

RECORD OF REVISION

<u>PROCEDURE NO.</u>	<u>REMOVE OLD PAGES</u>	<u>INSERT NEW PAGES</u>
	-	Implementing Procedure Index (directly behind the Implementing Procedures Tab)
Procedure 1	All of Procedure 1 3 of 10 through 10 of 10	Procedure 1 cover sheet and pages 4 of 10 through 10 of 10
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Procedure 3	All of Procedure 3	Procedure 3 cover sheet and pages 1 of 10 through 10 of 10
Procedure 5	All of Procedure 5	Procedure 5 cover sheet and pages 1 of 5 through 5 of 5
Procedure 6	All of Procedure 6 except Figure 6-D-3 and Figure 6-D-4. Change these figure's page numbers to 16 of 18 and 17 of 18 respectively.	Procedure 6 cover sheet, pages 1 of 18 through 15 of 18 and page 18 of 18
Procedure 7	Cover Sheet, 2 of 33, 3 of 33, 5 of 33, 28 of 33, 29 of 33, 30 of 33, and 31 of 33	Cover Sheet, 2 of 33, 3 of 33, 5 of 33, 28 of 33, 29 of 33, 30 of 33, and 31 of 33
Procedure 8	Cover Sheet and 3 of 4	Cover Sheet and 3 of 4
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7. Response Guides/Checklists
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11. Requests for Additional Personnel
12. Security
13. Maintenance of Emergency Preparedness
14. Downgrading or Termination of Emergency Response
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ARKANSAS POWER AND LIGHT COMPANY

NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

ASSIGNMENT OF PERSONNEL TO THE EMERGENCY RESPONSE ORGANIZATION

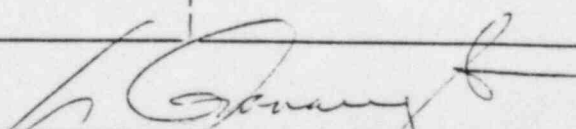
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SENIOR VICE PRESIDENT ENERGY SUPPLY

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FIGURE 1-A-2

ASSIGNMENT OF PERSONNEL TO THE ERO

<u>ERO POSITION TITLE</u>		<u>INDIVIDUAL ASSIGNED</u>
Incident Response Director (IRD)	Primary:	Senior Vice President Energy Supply (W. Cavanaugh, III)
	Alternate 1:	Vice President Nuclear Operations (J. M. Griffin)
	Alternate 2:	Director, Technical & Environmental Services (D. A. Rueter)
	Alternate 3:	Director, Generation Technology (T. D. Kilgore)
Assistant IRD	Primary 1:	Vice President Nuclear Operations (J. M. Griffin)
	Alternate 1:	Director, Technical & Environmental Services (D. A. Rueter)
	Alternate 2:	Director, Generation Technology (T. D. Kilgore)
IRD Staff Manager	Primary:	Director, Generation Technology (T. D. Kilgore)
	Alternate:	Director, Fossil Operations (D. R. Sikes)
Recovery Manager	Primary:	ANO General Manager (J. M. Levine)
	Alternate 1:	Operations Manager (B. A. Baker)
	Alternate 2:	Maintenance Manager (E. L. Sanders)
	Alternate 3:	Special Projects Manager (L. J. Dugger)
Planning & Scheduling Supervisor	Primary:	ANO Planning & Scheduling Supervisor (G. Helmick)
	Alternate:	Planning & Scheduling Coordinator (J. R. Mason)

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Communications Superintendent	Primary:	Vice President Corporate Communications (C. L. Kelly)	
	Alternate 1:	Asst. Mgr., Communications (I. E. Herrington)	
	Alternate 2:	Manager, Information Services (R. Howe)	
Media Relations Coordinator	Primary:	Asst. Manager, Communications (I. E. Herrington)	
	Alternate 1:	Manager, Media Communications (J. H. Garrison)	
	Alternate 2:	Communications Editor (J. C. Heuston)	
Utility Advisory Supervisor	Primary:	Engineer, Nuclear Services (D. H. Williams)	
	Alternate 1:	Engineer, Nuclear Services (D. R. Williams)	
Internal Communications Coordinator	Primary:	Manager, Media Communications (J. H. Garrison)	
	Alternate 1:	Communications Editor (J. C. Heuston)	
	Alternate 2:	Communications Editor (C. Allen)	
Governmental Advisory Coordinator	Primary:	Vice President Public Affairs (C. L. Alexander)	
	Alternate:	Executive Assistant (E. G. Oates)	
Local Advisory Supervisor	Primary:	District Manager of the AP&L Russellville Office (E. Deaton)	
	Alternate 1:	Business Manager (J. W. Lee)	
	Alternate 2:	District Superintendent (W. Harris)	
Support Superintendent	Primary:	Director, Administrative Services & Project Support (R. D. Morehead)	
	Alternate 1:	Mgr., Contract Administration (T. Oliver)	
	Alternate 2:	Mgr., Energy Supply Training (R. C. Evans)	

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Planning & Scheduling Coordinator	Primary:	Manager, Plan./Schedul./Cost ()	
	Alternate:	Planning & Scheduling Coord. (S. Owens)	
Telecommunications Coordinator	Primary:	Maintenance Coordinator (R. T. Elder)	
	Alternate:	Engineering Tech (S. N. Green)	
Logistics & Procurement Coordinator	Primary:	ANO Administrative Manager (L. W. Humphrey)	
	Alternate:	Materials Mgt. Coord. (J. C. Garrett)	
Facilities & Maintenance Coordinator	Primary:	Trainer Mech. Maintenance (J. D. Moore)	
	Alternate:	Trainer Elect. Maintenance (B. Cole)	
Financial Services Coordinator	Primary:	Manager, General Services (C. J. Hargett)	
	Alternate:	Cost & Budget Supervisor (C. Baxter)	
Emergency Services Coordinator	Primary:	ANO Fire Prevention & Safety (J. B. Lamb)	
	Alternate:	Emergency Planning Coord. (D. W. Boyd)	
Office Services Coordinator	Primary:	Office Services Supervisor (L. Thomas)	
	Alternate:	Asst. Off. Serv. Supv. (J. Marsh)	
Site Office Services Coordinator	Primary:	ANO Office Services (M. Bishop)	
	Alternate:	Asst. Office Services Supv. (B. G. Austin)	
Site Security Coordinator	Primary:	ANO Security Coordinator (H. L. Hollis)	
	Alternate:	Burns Security Supervisor	
Corporate Security Coordinator	Primary:	Manager, Corporate Security (C. W. Dunn)	

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Personnel Accountability
Supervisor

Primary:

ANO Security Guard Supervisor
to be assigned

Site Access Supervisor

Primary:

ANO Security Guard Supervisor
to be assigned

Emergency Control Center
Access Supervisor

Primary:

ANO Security Guard Supervisor
to be assigned.

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ARKANSAS POWER AND LIGHT COMPANY

NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

NOTIFICATIONS

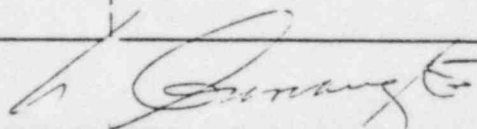
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NOTIFICATIONS

I. INTRODUCTION

This procedure describes the mechanisms for notification of the Emergency Response Organization in the event of an emergency at ANO, and the mechanism for the follow-on notification of outside organizations (i.e., government and industry) by AP&L when necessary. The notification mechanisms are based on the following concepts:

- A. The ANO Control Room shall notify the Little Rock Control Center (LRCC), which is manned 24 hours per day, and this center shall in turn be responsible for notification of the Little Rock Corporate Official (LRCO) per procedure 3. The LRCO upon being notified by the LRCC shall assume the position of Incident Response Director (IRD) until the IRD or one of his alternates can be reached.
- B. The IRD, or the LRCO if the IRD or one of his alternates cannot be contacted, shall be responsible for determining on a case-by-case basis the extent of additional notifications that are appropriate.
- C. Members of the Emergency Response Organization (ERO) are responsible for notification of individuals reporting directly under them in the ERO.
- D. Notification of government and industry should be done by those AP&L individuals most commonly in contact with these groups.

The last section of this procedure, "Directory of Emergency Numbers", provides a listing of telephone numbers and other numbers that may be useful in the event of an emergency. These numbers have been consolidated into this procedure in order to facilitate their update. Users of other procedures should therefore refer to this procedure for the specific phone numbers, etc., they may need.

II. NOTES AND PRECAUTIONS

- A. The user of this procedure should refer to Procedure 1, "Assignment of Personnel to the Emergency Response Organization", for the names of the individuals assigned to fill positions in the ERO.
- B. The user of this procedure should refer to the Emergency Telephone Directory for the telephone and others numbers at which members of the ERO can be reached.

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- C. The user should refer to Appendix A, Communications Equipment Manual for detailed instructions on how to use radios, pagers, and other emergency communications equipment.
- D. It is recommended that individuals responsible for making notifications use figures contained in Procedure 1 to keep track of which individuals are activated to fill which positions in the ERO.

III. INSTRUCTIONS

A. INTERNAL AP&L NOTIFICATIONS

1. In the event of an incident requiring activation of the ANO Emergency Plan, the ANO Control Room will notify the Little Rock Control Center (LRCC). This notification will occur for the initial declaration of an emergency action level (i.e., Unusual Event, Alert, Site Emergency, General Emergency) or whenever an emergency is upgraded from one emergency classification to another unless the IRD has relocated to the Emergency Control Center.
2. Upon being notified of an emergency at ANO, the LRCC shall immediately contact one (1) Little Rock Corporate Official, by using Procedure 3.
3. When notified of an emergency at ANO, the Little Rock Corporate Official shall contact the ANO Control Room or the Onsite Technical Support Center for a detailed appraisal of the situation. This return call shall also serve to authenticate the LRCC's call. The LRCC shall then try to contact the IRD or one of his alternates. If contact is made, the LRCC shall appraise the IRD or his alternates of the situation and the IRD or his alternate shall assume responsibility. If contact can not be made, the LRCC shall assume the duties of the IRD.
4. When appraised of the situation at ANO, the IRD, based on the information relayed to him, shall determine:
 - a. The extent to which it is appropriate to activate the ERO.
 - b. The initial location where key members of the ERO should assemble for further instructions.

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Typically, the following members of the ERO should be notified for any of the four Emergency Action levels:

- a. Incident Response Director
- b. Assistant IRD
- c. IRD Staff Manager
- d. Technical Support Manager
- e. Communications Superintendent
- f. Support Superintendent
- g. Local Advisory Coordinator
- h. Corporate Security Coordinator

If the incident involves a potential radiological release, the Dose Assessment Supervisor should also be notified.

Refer to Procedure 1 for names of individuals assigned to the ERO, and to Section C for numbers at which they can be reached.

5. Each individual in the ERO is responsible for notifying and activating those individuals reporting directly under him in the ERO and for activation of an appropriate staff. Refer to Procedure 1 for the names of individuals assigned to the ERO: The Emergency Telephone Directory provides numbers at which key individuals can be contacted. Each member of the ERO and his alternates should develop an internal notification scheme for those individuals who will be reporting to him in an emergency.

B. EXTERNAL NOTIFICATIONS

Appropriate notifications of external organizations shall be determined on a case-by-case basis at the time of the incident. Since external notifications typically involve a public information release, they should preferably be performed as soon as possible after the initial AP&L information release regarding the incident is prepared. Responsibilities for notification of external organizations are discussed in Procedure 5, "Public Information Releases".

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Refer to Procedure 9 for notification and requests for Emergency support from offsite organizations.

C. DIRECTORY OF EMERGENCY NUMBERS

The Emergency Telephone Directory provides numbers for contacting key members of the AP&L response and other numbers likely to be useful in emergency situations.

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PROCEDURE TITLE:

NOTIFICATION OF THE LITTLE ROCK CORPORATE OFFICIALS

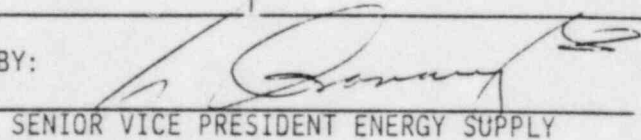
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NOTIFICATION OF LITTLE ROCK CORPORATE OFFICIAL

I. INTRODUCTION

This procedure describes the mechanisms used by the Little Rock Control Center for the notification of one (1) Little Rock Corporate Official in the event of an emergency at ANO. The notification mechanisms are based on the following concepts:

- A. The ANO Shift Supervisor shall be responsible for notifying the Little Rock Control Center (LRCC), which is manned 24-hours per day, in the event of an incident at ANO which would require the activation of the ANO Emergency Plan.
- B. The LRCC, upon being notified by ANO of an emergency, shall in turn be responsible for notification of one (1) Little Rock Corporate Official.

II. NOTES AND PRECAUTIONS

This procedure will not be used once the Incident Response Director has arrived at the site.

III. INSTRUCTIONS

A. EMERGENCY NOTIFICATION-ANO TO LITTLE ROCK CONTROL CENTER

Upon declaration of, an emergency at ANO, the Shift Administrative Assistant (SAA) will notify the Little Rock Control Center (LRCC) of the emergency by one of the following methods:

- 1. Dedicated telephone number:
- 2. ANO Radio.
- 3. Contact OES via the OES radio and request OES to call the LRCC at telephone number:
- 4. Contact the MSS dispatch center and request MSS to contact the LRCC at telephone number:

The SAA will provide the LRCC the applicable information to form 1903.10M. The LRCC shall record this information for dissemination to the LRCC on Attachment 1.

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B. LRCC Notification of Little Rock Corporate Official

Upon notification by the SAA under A above, the LRCC shall notify one (1) Little Rock Corporate Official of the message received under A above. All communication shall be logged by the LRCC on Attachment 2. Notification of the Little Rock Corporate Official shall be made using the following notification schemes (W, X, Y, and Z) in the order presented until a successful contact is made. Where appropriate, office telephone numbers shall be used during normal working hours (8:00 a.m. to 5:00 p.m.) and home telephone numbers at other times.

If a successful contact has not been completed after exhausting Notification Schemes W, X, Y & Z, the LRCC shall return to Notification Scheme W and proceed through the notification options until a successful contact has been completed. If a successful contact has not been completed after two tries through Notification Schemes W, X, Y and Z, the LRCC shall attempt to make a successful contact by use of the "Alternate" Notification Scheme. If the "Alternate" Notification Scheme is unsuccessful, the LRCC shall return to with Notification Scheme W.

1. Notification Scheme W

Using the normal LRCC telephone (not the dedicated phone) contact one of the following:

- a. Sr. Vice President Energy Supply (William Cavanaugh, III) O
Em.
H
- b. Vice President, Nuclear Operations (John Griffin) O
H
- c. Director Technical & Environ. Svs. (Don Rueter) O
H
- d. Director Generation Technology (Tom Kilgore) O
H
- e. If successful contact was not completed, proceed to Notification Scheme X.

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If these individuals are on another line or if they can be contacted quickly by the person answering the phone, the LRCC can hold. The LRCC should inform the person answering the phone that it is an urgent call. However, under no condition should the LRCC wait for more than three minutes.

If successful contact is made, the LRCC shall relay the information from ANO (under A above), inform the individual that he is to assume the position of the Little Rock Corporate Official, request him to repeat the message back and terminate the LRCC actions under this procedure.

2. Notification Scheme X

The LRCC shall initiate the page sequence by depressing the assigned pager numbers of each of the following:

Pager	Senior Vice President, Energy Supply - William Cavanaugh
Pager	Vice President, Nuclear Operations - John Griffin
Pager	Director T&ES - Don Rueter
Pager	Director Generation Technology - Tom Kilgore

Upon completion of calling all 4 pagers, the LRCC shall wait, (no longer than 10 minutes) for a return telephone call via the dedicated LRCC telephone or via the ANO radio. Upon receiving such a return call, the LRCC shall relate the information from ANO (under A above), inform the first individual who calls in that he is to assume the Little Rock Corporate Official position, request the individual to repeat the message back and terminate the LRCC action under this procedure. If subsequent return calls are received, the LRCC shall provide the information received from ANO (under A above) and provide the name of the first person to return the pager call. If no return call is received within 10 minutes, proceed to Notification Scheme Y.

3. Notification Scheme Y

Contact one of the following by use of the mobile telephone numbers:

- a. Senior Vice President Mobile number:
Energy Supply (William Cavanaugh)

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b. Vice President Nuclear Operations (John Griffin) Mobile Number:

Upon successful contact with one of the above, the LRCC shall provide the information from ANO (under A above), inform the individual that he is to assume the position of Little Rock Corporate Official, request the individual to repeat the message back and terminate LRCC activities under this procedure.

4. Notification Scheme Z

The LRCC shall activate the ANO radio. The radio should be tuned to Channel 3 and in the private code 1 mode. The LRCC shall transmit the following message:

"Little Rock Control Center to Mobil Units 1, 3, 4, and 5.

"I have an emergency action level report please respond." (over)

This message should be repeated at least three times allowing time between each transmittal for a return call. Upon making contact, request the individual to identify himself. If the individual responding identifies himself as William Cavanaugh, John Griffin, Don Rueter, or Tom Kilgore, relay to them the information supplied by ANO (under A above), inform the individual responding that he is to assume the position of Little Rock Corporate Official and request the individual to repeat the message back. The LRCC should then standby to carry out any instructions requested of them by the responding individual.

If no further action is requested of LRCC, terminate LRCC actions under this procedure.

IF no one successful contact is completed after one try of Notification Scheme W, X, Y, and Z, the LRCC shall return to Notification Scheme W and proceed through the Notification Schemes respectively until one successful contact is completed.

IF no one successful contact is completed after two tries of Notification Schemes W, X, Y, and Z, the LRCC shall proceed through the following "Alternate" Notification Scheme:

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5. Alternate Notification Scheme

Contact one of the following by telephone:

- a. Doug Sikes O
 H
- b. Duke Dow O
 H
- c. Marshall Pendergrass O
 H
- d. John Marshall O
 H
- e. Ted Enos O
 H
- f. Dan Howard O
 H

If one successful contact is completed, the LRCC shall provide the information received from ANO under A above, inform the individual that he is the Little Rock Corporate Official, request the individual to repeat the message back and terminate the LRCC activities under this procedure.

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ATTACHMENT 2

NOTIFICATION SCHEME FOR CORPORATE EMERGENCY RESPONSE CHECKLIST
(TO BE COMPLETED BY LRCC)

(LRCC Personnel)

1. Notification from ANO

Time

2. Notification Scheme W*:

			Time	Contact Made?	
a.	W. Cavanaugh	O	_____	Yes	No
		E	_____	Yes	No
		H	_____	Yes	No
b.	J. Griffin	O	_____	Yes	No
		H	_____	Yes	No
c.	D. Rueter	O	_____	Yes	No
		H	_____	Yes	No
d.	T. Kilgore	O	_____	Yes	No
		H	_____	Yes	No

3. Notification Scheme X*:

		Time Called	Return Call?	Time Returned
Pager	(Cavanaugh)	_____	Yes No	_____
Pager	(Griffin)	_____	Yes No	_____
Pager	(Rueter)	_____	Yes No	_____
Pager	(Kilgore)	_____	Yes No	_____

*Inform the first person contacted that they are to assume the position of Little Rock Corporate Official and request them to repeat the message back to you.

4. Notification Scheme Y*:

	Time	Contact Made?	
W. Cavanaugh Car	_____	Yes	No
J. Griffin Car	_____	Yes	No

5. Notification Scheme Z*:

ANO Radio
 "Little Rock Control Center to Mobil Units 1, 3, 4 and 5. I have an Emergency Action Level Report. Please respond." (over)

				<u>Time of Call</u>

		Response		Time of Response
Unit 1 William Cavanaugh	Yes	No		_____
Unit 3 John Griffin	Yes	No		_____
Unit 4 Tom Kilgore	Yes	No		_____
Unit 5 Don Rueter	Yes	No		_____

6. Repeat Notification Scheme W*:

		Time	Contact Made?	
a. William Cavanaugh	O	_____	Yes	No
	E	_____	Yes	No
	H	_____	Yes	No
b. John Griffin	O	_____	Yes	No
	H	_____	Yes	No
c. D. Rueter	O	_____	Yes	No
	H	_____	Yes	No
d. T. Kilgore	O	_____	Yes	No
	H	_____	Yes	No

*Inform the first person contacted that they are to assume the position of Little Rock Corporate Official and request them to repeat the message back to you.

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7. Repeat Notification Scheme X*:

		Time Called	Return Call?	Time Returned
Pager	(Cavanaugh)	_____	Yes No	_____
Pager	(Griffin)	_____	Yes No	_____
Pager	(Rueter)	_____	Yes No	_____
Pager	(Kilgore)	_____	Yes No	_____

8. Repeat Notification Scheme Y*:

		Time	Contact Made?
a.	W. Cavanaugh Car	_____	Yes No
b.	J. Griffin Car	_____	Yes No

9. Repeat Notification Scheme Z*:

ANO Radio
 "Little Rock Control Center to Mobil Units 1, 3, 4 and 5. I have an Emergency Action Level Report. Please respond." (over)

		Response	Time of Call	Time of Response
Unit 1	William Cavanaugh	Yes No	_____	_____
Unit 3	John Griffin	Yes No	_____	_____
Unit 4	Tom Kilgore	Yes No	_____	_____
Unit 5	Don Rueter	Yes No	_____	_____

10. Alternate Notification Scheme:

		Time	Contact Made?
a.	Doug Sikes	_____	Yes No
	O	_____	Yes No
	H	_____	Yes No
	(Cabot)		
b.	Duke Dow	_____	Yes No
	O	_____	Yes No
	H	_____	Yes No

*Inform the first person contacted that they are to assume the position of Little Rock Corporate Official and request them to repeat the message back to you.

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- | | | | | | |
|----|----------------------|---|-------|-----|----|
| c. | Marshall Pendergrass | O | _____ | Yes | No |
| | | H | _____ | Yes | No |
| d. | John Marshall | O | _____ | Yes | No |
| | | H | _____ | Yes | No |
| e. | Ted Enos | O | _____ | Yes | No |
| | | H | _____ | Yes | No |
| f. | Dan Howard | O | _____ | Yes | No |
| | | H | _____ | Yes | No |

(Signature)

NOTES:

*Inform the first person contacted that they are to assume the position of Little Rock Corporate Official and request them to repeat the message back to you.

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ARKANSAS POWER AND LIGHT COMPANY

NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

PUBLIC INFORMATION RELEASES

PROCEDURE NUMBER: 5

REVISION NUMBER: 2 - 3/7/00

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APPROVED BY:


SENIOR VICE PRESIDENT ENERGY SUPPLY

APPROVAL DATE:

3-1-00

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PUBLIC INFORMATION RELEASES

I. INTRODUCTION

This procedure provides guidance for coordination and distribution of public information releases concerning serious events at Arkansas Nuclear One. It does not describe how information releases should be written. The objective of this procedure is to establish central control over information releases in order to minimize contradictions and confusions.

II. NOTES AND PRECAUTIONS

1. The Communications Superintendent serves as the central control point for all AP&L information releases regarding an incident. All AP&L information releases regarding an incident shall be approved by the IRD before being released.
2. AP&L employees should be straight forward in their responses to requests for information, but they should not speculate on the causes or consequences of the incident. Individuals requesting information should be directed to the Communications Superintendent for a full response.
3. All AP&L information releases should be coordinated through the Communications Superintendent until such time as the Communications Superintendent provides guidance on the items which require or do not require his review.
4. The primary responsibilities within the ERO for providing information to external groups are shown in Figure 5-A-1.
5. Useful contact numbers are provided in Procedure 2.
6. AP&L information releases and press conferences should be coordinated when practical with Federal, State and local representatives to prevent confusion and contradictions.

III. INSTRUCTIONS

A. Initial Release

1. The Incident Response Director shall evaluate the severity of an incident at ANO and determine whether it is necessary to activate the Communications Superintendent in order to issue information releases regarding the incident within and

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outside of AP&L. The IRD should make a determination of whether the incident is of an importance that requires an immediate release, or whether the release can wait until normal working hours. Figure 5-A-1 provides guidance for this determination.

2. When an information release is appropriate, the Communications Superintendent shall be responsible for activating appropriate members of the ERO reporting directly under him, and of activating a staff adequate for supporting the public information needs of the emergency response.
3. The Communications Superintendent shall be responsible for the preparation of the initial AP&L information release regarding the incident and for obtaining IRD approval of this release prior to issuance. The Communications Superintendent and the IRD should jointly determine appropriate distribution for the release. Responsibilities for the distribution of information releases are shown in Figure 5-A-2.
4. The ANO General Manager is authorized to release information to the public in those incidents in which the Communications Superintendent and his staff are in transit to the ECC and in the judgment of the General Manager an immediate dissemination of information is prudent. He may in such cases designate someone to perform this function.

B. Follow-on Releases

1. The Communications Superintendent shall assist the Incident Response Director in the formulation of an information release program for the incident.
2. The Communications Superintendent should establish communications with NRC and State public information officials to ensure mutual review and coordination of information releases in order to minimize contradiction and confusions.
3. At an appropriate time into the incident, the Communications Superintendent should prepare, with the approval of the IRD, a memorandum which authorizes greater flexibility on who can serve as Company Spokesman and on which subjects. Until such time, all requests for information and all information releases should be coordinated through the Communications Superintendent.

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C. Press Conference

1. The Communications Superintendent shall assist the IRD in determining the need for and location of press conferences regarding the incidents. The preferred locations for press conferences are:
 - a. The Media Center in the First National Building,
 - b. The Reddy Room in the AP&L Russellville Office,
 - c. The Emergency Control Center near ANO, and
2. The Media Relations Coordinator will be responsible for planning and logistical support of press conferences.
3. The Communications Superintendent should coordinate AP&L conferences with NRC and State press conferences to minimize confusion and contradiction.

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FIGURE 5-A-1

GUIDANCE FOR DETERMINING THE NEED AND MAGNITUDE OF
THE PUBLIC INFORMATION RESPONSE

Unusual Event

An immediate news release may or may not be necessary. However, some type of news release should be issued no later than the next normal working day. Activation of the Communications Superintendent and members of the ERO reporting under him is optional.

Alert

The Communications Superintendent should be activated and consulted as to whether an immediate news release is necessary. The news release should not be delayed to later than early the next working day. In addition to the Communications Superintendent, the Local Advisory Supervisor should be activated use and to provide a liaison to the county emergency operations centers. Appropriate distribution of the information release should be determined based on the severity of the incident.

Site Emergency

The Communications Superintendent, Media Relations Coordinator, Governmental Advisory Coordinator, Utility Advisory Supervisor and Local Advisory Supervisor shall be activated. Information releases should be immediately prepared and issued to all groups should on Figure 5-A-2.

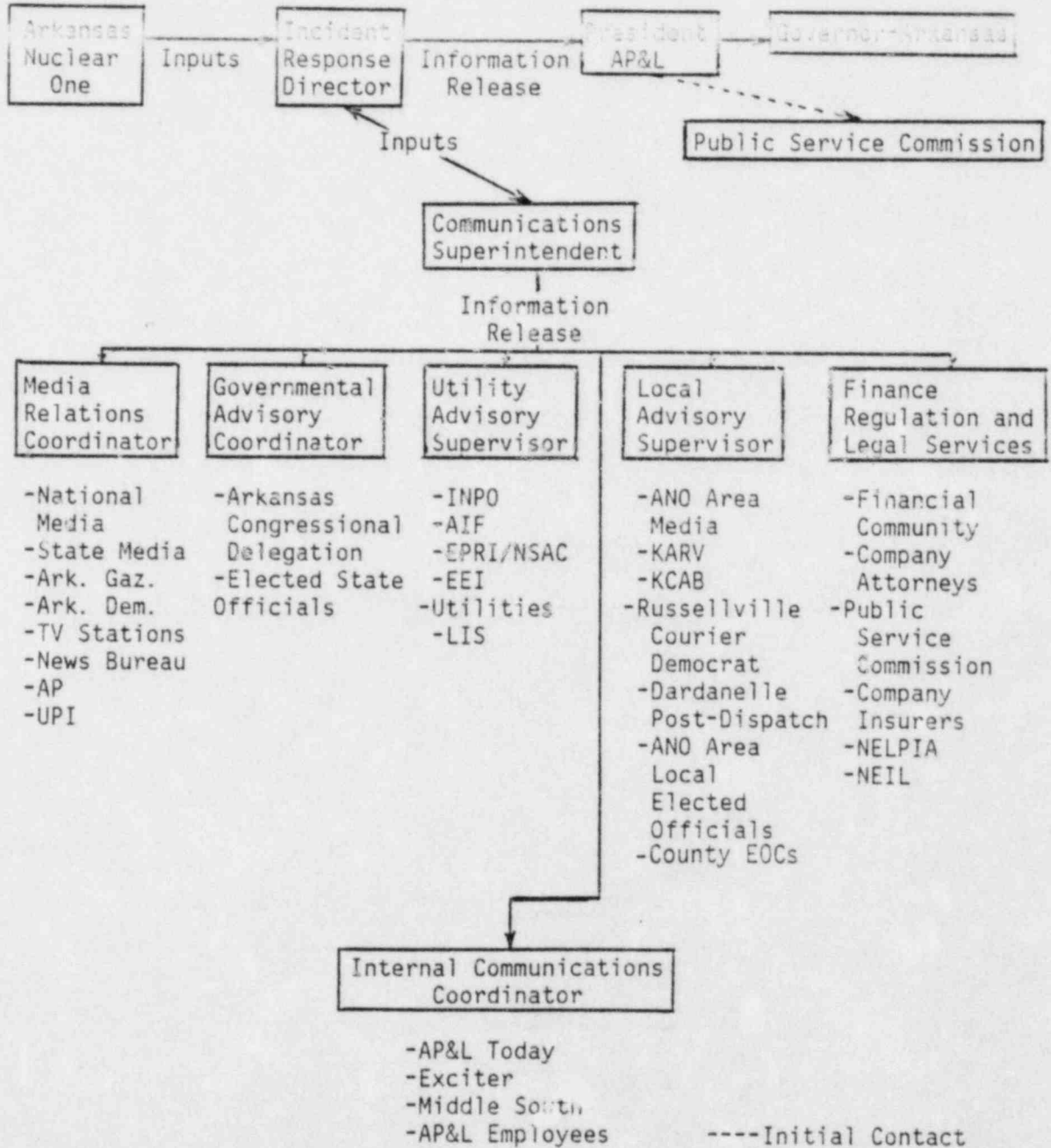
General Emergency

Same Response as for Site Emergency.

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FIGURE 5-A-2

RESPONSIBILITIES FOR DISTRIBUTION OF INFORMATION RELEASES
AND FOR INFORMATION INTERFACES



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ARKANSAS POWER AND LIGHT COMPANY

NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

EMERGENCY RESPONSE CENTERS

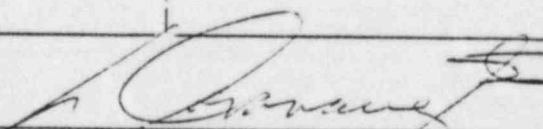
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EMERGENCY RESPONSE CENTERS

I. INTRODUCTION

The purpose of this procedure is to describe the various AP&L emergency response centers that may be activated in the event of an emergency at ANO. For each response center, a drawing of the center is provided with anticipated staffing indicated.

II. NOTES AND PRECAUTIONS

The location of personnel will vary depending upon the incident. To determine the location of personnel during an actual incident, contact the Little Rock Support Center.

III. INSTRUCTIONS

A. LITTLE ROCK MEDIA CENTER

A drawing of the Little Rock Media Center is provided in Figure 6-A-1. For minor events, this center is the primary location for directing the public communications response. For major events, primary direction of the public communications response will shift to the Emergency Control Center, and the Little Rock Media Center will serve to address the Little Rock area media and the internal AP&L response. ERO positions shown in Figure 6-A-1 are for a minor event. Refer to ANO ECC figures for location of personnel for major event.

B. LITTLE ROCK ENGINEERING CENTER

A drawing of the Little Rock Engineering Center is provided in Figure 6-B-1. This center is the primary location for coordinating the ANO engineering needs with the support of the NSSS vendors, architect-engineer, industry groups and consultants.

C. LITTLE ROCK SUPPORT CENTER

A drawing of the Little Rock Support Center is provided in Figure 6-C-1. This center is the primary location for coordinating logistical support, personnel tracking, and preparation of overall emergency response planning schedules. Some of the responsibilities of the Little Rock Supply Center will transfer to the Emergency Control Center in Russellville for major incidents. Refer to ANO ECC figures for designated locations of Little Rock Support personnel for a major event.

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F. OPERATIONAL SUPPORT CENTER

The Operational Support Center is the ANO Administrative Building. ANO personnel will function out of their normal work space unless evacuated.

The ECC shall be activated at a Site Area Emergency, or sooner as instructed by the DEC/Recovery Manager.

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ATTACHMENT 1

ECC ACTIVATION

The Facilities Maintenance Coordinator shall ensure that the following actions are performed and completed as quickly as possible:

	<u>ACTION</u>	<u>INITIATED</u>
A.	<u>BUILDING SECURITY</u>	_____
	1. If security guards are present, verify that they have established building security.	
	2. If security guards are not present:	
	a. Contact ANO Security and request assistance, and	
	b. Secure all outside doors; entrances should be via First Floor West End and Second Floor East End only.	
B.	<u>NOTIFICATIONS</u>	
	1. Notify one of the following Training Section individuals and inform him of ECC activation and the need to suspend training activities and use of the facility:	_____
	a. Jimmy Vandergrift	
	b. Dennis Barton	
	c. Ed Force	
	2. Notify the following individuals to assist in setting up the Secondary Technical Support Center per ECC Activation Instruction #1:	_____
	a. Charles Shingleur	
	b. Sherman Payne	
	3. Notify the following individuals for support with the video system:	_____
	a. Dennis Barton	
	b. Joe Waid	

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4. Notify the Telecommunications Coordinator to advise and request further assistance with communications equipment as necessary:

a. B. T. Elder

b. S. N. Green

C. ECC RADIATION MONITORS

1. Verify that the building radiation monitoring system is operable:

a. Activate test button for system check; then

b. Start the air filter system after upper and lower habitable area hallway doors have been closed.

2. Notify the Duty Emergency Coordinator/Recovery Manager if there are any valid alarms on the radiation monitoring system.

D. FOLLOW-ON ACTIONS

Initiate and verify that the tasks identified in the ECC Activation Checklist have been completed.

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ECC ACTIVATION CHECKLIST

The Facilities Maintenance Coordinator should verify that the following initial and follow-on tasks have been completed:

	<u>TASK</u>	<u>COMPLETED</u>
1.	Building security actions	_____
2.	Notifications:	
	• Training Section	_____
	• Charles Shingleur	_____
	• Sherman Wade	_____
	• Dennis Barton	_____
	• Roger Hooper	_____
	• R. T. Elder	_____
3.	Set-up Secondary Technical Support Center per <u>ECC Activation Instruction #1.</u>	_____
4.	Operability of ECC Radiation Monitoring and Ventilation System.	_____
5.	Unlock classrooms, offices and closets not in media area.	_____
6.	Set-up telephones in building per <u>ECC Activation Instruction #2.</u>	_____
7.	Open curtain in auditorium and make general preparations to receive media personnel.	_____
8.	Installation and checkout of closed circuit television monitors in Rooms 258, 259, and 223.	_____
9.	Put radiation survey portal monitors (Room 156) in place at the First Floor West End entrance and Second Floor Main entrance.	_____
10.	Move GERMS terminal/CRT from Room 261 to Room 238.	_____
11.	Perform a test start of the diesel generator and verify adequate fuel supply for 24-hour continuous use.	_____

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ECC ACTIVATION

INSTRUCTION #1

Set-up Secondary Technical Support Center (Rooms 258 and 259) as follows:

1. Arrange rooms as shown in Figure 6-D-1 of Contingency Plan Procedure 6.
2. Raise the ten multi-button telephones from under the false floor.
3. Raise the NRC "Red" telephone from under the floor.
4. Close dividing curtain.
5. Place name, position, and station tags over each table consistent with Figure 6-D-1 of Contingency Plan Procedure 6.
6. Set-up the status boards.
7. Remove the liquid chalk board which covers the Communicator's window.
8. Place the following items on each table:
 - a. One Little Rock telephone book
 - b. One Russellville telephone book
 - c. One AP&L telephone book
 - d. One ANO telephone list
 - e. One Emergency Telephone Directory
 - f. Two pads of paper
 - g. Two pencils or pens

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- 34 214 Install extn. in jack #298A Ring light
- 35 214 Install extn. in jack #298B Ring light
- 36 215 Move extn. from jack #294 to jack #297 and relabel
to extn.
- 37 216 Move extn. from jack #295 to jack #293 and relabel
to extn.
- 38 216 Remove extn. from jack #296
- 39 217 Move extn. from jack #376 to jack #209 and relabel
to extn.
- 40 223 Move extn. from jack #314 to jack #316 and relabel
to extn.
- 41 223 Install extn. in jack #317
- 42 223 Install extn. in jack #315
- 43 223 Install extn. in jack #313
- 44 230 Move extn. from jack #228 to jack #207 and relabel
to extn.
- 45 230 Remove extn. from jack #229
- 46 231 Move extn. from jack #226 to jack #206 and relabel
to extn.
- 47 231 Remove extn. from jack #227
- 48 232 Move extn. from jack #225 to jack #205 and relabel
to extn.
- 49 232 Remove extn. from jack #236
- 50 233 Move extn. from jack #222 to jack #204 and relabel
to extn.
- 51 233 Install HPN phone
- 52 234 Move extn. from jack #331 to jack #203 and relabel
to extn.
- 53 234 Install NRC phone
- 54 235 Move extn. from jack #218 to jack #202 and relabel
to extn.
- 55 235 Move extn. from jack #219B to jack #219A to
extn.
- 56 236 Move extn. from jack #217A to jack #201 and relabel
to extn.
- 57 236 Remove extn. from jack #217B
- 58 237 Move extn. from jack #215 to jack #210 and relabel
to extn.
- 59 237 Remove extn. from jack #213
- 60 238 Move extn. from jack #212B to jack #211A and relabel
to extn.
- 61 238 Remove extn. from jack #212A
- 62 238 Install extn. in jack #214 Headset
- 63 238 Install HPN phone
- 64 239 Move extn. from jack #261 to jack #262 and relabel
to extn.
- 65 239 Install extn. in jack #266
- 66 241 Move extn. from jack #241 to jack #242 and relabel

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- 67 242 to extn.
Move extn. from jack #240A to jack #240B and relabel
to extn.
- 68 244 Move extn. from jack #236 to jack #247 and relabel
to extn.
- 69 244 Install keyset #25
- 70 245 Move extn. from jack #234 to jack #249 and relabel
to extn.
- 71 245 Remove extn. from jack #235
- 72 245 Install keyset #25
- 73 247 Move extn. from jack #232 to jack #251 and relabel
to extn.
- 74 247 Remove extn. from jack #233
- 75 247 Install keyset #27
- 76 248 Move extn. from jack #260A to jack #260B and relabel
to extn.
- 77 248 Remove extn. from jack #260C
- 78 260 Install extn. in jack #252
- 79 260 Install extn. in jack #253
- 80 260 Install extn. in jack #254
- 81 260 Install extn. in jack #255
- 82 302 Remove extn. from jack #274
- 83 303 Remove extn. from jack #425
- 84 201 Remove extn. from jack #326

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FIGURE 6-A-1

Little Rock Media Center

(23rd Floor First National Bank Building)

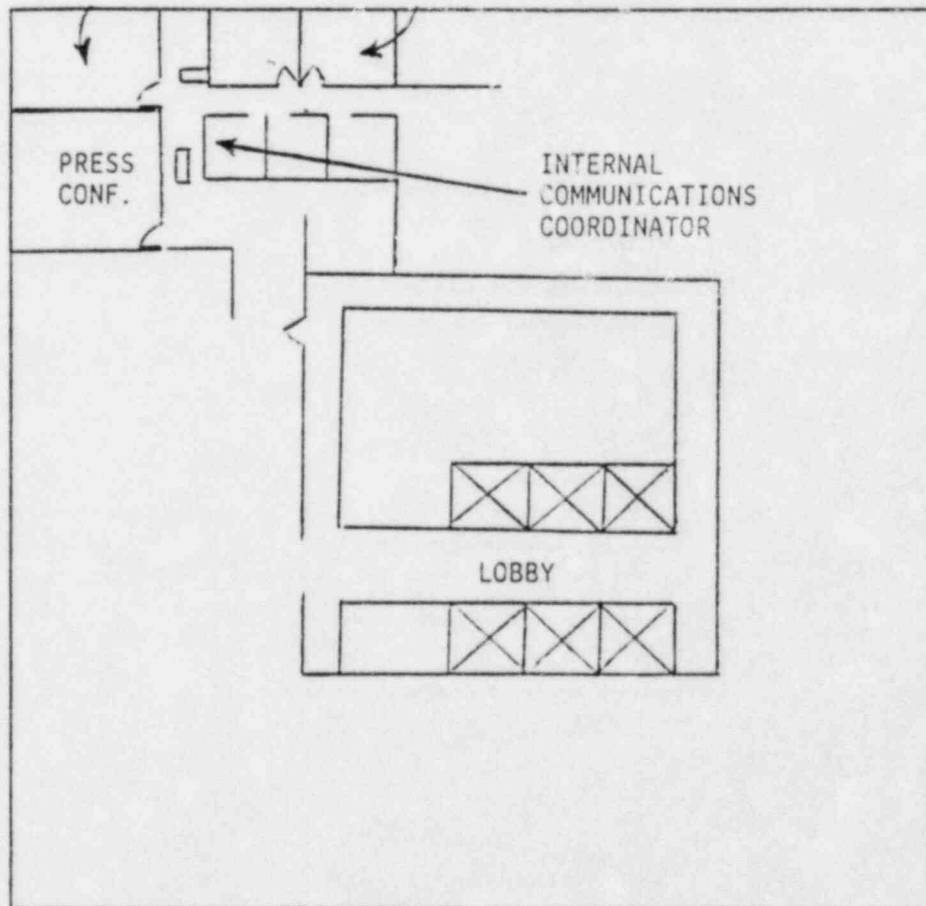
COMMUNICATIONS EQUIPMENT

Phone

COMMUNICATIONS
SUPERINTENDENT

MEDIA RELATIONS
COORDINATOR

Telecopiers/



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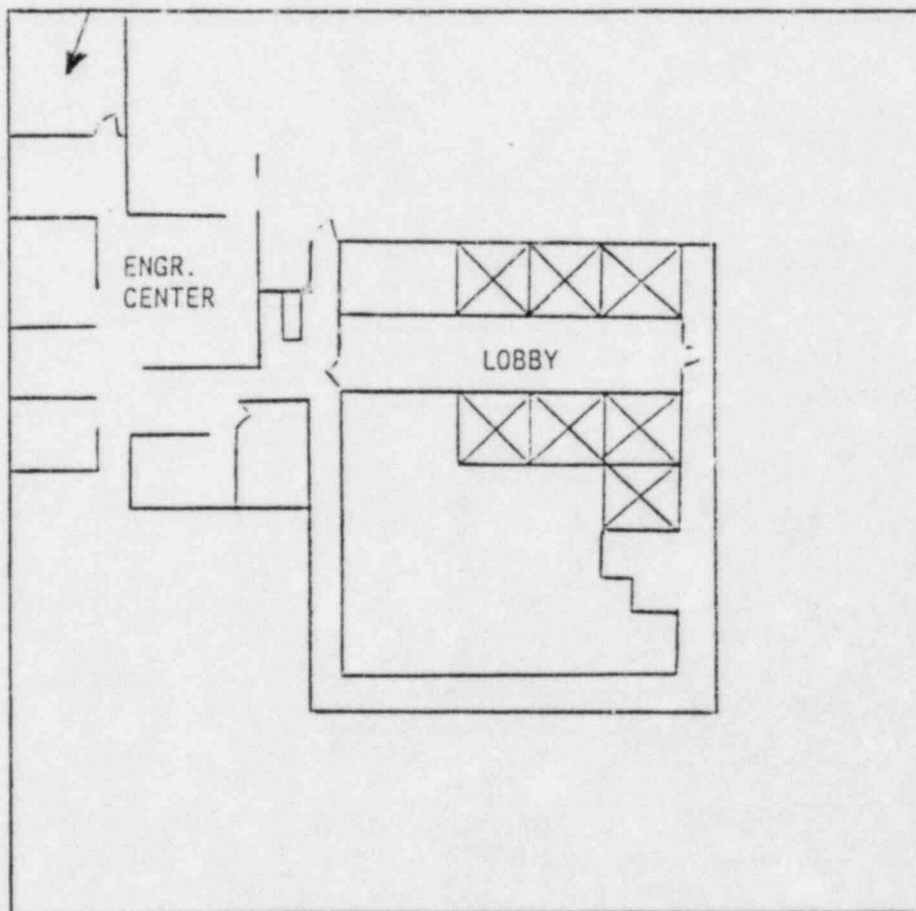
FIGURE 6-B-1

LITTLE ROCK ENGINEERING CENTER

(9th Floor First National Bank Building)

COMMUNICATION EQUIPMENT
AVAILABLE

ENGINEERING
RESOURCES
COORDINATOR



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FIGURE 6-C-1

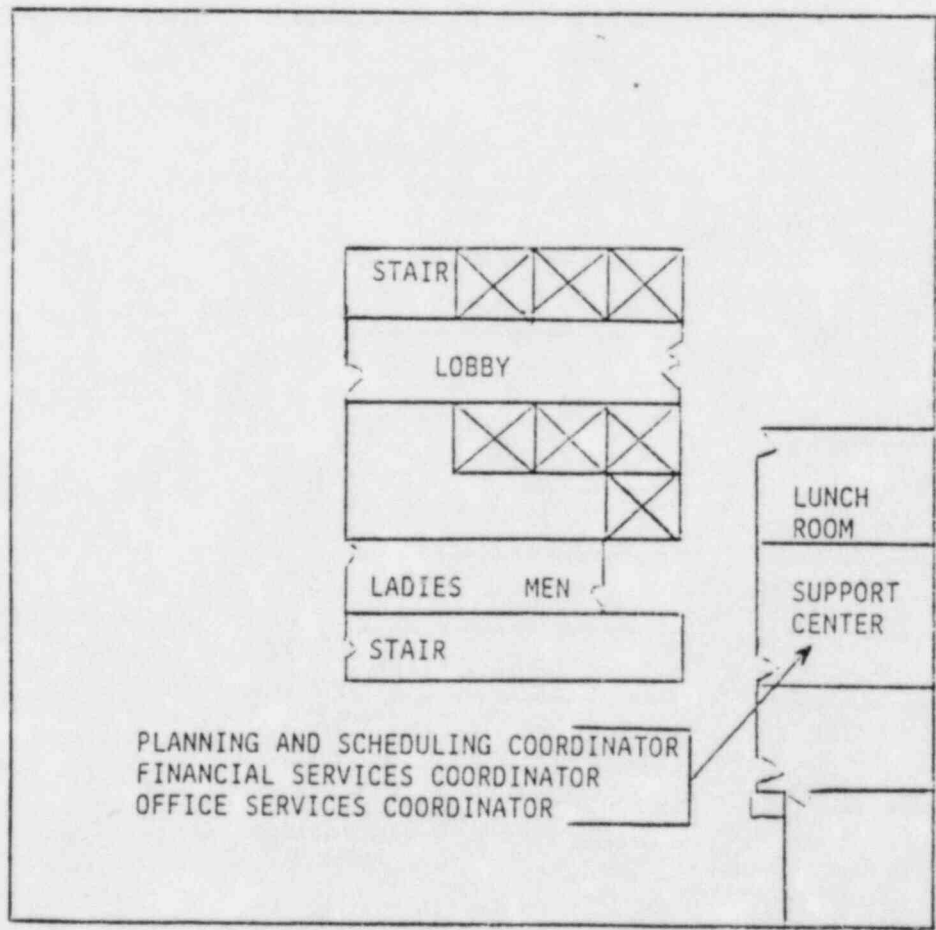
LITTLE ROCK SUPPORT CENTER

(8th Floor First National Bank Building)

Little Rock

COMMUNICATIONS EQUIPMENT

- 371-
- 371-
- 371-
- 371-
- AP&L Telecopier/



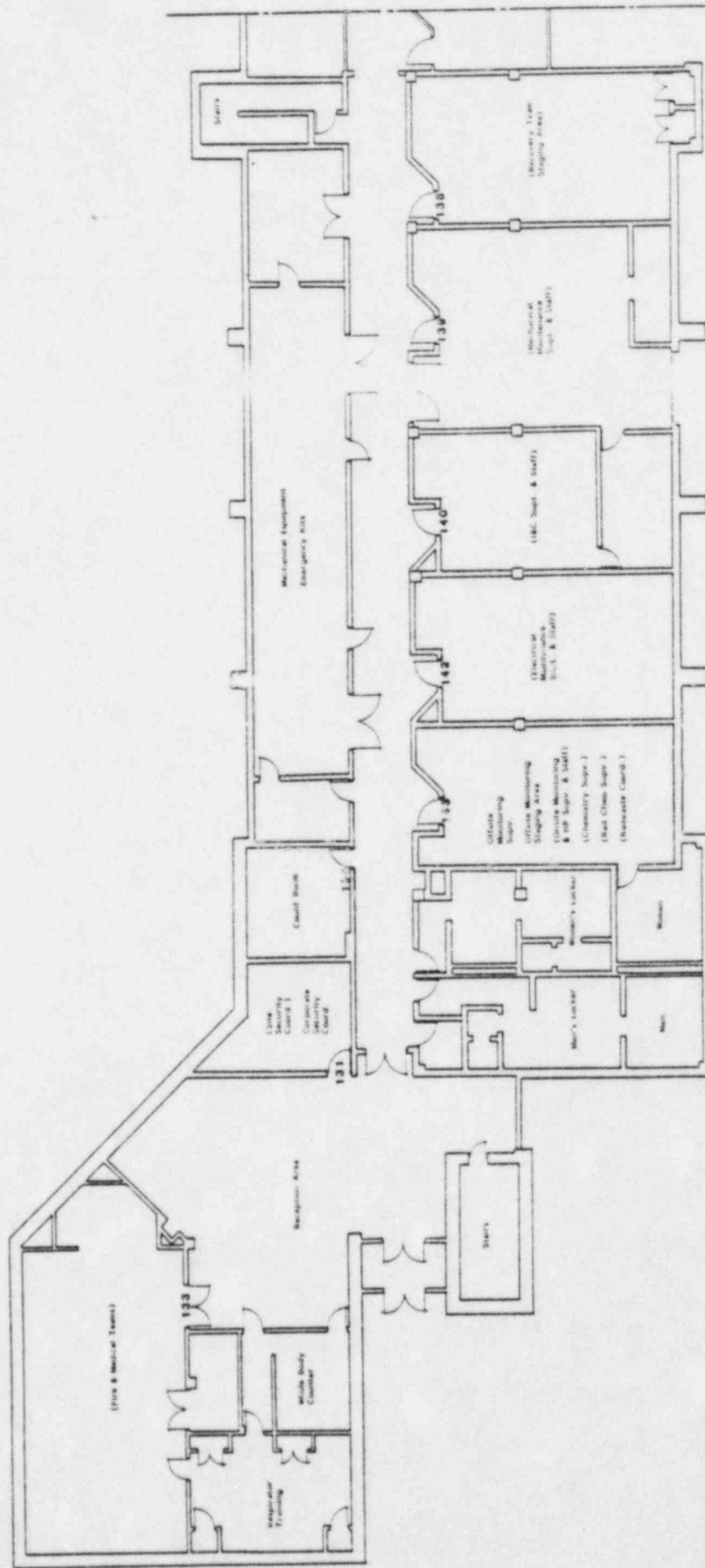
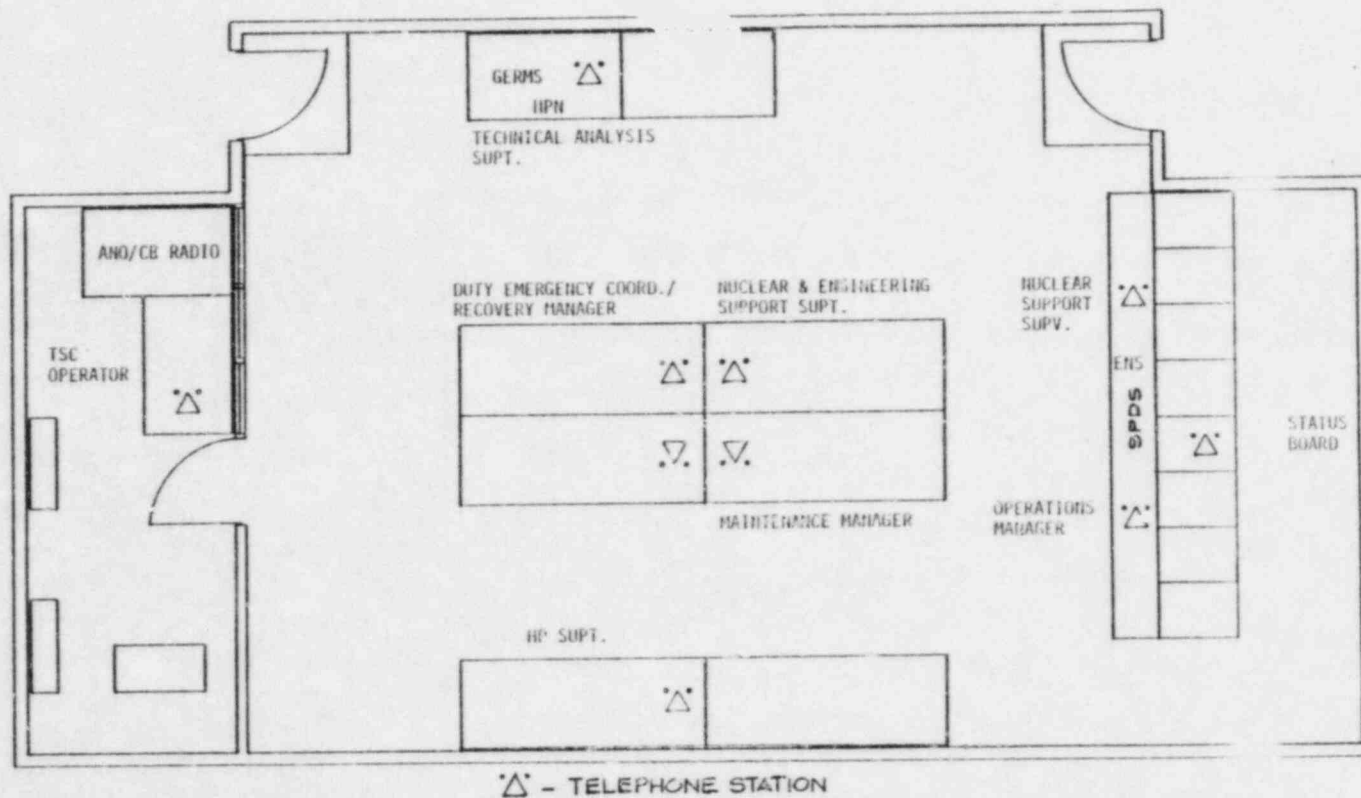


FIGURE 4-2-2
 Emergency Control Center
 Total Floor Area: 10,000
 1) Includes location of the control room for the Administration Building
 2) Includes location of the control room for Long Term Emergency response
 Scale: 1/4" = 1'-0"
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TECHNICAL SUPPORT CENTER 1/4" = 1'-0"
 (3rd FLOOR SOUTH CONFERENCE ROOMS AND ANO ADMINISTRATION BLDG.)
 NRC OFFICE SPACE PROVIDED ADJACENT TO TSC



FIGURE 6-E-1
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ARKANSAS POWER AND LIGHT COMPANY

NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

RESPONSE GUIDES/CHECKLISTS

PROCEDURE NUMBER: 7

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A. INCIDENT RESPONSE DIRECTOR

1. Notified of ANO Emergency Plan activation.
2. Contact the ANO Control Room for information.
3. Evaluate appropriate level of AP&L Corporate response and location of initial assembly.
4. Activate the Communications Superintendent, Assistant IRD, and the IRD Staff Manager.
5. Notify the President of AP&L if necessary.
6. If the decision is made to man the ECC prior to a Site Emergency notify the Shift Administrative Assistant on duty of the need to activate the ECC and request that he pass this request on to the Duty Emergency Coordinator or the Recovery Manager as appropriate.
7. Notify control room upon arrival at the ECC and inform them that calls to LRCC are no longer necessary.
8. Inform the Little Rock Support Center (when activated) of your location and of any changes in location, for tracking purposes.
9. Determine protocol, as necessary, for interfaces between AP&L, the NRC, State and local officials.
10. Establish communications with the Technical Support Center at ANO.
11. Ensure that communications are established with the NRC Emergency Operations Centers in Region IV and Bethesda, Maryland.
12. Ensure that communications are established with State Emergency Response officials at the TOCC (for an Alert or greater Emergency Action Level).
13. Approve relocation of any emergency response center if deemed necessary.
14. Review and approve all AP&L information releases regarding the incident.

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15. Ensure that 24 hr/day coverage of vital Emergency Response personnel exists.
16. Provide Financial Services with an estimated outage duration and costs for use in the Corporate Model.
17. Transfer responsibilities from the Initial Response Organization to the Emergency Response Organization per Procedure 4.0, "Command and Control".
18. Terminate the emergency status of the AP&L organization. (Provide final media release.)
19. Advise the State Technical Operations Control Officer and the NRC of the downgrading of an Emergency Action Level for Alert and above EALs.

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C. THE INCIDENT RESPONSE DIRECTOR STAFF MANAGER

1. Notified of ANO Emergency Plan activation.
2. Perform initial actions as directed by the IRD.
3. Assemble and distribute periodic progress reports to EBC members.
4. Coordinate any requests from Local, State, and Federal organizations to the IRD.
5. Reassign personnel from other plants with expertise in equipment operations and maintenance to ANO as needed.
6. Assign personnel experienced in emergency protection to ANO as needed.
7. Coordinate evaluations of engineering alternatives available for recovery and their consequences.
8. Provide personnel to ANO, have them assist with equipment failure and malfunction evaluation.
9. Provide IRD with analysis concerning engineering alternatives and consequences.
10. Inform the Little Rock Support Center (when activated) of your location and of any changes in location, for tracking purposes.

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U. OFFICE SERVICES COORDINATOR

1. Notified of ANO Emergency Plan activation.
2. Ensure typing, duplicating facilities, and other office equipment are available to the ERO at the LRG0.
3. Contact Support Superintendent to obtain any additional typists, clerks, etc.
4. Inform the Support Superintendent in Little Rock of additional equipment and supply needs.
5. Assign clerk to LRG0 Records section to coordinate information retrieval for Licensing and Engineering.
6. Assign personnel to maintain an accurate chronology of the incident and related events.
7. Inform the Little Rock Support Center (when activated) of your location and of any changes in location, for tracking purposes.

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V. SITE OFFICE SERVICES COORDINATOR

1. Notified of ANO Emergency.
2. Coordinate office services function at ANO and the ECC.
3. Order additional office supplies as necessary.
4. Obtain from Support Superintendent an estimate of technical personnel transferring to ANO.
5. Have Logistics and Procurement Coordinator obtain additional office equipment and supplies as needed.
6. Inform the Little Rock Support Center (when activated) of the locations of all assigned ERO members reporting to the Recovery Manager.

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W. EMERGENCY SERVICES COORDINATOR

1. Notified of ANO Emergency Plan activation.
2. Mobilize fire and medical emergency teams as needed.
3. Contact Russellville Fire Department, Pope County Ambulance Service, and St. Mary's Hospital to coordinate combined activities as necessary.
4. If no immediate action is required, put teams on standby until situation stabilizes.
5. Inform the Little Rock Support Center (when activated) of your location and of any changes in location, for tracking purposes.

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X. FACILITIES MAINTENANCE COORDINATOR

1. Notified of ANO Emergency Plan activation.
2. Activate the Emergency Control Center as needed.
3. Coordinate repair of equipment in the TSC, OSC and ECC.
4. Coordinate building services crews to clean the ECC.
5. Coordinate the locating and connection of utilities to trailers brought in to support the emergency response.
6. Inform the Little Rock Support Center (when activated) of your location and of any changes in location, for tracking purposes.

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ARKANSAS POWER AND LIGHT COMPANY

NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

RADIOLOGICAL/ENVIRONMENTAL MONITORING

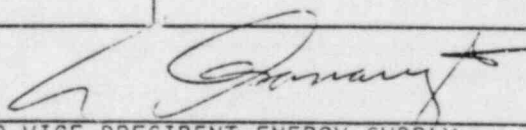
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6. The laboratory team should report to the Little Rock Technical Analysis Laboratory, perform initial instrument and apparatus set-up, and otherwise prepare for receipt and analysis of samples.
7. At the ANO ECC, the Dose Assessment Supervisor and the Offsite Monitoring Supervisor will implement plant ANO procedures for data collection and dose projection. Transfer of responsibility from the site organization should be in accordance with Procedure 4B, "Command and Control - Transfer of Responsibility to the Emergency Response Organization".
8. At the ANO ECC, the monitoring team should pick up additional equipment and hand-held radios, and proceed to monitoring points as directed by the Off-Site Monitoring Supervisor. If hand-held radios are not available at the ECC, they can be obtained from the ANO main guard house. Users should refer to the Communications Equipment Manual for instruction on use of hand-held radios.

B. FOLLOW-ON RESPONSE

1. At each monitoring location, environmental measurements should be recorded in a log book by the monitoring team and reported to the Off-Site Monitoring Supervisor by radio or telephone.
2. As required, the Off-Site Monitoring Supervisor should activate a follow-on monitoring team. If necessary, a plan should also be established for shift staffing.
3. The Off-Site Monitoring Supervisor should review and transmit the environmental measurement data to the Dose Assessment Supervisor for inclusion in dose projection estimations.
4. The Dose Assessment Supervisor should establish a line of communication with the State Technical Operational Control Center through the Technical Support Manager, for coordination and exchange of assessment information.
5. A periodic status report of monitoring and assessment activities and results should be transmitted to the IRS Staff Manager.

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ARKANSAS POWER AND LIGHT COMPANY

NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

LOGISTICAL SUPPORT

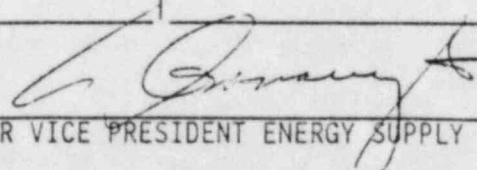
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LOGISTICAL SUPPORT

I. INTRODUCTION

This procedure identifies the responsible personnel and general guidance to follow in obtaining the following logistical support services that may be required by the Emergency Response Organization (ERO): lodging, food, laundry, office equipment and services, emergency facility repairs, and transportation. Non-AP&L personnel assisting with the incident response/recovery efforts, who may require such logistical support, should also follow the instructions in this procedure.

If the Little Rock Support Center has not been activated, individuals desiring to obtain such logistical support services, should follow normal corporate procedures for this assistance.

II. NOTES AND PRECAUTIONS

1. Overall logistical support will be coordinated from the Little Rock Support Center.
2. Telephone numbers for various AP&L contacts are provided in the Emergency Telephone Directory.
3. Request/Record Tracking Forms are provided in Figure 10-A-1.

III. INSTRUCTIONS

A. LODGING

It is not anticipated that AP&L will need to reserve numerous hotel accommodations in Little Rock. However, if personnel associated with the AP&L response have a need for overnight accommodations and have difficulty acquiring a room, the Little Rock Support Center may be contacted for assistance.

Coordination of requests for accommodation for the response organization in the Russellville area shall be carried out by the Logistics & Procurement Coordinator. The Logistics & Procurement Coordinator will evaluate requests for accommodation and relay to the Local Advisory Supervisor the quantity of rooms needed. The Local Advisory Supervisor will then acquire the needed

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LOGISTICAL SUPPORT

I. INTRODUCTION

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D. OFFICE SERVICES AND EQUIPMENT

The ERO personnel responsible for obtaining office services and equipment to meet emergency response needs are as follows:

<u>Individual</u>	<u>Location</u>
Office Services Coordinator	Little Rock Support Center
Site Office Services Coordinator	Arkansas Nuclear One and ECC

1. Office Services

It is anticipated that the present secretarial and clerical personnel should be sufficient to meet office service needs (typing, reproduction, etc.) during ERO activation. However, due to increased workloads or prolonged or extended work periods, temporary office service personnel may be required to support or relieve existing secretarial and clerical personnel at the various AP&L emergency centers. Requests for assistance should be made through the requestor's immediate supervisor to the appropriate Office Service Coordinator listed above.

2. Office Equipment

If available office equipment (typewriter, reproduction, etc.) or supplies are not sufficient to meet the actual or anticipated workload, a request should be made through one's immediate supervisor to the above designated Office Service Coordinator. If required, additional equipment may be obtained on loan from another department if available or may be rented from a local vendor. Supplies will usually be procured under normal operating procedures.

Requests for additional office personnel and equipment should include the following information:

- a. Requestor's Name
- b. Position (Company, Department, Position)

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NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

REQUESTS FOR ADDITIONAL PERSONNEL

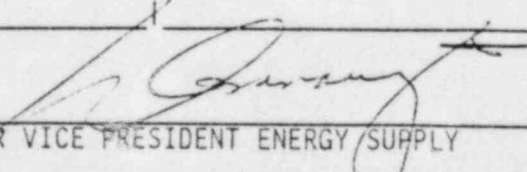
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4. The completed Personnel Request Forms shall be retained by the Support Superintendent and turned over to the IRD at the termination of the emergency response.
5. The Support Superintendent shall coordinate requests for Engineering Personnel with the Engineering Resource Coordinator and the Director of Fossil Operations. The Support Superintendent shall also coordinate requests for maintenance personnel with the Director of Fossil Operations as appropriate.
6. The initial AP&L request for assistance from INPO, and other utility organizations should be coordinated by the Support Superintendent through the Incident Response Director and the Assistant IRD. Once communications are established with these groups, coordination of their assistance shall be by the Recovery Manager, the Technical Support Manager and the Communications Superintendent through the Support Superintendent.

B. ~~NON~~-TECHNICAL PERSONNEL

1. Requests for additional non-technical personnel support should be telephoned to the Support Superintendent. The requestor should be prepared to provide the information necessary to complete Part I of the Personnel Request Form, Figure 11-A-1. The Support Superintendent's staff will complete the form in order to document and track the request.

The request should specify if personnel with special qualifications or from a specific organization will be required. The purpose for the request should be stated as specifically as possible and should not be merely identified as "emergency support". If the request has already been approved by the Support Superintendent or the IRD, this information should also be provided to the Support Superintendent's staff and documented on Part II of the Personnel Request Form.

2. Unless the request has already been approved by the Support Superintendent or the IRD, the Support Superintendent's staff shall contact the Support Superintendent as soon as practical to relay the request. The Support Superintendent is responsible for evaluating the request in terms of the

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overall emergency response, with the assistance of appropriate members of the ERO, and approving or disapproving the request. The decision of the Support Superintendent shall be documented by the Support Superintendent's staff on Part II of the Personnel Request Form and relayed back to the requestor as soon as practical.

3. If a personnel request is approved, the Support Superintendent's staff will obtain the personnel and make arrangements for transportation and housing. The Little Rock Support Center may require the assistance of the requestor in making these arrangements. These arrangements shall be documented by the Little Rock Support Center on Part III of the Personnel Request Form.

In addition, if a personnel request is approved, the Support Superintendent's staff will advise the Corporate Security Coordinator of authorization for such support personnel to gain access to the designated emergency center. Notification to Security shall be documented on Part IV of the Personnel Request Form.
4. The initial AP&L request for assistance from INPO, and other utility organizations should be coordinated by the Support Superintendent through the Incident Response Director and the Assistant Incident Response Director. Once communications are established with these groups, coordination of their assistance shall be by the Recovery Manager, the Technical Support Manager and the Communications Superintendent through the Support Superintendent.
5. The completed Personnel Request Forms shall be retained by the Support Superintendent and turned over to the IRD at the termination of the emergency response.

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ARKANSAS POWER AND LIGHT COMPANY

NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

SECURITY

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III. INSTRUCTIONS

A. FIRST NATIONAL BANK BUILDING

Access control to AP&L offices in the First National Bank Building, during an emergency at ANO, shall be determined by the AP&L Building Security Manager, Manager of Corporate Security, and AP&L Management. The security provided in the First National Bank Building may range from standard security measures to placing security guards on each floor where AP&L has offices. To gain entry into AP&L offices in the First National Bank Building, these steps should be followed:

1. All AP&L employees should be prepared to display their company identification badges for entry into AP&L offices.

Unavailability of the AP&L identification will cause delays for entry. In such cases individuals should be prepared to provide personal identification and a contact in the office who could give verification and entry authorization to security personnel

2. Non-AP&L personnel arriving at the Corporate offices to assist in the emergency response should be prepared to provide identification to Security.

Non-AP&L personnel who have not received prior entry authorization should be prepared to provide an AP&L contact to Security for verification and access authorization.

B. ANO EMERGENCY CONTROL CENTER (ECC)

1. All non-AP&L personnel seeking admittance to the ANO site area shall report to the security desk at the Emergency Control Center for security screening and access.
2. All personnel seeking admittance to the controlled portion of the ECC shall report to the security desk at the west end of the ECC for security screening and access.
3. Media, Federal, State and local officials will be granted access to uncontrolled areas within the Emergency Control Center.

Personnel must have individual security authorization to gain access to designated controlled areas within the Emergency Control Center.

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B. INVENTORY OF EMERGENCY KITS

1. Quarterly, the Contingency Plan Coordinator shall verify that the Little Rock Support Center emergency kit has a minimum of the following supplies:
 - a. Corporate Nuclear Contingency Plan
 - b. Corporate Nuclear Contingency Plan Implementing Procedures
 - c. Appropriate forms discussed in the Contingency Plan Implementing Procedures
 - d. State and Local Emergency Plans
 - e. AP&L Communications Equipment Manual and Operating Instructions
 - f. Current Little Rock and Russellville area phone books

In addition, items such as paper, pens, and pencils should also be readily available.
2. Semiannually, the Communications Superintendent shall verify that information packets for the press concerning ANO and key corporate officials are available at the ECC Media Center and are current.

C. TRAINING

1. Training shall be implemented by the Contingency Plan Coordinator through the Manager of Energy Supply Training.

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ARKANSAS POWER AND LIGHT COMPANY

NUCLEAR CONTINGENCY PLAN IMPLEMENTING PROCEDURE

PROCEDURE TITLE:

DOWNGRADING OR TERMINATION OF EMERGENCY RESPONSE

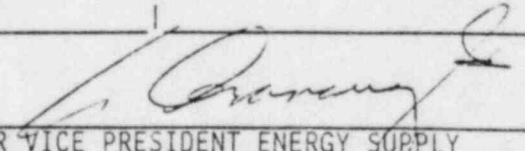
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III. INSTRUCTIONS

A. UNUSUAL EVENT

Typically these situations are brought under control and termination with little participation by the Emergency Response Organization. An Unusual Event will be terminated with a verbal report to the Arkansas Department of Health followed by a written summary.

B. ALERT

Incidents in which the emergency action level is raised to an Alert status involve notification of Emergency Response Organization personnel. The emergency response centers may be activated and ERO personnel mobilized for making preparations to respond to the situation. The state and local government response will be significant.

The operations staff shall notify the DEC once conditions requiring declaration of an Alert emergency action level are terminated. The DEC should advise the State Technical Operational Control Officer (TOCO) and the NRC when the plant has returned to a safer mode and recommend that the response be downgraded or terminated. As appropriate, he should notify members of the Emergency Response Organization to begin downgrading or termination of their response. The alert will be terminated with a verbal report to the Arkansas Health Department followed by a written summary.

C. SITE EMERGENCY

Incidents in which the emergency action level is raised to a Site Emergency status involve activation of Emergency Response Organization personnel and emergency response centers to respond to the situation.

The ANO staff shall notify the IRD once conditions requiring declaration of a Site Emergency action level no longer exist. Based on such consultation with ANO staff, the IRD shall determine if the changing situation warrants termination of the emergency or downgrading of the emergency action level. The IRD should advise the State Technical Operational Control Office (TOCO) and the NRC when the plant has returned to a safer mode and suggest that the response be downgraded or terminated. As appropriate, the IRD should notify the Emergency Response

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EMERGENCY CONTROL CENTER EVACUATION

I. INTRODUCTION

This procedure addresses the activities related to the relocation of the Emergency Response Organization to an alternate emergency response facility in the event that evacuation of the near-site Emergency Control Center (ECC) is necessary. In general this procedure provides guidance for determining the necessity for ECC evacuation, for maintaining command and control continuity, and for re-establishing a functional emergency center at the back-up facility.

II. NOTES AND PRECAUTIONS

The mechanism for evacuating the near-site ECC is based on the following concepts:

- The ECC has been fully activated by the Emergency Response Organization, and/or the secondary Technical Support Center has been established at the ECC.
- The responsibility for declaring an ECC evacuation rests with the Incident Response Director (IRD), or with the Recovery Manager in the absence of the IRD/IRD alternates.
- The decision for ECC evacuation is based on the consideration of protective actions as a result of offsite dose projections and/or ECC radiation alarms.
- Unless an immediate evacuation is required due to a rapid deterioration of conditions, the ECC evacuation would usually occur in stages. Media and non-essential personnel in the Media Center and other radiologically uninhabitable areas may be required to evacuate first, followed by a secondary ERO group, and then a primary ERO group thus completing the ECC evacuation. The IRD, or the Recovery Manager as appropriate, will determine the exact schedules, priorities, and designation of groups and/or selection of personnel affected by the ECC evacuation declaration.
- Transportation to the alternate ECC will be via personal and available AP&L vehicles. Special transportation needs should be directed to the Logistics and Procurement Coordinator.

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- Media personnel are to relocate to the Russellville High School, or to an alternate as designated by the the Media Center Manager. If an alternate facility is to be used, the alternate location should be coordinated in advance with the Arkansas Department of Health.
- ERO personnel are to relocate to the AP&L Russellville District Office unless otherwise instructed by the IRD. The alternate to the AP&L District Office is the Little Rock Support Center.

III. INSTRUCTIONS

A. ECC EVACUATION CRITERIA

1. Guidance for determining the necessity for ECC evacuation is provided in Attachment 1.
2. Normal evacuation is a stepwise relocation of the ERO such that the Alternate ECC is activated and partially staffed before complete ECC evacuation.
3. An immediate evacuation is a rapid and complete evacuation of the entire ECC at once without delays.

B. RESPONSIBILITIES/IMPLEMENTATION

1. Declaration of an ECC evacuation and subsequent actions are to be determined by the IRD, or Recovery Manager as appropriate, after considering the following:
 - a. The specific conditions that exist; and
 - b. Technical Support Manager's recommendation for action based upon trends/projections of conditions and the guidance of Figure 15-A-1; and
 - c. Dose Assessment Supervisor's report on the radiological habitability of the Alternate ECC based upon offsite dose projections and/or area survey measurements; and
 - d. any alternate or additional actions that otherwise may be appropriate based on professional judgment.
2. The IRD shall determine the exact schedules, priorities, and selection of personnel affected by the ECC evacuation declaration, dependent upon the situation. He may consider the following actions:

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- a. Direct the Assistant IRD to relocate to the Alternate ECC if habitable, and activate the Alternate ECC with the assistance of the Local Advisory Supervisor.
 - b. After consultation with the Recovery Manager and Corporate Security Coordinator, determine minimal ERO personnel staffing to temporarily continue emergency support activities.
 - c. Direct all ECC personnel, except those designated for any necessary minimal support effort, to evacuate and take essential materials and equipment to the Alternate ECC.
 - d. The IRD should temporarily transfer his duties to the Assistant IRD or the Recovery Manager as he deems appropriate to ensure continuity of ERO control responsibilities while he is in transit to the Alternate ECC.
 - e. After the Alternate ECC has become operational, instruct the remaining ECC minimal support personnel to evacuate and secure the area.
3. The IRD should ensure that the Recovery Manager is advised when the ECC may be evacuated. If the Secondary Technical/Operational Support Center is operational, the Recovery Manager shall instruct TSC/OSC staff to gather plant drawings, maps, logbooks, 5520 status reports, and other essential technical materials and portable equipment or instrumentation (e.g. GERMS terminal and modem) in preparation for evacuation.
- The Recovery Manager should advise the Shift Operations Supervisor when the ECC may be evacuated.
4. The IRD Staff Manager (IRDSM) should ensure that the Local Advisory Supervisor is advised when the ECC may be evacuated. The Local Advisory Supervisor is responsible for preparing the Alternate ECC (Russellville District Office) to receive the ERO.
5. The IRDSM should ensure that the Corporate Security Coordinator is advised when the ECC may be evacuated. The Corporate Security Coordinator is responsible for ensuring that:

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- a. ECC security personnel implement evacuation procedures.
 - b. State/local law enforcement is advised, and traffic control is requested when necessary.
 - c. Security is established and maintained at the Alternate ECC, utilizing the ANO Security force.
 - d. Accountability of ERO personnel is performed at the Alternate ECC.
 - e. The ECC and plant site is adequately secured after evacuation.
6. The IRDSM should ensure that the Emergency Media Center Manager is advised of the necessity for the news media to relocate to an alternate location. The Emergency Media Center Manager shall be responsible for implementing evacuation of the media and coordinating with the State for activating the Russellville High School.
 7. The IRDSM should ensure that an announcement is made to advise all personnel of the situation, and the actions to be taken upon ECC evacuation.
 8. The IRDSM should ensure that the NRC and State/local Emergency Operations Centers are advised when the ECC may be evacuated.
 9. The IRDSM should ensure that the Telecommunications Coordinator is advised when the ECC may be evacuated. The Telecommunications Coordinator shall be responsible for ensuring that communication links between the Alternate ECC and the ANO Control Room are operational.
 10. The Logistics and Procurement Coordinator should coordinate with the Local Advisory Supervisor and the Corporate Security Coordinator in order to support any special needs for the transport of evacuees and/or for the operation of the Alternate ECC (e.g. office trailers, supplies, etc).
- C. ALTERNATE ECC
1. The Alternate ECC is the AP&L Russellville District Office located at 305 South Knoxville Street, Russellville.
- Assigned ERO work areas are identified in Figure 15-C-1. A map showing routes to the Alternate ECC is provided in Figure 15-C-2.

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2. Upon declaration of an ECC ERO evacuation, the Local Advisory Supervisor should ensure the following:
 - a. All non-essential Russellville District Office personnel clear their work areas and vacate the building.
 - b. Coordinate with the Corporate Security Coordinator to establish area security control.
 - c. Utilize staff assistance as required to prepare the facility for use by ERO personnel and to maintain communications with ANO and the ECC.
 - d. Convey to the IRDSM any problems and/or requests for additional assistance in activating the Alternate ECC.

3. The Technical Support Manager should instruct the Emergency Radiation Alternate Team Leader (ERAT) to implement the following actions:
 - a. A radiological survey of the Alternative ECC is performed to confirm adequate habitability;
 - b. Establish health physics teams at Alternate ECC entry points to perform radiological monitoring of personnel prior to entry and vehicle contamination monitoring;
 - c. Establish a decontamination team, as required, at the Alternate ECC to perform personnel and vehicle decontamination actions; and
 - d. Direct radiation and airborne survey measurements of the Alternate ECC are periodically taken, recorded, and monitored.

4. After arrival at the Alternate ECC, the IRD should:
 - a. Ascertain the operational status of the Alternate ECC.
 - b. Reassume IRD duties and obtain a briefing from the Assistant IRD.
 - c. When appropriate as applicable, instruct any remaining ECC minimal support staff to relocate to the Alternate ECC.

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- d. Ensure that the ANO Shift Operations Supervisor and Little Rock Support Center Planning and Scheduling Coordinator and Federal, State and local emergency operation centers are advised of the relocation to and operational status of the Alternate ECC.
5. Upon the conclusion of the emergency, ensure the Alternate ECC is deactivated and returned to normal operations.

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ATTACHMENT 1

ECC EVACUATION GUIDANCE

<u>CONDITION</u>	<u>RECOMMENDED ACTIONS</u>
1. Plant Evacuation declared, or likely to occur	Consider relocation of media and/or non-essential AP&L personnel if additional ECC space is needed to process plant evacuees.
2. Exclusion Area and/or Area Evacuation declared	Consider protective action for media and/or non-essential AP&L personnel consistent with the protective action recommendations made for the general public per the applicable ANO Procedure 1903.31 or 1903.32.
3. Area Survey Measurements Exceed 2.5 mr/hr in Unprotected Areas of ECC	Consider evacuation of all non-essential personnel from the unprotected areas of the ECC.
4. ECC Protected Area Radiation Monitor Warning Alarm (1 mr/hr)	Verify ECC ARM alarm. Conduct area radiation survey of unprotected areas of ECC and evacuate all personnel in those areas if necessary. Consider having all ERO personnel, other than activated Emergency Response Teams, to remain sheltered in the protected area of the ECC, unless otherwise instructed by the IRD.
5. ECC Protected Area Radiation Monitor alarms Hi (2.5 mr/hr) and/or iodine concentration exceeds 5×10^{-10} $\mu\text{Ci/cc}$.	Verify ECC ARM alarm. Consider evacuation of all non-essential personnel from the protected areas of the ECC. All ERO personnel should remain sheltered in the ECC protected area.

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Increase frequency of airborne and direct radiation monitoring of ECC; insure ECC filtered ventilation is operational; record MPC hours.

- 6. ECC Protected Area radiation levels exceed 100 mR/hr but less than 1 R/hr, and/or iodine concentration exceeds 1 MPC (9×10^{-9} μ Ci/cc).

If conditions are estimated to be temporary (less than 30 minutes), continue on-going protective actions.

If conditions are estimated to be long-term (greater than 30 minutes), initiate ECC evacuation.

- 7. ECC Protected Area radiation levels exceed 1 R/hr, and/or iodine concentration exceeds 4 MPC.

Immediate evacuation of the ECC is required.

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EMERGENCY CONTROL CENTER

EVACUATION CHECKLIST

Incident Response Director Actions

Initial

1. Determine the need for ECC evacuation after considering the following input:
 - a. the specific conditions that threaten the habitability of the ECC, and
 - b. Technical Support Manager's recommendation for action based upon trends/projections of conditions and probability of situation improvement, and
 - c. The guidance of Figure 15-A-1, and
 - d. Dose Assessment Supervisor's report on offsite dose projections and/or area survey measurements.

2. If deemed necessary, declare a normal evacuation or an immediate evacuation and take the following actions:
 - a. Select the Alternate ECC facility:
 - (1) Russellville District Office if habitable based on Dose Assessment Supervisor's report;
 - (2) Otherwise, the Little Rock Control Center.
 - b. Determine relocation schedules, priorities, personnel assignments, and other logistical actions as necessary to implement an orderly evacuation.

3. Advise the Recovery Manager of the ECC evacuation declaration.

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4. Direct the IRD Staff Manager to advise the following personnel of an ECC evacuation:
 - a. Local Advisory Supervisor _____
 - b. Corporate Security Coordinator _____
 - c. Emergency Media Center Manager _____
 - d. State/local liaison _____
 - e. USNRC _____
 - f. Telecommunication Coordinator _____
5. Ensure that an announcement is made to advise all ECC personnel of the situation, and actions to be taken. _____
6. Direct the Assistant IRD to relocate to the Alternate ECC if habitable, and activate the Alternate ECC with the assistance of the Local Advisory Supervisor. _____
7. After consultation with the Recovery Manager and Corporate Security Coordinator, determine minimal ERO personnel staffing to temporarily continue emergency support activities, and advise designated personnel accordingly. _____
8. Direct all ECC personnel, except those designated for any necessary minimal support effort to evacuate and take essential materials and equipment to the Alternate ECC at the appropriate time. _____
9. Temporarily transfer your duties to the Assistant IRD or the Recovery Manager as you deem appropriate to ensure continuity of ERO control responsibilities while in transit to the Alternate ECC. _____

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10. After arrival at the Alternate ECC, the IRD should:
 - a. Obtain a briefing from the Assistant IRD and reassume the IRD's duties. _____
 - b. Ascertain the operational status of the Alternate ECC. _____
 - c. If the Alternate ECC has become operational, instruct the remaining ECC minimal support personnel to secure their areas and evacuate to the Alternate ECC. _____
 - d. Make certain the ANO Shift Operations Supervisor and Little Rock Support Center Planning and Scheduling Coordinator and Federal, State and local emergency operation centers are advised of the relocation to and operational status of the Alternate ECC. _____

10. Upon the conclusion of the emergency instruct appropriate personnel to deactivate the alternate ECC and return to normal operations. _____

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ALTERNATE ECC

ACTIVATION CHECKLIST

(Russellville District Office)

LOCAL ADVISORY SUPERVISOR ACTIONS

1. Upon being advised that activation of the Alternate ECC is necessary, take the following actions:
 - a. Utilize staff assistance as required to prepare the facility for use by ERC personnel and to maintain communications with ANO and the ECC. _____
 - b. Advise all office field personnel to return and secure their vehicles and equipment. _____
 - c. Instruct all non-essential Russellville District Office personnel to clear their work areas and vacate the building. Suspend all customer service activities, but maintain minimal line crew for emergency repair capability. _____
 - d. Coordinate with the Corporate Security Coordinator to establish area security control. _____
 - e. Check operational status of office communication systems (ANO radio and telephones). _____
 - f. Convey to the IRD Staff Manager (or Assistant IRD) any problems and/or requests for additional assistance in activating the Alternate ECC. _____
 - g. Upon arrival by the Assitant IRD, provide follow-on assistance that is determined necessary. _____
2. Upon termination of the emergency, return facilities and office operations to normal status.

B. ASSISTANT IRD ACTIONS

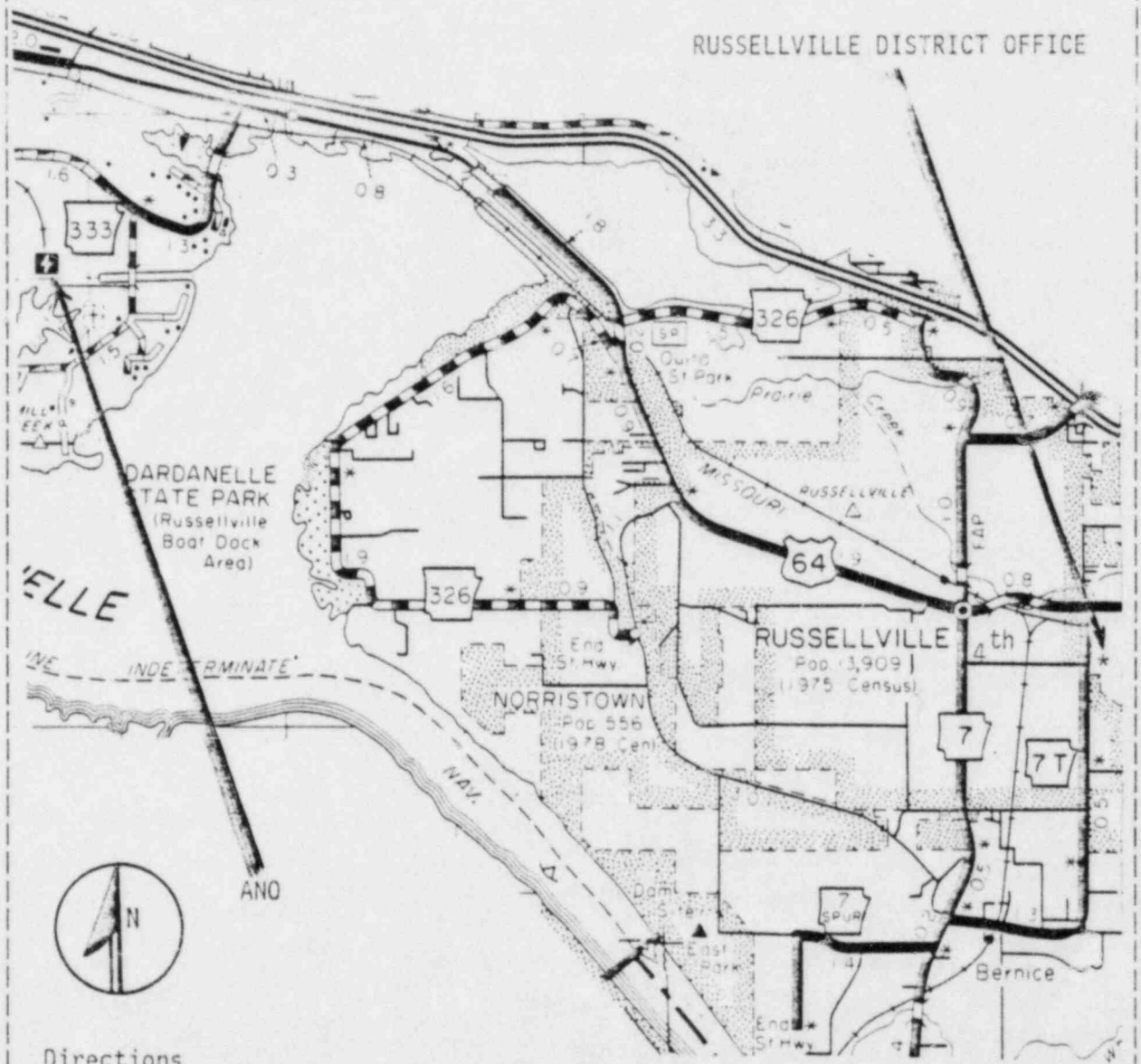
1. Upon being advised by the IRD that an ECC evacuation to the Russellville District Office is necessary, take the following actions:

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- a. Confer with the Technical Support Manager to obtain status of offsite radiological habitability in the area of the Alternate ECC, and to ensure that monitoring tasks per Section C3, Contingency Plan Procedure #15 will be performed. _____
 - b. Confer with the Local Advisory Supervisor and ensure that he has been advised to begin activating the Alternate ECC. _____
 - c. Obtain support personnel as necessary, and relocate to the Alternate ECC. _____
 - d. After arrival at the Alternate ECC, obtain activation status report from the Local Advisory Supervisor. _____
 - e. Advise the Telecommunications Coordinator of any communication system problems. _____
 - f. Advise the Facilities Maintenance Coordinator of problems with any other facility equipment. _____
 - g. Advise the Logistics and Procurement Coordinator of the need for additional operational support, as necessary. _____
 - h. Prepare to brief the IRD upon his arrival as to the operational status of the Alternate ECC. _____
2. Upon termination of the emergency, coordinate with the Local Advisory Supervisor to assist in returning the facility to normal operations.

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FIGURE 15-C-2



Directions

From ANO take Highway 333 northeast to Highway 64. Travel east on Highway 64 to Highway 7T (Knoxville Street) and turn south. Travel on 7T south for approximately three blocks. The Russellville District Office will be on the east side of the street. (305 South Knoxville Street)