



UNITED STATES  
NUCLEAR REGULATORY COMMISSION  
WASHINGTON, D. C. 20555

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MEMORANDUM FOR: See Distribution List (IMX)

FROM: James H. Sniezek  
Deputy Executive Director  
for Nuclear Reactor Regulation,  
Regional Operations and Research

SUBJECT: FIELD POLICY MANUAL (FPM)

Field Policy No. 17 "Quarterly Meetings With The News Media" is being issued as an addition to the Field Policy Manual. Any comments or suggestions pertaining to the FPM should be directed to the Chief, Regional Operations Staff, DEDR.

James H. Sniezek  
Deputy Executive Director  
for Nuclear Reactor Regulation,  
Regional Operations and Research

Enclosure:  
NRC Field Policy No. 17  
NUREG/BR-0075 REV 02

FIELD POLICY MANUAL

CHANGE NOTICE 91-02

Transmittal  
Notice

91-02

Date

December 23, 1991

Superseded  
Number

N/A

### Effective Dates

Each NRC field policy will become effective on the date of issuance unless otherwise indicated in the policy. The issue date appears on the first page of each policy.

### Partial Revisions

Revisions will be made by page changes. Hand written changes will not be used for partial changes. Revised material on a page will be indicated by asterisks in the right-hand margin that encompasses the revised material.

### Plain Writing Standards

Policies will be written in a readable style that can be readily understood. Requirements for action will be clearly stated and will include who, when, where, how and why.

### Change Notices

A Change Notice will accompany each change to the NRC FPM. The notice will list the material that is transmitted or superseded and will include an updated Table of Contents. Each notice will be numbered serially in each calendar year; i.e., 90-1, 90-2.

### Removal

Field policies may become obsolete, be overtaken by events, or be encompassed by another agency program or procedure. Field policies removed under these circumstances will be so indicated by a Change Notice.

Issue Date: December 23, 1991

FIELD POLICY MANUAL  
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<u>Policy No.</u>	<u>Title</u>	<u>Issue Date</u>
Foreword	NRC Field Policy Manual	August 22, 1990
1	Coordination with FBI	October 15, 1990
2	Regional Operating Plans	August 12, 1991
3	Response to Private Litigants and State or Federal Agencies Seeking Testimony or Documents	August 22, 1990
4	Board Notification	August 22, 1990
5	Counterpart Meetings	August 22, 1990
6	Regional Office Management Meetings	August 22, 1990
7	Availability of Senior Regional Managers	August 22, 1990
8	Resident Inspector Relocation	August 22, 1990
9	NRC Review of INPO Documents	August 22, 1990
10	Conduct of Employees	August 22, 1990
11	Commissioner Travel to Licensee Sites and State Officials	August 22, 1990
12	Coordination of NRC Activities at Power Reactor Facilities	August 22, 1990
13	Witnessing Violations	August 12, 1991
14	NRC Interaction with NUMARC	October 15, 1990
15	FOIA - Release of Senior Management Meeting Information	August 12, 1991
16	Communications Between the NRC Staff and the Commissioners' Offices	August 12, 1991
17	Periodic Press Briefings	December 23, 1991

FIELD POLICY MANUAL

NO. 17 - PERIODIC PRESS BRIEFINGS

Policy

To increase public understanding of the NRC mission and programs, periodic media briefings will be conducted on regional and agency-wide issues/topics. The briefings will be in addition to those held on specific events or accidents in the Region.

Guidance

Regional Administrators are to initiate periodic (approximately 4 per year) media briefings on regional and agency-wide issues/topics which will be useful to the news media. To assist Regional Administrators in the selection of suitable topics, a Media Briefing Guide will be initiated, distributed and maintained by the office of the DEDR. This Briefing Guide will provide an index of important issues/topics, a set of briefing papers with a background discussion of each topic, and a highlights sheet to use as desired during the actual press briefing. These papers will be reviewed by the Office of Public Affairs. Each region may adapt this information to fit the circumstances at the briefings. The Media Briefing Guide will be updated or expanded as the need arises.

The Regions have considerable flexibility in implementing this policy. Regional Public Affairs Officers will be actively involved in this program, including notifying the affected media representatives, the public affairs offices of the affected utilities, if appropriate, and arranging for briefing locations.

Regional Administrators should plan to conduct these media briefings at various locations in the Region. Although relating agency-wide issues to specific sites in the localities may be a desirable feature to generate interest, these briefings also should be viewed as sessions which include discussions of NRC policies and activities generally.