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JAN 10 1991

Docket No. 50-266
Docket No. 50-301

Wisconsin Electric Power Company
ATTN: Mr. C. W. Fay
Vice President
Nuclear Power
231 West Michigan Street - P379
Milwaukee, WI 53201

Gentlemen:

A Fitness-For-Duty (FFD) inspection is scheduled to be conducted at Point Beach Power Station the week of February 26 to March 1, 1991. Mr. Terry Madeda of this office has been designated as the primary contact for this inspection and can be contacted at telephone number (708) 790-5642.

As part of the inspection process, FFD written policies and procedures will be reviewed in the NRC Region III office prior to the onsite inspection. You are requested to provide us a copy of the procedures and policies pertaining to your FFD program. If requested by you, these documents will be returned or destroyed after the inspection report has been prepared. Any of the documents that are considered as exempt from public disclosure in accordance with 10 CFR 2.790 should be identified as such and a statement of the reasons for nondisclosure should also be provided as required by 10 CFR 2.790(b). The FFD policies and procedures should be provided to us by February 4, 1991. FFD training material will be reviewed onsite and does not have to be sent to us.

During the inspection, interviews will be conducted with the onsite FFD manager, the Medical Review Officer, the Employee Assistance Program manager, and personnel responsible for the onsite collection and, if appropriate, onsite testing facility. If feasible, please contact Mr. Madeda by February 15, 1991, to arrange an interview schedule for the above personnel. Interviews of randomly selected licensee employees and contractors will also be conducted during the onsite inspection. A room to conduct the interviews will be required.

FFD program audits and program records (including training records, personnel records for FFD program personnel, records of pre-access authorization inquiries, executed contracts with contractors/vendors, and records of chemical test results and appeals, etc) should be available for review. If any of these records are located offsite, please inform Mr. Madeda as soon as practical.

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You are also requested to identify a single onsite or corporate licensee representative to act as the point of contact in reference to the items discussed above. Please advise Mr. Madeda of that individual's name and telephone number as early as practical.

Thank you for your assistance in this matter. If you have any questions, please contact me or Mr. Madeda at (708) 790-5642.

Sincerely,

L. Robert Greger, Chief
Reactor Programs Branch

- cc: G. J. Maxfield, Plant Manager
- DCD/DCB (RIDS)
- OC/LFDCB
- Resident Inspector, RIII
- Virgil Kanable, Chief
- Boiler Section
- Charles Thompson, Chairman
- Wisconsin Public Service
- Commission
- Leroy E. Conner, Acting Administrator
- WI Div. of Emergency Government
- Teri L. Vierima, Chief
- Radiation Protection Section
- WI Department of Health and
- Social Services

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