

ENCLOSURE 1

III.01 - III.13

COUNTY DEPARTMENT STANDARD OPERATING PROCEDURES

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1 of 3

SAN LUIS OBISPO COUNTY NUCLEAR POWER PLANT

EMERGENCY RESPONSE PLAN

III.01

SAN LUIS OBISPO COUNTY  
OFFICE OF EMERGENCY SERVICES

STANDARD OPERATING PROCEDURES  
EMERGENCY SERVICES DIRECTOR

APPROVED JUNE 28, 1982

REVISED MAY, 1983

AUTHENTICATION

This Standard Operating Procedure has been approved and is hereby incorporated as a department procedure:

Signed and Accepted:

Donald D. Stilwell  
Name

County Administrator  
Title

7-7-83  
Date

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## A. PREEMERGENCY PREPAREDNESS

### 1. OVERVIEW

Preemergency preparedness for the Nuclear Power Plant Emergency Response Plan includes the following:

- a. Acquire, maintain and/or stock all necessary equipment and supplies needed to implement the plan.
- b. Prepare and distribute all necessary forms, documents, instructions and other written or audio-visual materials needed for plan implementation.
- c. Establish an Emergency Operations Center (EOC) facility, provide for its adequate equipment and supplies and ensure its prompt activation during an emergency.
- d. Ensure all necessary communication links and secondary backup systems are operational to meet the alerting, notification and public information requirements of the plan. Ensure regular testing of these links.
- e. Implement training, drills exercises as appropriate, critiques and corrective action programs.
- f. Ensure that county government capability for response to a nuclear power plant emergency is adequate under applicable federal and state law.
- g. At least annually, review and update all procedures, and inventories (call lists to be updated quarterly). The Administrator will be responsible for coordinating any revisions and updating of this SOP with other agencies' plans, procedures, and resources, as well as for distributing all revisions and updates to appropriate public and private agencies.

### 2. AUTHORITY AND RESPONSIBILITIES

#### a. Legal Authority

The legal authority for the Nuclear Power Plant Emergency Response Plan and this procedure is contained in the San Luis Obispo County/Cities Basic Plan for Peacetime Emergencies. This authority includes the power to declare a local emergency, request assistance from other local sources and the State of California; and to order evacuation and/or other response(s) to a radiological emergency.

The County Administrator will direct the emergency response to a power plant accident. If necessary, he may request the Board of Supervisors to proclaim a local emergency if the Board is in session, or issue such proclamation if the Board



is not in session, and, in the absence of the Board Chairman, may request the Governor to declare a State of Emergency. He will perform all those functions assigned to the Director of Emergency Services as specified in County Ordinance 1384 and as described in the San Luis Obispo County/Cities Basic Plan for Peacetime Emergencies. He will also be responsible for any additional functions assigned under the Nuclear Power Plant Emergency Response Plan. All preemergency preparedness by San Luis Obispo County, including all training, exercises and drills will be the responsibility of the County Administrator.

The line of succession for Emergency Services Director is shown in Table ESD01 below:

Table ESD01

March 1983

D. Stilwell	County Administrator
T. Ness	Principal Administrative Analyst/ Assistant Director of Emergency Services
D. Leib	Director of General Services
G. Protopapas	County Engineer
P. Crawford	County Planning Director

b. Delegation of Authority

To facilitate management of the emergency, the ESD shall delegate responsibilities as indicated below:

- 1) Decision making--Direction and Control Group
- 2) EOC Operation--County Office of Emergency Services and County Administrative Office Staff

The Direction and Control Group is formally designated to include:

- 1) Emergency Services Director
- 2) County Sheriff
- 3) County Fire Chief
- 4) County Engineer
- 5) County Health Officer

If necessary, the ESD may request the participation of other key personnel, such as the Chairman of the Board of Supervisors in the Direction and Control Group. In practice, the

Direction and Control Group shall function at a "Direction and Control Table" in the EOC. Other key members of the emergency organization may also be at this table, such as Emergency Services Coordinator(s), cities liaison representative, and Public Information Officer, as well as advisors from PGandE and the State of California.

### 3. PREREQUISITES

The prerequisite for the Emergency Services Director is a thorough understanding of the Nuclear Power Plant Emergency Response Plan and procedures.

### 4. REFERENCES

See Attachment A "Authorities and References".

### 5. TASKS

The following tasks assigned to the Direction and Control Group are taken from Part I and II of the Plan as indicated in parentheses after each task description. ("P" and "S" indicate primary or support roles respectively.)

- a. Direction and Control of the Emergency Response Effort (P = I.7, II.1): The County ESD and the Direction and Control Group, which directly reports to the ESD, have primary responsibility for directing and controlling the county response.
- b. Fire and Rescue (S = I.7): The ESD is to supervise any activities as head of the County Emergency Organization.
- c. Communications (S = I.7): The ESD is to ensure that adequate communications facilities are established and is empowered to request assistance from the State in doing so.
- d. Transportation (S = I.7): The ESD is to ensure that adequate transportation resources are mobilized and is empowered to request assistance from the State in doing so.
- e. Supply and Procurement (S = I.7): The ESD is to ensure that any other resources required for emergency response are obtained.
- f. Alerting and Mobilization of Response Agencies (S = II.2): The ESD and Emergency Services Coordinators will notify the Board of Supervisors and most county agencies excluding the public safety agencies (see Procedure B and Attachment C).
- g. Warning the Public and Disseminating Emergency Instructions (P = II.5): The ESD is to ensure prompt notification of the public and is to approve the content of emergency instructions issued to the public (see Procedures C.2.c, C.2.d and C.8).

- h. Providing Public Information during an Emergency (P = II.6): The ESD will ensure that the Public Information Officer provides timely and accurate information to the public (see Procedure C.2).
- i. Protective Response (P = II.7): The ESD and Direction and Control Group have authority to approve and implement protective actions.
- j. Evacuation of Institutions and Carless Population (P = II.7.5, C = E): The ESD is to oversee the evacuation of institutions and carless population, including issuing instructions to institutions, providing resources, and monitoring the progress of the evacuation of these facilities.
- k. Confirmation of Evacuation/Sheltering (S = II.7.5.G): The ESD is to initiate (through the Phone Assistance Center) telephone surveys and patrol vehicle surveys (through public safety agencies) of areas where protective actions are being implemented in order to confirm the percent completion of these actions.
- l. Exposure Control of Emergency Workers (S = II.8): The ESD is responsible for monitoring and controlling exposures received by emergency workers. All workers will be provided with emergency worker kits. Exposures are to be reported to the County Health Officer, as well as requests to exceed occupational exposure limits. In addition, directives concerning use of protective gear or personnel deployment are to be followed. Communication will be maintained with field personnel at appropriate intervals for the purpose of controlling their exposures.
- m. Recovery and Reentry (P = II.11): The ESD is to coordinate the overall reentry process. Authorization to reenter contaminated areas will be issued by the State Department of Health Services Radiologic Health Section (see Procedure C.2.g).
- n. Earthquake Response (S = II.14): The ESD is to establish the Earthquake Damage Assessment Center (EDAC) and monitor and coordinate the EDAC activities with those of the Unified Dose Assessment Center (UDAC) in designating and implementing protective actions.

#### 6. OTHER INVOLVED AGENCIES

Federal, state and local government, as well as private organizations directly involved in conducting emergency operations are included in the EOC and UDAC rosters. As time permits, additional agency liaison personnel are expected to arrive. Specific agencies include:

- a. California Office of Emergency Services
- b. California National Guard
- c. Federal Emergency Management Agency
- d. U.S. Department of Energy/U.S. Environmental Protection Agency
- e. U.S. Nuclear Regulatory Commission

Space is provided for these State and Federal liaison personnel at the EOC.

Chart ESD02 indicates how the county emergency organization will interface with other agencies. Chart ESD03 is a matrix of participating organizations, with their primary and support roles by function (following pages).

#### 7. EMERGENCY ORGANIZATION

Chart ESD04, on page 10 shows the emergency organization of the County Emergency Operations Center to be activated at the Sheriff's Office. This organization is directed by the Emergency Services Director.

CHART ESD02  
INTERAGENCY EMERGENCY ORGANIZATION

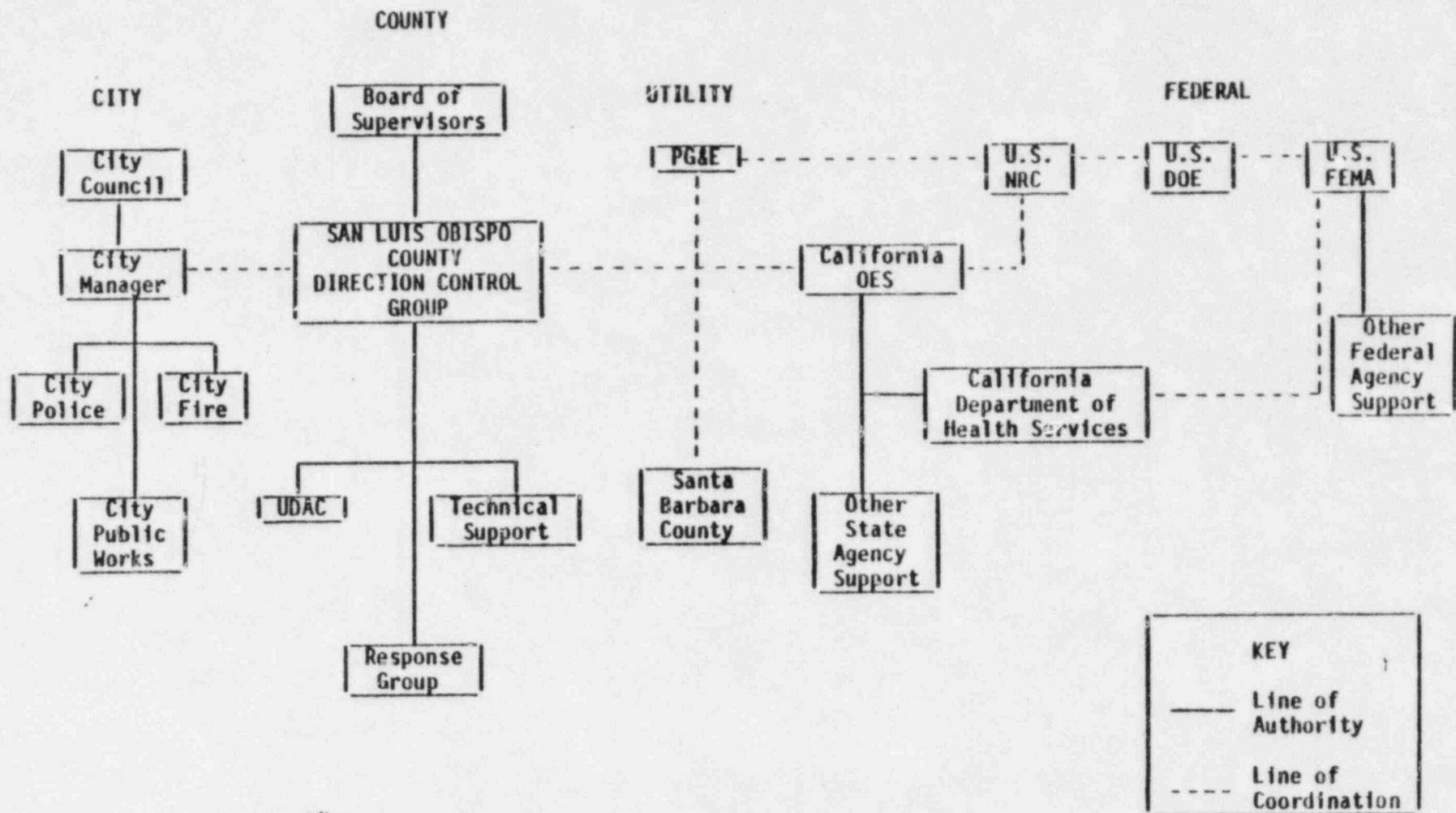




Figure 1.8-1  
TASK ASSIGNMENTS  
(Sheet 1 of 3)

TASK ASSIGNMENTS		County Government Departments																			Cities				
		Board of Supervisors	Emergency Services (County Admin. Office)	County Health Agency	Environmental Health	Air Pollution Control	Agricultural Commissioner	Public Information Officer	Social Services	Engineer	Sheriff's Office	County Fire Department	General Services	Technical Services	Auditor/Controller	County Planning	County Personnel	County Counsel	Animal Regulation	Area Fire/Rescue Coordinator 2/	City Council	City Manager	City Police	City Fire Department 3/	City Public Works
Plan Sections	TASKS																								
1.7	Direction and Control of the Emergency Response Effort 1/	■	●	■					■	■	■				■	■			■	■	■				
1.7	Fire and Rescue		■							■	●								■					■	
1.7	Communications		■							■	■		●					■				■	■	■	
1.7	Transportation		■						●		■	■						■						■	
1.7	Supply and Procurement		■							■		■		●							■				
1.7	Legal Support																●								
11.1, 11.2	Alerting and Mobilization of Emergency Response Agencies		■		■	■			■	●	■											■	■		
11.3	Radiological Assessment				●	■				■															
11.4	Field Radiation Monitoring Within Plume Exposure Zone				●																				
11.5	Warning the Public and Disseminating Emergency Instructions		●					■			■	■	■	■									■	■	
11.5	Providing Public Information During Emergency		●					■	■		■	■										■	■	■	
11.7.3.B	Perimeter Control Around Restricted Areas									■	■		■										■	■	■
11.7.3.B	Security Control										●												■		
11.7.3.C	Operation of Existing Structures as Shelters												■											■	
11.7.4, 11.9	Screening of the General Public/Decontamination			■																					
11.7.5.B	Traffic Control in an Evacuation									■													■	■	■
11.7.5.C, F	Evacuation of Institutions and Careless Population		●	■						■	■	■											■	■	
11.7.5.G	Confirmation of Evacuation/Sheltering		●								■												■	■	
11.7.5.H	Operation of Congregate Care and Mass Feeding Facilities			■					■									■							
11.8	Exposure Control for Emergency Workers		■	●	■	■	■			■	■	■	■	■								■	■	■	■
11.8	Emergency Medical and Public Health Support			●							■	■											■	■	
11.10	Ingestion Pathway Response			■		■																			
11.11	Recovery and Re-entry		●	■	■					■	■	■	■										■	■	■
11.12	Long-term Medical Followup			■																					
11.13	Evacuation of On-site Personnel										■														
11.14	Earthquake Response		■		■					■	■	■		■									■	■	■

1/ Including protective responses for plume exposure.

2/ Elected position, not a department per SC.

3/ Also applicable to the districts in unincorporated areas.



Figure 1.8-1  
TASK ASSIGNMENTS  
(Sheet 2 of 3)

TASK ASSIGNMENTS		State Government Departments										Federal Government Departments						
		AGENCIES																
Plan Sections	TASKS	Office of Emergency Services	Radiologic Health Section	Disaster Medical Services	California National Guard	Cal Trans	California Highway Patrol	Department of Parks and Recreation	Cal Poly	California Men's Colony	Federal Emergency Management Agency	Dept. of Energy/Environmental Protection	Nuclear Regulatory Commission	Coast Guard	Department of Defense	National Weather Service		
1.7	Direction and Control of the Emergency Response Effort 1/	■																
1.7	Fire and Rescue																	
1.7	Communications	■			■		■	■										
1.7	Transportation				■			■										
1.7	Supply and Procurement	■			■										■			
1.7	Legal Support																	
11.1, 11.2	Alerting and Mobilization of Emergency Response Agencies	■					■				■							
11.3	Radiological Assessment	■	■										■	■		■		
11.4	Field Radiation Monitoring Within Plume Exposure Zone		■									■						
11.5	Warning the Public and Disseminating Emergency Instructions						■	■		■					■			
11.6	Providing Public Information During Emergency	■									■							
11.7.3.B	Perimeter Control Around Restricted Areas				■	■	■	■							■			
11.7.3.B	Security Control				■		■	■	■									
11.7.3.C	Operation of Existing Structures as Shelters									■	■							
11.7.4, 11.9	Screening of the General Public/Decontamination		●		■	●							■			■		
11.7.5.B	Traffic Control in an Evacuation					■	●			■								
11.7.5.C-F	Evacuation of Institutions and Careless Population			■		■				■	■							
11.7.5.G	Confirmation of Evacuation/Sheltering																	
11.7.5.H	Operation of Congregate Care and Mass Feeding Facilities				■	■										■		
11.8	Exposure Control for Emergency Workers	■	■		■	■	■	■	■	■	■	■	■	■	■	■		
11.9	Emergency Medical and Public Health Support			■												■		
11.10	Ingestion Pathway Response		●							■			■					
11.11	Recovery and Re-entry	■	●				■				■	■						
11.12	Long-term Medical Followup		■	●									■		■			
11.13	Evacuation of On-site Personnel							■										
11.14	Earthquake Response						●	■				■				■		

<sup>1/</sup> Including protective response for plume exposure.

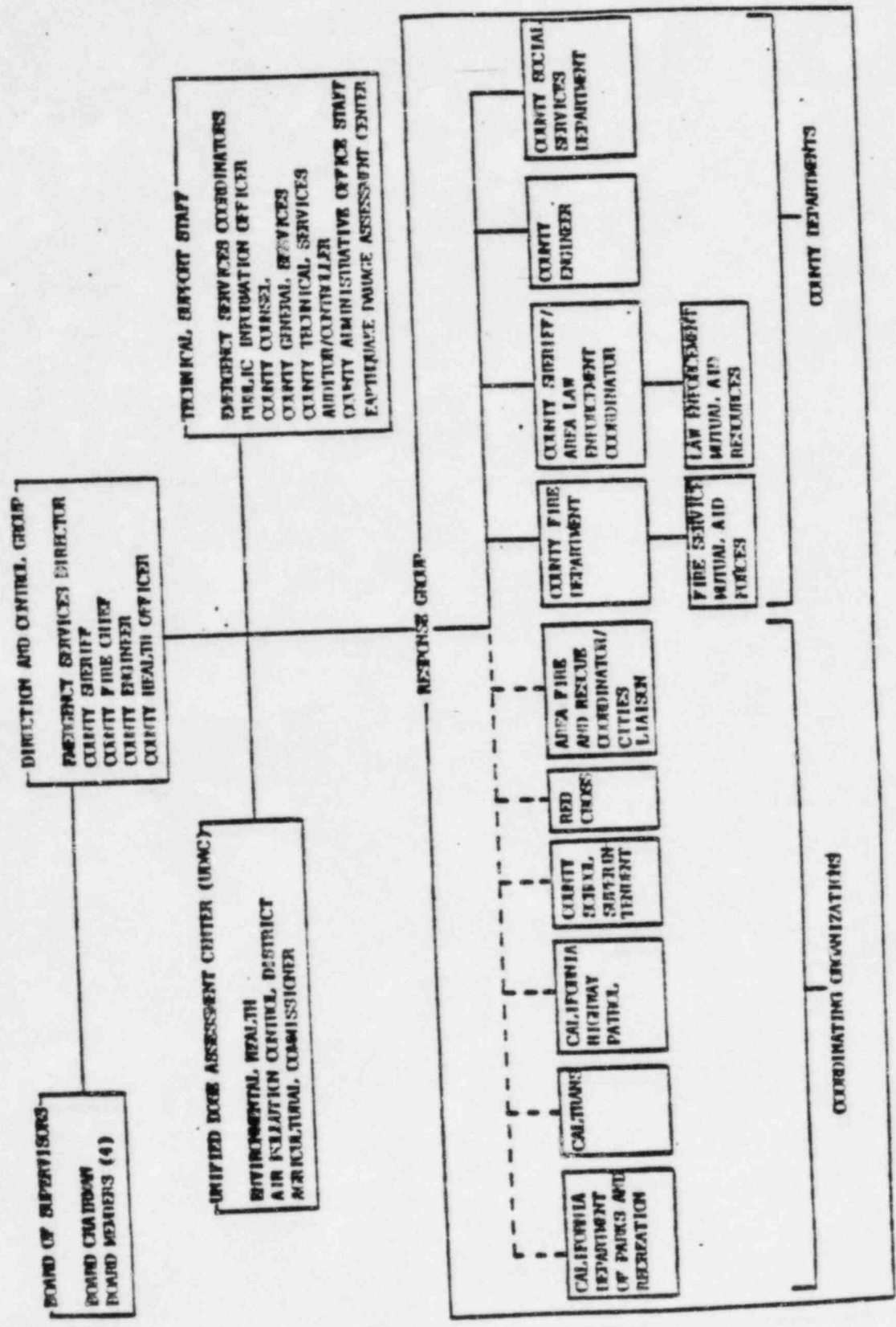
Figure 1.8-1  
TASK ASSIGNMENTS  
(Sheet 3 of 3)

TASK ASSIGNMENTS		AGENCIES																			
		Schools		Medical Facilities		Media		Transportation Providers		Other Organizations											
		County School Districts and Superintendent	Santa Barbara County School District	Private Schools	Hospitals and Doctors	Convalescent Hospitals	Residential Care Facilities	Emergency Broadcast Stations	Other Radio/T.V. Stations in Planning Zone	Newspapers	Ambulance Companies	Bus Systems	Taxi Companies	Southern Pacific/AMTRAK	Red Cross	PG & E	Pacific Telephone Co.	Volunteers	Private Helicopter Operators	Ham/CB Radio Amateurs	
Plan Sections	TASKS																				
1.7	Direction and Control of the Emergency Response Effort 1/																				
1.7	Fire and Rescue															2/					
1.7	Communications																				
1.7	Transportation																				
1.7	Supply and Procurement																				
1.7	Legal Support																				
11.1, 11.2	Alerting and Mobilization of Emergency Response Agencies																				
11.3	Radiological Assessment																				
11.4	Field Radiation Monitoring Within Plume Exposure Zone																				
11.5	Warning the Public and Disseminating Emergency Instructions																				
11.6	Providing Public Information During Emergency																				
11.7.3.B	Perimeter Control Around Restricted Areas																				
11.7.3.B	Security Control																				
11.7.3.C	Operation of Existing Structures as Shelters																				
11.7.4, 11.9	Screening of the General Public/Decontamination																				
11.7.5.B	Traffic Control in an Evacuation																				
11.7.5.C-F	Evacuation of Institutions and Careless Population																				
11.7.5.G	Confirmation of Evacuation/Sheltering																				
11.7.5.H	Operation of Congregate Care and Mass Feeding Facilities																				
11.8	Exposure Control for Emergency Workers																				
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11.10	Ingestion Pathway Response																				
11.11	Recovery and Re-entry																				
11.12	Longterm Medical Followup																				
11.13	Evacuation of On-site Personnel																				
11.14	Earthquake Response																				

1/ Including protective response for plume exposure.

2/ On-site Response

COUNTY EMERGENCY ORGANIZATION



## B. ASSIGNMENTS

Table ESD05, below, identifies the job titles responsible for functions covered by the plan. Specific individuals by name are found in Section 9, EOC Staff.

Table ESD05  
KEY RESPONSIBLE INDIVIDUALS BY FUNCTION

Function	Job Title
Direction and Control	Emergency Services Director
Alerting and Mobilization of Response Agencies	Sheriff's Office Dispatch
Warning the Public and Disseminating Emergency Instructions	Emergency Services Director
Providing Public Information During Emergency	Emergency Services Director and Public Information Officer
Field Radiation Monitoring Within Plume Exposure Zone	Environmental Health Director
Accident Assessment	Environmental Health Director
Exposure Control for Emergency Workers	County Health Officer
Fire and Rescue	County Fire Chief, supported by Area Fire and Rescue Coordinator
Communications	County Director of Technical Services
Transportation	County Engineer
Supply and Procurement	County Auditor/Controller
Legal Support	County Counsel
Screening of the General Public	Caltrans District 05 Deputy District Director, Maintenance and Operations
Emergency Medical and Public Health Support	County Health Officer
Ingestion Pathway Sample Collection	Field Team Coordinator, California Radiologic Health Section
Ingestion Pathway Assessment and Direction of Response	Chief, California Radiologic Health Section



Table ESD05 (Continued)

Function	Job Title
Decontamination and Authorizing Reentry into Contaminated Areas	Chief, California Radiologic Health Section
Reentry and Recovery	Emergency Services Director
Medical and Public Health Long-term Follow-up	Chief, California Director Medical Services
Operation of Existing Structures as Shelters	City Fire Chief <sup>1</sup>
Perimeter Control Around Restricted Areas	San Luis Obispo Area Commander, California Highway Patrol
Law Enforcement	County Sheriff/Area Law Enforcement Coordinator
Traffic Control in an Evacuation	San Luis Obispo Area Commander, California Highway Patrol
Evacuation of Institutions and Carless Population	County Engineer
Confirmation of Evacuation/ Sheltering	Emergency Services Director
Operation of Congregate Care and Mass Feeding Facilities	Red Cross Disaster Coordinator

<sup>1</sup> Arroyo Grande, Grover City, Morro Bay, Pismo Beach, San Luis Obispo.

## 9. EOC STAFF

Table ESD06 lists EOC positions (with primary functions in parentheses) and their designated incumbents and alternates.

Table ESD06  
EOC PERSONNEL ROSTER

BOARD OF SUPERVISORS (support for direction and control and support for Protective Responses) In a serious emergency, the Board (minus the Chairman) would meet at the Board Chambers, County Administrative Office.

J. Diefenderfer, Board Chairman  
R. Brackett, Supervisor  
B. Coy, Supervisor  
J. Jorgensen, Supervisor  
K. Kupper, Supervisor

<u>DIRECTION AND CONTROL GROUP</u>	<u>DESIGNEE</u>	<u>ALTERNATE(S)</u>
Emergency Services Director (ESD) (Direction and Control and Protective Response)	D. Stilwell	T. Ness D. Leib G. Protopapas P. Crawford
County Sheriff (Law Enforcement and Alerting and Notification)	G. Whiting	A. Goble T. Wood V. Castle
County Fire Chief (Fire and Rescue)	F. Frank	D. Dulitz W. Ristow
County Engineer (Transportation)	G. Protopapas	C. Milne
County Health Officer (Public Health and Emergency Medicine and Radiological Exposure Control)	G. Rowland	D. Ralston
<u>UNIFIED DOSE ASSESSMENT CENTER</u>		
Environmental Health Director (Accident Assessment)	T. Mazzacano	R. Jensen M. Doherty
Air Pollution Control Officer (Support for Accident Assessment)	R. Carr	P. Allen A. Ronyecz
Agricultural Commissioner (Support for Ingestion Pathway Assessment)	R. Greek	B. Lilley S. Williams



Table ESD06 (Continued)

<u>TECHNICAL SUPPORT STAFF</u>	<u>DESIGNEE</u>	<u>ALTERNATE(S)</u>
Emergency Services Assistant Director	T. Ness	J. Grant L. West
Operations Coordinator (Support for Communications and Direction and Control)	J. Grant	L. West
Resource Coordinator (Support for EOC Operations)	L. West	J. Grant
Purchasing/Property Agent (Support for Communications and Direction and Control)	K. Salazar	E. Miller A. McKibben
Public Information Officer (PIO, Public Information)	D. Leib	D. Richter S. Keil P. Hood
Legal Counsel (Support for Direction and Control)	J. Lindholm	W. Cash
General Services (Support for Direction and Control)	G. Rosenberger	G. Hover
Technical Services (Communications)	W. Rheingans	R. Yrano M. Wurlt R. Sokol
Auditor/Controller (Support for Direction and Control)	P. Floyd	B. Estrada
<u>RESPONSE GROUP</u>		
County Sheriff	(In Direction and Control Group)	
County Fire Chief	(In Direction and Control Group)	
County Public Works	(Engineer in D & C Group)	
County Social Services (Shelter/Welfare)	T. Ganoe	C. Dean Moore
California Parks and Recreation (Support for Alerting and Notification)	K. Huddleston	L. Cannon
CALTRANS (Support for Radiological Exposure Control and Support for Traffic Control)	D. Elliott	H. Filippoti

Table ESD06 (Continued)

<u>RESPONSE GROUP</u>	<u>DESIGNEE</u>	<u>ALTERNATE(S)</u>
CHP (Traffic Control)	M. Van Orsdel	J. Grzincic
County Supt. of Schools (Support for Transportation)	S. Canale	D. Stuart
Red Cross (Shelter/Welfare)	J. Woodward S. MacElvaine	J. Wyngard
City Liaison	S. Smith	L. Schmutz

10. FACILITIES

For the purposes of this Emergency Response Plan, the following facilities and their equipment are the responsibility of the Emergency Services Director and his staff:

- a) The Emergency Operations Center (EOC) Highway 1.
- b) The County Administrative Office, San Luis Obispo.
- c) The Media Center at Cuesta College.

11. COMMUNICATIONS

Table ESD07 below identifies the elements contained in the EOC communications system.

Table ESD07  
COMMUNICATIONS INVENTORY

- Twenty outside phone lines
- One intercom net with 9 stations in EOC (Dispatch, Watch Commander, Sheriff Liaison, Health Officer, Utility Liaison, County Counsel, Social Services, PIO - in EOC, EDAC).
- One intercom (yellow media) net connecting PIO's in the EOC, EOF, Media Center and PGandE District Office.
- One intercom (Black) net connecting the Control Room Unit 1 and the Technical Support Center at Diablo Canyon with State OES-Sacramento, State OES at the Direction and Control Table in the EOC, and the PGandE Recovery Manager and the NRC representative in the EOF.
- One public address system with three zones
  - Zone One - first floor only (EOC), activated by the Emergency Services Director.

- . Zone Two - second floor (PGandE Section Only), activated by the Recovery Manager.
- . Zone Three - the entire EOC, EOF activated by the Watch Commander.
- Ring-down telephone to the seven cities and Cal Poly.
- Ring-down telephone and two-way radios to the Emergency Broadcast System Stations, KVEC and KSLY.
- Three 20-channel scanners.

The EOC will operate a messenger service between the following stations:

- Message Center at EOC
- Sheriff's Office Dispatcher
- Interoffice within the EOC
- Unified Dose Assessment Center
- EOF
- Media Center

This messenger service will be dispatched from the EOC message center.

See Attachment B for a layout of the EOC, Media Center, the EOC communications system and seating arrangement.

## 12. OPERATIONAL VEHICLES AND EQUIPMENT

The county currently operates approximately 325 vehicles. Should an ALERT or more severe emergency status occur, any vehicles not already assigned under the Plan will become available for assignment to emergency workers for the duration of the emergency.

Upon notification of an ALERT or more severe status, the County Emergency Services Coordinator will contact the Department of General Services (549-5200) and coordinate the acquisition of needed vehicles.

## 13. EMERGENCY WORKER PROTECTIVE GEAR

The Sheriff's Department will maintain a stockpile of emergency worker protective gear kits for EOC staff who are not otherwise assigned a kit.

Each kit contains the following radiation monitoring and personal protective equipment:

Pocket Ionization Dosimeters

- a. (1) 0-200 mR range
- b. (1) 0-20 R range
- c. (1) integrating radiation dosimeter (TLD)

Potassium iodide

#### 14. TRAINING PROGRAM

##### a. Emergency Workers

Section V.1 and especially Table V.1-1 of the Plan detail the training needs of the Emergency Services Director and Coordinators, as well as the members of the county emergency organization. The County Administrator will ensure that new incumbents of emergency positions and their replacements satisfy these training requirements.

##### b. General Public

As outlined in Section IV.2 of the Plan, part of preemergency preparedness for this Plan includes the development of adequate public awareness of the hazards of the power plant as well as the Nuclear Emergency Response Plan, emergency organization, and protective responses.

The County Administrator, acting through the Office of Emergency Services will:

- 1) Implement the Public Education program as described in the Plan (Section IV.2) and ensure that this program is maintained for the lifetime of the Power Plant.
- 2) Coordinate this Public Information program with other such programs as may be implemented by PGandE.
- 3) Coordinate this Public Information program with the preemergency preparedness actions of the following agencies or departments.
  - a) Public Information Officer (SOP III.08)
  - b) County Fire Department (SOP III.03)
  - c) County Technical Services (SOP III.09)
  - d) California Highway Patrol (SOP III.20)
  - e) County Sheriff (SOP III.02)

#### 15. DRILLS/EXERCISES

The County Administrator will schedule and ensure the execution of all exercises and drills required for the Nuclear Emergency Response Plan and Standard Operating Procedures, as described in Section V.2 of the Plan.

#### 16. EQUIPMENT TESTING/CALIBRATION

All installed radio and telephone communication equipment and mobile units required by this procedure will be tested and any deficiencies corrected by the Department of Technical Services, in accordance with the appropriate SOP (III.09) and Part V.3 of the Plan.

17. PLAN UPDATE

This procedure will be reviewed every six months by the County Administrator or Emergency Services Coordinators. All information contained herein shall be verified, updated and distributed as required by Section V.4 of the Plan.

## B. NOTIFICATION AND MOBILIZATION

### 1. OVERVIEW

Agencies are responsible for initiating, transmitting, and/or receiving notifications in accordance with the Nuclear Emergency Notification List, Attachment C, using notification methods (telephone, radio, etc.) as specified on this list.

Every agency on the attached notification list shall be responsible for developing and maintaining current internal call lists and procedures for prompt alerting, and mobilizing of emergency response personnel upon notification.

Initial notification of a nuclear power plant emergency is provided by PGandE to the 24-hour dispatcher at the County Sheriff's Office. This officer notifies the Emergency Services Director (ESD) who is the County Administrative Officer or alternate, and informs this official of the emergency status level (notification of UNUSUAL EVENT, ALERT, SITE AREA EMERGENCY, or GENERAL EMERGENCY). If the status level changes, the Sheriff's Office and the ESD will perform notifications according to the call list.

These notification procedures will be tested in a full-scale exercise at least every 12 months or as otherwise directed by the Nuclear Regulatory Commission. Every three months the County Office of Emergency Services will review and update positions, names and telephone, radio or other communication identifiers in these procedures, distributing updated lists to all notifying agencies as required.

### 2. ALERTING PROCEDURES

#### a. Initial Notification

Initial notification will be to the Sheriff's Office dispatch desk, which is staffed on a 24-hour basis. The Sheriff's dispatchers will initiate notification via telephone (except as noted on the call list) to involved agencies in accordance with the level of emergency. Some key agencies will be notified through a ring down phone system from the Sheriff's dispatch.

#### b. Notification Cascade

In order to expedite notification, calls are assigned in a "cascade" fashion to various agencies. All key links in the notification cascade are reachable on a 24-hour basis.

#### c. Alternative Notification System

The tone alert monitor radio system is a one-way communication device which can be activated at the Sheriff's dispatch or in the EOC when operational.



<u>SYSTEM USERS</u>	<u>USES OF SYSTEM</u>
- Key County Departments	Redundant Communication System for alerting personnel.
- Schools, Cuesta College	Redundant communication system for alerting personnel.
- Medical Care Facilities	Advance warning/information prior to media being informed or the sirens being sounded.
	On-going communication from the EOC to facilities' emergency personnel; method of providing all users with the same message all at once.

d. Additional Notifications

The notification procedure for initial alerting, including both phone and tone alert monitors, will also be used for subsequent announcements of importance, including:

- 1) Notification of change in emergency level.
- 2) Notification of protective actions affecting the public.
- 3) Other announcements of high priority (as deemed necessary by the Direction and Control Group).

3. EMERGENCY NOTIFICATION LIST

The emergency notification roster and message guide for this procedure is attached (Attachment C: "Nuclear Emergency Notification List").

4. MOBILIZATION OF STAFF

Once the alerting procedures have been completed, the Emergency Services Director and Coordinators proceed to the EOC (if not already there) and will confirm arrival of the EOC technical support staff at the EOC and arrange for staff augmentation as required.

5. BACKUP SHIFTS

For ALERT or more severe status, all EOC designates notify an alternate to report to the EOC within 12 hours of initial notification to assume the second shift. Shifts will be 12 hours. Reporting shift must arrive at least 30 minutes prior to shift change for a status briefing by the outgoing shift. The shift leader for all EOC staff will be the ESD or as delegated. This official will be responsible for ensuring that all EOC positions are staffed on a 24-hour basis, making arrangements for substitutes and temporary absences as required.

6. STAFF AUGMENTATION

During an ALERT and more severe status, augmentation of EOC or UDAC staff may be required. Due to limitations on the space available at the EOC, such additions to staff will be assigned to other facilities, such as Camp San Luis Obispo or the County Administrative Office in San Luis Obispo. No additional staff may be assigned to the EOC itself without the permission of the ESD. Any additional staff must be issued ID and logged on the personnel roster.

C. EMERGENCY PROCEDURES--EMERGENCY SERVICES DIRECTOR

At ALERT or greater classification level, the Emergency Services Director will:

1. Function as a member of the Direction and Control Group. Responsibilities include:

- a. Operate County Emergency Operations Center. See these procedures:

- 1) EOC Activation and Access Control - Emergency Services Coordinator A and B, Pages 32 and 33.
- 2) EOC Message Handling - Emergency Services Coordinator A, Pages 33, 34, and 35.
- 3) EOC Layout - Emergency Services Coordinator B, Page 36.
- 4) EOC Situation and Status Boards - Emergency Services Coordinator B, Pages 36, 37, and 38.

- b. Coordinate the overall response of the County. All County Departments involved in a response to a nuclear accident are represented at the EOC, as well as local offices of state agencies with key roles. Other state and federal agencies are reachable via communication links initially and/or through agency liaison representatives to arrive as time permits. Coordination with cities will be through the "cities liaison" representative at the EOC at the direction and control level, and through cooperation by fire agencies and law enforcement agencies at the operational level. The following procedures are applicable:

- 1) An Emergency Services Coordinator shall confer frequently with all EOC tables, UDAC, the cities liaison representative, and state and federal agencies to maintain coordination of the response effort.
- 2) Significant problems of coordination shall be brought to the attention of the Direction and Control Group for resolution.

- c. Exercise power granted in the County Emergency Ordinance (Chapter 2.80) as necessary to respond to the emergency.

See Procedure C.2.b--Emergency Declarations.

- d. Serve as a point of contact for state and federal agency leaders and PGandE.

- 1) State and federal agency personnel at the EOC will be encouraged to participate directly with EOC personnel.

- 2) FEMA for the federal government and OES for the state government will designate a single responsible liaison to the Direction and Control Group.
  - 3) PGandE has designated a person to be "Advisor to the County Emergency Organization". This person will sit at the Direction and Control table in the EOC.
- e. Collect information and evaluate the emergency situation.  
Using the Radiological Emergency Status Form 705u (Attachment I) collect all information necessary to evaluate the emergency situation.
  - f. Supervise the writing and dissemination of emergency instructions to the public.
    - 1) County Health Officer will assist in accepting recommendations for protective actions made by the UDAC.
    - 2) Emergency Services Director will make ultimate decision in conjunction with the Direction and Control Group.
  - g. Ensure that adequate resources are pressed into service.
    - 1) Federal and state aid will be requested through the State OES by the Emergency Services Director.
    - 2) The National Guard will send a liaison to the County EOC to coordinate use of their forces.
    - 3) Mutual aid coordinators (law, fire) will ensure that all local resources are utilized and will request aid from outside the county.
  - h. Coordinate with Red Cross and other volunteer organizations.  
Red Cross will send a Red Cross liaison to the EOC to coordinate Red Cross assistance.
  - i. Set priorities if multiple emergencies exist.  
The Emergency Services Director, assisted by the Direction and Control Group, shall decide major emergency management issues and approve protective actions.
2. Carry out the following procedures in coordination with appropriate emergency personnel.
    - a. EOC Announcements and External Communications
      - 1) The Direction and Control Group is responsible for ensuring key information is disseminated from the EOC to response agencies. Key information includes:

- a) Change of emergency action level (up or down).
  - b) Protective actions taken to protect the public or other emergency instructions being released.
  - c) Other important bulletins as determined by the Direction and Control Group.
- 2) Members of the Direction and Control Group, Sheriff's Dispatch, California Highway Patrol, County Health Officer, County Engineer, and County Superintendent of Schools are each assigned agencies to notify regarding EOC announcements. Each of these officials will maintain a checklist to ensure that assigned agencies receive announcements. Table ESD-12 presents this checklist.
  - 3) Updates on the emergency situation shall be delivered by radio or telephone by EOC members to field units at other locations. Responsibility for distributing updated information is as follows:

List ESD-12  
EXTERNAL COMMUNICATION CHECKLIST

May 1983

<u>Organization</u>	<u>Responsible Party</u>
Co. Departments Represented	Co. Departmental Leader Present
Law Enforcement	Sheriff
Fire Services	Co. Fire Chief
Incorporated Cities	Cities Liaison
State of California local offices	California Highway Patrol
UDAC	Co. Health Officer
Red Cross	Red Cross Liaison
California National Guard	California National Guard Liaison
Schools	Co. School Superintendent



List ESD-12 (Continued)

<u>Organization</u>	<u>Responsible Party</u>
Medical Institutions	Co. Health Officer/Medical Society
Transportation Companies	Co. Engineer
Federal Agencies	FEMA Liaison
State Agencies	OES Liaison

- 4) As a backup to telephone external communications, a tone-alert monitor radio system will be used. The EOC, in cooperation with the PIO, will ensure messages are developed and broadcast to all parties on this radio system.
- 5) The County Health Officer is responsible for informing UDAC via intercom (with conference call capability). UDAC is to be informed of all protective action decisions of the Direction and Control Group or ESD.
- 6) A verbal poll of agencies present (including UDAC Representatives) will be conducted by the Direction and Control Group at least once every hour (verbal poll to consist of brief presentation of situation update). A UDAC representative will brief the EOC as needed.

b. Emergency Proclamations

- 1) A declaration of LOCAL EMERGENCY can be made by the Board of Supervisors, if in session, at the time of emergency or by the Emergency Services Director if the Board is not in session. Under a LOCAL EMERGENCY condition:
  - a) Mutual aid may be provided to any affected area in accordance with local ordinances, resolutions, emergency plans, or agreements.
  - b) State agencies may provide mutual aid to assist in accordance with agreements or at the direction of the Governor.
  - c) If approved by the Governor, the cost of extraordinary services incurred by political subdivisions in executing mutual aid agreements may be paid by the State.



d) The Board of Supervisors or Emergency Services Director may promulgate orders and regulations necessary to provide for the protection of life and property. Such orders must be in writing and be given widespread publicity and notice.

e) The Board of Supervisors must ratify the LOCAL EMERGENCY condition within 7 days and must review the need for continuing the condition at least every 14 days.

2) Consideration for declaring a LOCAL EMERGENCY will most likely be limited to the Emergency Action Levels of "Alert" or greater, and will be predicated upon the need to obtain resources or take protective actions affecting the general public.

3) Should local resources be exhausted in managing the emergency, the Chairman of the Board or, if unavailable, the County Administrative Officer, should immediately request through the State Office of Emergency Services that the Governor declare a "STATE OF EMERGENCY" under (see Attachment F) these conditions:

a) The Governor shall have complete authority over all agencies of the state government and the right to exercise, within the area designated, all police power vested in the state.

b) The Governor may direct agencies of the state government to utilize and employ state personnel, equipment and facilities to alleviate actual or threatened damage; he may also direct state agencies to provide supplemental services and equipment to restore services.

c. Public Information

This procedure supplements the Public Information Officer (PIO) Standard Operating Procedure. The PIO is an emergency position reporting to the Emergency Services Director.

1) The Direction and Control Group or the Emergency Services Director will approve all public information released during ALERT status regarding precautionary evacuation of beaches and parks near the plant.