

DCA/DCB



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School of Science and Technology
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December 26, 1990

Dr. William H. Schultz, Chief
Nuclear Materials Safety Section 1
U.S. Nuclear Regulatory Commission
799 Roosevelt Road
Glen Ellyn, Illinois 60137

RE: License No. 48-13542-02
Docket No. 030-12999

Dear Dr. Schultz

This letter is in reply to your Notice of Violation dated November 28, 1990. Our Radiation Safety Officer, his associate, and the Radiation Safety Committee have considered the three points of violation in your Notice and have taken the following actions:

1. With respect to the need to provide training to non-technical personnel on hire and annually, the institution has secured a copy of a videotape entitled, "Radiation Safety for Support Personnel," (NUS, 1978). The Radiation Safety Committee has reviewed the tape and found it adequate as the core of a program. It discusses procedures and outlined a program for training at its meeting of December 20, 1990. All officers and security workers of the university's police force have reviewed the tape already, in addition to other radiation-related training they routinely receive. The supervisory chain of the maintenance and custodial staffs has been contacted, and arrangements are being made to institute training there and among the support staff of the School of Science and Technology, which I supervise. The target date for completion of the initial training program is March 1, 1991; the delay is in part due to the down-time of parts of this institution between semesters.

2. With respect to problems in the maintaining of leak test records in units of microcuries, two steps have been taken. First, the Nickel-63 unit that is subject to leak test while in a gas chromatograph has been removed from the chromatograph and stored in a safe in the radioactive materials lab, since it is no longer being used for gas chromatography. It is our understanding from Ms. L.L. Simmons of your office that while in storage, the unit no longer needs leak testing. This action was taken on December 21,

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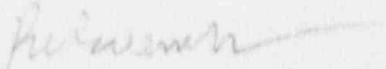
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1990. Second, the Associate Radiation Safety Officer is creating an automated record-keeping system that converts raw reading to the appropriate units and stores them in a more organized fashion than before. This action will be substantially completed by January 18, 1991; the system will need alteration as we gain experience with its use throughout the first quarter of 1991, as well as updating thereafter as dictated by experience.

3. With respect to the posting of Form NRC-3 in all laboratories, outdated copies of these forms that were changed to show the new Region III office telephone number, have been posted in the areas in which they were missing. Due to a possible misinterpretation of a comment by Ms. Simmons, which led the RSO to believe updated forms would be shipped to us, there has been a delay in ordering the current version. We ordered these on December 21, 1990, and will post them as soon as they are received.

I believe that these steps will bring us into full compliance.

Sincerely,



Ben Greenebaum, Dean
School of Science and Technology

BG/pm

cc: E. Wallen, Radiation Safety Officer
R. Korszun, Assoc. Rad. Safety Officer
Radiation Safety Committee
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