



UNITED STATES  
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

NOV 29 1993

Parameter, Inc.  
ATTN: Richard A. Lofy  
13380 Watertown Plank Road  
Elm Grove, Wisconsin 53122

Dear Mr. Lofy:

Subject: Task Order No. 12 "Operation Readiness Assessment Team Inspection (ORAT) - South Texas," NRC-03-93-026

In accordance with Section G.4, Task Order Procedures, of the subject contract, this letter definitizes Task Order No. 12. The effort shall be performed in accordance with the enclosed Statement of Work and Parameter Inc.'s technical proposal dated November 23, 1993 incorporated herein by reference.

Task Order 12 shall be in effect from November 29, 1993 through February 4, 1994 with a cost ceiling of \$58,357.30. The amount of \$56,750.80 represents the estimated reimbursable costs, the amount of \$74.40 represents the facilities capital cost of money, and the amount of \$1,532.10 represents the fixed fee. The amount presently obligated for this task order is \$58,357.30.

Accounting data for Task Order No. 12 are as follows:

B&R No.:	420-19-14-05-0
FIN No.:	J2062
BOC:	251A
RFPA No.:	20 94 023A
APPN No.:	31X0200.420
Obligated Amount:	\$58,357.30

The following individuals are considered to be essential to the successful performance for work hereunder: D. Beckman and J. Cummins.

The Contractor agrees that such personnel shall not be removed from the effort under the task order without compliance with Contract Clause H.1, Key Personnel.

The issuance of this task order does not amend any terms or conditions of the subject contract.

PDR

DF02

Your contacts during the course of this task order are:

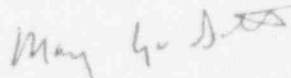
Technical Matters: Leta Brown, Project Officer  
(301) 504-1232

Contractual Matters: Sharlene McCubbin, Contract Administrator  
(301) 492-7764

Acceptance of Task Order No. 12 should be made by having an official, authorized to bind your organization, execute three copies of this document in the space provided and return two copies to the above Contract Administrator. You should retain the third copy for your records.

Should you have any questions regarding the subject document, please call Sharlene McCubbin, Contract Administrator on (301) 492-7764.

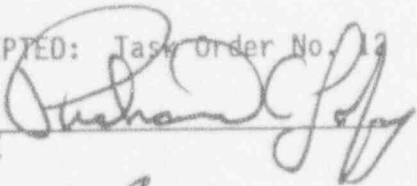
Sincerely,



Mary Lynn Scott, Contracting Officer  
Contract Administration Branch No. 1  
Division of Contracts and  
Property Management  
Office of Administration

ACCEPTED: Task Order No. 12

NAME



TITLE

PRES

DATE

12/1/93

Contract NRC-03-93-026  
Parameter, Inc.

STATEMENT OF WORK  
Task Order - 12

TITLE: Operational Readiness Assessment Team Inspection (ORAT) - South Texas

DOCKET NUMBERS: 50-498 and 50-499      INSPECTION REPORT: 50-498 & 499/93-202

B&R NUMBER: 320-19-14-05      JOB CODE: J-2062

NRC PROJECT MANAGER: Leta Brown, NRR (301) 504-1232

NRC TEAM LEADER: Jeffrey Jacobson, NRR (301) 504-2996

TECHNICAL MONITOR: Jay R. Ball, NRR (301) 504-2975

PERIOD OF PERFORMANCE: November 29, 1993 through February 4, 1994

BACKGROUND

The Nuclear Regulatory Commission is conducting an Operational Readiness Assessment Team Inspection at the South Texas site to evaluate the units' readiness for restart.

OBJECTIVE

The objective of this task order is to obtain expert technical assistance (two commercial nuclear power plant operation specialists) to assist the NRC inspection team in the performance of the Operational Readiness Assessment Team Inspection. The specialists shall be thoroughly familiar with the control and conduct of operations, maintenance and surveillance at commercial nuclear power plants, and standard U.S. nuclear industry operating practices and regulatory requirements.

It shall be the responsibility of the contractor to assign technical staff, employees, and subcontractors who have the required educational background, experience, or combination thereof, to meet both the technical and regulatory objectives of the work specified in the SOW. The NRC will rely on representation made by the contractor concerning the qualifications of the personnel proposed for assignment to this task order including assurance that all information contained in the technical and cost proposals, including resumes and conflict of interest disclosures, is accurate and truthful.

WORK REQUIREMENTS AND SCHEDULE

The work specified in this Statement of Work (SOW) falls within Section C.1.3 of the basic contract's SOW. The contractor shall provide two commercial nuclear power plant operation specialists to assist the NRC in conducting the subject inspection. The contractor shall provide the qualified specialists and necessary facilities, materials, and services to assist the NRC staff to prepare for, conduct, and document the subject inspection as specified below:

<u>Task</u>	<u>Scheduled Completion</u>
1. Prepare for the subject inspection by reviewing inspection related background documentation and records and prepare input to the inspection plan.	Preparation prior to the on-site inspection is to take place in the technical specialists' home-offices for 3 days on or about the week of November 29, 1993.
2. Travel to the plant site and provide technical assistance to the NRC inspection team. The inspection will be performed in accordance with the Inspection Plan and the inspection procedure for the conduct of the Operational Readiness Assessment Team Inspection. During the inspection, the specialists shall provide technical assistance necessary for the accomplishment of the inspection activities. Backshift coverage may be necessary.	The on-site inspection is scheduled to take place on or about December 6-10, 1993 and January 5-14, 1994.
3. Conduct home-office inspection activities.	The in-office inspection is scheduled to take place at the specialists' home-offices for 3 days on or about the week of December 13, 1993, and for 2 days on or about the week of January 3, 1994.
4. Prepare inspection report input.	Documentation of the inspection activities, findings and results is to take place at the specialists' home-offices for 2 days on or about the week of December 13, 1993, and final documentation for 4 days on or about the week of January 18-21, 1994.

NOTE: The contractor's staff will require unescorted access to the site. Prior to the start of on-site preparation, the contractor's staff is required to be available to coordinate inspection aspects, such as travel logistics, with the Team Leader. In cases where the technical specialist's office is in the proximity of the Team Leader's office, at the Team Leader's discretion, non-site activities will be conducted in the NRC office. However, such cases will not involve additional travel and per diem in excess of that provided for in the "Meetings and Travel" section.

#### REPORTING REQUIREMENTS

##### Technical Reports

At the completion of Task 1, the contractor's specialists shall provide inspection plan input to the NRC Team Leader. The format and scope of this input shall be as provided by the NRC Team Leader.

During Task 2, the contractor's specialists shall provide daily reports to the NRC Team Leader. The format and scope of these reports shall be as provided by the NRC Team Leader.

At the completion of Task 2, (prior to the inspection team's exit meeting with the licensee) the contractor's specialists shall provide a draft inspection report input to the NRC Team Leader. Again, the format and scope of this input shall be as provided by the NRC Team Leader. Typically, this input will consist of a handwritten summary of the specialists' inspection findings.

At the completion of Task 4, the contractor shall deliver the specialists' final inspection report input (feeder report) to the NRC Project Manager (original and one copy) with one hard copy and one computer diskette version (WordPerfect 5.1 or other IBM PC compatible software acceptable to the NRC Team Leader) to the NRC Team Leader. The format and scope of the final report inputs shall be as provided by the NRC Team Leader.

The specialists' feeder report will serve as documentation of the specialists' inspection activities, effort, and findings, and will be used by the NRC Team Leader for the preparation of the NRC's inspection report. No further effort, including management finalization of the report, is needed beyond that one week time frame. The form and scope of the final report input shall be as provided by the NRC Team Leader. The specialists' feeder report will serve as documentation of the specialists' inspection activities, effort, and findings, and will be used by the NRC Team Leader for the preparation of the NRC's inspection report. As a minimum, each specialist's report input shall include the following:

- Identity of the individuals (name, company, and title) that provided information to the specialist during the inspection.
- For each area inspected, a description of the activities and general findings and conclusions reached regarding the adequacy of the area.

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- For each area with a concern or findings, a discussion of the concerns or findings with technical bases.

NOTE: The contractor is not required to undertake any further efforts toward report finalization. For example, management review of the feeder report beyond its submittal to the NRC Team Leader and Project Manager is not needed.

#### Business letter Reports

The contractor shall provide monthly progress reports in accordance with the requirements of the basic contract.

#### MEETINGS AND TRAVEL

One, two person, five day trip to the South Texas site (located near Palacios, Texas) to assist the NRC inspection team in conducting the subject inspection.

One, two person, ten day trip to the South Texas site to assist the NRC inspection team in conducting the subject inspection.

The contractor's specialists shall coordinate all travel arrangements with the NRC Team Leader.

#### ESTIMATED LEVEL OF EFFORT

<u>Number</u>	<u>Discipline</u>	<u>Effort</u>
1	Project Management	40
2	Operation Inspector	480
1	Support Staff	10

The estimated level of effort for each specialist consists of 24 hours of home-office preparation, 140 hours of on-site inspection activities, 40 hours for inspection activities to be conducted at each specialist's home-office during the intervening weeks between on-site inspections, and 48 hours of inspection documentation at the specialist's home-office.

#### NRC FURNISHED MATERIAL

Documents required to prepare for the subject inspection will be provided by the NRC Team Leader.

#### APPLICABLE SPECIAL PROVISIONS

The work specified in the SOW is 100% licensee fee recoverable. The contractor shall provide fee recovery information in the monthly progress reports in accordance with the requirements of the basic contract.

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The contractor's specialists assigned to this task order will have to be badged for unescorted access privilege at the plant site. The contractor shall provide all documentation required for badging (as identified by the NRC Team Leader) at the plant site. Questions concerning badging and the plant site access shall be addressed to the NRC Technical Monitor.