



The Washington Management Group, Inc.

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October 21, 1982

FREEDOM OF INFORMATION
ACT REQUEST

Nuclear Regulatory Commission
7735 Old Georgetown Rd., Rm. 4210
Washington, D.C. 20555

FOIA-82-501
Rec'd 10-25-82

Gentlemen/Ladies:

The Washington Management Group is conducting a market re-
search study on facsimile transmission, or "telefax," equipment.

Pursuant to the provisions of the Freedom of Information
Act, we request a copy of your agency's inventory of facsimile
machines.

Specifically, we would like the following information:

- the equipment manufacturer's name
- the model numbers
- the location of the machinery (address and room number,
if possible).
- an indication of whether machinery is owned or leased
- if possible, an indication of the amount of traffic or
frequency of transmissions on each machine.

Information of this type is most likely to be found in the
Administrative Services Division or in the communications manage-
ment office of your agency. Paragraph 30 of the Joint Committee
on Printing regulations requires that each government agency
exercise jurisdiction over and maintain control of printing
equipment, which in a broad sense, includes facsimile machines.

We will be most happy to pay the normal costs of preparing
this information. However, if the charges are over \$50.00,
please advise me prior to proceeding with the request.

Please respond within two working weeks. Your cooperation
will be sincerely appreciated.

Sincerely,

Carol Barton