering Valley Census: 483

-TBD-



ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Downingtown Area School: Downingtown Area H.S. Census: 1,589

-TBD-

ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Downingtown Area School: Lionville Junior H. S. Census: 1,010

-TBD-

ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Downingtown Area School: Lionville Census: 448

-TBD-

ATTACHMENT 3

RESOURCES REQUIRED FOR SHELTERING

District: Downingtown Area School: Upattinas Open  
Community School Census: \_\_\_\_\_

-TBD-

ATTACHMENT 4

DOWNINGTOWN AREA SCHOOL DISTRICT

Dear Parent:

The Downingtown Area School District has developed plans to protect students in the event of an incident at the Limerick Generating Station. These plans have been developed in accordance with state and federal guidelines and are in consonance with county and municipal plans. Normally school will be closed in the event of an incident; however, plans have been developed to address any situations while school may be in session. To make the plans effective, Downingtown Area School District needs your cooperation and approval.

Our records indicate that your children are attending the Downingtown Area Schools, and that you reside in an area designated as the plume exposure pathway emergency planning zone (EPZ) of the Limerick Generating Station. The area is listed as an area which may need to be evacuated in the event of an emergency at the Generating Station.

In order to protect your children in the event of an emergency while school is in session, the School District plan will permit your children to remain at the school they attend until a parent, guardian or individual with parental permission arrives to pick up the student. The District schools will not dismiss any students into the EPZ area in the event of an emergency.

Students attending any of the District Schools will remain under the supervision of District staff/personnel until reunited with parents or authorized individuals.

Students of the \_\_\_\_\_ who reside in the EPZ will be retained during an emergency, if school is in session, to await pick up by parents, etc. This will affect students of the Pickering Valley Elementary School living within the EPZ area.

In the event of an emergency during school hours requiring the use of the plans, the Downingtown Area School District asks that you follow these simple instructions.

1. Listen to your local Emergency Broadcast System for up-to-date information. AVOID USING TELEPHONES AND DO NOT CALL THE SCHOOL. (WCAU 1210 AM)
2. Do not panic, your children are in good hands.
3. Drive carefully to the school to pick up your children.
4. If a shelter advisory has been made for the area where you live or for the area you will drive through to arrive at the school, wait until the shelter advisory is lifted. IT IS IMPORTANT TO REMAIN INDOORS DURING A SHELTER ADVISORY.



- Thank you for your cooperation. After you have read and understood this information, please sign and return a copy of this letter to the Downingtown Area School District.

This approval shall remain in effect until cancelled by the parent, legal guardian or legal representative or upon transfer of the student from the Downingtown Area School District.

Sincerely,

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

ATTACHMENT 4

Dear Parent:

The Downingtown Area School District has developed plans to protect the students of the Pickering Valley Elementary School in the event of an incident at the Limerick Generating Station. Normally, school will be closed in the event of an incident; however, plans have been developed to address any situations while school is in session. These plans conform to state and federal guidelines and are in consonance with county plans.

To make the plans effective, the Downingtown Area School district needs your cooperation and approval.

In the event of an emergency at the Limerick Generating Station resulting in a advisory for the population of the Emergency Planning Zone to evacuate during school hours, (the emergency planning zone is the entire area of approximately 10 miles radius of the station) the students of \_\_\_\_\_ will be retained at the school to await pick up by parent, guardian or person with parental permission.

If students remain to be picked up beyond 8 PM, a decision will be made to either have the students remain at the school or have them transported to a facility for overnight accommodations. Supervision will be maintained.

During the emergency, you should listen to your local Emergency Broadcast System Station and avoid using the telephone. You should avoid calling the school. (WCAU 1210 AM)

If you live in the emergency planning zone (EPZ), or would have to travel through the EPZ to arrive at the school during a shelter advisory, you should avoid the area or stay indoors until you are advised it is safe to be outdoors. During an advisory for sheltering, the students of \_\_\_\_\_ will remain indoors.

When coming to the school to meet your children, PLEASE DRIVE SAFELY AND OBEY ALL TRAFFIC LAWS. Upon arrival at the school, please obey those directing traffic and do not block exits or driveways.

DO NOT PANIC

Thank you for your cooperation. After you have read and understood this information, please sign the attached copy and return it to the Downingtown Area School District.

Sincerely,

\_\_\_\_\_  
Name

\_\_\_\_\_  
Title

TAB 1 TO ATTACHMENT 4

AUTHORIZATION FOR STUDENT PICK-UP

\_\_\_\_\_ SCHOOL DISTRICT

I hereby authorize that \_\_\_\_\_ may be picked up, for early  
Student's name  
dismissal or during evacuation, by:

myself only, \_\_\_\_\_  
name of parent/legal guardian

myself or my spouse, \_\_\_\_\_  
name of spouse

by \_\_\_\_\_  
name of friend/relative

School officials should not release my child to anyone else unless proper authorization is received from me. I can be reached at the numbers provided below.

Thank you

\_\_\_\_\_  
Date

\_\_\_\_\_  
signature of parent/legal guardian

Telephone: \_\_\_\_\_ (work)  
\_\_\_\_\_ (home)

ATTACHMENT 5

SCHOOL EVACUATION EBS ANNOUNCEMENT

The following message has been released by the Chester County Department of Emergency Services. It supplements instructions given to the public relative to the general evacuation announcement for the approximate ten-mile area around the Limerick Generating Station.

"Parents with children attending school within a ten-mile area of the Limerick Generating Station are advised that their children will be evacuated to a safe location where they can be reunited with their parents or guardians. Children will be bused to safe locations at host schools outside the risk area. Parents are asked to meet their children there. I repeat, children will be bused directly to safe locations at host schools outside the risk area where parents or guardians may pick them up. Parents or guardians are urged to go directly to the host schools. Attempting to pick them up at the schools they attend might interfere with their safe evacuation.

Children attending Chester County schools within the 10-mile area around the Limerick Generating Station will be bused to locations where they can be picked up.

Please refer to the information provided by your child's school that highlights these host schools and pick up procedures.

Parents are urged not to telephone or to go to the school that their children are attending inside the ten-mile radius of the plant. This will only create confusion. Parents are to meet their children at the assigned host schools. I repeat, parents are urged not to telephone or to go to the school that their children are attending inside the approximate ten-mile area, but to meet their children at assigned host schools.

If your child attends a school outside the ten-mile radius, you may pick up your child at that school.

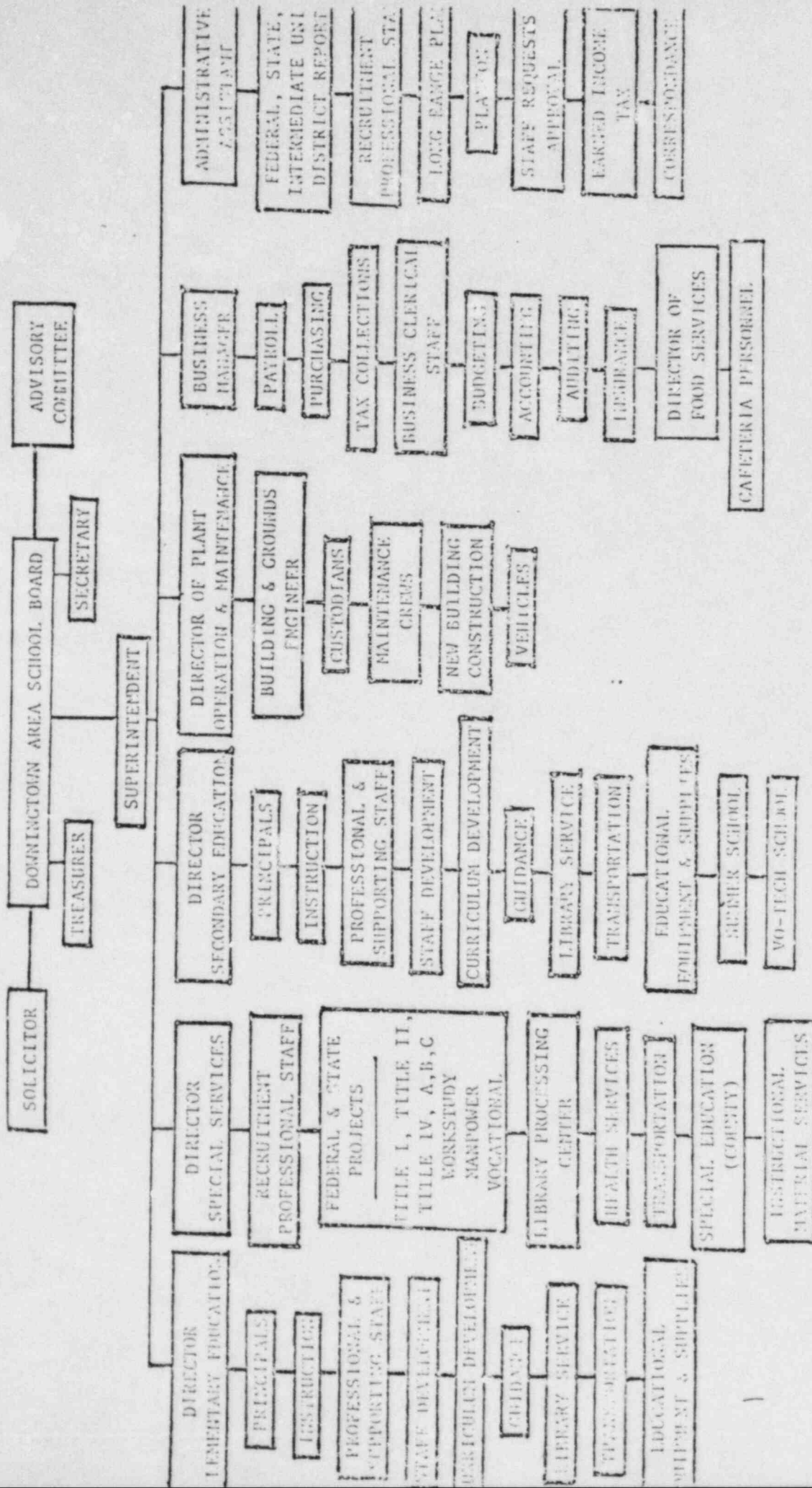
These host schools will remain open until 8 p.m. After 8 p.m., your child will be transferred to an announced location to await pickup.

The preceding has been an announcement by the Chester County Department of Emergency Services giving parents instructions on where to meet their children who are attending school in the approximate ten-mile area around the Limerick Generating Station."

(Repeat this message one time then end transmission.)

(This message will be broadcast along with the General Evacuation announcement when instructions are given by the Department of Emergency Services to do so.)

ADMINISTRATIVE ORGANIZATION





ATTACHMENT 7

AGREEMENTS

Copies of all agreements required for this plan are maintained on file by the Downingtown Area School District.

## ATTACHMENT 8

DOWNTOWNTOWN AREA SCHOOL DISTRICT  
 Downingtown, Pennsylvania  
 SCHOOL CALENDAR  
 1984-1985

			<u>Pupils</u>	<u>Teachers</u>
August	29	All Teachers Report (Wednesday)	0	2
August	30	All Teachers Report (Thursday)		
September	3	Labor Day (Monday)	19	19
September	4	All Pupils Report (Tuesday)		
October	19	Teacher Day - In-Service (Friday)	22	23
November	22-23	Thanksgiving	19	19
November	26	Holiday (Monday)		
December	21	Winter Vacation Begins End of Day (Friday)	15	15
January	2	School Reopens (Wednesday)	21	21
January	14	* Holiday - Martin Luther King Day (Monday)		
February	15	Teacher Day - In-Service (Friday)	18	19
February	18	**Mid-Winter Vacation (Monday)		
March			21	21
April	1-5	Spring Vacation	17	17
April	8	School Reopens (Monday)		
May	27	Memorial Day (Monday)	22	22
June	10	Final Student Day (Monday)	6	
June	11	Final Teacher Day (Tuesday)	<u>        </u>	<u>    7    </u>
			180	185

1. The first five (5) days that schools are closed due to inclement weather or for other reasons will be made up at the end of the year in June. (If no days are missed, the final student day is Monday, June 10, 1985).
2. The next four (4) days missed will be made up during the first four (4) days of Spring Vacation.
3. Subsequent days missed will be made up at the end of the academic year.

Two dates are being planned for early dismissals for curriculum work by the professional staff.

\* As of 1986, Monday of the week in which the date falls will be observed nationally as Martin Luther King Day.

\*\* School District Presidential Birthday

DANIEL BOONE AREA SCHOOL DISTRICT P.O. Box 307 HUNTSBORO, PENNSYLVANIA 17038

## District Administration

Dr. Joseph M. Mainello, Superintendent  
Esther M. Weaver, Business Manager

November 5, 1984

Mr. John Cunnington, Jr.  
Emergency Planning  
2101 North Front Street  
Harrisburg, Pennsylvania

Dear Mr. Cunnington,

The following questions were raised by members of our administrative staff as a result of our review of the fourth draft of the emergency response plan:

1. Remuneration to staff for time spent beyond the regular school day?
2. Legal liability of staff in handling and supervising beyond the regular school day.
3. If students are not sent back into the EPZ area Monocacy youngsters will need bussing to the high school. This increases the number of students to be supervised and the number of buses that will be needed for transportation.
4. Pages 24, 25, 26, 27, and 28 sound directive in assigning and directing staff or teachers beyond the regular school day; faculty may take issue with this. Are there any precedents that can be cited?
5. Keep 14 buses at the high school after delivering students in the event they're needed for Governor Mifflin.
6. Moving students from Amity and Monocacy will create too high an enrollment; consequently municipal governments may not be able to be accommodated at the high school as suggested in our present plan. What contingencies can be worked out?
7. If the district moves on the alert signal as requested by Amity Township, whose liability insurance prevails?
8. Staff training sessions - when? where? cost?

Sincerely,

*Joseph M. Mainello*  
Joseph M. Mainello, Superintendent  
ptl