

POSITION DESCRIPTION
SHIFT ADVISOR

REPORTS TO: Shift Engineer

SUPERVISES: None

FUNCTIONAL RELATIONSHIPS:

Shift Control Room Engineer, Auxiliary Service Foreman, Maintenance Foreman, I.M. Foreman, Electrical Foreman, Tech Staff Engineers, Rad Chem Foreman, Stationmen Foreman.

BASIC FUNCTIONS:

Assist the Shift Engineer with his duties and is responsible for all duties assigned to him by the Shift Engineer; provide advice and recommendations on plant operations to the Shift Engineer.

PRIMARY RESPONSIBILITIES:

1. Maintain in-depth knowledge of plant and equipment status by reviewing:
 - a. S. E. Shift Turnover Forms
 - b. Control Room and S. E. Log
 - c. Main Control Board Lineups
2. Review, assess, observe and/or assist in significant plant evolutions as directed by the Shift Engineer, including startup procedures.
3. Assist in resolving Tech Spec related problems.
4. Participate in shift turnover and shift briefings.
5. Monitor procedures in use by the shift.
6. Assist in other tasks as assigned by the Shift Engineer.
7. The Shift Advisor does not have the authority to order plant shutdown.

PRINCIPAL WORKING RELATIONSHIPS:

1. Shift Engineer - provide advice on plant evolutions.
2. Shift Control Room Engineer - assists in coordination of plant evolutions.
3. Auxiliary Services Foreman - helps coordinate primary and secondary plant evolutions.
4. Tech Staff Engineers - assists/advises in resolution of plant generic operating problems.

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5. Rad Chem Foreman - provides assistance/advice to maintain radiological and chemical specs.

MEASUREMENT YARDSTICKS:

1. Feedback from maintenance personnel.
2. Feedback from Shift Engineer.
3. Feedback from Shift Operators.

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Appendix D
Revised Shift Advisor Training Program Procedures