

DS
APR 28 1991

Docket No. 50-322

Long Island Lighting Company
ATTN: Mr. Robert W. Grunseich
Fitness-for-Duty Program Manager
P. O. Box 618, North Country Road
Shoreham Nuclear Power Station
Wading River, New York 11792

Gentlemen:

Subject: Fitness-For-Duty Program Inspection

The purpose of this correspondence is to inform you that, in the near future the NRC will be inspecting your Fitness-For-Duty (FFD) program. The duration of the inspection will be about three and one-half days. We will advise you by telephone in advance of the actual inspection dates in order for you to make the arrangements that are discussed in this letter.

In preparation for the on-site inspection, Region I inspectors must familiarize themselves with the written policies and procedures that are required by 10 CFR 26.20. To that end, we would appreciate it if you would send copies of those documents to this office, in care of Ronald J. Albert, within two weeks of the receipt of this letter. The documents will be retained in the Region I Office for review purposes and will be returned to you at the time of inspection, if you desire. In addition, we would appreciate it if you would make us aware of any revisions to those documents that occur in the interim to ensure that our knowledge of your program is current at the time of the inspection.

The inspection will involve interviews with you and your staff who are involved with the FFD program. The entrance meeting will provide an opportunity to schedule inspection activities based upon the availability of the persons to be interviewed. Following that meeting we would like to discuss the overall FFD program, go over any questions we have regarding your written policies and procedures, and schedule interviews with you, the Medical Review Officer, the Employee Assistance Program Director, the FFD Training Director, and with other personnel who have substantial responsibilities in the FFD program. Please ensure that these personnel, or knowledgeable representatives, will be available to attend the entrance meeting so that we can schedule interviews with each of them. Additionally, a random sampling of licensee and contractor employees will be selected for interviews to determine their knowledge and understanding of the program. We would appreciate it if you would arrange for a room where our interviews could be conducted in private.

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During the inspection, program audits and program records, including training records, personnel files for the licensee's FFD program personnel, records of pre-access authorization (suitable) inquiries, contracts with contractors and vendors, and records of chemical test results and any appeals, should be made available for review. If any of these records are not on the site, please inform Mr. Albert as soon as possible so that we can plan to include any off-site locations in our inspection.

The response requested by this letter is not subject to the clearance procedure of the Office of Management and Budget as required by the Paperwork Reduction Act of 1980, PL 96-511.

Thank you for your cooperation in this matter.

Sincerely,

Original Signed By:
James H. Joyner

James H. Joyner, Chief
Facilities Radiological Safety and
Safeguards Branch
Division of Radiation Safety and
Safeguards

cc:

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R. Gutmann, Manager, Nuclear Operations Support
R. Kascasak, Manager, Nuclear Engineering
V. Staffieri, General Counsel
W. Maloney, Manager, QA Department
J. Wynne, Operations Division Manager
Director, Power Division
State of New York, Department of Law
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Public Document Room (PDR)
Local Public Document Room (LPDR)
Nuclear Safety Information Center (NSIC)
K. Abraham, PAO (2) All Inspection Reports
NRC Resident Inspector
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bcc:

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LONG ISLAND LIGHTING COMPANY

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