



UNITED STATES
NUCLEAR REGULATORY COMMISSION

REGION IV

611 RYAN PLAZA DRIVE, SUITE 400
ARLINGTON, TEXAS 76011-8064

SEP 28 1995

Mr. Ronald A. Kucera
Director of Intergovernmental
Cooperation
Department of Natural Resources
P.O. Box 176
Jefferson City, MO 65102

SUBJECT: MANAGEMENT MEETING

This refers to the meeting conducted in the Region IV office on September 20, 1995. This meeting related to discussion of the transfer of NRC oversight of the Grand Gulf Nuclear Station and the Callaway plant from NRC Regions II and III to NRC Region IV.

In this meeting, the Director of the Office of Nuclear Reactor Regulation, the Director of the Office of State Programs, the Region IV Regional Administrator, and other NRC staff members discussed transition plans and addressed issues related to the transfer of regulatory oversight for the two power stations to NRC Region IV. Emphasis was placed on establishing contacts and continuity and on addressing concerns of the representatives of the states of Mississippi and Missouri. The NRC staff committed to take the necessary actions to perform the transition in a smooth manner, with minimal impact on the licensees and states involved.

In accordance with Section 2.790 of the NRC's "Rules of Practice," Part 2, Title 10, Code of Federal Regulations, a copy of this letter will be placed in the NRC's Public Document Room.

Should you have any questions concerning this matter, we will be pleased to discuss them with you.

Sincerely,

A handwritten signature in dark ink, appearing to read "J. E. Dyer".

J. E. Dyer, Director
Division of Reactor Projects

Enclosures:

1. Attendance List
2. Agenda
3. Meeting Handouts
4. Transition Implementation Plan

9510050180 950928
PDR ADOCK 05000416
P PDR

Mr. Ronald A. Kucera

-2-

cc w/enclosures:

Mr. Gary McNutt

Bureau of Radiological Health

Department of Health

P.O. Box 570

Jefferson City, MO 65102

bcc to DMB: (IE45)

bcc distrib by RIV:

- W. Axelson, RIII
- R. Bangart, OSP
- E. Adensam, OEDO
- J. Roe, NRR
- R. Wharton, NRR
- K. Perkins, Director, WCFO
- B. Henderson, PAO

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WDJohnson;df			CAHackney			JED						
9/27/95			9/27/95			9/28/95						

OFFICIAL RECORD COPY

050007

Mr. Ronald A. Kucera

-3-

SEP 28 1995

bcc to DMB: (IE45)

bcc distrib by RIV:

W. Axelson, RIII

R. Bangart, OSP

E. Adensam, OEDO

J. Roe, NRR

R. Wharton, NRR

K. Perkins, Director, WCFO

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RIV:ADD:DRP	E	RSLO	E	D:DRP	E				
WDJohnson;df		CAHackney		JED					
9/27/95		9/27/95		9/28/95					

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ATTENDANCE LIST

PURPOSE OF MEETING: Discuss the Transfer of NRC Regional Oversight for the Callaway Plant and the Grand Gulf Nuclear Station to NRC Region IV

LOCATION: NRC Region IV, Arlington, Texas

DATE: September 20, 1995

TIME: 10 a. m.

NAME (PLEASE PRINT)	ORGANIZATION	TITLE
DEANIS KIRSMH	NRC/RIV/DRP	PROJECT BRANCH B CHIEF
Bill Bateman	NRC/INRR/DRPW	Project Director
AL PASSWATRE	UNION ELECTRIC	MANAGER, LICENSING & FEELS
DON SCHNELL	UNION ELECTRIC	SR VP - NUCLEAR
Richard L. Langert	NRC/CSP	Director, Office State Programs
RON AFFOLTER	UNION ELECTRIC	MANAGER, CALLAWAY PLANT
JIM LUBER	NRC/RIV/DRP	Dir, Division of Rx Procs.
DAVID G PASSELL	NRC/RIV/DRP	SRI - CALLAWAY
Garry L. Randolph	Union Electric	Vice President, Nuclear Operations
JOE LAUX	UNION ELECTRIC	MANAGER QUALITY ASSURANCE
PAT CANTON	NRC RIV	Director, DRS
Mark Fox	NRC/RIV/DRPW	Director, DRPW
Raymond Wharten	NRC/INRR/ED III B	Licensing Project Manager
HARRY KEISER	EOT	EX VP
SAM COLLINS	NRC - RIV	Dep Regional Admin.
Jeff Tedrow	NRC - SRI	GGNS Senior Resident Inspector
DON HINTZ	ECI	PRES & CEO
Bill Russell	NRC/INRR	Director
PAUL HARRELL	NRC/REGION IV	CHIEF, BRANCH C, DRP
RANDY HUTCHINSON	EOT	VP, OPERATION - GGNS
WEN E BRUCKMAN	NRC/RIV/DRS	DEPUTY DIRECTOR, DR R & SAFETY
WILLIAM BOGUE	NRC/RIV	REGIONAL COUNSEL

ATTENDANCE LIST

PURPOSE OF MEETING: Discuss the Transfer of NRC Regional Oversight for the Callaway Plant and the Grand Gulf Nuclear Station to NRC Region IV

LOCATION: NRC Region IV, Arlington, Texas

DATE: September 20, 1995

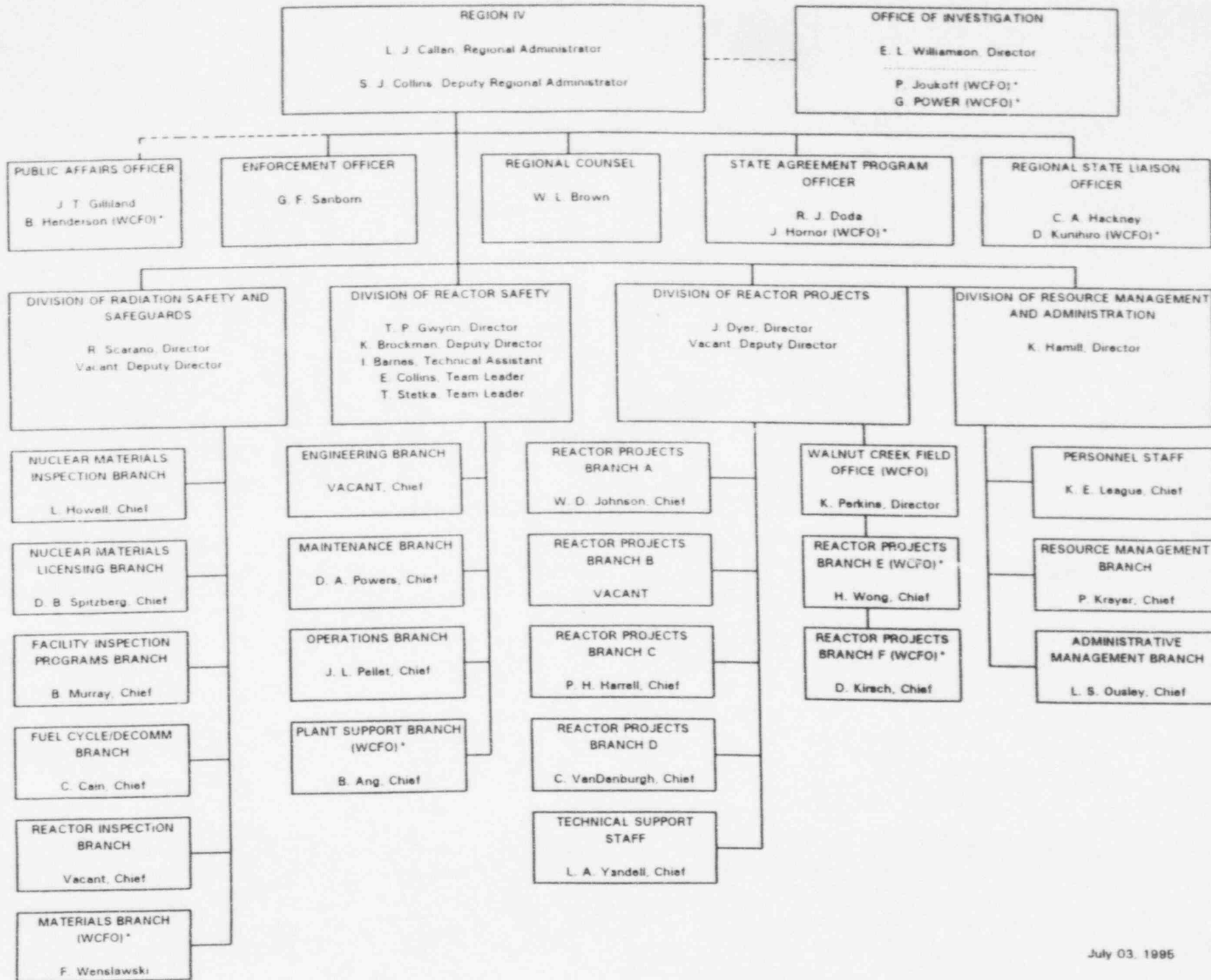
TIME: 10 a. m.

NAME (PLEASE PRINT)	ORGANIZATION	TITLE
EDDIE S FUENTE	MS DEPT OF HEALTH/DRH	DIRECTOR
Bob Bell	" " "	HP Administrative
MIKE MEISNER	EOI-GRANDGULF	DIRECTOR, NSGRA
W.D. Johnson	NRC - Region IV	Acting Depy Dir, DRP
D. P. CHAMBERLAIN	NRC - REGION III	ACTING DEPT DIR, DRSS
J.L. TAPIA	NRC - REGION III	ACTING CHIEF, OPERATIONS, DRSS
Anita Y. Kirtland	NRC - Region IV	Emergency Response Assistant
CHRIS CHRISTENSEN	NRC - Region II	Branch Chief DRP
DALE POWERS	NRC - REGION IV	CHIEF, MAINTENANCE BRANCH
Ross SCARANO	NRC - RTD	DIRECTOR, DRSS
K.W. BORCHARDT	NRC - NRR	Branch Chief
R.J. BARRETT	NRC - FEOD	BRANCH CHIEF
SELYER	NRC DRP CIV	DIVISION DIR
Jocelyn Mitchell	NRC/OIE/DO	Sr. Regional Coordinator
L.A. ANDERSON	NRC, Region IV	Branch Chief
ROBERT DODA	NRC / R IV	STATE AGREEMENTS OFF
GARY SANBORN	NRC / R IV	ENFORCEMENT OFFICER
KATHLEEN HAMIL	NRC / R IV	Div Res Mgmt + Adm
Russell Wise	NRC / R IV	ALLEGATIONS COORDINATOR
Art Howell	NRC / R IV	Acting Chief, TSS
M. J. FABER	NRC / R III	BRANCH CHIEF

AGENDA
September 20, 1995, Arlington, Texas

Meeting to Discuss the Transfer of NRC Regional Oversight for the Callaway Plant and the Grand Gulf Nuclear Station to NRC Region IV

- I. INTRODUCTIONS AND OPENING REMARKS
- W. T. Russell, Director
Office of Nuclear Reactor
Regulation
- R. L. Bangart, Director
Office of State Programs
- L. J. Callan, Regional
Administrator
- II. DISCUSSION TOPICS
- Region IV Organization S. J. Collins, Deputy Regional
Administrator
 - Transition Plan Overview W. D. Johnson, Acting Deputy
Director, Division of
Reactor Projects (DRP)
 - Role of the Project Managers J. W. Roe, Director, Division
of Reactor Projects III/IV
 - Role of the Resident Inspectors/
NRC Inspection Program J. E. Dyer, Director, DRP
R. W. Borchardt, Chief,
Inspection Program Branch, NRR
 - Handling of Regulatory Impact
Issues S. J. Collins
 - Communications with the Region L. J. Callan
 - Regional Incident Response L. J. Callan/E. F. Bates
E. W. Weinstein/R. J. Barrett
- III. STATE ISSUES/CONCERNS R. L. Bangart, W. T. Russell
L. J. Callan
- WORKING LUNCH (12 NOON - 1 P.M.)
- III. STATE ISSUES/CONCERNS (Continued)
- IV. BREAKOUT SESSIONS
- Licensee Comments and Questions
 - State Government Comments and Questions



July 03, 1995

Director - JIM DYER
Deputy Director (Acting) - RILL JOHNSON
Director (WCFO) - KEN PERKINS

ADMINISTRATIVE STAFF

Director's Secretary - Lucy Thomas
Branch Chief Secretary - Denise Freeman (Branches A, C and TSS; Backup for E)
Branch Chief Secretary - Colleen Murnahan (Branches B and D; Backup for F)
Director's Secretary (WCFO) - Maurine Smith
Branch Secretary (WCFO) - Jo Bianchi

PROJECT BRANCH A

Chief (Acting) - LARRY YANDELL
Project Engineer - Ron Kopriva

FCS

SRI - Wayne Walker
RI - Vincent Gaddy
ROA - Nancy Curley

STP

SRI - David Loveless
RI - Jack Keeton
RI - Wayne Sive
ROA - Lenora Ryvna

PROJECT BRANCH B

Chief (Acting) - DENNIS KIRSCH
Project Engineer - David Graves

CPSES

SRI - Tony Gody, Jr.
RI - Harry Freeman
RI - Vonna Ordaz
ROA - Carole Austin

WOLF CREEK

SRI - Fred Ringwald
RI - Jennifer Dixon-Herrity
ROA - Shirley Allen

PROJECT BRANCH C

Chief - PHIL HARRELL
Project Engineer - Terry Reis

CNS

SRI - Mary Miller
RI - Chris Skinner
ROA - Shirley Naddenriep

ANO

SRI - Kriss Kennedy
RI - Steve Campbell
RI - Jim Melfi
ROA - Vicki High

PROJECT BRANCH D

Chief - CHRIS VANDENBURGH
Project Engineer - Greg Pick

RBS

SRI - Ward Smith
RI - Vacant
ROA - Marj Pound

W3

SRI - Ed Ford
RI - Troy Pruett
ROA - Ann Youngs

PROJECT BRANCH E

Chief - HOWARD WONG
Senior Project Inspector - Gary Johnston
Project Inspector - Dave Corporandy

WNP-2

SRI - Rob Barr
RI - David Proulx
ROA - Helen Brownell

DIABLO CANYON

SRI - Mike Tschiltz
RI - Boynton
ROA - Jean Gellis

PROJECT BRANCH F

Chief (Acting) - RANDY HUEY
Senior Project Inspector - Dyla Acker
Project Inspector - Brad Olson

SAN ONOFRE

SRI - Jim Sloan
RI - David Solorio
RI - John Russell
ROA - Stefani Neidholdt

PALO VERDE

SRI - Kan Johnston
RI - Al MacDougall
RI - John Kramer
RI - Denise Garcia
ROA - Sue Howell

TECHNICAL SUPPORT STAFF

Chief - (Acting) - ART HOWELL
Senior Technical Assistant - Rebecca Nease
Technical Assistant - Greg Werner
Reactor Projects Assistant - Loretta Williams
Reactor Engineer - Vacant

REGION IV - DIVISION OF REACTOR SAFETY

PAT GWYNN Director
KEN BROCKMAN Deputy Director
IAN BARNES Technical Assistant
ELMO COLLINS Senior Reactor Analyst
Cheryl Sudman Director's Secretary

Lynn Berger, Secretary ENGINEERING BRANCH (EB)

VACANT, Chief
Paul Gage
Paula Goldberg
Bill McNeill
Ray Mullikin⁽¹⁾
Chris Myers
Mike Runyan
Linda Smith
Tom Stetka

FUNCTIONS

50.59
Configuration Control
Design Changes
Design Basis Reconstitution
Digital Controls
IPE/IPEEE
Modifications/Testing
MOV TI-109
Plant Systems Components
PRA
Pressure Locking TI-*
Seismic Adequacy TI-124
Service Water TI-118
Station Blackout TI-120

MAINTENANCE BRANCH (MB)

DALE POWERS, Chief
Lee Ellershaw
Claude Johnson
Chuck Paulk
Kathy Weaver
Greg Werner
John Whittemore⁽³⁾

FUNCTIONS

Balance of Plant
Check Valve TI-110
Chemistry
Containment/Testing
Core Performance/Environmental
Qualification
Erosion/Corrosion Programs
Fuel Handling
ISI
IST
Maintenance Processes
Materials
- NDE
- Welding
On-Line Leak Sealing TI-*
Outage Planning
Performance Indicators
Pipe Support
Surveillance Processes
Rosemount Pressure Transmitters TI-122

Cheryl Goines, Secretary OPERATIONS BRANCH (OB)

JOHN PELLET, Chief
Laura Hurley, OL Assistant
Howard Bundy
Edward Ford⁽²⁾
Ryan Lantz
Steve McCrory
Tom McKernon
Tom Meadows
Mike Murphy
Joe Tapia

FUNCTIONS

Dissolved Gas in RCS TI-*
EOP & Procedure Inspections
EP Interface
Event Reporting
Operational/Reactive Insp. Support
Operator Licensing
Outage Planning
Safe Shutdown
Training Programs

PLANT SUPPORT BRANCH (PSB) - WCFO

BILL ANG, Chief
Cliff Clark
Bob Pate
Dave Pereira
Phil Qualls
Bill Wagner
Jo Bianchi, Part-Time Branch Secy

FUNCTIONS

Corrective Action Programs
Fire Protection
Housekeeping Controls
Organizations
Procurement/Dedication
Receipt Storage
Records
Review Committees
SA/QV
Steam Generator Tube Integrity TI-*
Thermolag TI-*
Threaded Fasteners TI-*

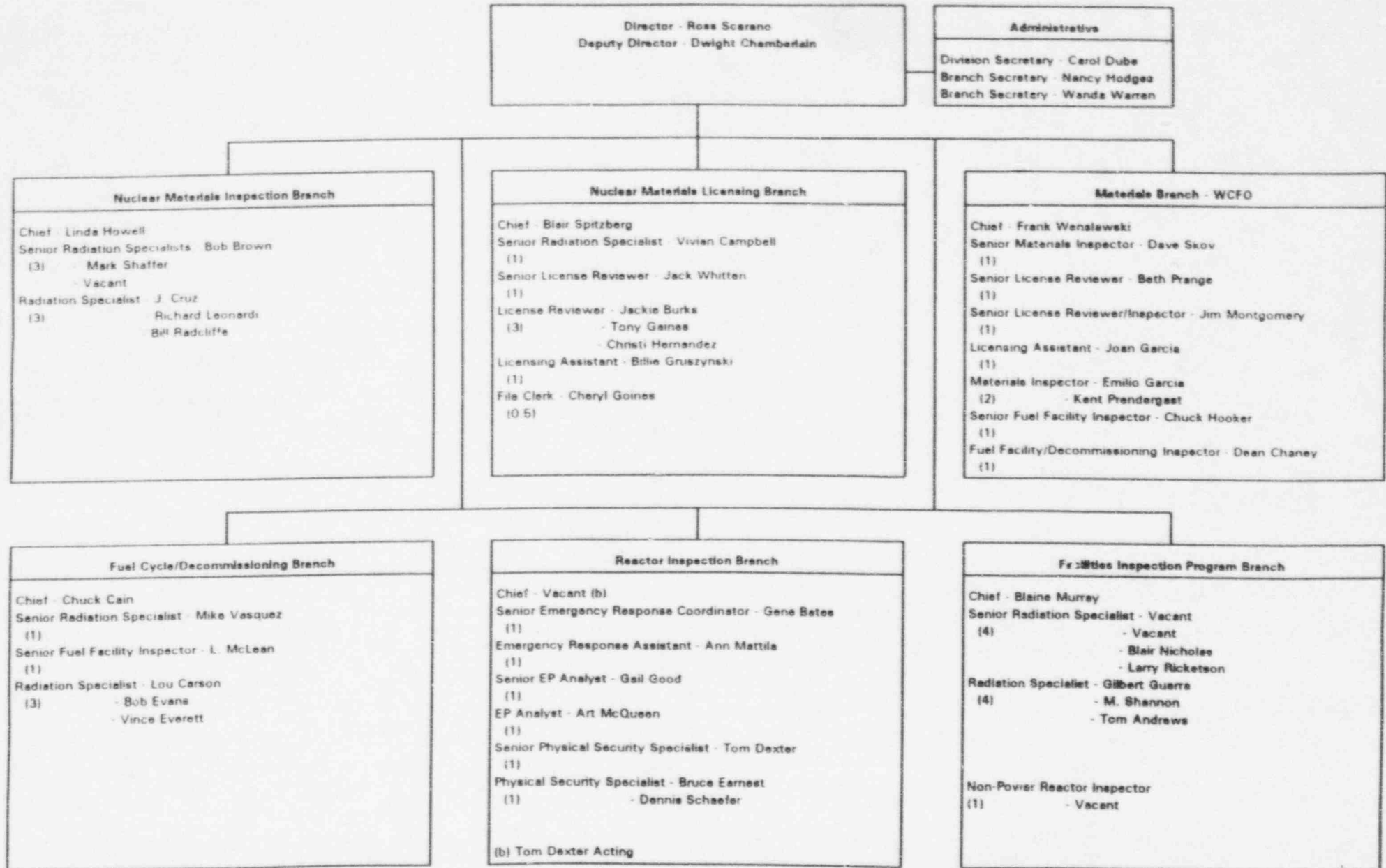
- (1) In 9/95
(2) No later than 10/29/95
(3) Detailed to RA's Office till 2/96
*Indicates not yet issued

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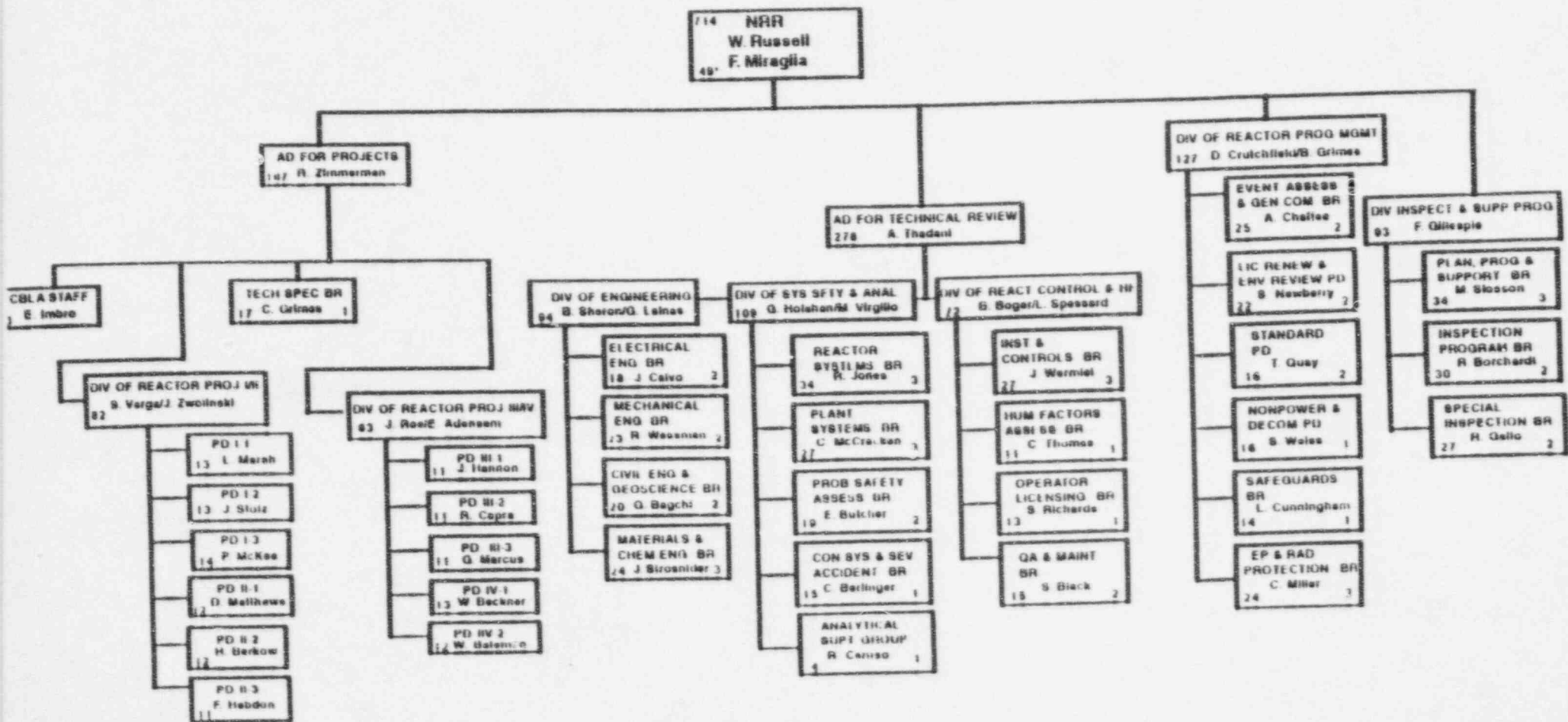
Effective September 18, 1995 (cls)

REGION IV - DIVISION OF RADIATION SAFETY AND SAFEGUARDS

September 18, 1985



NRR PROPOSED ORGANIZATION FOR 7/23/95
NRR LMPC PROPOSAL



REGION IV - DIVISION OF REACTOR PROJECTS ORGANIZATION CHART

Director - JIM DYER

Deputy Director (Acting) - BILL JOHNSON

Director (WCFO) - KEN PERKINS

ADMINISTRATIVE STAFF

Director's Secretary - Lucy Thomas

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Branch Chief Secretary - Colleen Mumahan (Branches B and D; Backup for F)

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ROA - Nancy Curley

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SRI - David Loveless

RI - Jack Keeton

RI - Wayne Sifre

ROA - Lenora Reyna

CPSSES

SRI - Tony Gody, Jr.

RI - Harry Freeman

RI - Vonna Ordaz

ROA - Carole Austin

WOLF CREEK

SRI - Fred Ringwald

RI - Jennifer Dixon-Herrity

ROA - Shirley Allen

CALLAWAY

SRI - Dave Passehl

RI - Frank Brush

ROA - Dawn Yancey

PROJECT BRANCH C

Chief (Acting) - TERRY REIS

Project Engineer (Acting) - Rebecca Nease

PROJECT BRANCH D

Chief (Acting) - PHIL HARRELL

Project Engineer - Greg Pick

Project Engineer - Vacant

CNS

SRI - Mary Miller

RI - Chris Skinner

ROA - Shirley Neddenriep

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GRAND GULF

SRI - Jeff Tedrow

RI - Charlie Hughey

ROA - Vacant

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ROA - Stefani Neidholdt

PALO VERDE

SRI - Ken Johnston

RI - Vacant

RI - John Kramer

RI - Denise Garcia

ROA - Sue Howell

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Chief - LARRY YANDELL

Senior Project Engineer - Vacant

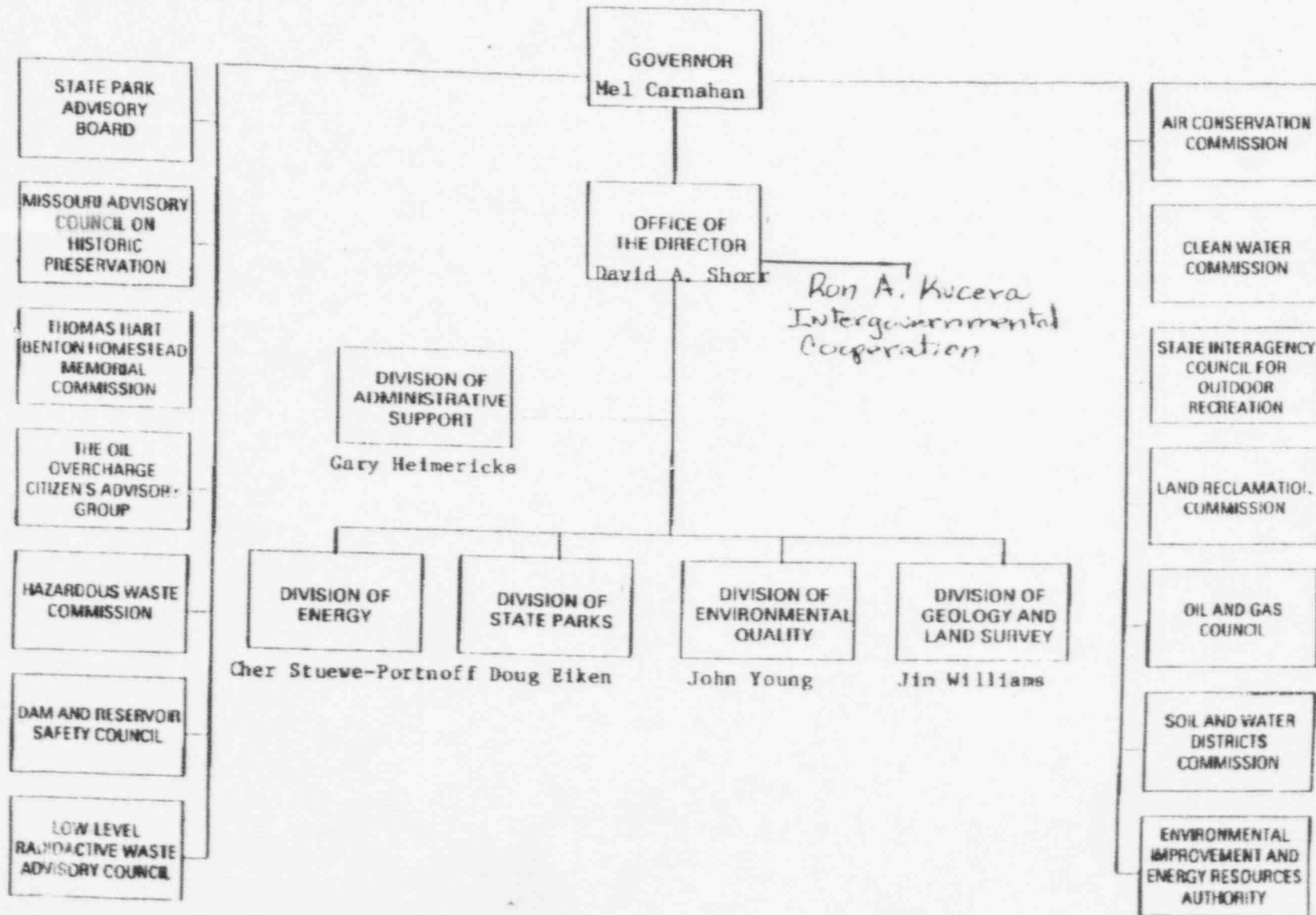
Project Engineer - Ray Azua

Reactor Projects Assistant - Loretta Williams

STATE ATTENDEES
September 20, 1995

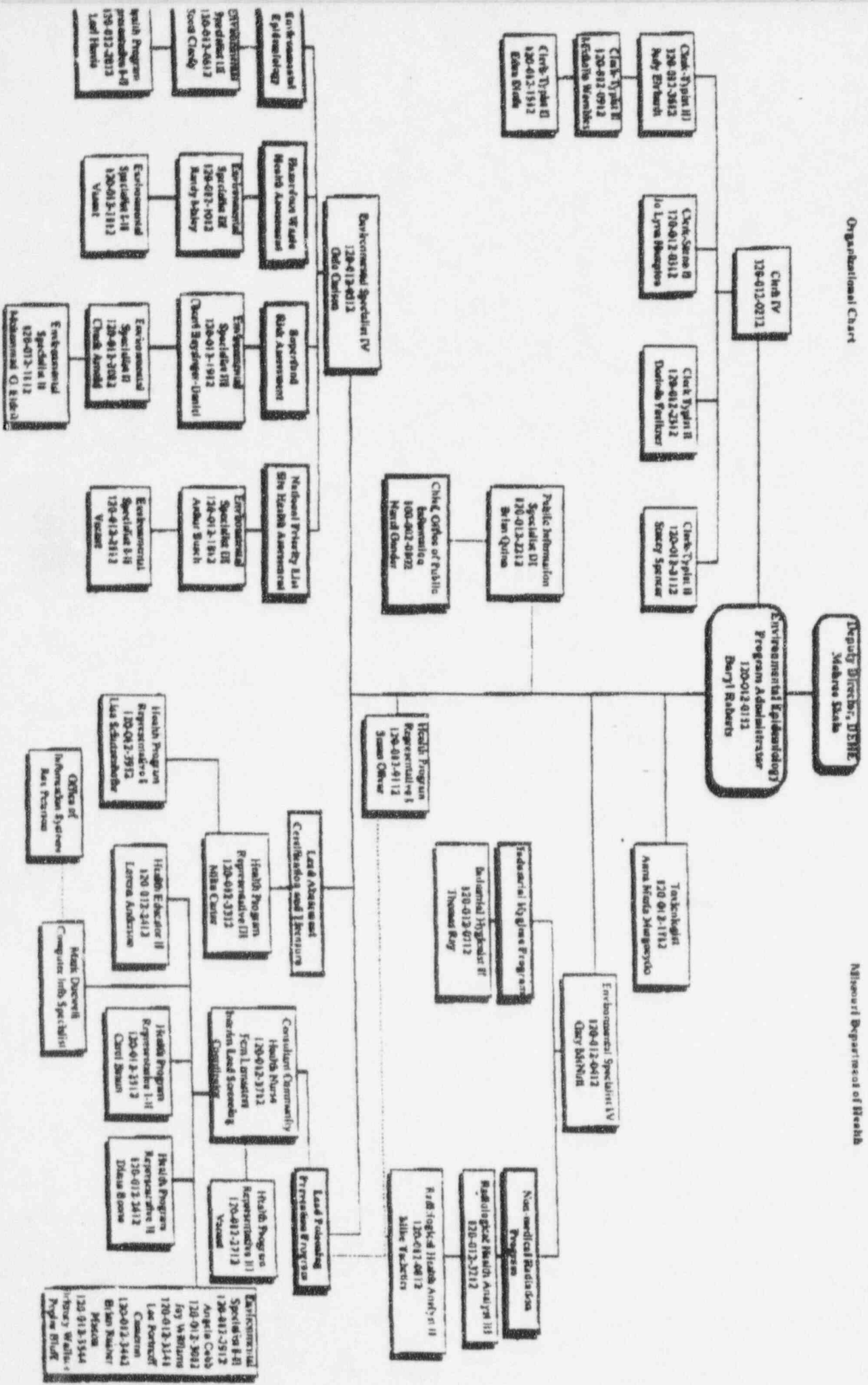
1. Ron A. Kucera, Intergovernmental Cooperation
Office of the Director
Missouri Department of Natural Resources
2. Eddie S. Fuente, Director
Division of Radiological Health
Mississippi Department of Health
3. Robert L. Bell, Environmental, Emergency Response,
Radioactive Waste, and Transportation Branch
Division of Radiological Health
Mississippi Department of Health

MISSOURI DEPARTMENT OF NATURAL RESOURCES



Organizational Chart

Missouri Department of Health



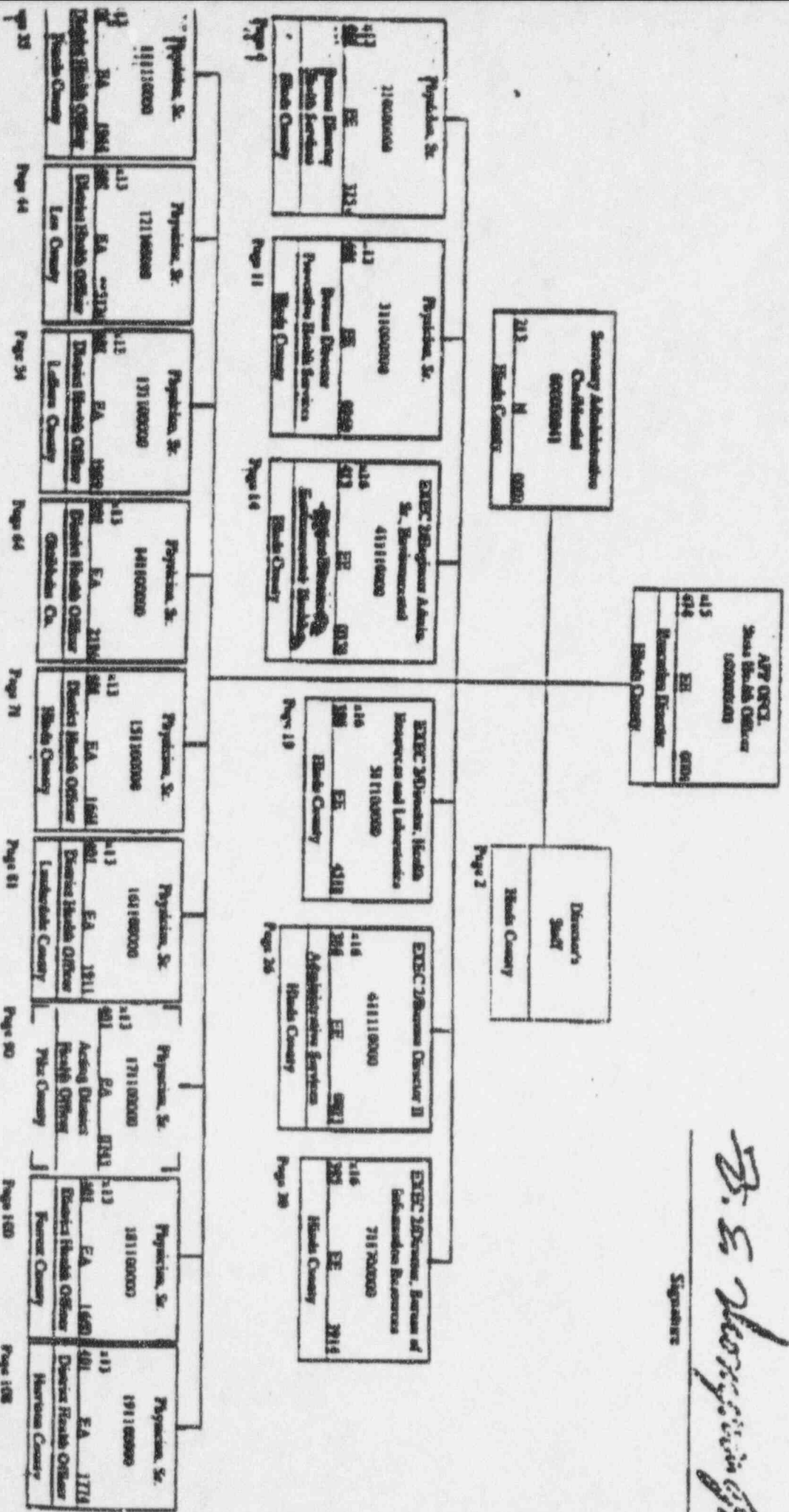
State Department of Health

Mississippi State Department of Health
 Agency: 90301

PT 94

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 Prepared June 1, 1993
 **Time Limited

R. E. Morrison
 Signature



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Mississippi State Department of Health
Agency: 90301
PT 94
Page 14 of 118 Pages
Prepared June 1, 1993

[Handwritten Signature]

Signature

ERIC Slaughter	
Administrator, St. Bartholomew	
416	41110000
308	EE
	0129
Business of Bartholomew Health Stable County	

Secretary Administration	
414	41110041
	N
	0128
Stable County	

Engineer Administrator, Recreational	
411	41113001
	EA
	0129
District Public Health Stable County	

Deputy Director II	
340	41111100
	EA
	0124
Public Health Stable County	

Director, Psychological Health	
354	41111200
	EA
	0104
Psychological Health Stable County	

Public and Personal Visual Inspector, Clerk	
306	41111300
	EP
	0447
Stable County	

Engineer Administrator, Environmental	
357	41117000
	EA
	0124
Water Supply Stable County	

Eddie Fuente

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Director, Radiological Health
41111320
EA 0001
BA Radiological Health
Shasta County

Eddie Fuhr

Secretary Radiological Health
41111321
EA 0010
BA Shasta County

Shasta Psychiatric Admin
41111320
EA 0001
BA Radiological Health
Shasta County

Shasta Psychiatric Admin
41111370
EA 0007
BA Radiological Health
Shasta County

Shasta Psychiatric
41111370
EA 0001
BA Shasta County

Shasta Psychiatric Services
41111321
EA 0001
BA Shasta County

Shasta Psychiatric Services
41111371
EA 0001
BA Shasta County

Secretary
41111321
EA 0010
BA Shasta County

Shasta Psychiatric Services
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EA 0001
BA Shasta County

Shasta Psychiatric Services
41111371
EA 0001
BA Shasta County

Shasta Psychiatric Services
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Shasta Psychiatric Services
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EA 0001
BA Shasta County

Secretary
41111371
EA 0001
BA Shasta County

Shasta Psychiatric Services
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BA Shasta County

Shasta Psychiatric Services
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EA 0001
BA Shasta County

Shasta Psychiatric Services
41111371
EA 0001
BA Shasta County

SECRETARY PHYSICIAN
41111321
EA 0001
BA Shasta County

Secretary
41111321
EA 0001
BA Shasta County

Shasta Psychiatric Services
41111371
EA 0001
BA Shasta County

SECRETARY PHYSICIAN
41111321
EA 0001
BA Shasta County

D. E. Thompson
 Signature

Mississippi State Department of Health
 Agency 90301
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 Prepared July 1, 1994
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RADIOLOGICAL HEALTH

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UNITED STATES
NUCLEAR REGULATORY COMMISSION

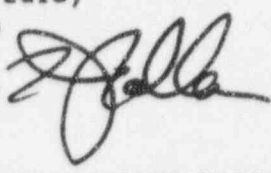
ENCLOSURE 4

REGION IV

611 RYAN PLAZA DRIVE, SUITE 400
ARLINGTON, TEXAS 76011-8064

September 18, 1995

MEMORANDUM TO: William T. Russell, Director (MS: 12G18)
Office of Nuclear Reactor Regulation

FROM: L. J. Callan, Regional Administrator 
Region IV

SUBJECT: CALLAWAY AND GRAND GULF TRANSITION IMPLEMENTATION PLAN

Attached is the plan used to identify and track the activities associated with transferring regional oversight responsibility for Callaway and Grand Gulf to the Region IV Office. Many of the action items in the plan have been completed and others are in progress. The plan will be discussed with you, regional representatives, licensee representatives and state officials in the Region IV Office on September 20, 1995.

Enclosure:
Callaway and Grand Gulf Transition
Implementation Plan

cc w/enclosure [via hard copy]:
J. Milhoan (MS: 17G21)
H. Thompson (MS: 17G21)
E. Jordan (MS: 4018)
R. Bangart (MS: 3023)
S. Ebner, Region II
H. Miller, Region III

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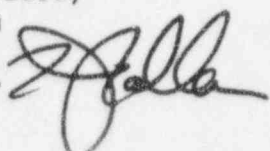
UNITED STATES
NUCLEAR REGULATORY COMMISSION

REGION IV

611 RYAN PLAZA DRIVE, SUITE 400
ARLINGTON, TEXAS 76011-8084

September 18, 1995

MEMORANDUM TO: William T. Russell, Director (MS: 12G18)
Office of Nuclear Reactor Regulation

FROM: L. J. Callan, Regional Administrator 
Region IV

SUBJECT: CALLAWAY AND GRAND GULF TRANSITION IMPLEMENTATION PLAN

Attached is the plan used to identify and track the activities associated with transferring regional oversight responsibility for Callaway and Grand Gulf to the Region IV Office. Many of the action items in the plan have been completed and others are in progress. The plan will be discussed with you, regional representatives, licensee representatives and state officials in the Region IV Office on September 20, 1995.

Enclosure:
Callaway and Grand Gulf Transition
Implementation Plan

cc w/enclosure [via hard copy]:
J. Milhoan (MS: 17G21)
H. Thompson (MS: 17G21)
E. Jordan (MS: 4D18)
R. Bangart (MS: 3D23)
S. Ebner, Region II
H. Miller, Region III

bcc w/enclosure [via e-mail distribution]:

F. Gillespie (FPG; MS: 12G18)
T. Martin, (TTM: Region I)
R. Trojanowski (RET, Region II)
R. Lickus, (RLM2, Region III)
J. Roe (JWR, MS: 13E4)
E. Adensam [EGA1; MS: 13E4)

bcc w/enclosure (DMB IE51) [via hard-copy distribution]:

RIV Official File Copy
RIV Reading File Copy
J. Mitchell (MS: 17G21)
H. Christensen, Region II
M. Farber, Region III
P. O'Connor (MS: 13H3)
R. Wharton (MS: 13E21)
S. Collins, RIV
J. Dyer, RIV
D. Kirsch, RIV #CFO
W. Johnson, RIV DRP
P. Harrell, RIV DRP
L. Yandell, RIV TSS
R. Nease, RIV/TSS
B. Henderson, RIV/PAO
E. Bates, RIV/CRSS
D. Chamberlain, RIV/DRSS
T. Gwynn, RIV/CRS
K. Brockman, RIV/DRS
Y. Elko, RIV/DEMA
K. Gardin, RIV DRMA
C. Hackney, RIV RSLO
K. Hamill, RIV DRMA
P. Krayner, RIV DRMA
K. League, RIV RPO
A. Mattila, RIV DRSS
S. McCrory, RIV DRS
L. Ousley, RIV DRMA
J. Pellet, RIV DRS
G. Sanborn, RIV EO
R. Wise, RIV/AC
L. Thomas/DRP

REVISION 1

**CALLAWAY AND GRAND GULF
TRANSITION IMPLEMENTATION PLAN**

September 18, 1995

~~9509210348~~

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OVERALL MILESTONE SCHEDULE TRANSITION IMPLEMENTATION PLAN

Note: Redlining indicates completed Action Items.

ACTION 1: Transition Team Meet: Identify issues and develop plan, establish coordination with Program Officials.

ACTION: Howell/Brockman/
Hamill/Chamberlain ACTION DUE DATE: 9/8/95
Complete

=====

ACTION 2: Meet with Program Office Reps.

ACTION: Dyer ACTION DUE DATE: 9/11/95
Complete

=====

ACTION 3: Administration and LAN Plan.

ACTION: Hamill ACTION DUE DATE: 9/11/95
Complete

=====

ACTION 4: Develop Controller/Fiscal Transition Plan.

ACTION: Hamill ACTION DUE DATE: 9/11/95
Complete

=====

ACTION 5: Develop Personnel Plan.

ACTION: Hamill ACTION DUE DATE: 9/11/95
Complete

=====

ACTION 6: Develop Power Reactor and Operator Licensing Transition Plan

ACTION: Howell, Chamberlain, Brockman ACTION DUE DATE: 9/11/95
Complete

=====

ACTION 7: Develop Incident Response Plan Complete.

ACTION: Bates ACTION DUE DATE: Complete

=====

=====
ACTION 8: Program Office Comments on Transition Plan.

ACTION: Johnson

ACTION DUE DATE: 9/15/95
Complete

=====
ACTION 9: Transition Plan Forwarded to Director, NRR.

ACTION: Callan

ACTION DUE DATE: 9/18/95

=====
ACTION 10: Complete Emergency Response turnover to Region IV.

ACTION: Collins

ACTION DUE DATE: 9/30/95

=====
ACTION 11: Director NRR, Regions II, III, and IV meet with Grand Gulf and Callaway licensee and the states of Mississippi and Missouri to discuss the status of the transition.

ACTION: W. Russell

ACTION DUE DATE: 9/20/95

=====
ACTION 12: Region IV assume all Grand Gulf and Callaway responsibilities.

ACTION: Collins

ACTION DUE DATE: 10/1/95

=====
ACTION 13: Complete all transition activities essential to assuring public health and safety.

ACTION: Collins

ACTION DUE DATE: 10/1/95
=====

**POWER REACTOR
INSPECTION AND OPERATOR LICENSING**

PREPARED BY

A. Howell

K. Brockman

J. Pellet

U. Chamberlain

I. BACKGROUND AND PURPOSE

The purpose of this plan is to identify the activities required to transition the power reactor and operator licensing programs oversight for the Callaway Plant and the Grand Gulf Nuclear Station to the Region IV office in Arlington, Texas. This plan was prepared in response to James M. Taylor's memorandum of August 24, 1995, and identifies the tasks to be accomplished along with proposed responsible organizations and target dates for implementation.

II. SCOPE

To prepare the transition plan, the task group divided the total effort into the following sub-groups; DRP Branch operation, DRS functions, DRSS functions, tracking systems, plant performance reviews, procedure revisions, and SALP. Enclosure 1 provides a proposed timeline for the completion of those tasks associated with the transition of the inspection and operator licensing programs. Detailed action items for the various areas are contained in Enclosure 2 to this document.

III. IMPLEMENTATION

In preparing the schedule contained in Enclosure 1, the task group identified several broad, generic actions that should be accomplished prior to the October 1, 1995, transition date. Other generic activities to be completed early in the transition include: (1) meetings with the appropriate Region II and Region III personnel and states to discuss issues, (2) familiarization visits to the Grand Gulf and Callaway sites by Region IV management and technical staff, (3) specific orientation and familiarization by each Division for Branch Chiefs as applicable, (4) familiarization visits to the Region IV office by the Grand Gulf and Callaway resident inspector staffs, and (5) integration of inspection schedules and inspection support systems.

Each Division should develop a long-range plan for any necessary familiarization inspections/site visits and rotational assignments to be completed during the next fiscal year. As part of this effort, the task group recommends that TAC Number X02003 for the transition effort be utilized for familiarization inspections/site visits to avoid inappropriate charges to licensees while crediting inspectors with onsite time.

A complete review of the MIPs and the operator licensing schedules for Grand Gulf and Callaway should be performed to allocate resources and update inspection requirements in accordance with Region IV policy. The task group recognizes that this will be an ongoing effort as each supervisor becomes knowledgeable of the allocation of personnel and the resources available.

IV. OTHER ISSUES

In the process of developing this transition plan, the task group identified other issues that were related to this effort. These issues are listed below with the task group's recommendation:

1. Additional PGs and RONS need to be reviewed and updated to reflect how Region IV does business, but are not necessary for the transition effort.

RECOMMENDATION: DRP, TSS should identify the subject PGs and RONS. The appropriate division should review and revise the assigned PGs and RONS.

ACTION DATE: December 31, 1995

2. The question arose regarding the handling of Grand Gulf and Callaway inspector certifications and those qualification programs that are in progress.

RECOMMENDATION: Current (in process) inspector certifications should be transferred to Region IV and any qualification programs in progress should remain unchanged.

ACTION DATE: NA

ENCLOSURES:

1. Timeline for Power Reactor Inspection and Operator Licensing Transition
2. Action Items for Transition of Power Reactor Program Activities for the Callaway Plant and the Grand Gulf Nuclear Station to Region IV

ENCLOSURE 1

TRANSITION MILESTONE DATES
TIMELINE FOR POWER REACTOR
INSPECTION PROGRAM AND OPERATOR LICENSING TRANSITION

AUGUST 21 -
OCTOBER 1, 1995

Transition activities

1. PG/RON review and update process
2. Generic orientation
3. Divisional orientation
4. Familiarization visits to RIV
5. Familiarization visits to Grand Gulf and Callaway
6. Realign the DRP organizational structure
7. Implement integrated inspection plans
8. Integrate operator licensing schedule
9. Implement inspection report format per PG 4090
10. Transfer MIPS and IFS programs for Callaway and Grand Gulf to Region I's responsibility
11. Complete review and update of MIPS; finalize resource allocations (initial screening to be done during SPPR on October 3-4, 1995)

ENCLOSURE 2

POWER REACTOR ACTION ITEM LIST

1. GENERIC ACTIONS

=====
Action Item 1.A: DRP to meet with Region II and III personnel to discuss issues with respect to licensees (e.g., planned or anticipated meetings and public/media sensitivity issues, PPR results).

ACTION: DRP Division Director ACTION DUE DATE: 9/18/95

=====
Action Item 1.B: Identify needs and make assignments for Region IV personnel to provide orientation to Grand Gulf and Callaway resident inspectors on inspection and personnel issues. Coordinate scheduling between Divisions.

ACTION: DRP Division Director ACTION DUE DATE: 9/29/95

=====
Action Item 1.C: DRP establish a rotation scheme to provide indoctrination for Grand Gulf and Callaway resident inspector staff in Region IV. Rotations DO NOT have to occur prior to October 1, but should be completed no later than December 31, 1995.

ACTION: DRP Division Director ACTION DUE DATE: 10/1/95

=====
Action Item 1.D: Estimate available inspection resources and evaluate inspection needs to revise Grand Gulf and Callaway MIP as necessary.

ACTION: Division Directors ACTION DUE DATE: SPPR - 10/3-4/95

=====
Action Item 1.E: Review status of inspection program and provide evaluation of resource utilization to DRA.

ACTION: Division Directors ACTION DUE DATE: 10/1/95
=====

=====
Action Item 1.F: Site familiarization visits to Callaway and Grand Gulf by
selected Region IV technical staff.

ACTION: Division Directors

ACTION DUE DATE: 11/1/95

=====

2. DIVISION OF REACTOR PROJECTS

=====
Action Item 2.A: Provide orientation for Grand Gulf and Callaway resident inspector staffs on the philosophy of the implementation and oversight of the inspection program.

ACTION: DRP
Branch Chiefs

ACTION DUE DATE: 9/29/95

=====
INSPECTION REPORTS

Action Item 2.B: Grand Gulf and Callaway resident inspector staffs to implement the guidance specified in Policy Guide 4090.

ACTION: DRP Branch Chiefs/
Grand Gulf and
Callaway site staffs

ACTION DUE DATE: First inspection
report period
after 10/1/95

=====
Action Item 2.B.1: Regions II and III to transfer inspection report tracking system data and manual log for inspection report numbers to Region IV

ACTION: DRMA

ACTION DUE DATE: 9/29/95

=====
MASTER INSPECTION PLANNING SYSTEM AND INSPECTION FOLLOWUP SYSTEM

Action Item 2.C.: Submit request to Headquarters to consolidate the MIPS data for Grand Gulf and Callaway into the RIV database. Grant RIV update authority immediately in order to allow inspections to be scheduled.

ACTION: TSS and DRMA

ACTION DUE DATE: 9/15/95

=====
Action Item 2.C.1: Review modules currently on Grand Gulf and Callaway MIPS which have not yet been inspected and delete those that can not be justified based on licensee performance.

ACTION: TSS/DRP/DRS/DRSS
Branch Chiefs

ACTION DUE DATE: SPPR - 10/13/95

=====
Action Item 2.C.2 : Revise Grand Gulf and Callaway MIPS, as necessary, to reflect new organization codes.

ACTION: DRP ACTION DUE DATE: 10/13/95
 Branch Chiefs

=====
Action Item 2.C.3: Revise the MIPS for Grand Gulf and Callaway to provide the standard modules, as shown in ROPG 0809, which will include establishing standard 6-week inspection periods for resident inspectors.

ACTION: DRP ACTION DUE DATE: SPPR - 10/13/95
 Branch Chiefs

=====
INSPECTION FOLLOWUP SYSTEM (OPEN ITEMS)

=====
Action Item 2.D.1: Review Grand Gulf and Callaway IFS to determine if type of items on list reflects guidance in ROPG 0252. Resolve any differences and update the IFS list (coordinate Item 2.C.2), as necessary.

ACTION: TSS/DRP ACTION DUE DATE: 10/13/95
 Branch Chiefs

=====
Action Item 2.D.2: Reassign all Region IV, Callaway, and Grand Gulf open items, as necessary, to the appropriate DRP/DRS/DRSS Branches, including use of new organization codes.

ACTION: DRP ACTION DUE DATE: 10/13/95
 Branch Chiefs

=====

PLANT PERFORMANCE REVIEWS

=====

Action Item 2.E.1: Obtain results of the 9/8/95 PPR results for Callaway and 9/18/95 PPR results for Grand Gulf.

ACTION: Grand Gulf and Callaway DRP Branch Chiefs ACTION DUE DATE: 9/18/95
Complete

=====

Action Item 2.E.2: Prepare SPPR assessment papers in accordance with PG 0204 to support the 10/3-4/95 SPPR meeting.

ACTION: DRP Branch Chiefs ACTION DUE DATE: 9/29/95

=====

Action Item 2.E.3: Transfer Callaway and Grand Gulf plant performance data (e.g., site matrix, plant status reports for the current SALP period that is stored on electronic media to Region IV.

ACTION: Regions II, III, and IV DRP Branch Chiefs ACTION DUE DATE: 10/1/95

=====

SYSTEMATIC ASSESSMENT OF LICENSEE PERFORMANCE

Action Item 2.F.1: Determine the SALP board members for the Grand Gulf SALP and discuss extension of SALP cycle.

ACTION: DRP Division Director ACTION DUE DATE: 9/29/95

=====

=====
Action Item 2.F.2: Review and revise SALP schedule to establish SALP end dates for all Region IV plants that stagger the process throughout the year and avoid activity conflicts.

ACTION: TSS ACTION DUE DATE: 10/30/95
=====

G. OTHER ITEMS
=====

Action Item 2.G.1: Review ROA work hours as they relate to single unit sites. Review and update job description as appropriate.

ACTION: DRMA/DRP ACTION DUE DATE: 10/1/95
Division Directors

=====
Action Item 2.G.2: Identify supervisors and personnel for Region IV DRP branches based in Arlington. Identify vacancies to be filled.

ACTION: DRP Division ACTION DUE DATE: 9/15/95
Director Complete

=====
Action Item 2.G.3: Provide on-site training for ROAs at Callaway and Grand Gulf.

ACTION: DRP ACTION DUE DATE: 11/1/95
Branch Chiefs
=====

=====

3. DIVISION OF REACTOR SAFETY

Action Item 3.A: Obtain briefing from Regions II and III management on inspection priorities and initiatives and plant status.

ACTION: Division Director ACTION DUE DATE: 09/15/95

=====

Action Item 3.B: Integrate Grand Gulf and Callaway into Region IV inspection schedule.

ACTION: Division Director ACTION DUE DATE: 10/1/95

=====

Action Item 3.C: Integrate Grand Gulf and Callaway Operations Branch examination and inspection schedules into Region IV schedule.

ACTION: Region IV Operations ACTION DUE DATE: Complete
Branch Chief

=====

Action Item 3.D: Transfer licensed operator files (other than pending files) to Region IV.

ACTION: Region IV DRMA ACTION DUE DATE: 10/1/95

=====

Action Item 3.E: Report signout and license issuance for Grand Gulf and Callaway.

- OLTS data entry and report generation will be performed by the RIV OLA, since letters involving licensed operators will be directed to RIV. If Grand Gulf and Callaway OLTS records are not available to the RIV OLA by 10/1/95, licenses will be generated manually until the RIV OLA has access. RIV OLA will modify OLTS individual docket region responsibility within two weeks of receipt of docket files.
- Report format per RIV PG 4090.1 for inspections and examinations initiated after this date.

ACTION: RIV Operations ACTION DUE DATE: 11/1/95
Branch Chief

=====
Action Item 3.F: Grand Gulf and Callaway requested to address correspondence to RIV.

ACTION: RIV Operations
Branch Chief

ACTION DUE DATE: Complete for Grand Gulf 10/1/95 for Callaway

=====
Action Item 3.G: Develop docket, examination, and facility file consolidation plan as follows:

- C:OB proposes space needs and any RIV office reconstruction by 10/1/95 to D:DRS.
- OLA and C:OB coordinate with DRMA to physically move Grand Gulf and Callaway files.

ACTION: RIV Operations
Branch Chief

ACTION DUE DATE: 1/1/96

=====
Action Item 3.H: GFES will be administered 10/3/95. Applicant preliminary letters and exam transmittal should be handled by Regions II and III prior to 10/1/95. RIV/DRS/OB will issue results letters after results are provided by the program office, estimated to occur in early November.

ACTION: Pellet

ACTION DUE DATE: 11/30/95

=====
4. DIVISION OF RADIATION SAFETY AND SAFEGUARDS

Action Item 4.A: Integrate inspection plans for Grand Gulf and Callaway.

ACTION: DRSS Personnel
RII, RIII personnel

ACTION DUE DATE: 10/1/95

=====
Action Item 4.B: Regions II, III, and IV coordinate the transfer of EP and Security plan changes to Arlington.

ACTION: RIV DRSS Personnel
RII, RIII personnel

ACTION DUE DATE: 10/1/95

=====
Action Item 4.C: Transfer safeguards and security files from Regions II and III to Arlington

ACTION: Region IV DRMA ACTION DUE DATE: 10/1/95

=====
Action Item 4.D: Transfer management of state programs for offsite monitoring to Arlington and provide status of contracts to management.

ACTION: DRSS Director ACTION DUE DATE: 10/1/95

=====
Action Item 4.E: Consolidate site access training and incorporate Grand Gulf and Callaway inspector staffs into Region IV program.

ACTION: Division Director/FIP ACTION DUE DATE: 9/29/95
Branch Chief/Admin. Mgt.
Branch Chief

=====
Action Item 4.F: Transfer dosimetry program and associated records to Arlington.

ACTION: Division Director/FIP ACTION DUE DATE: 10/1/95
Branch Chief

=====
5. PROCEDURES (PGs/ROns)

Action Item 5.A: Revise PG 0801, "Announced/Unannounced Inspections," to add the licensee contacts.

ACTION: TSS ACTION DUE DATE: 10/13/95

=====
Action Item 5.B: Revise RON 0601, "Directory of State Officials," to include States of Missouri and Mississippi.

ACTION: State Liaison Officer ACTION DUE DATE: 10/1/95

=====
Action Item 5.C: Revise PG 9007C, "Tracking Management/Supervisory Site Visits," to add the Grand Gulf and Callaway sites.

ACTION: TSS ACTION DUE DATE: 10/30/95

=====
Action Item 5.D: Revise RON 6001, "SALP Schedule for Region IV," to include Grand Gulf and Callaway.

ACTION: TSS ACTION DUE DATE: 10/30/95

=====
Action Item 5.E: Issue PG 9004C, "Resident Office Assistant (ROA) Manual," to Grand Gulf and Callaway ROAs.

ACTION: TSS ACTION DUE DATE: 9/29/95

=====
Action Item 5.F: Revise RON 3087, "Status of RRI Staffing," to add Grand Gulf and Callaway resident inspectors.

ACTION: TSS ACTION DUE DATE: 10/16/95

=====
Action Item 5.G: Revise RON 0124, "1995 Organization Chart," to add Grand Gulf and Callaway resident inspectors.

ACTION: DRMA ACTION DUE DATE: 10/16/95

=====
Action Item 5.H: Revise PG 8013, "Official Travel Lodging, Meals and Incidental Expense (M&IE) Rates," to add Grand Gulf and Callaway inspectors.

ACTION: DRMA ACTION DUE DATE: 10/16/95
=====

EMERGENCY RESPONSE PROGRAM

TRANSITION TEAM

G. Bates
C. Hackney
A. Mattila

I. PURPOSE

The purpose of this plan is to detail how the incident response functions and responsibilities for the Grand Gulf and Callaway sites will be transferred to the Region IV office in Arlington, Texas. NRC Senior Management will assure that the transfer is discussed with the affected utilities, States, local governments and other Federal agencies. The public should be informed of this transfer of responsibility through a press release issued by NRC Headquarters.

II. SCOPE

This plan was developed in support of incident response considerations related to the transfer of Grand Gulf and Callaway sites to the Region IV office in Arlington, Texas. The plan describes the process for making the transition of responsibilities in incident response that will be transferred to the Region IV Office in Arlington, Texas.

III. PROCESS

The NRC Incident Response Plan, NUREG-0728, Rev. 2 is the operative document that describes the way in which the NRC will respond to events as an Agency. During the transition and after transfer of the Grand Gulf and Callaway sites to the Region IV Office, the NRC Plan will remain unchanged regardless of where the response emanates within the Agency.

IV. NARRATIVE DESCRIPTION

The NRC Incident Response Plan places the lead for all major or "core" functions and communications responsibilities within the NRC location associated with a particular response mode. Until the transition is complete, the responsibilities for response to events at Grand Gulf and Callaway will remain in Regions II and III, respectively .

Once the transition to Region IV is complete, the responsibility and associated lead for the following core functional areas will reside in the Region IV office in Arlington, Texas during the appropriate response modes in accordance with the NRC Incident Response Plan:

- a) Response Management
- b) Reactor Safety
- c) Protective Measures
- d) Safeguards
- e) Government Liaison
- f) Status Summary
- g) Public Affairs

h) Response Coordination

i) Resource Management

A. DUTY OFFICER PROGRAM

The current Regional Duty Officer program in Region IV will assume the responsibilities for the receipt of event notifications from the Headquarters Operations Office for the Grand Gulf and Callaway sites when the transfer becomes effective on or about October 1, 1995. The Headquarters Operations Officers will be formally notified of the change in responsibilities through the Operations Officer Section Chief, AEOD and the Operations Officer reading file.

B. EXERCISES

Previously scheduled exercises at Grand Gulf and Callaway during the remainder of calendar year 1995 will be observed by selected staff from the Region IV office.

V. DATE FOR TRANSFER OF INCIDENT RESPONSE RESPONSIBILITY TO THE REGION IV ARLINGTON OFFICE

The lead for responding to emergencies will transfer to Region IV on or about October 1, 1995.

VI. TASKS TO BE COMPLETED

The emergency response action item list following this plan lists the actions to be completed during and following the transfer. Liaison functions and interfaces between and among licensees, State and local authorities, other Federal agencies and the NRC must be established in the Region IV Arlington office to ensure coordination of emergency response activities and to maintain response readiness. The implementation of these tasks will be an on-going process during the transition phase and is anticipated to be completed prior to the formal transfer of emergency response responsibilities to the Region IV Arlington office. However, complete implementation of all the tasks is not a requirement for the transfer. The Region IV Regional Administrator in consultation with the Director, AEOD will determine that appropriate tasks have been completed to support transfer. All of the tasks identified will be performed by or coordinated by Region IV Emergency Response Coordinator, Emergency Response Assistant, and Regional State Liaison Officer with assistance from the Emergency Response Coordinators and State Liaison Coordinators from Regions II and III, and in coordination with the Emergency Response Branch, Office for Analysis and Evaluation of Operational Data. Information to consider for selected action items is discussed below.

TRANSFER OF REFERENCE MATERIALS PER ACTION 1

Reference materials related to emergency response and preparedness for the Grand Gulf and Callaway sites and associated states/locals will be

transferred to the Region IV IRC. The timely transfer of these materials may require duplication of some materials in order to maintain necessary materials in the Regions II/III/IV incident response centers during the transition phase. The inventory of these materials and transfer schedule and other actions as necessary, to ensure response readiness from the regional offices are identified below:

Grand Gulf and Callaway sites

- Emergency Plans and Implementing Procedures
- Plant Information Books
- P&IDs
- 10 Mile EPZ Maps
- 50 Mile EPZ Maps
- Evacuation Zone Maps (Landmarks)
- Aerial Photographs
- Population Density Maps
- Reactor Status Boards
- Site Contacts/EP Organization
- Reactor Control Room and Load Dispatcher Telephone Numbers
- Utility Site Phone Books
- Primary and Alternate Routes to Site From Nearest Commercial Airport
- Telephone Directory for Licensee Emergency Contacts (incl 24 hr no.)

States (Mississippi/Missouri)

- Emergency Plans
- Emergency Plan Implementing Procedures
- Local Emergency Plans (Site Specific)
- Road Maps-State and County
- Key Staff Point of Contact for Emergency Management Organizations and Radiation Control
- Protective Action Decisionmaking Flow Charts
- Telephone Directory for State and Local Contacts (including 24-hour number.)
- Location of State Emergency Response Facilities (EOC/SFEOC)

Regional Federal Agencies (FEMA, DOE, EPA, HHS, DOL-OSHA, DOT)

- Emergency Response Organizations
- Office Telephone Directories
- Key Staff Point of Contact
- Emergency Response Plans and Procedures (if available)
- Disaster Field Office Locations and Phone Numbers (if available)
- FRMAC Locations and Phone Numbers (if available)

SITE FAMILIARIZATION VISITS BY REGION IV PERSONNEL INITIALLY TO INCLUDE THE
FOLLOWING PER ACTION 2

Regional Administrator
Deputy Regional Administrator
Director, Division of Reactor Projects
Deputy Director, Division of Reactor Projects
Director, Division of Reactor Safety
Deputy Director, Division of Reactor Safety
Director, Division of Radiation Safety and Safeguards
Deputy Director, Division of Radiation Safety and Safeguards
State Liaison Officer
Emergency Response Coordinator
Chief, Facility Inspection Program Branch
DRP Branch Chiefs for Callaway and Grand Gulf

EMERGENCY RESPONSE ACTION ITEM LIST

Note: Redlining indicates completed Action Items

ACTION 1: Transfer necessary documentation to Region IV.

ACTION: Bates/Mattila
STATUS: underway

ACTION DUE DATE: 09/22/95

=====
ACTION 2: Site familiarity visits by RIV Senior Management and other key staff. The Director or Deputy from each division should visit one of the two sites by the end of September with all visits targeted to be completed by the end of October.

ACTION: Collins
STATUS: underway.

ACTION DUE DATE: 10/31/95

=====
ACTION 3: Establish date of transition of Incident Response responsibilities for Grand Gulf and Callaway sites from Regions II and III to Region IV.

ACTION: Collins, NRR/AEOD
STATUS: underway

ACTION DUE DATE: 10/01/95

=====
ACTION 4: Draft incident response transition plan.

ACTION: Bates/Hackney/Mattila
STATUS: complete

ACTION DUE DATE: 09/01/95

=====
ACTION 5: Liaison Planning and Coordination.

ACTION: Bates/Hackney/Mattila

ACTION DUE DATE: SEE BELOW

Meeting - Grand Gulf

tbd

Meeting - Callaway

tbd

Meeting with State of MS, MO

tbd

FEMA IV, DOE IV, EPA IV, HHS/CDC

tbd

STATUS: schedules under development

=====
ACTION 6: Modify IRC to accommodate storage facilities for Grand Gulf and Callaway emergency plans, implementing procedures, P&IDs, Plant Information Books, Reactor Status Boards, EPZ maps, and population densities.

ACTION: Bates/Mattila ACTION DUE DATE: 10/01/95
STATUS: underway

=====
ACTION 7: Revise Region IV IRC Telephone Directory, points of contact, IRC Telephone programs, and wallet cards to incorporate information pertaining to Grand Gulf and Callaway sites.

ACTION: Mattila/Bates/Hackney ACTION DUE DATE: 10/01/95
STATUS: underway

=====
ACTION 8: Provide pagers to Grand Gulf and Callaway resident inspector.

ACTION: Mattila/Holbrook ACTION DUE DATE: 10/01/95
STATUS: underway

=====
ACTION 9: Distribute Region IV Incident Response Plan, "Supplement to NUREG 0845" to Licensees, States, other Federal agencies, and resident inspectors.

ACTION: Mattila ACTION DUE DATE: 10/1/95
STATUS: underway

=====
ACTION 10: Duty Officer Program - Notification to Section Chief of Headquarters Operations Officers effective transfer date of Grand Gulf and Callaway sites to Region IV.

ACTION: Bates/Mattila ACTION DUE DATE: 10/01/95
STATUS: underway

=====
ACTION 11: Provide training to selected staff of the Region IV Emergency Response Team on the Grand Gulf and Callaway sites and liaison functions with State and local emergency response organizations.

ACTION: Bates/Hackney/Mattila ACTION DUE DATE: 11/01/95
STATUS: underway

=====

ACTION 12: Selected staff from RIV to observe previously scheduled exercises
at Grand Gulf and Callaway.

ACTION: Collins
STATUS: underway

ACTION DUE DATE: 9/13/95
10/18/95

=====

PUBLIC AFFAIRS

Transition Team

B. Henderson

PUBLIC AFFAIRS TRANSITION PLAN

=====
Action Item 1: Media contact lists for Grand Gulf and Callaway and
licensee's public affairs contacts.

ACTION: Henderson
RII, RIII PAOs

ACTION DUE DATE: 10/1/95

=====
Action Item 2: Schedule press conferences in Mississippi and Missouri.

ACTION: Henderson

ACTION DUE DATE: 12/1/95
=====

ADMINISTRATIVE, FINANCIAL AND PERSONNEL FUNCTIONS

Transition Team

K. Hamill

P. Krayner

L. Ousley

K. League

I. PURPOSE

On August 10, 1995, the Commission approved the implementation of several initiatives including the transfer of oversight responsibility for Grand Gulf and Callaway from Regions II and III to Region IV. On August 24, 1995 the EDO tasked the Director of NRR with lead responsibility for implementing this. A number of specific administrative, financial and personnel related tasks are required to accomplish this. These tasks are detailed in Sections II, III, and IV.

II. ADMINISTRATIVE ACTION PLAN

The administrative action items generally fall into one of five categories. The first category involves space-related items most of which relate to files and incident response material storage.

The second administrative category of items relate to automated data processing (ADP). The ADP area encompasses the local area network and all associated hardware, software and peripherals.

The third major category of administrative action items relates to procurements for ongoing services. Arrangements will need to be made to shift such arrangements to RIV.

The fourth general grouping of administrative action items relate to correspondence control and file management. Determinations will need to be made about the handling of incoming and outgoing correspondence (e.g., distribution lists, licensee notifications, etc.)

The final significant grouping of administrative actions to plan involves the transfer of accountable property and the inventory of resident office furniture at both Callaway and Grand Gulf.

A few miscellaneous items are also identified such as the need to arrange for the rebadging of employees who are transferring into Region IV.

III. FINANCIAL TRANSITION PLAN

The financial action items required to implement the incorporation of Grand Gulf and Callaway into RIV are mostly related to FTE resources (direct and overhead) and dollars for travel and administrative support. The only other item involving coordination with the Controller's Office is the transfer of appropriate resident staff into RIV time and attendance units.

IV. PERSONNEL

The personnel related items are fairly straightforward and typify those routine actions required to process employees transferring between organizations. The formal personnel actions need to be processed, OPFs and EPFs need to be relocated, and affected personnel need to be incorporated into RIV systems for monitoring within grade increases, promotions, appraisals, site tours, etc.

1. ADMINISTRATIVE ACTION ITEM LIST

=====

ACTION 1: Estimate file space needs: Reactor, Operator
Licensing, Personnel, Administrative.

ACTION: Ousley ACTION DUE DATE: 9/25/95

STATUS: Complete

=====

ACTION 2: Reconfigure RIV office LAN (verify hardware and software will
accommodate increased number of users).

ACTION: Kraye ACTION DUE DATE: 09/30/95

STATUS: Complete

=====

ACTION 3: Add Grand Gulf and Callaway users to RIV LAN groups.

ACTION: Kraye ACTION DUE DATE: 9/30/95

=====

Action 4: Determine if any additional PC equipment and software is needed.

ACTION: Kraye ACTION DUE DATE: 9/29/95

STATUS: Site visits complete. Action plan to upgrade sites in progress.

=====

Action 5: Provide nationwide pagers for residents for emergency response
purposes.

ACTION: Mattila/Holbrook ACTION DUE DATE: 9/15/95

STATUS: Pagers requested

=====

ACTION 6: Reproduce or transfer, Grand Gulf and Callaway appropriate
(reactor) files, as necessary and ship to RIV.

ACTION: Ousley ACTION DUE DATE: 9/30/95

STATUS: In progress

=====

=====

ACTION 7: Reproduce and distribute all RIV Policy Guides and Notices to Grand Gulf and Callaway.

ACTION: Ousley/Talbot ACTION DUE DATE: 9/22/95

=====

Action 8: Review and recommend all necessary changes for handling incoming and outgoing correspondence (e.g. distribution lists, licensee notifications).

ACTION: Ousley ACTION DUE DATE: 10/1/95

=====

ACTION 9: Badging new employees.

ACTION: Ousley ACTION DUE DATE: iBD as close to 10/1/95 as possible

STATUS: Badge SRIs 9/19/95

=====

ACTION 10: Revise Grand Gulf and Callaway unescorted site access list to include RIV staff and managers.

ACTION: Ousley ACTION DUE DATE: 10/1/95

STATUS: Complete

=====

ACTION 11: Review property inventories at Grand Gulf and Callaway sites and transfer property accountability in PASS to RIV.

ACTION: Ousley ACTION DUE DATE: 12/1/95

STATUS: Have Callaway inventory

=====

ACTION 12: Review purchase orders for ongoing service requirements. (e.g., copiers, fax, phones)

ACTION: Holbrook/Ousley ACTION DUE DATE: 10/1/95
McCormick, Shaw

=====

ACTION 13: Revise Agency automated databases (e.g., MIPS, IFS, SINET)

ACTION: Elko ACTION DUE DATE: 10/1/95

=====

=====

ACTION 14: Transfer electronic versions of site inspection information.

ACTION: Talbot

ACTION DUE DATE: 10/1/95

=====

ACTION 15: Transfer inspection report log book for Grand Gulf and Callaway from Regions II and III to RIV.

ACTION: Elko

ACTION DUE DATE: 10/1/95

=====

2. FINANCIAL ACTION ITEM LIST

=====

ACTION 1: Estimate and provide adequate travel funds for travel to and from Grand Gulf and Callaway.

ACTION: Kraye

ACTION DUE DATE: 10/1/95

STATUS: Travel funds requested, Callan to Scroggins, 9/7/95.

=====

ACTION 2: Confirm with NRR direct FTE allocations as revised to reflect transfer of Grand Gulf and Callaway.

ACTION: Kraye

ACTION DUE DATE: 9/30/95

STATUS: Callan to Russell memo sent 9/7/95.

=====

ACTION 3: Request overhead resources from Controller.

ACTION: Kraye

ACTION DUE DATE: Complete

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ACTION 4: Incorporate resident staff in RIV DRP T&A units.

ACTION: Thomas

ACTION DUE DATE: 10/1/95

3. PERSONNEL ACTION ITEM LIST

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ACTION 1: SF-52s for realignment of all current employees at Grand Gulf and Callaway will be prepared for concurrence by Regions II and III as appropriate.

ACTION: League ACTION DUE DATE: 9/19/95

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ACTION 2: SF-50, Notification of Personnel Action, will be completed by Region IV personnel staff for each employee currently at Grand Gulf and Callaway.

ACTION: League ACTION DUE DATE: 10/1/95

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ACTION 3: Request for OPFs will be completed by RIV personnel staff.

ACTION: League ACTION DUE DATE: 9/28/95
Complete

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ACTION 4: Incorporate Grand Gulf and Callaway resident staff personnel into RIV checklist for within grade increases, career ladder promotions, performance appraisals, site tour rotations, etc.

ACTION: League ACTION DUE DATE: 10/1/95

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ACTION 5: Verify whether or not any resident is eligible for relocation bonus and if so status of bonus payment.

ACTION: League ACTION DUE DATE: 10/1/95

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ACTION 6: Determine if either site have current vacancies.

ACTION: League ACTION DUE DATE: 9/22/95

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ACTION 7: Send a welcome to RIV letter to each employee at Grand Gulf and Callaway.

ACTION: League ACTION DUE DATE: 10/1/95

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ACTION 8: Ensure FY95 appraisals are completed by Regions II and III and
that FY96 Elements and Standards are completed by DRP.

ACTION: League/Dyer

ACTION DUE DATE: 10/1/95

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STATE PROGRAMS

Transition Team

C. Hackney, RIV

R. Trojanowski, RII

R. Lickus, RIII

STATE PROGRAMS ACTION ITEM LIST

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Action 1: Notify appropriate State, Local, and Federal officials of Grand
Gulf and Callaway transfer to Region IV.

ACTION: Hackney/Trojanowski/Lickus ACTION DUE DATE: Complete

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Action 2: Meet with State officials to discuss and address concerns.

ACTION: Callan/Collins/
Hackney ACTION DUE DATE: 9/20/95

ENFORCEMENT/ALLEGATIONS

Transition Team

R. Wise, RIV

C. Hackney, RIV

ENFORCEMENT/ALLEGATIONS

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Action 1: The enforcement officer and allegations coordinator have discussed transition with their respective counterparts. There are no open escalated enforcement actions involving Callaway or Grand Gulf. Allegation cases which were opened prior to 9/1/95 will be processed by Regions II and III. Region IV will receive and process any new allegations related to either facility effective 9/1/95. Case files associated with allegations and enforcement will be shipped to RIV, with the exception of files which have been archived.

ACTION: Wise/Sanborn

ACTION DUE DATE: 10/1/95

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Action 2: Establish a detailed listing of open allegations being pursued by Regions II and III and schedule for closure.

ACTION: Wise/Sanborn

ACTION DUE DATE: 10/1/95
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