

Mr. Edgar E. Bailey, Chief  
 Radiologic Health Branch  
 State Department of Health Services  
 714\744 P Street  
 P. O. Box 942732  
 Sacramento, CA 94234-7320

MAY 11 1994

Dear Mr. Bailey:

In reviewing information generated by the Office of State Programs (OSP) for the NRC Site Decommissioning Management Plan (SDMP), we found that a few States have file and document retention policies that allow State agencies to destroy files for terminated licenses. In the case of California, we understand that your agency has a policy that allows you to destroy files seven years after a license has been terminated. In light of NRC's findings under the SDMP program, we recommend that you not destroy any terminated license files until we have had an opportunity to discuss this policy with you.

The NRC has expended a great deal of effort in the past year in trying to indentify potential SDMP sites. The Oak Ridge National Laboratory, under contract to NRC, has developed a process for reviewing terminated licenses, many of which date back 30 years and more, and identifying those sites with potential for having radiological contamination. As we stated at our March 23, 1994 Agreement State Workshop, NRC encourages the Agreement States to apply the same or a similar process to identify their potential SDMP sites. Whether and how NRC can assist the Agreement States in this endeavor is an open question at this time but a question OSP plans to have the Commission address in the near future.

NRC would appreciate your cooperation in not destroying your terminated license files. We believe it would be of benefit to the State and its citizens to preserve these files so that there is no further loss of continuity in the records of the use of radioactivity in California.

Sincerely,

Original Signed By  
 RICHARD L. BANGART

Richard L. Bangart, Director  
 Office of State Programs

Distribution:  
 DIR RF (S-110)  
 RLBangart  
 PLohaus  
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 California File  
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DCD (SP01) PDR (YES  NO )

Identical letters sent to:

T. Hill, GA }  
 W. Sinclair, UT } These letters signed  
 M. Stoeckel, RI } by P. Lohaus f/Bangart

OFC	OSP	OSP:DD	OSP:D			
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UNITED STATES  
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

May 11, 1994

Mr. Edgar E. Bailey, Chief  
Radiologic Health Branch  
State Department of Health Services  
714\744 P Street  
P. O. Box 942732  
Sacramento, CA 94234-7320

Dear Mr. Bailey:

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NRC would appreciate your cooperation in not destroying your terminated license files. We believe it would be of benefit to the State and its citizens to preserve these files so that there is no further loss of continuity in the records of the use of radioactivity in California.

Sincerely,

A handwritten signature in cursive script that reads "Richard L. Bangart".

Richard L. Bangart, Director  
Office of State Programs



UNITED STATES  
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D. C. 20555-0001

May 11, 1994

Mr. Thomas Hill, Manager  
Radioactive Materials Program  
Department of Natural Resources  
4244 International Parkway, Suite 114  
Atlanta, GA 30354

Dear Mr. Hill:

In reviewing information generated by the Office of State Programs (OSP) for the NRC Site Decommissioning Management Plan (SDMP), we found that a few States have file and document retention policies that allow State agencies to destroy files for terminated licenses. In the case of Georgia, we understand that your agency has a policy that allows you to destroy files five years after a license has been terminated. In light of NRC's findings under the SDMP program, we recommend that you not destroy any terminated license files until we have had an opportunity to discuss this policy with you.

The NRC has expended a great deal of effort in the past year in trying to identify potential SDMP sites. The Oak Ridge National Laboratory, under contract to NRC, has developed a process for reviewing terminated licenses, many of which date back 30 years and more, and identifying those sites with potential for having radiological contamination. As we stated at our March 23, 1994 Agreement State Workshop, NRC encourages the Agreement States to apply the same or a similar process to identify their potential SDMP sites. Whether and how NRC can assist the Agreement States in this endeavor is an open question at this time but a question OSP plans to have the Commission address in the near future.

NRC would appreciate your cooperation in not destroying your terminated license files. We believe it would be of benefit to the State and its citizens to preserve these files so that there is no further loss of continuity in the records of the use of radioactivity in Georgia.

Sincerely,

*Paul A. Johnson* for  
Richard L. Bangart, Director  
Office of State Programs



UNITED STATES  
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D. C. 20555-0001

May 11, 1994

Mr. William Sinclair, Director  
Division of Radiation Control  
Department of Environmental Quality  
168 North 1950 West  
P. O. BOX 144850  
Salt Lake City, UT 84114-4850

Dear Mr. Sinclair:

In reviewing information generated by the Office of State Programs (OSP) for the NRC Site Decommissioning Management Plan (SDMP), we found that a few States have file and document retention policies that allow State agencies to destroy files for terminated licenses. In the case of Utah, we understand that your agency has a policy that allows you to destroy files after a license has been terminated. In light of NRC's findings under the SDMP program, we recommend that you not destroy any terminated license files until we have had an opportunity to discuss this policy with you.

The NRC has expended a great deal of effort in the past year in trying to indentify potential SDMP sites. The Oak Ridge National Laboratory, under contract to NRC, has developed a process for reviewing terminated licenses, many of which date back 30 years and more, and identifying those sites with potential for having radiological contamination. As we stated at our March 23, 1994 Agreement State Workshop, NRC encourages the Agreement States to apply the same or a similar process to identify their potential SDMP sites. Whether and how NRC can assist the Agreement States in this endeavor is an open question at this time but a question OSP plans to have the Commission address in the near future.

NRC would appreciate your cooperation in not destroying your terminated license files. We believe it would be of benefit to the State and its citizens to preserve these files so that there is no further loss of continuity in the records of the use of radioactivity in Utah.

Sincerely,

*Paul H. Shans for*  
Richard L. Bangart, Director  
Office of State Programs



UNITED STATES  
NUCLEAR REGULATORY COMMISSION

WASHINGTON, D.C. 20555-0001

May 11, 1994

Ms. Marie Stoeckel, Chief  
Division of Occupational and  
Radiological Health  
Department of Health  
206 Cannon Building, 3 Capital Hill  
Providence, RI 02908-5097

Dear Ms. Stoeckel:

In reviewing information generated by the Office of State Programs (OSP) for the NRC Site Decommissioning Management Plan (SDMP), we found that a few States have file and document retention policies that allow State agencies to destroy files for terminated licenses. In the case of Rhode Island, we understand that your agency has a policy that allows you to destroy files after a license has been terminated. In light of NRC's findings under the SDMP program, we recommend that you not destroy any terminated license files until we have had an opportunity to discuss this policy with you.

The NRC has expended a great deal of effort in the past year in trying to indentify potential SDMP sites. The Oak Ridge National Laboratory, under contract to NRC, has developed a process for reviewing terminated licenses, many of which date back 30 years and more, and identifying those sites with potential for having radiological contamination. As we stated at our March 23, 1994 Agreement State Workshop, NRC encourages the Agreement States to apply the same or a similar process to identify their potential SDMP sites. Whether and how NRC can assist the Agreement States in this endeavor is an open question at this time but a question OSP plans to have the Commission address in the near future.

NRC would appreciate your cooperation in not destroying your terminated license files. We believe it would be of benefit to the State and its citizens to preserve these files so that there is no further loss of continuity in the records of the use of radioactivity in Rhode Island.

Sincerely,

*Paul A. Johnson* for  
Richard L. Bangart, Director  
Office of State Programs