



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D. C. 20555

AUG 22 1991

Sonalysts, Inc.
ATTN: Leon R. Petersen
Manager of Contracts
215 Parkway North
Post Office Box 280
Waterford, Connecticut 06385

Dear Mr. Petersen:

Subject: Task Order No. 117, "Operator Licensing Exams, Quad Cities NPP"
under Contract No. NRC-03-89-031

In accordance with Section G.5, Task Order Procedures, of the subject contract, this letter definitizes Task Order No. 117. The effort shall be performed in accordance with the enclosed Statement of Work and Sonalysts, Inc.'s technical proposal dated August 2, 1991 incorporated herein by reference.

Task Order No. 117 shall be in effect from August 21, 1991 through October 18, 1991 with a cost ceiling of \$38,168.28. The amount of represents the estimated reimbursable costs, the amount of represents the facilities capital cost of money, and the amount of represents the fixed fee.

Accounting data for Task Order No. 117 are as follows:

B&R No.:	120-19-13-02-0
FIN No.:	L-1289-1
Appropriation No.:	31X0200.201
Obligated Amount:	\$38,168.28

The following individuals are considered to be essential to the successful performance for work hereunder: Marion Daniels, Rich Miller and Dave Odland.

The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with Contract Clause H.1, Key Personnel.

The issuance of this task order does not amend any terms or conditions of the subject contract.

Your contacts during the course of this task order are:

Technical Matters: Karen Pulsipher
Project Officer
(301) 492-1216

Contractual Matters: Anita Hughes
Contract Administrator
(301) 492-8353

Acceptance of Task Order No. 117 should be made by having an official, authorized to bind your organization, execute three copies of this document in the space provided and return two copies to the above Contract Administrator. You should retain the third copy for your records.

Sincerely,

Mary Lynn Scott

Mary Lynn Scott, Contracting Officer
Contract Administration Branch No. 1
Division of Contracts and
Property Management
Office of Administration

Enclosure:
Statement of Work

ACCEPTED: Task Order No. 117

Leon R. Petersen

NAME

LEON R. PETERSEN
MANAGER OF CONTRACTS
SONALYSTS, INC.

TITLE

DATE

8/24/91

TASK ORDER NUMBER S-117

DESCRIPTION

reactor operator licensing examinations are scheduled at the nuclear power plant described below. Details of the examinations follow:

Facility: Quad Cities
Location: Clinton, IO
ocket: 50-254/265
Date of Exam: 9/16/91
Type of Exam: Requalification
Number of Candidates: RO-5 SRO-14

3 Contractor will assist in examination development, administration and grading

Contract examiners shall:

- 0 Prepare RO written exam
- 0 Prepare SRO written exam
- 0 Prepare simulator scenario sets 0
- 0 Prepare walkthru exam outlines (JPM sets) 0
- 0 Review walkthru exam outlines and prepare associated administrative questions 0
- 0 Submit written examinations, simulator scenarios, and/or walkthru exam outlines as appropriate to Regional office for review on a schedule consistent with the OLB Examiner standards
- 0 Incorporate changes to written exam, simulator scenarios, and/or walkthru exam outlines as appropriate
- 0 Participate in facility review of written examination
- 0 Administer written examination at plant site
- 0 Administer operating examinations at plant site 0
- 0 Grade operating examinations 0
- 0 Grade written examinations
- 0 Update Examination Question Bank
- 0 Attend exit briefing with facility
- 0 Assist in review of facility developed examination material and preparation of written examination
- Conduct on-site pre-exam familiarization week of 9/2/91
- Conduct in-office preparation for exam
- Assist in administration of requalification exam week of 9/16/91
- 0 Grade written requalification exams

ESTIMATED LEVEL OF EFFORT

Examination preparation, administration, grading and Project
management: 328
Travel for 3 examiners between contractor's main
office and plant site: 96
Clerical: 16

PERIOD OF PERFORMANCE

10/22/91 thru 10/18/91

REPORTS

The contractor shall submit Operator Examination Reports, summary sheets and other documentation as required by the Operator Licensing Examiner Standards, NUREG 1021, to the Region office.

NRC REGIONAL CONTACT: M. Leach 708-790-5559