

9-11-78

Approval
[Signature]
Date
[Signature]

Vogtle Electric Generating Plant
NUCLEAR OPERATIONS



Georgia Power

Procedure No.
90015-C

Revision No.
5

Page No.
1 of 13

FOR INFORMATION ONLY

VEHICLE ACCESS

VOID

1.0 PURPOSE

This procedure identifies the steps necessary to maintain security while allowing a vehicle and its contents to enter the Protected Area (PA).

2.0 DEFINITIONS

2.1 DESIGNATED VEHICLES

Designated vehicles are Licensee or Contractor owned vehicles, operated by personnel authorized for unescorted access, and authorized by the VEGP Manager for access to the PA. Such vehicles are identified on a list published by Security Access Control Section and have an identification sticker affixed to the windshield.

2.2 NON-DESIGNATED VEHICLES

Non-designated vehicles are vehicles that are not listed on the Designated Vehicle List, and are granted access on a case-by-case basis. Such vehicles must be escorted by a member of the Security organization.

2.3 EMERGENCY

An emergency is any unforeseen circumstance or combination of circumstances that calls for immediate action.

2.4 EMERGENCY VEHICLE

Any vehicle of a recognized emergency service agency responding to a request from management. Such request may be for actual emergencies or a drill.

3.0 RESPONSIBILITIES

3.1 NSS-SHIFT LIEUTENANT (ACCESS CONTROL)

VOID

3.1.1 Access Control supervision and control.

3.1.2 Frequent post checks to ensure complete compliance to established procedures.

3.1.3 If designated by the SNS-CPT, assume the SNS-CPT's duties during his absence.

3.2 CAS/SAS OPERATOR

3.2.1 Entering data into the Security Event Log as required by procedures.

3.2.2 Acknowledging, annotating, concurring, assessing and clearing vital and protected area intrusion alarm annunciations.

3.2.3 Notifying the OSUS, SNS-CPT, and SES-CPT as to the cause of vital or protected area intrusion alarms.

3.2.4 Responding to any unusual event related to vital or protected area access and control.

3.3 NUCLEAR SECURITY OFFICER (NSO)

3.3.1 Access Control.

3.3.2 Vital and Protected Area Patrols.

3.3.3 Response to instructions from CAS/SAS Operators.

3.3.4 Respond to instructions from on-site Security supervisors.

3.3.5 Vehicle Escort in the PA.

3.4 NUCLEAR WATCHPERSON (NWP)

3.4.1 Vehicle Escort in the PA.

3.4.2 Badge Exchange Officer.

3.4.3 Visitor Access Representative.

3.4.4 Compensatory Officer.

3.4.5 PA Access Control.

VOID

4.0

PROCEDURE

4.1

Vehicles shall only be permitted entry into the PA by authorization of the VEGP General Manager or his designated representative. The exception to this shall be emergency vehicles responding to declared emergencies or drills. Emergency vehicles shall be escorted by a NSO that will complete the appropriate documents as time and the emergency or drill will allow. e.g. Facility Access Logs, Security Event Report, etc.

4.2

All vehicles granted access to the PA and VA shall be searched on both entry and exit to prevent radiological sabotage or theft of special nuclear material.

4.3

Emergency vehicles and personnel responding to a request from Plant Management shall be provided an escort and granted immediate access for the performance of their emergency functions per Procedure 90316-C. Documentation shall be the responsibility of the NSS-LT.

4.4

Unattended vehicles in the PA shall be locked with the windows rolled up.

4.5

Non-designated vehicles shall be escorted by a member of the Security Force.

4.6

Unattended non-designated vehicles shall be immobilized using an approved lock-down device and the device keys and vehicle keys controlled by Security.

4.7

All vehicles allowed to enter or exit the PA shall be documented by the Vehicle Access Portal Officer in the Vehicle Log.

4.8

Completed vehicle logs shall be forwarded to the SNS-CPT for records maintenance.

4.9

A list of Licensee Designated Vehicles shall be maintained and revised by the Security Access Control Section. Updated copies shall be located at CAS/SAS and at the Vehicle Access Portal.

4.10

All vehicle searches shall be by an armed officer under direct observation of an armed officer.

- 4.11 Vehicle Entry (detailed actions for personnel are in Attachment 1).
- 4.11.1 When a vehicle arrives at the Vehicle Access Portal (VAP) the Vehicle Access Portal Officer (VAPO) shall check for a Licensee Designated Vehicle (LDV) sticker to determine authorization to enter the PA.
- 4.11.2 If there is no LDV sticker on the vehicle the VAPO will direct the driver to the PESB to obtain access approval for a non-designated vehicle, the VAPO shall ask the driver of the non-designated vehicle "Do you have a weapon to declare." If the driver declares a weapon it will be receipted on Fig. 4 and stored in the steel cabinet in the gate area. If no weapon is declared and during the search a weapon is found, access will be denied and Security Supervision will be notified immediately.
- 4.11.3 The completed Non-Designated Vehicle Access Request shall be returned to the VAPO by the member of the Security Force assigned to escort the vehicle.
- 4.11.4 Upon access approval either as a designated or non-designated vehicle, the vehicle shall be searched for firearms, explosives, incendiary devices and contraband items. The search shall include:
- a. Engine Compartment.
 - b. Driver/Passenger Compartment.
 - c. Cargo Area.
 - d. Containers and/or Material.
 - e. Accessible Close Compartment/Container.
 - f. Underneath the Vehicle.
- 4.11.5 After the search is complete the driver should close and lock the vehicle, including closing windows and give the keys to the VAPO.
- 4.11.6 The vehicle shall be maintained under surveillance by the Search Officer while the driver enters the PA through the PESB per Procedure 90001-C, and proceeds to the VAP gate.

- 4.11.7 The VAPO shall request access and on concurrence the gate will be opened. The driver will receive the keys from the VAPO and drive the vehicle into the PA and the gate will be closed. If the vehicle has non-designated access, a member of the Security force shall escort the vehicle in the PA and the gate shall be closed.

NOTE

The Vehicle Search Officer need not be searched when returning to the PA.

- 4.11.8 Should the vehicle be left unattended, the windows shall be closed and the doors shall be locked and the keys kept by the driver. If the vehicle is non-designated the escorting officer shall immobilize the vehicle with an approved device and retain both the keys to the vehicle and the immobilization device. The keys shall be returned to the VAPO.

- 4.12 Vehicle Exit (Detailed actions for personnel are in Attachment 2).

- 4.12.1 The vehicle operator shall drive the vehicle to the VAP gate and stop.

- 4.12.2 The vehicle shall be searched.

VOID

NOTE

Security Department personnel will notify the Health Physics Duty Foreman when outbound trash or trash containers have arrived at the Protected Area gate in order to allow for radiological survey.

- 4.12.3 The VAP officer shall instruct the operator to wait until the gate is opened and then drive the vehicle through the isolation zone exterior to the VAP gate, park the vehicle, then return to the PA through the VAP gate immediately.

- 4.12.4 After compliance the vehicle operator shall process out the PA through the PESB.

4.12.5 The VAPO shall notify the SNS-CPT that the gate alarm and microwave zone can be tested to verify that the alarms are operable, and shall stand by until notified to terminate the post. Upon a successful test and termination, the VAPO shall return the lock key to the SNS-CPT or designee.

5.0 REFERENCES

5.1 VEGP Physical Security and Contingency Plan.

5.2 PROCEDURES

5.2.1 90001-C, "Personnel Access/Search".

5.2.2 90316-C, "Suspension Of Safeguard Measures".

END OF PROCEDURE TEXT

VOID

ATTACHMENT 1

VEHICLE ACCESS TO THE PA

VEHICLE ACCESS PORTAL OFFICER - (VAPO)

1. Determine whether or not the vehicle is a designated vehicle.
- 2.a. If the vehicle is a non-designated vehicle direct the operator to the Visitor Access Representative to obtain access authorization. The VAPO shall ask the driver of the non-designated vehicle "Do you have a weapon to declare". If the driver declares a weapon it will be receipted on figure 4 and stored in a steel cabinet at the gate area.
- 2.b. If the vehicle has a licensee designated vehicle sticker. The Vehicle Access Portal Officer shall check the sticker to determine authorization to enter the PA.
- 2.c. The Vehicle Access Portal Officer shall verify the designated vehicle sticker is current against the Designated Vehicle List at Vehicle Access Portal Gate. If not current the Vehicle Access Portal Officer shall call CAS/SAS to verify that sticker number is correct or incorrect. If sticker is not currently on Designated Vehicle List, then access will not be allowed to PA.
3. When the vehicle is authorized for access, have the vehicle searched to detect firearms, explosives, incendiary devices and contraband items prior to entering the Protected Area. The following areas of the vehicle shall be searched.
 - a. Engine Compartment
 - b. Cab
 - c. Cargo Area
 - d. Undercarriage
 - e. Container and/or material.
 - f. Accessible closed containers/compartments.
 - g. Vehicle wheel wells.
4. Have the operator close the windows, and lock the vehicle.
5. Direct the operator to leave the keys with the search officer, enter the PA through the PESB and proceed to the VAP gate.
6. Enter the appropriate information into the Vehicle Log.

VOID

PROCEDURE NO. VEGP	90015-C	REVISION 5	PAGE NO. 8 of 13
-----------------------	---------	---------------	---------------------

ATTACHMENT 1 (CONT'D.)

7. See that the escort has an approved lock-down device for non-designated vehicles.
8. Request access from the Badge Island and when the gate is open give the vehicle keys to the operator and direct him/her to drive the vehicle into the PA.

VISITOR ACCESS REPRESENTATIVE

1. Provide a vehicle access request form when requested and instruct the operator to fill out the form.
2. Contact the appropriate supervisor (VEGP Manager designee) for authorization.
3. When authorization approval is received, request a vehicle escort.
4. Give the approved Vehicle Access Request to the vehicle escort to carry to the VAP officer.

VOID

VEHICLE ESCORT

1. Obtain the approved Vehicle Access Request from the Visitor Access Representative and carry it to the VAP officer.
2. Obtain an approved vehicle immobilization device.
3. Escort the vehicle during its entire stay in the PA. The exception being when the vehicle is to be left unattended.
4. If the vehicle is to be unattended, immobilize the vehicle with the immobilizing device, retaining the keys. Then have the operator close the windows, lock the doors and give you the key. Return the keys to the VAPO.
5. When you return to an immobilized vehicle, give the operator the vehicle keys and have him/her unlock the doors. Then you remove the vehicle immobilization device.

ATTACHMENT 2

VEHICLE EXIT FROM THE PA

1. Have the operator stop the vehicle outside the interior VAP gate isolation zone.
2. Have the operator and any passengers get out of the vehicle.
3. Have the cab and cargo area searched by an armed officer.

NOTE

Security Department personnel will notify the Health Physics Duty Foreman when outbound trash or trash containers have arrived at the Protected Area gate in order to allow for radiological survey.

VOID

4. Instruct the operator that after the gate is opened he/she should drive the vehicle through the isolation zones, park outside the exterior isolation zone and return to the PA via the VAP immediately.
5. Request that the VAP gate be opened by calling the Badge Island and actuating the request key.
6. After the operator has returned to the PA, close the gate and direct the operator to process out of the PA through the PESB.
7. Enter the appropriate information into the Vehicle Log.

VEHICLE ESCORT

1. Instruct the operator to drive the vehicle to the VAP gate and stop outside the interior isolation zone.
2. Get out of the vehicle and retrieve the vehicle immobilization device.
3. Remain in the PA while the operator parks the vehicle outside the exterior isolation zone and returns to the PA via the VAP immediately.

If necessary, escort the vehicle operator into the personnel exit portal of the PESB.

EXAMPLE
 VOGTLE NUCLEAR STATION
 VEHICLE ACCESS REQUEST
NON-DESIGNATED

DRIVER INFORMATION	VEHICLE DESCRIPTION	VEHICLE INFORMATION
NAME: _____	MAKE: _____	COMPANY Name: _____
BADGE #: _____	MODEL: _____	_____
DEPT: _____	COLOR: _____	CITY/STATE: _____
STATION CONTACT: _____	TAG #: _____	_____
	VEH #: _____	_____

PURPOSE

STATE REASON VEHICLE REQUIRES PROTECTED AREA ACCESS: _____

VOID

AUTHORIZATION

Date of Authorization: TIME: From: _____ To: _____ Approved Date: _____ Approved by: _____

VAR OFFICER: _____ BADGE #'S _____

VEHICLE ESCORT: _____ BADGE #'S _____

FIGURE 1

EXAMPLE



FIGURE 3

**GEORGIA POWER COMPANY
VOSTLE ELECTRIC GENERATING PLANT**

In accordance with Security procedures for Vogtle Electric Generating Plant, no firearms will be allowed on company property. However, as a service to me, the Plant Vogtle Security Force will retain my weapon so that I may enter the Vogtle site, with the understanding that the Security Force, or G.P.C., will not be responsible for damage, theft or loss of said weapon. I understand that my weapon will be returned to me upon leaving the site.

SIGNATURE _____ DATE _____

MAKE OF WEAPON	MOD.	CAL.	SERIAL #	REMARKS

TIME IN: _____

TIME OUT: _____

OWNER'S SIGNATURE _____

OWNER'S SIGNATURE _____

SECURITY OFFICER'S SIGNATURE _____

SECURITY OFFICER'S SIGNATURE _____

FIGURE 4