



UNITED STATES
NUCLEAR REGULATORY COMMISSION
WASHINGTON, D.C. 20555-0001

APR 14 1994

EA 93-236

Nuclear Support Services, Inc.
ATTN: Mr. Joe Quick, President
Post Office Box 3120
Hershey, Pennsylvania 17033

Dear Mr. Quick:

SUBJECT: MEETING TO DISCUSS ORDER ISSUED TO NUCLEAR SUPPORT
SERVICES

This is to followup on the meeting attended by you and other representatives of Nuclear Support Services, Inc. (NSSI) and NRC staff personnel on April 13, 1994 at the NRC office in Rockville, Maryland. The purpose of the meeting was to discuss the requirements in an Order Requiring the Removal of an Individual from NRC-Licensed or Regulated Activities and Order Directing Review of Personnel Security Files issued by the NRC on March 22, 1994.

Item B.2 of that Order requires a review of all NSSI personnel security files processed during the period of November 1989 through May 31, 1991, to ensure that, based upon the information in the files, any NSSI personnel recommended for unescorted access to NRC-licensed nuclear plants during that period met applicable 10 CFR Part 26 Fitness-for-Duty requirements and access authorization requirements for unescorted access in accordance with requirements applicable to NSSI's clients' security plans as prescribed in such clients' contracts with NSSI. This review is limited to the documents in the files, but must compare the information in the files against the licensee's access authorization requirements at the time the individual was recommended for unescorted access by NSSI. As discussed during the meeting, you should assess the resources and time necessary to complete this task and advise NRC of the length of time you expect it to take. The Order requires that this review be completed by May 21, 1994 and you must seek NRC approval for any extension beyond that date.

Item B.5 of the Order requires that NSSI provide an audit plan to verify the accuracy of information obtained by NSSI in its background inquiries which formed the basis for its access decisions during the period from November 1989 to May 31, 1991. We would expect the audit plan to describe, among other things: (1) who will conduct the audit, including their qualifications and training, (2) how a random sample of personnel files will be selected from the total population, and (3) how these files will

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be researched to ensure the validity of the information in them. The actual audit is expected to go beyond the documents in the files. As set forth in the Order and discussed in the meeting of April 13, 1994, the audit is not limited to fitness-for-duty items in the personnel security files. You have requested an extension of time - - until May 16, 1994 - - in which to prepare and submit your audit plan. This is to confirm that we have agreed to the requested extension.

If you have any questions on these matters, please contact Dick Rosano at 301-504-3282.

Sincerely,

*Original Signed by
Joseph R. Grayson*

James Lieberman, Director
Office of Enforcement

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