## LETTER DISTRIBUTED TO THE TRAINING MANAGERS OF THE REGION III FACILITIES:

Big Rock Point, Docket No. 50-155 Braidwood, Docket Nos. 50-456/50-457 Byron, Docket Nos. 50-454/50-455 Callaway, Docket No. 50-483 Clinton, Docket No. 50-461 Donald C. Cook, Docket Nos. 50-315/50-316 Davis-Besse, Docket No. 50-346 Dresden, Docket Nos. 50-237/50-249 Duane Arnold, Docket No. 50-331 Fermi, Docket No. 50-341 Kewaunee, Docket No. 50-305 LaSalle, Docket Nos. 50-373/50-374 Monticello, Docket No. 50-263 Palisades, Docket No. 50-255 Perry, Docket No. 50-440 Point Beach, Docket Nos. 50-266/50-301 Prairie Island, Docket Nos. 50-282/50-306 Quad Cities, Docket Nos. 50-254/50-265 Zion, Docket Nos. 50-295/50-304

The NRC plans to administer the generic fundamentals examination (GFE) section of the written operator licensing examination on Wednesday, June 8, 1994.

To register personnel to take the GFE, an authorized representative of your facility must submit a letter to the appropriate regional administrator with a copy to the Chief, Operator Licensing Branch, at the following address:

Robert M. Gallo, Chief Operator Licensing Branch Mail Stop OWFN 10D22 U. S. Nuclear Regulatory Commission Washington, DC 20555

Your letter should identify the individuals who will take the examination, and it should certify that they are enrolled in a facility licensee-sponsored program leading to an NRC operator or senior operator license and that they will have completed their fundamentals training by the date of the examination. The letter should also identify the personnel who will have access to the examinations before they are administered (e.g., proctors) and the address to which the examinations are to be sent. The letter should be received in both the NRC regional and headquarters offices 30 days before the examination date to allow the NRC to assign docket numbers. A sample registration letter is enclosed.

9404010144 940329 PDR ADDCK 05000155 V PDR 7642

Multiple Addressees 2 MAR 2 9 1994

If you have any questions, please contact Mary Ann Bies at 708-829-9711.

Sincerely,

Mark A. Ring, Chief
Operations Branch

Enclosure: Sample Registration Letter

bcc w/enclosure: R. M. Gallo, NRR/HOLB PUBLIC-IE42

RIII

Ring/mab (2007) 194

## SAMPLE REGISTRATION LETTER

John B. Martin Regional Administrator U. S. Nuclear Regulatory Commission Region III 801 Warrenville Road Lisle, IL 60532-4351

Dear Mr. Martin:

(Facility name) requests to have the (number) individuals listed below take the (specify BWR or PWR) generic fundamentals examination (GFE) section of the written operator licensing examination to be administered on (date). All the personnel are enrolled in the (facility name) operator licensing training program and will have completed the generic fundamentals portion of the program by the examination date.

Name

Date of Birth

Previous Docket No.

(Insert the name, date of birth, and the previous Part 55 Docket Number, if applicable, for each person.)

The following personnel will have access to the examinations before they are administered:

Name

Title

(Insert the name and title of each person who will be given access to the examinations before they are administered (e.g., proctors).

The examinations should be sent to the following address:

Name, Title Address City, State, Zip Code

If you have any questions, please contact (facility contact name) at (telephone number).

Sincerely,

Name, title