



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D. C. 20555

SEP 20 1991

Sonalysts, Inc.  
ATTN: Leon R. Petersen  
Manager of Contracts  
215 Parkway North  
Post Office Box 280  
Waterford, Connecticut 06385

Dear Mr. Petersen:

Subject: Task Order No. 118, "Reactor Operator Licensing Exams, Ginna Nuclear Power Plant" under Contract No. NRC-03-89-031

In accordance with Section G.5, Task Order Procedures, of the subject contract, this letter definitizes Task Order No. 118. The effort shall be performed in accordance with the enclosed Statement of Work and Sonalysts, Inc.'s technical proposal dated September 8, 1991 incorporated herein by reference.

Task Order No. 118 shall be in effect from September 20, 1991 through November 15, 1991 with a cost ceiling of \$23,764.00. The amount of \_\_\_\_\_ represents the estimated reimbursable costs, the amount of \_\_\_\_\_ represents the facilities capital cost of money, and the amount of \_\_\_\_\_ represents the fixed fee.

Accounting data for Task Order No. 118 are as follows:

B&R No.:	120-19-13-02-0
FIN No.:	L-1289-1
Appropriation No.:	31X0200.201
Obligated Amount:	\$23,764.00

The following individuals are considered to be essential to the successful performance for work hereunder: T. Guilfoil and F. Victor.

The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with Contract Clause H.1, Key Personnel.

The issuance of this task order does not amend any terms or conditions of the subject contract.

9110070009 910923  
PDR CONTR  
NRC-03-89-031 PDR

Your contacts during the course of this task order are:

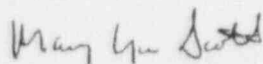
Technical Matters: Karen Pulsipher  
Project Officer  
(301) 492-1216

Contractual Matters: Anita Hughes  
Contract Administrator  
(301) 492-8353

Acceptance of Task Order No. 118 should be made by having an official, authorized to bind your organization, execute three copies of this document in the space provided and return two copies to the above Contract Administrator. You should retain the third copy for your records.

Since we are rapidly approaching September 30, our fiscal year ending date, you should expedite the execution and return of this document. Unless the signed documents are returned to me prior to that date, I cannot assure you of the continued availability of these funds.

Sincerely,



Mary Lynn Scott, Contracting Officer  
Contract Administration Branch No. 1  
Division of Contracts and  
Property Management  
Office of Administration

Enclosure:  
Statement of Work

ACCEPTED: Task Order No. 118



NAME

LEON R. PETERSEN  
MANAGER OF CONTRACTS  
SONALYSTS, INC.

TITLE

DATE

9/23/91

A DESCRIPTION

Reactor operator licensing examinations are scheduled at the nuclear power plant described below. Details of the examinations follow:

Facility: Ginna  
 Location: Rochester, NY  
 Docket: 50-244  
 Date of Exam: 10/14/91  
 Type of Exam: Requalification  
 Number of Candidates: RO-4 SRO-4

2 Contractor will assist in examination development, administration and grading

Contract examiners shall:

- 0 Prepare RO written exam
- 0 Prepare SRO written exam
- 0 Prepare simulator scenario sets 0
- 0 Prepare walkthru exam outlines (JPM sets) 0
- 0 Review walkthru exam outlines and prepare associated administrative questions 0
- 0 Submit written examinations, simulator scenarios, and/or walkthru exam outlines as appropriate to Regional office for review on a schedule consistent with the DLB Examiner standards
- 0 Incorporate changes to written exam, simulator scenarios, and/or walkthru exam outlines as appropriate
- 0 Participate in facility review of written examination
- 0 Administer written examination at plant site
- 0 Administer operating examinations at plant site 0
- 0 Grade operating examinations 0
- 0 Grade written examinations
- 0 Update Examination Question Bank
- 0 Attend exit briefing with facility
- 0 Assist in review of facility developed examination material and preparation of written examination
- X Conduct on-site pre-exam familiarization week of 9/23 /91
- X Conduct in-office preparation for exam
- X Assist in administration of requalification exam week of 10/14/91
- 0 Grade written requalification exams

B. PERIOD OF PERFORMANCE

9/20/91 thru 11/15/91

C. REPORTS

The contractor shall submit Operator Examination Reports, summary sheets and other documentation as required by the Operator Licensing Examiner Standards, NUREG 1021, to the Region office.

D. NRC REGIONAL CONTACT: P. Bissett 215-337-5266