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DEC 05 1990

Docket Nos. 030-13022
030-09010

License Nos. 44-00728-13
44-01998-06

University of Vermont
ATTN: Regina White
Director of the Office of
Sponsored Programs
Office of the Provost
Waterman Building
Burlington, Vermont 05405

Gentlemen:

Subject: Inspection No. 030-13022/89-01 and 030-09010/89-01

This refers to your letter dated July 13, 1990, in response to our letter dated June 7, 1990.

Thank you for informing us of the corrective and preventive actions documented in your letter. These actions will be examined during a future inspection of your licensed program.

Your cooperation with us is appreciated.

Sincerely,

Original Signed By:
John R. White

for

John D. Kinneman, Chief
Nuclear Materials Safety Section B
Division of Radiation Safety
and Safeguards

cc:
Public Document Room (PDR)
Nuclear Safety Information Center (NSIC)
State of Vermont

bcc:
Region I Docket Room (w/concurrences)

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The University of Vermont

DIVISION OF HEALTH SCIENCES, OFFICE OF THE DEAN
GIVEN BUILDING, BURLINGTON, VERMONT 05405
TEL. (802) 856-2150



MEMORANDUM

TO: Chairs, Program Directors

FROM: Robert B. Low, Ph.D. *Bob*
Associate Dean for Research
College of Medicine

DATE: November 10, 1989

RE: Off-campus Research and Storage Space

As most of you know, the University Trustees have approved action on three problems related to our space needs: 1) bonding for the Stafford Building; 2) search for a site for the Stafford Building outside of the City of Burlington; 3) search for off-campus rental space for research laboratories for occupancy as soon as possible. The major purpose of this memorandum is the last of these.

Ray Lavigne is in the process of identifying a limited number of off-campus sites for leasing space either in existing or new buildings. He should have that list formulated in the immediate future. It is our job over the next few weeks to identify what components of the College might move to such a location, visit the potential sites and begin to make concrete plans. I expect that these plans will be developed at approximately the same time the Douglas Group report describing alternatives for new space for the Hospital, UHC and College is completed and disseminated.

An additional space problem involves moving everything out of the corridors of the Health Science Complex. I attach a memo from Ray Lavigne to John Vincent, the City Fire Marshall, describing the latest agreement that we believe has been reached. The memo speaks for itself. I also enclose a second memo, from Ray Lavigne to Gordie Wilkins, which provides a similar summary of plans.

All of these problems and plans need to be addressed on a tight time line. As I have said to those of you with whom I already have spoken personally, it is my hope that you can give these matters your immediate and thorough attention so that we can move quickly but wisely.

All aspects of any contemplated moves are going to require considerable organization and coordination. As part of the solution and to be sure that everyone's time is used most effectively, we are in the process of establishing a position and identifying an individual to serve as a coordinator, reporting directly to me. The Central Administration has agreed to fund this position.

It will be the coordinator's job, as I indicate above, to serve as liaison between yourselves, the University (Ray Lavigne's office, A&E, etc.), the developers we identify and select and, of course, myself. This person and I will meet on a regular basis, at least weekly, to keep me apprised of progress and problems.

Having a coordinator involved in no way lessens my own personal commitment to solving our space problems. Thus, you should feel free at any time to call me or come by to discuss our progress and how the process of decision-making and implementation can be improved.

I look forward to the successful acquisition as quickly as possible of the space we so much need in order to carry out our mission by preserving the opportunity for excellence.

Enclosures

cc: Ben Forsyth
Ray Lavigne
Dean William Luginbuhl ✓
Gordie Wilkins

RBL/jbg

The University of Vermont

ASSISTANT VICE PRESIDENT FOR
ADMINISTRATIVE AND FACILITIES SERVICES
109 SOUTH PROSPECT STREET
BURLINGTON, VERMONT 05405-0014
(802) 656-3208



October 20, 1989

RECEIVED
OCT 21 1989
Div. of Health Sciences
Director Admin.

John T. Vincent, Jr.
City Fire Marshall
132 North Avenue
Burlington, VT 05401

Dear John:

Thank you for taking the time to meet with me; let's not let so much time go by before we meet again.

As I explained to you, the University is prepared to take the following action regarding the removal of equipment from the corridors at the Given Medical facility:

- The University will provide off-site storage for laboratory equipment, files, etc. in order to allow needed equipment now in the corridors to be moved into the laboratories. This will occur on or before February 15, 1990.
- The University will dispose of all unneeded equipment and materials in the corridors by December 31, 1989.
- The University will have a laboratory building constructed, or an existing facility rehabilitated, at an off-campus location. This facility, with a gross square footage of 15,000 to 30,000, will be available for occupancy by January, 1991. A decision on site will be made by January 1, 1990 and an intent to lease agreement executed by February 1990 with construction strategy as soon thereafter as feasible. This will allow for the movement of one or more departments from the Given Medical facility, thereby allowing for decompression to occur and for the corridors to be cleared of all equipment, furnishings, and obstructions.
- The University will continue in its efforts to obtain zoning approvals and permits for the Stafford Building. When constructed, this will allow for further decompression of the Given Medical building.

The University of Vermont

ASSISTANT VICE PRESIDENT FOR
ADMINISTRATIVE AND FACILITIES SERVICES
109 SOUTH PROSPECT STREET
BURLINGTON, VERMONT 05405-0016
(802) 656-3208



October 20, 1989

To: Gordie Wilkins

From: Rayburn V. Lavigne

Subject: Storage Space

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OCT 23 1989

Div. of Health Sciences
Director Admin.

As a follow-up to our visit to the Physical Plant facilities at Fort Ethan Allen, I want to confirm our discussions:

A) We will make available to the research departments in the College of Medicine a significant amount of dry storage, accessible during normal working hours, and under lock and key.

This will be for departments needing to move materials from their laboratories in order to allow for equipment currently located in hallways to be moved into laboratories.

It is critical that we do everything in our power to clear the hallways of all equipment.

B) I am currently actively pursuing the lease of 15,000 to 30,000+ square feet of space for medical research in the greater Burlington area. The Board of Trustees authorized the acquisition of leased space in addition to the Stafford/Hills Building project. It is clear the University will have a need to decompress Given Building for the foreseeable future, i.e., up to 10 years. My timetable is to identify space and reach agreement by January 1, 1990 with occupancy by January 1, 1991. I will be asking for the College's input and assistance once I have options identified. We will need to work quickly to meet this optimistic timetable.

I regard the "clearing of the corridors" as an urgent priority and will do everything I can to provide you with adequate storage to allow it to happen.

I have enclosed a copy of my letter to the City Fire Marshall so you can see we are obligated to take action now and in the future.

If you have any questions, please call. I will keep you posted on my progress in acquiring lease space.

RVL/dv

cc: M. Boudreau
L. Finch
M. Romrell

space.gw