

JUL 2 1984

Docket No. 50-315
Docket No. 50-316

American Electric Power Service
Corporation
Indiana and Michigan Electric Company
ATTN: Mr. John E. Dolan
Vice Chairman
Engineering and Construction
1 Riverside Plaza
Columbus, OH 43216

Gentlemen:

This letter is to inform you of certain of our practices in implementing the provisions of NUREG-1021 "Operator Licensing Examiner Standards," concerning the administration of simulator examinations. The following is a list of some of these practices used in our administration of simulator examinations.

1. Under normal circumstances simulator examinations will start no sooner than 7:00 a.m. and will be conducted in their entirety on the day shift.
2. Simulator examinations will be scheduled during the regular work days of Monday through Friday.
3. Simulator examinations will not be administered on holidays, weekends, or off-shifts unless previously arranged with the Chief Examiner.
4. Simulator time allotted to each group of three (3) candidates for the examination must be at least four (4) continuous hours.
5. Observation of the simulator examination is not permitted unless authorized by the Chief Examiner.
6. Prior to the administration of the examination the licensee must furnish the examiners with simulator time in order to prepare for the examination. For scheduling purposes, a minimum of eight (8) hours is needed for examiner familiarization with the simulator.

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If you have any questions concerning these practices or the related provisions of NUREG-1021, please contact Mr. J. McMillen (312 790-5559) of my staff.

Sincerely,

Original signed by F. C. Hawkins (for)

R. D. Walker, Chief
Engineering Branch 1

cc: W. G. Smith, Jr., Plant Manager
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