

JL SHEPHERD & ASSOCIATES

1010 ARROYO AVE., SAN FERNANDO, CALIFORNIA 91340-1822

818-898-2361 FAX 818-361-8095

October 31, 1994

Walter J. Pasciak, Chief
Industrial Applications Section
Division of Radiation Safety and Safeguards
U.S.N.R.C.
Region I
King of Prussia, PA 19406-1415

Reference: Docket No. 9999-0001/94-007

Responses to additional information requested regarding the above referenced docket.

1. Steps to rectify the instrument calibration situation:

As of July 30, 1994:

Additional radiation detection instruments were ordered (now in house) to send to field engineers in case their schedules do not indicate that their instruments can be recertified in a timely manner.

Two weeks before a scheduled calibration (quarterly) for any radiation detection instruments in Mr. Peabody's possession, the radiological department ascertains that Mr. Peabody has or has an appointment to recertify the instrument(s) in his possession.

If his schedule does not include or permit recertification, the radiological department exchanges the instrument with a currently certified instrument.

If the instrument has been recertified, Mr. Peabody is required to send copies of the recertification for our records.

All instrument calibration schedules are kept in a log in the radiological office at JLS&A.

If the field engineer does not return the instrument scheduled for recertification or the recertification paperwork, this information is transmitted by letter to the engineer, with copies to our scheduling department.

This letter also temporarily suspends the field engineer from all operations until the situation is corrected.

Continued problems are dealt with and disciplinary measures are taken according to the severity and specific circumstances.

2. Steps to rectify the situation concerning badges:

As of July 31, 1994:

Clerical employees who package the badges for return to Radiation Detection are now directly supervised by our radiological department.

When a badge arrives from a field engineer, the badge is now routed to the radiological department.

The radiological department checks the dates on all badges returned by field engineers, to assure that the correct badge has been sent back.

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OCT 31 1994
FAX REC'D

Walter J. Pasciak, Chief
Industrial Applications Section
Division of Radiation Safety and Safeguards
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If the field engineer does not return the correct badge, this information is transmitted by letter to the engineer, with copies to our scheduling department.

This letter also temporarily suspends the field engineer from all operations until the correct badge is returned.

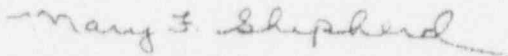
Continued problems are dealt with and disciplinary measures are taken according to the severity and specific circumstances.

The radiological department physically changes out all badges within the facility at 1010 Arroyo.

If you need additional information, please advise.

Sincerely,

J.L. SHEPHERD AND ASSOCIATES



Mary F. Shepherd
Vice President

JL SHEPHERD & ASSOCIATES

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818-898-2361 FAX 818-361-8095

FAX COVER LETTER

DATE: 10/31/94

TIME: 1:50 pm

PLEASE DELIVER PAGES TO:

FIRM: USNRC - REGION 1

NAME: STEVE SHAFER

CITY: KING OF PRUSSIA PA

FAX NO.: 610-337-5393

FROM: J.L. SHEPHERD & ASSOCIATES

NAME: MARY SHEPHERD

TOTAL NUMBER OF PAGES 3 INCLUDING THIS COVER LETTER.

OPERATOR: MPS

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