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Erie Chapman, III, J.D. President and Chief Executive Officer

United States Nuclear Regulatory Commission Region III 799 Roosevelt Road Glen Ellyn, Illinois 60137 License No. 34-13234-01

February 21, 1984

Dear Mr. Mullauer:

In response to our telephone conversation I am sending you copies of the October, 1983 and January, 1984 Radiation Safety Committee minutes. As you will recall the October, 1983 minutes were not on hand during your inspection conducted on January 9 1984. The January committee meeting was conducted subsequent to your inspection and the minutes are included with this letter.

I would like to express my appreciation to you for helping to expedite a request for a new survey meter. The Radiation Safety Committee had expressed a desire to replace the survey meter currently in use but it was your appearance and inspection that insured prompt consideration and approval for purchase of the new survey meter. As of this writing we have not yet received the meter but it has been ordered. The Picker G.M. Tube has been repaired and is in working order.

Sincerely,

Ruth E. Weideman, RT, NMT, Chief Technologist

> 8402290161 840224 NMS LIC30 34-13234-01 PDR

January, 1984

## Radiation Safety Committee

The results of an unannounced inspection by the NRC were reviewed. Several items were found to be in some degree of noncompliance.

- 1. The last minutes of the Radiation Safety Committee held in October, 1983 were unavailable at the time of the inspection. This has since been corrected.
- The dose calibrators are required to have an annual accuracy test. This was not done since 1981. This is a service provided by our visiting physicist. He has been contacted and this item is now in compliance and provision for annual checks has been instituted.
- 3. The Picker G.M. Tube is required to be calibrated annually. This calibration was four months overdue at the time of inspection. Investigation reveals that the survey meter was in need of repair and that until such repairs were completed, the unit would not be accepted for recalibration. The repairs have been made and the meter is now in calibration.
- 4. Daily area surveys were not being done at the time of inspection. These surveys had been done on a regular basis until the end of September, 1983. This coincides with the break down of the G.M. Survey Meter. With the repair of the unit, these surveys are once again being done on a regular basis.
- 5. A source inventory with quarterly check was not available. This has been corrected. A list of all sources, including location, amount of radioactive material and the date of assay (if available) is included. A space has been provided for notation of the individual conducting the inventory for each quarter.

The film badge records were monitored and found to be acceptable.

6. One item that needs to be corrected is the change in our license to reflect our relocation to the lst floor and the establishment of a hot lab on the second floor. this will be taken care of in the form of an amendment to our license.

We will also be requesting an amendment to allow us to dispose of certain records concerning patient doses, receipt of radiopharmaceuticals, calibration of equipment and area surveys. Film badge records will be kept indefinitely.

## Radiation Safety Committee

Film Badge exposure records were reviewed and accepted. The need for a new up survey meter was brought and a recommendation was made to purchase an additional meter and to have the Picker G.M. Tube repaired and kept as a backup unit. The number of old generators in the elevator penthouse is steadily growing and an effort will be made to dismantle and dispose the bulk of the supply.