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**UNITED STATES DEPARTMENT OF COMMERCE**  
**National Oceanic and Atmospheric Administration**  
 NATIONAL MARINE FISHERIES SERVICE  
 National Seafood Inspection Laboratory  
 P. O. Drawer 1207  
 Pascagoula, Mississippi 39567-0112

December 10, 1982

Mrs. Isabel Martin  
 Materials License Branch  
 Nuclear Regulatory Commission  
 Washington, DC 20555

Mail Control No. 13188

Dear Mrs. Martin:

The wipe test analysis previously has been done by Nuclear Sources and Services, Houston, TX. We now plan to use Detector Service Center, Inc., 512 Greenwood Drive, Cary, NC 27511, tel. 919-469-0259.

The room where the source is kept does not have a desk and no one is in this room except for short periods of time when injecting sample or adjusting instrument.

Sincerely yours,

*Jack Wood*  
 Jack Wood  
 Chemist



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 23-17885-01 PDR

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 INSPECTION AND ENFORCEMENT



INSTRUCTIONS FOR PREPARATION OF APPLICATION  
FOR LICENSE RENEWAL

In the past, we have requested that renewal applications be submitted in their entirety, with no references to previous submittals. This assured that complete, up-to-date information on licensee programs was submitted at least every 5 years. If you so choose, you may submit a complete, up-to-date renewal application in duplicate with proper fee, as has been done in the past.

However, in order to simplify the license renewal procedures and save paperwork, you may wish to consider an alternative which would allow submittal of only the essential information which is necessary for us to assess your current program and any changes you may request. If you choose this alternative, you should do the following:

1. Review your current license to determine that the information concerning the radionuclides, chemical and/or physical forms of the radionuclides, quantities you wish to possess, and uses for the radionuclides accurately represents your current and anticipated program. Identify any additions, deletions, or other changes. For additions or other changes, you must prepare information concerning personnel, facilities, equipment, and radiation safety procedures appropriate for the requested additions or changes.
2. Review the documents you have submitted in the past to determine that the information in them is up-to-date and accurately represents your management control program, facilities, equipment, personnel, radiation safety procedures, waste disposal procedures, location(s) of use, and any other information pertinent to your program. The documents which you consider to be those which represent your current program should be identified. Any out-of-date and superseded documents should also be identified. (Those documents which you have submitted in the past which are part of your license are referenced in your current license.) Changes should be made in the documents, as necessary, to reflect your current program.
3. Review NRC regulations to assure that any changes in the regulations are appropriately covered in your program description.
4. After you have completed your review as specified in Items 1, 2, and 3, submit a letter requesting renewal of your license and submit a copy of those documents which reflect your current program. The letter and documents must be submitted, in duplicate together with the proper fee.

5. If your current license and/or supporting documents do not reflect your current program, you should identify and specify changes as appropriate. If you request additional authorization and changes in your program, you should include appropriate supporting documents in duplicate.
6. Please include the name and telephone number of the person who may be contacted concerning your renewal application, and include your correct mailing address if it is not indicated correctly on your license.
7. Mail your application to the appropriate address shown in 10 CFR Sections 30.6, 40.5, or 70.5.

It is important that the information you provide in your application for license renewal, which will become part of your license by reference, accurately reflects your program. You will be expected to fulfill the commitments you make. You will be inspected against those commitments as well as NRC regulations and the terms and conditions of your license.

After our review of your application for license renewal, we reserve the right to request any additional information, including a complete up-to-date application, which we may deem necessary prior to issuance of a renewed license. In particular, up-to-date information may be requested for licenses which have been amended frequently or are supported by a large number of fragmented or disjointed documents.

An important element of the regulatory process is the maintenance of an up-to-date license. It is your responsibility to request a license amendment for changes you wish to make in your program. Changes in your program may not be implemented until you receive the license amendment. If your license is kept up-to-date, future license renewals should be simple and straightforward.