

ADMINISTRATIVE CONTROLS

CONSULTANTS

6.5.2.5 Consultants shall be utilized as determined by the NGRC Chairman to provide expert advice to the NGRC.

MEETING FREQUENCY

6.5.2.6 The NGRC shall meet at least once per calendar quarter during the initial year of facility operation following fuel loading and at least once per six months thereafter.

QUORUM

6.5.2.7 A quorum of NGRC shall consist of the Chairman or his designated alternate and five additional NGRC members, including alternates. No more than a minority of the quorum shall have line responsibility for operation of the facility.

REVIEW

6.5.2.8 The NGRC shall review:

- a. The safety evaluations for 1) changes to procedures, equipment or systems and 2) tests or experiments completed under the provision of Section 50.59, 10 CFR, to verify that such actions did not constitute an unreviewed safety question.
- b. Proposed changes to procedures, equipment or systems which involve an unreviewed safety question as defined in Section 50.59, 10 CFR.
- c. Proposed tests or experiments which involve an unreviewed safety question as defined in Section 50.59, 10 CFR.
- d. Proposed changes in Technical Specifications or this Operating License.
- e. Violations of codes, regulations, orders, Technical Specifications, license requirements, or of internal procedures or instructions having nuclear safety significance.
- f. Significant operating abnormalities or deviations from normal and expected performance of plant equipment that affect nuclear safety.

ADMINISTRATIVE CONTROLS

REVIEW (Continued)

- g. Events requiring 24-hour written notification to the Commission.
- h. All recognized indications of an unanticipated deficiency in some aspect of design or operation of safety related structures, systems, or components.
- i. Reports and meetings minutes of the Plant Review Committee.
- j. Changes to the PROCESS CONTROL PROGRAM and to the OFFSITE DOSE CALCULATION MANUAL.

AUDITS

6.5.2.9 Audits of facility activities shall be performed under the cognizance of the NCR. These audits shall encompass:

- a. The conformance of facility operation to provisions contained within the Technical Specifications and applicable license conditions at least once per 12 months.
- b. The performance, training, and qualifications of the entire facility staff at least once per 12 months.
- c. The results of actions taken to correct deficiencies occurring in facility equipment, structures, systems or methods of operation that affect nuclear safety at least once per 6 months.
- d. The performance of activities required by the Operational Quality Assurance Program to meet the criteria of Appendix B, 10 CFR 50, at least once per 24 months.
- e. The Facility Emergency Plan and implementing procedures at least once per 24 months.
- f. The Facility Security Plan and implementing procedures at least once per 24 months.
- g. The facility fire protection program and implementing procedures at least once per 24 months.

AUDITS (Continued)

- h. The radiological environmental monitoring program and the results thereof at least once per 12 months.
- i. The OFFSITE DOSE CALCULATION MANUAL and implementing procedures at least once per 24 months.
- j. The PROCESS CONTROL PROGRAM and implementing procedures for solidification of radioactive wastes at least once per 24 months.
- k. The performance of activities required by the Quality Assurance Program for effluent and environmental monitoring at least once per 12 months.
- l. Any other area of facility operation considered appropriate by the NGRC or the Senior Vice President-Engineering and Construction.

AUTHORITY

6.5.2.10 The NGRC shall report to and advise the Senior Vice President-Engineering and Construction on those areas of responsibility specified in Sections 6.5.2.8 and 6.5.2.9.

RECORDS

6.5.2.11 Records of NGRC activities shall be prepared, approved, and distributed as indicated below:

- a. Minutes of each NGRC meeting shall be prepared, approved and forwarded to the Senior Vice President-Engineering and Construction within 14 days following each meeting.
- b. Reports of reviews encompassed by Section 6.5.2.8 above, shall be prepared, approved and forwarded to the Senior Vice President-Engineering and Construction within 14 days following completion of the review.
- c. Audit reports encompassed by Section 6.5.2.9 above, shall be forwarded to the Senior Vice President-Engineering and Construction and to the management positions responsible for the areas audited within 30 days after completion of the audit.

6.6 REPORTABLE OCCURRENCE ACTION

6.6.1 The following actions shall be taken for REPORTABLE OCCURRENCES:

- a. The Commission shall be notified and/or a report submitted pursuant to the requirements of Specification 6.9.
- b. Each REPORTABLE OCCURRENCE requiring 24-hour notification to the Commission shall be reviewed by the PRC and submitted to the NGRC and the Vice President, Nuclear Operations.

ADMINISTRATIVE CONTROLS

6.7 SAFETY LIMIT VIOLATION

- 6.7.1 The following actions shall be taken in the event a Safety Limit is violated:
- a. The facility shall be placed in at least HOT STANDBY within one hour.
 - b. The Safety Limit violation shall be reported to the Commission, the Vice President, Nuclear Operations and to the NGRC within 24 hours.
 - c. A Safety Limit Violation Report shall be prepared. The report shall be reviewed by the PRC. This report shall describe (1) applicable circumstances preceding the violation, (2) effects of the violation upon facility components, systems or structures and (3) corrective action taken to prevent recurrence.
 - d. The Safety Limit Violation Report shall be submitted to the Commission, the NGRC and the Vice President, Nuclear Operations within 14 days of the violation.

6.8 PROCEDURES

- 6.8.1 Written procedures shall be established, implemented and maintained covering the activities referenced below:
- a. The applicable procedures recommended in Appendix "A" of Regulatory Guide 1.33, November, 1972.
 - b. Refueling operations.
 - c. Surveillance and test activities of safety related equipment.
 - d. Security Plan implementation.
 - e. Emergency Plan implementation.
 - f. Fire Protection Program implementation.
 - g. Systems Integrity Program implementation.
 - h. Iodine Monitoring Program implementation.
 - i. PROCESS CONTROL PROGRAM implementation.
 - j. OFF-SITE DOSE CALCULATION MANUAL implementation.
 - k. Quality Assurance Program for effluent and environmental monitoring.