

AMENDMENT OF SOLICITATION/MODIFICATION OF CONTRACT

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2. AMENDMENT/MODIFICATION NO. Three (3)	3. EFFECTIVE DATE June 12, 1991	4. REQUISITION/PURCHASE REQ. NO. IRM-90-204 dtd 7/2/91	5. PROJECT NO. (If applicable)
6. ISSUED BY U.S. Nuclear Regulatory Commission Division of Contracts & Property Management Washington, D.C. 20555		7. ADMINISTERED BY (If other than Item 6)	

8. NAME AND ADDRESS OF CONTRACTOR (No., street, county, State and ZIP Code) Facilities Management Company, Inc. 4388 Lottsford Vista Road Lanham, MD 20706	(W)	9A. AMENDMENT OF SOLICITATION NO. 9B. DATED (SEE ITEM 11) 10A. MODIFICATION OF CONTRACT/ORDER NO. X NRC-33-90-204 10B. DATED (SEE ITEM 13) 5/24/90
CODE	FACILITY CODE	

11. THIS ITEM ONLY APPLIES TO AMENDMENTS OF SOLICITATIONS

The above numbered solicitation is amended as set forth in Item 14. The hour and date specified for receipt of Offers is extended, is not extended.

Offers must acknowledge receipt of this amendment prior to the hour and date specified in the solicitation or as amended, by one of the following methods:

(a) By completing Items 8 and 15, and returning _____ copies of the amendment; (b) By acknowledging receipt of this amendment on each copy of the offer submitted; or (c) By separate letter or telegram which includes a reference to the solicitation and amendment numbers. FAILURE OF YOUR ACKNOWLEDGMENT TO BE RECEIVED AT THE PLACE DESIGNATED FOR THE RECEIPT OF OFFERS PRIOR TO THE HOUR AND DATE SPECIFIED MAY RESULT IN REJECTION OF YOUR OFFER. If by virtue of this amendment you desire to change an offer already submitted, such change may be made by telegram or letter, provided each telegram or letter makes reference to the solicitation and this amendment, and is received prior to the opening hour and date specified.

12. ACCOUNTING AND APPROPRIATION DATA (If required)
 APPN No.: 31X0200.110 B&R No.: 110-20-62-250 FIN No.: L1423-1 Obligate: -0-

13. THIS ITEM APPLIES ONLY TO MODIFICATIONS OF CONTRACTS/ORDERS. IT MODIFIES THE CONTRACT/ORDER NO. AS DESCRIBED IN ITEM 14.

A. THIS CHANGE ORDER IS ISSUED PURSUANT TO: (Specify authority) THE CHANGES SET FORTH IN ITEM 14 ARE MADE IN THE CONTRACT ORDER NO. IN ITEM 10A.

B. THE ABOVE NUMBERED CONTRACT/ORDER IS MODIFIED TO REFLECT THE ADMINISTRATIVE CHANGES (such as changes in paying office, appropriation date, etc.) SET FORTH IN ITEM 14, PURSUANT TO THE AUTHORITY OF FAR 43.103(b).

C. THIS SUPPLEMENTAL AGREEMENT IS ENTERED INTO PURSUANT TO AUTHORITY OF:

D. OTHER (Specify type of modification and authority)
 X Mutual agreement of the parties

E. IMPORTANT: Contractor is not, is required to sign this document and return 2 copies to the issuing office.

14. DESCRIPTION OF AMENDMENT/MODIFICATION (Organized by UCF section headings, including solicitation/contract subject matter where feasible.)

See Attachment Page

Except as provided herein, all terms and conditions of the document referenced in Item 9A or 10A, as heretofore changed, remains unchanged and in full force and effect.

15A. NAME AND TITLE OF SIGNER (Type or print) Jackie Sims, Contract Admin	16A. NAME AND TITLE OF CONTRACTING OFFICER (Type or print) Mary Jo Mattia, Contracting Officer
15B. CONTRACTOR/OFFEROR Jackie Sims	16B. UNITED STATES OF AMERICA (Signature of Contracting Officer)
15C. DATE SIGNED 8/15/91	16C. DATE SIGNED AUG 13 1991

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The purpose of this modification is to: (1) increase the contract ceiling amount to reflect an increase to the wage rate for the switchboard operators and (2) incorporate the new wage determination. Therefore, the following changes are made:

1. Section B.3, Schedule of Items, is deleted in its entirety and the following is substituted in lieu thereof:

"The contractor shall provide operator services in accordance with Section C - Description/Specification/Work Statement herein at the hourly rate as set forth below:

Supplies/Services	Estimated Quantity	Unit	Unit Price	Total Ceiling Amount
Operator Services	8,600	hour	\$10.85	\$93,310.00
	8,600	hour	\$11.39	\$97,954.00
Overtime Services	4	hour	\$16.27	\$ 65.08

(Note: The Bidder shall refer to Section J of this solicitation for Wage Determinations, Section L for bid instructions and Section M for bid evaluation factors.)

2. Section J.1, Attachments, is revised to change Attachment 3 to read as show below:

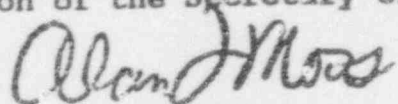
"3 Wage Determination 86-1260 (Rev. 8) dated January 28, 1991"

Note: New Attachment 3 is attached to this modification.

All other terms and conditions of the subject contract remain unchanged.

U.S. DEPARTMENT OF LABOR
EMPLOYMENT STANDARDS ADMINISTRATION
WAGE AND HOUR DIVISION
WASHINGTON, D.C. 20210

REGISTER OF WAGE DETERMINATIONS UNDER
THE SERVICE CONTRACT ACT
By direction of the Secretary of Labor



Alan L. Moss Division of
Director Wage Determinations

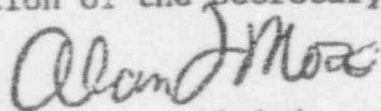
LOCALITY	State: Dist. of Col., Maryland, Virginia			
	Area: Dist. of Col., MD COUNTIES: CALVERT CHARLES, FREDERICK, MONTGOMERY PRINCE GEORGE'S, ST MARY'S VA COUNTIES: ALEXANDRIA, ARLINGTON, FAIRFAX FALLS CHURCH, FAUQUIER, KING GEORGE, LOUDOUN PRINCE WILLIAM, STAFFORD			
Wage Determination No.: 86-1260 (Rev. 8) Date: 01/28/1991				
Class of Service Employees	Minimum Hourly Wage	Fringe Benefit Payments		
		Health & Welfare	Vacation	Holiday

Administrative Support and Clerical Occupations:

1. Accounting Clerk I	\$ 7.26
2. Accounting Clerk II	\$ 8.71
3. Accounting Clerk III	\$ 9.77
4. Accounting Clerk IV	\$ 11.50
5. Dispatcher, Motor Vehicle	\$ 10.07
Driver Messenger	\$ 8.52
7. File Clerk I	\$ 7.03
8. File Clerk II	\$ 7.43
9. File Clerk III	\$ 9.87
10. Inventory Clerk	\$ 6.87
11. Mail Clerk	\$ 7.08
12. Messenger	\$ 7.91
13. Order Clerk I	\$ 8.34
14. Order Clerk II	\$ 9.22
15. Payroll Clerk	\$ 9.19
16. Secretary I	\$ 9.88
17. Secretary II	\$ 10.80
18. Secretary III	\$ 11.90
19. Secretary IV	\$ 12.70
20. Secretary V	\$ 15.14
21. Stenographer I	\$ 10.84
22. Stenographer II	\$ 12.15

U.S. DEPARTMENT OF LABOR
 EMPLOYMENT STANDARDS ADMINISTRATION
 WAGE AND HOUR DIVISION
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REGISTER OF WAGE DETERMINATIONS UNDER
 THE SERVICE CONTRACT ACT
 By direction of the Secretary of Labor



Alan L. Moss Division of
 Director Wage Determinations

LOCALITY	State: Dist. of Col., Maryland, Virginia
	Area: Dist. of Col., MD COUNTIES: CALVERT CHARLES, FREDERICK, MONTGOMERY PRINCE GEORGE'S, ST MARY'S VA COUNTIES: ALEXANDRIA, ARLINGTON, FAIRFAX FALLS CHURCH, FAUQUIER, KING GEORGE, LOUDOUN PRINCE WILLIAM, STAFFORD

Wage Determination No.: 86-1260 (Rev. 8) Date: 01/28/1991

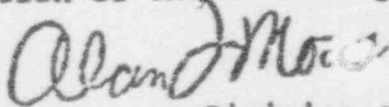
Class of Service Employees	Minimum Hourly Wage	Fringe Benefit Payments			
		Health & Welfare	Vacation	Holiday	Other
23. Supply Technician	\$ 10.07				
24. Switchboard Operator- Receptionist	\$ 8.53				
25. Transcribing-Machine Typist	\$ 10.60				
26. Typist I	\$ 8.05				
27. Typist II	\$ 9.02				
28. Word Processor I	\$ 9.13				
29. Word Processor II	\$ 10.83				
30. Travel Clerk	\$ 7.46				
31. Travel Assistant	\$ 10.34				
32. Air Information Clerk	\$ 6.72				
33. Liaison Clerk	\$ 7.43				
34. Information/Traffic Guide	\$ 9.87				

Fringe benefits applicable to all classes of service employees engaged in contract performance: 1/ 2/ 3/

1/ HEALTH & WELFARE: Life, accident, and health insurance plans, sick leave, pension plans, civic and personal leave, severance pay, and savings and thrift plans: Employer contributions costing an average of \$1.84 per hour computed on the basis of all hours worked by service employees employed on the contract. (See 29 CFR 4.175(b))

U.S. DEPARTMENT OF LABOR
 EMPLOYMENT STANDARDS ADMINISTRATION
 WAGE AND HOUR DIVISION
 WASHINGTON, D.C. 20210

REGISTER OF WAGE DETERMINATIONS UNDER
 THE SERVICE CONTRACT ACT
 By direction of the Secretary of Labor



Alan L. Mozz Director
 Division of Wage Determinations

LOCALITY	State: Dist. of Col., Maryland, Virginia
	Area: Dist. of Col., MD COUNTIES: CALVERT CHARLES, FREDERICK, MONTGOMERY PRINCE GEORGE'S, ST MARY'S VA COUNTIES: ALEXANDRIA, ARLINGTON, FAIRFAX FALLS CHURCH, FAUQUIER, KING GEORGE, LOUDOUN PRINCE WILLIAM, STAFFORD

Wage Determination No.: 86-1260 (Rev. 8) Date: 01/28/1991

Class of Service Employees	Minimum Hourly Wage	Fringe Benefit Payments			
		Health & Welfare	Vacation	Holiday	Other

2/ VACATION: . weeks paid vacation after 1 year of service with a contractor or successor; 3 weeks after 5 years; 4 weeks after 15 years. Length of service includes the whole span of continuous service with the present (successor) contractor, wherever employed, and with the predecessor contractor in the performance of similar work at the same Federal facility. (Reg. 4.173)

HOLIDAYS: 10 paid holidays per year: New Year's Day, Martin Luther King Jr.'s Birthday, Washington's Birthday, Memorial Day, Independence Day, Labor Day, Columbus Day, Veterans' Day, Thanksgiving Day, and Christmas Day. (A contractor may substitute for any of the named holidays another day off with pay in accordance with a plan communicated to the employees involved.)

NOTE: The contracting officer shall require that any class of service employee which is not listed herein and which is to be employed under the contract (i.e., the work to be performed is not performed by any classification listed in the wage determination), be classified by the contractor so as to provide a reasonable relationship (i.e., appropriate level of skill comparison) between such unlisted classifications and the classifications listed in the wage determination. Such conforming classes of employees shall be paid the monetary wages and furnished the fringe benefits are determined. Such conforming procedures shall be initiated by the contractor prior to the performance of contract work by such unlisted class(es) of employees. A written report of the proposed conforming action, including information regarding the agreement or disagreement of the authorized representative of the employees involved or, where there is no authorized representative, the employees themselves, shall be submitted by the contractor to the contracting officer no later than 30 days after such unlisted class(es) of employees performs any contract work. The contracting officer shall review the proposed action and promptly submit a report of the action, together with the agency's recommendation and all pertinent information including the position of the contractor and the employees, to the Wage and Hour Division, Employment Standards Administration, U.S. Department of Labor, for review. (See section 4.6 (b)(2) of Regulations 29 CFR 4)

UNIFORM ALLOWANCE: If employees are required to wear uniforms in the performance of this contract (either by the terms of the Government contract, by the employer, by the state or local law, etc.), the cost of furnishing such uniforms and maintaining (by laundering or dry cleaning) such uniforms is an expense that may not be borne by an employee where such cost reduces the hourly rate below that required by the wage determination. The Department of Labor will accept payment in accordance with the following standards as compliance:

The contractor or subcontractor is required to furnish all employees with an adequate number of uniforms without cost or to reimburse employees for the actual cost of the uniforms. In addition, where uniform cleaning and maintenance is made the responsibility of the employee, all contractors and subcontractors subject to this wage determination shall (in the absence of a bona fide collective bargaining agreement providing for a different amount, or the furnishing of contrary affirmative proof as to the actual cost), reimburse all employees for such cleaning and maintenance at a rate of \$3.80 a week (or 76 cents a day); and effective April 1, 1991, the rate shall be \$4.25 per week (or \$.85 cents per day). However, in those instances where the uniforms furnished are made of "wash and wear" materials, may be routinely washed and dried with other personal garments, and do not require any special treatment such as dry cleaning, daily washing, or commercial laundering in order to meet the cleanliness or appearance standards set by the terms of the Government contract, by the contractor, by law, or by the nature of the work, there is no requirement that employees be reimbursed for uniform maintenance costs.

NOTE: The duties of employees under job titles listed are those described in the Service Contract Act Directory of Occupations, Second Edition, July 1986, unless otherwise indicated. See also 29 CFR Part 4 Section 4.152.

***** OCCUPATIONS NOT INCLUDED IN THE SCA DIRECTORY OF OCCUPATIONS *****

TRAVEL CLERK

Motor Vehicle Dispatcher - Schedules and assigns motor vehicles used for the transportation of material or people.

TRAVEL ASSISTANT

JOB SUMMARY:

The incumbent of this position serves as a Travel Assistant providing technical support in connection with: (1) travel service and travel arrangement functions for HQ DLA, DASC, and DASC supported activities, personnel including military and civilian on TDY within the United States and overseas, (2) arranges permanent change of station (PCS) travel for civilian personnel within CONUS and OCONUS, (3) maintaining records of travel cases processed, transportation requests issued, travel appropriations, actual obligations and similar records for preparing appropriate reports to budget and administrative personnel, (4) securing local transportation services, (5) providing advice, interpretation and guidance on travel and reimbursement matters, and (6) reviewing and approving of travel vouchers for submission to the Finance Office.

JOB CONTROLS:

General supervision is exercised by the functional chief and/or the senior Travel Assistant who make broad assignments, discuss policies and procedures and advice on controversial areas. Otherwise, the incumbent is expected to perform assigned travel arrangement functions independently in accordance with established guides. Completed work is spot checked for adequacy of results. These guides consist of passenger tariffs, guides and other carrier publications concerning rates, fares schedules, agency regulations, Standardized Government Travel Regulations, Joint Travel Regulations, DOD Directives, Army Regulations, Civilian Personnel Regulations, OMB Circulars, Comptroller General Decisions, and Public Laws, etc.

MAJOR DUTIES:

1. Travel Arrangement Functions; Plans itineraries using domestic common carrier guides and

tarriffs involving points throughout the United States and overseas. Develops information concerning relatively inaccessable CONUS and OCONUS points through extensive search of carrier guides or contact with local carrier agents. Itineraries are for individual or small groups traveling to the same or different destinations and normally include several side-line stops and back-tracking. Rail, air, and bus carriers are used singly and in combination. Determines and/or computes fares by reference to fares published in tarriffs. Makes cost comparisons, using different modes of transportation, alternate routes, and different arrival and departure times to determine the most appropriate economical and advantageous routes and fares consistent with travel requirements and efficient transportation practices. Arranges for local transportation as necessary. As appropriate, advises traveler on such matters as health and customs regulations, passport and visas, and other requirements on the basis of information obtainable from regulations or contact with security personnel, OSD and other Federal agencies. Maintains contact with ticket agents and information personnel of carriers to obtain space reservations, to obtain information concerning schedules, fares, and accomodations, and to notify carrier of cancellations and changes. Maintains contact with travelers to obtain additional or clarifying information for use in making reservations, planning of itineraries, and authorizing travel and approving vouchers; advises travelers on the applicability and provisions of travel regulations, explains charges for superior or additional accomodations, disallowances, and other details.

2. Arranges permanent change of station travel. Provides guidance and technical assistance to civilian travelers on permanent changes station travel concerning the traveler's entitlements with regard to weight allowances, concurrent travel of dependents, shipment of private auto, household goods and personal affects, storage of household goods and personal affects, amount of hand baggage and hold baggage allowed, required immunizations and special travel requirements. Informs travelers of port call procedures. Advises on the procedures for travel for home leave, education and reemployment.

3. Assists the senior Travel Assistant with the final review and signing of travel orders, travel requests, local transportation requests, DOD permanent bus passes, receipts for unused tickets or travel requests, travel advances, and clearance sheets. Arranges for bus service through the Post Transportation Officer. Maintains internal appropriations suballotment control records to assure that funds programmed for travel and local transportation are not over-obligated.

Performs other duties as assigned.

NOTE TO EMPLOYEES:

Procedures for filing position classification complaints and appeals are outlined in DASC Sup 1 to DLAR 1414.1

Procedures classification standards and series definitions are available for review in the Classification and Pay Administration Branch, DASC-2.

AIR INFORMATION CLERK

Provide information, guidance, direction and assistance to Arlington National Cemetery visitors at traffic areas, information areas or by telephone.

Provide general information pertaining to the operation of ANC, i.e., hours of operation, points of interest, directions to notable sites or graves, directions to facilities or services, time and location of scheduled funeral service and where the funeral procession will begin and Ceremonial schedules. Request for specific information; i.e., interment/urnment or eligibility for, assignment of gravesites, shall be referred to the appropriate ANC official. Any observation of unoward behavior is immediately referred to the ANC Security Staff.

Responsible for advising visitors to discontinue any unauthorized acts observed being committed, acts that do not involve a violation of law, i.e., not observing posted control signs or other rules behavior while in ANC. Advises visitors to prevent damage or desecrating any area of gravesites, sit or climb walled areas, cut across grave areas or grassed areas, or littering.

Emergency situations where police, or fire department, or ambulance service(s) are required, incumbent notifies the Information Liaison clerk by radio which service(s) is required.

Responsible for giving clear and distinct hand signals to effectively move, stop and control vehicular and pedestrian traffic at traffic control areas. Gives accurate directions for the parking and/or routing of funeral processing to the proper location. Depending on marking on vehicle or pass, directs them to the visitors center parking lot or other appropriate parking lot or area. Ensures the roadway is clear of non-participating vehicles in the path of the funeral procession. Responsible for closing half of the gate at schedule closing times, stopping incoming traffic and allowing out-going traffic to depart the cemetery. Prevents vehicle from discharging passengers in unauthorized areas.

Insures that the radar repeater is in operating condition each day, and if not, that a report is rendered to U.S. Navy personnel to that effect.

Makes continuous visual checks of the Dahlgren restricted air space using the TPX42 radar system.

Plots all moving contacts within the Dahlgren air space on the radar repeater to determine contact's course and speed. All contacts heading toward the danger area and those which are lost shall be reported to the firing bridge immediately.

Maintains constant communication with the firing bridge and Range Control via government furnished direct telephone.

Makes visual checks of the Blossom Point Maryland Controlled Firing Area upon specific request from the Blossom Point range control. The surveillance shall be maintained to a minimum distance of 5 miles through 360 degrees from the periphery of the CFA. All contacts heading toward the danger area and those which are lost shall be reported to the Blossom Point Maryland range control immediately.

Maintains a continuous record of all contacts violating the restricted area and all other pertinent information related to performance of work.

LIAISON CLERK

Provides information, guidance, direction, assistance and notifies supervisor of operations requirements received and implements supervisor's instructions to the information/traffic guides. The Liaison Clerk station is in the office of the information Guide Service.

Provide general information pertaining to the operation of ANC, i.e., hours of operation, points of interest, directions to notable sites or graves, directions to facilities or services, time and location of scheduled funeral service and where the funeral procession will begin and Ceremonial schedules. Request for specific information; i.e., interment/inurnment or eligibility for assignment of gravesites, shall be referred to the appropriate ANC official.

Responsible for radio, telephone communications and act as the liaison between the guides and Cemetery personnel.

Emergency situations when required through telephone or radio communications, the clerk shall notify the Park Police, Fire Department, Rescue Squad and appropriate Cemetery personnel.

INFORMATION/TRAFFIC GUIDE