



Federal Emergency Management Agency

Region X

Federal Regional Center

Bothell, Washington 98021-9796

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MEMORANDUM FOR: Rich Andros - HHS/PHS/FDA
George Bickerton - USDA
Bill Brown - FEMA RX
Jerry Leitch - EPA
Juday Tokarz - DOE
Bill Van Pelt - HHS/PHS/FDA
Bennie Walthall - DOT
✓ Emergency Preparedness, NLC RV

SUBJECT: Cowlitz County Off-Hours/Unannounced Emergency
Operations Center (EOC) Drill

Attached for your reference and files is a copy of our report for
the Trojan Off-Hours/Unannounced EOC Drill held in Cowlitz
County, November 8, 1990.

Please call if you have any questions about this report.

Richard W. Donovan

Richard W. Donovan
RAC Chairman and Chief,
Technological Hazards Branch

Attachment

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TROJAN NUCLEAR POWER PLANT

OFF-HOURS/UNANNOUNCED EOC DRILL

Date of Drill: November 8, 1990

Participant: Cowlitz County Emergency Management

prepared by:

FEMA Region X
December, 1990

SUMMARY

On November 8, 1990, FEMA Region X evaluated an off-hours and unannounced drill at the Cowlitz County Emergency Operations Center (EOC) in Kelso, Washington. The purpose of the drill was to evaluate the ability of the EOC staff to activate the Cowlitz County EOC during non work hours. This corresponds to Objective #36 in FEMA's Exercise Evaluation Methodology. FEMA rule 44 CFR 350 and NUREG-0654/FEMA-REP-1 (as amended by GM PR-1) require that once every six years provisions be made to begin an exercise between the hours of 1800 and 0400.

Our evaluation found that Cowlitz County had the ability to alert key EOC staff and direct them to report to the EOC in a timely manner.

DRILL EVALUATION

Objective #36: Unannounced and Off-Hours Drill.

Evaluation: Met

Narrative
Summary:

Cowlitz County demonstrated the ability to alert key EOC staff and direct them to report to the EOC for an unannounced drill during the time period 1800 to 0400.

The initial notification from the utility was received at the Cowlitz 911 Center at 0347. Staff were alerted by telephone from 0350 to 0357 using the Cowlitz County DEM Trojan Call list (see Table 1 for a list of key staff notified). Additional personnel were notified by staff members as appropriate. Sufficient staff had arrived at the EOC by 0420 (see Table 1) to allow the Cowlitz County Emergency Management Director to declare the EOC Operational at 0421.

At 0415 the Utility initiated a call to establish communications with the Trojan EOC, Washington State, Oregon State, Columbia County and Cowlitz County EOCs. Contact between these parties was maintained during the course of the drill. The drill was terminated at 0515.

All functions observed were in accord with the Cowlitz County Emergency plans and procedures.

Table 1: Significant Events Log Cowlitz County EOC Off-Hours
Unannounced Drill November 8, 1990

SCENARIO TIME	LOCATION	EVENT
0347	Cowlitz 911	ALERT notification from Trojan
0350-0357	Cowlitz 911	<u>Notifications to:</u> Cowlitz County Sheriff, 911 Center Director, Cowlitz County EM program Director, WSP, Kelso PD, Fire District #2, Longview PD.
0408-0410	Cowlitz EOC	<u>Personnel arriving:</u> Sheriff/Emergency Management Director, WSP, Kelso PD, Fire District #2.
0415-0420	Cowlitz EOC	<u>Personnel arriving:</u> EOC Manager, Message Controller, Emergency Medical Service Rep., Bi-County Health Rep., Cowlitz County Commissioner, Transportation Coordinator, Operations Group Chief, KBAM rep., WSU Cooperative Extension Rep., Ham Radio Operators.
0421	Cowlitz EOC	Declared Operational by Cowlitz County Sheriff/Emergency Management Director.
0423	Cowlitz EOC	Staff briefing.
0425-0503	Cowlitz EOC	<u>Personnel arriving:</u> Public Information Officer, Legal Advisor, SAR Coordinator, Sheriff's Office Rep., Longview PD Rep., Dept. of Community Development Rep.
0515	DRILL TERMINATED	