50-288



UNITED STATES NUCLEAR REGULATORY COMMISSION WASHINGTON, D.C. 20555-0001

March 2, 1995

Dr. Steven S. Koblik, President Reed College 3203 SE Woodstock Blvd. Portland, Oregon 97202

Dear Dr. Koblik:

In a telephone conversation between Mr. Paul Doyle and Mr. Stephen Frantz, arrangements were made for the administration of operator licensing examinations at the Reed College reactor. The written and operating examinations are scheduled for the week of May 1, 1995.

In order for us to meet this schedule, we will use one set of the reference material which you sent us for the examination administered the week of January 23, 1995. Please send any updates to the material to:

ATTN: Paul Doyle, Mail Stop 0-10 D-22 U. S. Nuclear Regulatory Commission Washington, D.C. 20555

You are responsible for providing adequate space and accommodations in order to properly conduct the written examinations Enclosure 2, "Administration of Written Examinations," describes our process for conducting these examinations.

Enclosure 3 contains the Rules and Guidelines that will be in effect during the administration of the written examination. Please ensure that all applicants are aware of these rules.

Your review of the written examination will be conducted in accordance with the procedures specified in Enclosure 4, "Facility Review of Written Examinations."

Preliminary reactor operator and senior reactor operator license applications should be submitted at least 30 days before the first examination dates so that we will be able to review the training and experience of the candidates, process the medical certifications, and prepare final examiner assignments after applicant eligibility has been determined. Final signed applications certifying that all training has been completed must be submitted at least 14 days before the examination date in order to process the license application. If our review cannot be completed in time to make a determination of applicant eligibility, the candidate may not be permitted to sit for the examination. Therefore, it is recommended that license applications be provided as soon as possible to ensure an appropriate level of review.

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This request is covered by Office of Management and Budget (OMB) Clearance Number 3150-0101, which expires October 31, 1995. The estimated average burden is 7.7 hours per response, including gathering, xeroxing and mailing the required material. Send comments regarding this burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Information and Records Management Branch, T-6 F-33, Division of Information Support Services, Office of Information Resources Management, U.S. Nuclear Regulatory Commission, Washington, D.C. 20555; and to the Paperwork Reduction Project (3150-0101), Office of Information and Regulatory Affairs, NEOB-10202, Office of Management and Budget, Washington, D.C. 20503.

If you have any questions regarding the examination procedures and requirements, please contact Mr. Paul Doyle at (301) 415-1058.

Sincerely,

Anthony J. Mendiola, Assistant Chief Operator Licensing Branch Division of Reactor Controls and Human Factors Office of Nuclear Reactor Regulation

No. 50-288

Enclosures: 1.

 Reference Material for Reactor/Senior Reactor Operator Licensing Examinations
Administration of Written Examinations

- 3. Procedures for Administration of
- Written Examinations
- 4. Facility Review of Written Examinations

cc w/encls: Mr. Stephen Frantz, Reed College

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