

H. Media Coordinator)

Basic Functions

1. The Media Coordinator directs activities of the media registration coordinator, technical briefers and audio-visual staff. The ensures that the media have all necessary resources (both information and equipment).
2. The MC is familiar with the planned actions of the various support functions in the unit and is responsible for the overall smooth operation of this section.
3. MC will see that activities of the support functions are coordinated properly.
4. Keep section up-to-date on an hourly basis on situation developments.
5. Note key activities under ACND on page 7.
6. Organizes new conferences by notifying media, setting up auditorium and distributing news releases and transcripts (as appropriate).

I. Media Registration Coordinator (MRC)

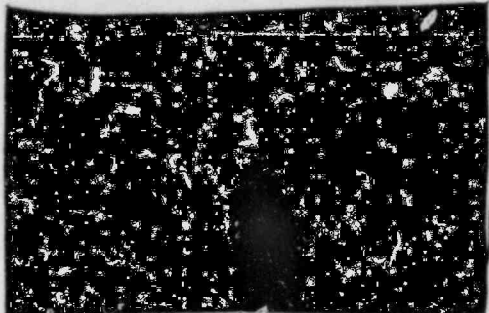
Basic Function

This individual will work closely with all media representatives, making sure that they are registered upon arrival at the CNC. The MRC and staff will make the media aware of what facilities are available, will maintain a record of the media covering the crisis, issue press kits, news releases, and will coordinate with federal and state representatives when they arrive at the CNC.

Information representatives from the utility industry, trade associations and government agencies are directed to the Industry/Agency Coordinator (I/AC).

Primary Responsibilities

1. Upon notification by the NC that the CNC is being activated, the MRC will call:

	Office Telephone	Home Telephone	Time Called
Shift 1 - PALMER HOLT (Section Head) CAROL BARRETT JIM HALE			_____

Shift 2 - FRANK GUDGER (Section Head) PAT TATE EARL CARPENTER			_____

These people will operate from the News Room and will issue press kits, any news releases that may be applicable and advise media on available facilities (tables, typewriters, telephones, paper, etc.).

2. Proceed directly to CNC and prepare for arrival of media. Position staffer as soon as possible at road entrance to facility.
3. Will set up news conferences and will, to best of ability, inform media of next scheduled news conference.
4. If necessary, and after consultation with CNC, will utilize services of ICC for assistance in media registration and will post current news releases in the registration area in the lobby of the Electric Center in Charlotte.

Media Registration Coordinator (MRC)

Primary Responsibilities (cont'd)

5. One member of each shift will assist security by identifying and registering media representatives (including information representatives from the utility industry, trade associations and government agencies) arriving at the CNC. Registration will consist of media and information representatives providing some type of identification upon entering the Crisis News Center. Upon confirmation a badge will be made and given to the individual for the duration of the emergency.

Once the ID is made, the media and information representatives would be allowed to proceed to the Crisis News Center.

6. MRC will make sure all news releases are posted in the registration area in the lobby of the Electric Center in Charlotte and that copies are telecopied to the Emergency Coordinator in the Technical Support Center.

McGUIRE ONLY
EMERGENCY COORDINATOR

MAURICE McINTOSH

Telecopy
Number

Time
Called

CATAWBA ONLY
EMERGENCY COORDINATOR

JIM HAMPTON

7. MRC will function throughout duration of crisis.

J. Technical Briefers (TB)

Basic Functions

The TB have two basic functions:

1. Explain and define nuclear terms and operations for the media and public officials.
2. Conduct tours provided such can be accomplished under existing conditions.

At least three TB will be on duty at all times and will be available to provide information to the media after and between news briefings when the PS may not be available. The TB will be HP and security badged for McGuire/Catawba.

Primary Responsibilities

1. Upon notification by the NC that the CNC is to be activated, the TB will go to the CNC to perform their role.
2. Brief the state PIO and keep them informed of plant developments.

Figure 5
Support Coordinator Call List

<u>Persons To Notify</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
1. <u>Shift 2 Support Coordinator (SC)</u>			
SARA LEE EPPERSON			
2. <u>One Secretarial Team Member For Each Shift</u>			
Shift 1 - BEIH MASURAT (Section Head) PEARL McBRIDE JANICE WRIGHT			
Shift 2 - BARBARA BROWN (Section Head) PRISCILLA LEDBETTER CAROLYN LAYMAN			
3. <u>Monitor (M)</u>			
Shift 1 - DON BLACKMON			
Shift 2 - FURMAN WARDELL			
4. <u>One Media Notification Team Member For Each Shift</u>			
Shift 1 - JOYCE BEYER (Section Head) WILMA KINARD PEGGY HENDERSON JUDY PORTER DEBBIE HAWKINS			
Shift 2 - BERNIE MILLS (Section Head) SHEILA ZINK FRAHER BROWN BETH DAVIS MARIE HINSON			

SC contacts one of the two five member staffs. SC designates a call list from Figure 7, p. 46-55, to each of the five members. Together the five call media representatives advising them of the situation. Make calls direct to save time.

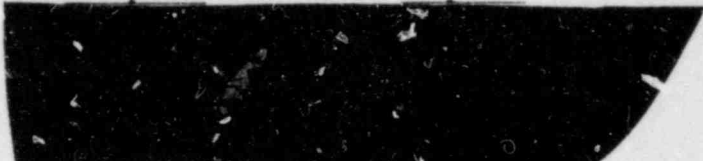
In the event that the emergency occurs in the afternoon (PM), call the morning (AM) newspapers first. If the emergency occurs in the morning (AM), call the afternoon (PM) newspapers first. AM = * PM = **

Figure 5
Support Coordinator Call List (cont'd)

Upon completion of media calls, the Media Notification Team will then perform other office functions in support of CNC activities.

5. Additional Secretarial/Other CNC Support

NOTE: The following may be called for additional secretarial assistance:

<u>Name</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Delilah Suggs			_____
Marcia Halsey			_____
Laura Gaskey			_____
Annette Isenhour			_____

The following may be called to assist in other News Center support functions:



<u>Name</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
Toney Mathews			_____
Mary Cele Bain			_____
Wendy Jefferies			_____
Jesse Swords			_____
Carl Leonard			_____



Figure 6

Second Shift Support Coordinator Call List

<u>Persons To Notify</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
1. <u>Technical Briefers (TB)</u>			
Shift 1 - ANDY THOMPSON (Section Head) SUZANNE ISOLA HARVEY DELL DAVID PETERSON RICHARD WILSON LES STALLINGS			
Shift 2 - JOE MAHER (Section Head) PAT OSBURN HARRY SLOAN LOU DUNCAN STEVE FRYE JOHN WYLIE			
2. <u>Audio/Visual Coordinator (A/VC)</u>			
Shift 1 - PAT PAYNE			
Shift 2 - HUGH DEADWYLER			
3. <u>Governments Coordinator (GC)</u>			
Shift 1 - RICK DEESE			
Shift 2 - ELIZABETH HARMON			
4. <u>Media Coordinator (MC)</u>			
Shift 1 - CECILY NEWTON			
Shift 2 - ALEX COFFIN			

Figure 6
Second Shift Support Coordinator Call List (cont'd)

	<u>Persons To Notify</u>	<u>Office Telephone</u>	<u>Home Telephone</u>	<u>Time Called</u>
5.	<u>Media Registration Coordinator (MRC)</u> Shift 1 - STICK WILLIAMS Shift 2 - MURRAY CRAVEN			
6.	<u>Internal Communications Coordinator (ICC)</u> Shift 1 - BILL YODER Shift 2 - KATHY BRYANT			
7.	<u>Industry/Agency Coordinator (I/AC)</u> Shift 1 - LARRY DAVISON Shift 2 - CHRIS GRAYBEAL			
8.	<u>Communications Coordinator (CC)</u> Shift 1 - PHIL CARTER Shift 2 - SONDR A WISE			
CATAWBA ONLY 9.	<u>Catawba Owners Liaison</u> Shift 1 - DAN BROWN Shift 2 - AL NEELY			
10.	<u>Calls to AP, UPI, and the two radio News Networks in N.C. and S.C.</u>			

	<u>Telephone</u>	<u>Time Called</u>
AP		(Charlotte)
		(Raleigh)
		2:30 AM - 6 AM, Sundays only
		(Atlanta)
		(Columbia)
CATAWBA ONLY		(Charlotte)
		(Candy Wilde
		-- home)
		(Raleigh)
		1 AM - 5 AM, (Sundays only, week)
CATAWBA ONLY		(Atlanta)
		(Columbia)

DUKE POWER COMPANY
GENERAL OFFICE RESPONSE FACILITIES

Figure 16

McGUIRE/CATAWBA CMC

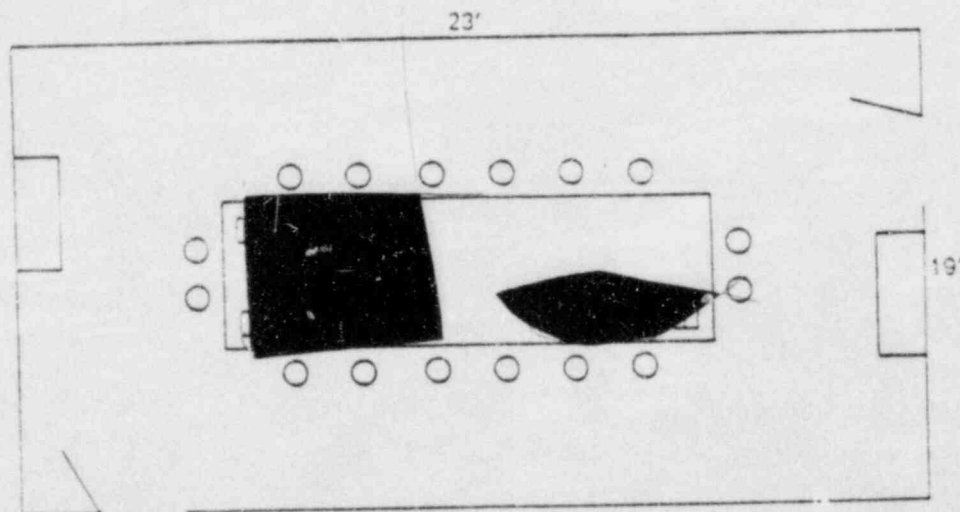
CRISIS NEWS GROUP
5TH FLOOR POWER BLDG.
ROOMS: [REDACTED]
PHONES: [REDACTED]

NUCLEAR REGULATORY COMMISSION
5TH FLOOR POWER BLDG.
ROOM: 78307
PHONE: [REDACTED]

SOUTH CAROLINA PIO'S
5TH FLOOR POWER BLDG.
ROOMS: [REDACTED]
PHONES: [REDACTED]

NORTH CAROLINA PIO'S
5TH FLOOR POWER BLDG.
ROOMS: [REDACTED]
PHONES: [REDACTED]

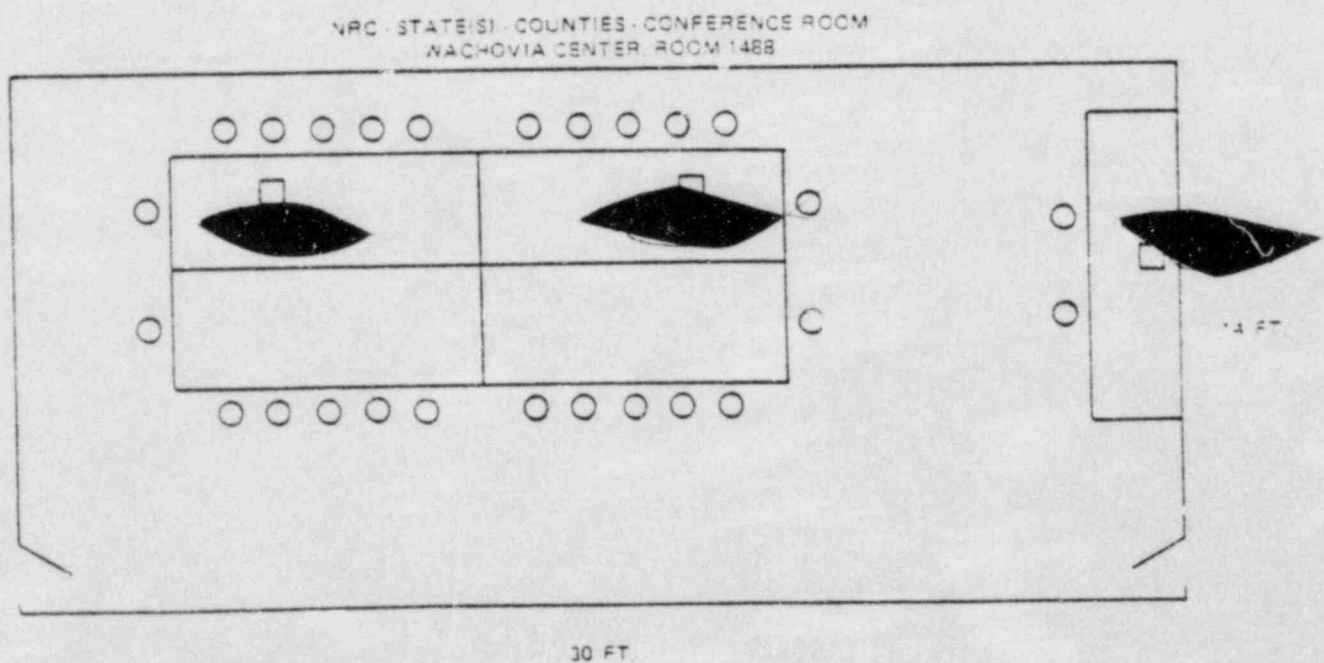
OFFSITE RADIOLOGICAL COORDINATOR
ROOM 1222 WACHOVIA CENTER



DUKE POWER COMPANY
GENERAL OFFICE RESPONSE FACILITIES

Figure 17

McGUIRE/CATAWBA CMC



DUKE POWER COMPANY
CRISIS MANAGEMENT ORGANIZATION
FOR
NUCLEAR STATIONS

DESIGN & CONSTRUCTION SUPPORT GROUP PLAN

OCONEE NUCLEAR STATION

MCGUIRE NUCLEAR STATION



APPROVED: DESIGN & CONSTRUCTION SUPPORT GROUP MANAGER

Original Issue	- 7/17/80
Revision 1	- 10/27/80
Revision 2	- 1/27/81
Revision 3	- 2/11/81
Revision 4	- 7/16/81
Revision 5	- 11/10/81
Revision 6	- 3/4/82
Revision 7	- 10/11/82
Revision 8	- 11/8/82
Revision 9	- 2/10/83
Revision 10	- 6/24/83

DESIGN AND CONSTRUCTION SUPPORT GROUP

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June 27, 1983

SLG-83-598

TO: ALL DESIGN AND CONSTRUCTION SUPPORT PERSONNEL

Subject: Crisis Management
Design and Construction Support Group
Plan Revision
File: NUC-0306

Attached are copies of Revision 10 to our group plan. At the request of the Emergency Response Coordinator, we have completely reproduced our plan, copying on both sides of the paper. Please update your copies of our group plan by replacing the contents with the attached. Primary changes in this revision are as follows:

1. Catawba has been included in the plan.
2. The Recovery Manager's Crisis Management Center location for McGuire and Catawba will now be WC-1010. Several groups are either moving their general office location or establishing one for the first time.

A short walk-through drill will be held on the morning of July 12, 1983 to assess how quickly and easily the new general office facilities can be activated. Our group must participate even though we are not changing our general office location. When notified, we will activate EC3/32 and notify the Recovery Manager. Once all groups are activated, the Recovery Manager will walk through each area to examine for problems. After his review, the drill will be ended. The stations will not participate in this drill.

The McGuire drill will be held this year on November 2. After July 12 and before November 2 an unannounced drill will be held to provide a realistic estimate of how long it takes to activate the general office crisis management locations during "off-hours". Your cooperation will be appreciated.

G. D. Rowland

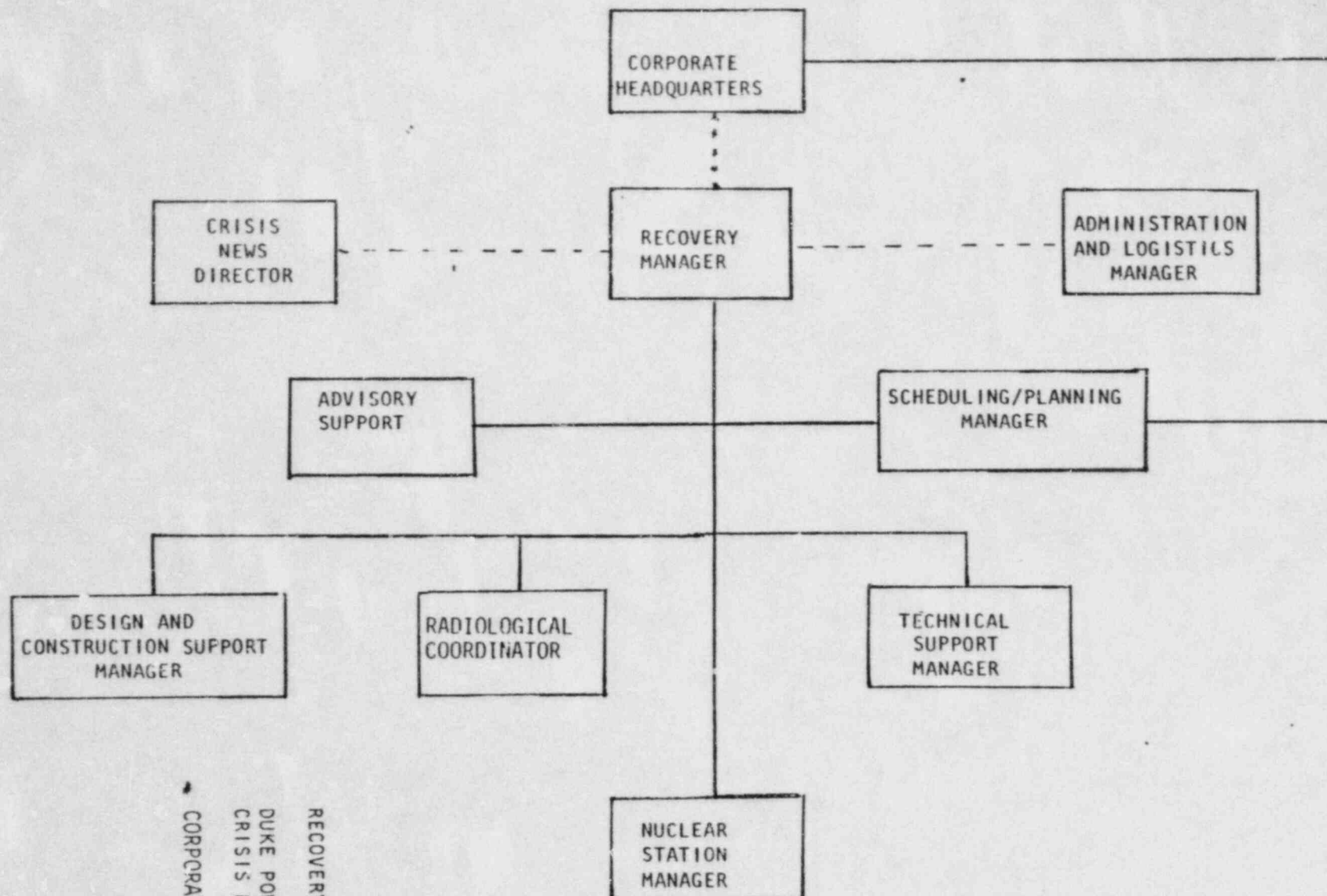
for J. L. Elliott, Principal Engineer
Safety Review, Analysis, & Licensing Division

GDR/pam

Attachment

I. Scope

The Design and Construction Support Group is responsible for coordinating and implementing the activities of Design Engineering, NSS Suppliers, construction forces, and outside vendors on proposed station modifications or other design and construction support required for the protection of life and property in emergency situations at operating nuclear stations on the Duke Power System.



RECOVERY MANAGER AND STAFF
DUKE POWER COMPANY
CRISIS MANAGEMENT PLAN
CORPORATE POLICY INPUT

II.

A. Additional Support Personnel

1. Engineering Personnel

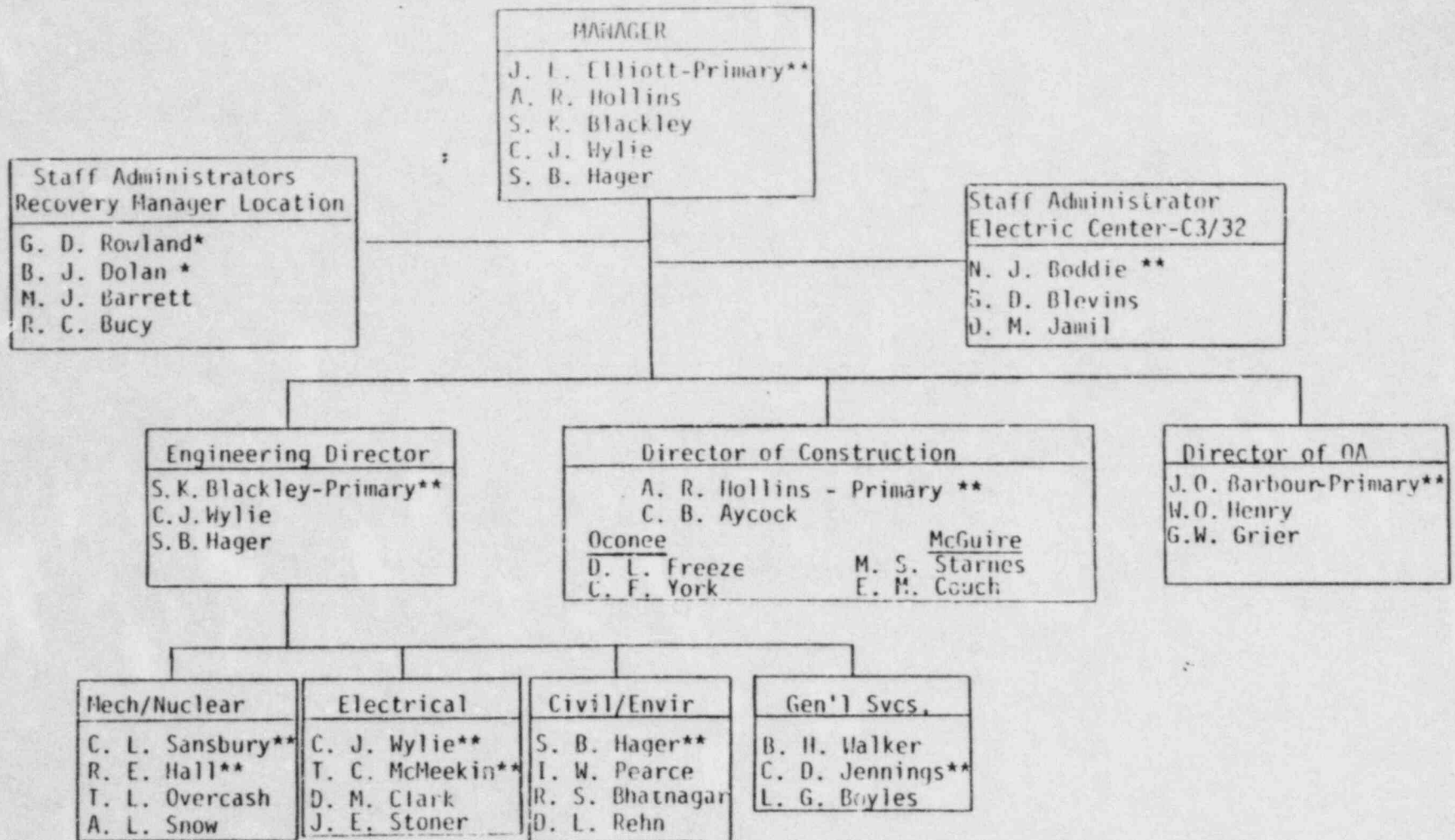
<u>Name</u>	<u>Area of Expertise</u>	<u>Office #</u>	<u>Home #</u>
J. R. Hendricks	Fire Prot & Architecture		
H. D. Brandes	Fire Protection		
R. M. Sandifer	Instrumentation		
E. C. Fiss	Nuclear Consultant		
W. H. Rasin	Nuclear		
J. E. Thomas	Inst & Control Equipment		
D. W. Murdock	Inst & Control Systems		
H. L. Davenport	Process Computers & Security		
R. H. Waltman	Electrical Design		
C. E. Kneeburg	Electrical Design		
D. G. Owen	Electrical Station Support		
G. M. Bostian	Electrical Station Support		
S. H. Derrick	Document Retention		

Other engineering and technical support personnel are available as needed in the General Office area and at each construction site.

2. Construction Personnel

The Construction Department Manager, Employee Resources and Development, maintains a directory of key Construction Department supervisors who have skills that might be required during an emergency at an operating nuclear plant. During a developing or short duration emergency, the directory will be used by the Administrative and Logistics Group to contact needed employees as directed by the Design and Construction Manager or his designee. In a longer term recovery situation, the Construction Department Manager, Employee Resources

DESIGN & CONSTRUCTION SUPPORT GROUP



* Report to location designated by Recovery Manager at time of notification (see page 11 - Emergency Facilities)

** Report to Electric Center Conference Room C3/32 after notification.

NOTE: No person will serve as primary in two places.

and Development, will provide needed manpower using his conventional organization and methods.

3. Quality Assurance Personnel

A minimum of 12 inspectors are permanently assigned to each operating nuclear plant and about one-half of these inspectors are qualified in one or more methods of NDE. This would be the initial group called upon to perform required QA activities to assure work quality and documentation. If other QA inspectors or NDE personnel are needed at the emergency site, they are or will be available from other operating or construction sites. The required tools and equipment for this group are available at each site.

Oconee Site

Name

Office #

Home #

R. J. Brackett

R. H. Ledford

J. J. McCool

McGuire Site

Name

Office #

Home #

R. P. Ruth

D. M. Franks

4. Babcock Wilcox (B&W) - Page 24

5. Westinghouse (W) - Page 23

III. Functional Responsibilities

A. Design and Construction Manager

Reports to: Recovery Manager

Supervises: Design and Construction Staff

Basic Functions: Coordinates the design and construction activities of Design Engineering, NSS Suppliers, Construction forces, and outside vendors.

Primary Responsibilities

1. Direct the activities of Design Engineering, Construction forces, Quality Assurance, and outside vendors on plant modifications.
2. Assure the design and construction activities are adequately staffed and equipped to respond in timely fashion.

3. Determine application of Corporate Quality Assurance Program. Recovery Manager or Station Manager approval is required for deviations from present practices.
4. Assure that engineering and technical specialists are available on a pre-planned basis for assisting Technical Support, Station Manager, Radiological Support and the Recovery Manager as required.
5. Participates as a member of the Recovery Manager's Advisory Support Group.

Principal Working Relationships:

1. Station Manager for plans on modifications to systems and equipment in plant.
2. Technical Support Manager for joint review of proposed modifications to systems and equipment in the plant.
3. Radiological Coordinator for modifications to systems and equipment and support of activities in the waste management area.
4. Scheduling and Planning Manager for status of activities in the Design and Construction area.

B. Staff Administrators

Report to: Design and Construction Manager

Basic Functions: To assist the Design and Construction Manager in all areas of his responsibility and perform other tasks that the Manager may direct to meet requirements of the recovery operation.

The Staff Administrator reporting to Electric Center Conference Room C3/32 after notification is responsible for moving the VAX computer terminal from David Nabow Library (EC-0230) to room C3/32. He is responsible for setting the terminal up and operating it during the emergency or drill to receive plant data sheets. He is also responsible for obtaining appropriate priority for Design and Construction Support Group computer work. Computer Services contacts for obtaining priority are:

Primary - P. W. Withrow,
1st Alternate - J. E. Sinclair,
2nd Alternate - Shift Supervisor, (24 hours)

The Staff Administrators reporting to the Recovery Manager's location serve as the Design and Construction Manager's liaison with the Recovery Manager.

C. Engineering Director

Reports to: Design and Construction Support Manager

Supervises: Engineering Staff Personnel

Basic Functions: Responsible for directing and assisting the engineering staff and performing engineering and design tasks that the Design and Construction Manager may direct to meet the requirements of the recovery operation.

Primary Responsibilities:

1. Directs the engineering staff.
2. Provides the administrative and technical control of the engineering and technical staff assigned to him.
3. Assure that engineering and technical specialists are available on a pre-planned basis for assisting Technical Support, Radiological Support, and the Station and Recovery Managers as required.
4. Assure that his engineering and design activity is adequately staffed and equipped to respond in timely fashion, both on site and at the main office.
5. Direct, coordinate, and approve engineering and design tasks assigned by the Design and Construction Support Manager.
6. Coordinate the work of suppliers providing components/services for the balance of the plant.
7. Assist Design and Construction Support Manager in determining activities to be performed under the Corporate Quality Assurance Program.

Principal Working Relationships:

1. Director of NSS Supply regarding technical requirements and balance-of-plant interface requirements.
2. Director of Construction for engineering support and for fabrication and erection procedures for balance of plant.
3. Technical Support, Radiological Support and the Station and Recovery Managers for engineering and technical support for their activities on a pre-planned and operational basis.
4. Administrative and Logistics Manager regarding contract administration, materials control, field purchasing, and labor relations, or other support activities required.

Manager, Mechanical/Nuclear Division

Reports to: Engineering Director

Basic Functions: Provides the mechanical and nuclear design response to meet the requirements of the recovery operation.

Manager, Electrical Division

Reports to: Engineering Director

Basic Functions: Provides the electrical design response to meet the requirements of the recovery operation.

Manager, Civil/Environmental Division

Reports to: Engineering Director

Basic Functions: Provides the civil/environmental design response to meet the requirements of the recovery operation.

Manager, General Services Division

Reports to: Engineering Director

Basic Functions: Provides Document Retrieval Assistance for the Recovery Operation. Responsible for taking a copy of the Corporate Crisis Management Plan to EC3/32 after notification. Maintains a separate copy of the Corporate Crisis Management Plan at EC3-02 for checkout by members of the Design and Construction Support Group. Maintains roadblock passes for use by any members of Design and Construction Support Group sent to Oconee for an emergency or drill.

D. Director of Construction

Reports to: Design and Construction Support Manager

Supervises: Construction Forces

Basic Functions: Responsible for directing and administratively controlling the Construction forces, including any subcontractors, and performing such construction tasks that the Design and Construction Support Manager may direct to meet the requirements of the recovery operation.

Primary Responsibilities:

1. Direct, coordinate, and control Construction forces.
2. Assure Construction forces are adequately manned and equipped to provide timely construction support.
3. Direct and coordinate construction tasks assigned by Design and Construction Support Manager.
4. Coordinate the work of suppliers or subcontractors providing construction materials or services.

Principal Working Relationships:

1. Engineering Director regarding construction requirements and fabrication and erection procedures for balance of plant.
2. NSS Supplier regarding NSSS fabrication and erection procedures.
3. Director of Quality Assurance regarding level of quality assurance to be implemented by Construction forces.
4. Administration & Logistics Manager regarding contract administration, material control, field purchasing, and labor relations, or other support activities required.

E. Director of Quality Assurance

Reports to: Design and Construction Support Manager

Supervises: Quality Assurance Staff Personnel

Basic Functions: Responsible for directing and administratively controlling the Quality Assurance Staff and executing the quality assurance program for such design, construction, and other operating tasks as the Design and Construction Support Manager may direct and otherwise as required to meet the requirements of recovery operation.

Primary Responsibilities:

1. Direct and control Quality Assurance Staff on all administrative and technical matters.
2. Assure the quality assurance activity is adequately staffed and equipped to provide timely support.
3. Direct and coordinate the implementation of the quality assurance program for approved construction operational tasks or other engineering and design tasks as appropriate and required.

Principal Working Relationships:

1. Director of Construction and Engineering Director regarding the interfacing of construction and design activities with quality assurance activities.

Role of Quality Assurance:

The role of the Quality Assurance Department in an emergency situation in support of operational activities will remain under the jurisdiction of G. W. Grier/J. C. Barbour/Senior Quality Assurance Engineer and will not change substantially from normal practices. However, suspension of some operational quality assurance measures, as well as some design and construction quality assurance measures could be required due to time constraints. The Design and Construction Manager will determine application of Corporate Quality Assurance Program and apply as appropriate. Recovery Manager or Station Manager approval is required for deviations from present practices.

IV. Notification Procedure

Upon notification and initiation of the Crisis Management Plan, members of the Design and Construction Support Group are to report to either the Recovery Manager's designated location or Electric Center Conf Rm C3/32 as directed. Design and Construction Support Group personnel who report to the designated location, if they are the first to arrive, will assume the role of organizing the designated location for the Recovery Manager. The first member to arrive will continue to serve in this role until such time as the Recovery Manager, an alternate, or the Scheduling/Planning Manager or his alternate arrives to assume the lead responsibilities. Initial actions to be completed and documented are as listed on the Activation Checklist (see page 14). This Checklist is to be started by the first member of the Crisis Management

Organization to arrive at the Designated Location and once completed is to be retained by the Recovery Manager.

- A. Design and Construction Support Manager - Notification of an emergency or accident situation initiating the implementation of the overall Crisis Management Plan will be by the Manager of the Recovery Operation or by his designee.
- B. Design and Construction Support Directors - Notification of an emergency or accident situation initiating the implementation of the Design and Construction Support Group Plan will be by the Manager of the Design and Construction Support Group and/or his designee(s).
- C. Supporting Members - Notification of an emergency or accident situation initiating the implementation of the Design and Construction Support Group Plan will be by the appropriate Director and/or his designee(s).
- D. NSS Supplier - Will be notified by Recovery Manager or his designee that an emergency situation has developed. This notification will activate the NSSS emergency plan and response.
- E. All identified members of the Design and Construction Support Group, their home and office phone numbers are a part of this plan. (See Page #16)
- F. Upon notification of an Alert, Site Emergency or General Emergency situation at an operating nuclear station, individuals with an asterik (*) by their name on Page 3 are to report to the Recovery Manager's Designated Location. Individuals with a double asterik(**) by their name will report to Electric Center Conference Room C3/32.

V. Emergency Facilities

A. Recovery Manager

When notified that an Alert, Site Emergency or General Emergency has been initiated, the Recovery Manager will decide where he will meet with his staff. This decision will be transmitted to each group along with station information during the customary notification procedure. His choices for Crisis Management Center locations are as follows:

McGuire/Catawba - Wachovia Center Room 1010 (pages 17 & 18)

Oconee - Nuclear Training Facility (pages 19 & 20)

Liberty Retail Office, Liberty SC (backup) (pages 21 & 22)

10

B. General Office Groups

General Office Headquarters will be maintained by the Design and Construction Support, Technical Support Group, Radiological Support Group, and Administration and Logistics Support Group.

These headquarters will direct the General Office response activities of their respective groups.

10

C. Additional Support Personnel

Temporary quarters for the additional support personnel will be established as necessary at time of emergency in a near site "trailer city". Space for 25-30 trailers and mess facilities are provided; power and telephone services will be provided at the discretion and direction of Administration and Logistics Manager. "Trailer City" locations are as follows:

Oconee: Keowee Construction Yard, about 1600 feet east of the 525 switchyard

McGuire: Parking lot area at Training and Technology Center, if needed.

Catawba: Construction Parking Lot, if needed.

10

VI. Emergency Equipment

Plant data is transmitted to various support groups by means of the VAX computer system during emergencies and drills. Technical Support Center personnel are responsible for releasing plant data on a timely basis. The Design and Construction Support Group VAX terminal is normally located in the David Nabow Library (EC-0230). During emergencies and drills this terminal will be relocated to C3/32 and operated by the Ce/32 Staff Administrator.

VII. Additional Support Needed From Other Groups

The following is a list of support activities that would be required from other groups in addition to the support that would normally be expected from the other Groups. (Reference Part III of Plan for identification of responsibilities and key interfaces.)

A. Administration and Logistics Group

1. Secretarial, clerical personnel and assistance for typing, filing, reproduction, etc.
2. Communications equipment for members of Group. Each construction foreman would need capability to communicate with Construction or Engineering Directors and General Superintendent while performing repair work inside the plant.
3. Field-purchasing and delivery of required construction materials including materials control and contract negotiation/administration.
4. Transportation and delivery of required "Special Requirements" and other Support personnel as identified by Group Manager or Directors.
5. Maps of the appropriate areas for each Group member.
6. Set up and furnish required drafting areas and office spaces as determined by Manager and Staff Administrator.
7. Funds to cover out-of-pocket expenses incurred by Group members.
8. Provide necessary training of other personnel as required.

B. Scheduling/Planning Group

Assemble the schedules and status reports for the Recovery Manager.

C. Technical Support Group

Review proposed modifications to station equipment and system. Provide NSSS interface.

D. Radiological Support Group

Review proposed modifications to related equipment.

VIII. Recovery Planning

Once the immediate protective actions taken by the Crisis Management Organization have established an effective control over the emergency situation, actions will shift into the recovery phase. The Recovery Manager will inform the Group Managers when this is to occur.

J. L. Elliott will continue to act as the Design and Construction Manager during recovery. He will be responsible for assuring that Design and Construction activities are adequately staffed and equipped to aid the recovery effort. The Design and Construction Support Group organization will be changed as necessary to best meet the requirements of recovery.

Crisis Management Organization
Activation Checklist

This checklist is to be completed by the Recovery Manager prior to informing the Station Emergency Coordinator that the Crisis Management Organization is ready to assume its responsibilities.

1. ☐ All groups are in place, with adequate representation, and ready to perform their roles.
2. ☐ Telephones and radios are operational. Dedicated phones and ringdown lines are open with speaker phones in place.
3. ☐ Tables and chairs are set up in accordance with CMC layout figure for the appropriate nuclear station.
4. ☐ Offsite Radiological Coordinator has been in contact with the Station Health Physicist and is prepared to take over contact with State & County Agencies. A person is designated for manning the "Red Phone".
5. ☐ A contact for Senior Level Duke Power Company Management has been identified and is prepared.
6. ☐ If setup is initially at G.O. staging area, representatives have been dispatched to nearsite CMC and its backup facility (where appropriate) to ready those areas.
7. ☐ Public Spokesman is present.
8. ☐ Any of those who did not register at the trailer (principal managers, etc) have been provided registration forms and will return them to the A&L Manager.
9. ☐ Recovery Manager is up to date on station status and pertinent information.

Crisis Management Center activated at _____ hours on __/__/__ (Date).

Recovery Manager

Crisis Management Organization (CMO)
Emergency Activation Message

The Nuclear Production Duty Engineer is contacted by the Nuclear Station in an emergency with information as shown in Figure E-4. The Duty Engineer contacts the Recovery Manager with that information. If the CMO is to be activated, the Duty Engineer uses this format to contact at least one person from each group shown in Figure B-12 of the Crisis Management Plan. Each group in the CMO uses this format to alert its members.

Your name _____.

Person who contacted you _____ Your Group _____.

Persons you contacted with this message _____

_____. (If Any)

Message Format

1. This is _____ (caller's name).
2. I am notifying you of a drill /actual emergency at _____ Nuclear Station, Unit No. _____.
3. At this time the class of emergency is:

_____ Alert

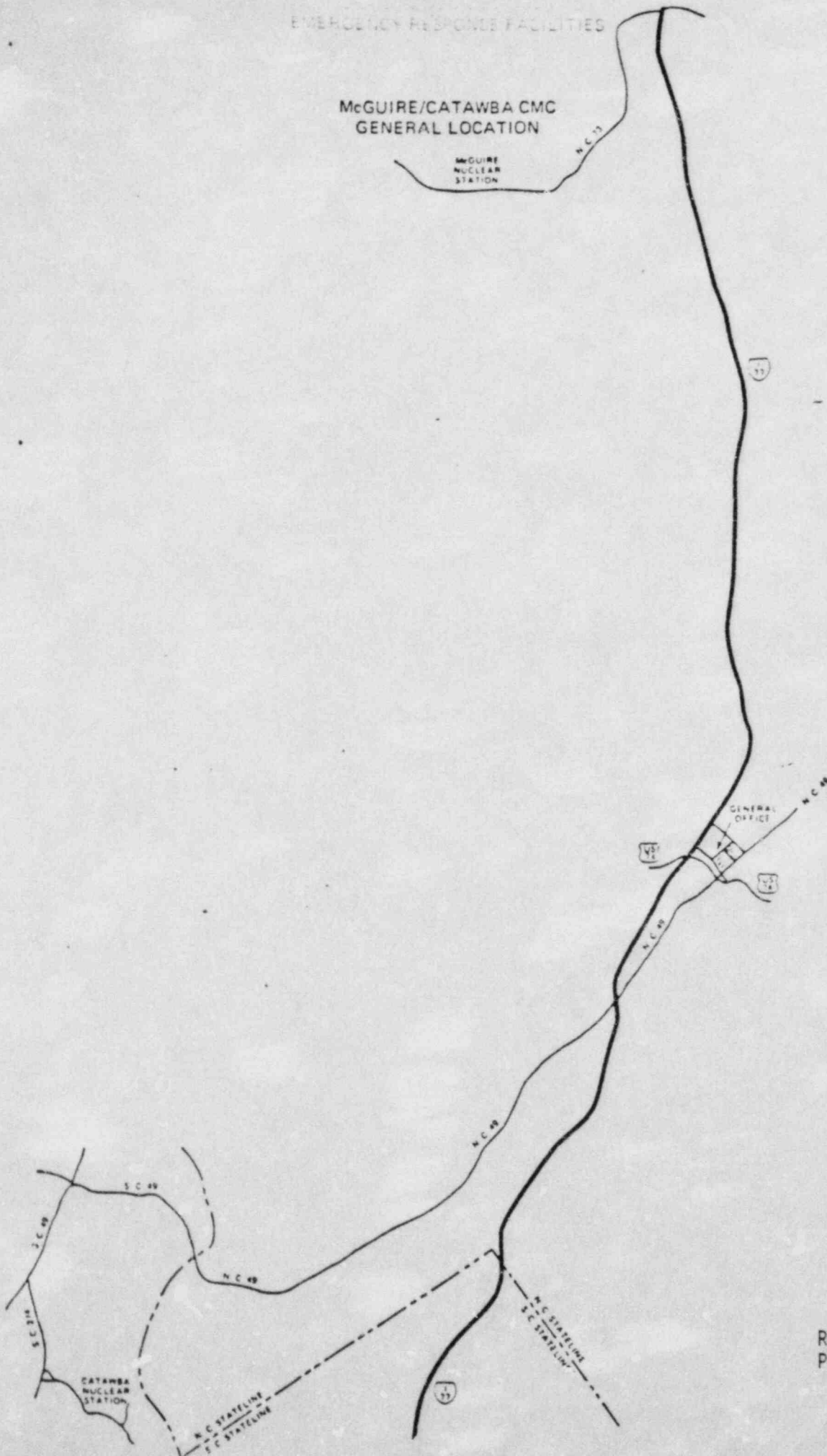
_____ Site Area Emergency

_____ General Emergency
4. You are to activate your portion of the Crisis Management Organization and have them report to: _____ the Charlotte General Office
_____ the Oconee Training Center
_____ the Liberty Retail Office
5. Specific Instructions (if any) _____

6. Please return a copy of this completed format to the Emergency Response Coordinator.

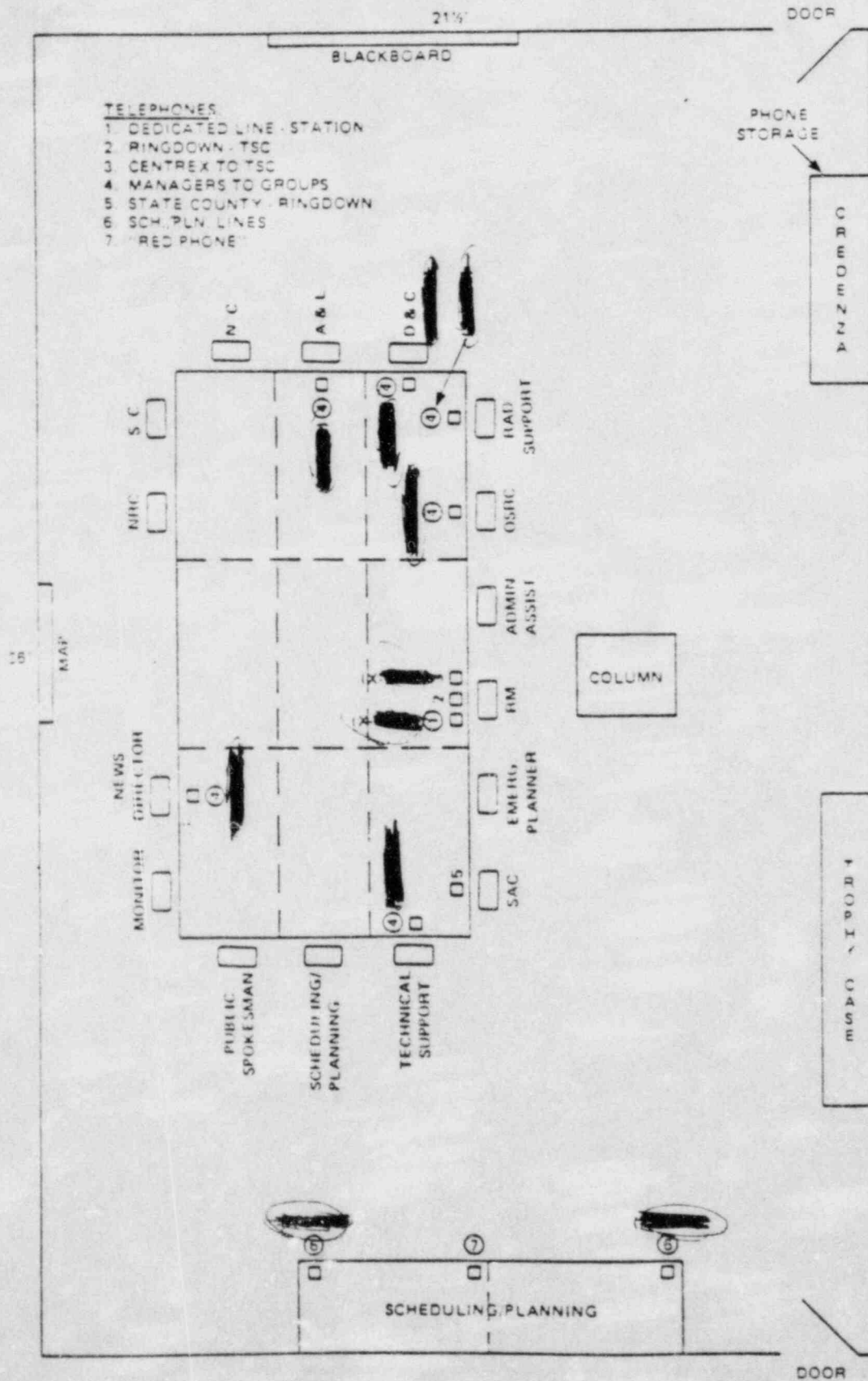
EMERGENCY RESPONSE FACILITIES

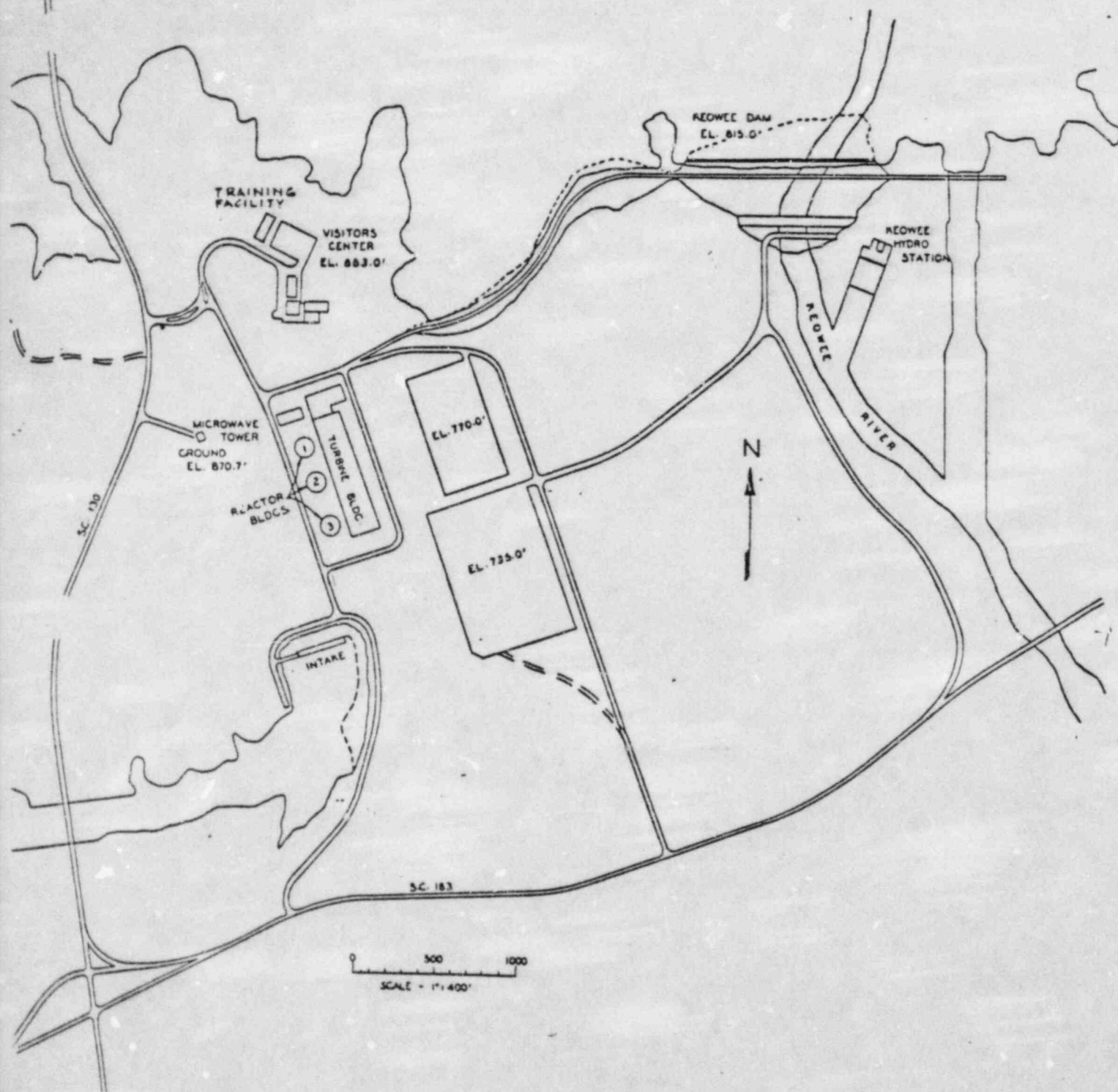
McGUIRE/CATAWBA CMC
GENERAL LOCATION



DUKE POWER COMPANY
GENERAL OFFICE RESPONSE FACILITIES

RECOVERY MANAGER/SCHEDULING & PLANNING OFFICE
WACHOVIA CENTER - ROOM 1010



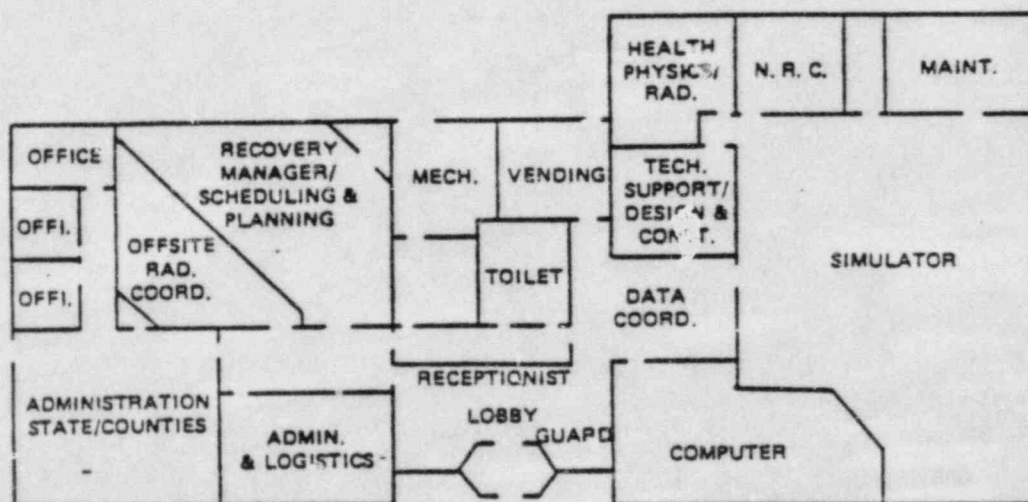


OCONEE NUCLEAR STATION

Revision 7
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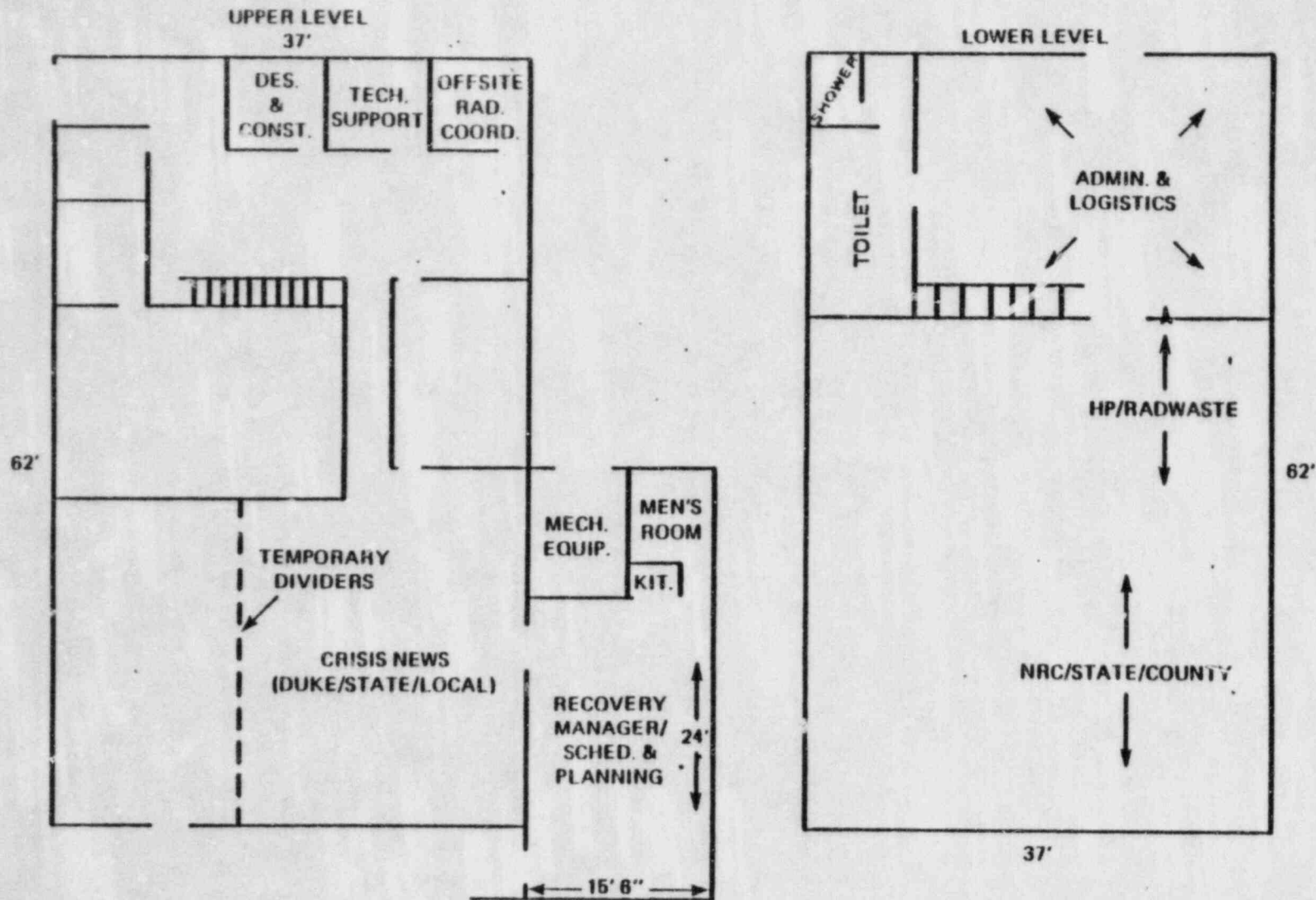
DUKE POWER COMPANY
EMERGENCY RESPONSE FACILITIES
OCONEE NUCLEAR STATION

NEARSITE CRISIS MANAGEMENT CENTER
OCONEE SIMULATOR COMPLEX



LIBERTY RETAIL OFFICE
LAYOUT

DUKE POWER COMPANY CRISIS MANAGEMENT PLAN
OCONEE NUCLEAR STATION PICKUP CMC



OCONEE NUCLEAR STATION
Babcock and Wilcox Emergency Organization

<u>Title or Function</u>	<u>Name</u>	<u>Office</u>	<u>Home</u>
1. Service Manager	R. V. Straub		
2. Associate Service Manager	J. G. Brown		
3. Resident Engineer	B. W. Street		
4. Resident Engineer	L. H. Williams		
5. Plant Operations	G. T. Fairburn		
6. Event Analysis	E. R. Kane		
7. Over-all Management	D. H. Roy		
8. Safety Analysis	J. B. Andrews		
9. ECCS Analysis	G. E. Anderson		

Notes

1. Unless indicated otherwise, all phone numbers are area code.
2. To reach area code numbers from Oconee, dial office extension only; complete home number shown.

MCGUIRE NUCLEAR STATION
WESTINGHOUSE EMERGENCY ORGANIZATION

<u>TITLE OR FUNCTION</u>	<u>NAME</u>	<u>OFFICE</u>	<u>HOME</u>	<u>HHL</u>
1. Site Service Manager	John Roth			
2. Operating Plant Service Manager	John Miller			
3. 1st Alternate	Jim Rea			
4. 2nd Alternate	Tim Sullivan			
5. Service Response Manager	Joe Leblang			
1st Alternate	John Miller			
2nd Alternate	Dave Campbell			
6. Emergency Response Director	Hank Ruppel			
7. Emergency Response Deputy Director	Ron Lehr			
8. Emergency News Communications	Mike Mangan			

Note: Unless indicated otherwise, all phone numbers are area code [redacted] Where an area code other than [redacted] is shown, it applies to the office, home, and HHL numbers.

CRISIS MANAGEMENT TELEPHONE NUMBERS

1. General Office Numbers

a. Support Group Offices

Design & Construction - [REDACTED] Offsite Radiological Coordinator - [REDACTED]

Technical Support - [REDACTED] Administration/Logistics - [REDACTED]

Radiological Support [REDACTED]

b. Recovery Manager's Office (WC1010)

Recovery Manager [REDACTED]

Technical Support [REDACTED]

News Director [REDACTED]

Administration/Logistics [REDACTED]

Design & Construction [REDACTED]

Radiological Support [REDACTED]

Offsite Radiological Support [REDACTED]

2. Oconee Nuclear Training Facility Numbers

Direct
Bell Line

ONS
Switchboard
ext.
etc.

Recovery Manager [REDACTED]

Design & Construction [REDACTED]

Technical Support [REDACTED]

Radiological Support [REDACTED]

Offsite Radiation Coordination [REDACTED]

Administration/Logistics [REDACTED]

ext. [REDACTED]

ext. [REDACTED]

ext. [REDACTED]

ext. [REDACTED]

ext. [REDACTED]

ext. [REDACTED]

DESIGN & CONSTRUCTION SUPPORT GROUP
DISTRIBUTION LIST - CRISIS MANAGEMENT PLAN

<u>COPY NUMBER</u>	<u>INDIVIDUAL</u>
19	J. L. Elliott
20	S. K. Blackley
21	A. R. Hollins
22	S. B. Hager
23	C. J. Wylie
77	L. C. Dail
81	C. D. Jennings
82	C. D. Jennings

| 7

| 7



UNITED STATES
NUCLEAR REGULATORY COMMISSION

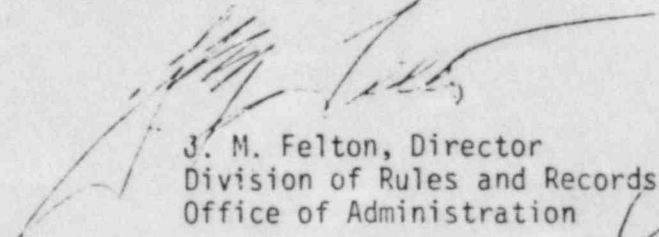
WASHINGTON, D. C. 20555

July 17, 1984

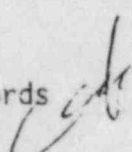
50-269/270/287/369/370/413/414
= Oconee/McGuire.Catawba

MEMORANDUM FOR: Chief, Document Management Branch, TIDC
FROM: Director, Division of Rules and Records, ADM
SUBJECT: REVIEW OF UTILITY EMERGENCY PLAN DOCUMENTATION

The Division of Rules and Records has reviewed the attached document and has determined that it may now be made publicly available.



J. M. Felton, Director
Division of Rules and Records
Office of Administration



Attachment: As stated