

Transmittal Date: 2/03/92

TO: 145  
USNRC/WASHINGTON/

PROCEDURE NUMBER: GEN-3  
TITLE: ON-SHIFT SYSTEM POWER CONTROLLER

TRANSMITTAL NUMBER: 460352

TRANSMITTAL: LISTED BELOW ARE NEW/REVISED PROCEDURES WHICH MUST BE IMMEDIATELY INSERTED INTO OR DISCARDED FROM YOUR PROCEDURE MANUAL.

Action Required

Remove and Destroy	GEN-3, R/7
Replace with	GEN-3, R/8

SIGN, DATE AND RETURN THE ACKNOWLEDGEMENT FORM WITHIN 10 DAYS TO THE PALISADES PLANT DOCUMENT CONTROL.

SIGNATURE OR INITIALS

DATE

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060046

AD45


GENERAL OFFICE EMERGENCY PLANNING

PROC NO GEN-3

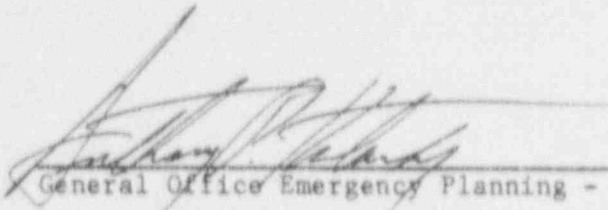
APPROVAL SUMMARY

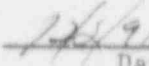
Revision 8


TITLE: ON-SHIFT SYSTEM POWER CONTROLLER

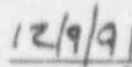
  
Quality Assurance Support - Concurrence

\_\_\_\_\_  
Date

  
General Office Emergency Planning - Approval

  
\_\_\_\_\_  
Date

  
Nuclear Operations Department - Approval

  
\_\_\_\_\_  
Date

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ON-SHIFT SYSTEM POWER CONTROLLER

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1.0 PURPOSE

The purpose of this procedure is to describe and define the responsibility of the Corporate On-Shift System Power Controller during an emergency situation at a Consumers Power Company (CPCo) nuclear facility, or when a request for mutual assistance has been received from another nuclear utility.

2.0 ATTACHMENTS

Attachment 1, "Power Control Checklist"

Attachment 2, "Mutual Assistance Request Checklist"

3.0 INITIAL CONDITIONS AND/OR REQUIREMENTS

Palisades or Big Rock Point must be at an Unusual Event, Alert, Site Area Emergency, or General Emergency or a request for mutual assistance must be received from another utility before initiation of this procedure.

4.0 RESPONSIBILITIES

Upon notification of an emergency situation at Palisades, Big Rock Point or another nuclear utility the On-Shift System Power Controller shall notify personnel as designated in Section 5.0 of this procedure using Appendix G, Augmentation List.

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ON-SHIFT SYSTEM POWER CONTROLLER

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5.0 REQUIREMENTS

5.1 ACTIONS (UNUSUAL EVENT AT PALISADES OR BIG ROCK POINT)

- a. Obtain all of the information required on Attachment 1 from the affected plant.
- b. Notify the General Office On-Call Director using the General Office On-Call Director Schedule and supply the information contained on Attachment 1.
- c. If the call is related to Palisades, notify the Palisades On-Call Director using the Palisades On-Call Director Schedule and supply the information contained on Attachment 1.

5.2 ACTIONS (ALERT, SITE AREA EMERGENCY, GENERAL EMERGENCY AT PALISADES OR BIG ROCK POINT)

- a. Obtain all information required on Attachment 1 from the affected plant.
- b. Initiate the following call out. Notify one individual from each group (telephone numbers are located on the General Office On-Call Director Schedule, the Palisades On-Call Director Schedule, and in Appendix G, Augmentation List), and provide the information from Attachment 1.

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ON-SHIFT SYSTEM POWER CONTROLLER

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Power Controller

Notifies

1<sup>st</sup> Call  
\*\*General Office On-Call Director

5<sup>th</sup> Call  
Radiological  
Advisor

2<sup>nd</sup> Call  
Palisades On-Call Director

6<sup>th</sup> Call  
Communication  
Services  
Representative

3<sup>rd</sup> Call  
Senior  
Management

7<sup>th</sup> Call  
Building Services  
Representative

4<sup>th</sup> Call  
Emergency Planning  
Representative

8<sup>th</sup> Call  
Control Room  
Other Nuclear Plant  
(BRP-Hotline or  
616-547-6537  
Pal-Hotline or  
616-764-8913)

- NOTE: 1. If the Alert is terminated prior to his being notified, the General Office On-Call Director may elect to stop notifications at this point.
2. Notify the Site Emergency Director at the plant if either On-Call Director cannot be notified.

5.3 ACTIONS (MUTUAL ASSISTANCE AGREEMENT)

- a. Obtain all information required on Attachment 2 from the affected utility.

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ON-SHIFT SYSTEM POWER CONTROLLER

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- b. Notify the General Office On-Call Director using the General Office On-Call Director Schedule and supply information from Attachment 2.

6.0 RECORDS

Forward completed copies of Attachments 1 and 2 to General Office Emergency Planning for filing in Document Control under Uniform File Index A200/22\*06/L.

CONSUMERS  
POWER  
COMPANY

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ATTACHMENT 1

POWER CONTROL CHECKLIST

Date: \_\_\_\_\_ Plant: BRP PAL

Time: \_\_\_\_\_

Drill: Yes \_\_\_\_\_ No \_\_\_\_\_

Unusual Event \_\_\_\_\_

Alert \_\_\_\_\_

Site Area Emergency \_\_\_\_\_

General Emergency \_\_\_\_\_

Other \_\_\_\_\_

Brief description of the event: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Notifications:

<u>Name</u>	<u>Time</u>	<u>Available (Yes/No)</u>	<u>Location and Telephone No</u>
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Forward completed form to GOEP, P-26-402 for filing in DCC A200/22\*06/L.

GEN-3

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ON-SHIFT SYSTEM POWER CONTROLLER

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ATTACHMENT 1 (Continued)

Notifications (Continued):

<u>Name</u>	<u>Time</u>	<u>(Yes/No)</u>	<u>Location and Telephone No</u>
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ATTACHMENT 2  
MUTUAL ASSISTANCE REQUEST CHECKLIST

Date: \_\_\_\_\_

Time: \_\_\_\_\_

Drill: Yes \_\_\_\_\_ No \_\_\_\_\_

Utility: \_\_\_\_\_ Detroit Edison (Eurico Fermi 2)  
\_\_\_\_\_ The Indiana Michigan Power Company (D C Cook 1&2)  
\_\_\_\_\_ The Toledo Edison Company (Davis Besse)  
\_\_\_\_\_ The Cleveland Electric Illuminating Company  
(Perry)

Caller Name/Title: \_\_\_\_\_ / \_\_\_\_\_

\*Call-back Number \_\_\_\_\_

Unusual Event \_\_\_\_\_

Alert \_\_\_\_\_

Site Area Emergency \_\_\_\_\_

General Emergency \_\_\_\_\_

Description of Event: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Material/Personnel Requested: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

General Office On-Call Director Notified: \_\_\_\_\_ Time: \_\_\_\_\_

\*Caller will be contacted by Consumers Power Company Director/Officer.

Forward completed form to GOEP, P-26-402 for filing in DCC A200/22\*06/L.