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*Ops Memo #21*  
METROPOLITAN EDISON COMPANY

Subsidiary of General Public Utilities Corporation

50-320

Subject NOTIFICATION OF VARIOUS ORGANIZATIONS/  
DISCIPLINES ON PLANT CHANGES

Location TMI Nuclear Station  
Middletown, Pa.  
Date Sept. 27, 1979

To SHIFT FOREMEN - UNIT II

In view of some recent changes in the shift organization (ie: the removal of the GPU & B & W Engineers, the addition of the Met-Ed Shift Engineer) and the re-assigning of the Shift Supervisors to Unit I, I offer the below guidelines on notifications to be made on plant changes. These guidelines are not meant to be all inclusive but should be used as a base on which to use your judgement.

A. On changes that directly affect the following:

1. Natural Circulation  
(ie: unusual changes in  $\Delta T$ 's or Incore Thermo-couple temperatures)
2. Make Up System Operation  
(ie: Loss of MU pump, leak in MU system)
3. RB Pressure  
(ie: Loss of cooling, significant increases in pressure)
4. RB Water Level  
(ie: Significant increases in water level)
5. Reactor Coolant System  
(ie: Significant increases in leak rate, changes in pressure)

The following personnel should be notified immediately:

1. Supervisor of Operations - Unit II or in his absence, the duty Unit Superintendent.
- ✓ 2. The on shift NRC inspector. He can be reached @ 782-3958, 3959, 3960 or the plant page system.
3. The duty GPU Engineer

In addition; if determined by the Supervisor of Operations - Unit II, the following personnel will be notified:

1. The Unit I Shift Supervisor
2. The Shift Engineer
3. The Unit II Superintendent
4. The Vice President Nuclear Operations

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INTER-OFFICE MEMORANDUM

B. On changes that affect H.P. occurrences (ie: significant increases in radiation levels, airborne activities or levels of contamination) the following personnel should be notified:

1. The Shift H.P. (NSS) foreman
2. The duty H.P. Supervisor as indicated on the weekly duty list.
3. The Supervisor of Operations Unit II or his designee.
- ✓4. The on Shift NRC Inspector.

Any further notifications will be determined by the duty H.P. supervisor or the Unit II Supervisor of Operations.

C. On changes that affect support systems but do not directly impact on the above items (ie: BOP diesel generators, 13.2 KV line, Supplemental roof fans, Aux & Fuel Handling ventilation, etc.) the following personnel should be notified:

1. The Shift Engineer
- ✓2. The on Shift NRC inspector.

In addition; if these changes put us in violation of Tech. Specs, the Unit II Supervisor of Operations should be notified.

D. On changes that affect data collection (ie: computer problems, instrument recorders or indicators, etc.) the following personnel should be notified:

1. The responsible person to affect repairs (ie: duty computer supervisor, Shift Maint. Foreman)
- ✓2. The on Shift NRC Inspector.
3. The on Shift Engineer.

In addition, if the problem adversely affects our capability to monitor items in section "A" of this memo the Supervisor of Operation Unit II (or his designee) and the duty GPU Engineer should also be notified.

In summary; the notification of the proper personnel of plant changes is highly important. This memo should aid you in making the determination of when and whom to notify, If there is any question in your mind on whether or not a problem requires notification or if you are not sure of who to contact, call the Supervisor of Operations - Unit II (or his designee) for clarification.

*J. J. Chwastyk*  
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Acting Supervisor of Operations - Unit II

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cc: J. B. Logan                      Shift Engineers  
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